

Minutes of City Council

The City Council Regular Meeting of August 31, 2020

BE IT KNOWN THAT, a City Council Regular Meeting of City of Richwood was held August 31, 2020, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd., Richwood, Texas 77531

I. CALL TO ORDER

The meeting was called to order at 6:02 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Present
Mike Johnson, Position 1:	Present
Melissa Strawn, Position 2:	Present
Matthew Yarborough, Position 3:	Absent
Mark Brown II, Position 4:	Present
Katie Johnson, Position 5:	Present

Others in attendance: Kirsten Garcia, City Secretary; Eric Foerster, City Manager; Matt Allen, City Attorney; Tricia Ditto, Finance Director; Clif Custer, Director of Public Works; Stephen Mayer, Chief of Police

III. PUBLIC COMMENTS

David Rafalski - 33502 Blue Marlin Drive - Mr. Rafalski stated that at a past meeting he was advised an engineer's report regarding the roads would be made available and he has yet to see it.

IV. CONSENT AGENDA

A. July Budget Report

Motion to approve consent agenda. This motion, made by Mark Brown II and seconded by Melissa Strawn, Passed.
Yea: 4, Nay: 0

V. DISCUSSION AND ACTION ITEMS

A. Discuss and consider a resolution authorizing the selection of a professional service provider for the Community Development Block Grant - Mitigation (CDBG-MIT) Program funded through the Texas General Land Office (GLO).

Motion to approve resolution authorizing the selection of a professional service provider for the Community Development Block Grant - Mitigation (CDBG-MIT) Program funded through the Texas General Land Office (GLO). This motion, made by Mike Johnson and seconded by Melissa Strawn, Passed.

Yea: 4, Nay: 0

- B. Discuss and consider approving a resolution amending policy #504 and deleting policy #1303 in the Personnel Policy.

Mark Brown II requested an amendment to the language of Policy #504 adding conditions of "upon Council approval".

Motion to approve a resolution amending policy #504 and deleting policy #1303 in the Personnel Policy as amended. This motion, made by Mark Brown II and seconded by Melissa Strawn, Passed.

Yea: 4, Nay: 0

- C. Discuss and consider authorizing the submission of an application for funding through the Coronavirus Relief Fund created by the CARES Act and authorizing the City Manager to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's participation in the relief program.

Motion to authorize the submission of an application for funding through the Coronavirus Relief Fund created by the CARES Act and authorizing the City Manager to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's participation in the relief program. This motion, made by Mark Brown II and seconded by Katie Johnson, Passed.

Yea: 4, Nay: 0

- D. Discuss and consider approving premium pay for employees who worked during Emergency Operations as a result of Hurricane Laura - In accordance with Personnel Policy #1303

Rodrigo Escalante - 2918 Oakwood Shores Dr - Mr. Escalante had questions regarding the EOC during Hurricane Laura, was it stood up during business hours to justify the premium pay and how soon prior was the decision made prior. He added that a larger city next to us shut down at 6:00 pm and another city to the north of us shut down at 8:00 pm. We didn't get anything so why did it get stood up.

Motion approve premium pay for employees who worked during Emergency Operations as a result of Hurricane Laura - In accordance with Personnel Policy #504. This motion, made by Mark Brown II and seconded by Mike Johnson, Passed.

Yea:3, Nay: 1

Melissa Strawn: Nay

- E. Discuss and consider a resolution amending the fiscal year 2019-2020 budget to increase budget of Richwood Volunteer Fire Department to allocate funding received in Fiscal Year 2018-2019.

Motion to approve a resolution amending the fiscal year 2019-2020 budget to increase budget of Richwood Volunteer Fire Department to allocate funding received in Fiscal Year 2018-2019. This motion, made by Mark Brown II and seconded by Katie Johnson, Passed.

Yea: 4, Nay: 0

- F. Discuss and consider a resolution amending the fiscal year 2019-2020 budget to revoke resolution 20-R-1 and increase the budget of Richwood Volunteer Fire Department to allocate funds received in fiscal year 2018-2019.

Motion to approve a resolution amending the fiscal year 2019-2020 budget to revoke resolution 20-R-1 and increase the budget of Richwood Volunteer Fire Department to allocate funds received in fiscal year 2018-2019. This motion, made by Mark Brown II and seconded by Mike Johnson, Passed.

Yea: 4, Nay: 0

- G. Discuss and consider a resolution amending the fiscal year 2019-2020 budget to correct allocation of grant money received in FY 2018-2019 and expenditures made for the Fire Department Equipment.

Motion to approve a resolution amending the fiscal year 2019-2020 budget to correct allocation of grant money received in FY 2018-2019 and expenditures made for the Fire Department Equipment. This motion, made by Katie Johnson and seconded by Mark Brown II, Passed.

Yea: 4, Nay: 0

- H. Discuss and consider a resolution amending the fiscal year 2019-2020 budget to correct the budgeted amount for Fund 30 Expenditure to Brazosport Water Authority.

Motion to approve a resolution amending the fiscal year 2019-2020 budget to correct the budgeted amount for Fund 30 Expenditure to Brazosport Water Authority. This motion, made by Katie Johnson and seconded by Mark Brown II, Passed.

Yea: 4, Nay: 0

- I. Discuss and consider a resolution amending the FY 2019-2020 Budget to add Fund 28 and associated revenue transactions.

Motion to approve a resolution amending the FY 2019-2020 Budget to add Fund 28 and associated revenue transactions. This motion, made by Mark Brown II and seconded by Katie Johnson, Passed.

Yea: 4, Nay: 0

VI. EXECUTIVE SESSION

A. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee:

1. Eric Foerster, City Manager

Council recessed into Executive Session at 6:47 p.m.

VII. ACTION AS RESULT OF EXECUTIVE SESSION

Council reconvened at 8:32 p.m.

No action at this time.

VIII. CITY MANAGER'S REPORT

IX. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson stated he requested for CIP updates and asked if we had one. Kirsten Garcia stated that we would be placing that topic on regular meeting agendas, so the next one will be September 14, 2020.

Mark Brown II recognized the police department, stating they have been active and he has seen them multiple times a day. He also thanked KRB and Public Works, stating they did a good job getting the community garden together. He also recognized staff for working hard on getting us in the right direction for the city. This is a new staff and we are seeing such an improvement. Also thanks to Council and Mayor for time and effort.

X. MAYOR'S REPORT

Mayor reported that he is pleased with the hard work and preparation that staff, police officers and fire department made to get us ready for the hurricane. We can't tell where these things are going, but I never heard a complaint from staff about standing up the EOC or needing to be here for the storm.

XI. FUTURE AGENDA ITEMS

Fire Department Agreement

XII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:40 p.m.

These minutes were read and approved on this 14th day of September 2020.

ATTEST:

Mayor