

Minutes of City Council Regular Meeting

The City Council City of Richwood

A City Council Regular Meeting of the City Council of City of Richwood was held Monday, December 10, 2018, beginning at 6:05 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

CALL TO ORDER

The meeting was called to order at 6:07 p.m.

INVOCATION

Invocation was held during previous Planning meeting.

PLEDGES OF ALLEGIANCE

Pledge of Allegiance & Texas Pledge
Mark Guthrie led the pledges.

ROLL CALL OF COUNCIL MEMBERS

Mark Guthrie – Mayor
Mike Johnson – Council member - ABSENT
Frank Blanks – Council member - ABSENT
Sarah Reed – Council member
Mark Brown II – Council member
Katie Johnson – Council member

Others present: Michael Coon, City Manager; Giani Cantu, City Secretary; Clif Custer, Public Works Director; Lindsay Koskiniemi, Finance Director

PUBLIC COMMENTS

All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak

No public comments.

PRESENTATION

No presentations were given.

CONSENT AGENDA

Approval of Minutes of Previous Meetings

Payment of Bills

On motion by Sarah Reed second by Mark Brown II with all present members voting “aye” all consent agenda items were approved.

DISCUSSION AND ACTION ITEMS

Resident request for refund of utility fees at 403 Wisteria – Daskocil

Mr. Daskocil stated he arrived at his home at 403 Wisteria and found that his water had been disconnected. Public Works was called out and found that the water meter had been shut off. He would like a refund of utility fees paid during the time his water had been disconnected unbeknown to him.

Mr. Custer stated that the Public Works Department is taking responsibility for shutting off the water at the vacant home, even though there is no record of a work order stating we turned off the water.

Discussion was held on history of the utility account at the address.

On motion by Mark Brown second by Sarah Reed with all present members voting “aye” Council approved a credit of water and sewer fees from date of May 8, 2018 through August 8, 2018.

Resident request for credit of outstanding utility fees at 736 Oyster Creek Ct – Jones

Mr. Jones did not appear. There was no discussion on this item.

Mayor Guthrie recessed the Council meeting at 6:26 p.m.

Mayor Guthrie recalled the Council meeting at 6:57 p.m.

Mayor Guthrie recessed the Council meeting at 6:57 p.m.

Mayor Guthrie recalled the Council meeting at 7:00 p.m.

Final review and action of replat of Lots 70-73, Block 1, Oakwood Shores, being the same property also known as 32410 Bayou Bend

On motion by Katie Johnson second by Sarah Brown with all present members voting “aye” final approval of replat of Lots 70-73, Block 1, Oakwood Shores, being the same property also known as 32410 Bayou Bend was granted.

Final review and action of replat of Lots 97 & 98, Block 3, Oakwood Shores, being the same properties also known as 31702 Amberjack Dr and 31710 Amberjack Dr

There was no discussion on this item.

Discuss and consider a resolution authorizing publication of notice of intent to issue Certificates of Obligations

On motion by Mark Brown II second by Sarah Reed, with all present members voting “aye”, the resolution authorizing publication of notice of intent to issue Certificates of Obligations was approved.

Discuss and consider approval and adoption of the Procurement Policies & Procedures plan as set forth by the Texas General Land Office (GLO) for the Community Development Block Grant Disaster Recovery (CDBG-DR) Program.

On motion by Sarah Reed second by Katie Johnson with all present members voting “aye” the Procurement Policies & Procedures plan as set forth by the Texas General Land Office (GLO) for the Community Development Block Grant Disaster Recovery (CDBG-DR) Program was approved and adopted.

Discuss and consider approval and adoption of the Citizens Participation Plan as set forth by the Texas General Land Office (GLO) for the Community Development Block Grant Recovery (CDBG-DR) Program

On motion by Mark Brown II second by Sarah Reed with all present members voting “aye” the Citizens Participation Plan as set forth by the Texas General Land Office (GLO) for the Community Development Block Grant Recovery (CDBG-DR) Program was approved and adopted.

Discuss and consider adoption and enforcement of the Excessive Force policy in accordance with 24 DFR 91.325(b)(6)

On motion by Katie Johnson second by Mark Brown II with all present members voting “aye” the Excessive Force policy in accordance with 24 DFR 91.325(b)(6) was adopted.

Discuss and consider a resolution amending the FY 2018 – 2019 Budget to increase Grant revenues and expenditures in the amount of \$20,000

On motion by Sarah Reed second by Mark Brown II with all present members voting “aye” the resolution amending the FY 2018 – 2019 Budget to increase Grant revenues and expenditures in the amount of \$20,000 was approved and adopted.

Discuss and consider additional regularly scheduled meetings and resetting November 11, 2019 meeting date

Sarah Reed stated she would like to discuss considering adding a second regularly scheduled meeting to help cut down on the number of lengthy meetings.

This item will be brought back on a future agenda.

Approve items removed from Consent Agenda

REPORTS

Reports that require no action.

Financial Reports

No reports were presented.

CITY MANAGER'S REPORT

Fire Department Christmas Dinner is on Thursday.

City Christmas Party is on Friday.

Christmas in Park is on Wednesday.

FUTURE AGENDA ITEMS

Review R-4 Residential Rural Zoning District for definition of builder, realtors, and zoning requirements.

COMMITTEE REPORTS

No reports given.

COUNCIL MEMBER COMMENTS & REPORTS

No reports given.

MAYOR'S REPORT

Invited Council to attend the upcoming Holiday events.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:39 p.m.

These minutes were read and approved on this 14th day of January, 2019.

Mayor

ATTEST:

Giani Cantu
City Secretary