

Minutes of Regular Meeting

The Board of Trustees City of Richwood

A Regular Meeting of the City Council of City of Richwood was held Monday, January 13, 2014, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Clint Kocurek, Mayor and presiding officer.

II. INVOCATION

The invocation was given by Glenn Patton, City Manager.

III. PLEDGES OF ALLEGIANCE

The Pledge of Allegiance and the Texas Pledge of Allegiance was recited by those in attendance.

IV. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Paul Raymond, Council, Position #1
John Pitts, Council, Position #2 and Mayor Pro Tem
Jarrod Beaty, Council, Position #3
Morgan Laird, Council, Position #4
Donna Lacy, Council, Position #5

V. ANYONE WISHING TO ADDRESS COUNCIL

Chief Caudle updated Council on the Police Department. They've recently begun an evaluation program. All employees will be evaluated twice a year based on such items as traffic contacts, report clarity and physical fitness. No longer will their pay raises be across the board, instead they will be paid per performance. A physical fitness mandatory regiment has also been implemented.

They will be downsizing the patrol fleet from 7 to 5 vehicles. Two officers will be assigned to a vehicle. He stated he will visit with the CCPD to ask for help in purchasing radio equipment. They are looking at making an expenditure of

approximately \$50,000 in the next few years. Also, they have picked out the new K9, He is a Belgian Malinois and is in the process of being trained in La Grange.

VI. CONSENT AGENDA

A. Approval of Minutes of Previous Meetings

1. December 9, 2013 Special Meeting
2. December 9, 2013 Regular Meeting

B. Payment of bills

On motion by Councilman Beaty, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to approve all the items in the consent agenda as presented.

VII. DISCUSSION AND ACTION ITEMS

A. Public Hearing - Variance of the back property line setback requirements for cul-de-sac lots in Brazos Crossing

The Public Hearing was opened at 6:14 p.m.

Raymond Burroughs was present to address Council on his request. He stated that he's been approached by people who want to build a bigger home on these lots. All the cul-de-sac lots back up to the retention ditch.

With no one else who wished to speak on the matter, the Public Hearing was closed at 6:15p.m.

B. Request for variance of the back property line setback requirements for cul-de-sac lots in Brazos Crossing

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to approve the request for the variance of the back property setback requirements for the cul-de-sac lots in Brazos Crossing. The back setback requirement for these lots is now 10 feet.

C. Request to close portion of Audubonwoods Drive for Barbeque Cookoff, April 18-April 19, in the event of rain

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to close portion of Audubonwoods Drive for the Barbeque Cookoff, April 18-April 19, in the event of rain.

D. Order May 10, 2014 Election

On motion by Councilman Beaty, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to order the May 20, 2014 election as presented.

E. Committee Guidelines

Mayor Kocurek explained that as we establish the Parks and Recreation Committee, it was a good time to establish committee guidelines and review current committees. He recommends no action tonight and asked that Council review the guidelines and we will address them again at the next meeting on January 27th. He will ask that the Keep Richwood Beautiful and Parks and Recreation attend both meetings and then we can outline responsibilities for each. Please let staff know if there are any proposed changes to the guidelines.

F. Appoint new members to the Parks and Recreation Board

On motion by Councilman Beaty, seconded by Councilman Laird, with all members present voting aye, it was duly adopted to appoint Melissa Blanks to the Parks and Recreation Board.

G. Ordinance No. 324E - amending the setback requirements for auxiliary buildings in the R-1, R-1A, and R-2 zoning districts

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to approve Ordinance No. 324E, amending the setback requirements for auxiliary buildings in the R-1, R-1A and R-2 zoning districts.

H. Sale of Police Chief's Truck

This was discussed previously at budget time. Mr. Patton explained that a contract will be in place for the sale of the truck. He proposes that the truck be sold to Chief Caudle and per the budget, the Chief will receive a vehicle allowance. Chief Caudle will have a payroll deduction of \$500 per month to make the payments, interest free, to the City.

On motion by Councilman Raymond, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to sale the Police Chief's truck to Chief Caudle.

I. Resolution - Government/Municipal/Public Funds Banking

On motion by Councilman Laird, seconded by Councilman Beaty, with all members present voting aye, the resolution creating the Seizure and Forfeiture

Fund was approved as presented.

J. Schedule Public Hearing on Electronic Metering System for January 27, 2014

The Hearing will be incorporated into January 27th's regular meeting.

K. Set date for Saturday Open House at 1800 Brazosport Blvd. N.

On motion by Councilman Pitts, seconded by Councilman Laird, with all members present voting aye, it was duly adopted to host the Saturday Open House on March 1 at 10 am to 1 pm.

VIII. REPORTS

A. Financial Report

Par is 75% remaining. City Administration, Streets and Drainage and the Fire Department are over. Revenues are exceeding expenditures.

B. Review of City Goals Progress for 2013-2014

Mayor Kocurek will meet with Mr. Patton to review these before presenting them to Council.

IX. CITY MANAGER'S REPORT

Mr. Patton stated that the 12 acres near City Hall sold last Friday and land clearing is scheduled to begin this week for an industrial park. The developer is starting with 2 buildings. He reported that he met with Councilman Beaty and staff on City University and is excited to get that started. This is a program to bring to our citizens on how the city functions. Councilman Beaty will be attending the TML Elected Officials Conference in February as they have the City University on the agenda.

X. FUTURE AGENDA ITEMS

Update on Open House planning
Desalinization plant with Ellis Feiner

XI. COMMITTEE REPORTS

There were none.

XII. COUNCIL MEMBER COMMENTS & REPORTS

There were none.

XIII. MAYOR'S REPORT

Mayor Kocurek commented that the TML Elected Official Conference is a very good one and that the TML annual convention will be in Houston this year.

A. BCCA

The City of Pearland will be hosting BCCA on January 15th.

B. Richwood BCCA

We have reserved the Center for BCCA but still need a caterer and a speaker.

C. Monthly Calendar Review

BCCA – January 15

Council – January 27

XIV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:54 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON JANUARY 27, 2014.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary