

Minutes of City Council Regular Meeting

The City Council City of Richwood

A City Council Regular Meeting of the City Council of City of Richwood was held Monday, January 8, 2018, beginning at 6:15 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

CALL TO ORDER

The meeting was called to order at 7:22 pm

INVOCATION

Michael Coon led the invocation.

PLEDGES OF ALLEGIANCE

Pledge of Allegiance & Texas Pledge

Mayor Guthrie led the pledges.

ROLL CALL OF COUNCIL MEMBERS

Mark Guthrie, Mayor

Lauren LaCount, Mayor Pro Tem

Frank Blanks, Council member - ABSENT

Sarah Reed, Council member

Chris Hardison, Council member

Mark Brown, Council member

Others present: Michael Coon – City Manager; Giani Cantu – City Secretary/Finance Director; Clif Custer – Public Works Director; Police Chief Bryan Corb

CONSENT AGENDA

Approval of Minutes of Previous Meetings

Payment of Bills

Interlocal Agreement with Brazoria County for street repair and maintenance

Accept resignation of Justin Gatlin from Crime Control Prevention District and Keep Richwood Beautiful

Accept resignation of Katherine Venegas from Keep Richwood Beautiful

Appoint Kathy Vickers to the Crime Control and Prevention District Board

Accept \$8,331 from the Dow Gives Community Grant and authorize the expenditure of the grant funds to purchase five Automated External Defibrillators (AEDs)

On motion by Lauren LaCount second by Sarah Reed with all present members voting “aye” the following consent agenda items were approved

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Final review and action on replat of Lots 82 & 83, Block 3, Oakwood Shores Subdivision Sec I, said lots being located on Bayou Bend

DISCUSSION AND ACTION ITEMS

Public Hearing on proposed changes to Chapter 3 Animals of the Code of Ordinances, to include but not limited to, changes to the livestock and fowl, domestic animals, and other sections

Lynsey Ellison gave a summarization of proposed changes to Chapter 3 Animals of the Code of Ordinances.

Council thanked the committee for their work.

Mark Brown stated we just need to make sure we are consistent with the language.

Benny Howard asked if cats would have free walk.

Lynsey Ellison stated if someone has a complaint of nuisance animal it includes cats.

Mark Brown stated any animal falls under the nuisance animal.

Frank Mancuso asked if someone is allowed to keep cattle in a trailer.

Mayor Guthrie stated that would definitely be a nuisance.

Michael Coon asked if the committee included the requirement for all dogs and cats to be chipped.

Lynsey Ellison stated there is no way to enforce the chipping without incurring additional expense on city, so the committee felt it best to leave it out.

Lauren LaCount stated they could always add the requirement for two reasons: could possibly be anyone that's asking for a variance of number of animals or someone who has frequent at large vaccinations.

Mark Brown asked about dogs that have puppies.

Lauren LaCount stated that dogs older than 6 months must be registered with the city.

Mr. Howard asked about looking into feral cats.

Council member LaCount stated the committee discussed going with the option that the Clute just recently adopted which was the trap, neuter and spayed, then release.

Ms. Ellison stated the committee talked about it but stated it could be done at a later date.

Mr. Coon stated a trap spayed neuter release program would require substantial investment from the city to pay for spay or neuter.

Mike Firkens asked why the proposed changes are only specifying hens.

Ms. Ellison stated it is to prohibit rosters or other fowl.

Mayor Guthrie closed the public hearing at 8:01 pm.

Appoint Flood Advisory Committee liaison

Michael Coon summarized Mark Brown's interest in becoming committee liaison.

On motion by Lauren LaCount second by Sarah Reed with all present members Voting "aye" Mark Brown was appointed as liaison.

Update from Flood & Drainage Advisory Committee and consider authorizing the City Manager to execute a contract with LJ Engineering not to exceed \$24,700.

Pat Wade, 1010 Mockingbird Lane, stated the committee is looking at three points of attack: one immediate course and two long-term.

Benny Howard, 314 N Yaupon, stated the committee met last week and listened to an in depth program from LJA Engineering regarding the Bastrop Bayou for temporary solutions for flood mitigation.

John Grounds, LJA Engineering, gave a presentation. He stated one long-term solution would be a study of the Bastrop Bayou at Brazosport Boulevard to ensure water is able to pass. With an immediate course being, can you put pumps there to pump from one side to the other. Another long-term solution would be a Gladys Polk Elementary area relief channel that drains to big slough.

Mr. Grounds also reported that LJA has been involved with Lake Jackson, Brazoria County and the airport in correcting the FEMA flood rate maps. The area suffers from coastal flooding – water coming from the gulf. This will not be looked at. Other areas of flooding include rain water and flooding from rivers and streams. They will be looking at these and will also provide some GIS mapping.

Pat Wade stated they will provide a quantitative amount of what these options will cost and gets us past the concept into something workable.

Mark Brown stated last year he saw no water. This year he saw water and decided he needs to get involved. Immediately solutions are necessary.

Mr. Howard stated before the city can do anything, the study has to be done. Cost is more than anticipated but less than what it could have been. The committee urges council to approve this budget to show the residents that the city is doing something.

On motion by Lauren LaCount second by Chris Hardison with all present members voting “aye” approval was granted to the City Manager to enter into an agreement with LJA Engineering for a study on immediate and long term solutions of flood mitigation in an amount not to exceed \$24,700.00.

Council member LaCount asked if we were going to reach out to surrounding agencies to ask for pitching in.

Mr. Coon stated the City of Richwood is currently getting the added benefit of piggy backing off of the County and Lake Jackson’s studies of Bayou and those agencies have not asked Richwood for any monies. This is saving the city a lot of money.

Review of gun range and noise ordinances

Michael Coon gave a presentation of comparison of noise ordinances. Recommendation is to remove the decibel from the gun range ordinance and to allow the noise ordinance to address the noise levels.

Council member Brown asked about hours of operation

Mr. Firkens stated they are open from 10a -8p on weekdays, 9a – 9p on Saturday and 12:30p – 7p on Sunday.

Michael Coon stated he was not sure how the 50 caliber firearm sounded.

Mr. Firkens stated he believed the decibel levels are low. In defense of the gun range, they are willing to set time limits on when they allow 50 caliber guns to be fired.

Council member Brown stated it's only fair for all businesses to have the same standard.

Mr. Firkens stated there are other sounds that emit more noise than the gun range.

Council member LaCount asked what other studies were done.

Mr. Coon stated, for example, a diesel truck leaving the gas station made more noise above 60 decibels.

Mike Firkens, read a letter from Mr. Kinear owner of Big Kountry Shooter Gun Range.

Nancee Smith, 101 Austins Ct, neighbor of the gun range, read the current noise ordinance.

Daryl Wilson, 109 Brazos CT, stated he is retired to Richwood three years ago, thoroughly enjoyed it. There have been a couple hiccups, one is the flooding. The other is the gun range. He is a gun supporter and was excited for the gun range. The last part of the current ordinance is what really hits him. It states a continued noise and that is what they hear. It's not one reading whatever the decibel point will be. It's a constant noise. No complaints that he knows of in regards to traffic but that's because it's occasional. It's the constant repetitive nature of the bang that causes such a nuisance in our neighborhood. It's unavoidable because it goes all day long. Day after day, month after month. If it was a dog that barked all day and night, someone would be calling on that. He encouraged council to think about the fact that this is not an occasional noise that you hear from road traffic and such. It is constant repetitive noise day after day. He appreciates the studies but encourages Council to revisit what the noise causes. Also consider the resale value for someone to come in and hear the pop pop pop.

Glenn Patton, 102 Austin Ct, stated he supported the gun range in the beginning. He stills support the gun range. The option was then that there was a guarantee that there would be no noise outside of the range. He wishes that he could use the range but he cannot contribute to the nuisance in the neighborhood. He is a veteran that suffers from PTSD and at times it gets bad enough that he must leave his

home. It's not the pistols. It's the larger guns. He believes the gun range causes more devalue to his home due to the noise being constant than the flooding does. He invited Council to, before taking action, come over and sit at one of the homes on a Saturday afternoon.

Jason McMillan, 107 Austin's Ct, stated he built in Richwood because there is not a lot of commercial and it is built for residents. He chose to pay a higher tax rate because of it. He disagrees with changing the rules after the fact and feels like the city is letting him down, if this is approved.

Mr. Ferkins stated the gun range has met all the state laws and would like to know if the no noise was put in writing.

Council member LaCount stated she asked for this to be on the agenda because she felt it was subjective to one business. While she is sensitive and empathizes with the complaints, the ordinance is subject to the interpretation of who is reading it. We have an ordinance where there is no measurable level of noise. However, when laws are written they have to be enforceable. She suggests that the noise ordinance be written to include a quantifiable amount and reduce the subjectiveness. Her suggestion is made in the effort of fairness.

Council member Brown asked where the readings are being taken from.

Mr. Ferkins stated readings have been taken from various locations and they have all the data.

Mayor Guthrie suggested a consult with an environmental engineer to define the difference in a decibel reading and a repetitive reading.

Daryl Wilson stated the difference is he did not choose to be next to the gun range. Ms. LaCount chose to be around dogs. It is an imposition on the residents. Their only choice is to sell. In the matter of fairness, this has been put in place after.

Brian Corb stated Local Government Code specifically states that as long as the gun range is in compliance with the gun range laws it prohibits governments from taking any kind of action and there is a review of pending litigation.

Mr. Patton stated it's an excellent idea to have a sound engineer to come in to study the situation. It'll avoid the he said she said.

Council member Brown asked what the readings are at the homes?

Mr. Patton stated from 40 to 60 decibels and that is not acceptable.

Council member Brown asked does it make sense to spend money on something for that level of noise?

Mr. Coon suggested to have residents come speak with City Manager and see if they can't come to solution to present to council.

Council member Hardison challenged the owner to look at other options and to get with the sound engineer that they consulted with in the initial design to see if there is anything that can be done.

Mr. Ferkins asked at what level below the government requirements would be acceptable?

Council member LaCount stated she doesn't think it's up to council to dictate how a business spends their money to appease a subjective matter.

No further discussion was held.

Sarah Reed left the meeting at 9:06 pm.

Review and discussion of the solid waste collections contract with Waste Connections

Ryan Skylar, site manager for Waste Connections based out of Angleton, was present. He stated he has met with Michael Coon and Council member Brown with certain concerns that the city had. He is open to discussing any concerns and does appreciate the cities business.

Council member LaCount asked if the issues were straightened out.

Mr. Coon stated that Ryan has been great at communicating and believes we are moving in a positive direction.

Council member Hardison asked about the pickup schedule after holidays and how much notice is given.

Mr. Skylar stated typically notice is given in advance of a month or so. There are only 2 holidays they don't work: Christmas Day and New Year's day.

Review the Utility Fund's financial forecast and discuss potential rate increases and amendments to the FY 2018 Adopted Budget

Michael Coon stated the rate increase was delayed due to Harvey. Taking into account projected revenues and reduced usage, it is projected the utility fund will come in under \$314,401 of the projected revenue budget. There are things that can be cut to maintain current rates this year. We need to make sure the customers are being taken care of and as well make sure that the city is taking care of our failing

utility system. In the future, we will also need to make sure we are charging appropriately for new constructions.

Council member Brown asked if we can charge the impact fees now?

Mr. Coon stated not without the impact fee study.

Council member Brown stated so cutting will delay that.

Coon stated, yes, some cuts to cover the shortage would be Sewer jetter is over 15 years old. It could last the year or could not lasts the week. Chlorine Room already has leaks it he room and cutting contingency fund.

The following table shows some reductions that could be made to the adopted budget to cover the anticipated loss.

Reductions to Adopted Budget	Amount
2 New Personnel	\$99,809
New Diesel Truck	\$45,777
Impact Fee Study	\$75,000
Sewer Jetter Replacement	\$59,999
Chlorine Room Replacement	\$20,255
Transfer to Contingency Fund	\$13,561
Total Reductions	\$314,401

The table below summarizes some rate structure options and the reductions that would be included for each one. In the scenarios below, it is assumed that the rate increase would go into effect in March. However, that date is not set and new calculations can be completed for other dates.

	FY18 Budget	Current Estimate	Option 1	Option 2	Option 3
Total Water & Difference from	\$1,682,634 \$0	\$1,368,233 (\$314,401)	\$1,528,681 (\$153,953)	\$1,461,918 (\$220,716)	\$1,402,650 (\$279,984)
Incorporated	None	2 New	2 New	2 New	2 New
		New Deisel	New Deisel	New Deisel	New Deisel
		Impact Fee	Impact Fee	Impact Fee	Impact Fee
		Sewer Jeter			Sewer Jeter
		Chlorine			
		Contingency			
Base Water		\$19.50	\$24.10	\$22.60	\$20.50
Base Sewer		\$17.50	\$22.10	\$20.60	\$18.50
Charge Per		\$3.85	\$4.35	\$4.00	\$3.95

Council member LaCount stated they need to be able to give the public ample notice.

Council member Brown asked what the rate would be to include all the things.

Mr. Coon stated in the future there are still things that will need to happen. There are water problems at Oakwood Shores.

Council member LaCount stated she likes option 1.

Council member Brown stated we got to do something to get us out of the hole.

Council member Hardison stated he believes it's a good idea to split the impact fee study into two years.

Mr. Coon stated in regards to notifying the public, it is not required and asked if council would like to have a public hearing.

Council member LaCount stated all other cities raised rates without notifying. She just wants to make sure the residents get notified.

Mayor Guthrie asked if we can publish something.

Mr. Coon stated yes. We can publish it as public notice not public hearing.

Council member LaCount stated she also would like to let the public to know that we were the only city that held off in lieu of Harvey.

Council member Brown stated we just need to be clear on the notice.

Council member Hardison stated we can do public hearing to get input and do action on the same agenda.

Mr. Coon stated yes.

Review and discuss changes to the outdoor lighting ordinance

Chief Corb presented. He stated he compared the current ordinance with surrounding cities.

- **ARTICLE XI. - OUTDOOR LIGHTING**^[8]

- **Sec. 4-321. - Purpose.**

The purpose of this article is to:

- (1) Reduce the problems created by improperly designed and installed outdoor lighting. Permit the use of outdoor lighting that does not exceed the minimum levels specified for night time safety, security, enjoyment, and commerce.*
- (2) Eliminate problems of glare on operators of motor vehicles, pedestrians and land uses.*
- (3) Minimize the adverse impacts of lighting such as light trespass and obtrusive light.*

(4) Reduce the energy and financial costs of outdoor lighting by establishing regulations, which limit the area that certain kinds of outdoor lighting fixtures can illuminate.

(5) Create standards for controlling lighting and glare to reduce light trespass that would otherwise create an annoyance and inconvenience to property owners and traffic hazards to motorists. These standards are intended to allow reasonable enjoyment of adjacent and nearby property by their owners and occupants while requiring adequate levels of lighting for security and parking areas.

preserve and protect the safe and appropriate night time use and enjoyment of all properties in the City of Richwood.

(6) Preserve the night sky as a natural resource and thus people's enjoyment of looking at the stars.

(*Ord. No. 398* , § 1, 3-16-15)

- **• Sec. 4-322. - Definitions.**

City means the City of Richwood

Direct illumination means light emitted directly from the lamp, off of the reflector or reflector diffuser, or through the refractor or diffuser lens, of a luminaire.

Fixture means the assembly that houses the lamp or lamps and can include all or some of the following parts: a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor lens.

Glare means light entering the eye directly from luminaires or indirectly from reflective surfaces that causes visual discomfort or reduced visibility.

Landscape lighting means lighting used to highlight flag poles, trees, shrubs, or other plant material as well as ponds and other landscape features.

Light trespass means light that falls beyond the property it is intended to illuminate.

Luminaire means the complete lighting unit (fixture), consisting of a lamp, or lamps and ballast(s) (when applicable), together with the parts designed to distribute the light (reflector, lens, diffuser), to position and protect the lamps, and to connect the lamps to the power supply.

Outdoor lighting means lighting installed within the property line and outside of the building, whether attached to poles, building structures, the earth, or any other location.

Property Line means the edges of the legally defined extent of privately owned property.

Seasonal Lighting means temporary lighting installed and operated in connection with holidays or other traditions.

Shielded directional luminaire means a luminaire that includes an adjustable mounting device allowing aiming in any direction and contains a shield, louver, or baffle to reduce direct view of the lamp.

Time switch means an automatic lighting control device that switches lights according to time of day.

(*Ord. No. 398* , § 2, 3-16-15)

- **• Sec. 4-323. - Nonresidential site lighting and glare standards.**

(a) Any use shall be operated so as not to produce obnoxious and intense glare or direct illumination across the bounding property line from a visible source of illumination of such intensity as to create a nuisance or detract from the use or enjoyment of adjacent property. All outside lights shall be made up of a light source and reflector so selected that acting together, the light beam is controlled and not directed across any bounding property line above a height of three feet. The allowable maximum intensity measured at the property line of a residential use in a residential district shall be 0.25 foot-candles. Light poles shall be placed on the site a setback equal to its height from all adjacent residential property.

(b) Lighting within the parking areas shall meet the following minimum requirements:

(1) Intensity. Illumination shall not exceed an average of one foot-candle at ground level and shall distribute not more than 0.25 foot-candle of light upon any adjacent residentially zoned area.

(2) Height.

a. The maximum height for poles with lights is 35 feet.

b. Special lighting or lighting higher than 35 feet may be approved as specifically noted on the applicable required plan (i.e., land development plan, concept plan, site plan, etc.).

c. *Nonresidential lighting plans require approval by the city inspector and must include square footage of area to be illuminated, number of fixtures and the lumens for each fixture*

([Ord. No. 398](#) , § 3, 3-16-15)

- **• Sec. 4-324. - Residential lighting and glare standards.**

(a) Residential lighting for security and night recreation use.

(1) Fixture must be a shielded directional luminaire *unless it is designed with a motion sensing device.*

(2) *If the fixture is activated by a motion sensor designed to extinguish reduce the lumens by at least 25% within 15 minutes of activation or is controlled by a time switch that deactivates reduces the luminaire, such lighting does not need to be fully shielded as long the light does not trespass on another property. not later than 11:00 p.m. The city may require additional shielding or diffusing if the light trespasses on another property.*

(3) No light source shall exceed 35 feet in height.

(4) Lighting shall not directly shine on adjacent dwellings.

(b) Landscape lighting. Landscape lighting shall not be aimed onto adjacent properties *and shall not exceed 800 lumens.*

(c) [Permitted light source types.] Light sources shall be of a down-light type, indirect, diffused, or shielded type luminaires installed and maintained so as to reduce glare effect and consequent interference with use of adjacent properties and boundary streets. Bare bulbs above 75 watts and strings of lamps are prohibited, except for temporary lighting as provided in section 4-326.

([Ord. No. 398](#) , § 4, 3-16-15)

- **• Sec. 4-325. - Lighting by special permit only.**

Lighting systems prohibited from being installed or used except by special use permit are as follows:

(1) Temporary lighting in which any single luminaire exceeds 20,000 initial luminaire lumens or the total lighting load exceeds 160,000 lumens.

(2) Aerial lasers.

(3) Searchlights.

(4) Other very intense lighting defined as having a light source exceeding 200,000 initial luminaire lumens or an intensity in any direction of more than 2,000,000 candelas.

([Ord. No. 398](#) , § 5, 3-16-15)

- **• Sec. 4-326. - Special or temporary lighting—Low wattage.**

Bare bulbs or strings of lamps are prohibited, except during holidays special lighting shall be permitted for a maximum time period of 45 calendar days for each holiday used.

([Ord. No. 398](#) , § 6, 3-16-15)

- **• Sec. 4-327. - Exemptions and exceptions.**

Government, street lights and other public safety lighting shall be exempt from this article.

([Ord. No. 398](#) , § 7, 3-16-15)

- **• Sec. 4-328. - Penalties.**

Any person who violates this article shall be guilty of a misdemeanor, and upon conviction thereof shall be fined as provided in section 1-6 of the Code of Ordinances of the City of Richwood.

([Ord. No. 398](#) , § 8, 3-16-15)

[Secs. 4-298—4-320. - Reserved.](#)

Council member LaCount asked if Chief Corb thought this will be easier to enforce and not subjective.

Chief Corb stated yes. Its going to be very easy for officers to tell if the ordinance is being enforced.

Council member Hardison asked how lumens are measured.

Chief Corb stated it is measured by wattage.

Council member Brown asked how many complaints do we get?

Chief Corb stated up until a few months ago they were dealing with them often.

Council member Brown stated this also should be able to settle neighbor disputes.

Update on review of home based business ordinance

Council member LaCount reported that she and Council member Brown reviewed and wrote it based on an ordinance out of Austin. She also reached out to residents. She did receive one response that was completely against any home business period.

Council member LaCount presented the following:

(A) A home occupation is a commercial use that is accessory to a residential use. A home occupation must comply with the requirements of this section and all Texas occupational licensing laws.

(B) A home occupation must be conducted entirely within the dwelling unit or one accessory garage.

(C) Participation in a home occupation is limited to occupants of the dwelling unit, except that one person who is not an occupant may participate if off-street parking is provided for that person.

(D) The residential character of the lot and dwelling must be maintained. A home occupation that requires a structural alteration of the dwelling to comply with a nonresidential construction code is prohibited. This prohibition does not apply to modifications to comply with accessibility requirements.

(E) A home occupation may not generate customer-related vehicular traffic that impedes normal residential traffic flow or city streets for parking, pick up, or drop off of people, goods or services.

(F) Equipment or materials associated with the home occupation must not be visible from locations off the premises, including merchandise displays.

(G) A home occupation may not produce noise, vibration, smoke, dust, odor, heat, glare, fumes, electrical interference, or waste run-off outside the dwelling unit or garage in violation of City of Richwood nuisance ordinances.

(H) Parking a commercial vehicle on a street adjacent to residentially zoned property is prohibited.

(I) Advertising a home occupation by a sign on the premises is prohibited. Advertising the street address of a home occupation through signs, billboards, television, radio, or newspapers is prohibited.

(J) The following are prohibited as home occupations:

(1) animal hospitals, animal breeding;

(2) clinics, hospitals, hospital services;

(3) contractors yards;

(4) dance studios;

(5) scrap and salvage services;

(6) massage parlors other than those employing massage therapists licensed by the state;

(7) restaurants;

(8) cocktail lounges;

(9) rental outlets;

(10) equipment sales;

(11) adult oriented businesses;

(12) manufacture or sale of product regulated by the FDA, ATF, or other Federal and State Regulators;

(13) recycling centers;

(14) drop-off recycling collection facilities;

(15) an activity requiring a variance under Richwood Uniform Building Code;

(16) automotive repair services; and

(17) businesses involving the repair of any type of internal combustion engine, including equipment repair services.

Patty Guthrie asked for clarification on the last two.

Council member Brown stated he personally doesn't see any issue with the mechanic as long as he is not being a nuisance.

Mr. Coon stated the only issue would be to limit the number of cars, so residents wouldn't have a collection of cars in the yard and driveway.

Discussion was held on allowing mechanical business.

This item will be brought back next month.

Resolution adopting the investment policy for 2017-2018

On motion by Lauren LaCount second by Chris Hardison with Mark Brown abstaining and all others voting "aye" motion carries.

Resolution appointing member to serve as Houston Galveston Area Council representative and designating an alternate

Council member LaCount recommended to wait until all members are present.

Mayor Guthrie stated this is time sensitive.

Ms. Cantu stated yes, it is already past due technically and should have been done in December.

Mr. Coon explained the benefits to the city of participating.

Mayor Guthrie asked if we lose out if no members are appointed.

Mr. Coon stated no, it's just networking.

Mayor Guthrie asked if any Council members would volunteer.

Council member Brown stated he was uncertain what it entails and can't commit without knowing.

Council member LaCount believes its quarterly meetings.

Council member Brown volunteered and Mayor Guthrie volunteer for alternate.

On motion by Lauren LaCount second by Chris Hardison with all present members voting aye Mark Brown was appointed as liaison and Mark Guthrie was appointed as an alternate liaison.

Ordinance calling the City of Richwood's General Election for May 5, 2018 for the purpose of electing certain officers

On motion by Lauren LaCount second by Chris Hardison with all present members voting “aye” the ordinance called the general election for May 5, 2018 for the purpose of electing certain officers was approved and adopted.

Approve items removed from Consent Agenda

No items were removed from consent.

REPORTS

Reports that require no action.

CITY MANAGER’S REPORT

BWA water was restored. There was an issue with automatic valves that open and shut. Valves are currently being shut manually but we are connected to 12 inch.

PUBLIC COMMENTS

All public comments will be subject to the following rules: All speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker. Discussion is not allowed on items not posted on the agenda.

There were no public comments.

FUTURE AGENDA ITEMS

There were no future agenda items.

COUNCIL MEMBER COMMENTS & REPORTS

There were no comments or reports.

MAYOR’S REPORT

There was no report.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:52 pm

These minutes were read and approved on this ____ day of _____,
20____.

Mark Guthrie, Mayor

Attest:

Giani Cantu, City Secretary