

Minutes of Regular Meeting

The City Council City of Richwood

A Regular Meeting of the City Council of City of Richwood was held Monday, June 8, 2015, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Clint Kocurek Mayor and Presiding officer.

II. INVOCATION

The invocation was given by Mr. Patton, City Manager

III. PLEDGES OF ALLEGIANCE

The Pledge of Allegiance and the Texas Pledge of Allegiance was recited by those in attendance.

IV. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Melissa Blanks, Council, Position #2
Jarrod Beaty, Council, Position #3
Sarah Harris, Council, Position #4

Absent:

Paul Raymond, Council, Position #1
Chris Hardison, Council, Position #2

A quorum was declared. Others present included Glenn Patton, City Manager, Karen B. Schrom, City Secretary, Kenny Williams, Public Works Director, Clif Custer, Public Works Foreman, Bryan Corb, Police Chief, Jennifer Beaty, Code Enforcement and Kat Venegas, KRB Chairman.

V. CONSENT AGENDA

On motion by Councilman Beaty, seconded by Councilman Harris, with all members present voting aye, it was duly adopted to approve the items on the Consent Agenda as presented.

- A. Approval of Minutes of Previous Meetings
- B. Payment of bills
- C. Appointment to Keep Richwood Beautiful - Scott Litton
- D. Ordinance No. 400, Authorizing the Code Enforcement Officer, Animal Control Officer and Fire Marshal to issue citations in criminal enforcement

VI. DISCUSSION AND ACTION ITEMS

- A. Selection of Mayor Pro Tem

Under the system adopted by City Council, this year the Mayor Pro Tem would be Councilman Blanks. However, since she was just elected, she didn't feel comfortable with the position. The Mayor Pro Tem acts as Mayor in the event of an absence or the disability of the Mayor, including the ability to sign checks.

- B. Authorization to seek Requests for Proposals - Solid Waste Disposal Services

On motion by Councilman Harris, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to grant the authorization to seek Requests for Proposals for Solid Waste Disposal Services.

- C. Award Contract for Engineering Services on an as needed basis

The City received two Requests for Proposals, John D. Mercer & Associates and KSA Engineering.

On motion by Councilman Beaty, seconded by Councilman Harris, with all members present voting aye, it was duly adopted to award the contract for engineering services on an as needed basis to KSA Engineering.

- D. Extend Disaster Debris Removal Contract for a period up to 5 years

On motion by Councilman Beaty, seconded by Councilman Harris, with all members present voting aye, it was duly adopted to extend our current Disaster Debris Removal Contract with Bergeron Emergency Services.

E. Ordinance No. 325-15 - Storm Water Run off

This ordinance is being revised to comply with new state laws and TCEQ requirements.

On motion by Councilman Beaty, seconded by Councilman Harris, with all members voting aye, Ordinance No. 325-15, regulating storm water run off, was approved as presented.

F. Ordinance No. 401 - Four-way stop signs at intersection of Blue Jay Dr. and Cardinal Dr. and Warbler/Dove Trail and Audubonwoods Dr.

On motion by Councilman Harris, seconded by Councilman Jarrod, with all members present voting aye, it was duly adopted to table Ordinance No. 401 and bring it back as separate ordinances for each stop sign.

G. Approve items removed from Consent Agenda

There were none.

VII. REPORTS

Reports that require no action.

A. Finance Reports

The par for the period ending May 31, 2015 is 33% remaining. All departments are within par with the exception of the Fire Department. This is primarily due to quarterly ambulance payments.

B. Update on Water Meters

Mr. Custer reported that moisture penetration is what is causing the majority of the city's problems. Any meter developed prior to January, 2015 is subject to it. Utility Metering System is in town to change about 150 meters and it should take them about 2 weeks. He has requested another report from Sensus. There is a possibility they may have to change out all the meters in town. The communication lines between the City, Sensus and UMS are open. Councilman Beaty asked Clif to send out a FYI as the project continues to develop.

VIII. CITY MANAGER'S REPORT

Mr. Patton reported Retail Coach recently attended the National Convention in Las Vegas. They made 30 contacts there for Richwood and got good feedback with the presentation they created for the City.

There is a developer that is still interested in the 900 acres across the highway. They

plan to make a presentation to Mr. Madeley. Since Mr. Madeley will only sell the whole acreage, they are trying to get together enough developers.

The apartment complex should start construction soon. They are still waiting on their driveway permit.

IX. FUTURE AGENDA ITEMS

Ordinances for stop signs
July 13th – Goal Planning workshop as well
Budget workshop

X. COMMITTEE REPORTS

There were none.

XI. COUNCIL MEMBER COMMENTS & REPORTS

Councilman Beaty stated the City did a great job getting the service back up when the sewage line went down. He asked when the contractor would finish the clean up work. Mr. Custer stated Mr. Dubose was waiting on it to dry up. Ms. Guerrero was informed this may take a while but their yard will be graded and sodded.

Councilman Beaty also recommended Councilmembers, especially new ones, attend the Newly Elected Officials Conference put on by TML.

XII. MAYOR'S REPORT

Jones Creek will host BCCA on June 17th.

Budgets are due back from the Department heads by June 15th. When the budgets are compiled, he and Mr. Patton will meet with each department head. He hopes to have a budget workshop with Council before the end of July.

XIII. PUBLIC COMMENTS

There were none.

XIV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:52 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON July 13, 2015.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary