

Minutes of City Council

The City Council Regular Meeting of October 12, 2020

BE IT KNOWN THAT, a City Council Regular Meeting of City of Richwood was held October 12, 2020, beginning at 6:00 PM in the Richwood City Hall Richwood City Hall, 1800 N. Brazosport Blvd., Richwood, Texas 77531

I. CALL TO ORDER

The meeting was called to order at 6:13 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Present
Mike Johnson, Position 1:	Present
Melissa Strawn, Position 2:	Present
Matthew Yarborough, Position 3:	Absent
Mark Brown II, Position 4:	Present
Katie Johnson, Position 5:	Present

Others in attendance: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Patricia Ditto, Finance Director; Clif Custer, Public Works Director; Stephen Mayer, Chief of Police; Matt Allen, City Attorney

III. PUBLIC COMMENTS

There were no public comments.

IV. PRESENTATIONS

A. Brazosport Independent School District

Danny Massey, Brazosport ISD Superintendent presented.

V. CONSENT AGENDA

Motion to approve consent agenda. This motion, made by Mark Brown II and seconded by Melissa Strawn, Passed.

Yea: 4, Nay: 0

A. Approval of Minutes

1. Regular meeting held September 14, 2020

2. Special meeting held September 21, 2020

B. Discuss and consider a resolution amending the authorized representatives under the investment agreement for TexPool and TexPool Prime to add Finance Director, Patricia Ditto.

C. Discuss and consider a resolution amending the Fiscal Year 2019-2020 Budget to transfer FY19 interest revenue between fund balances.

D. Discuss and consider a resolution amending the Fiscal Year 2020-2021 Budget to transfer budgeted funds from transportation to 2019A Bond Project funds.

VI. DISCUSSION AND ACTION ITEMS

A. Final review and action on replat of lots known as Marquis of Magnolia, to amend building lines and rename subdivision to Ridgeway at Richwood.

Motion to table action item V.I.A. This motion, made by Mark Brown II and seconded by Mike Johnson, Passed.

Yea: 4, Nay: 0

B. Discuss and consider a resolution authorizing the submission of a Community Development Block Grant - Mitigation (CDBG-MIT) application to the Texas General Land Office and authorizing the Mayor and City Manager to act as the representatives in all matters pertaining to the City's participation in the CDBG-MIT program.

Motion to approve a resolution authorizing the submission of a Community Development Block Grant - Mitigation (CDBG-MIT) application to the Texas General Land Office and authorizing the Mayor and City Manager to act as the representatives in all matters pertaining to the City's participation in the CDBG-MIT program. This motion, made by Mark Brown II and seconded by Katie Johnson, Passed.

Yea: 4, Nay: 0

C. Discuss and consider a resolution authorizing the Mayor to sign Governor Greg Abbott's Back the Blue pledge on behalf of the City of Richwood in support of Law Enforcement Officers.

Motion to approve a resolution authorizing the Mayor to sign Governor Greg Abbott's Back the Blue pledge on behalf of the City of Richwood in support of

Law Enforcement Officers. This motion, made by Melissa Strawn and seconded by Mark Brown II, Passed.
Yea: 4, Nay: 0

D. Appoint applicants to serve on Charter Review Commission

Motion to appoint the all six applicants to charter review commission with Katie Johnson serving as liaison. This motion, made by Mark Brown II and seconded by Melissa Strawn, Passed.
Yea: 4, Nay: 0

E. Discussion and possible action regarding the sale of real property located at 215 Halbert, Richwood, Texas 77531.

No action was taken.

F. Discuss and consider authorizing the City Manager to execute a contract, extending the interlocal agreement with the City of Angleton for animal control services.

Motion to authorize the City Manager to execute a contract, extending the inter-local agreement with the City of Angleton for animal control services. This motion, made by Mike Johnson and seconded by Melissa Strawn, Passed.
Yea: 4, Nay: 0

G. Discuss and consider adoption of a Citizen Participation Plan for the CDBG-MIT program, for the City of Richwood

Motion to adopt a Citizen Participation Plan for the CDBG-MIT program, for the City of Richwood. This motion, made by Mark Brown II and seconded by Katie Johnson, Passed.
Yea: 4, Nay: 0

H. Discuss and consider adoption of Procurement Policies & Procedures for the City of Richwood.

Motion to adopt Procurement Policies & Procedures for the City of Richwood. This motion, made by Mark Brown II and seconded by Katie Johnson, Passed.
Yea: 4, Nay: 0

I. Discuss and consider an ordinance (No. 20-470) amending Chapter 20 Traffic and Vehicles of the City of Richwood's Code of Ordinances to change times regarding the one-way traffic flow on Audubon Woods Drive.

Motion to approve ordinance (#20-470) amending Chapter 20 Traffic and Vehicles of the City of Richwood's Code of Ordinances to change times

**regarding the one-way traffic flow on Audubon Woods Drive. This motion, made by Mike Johnson and seconded by Melissa Strawn, Passed.
Yea: 4, Nay: 0**

- J. Discuss and consider an ordinance (No. 20-472) relating to flood damage prevention and repealing ordinance number 351.

**Motion to approve ordinance (No. 20-472) relating to flood damage prevention and repealing ordinance number 351. This motion, made by Mike Johnson and seconded by Melissa Strawn, Passed.
Yea: 4, Nay: 0**

- K. Approve items removed from Consent Agenda

There were no items removed from Consent Agenda.

VII. EXECUTIVE SESSION

- A. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee:

1. Eric Foerster, City Manager

Recessed from Open Session at 7:15 p.m.

Reconvened at 8:24 p.m.

No action taken.

VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, reported.

IX. CITY MANAGER'S REPORT

Eric Foerster, City Manager, reported.

X. COUNCIL MEMBER COMMENTS & REPORTS

Melissa Strawn gave kudos to Clif Custer on all the work going on with the roads.

Mark Brown II thanked staff for quickly addressing needs from residents. Also extended congrats to Tricia for passing probation, she doing a great job, keep it up. He also recognized the Police Department they are doing a great job, being present and keeping

us safe. He added that KRB has done a great job at the garden getting things set up for Halloween and the Community Clean Up event was successful, thank you to all citizens who participated and KRB driving it along. He stated he plans to attend an upcoming TML training.

XI. MAYOR'S REPORT

Mayor reported accolades to staff for the work put in the last couple months, even while being short on personnel. Thank you to the PD for keeping things safe for us. Mayor addressed the concerns of residents regarding the splash pad. He stated that our splash pad is a once through, we do not recycle the water. It is chlorinated and safe for the public. Hurricane season is not over, so be vigilant and stay aware. Mayor thanks residents who volunteered for Charter review.

XII. FUTURE AGENDA ITEMS

Tabled Item from Planning and Zoning

XIII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:44 p.m.

These minutes were read and approved on this 17th day of November 2020.

ATTEST:

Mayor