

AGENDA

BE IT KNOWN THAT, a City of Richwood City Council will meet Monday, August 2, 2021, beginning at 6:00 PM via web/telephone conference with the following agenda:

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE/WEB CONFERENCE

In accordance with the order of the Office of the Governor issued March 16, 2020, the City Council of Richwood will conduct the meeting schedule at

6:00 p.m. on Monday, August 2, 2021

via web and telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of Coronavirus(COVID 19).

The meeting agenda is posted online at www.richwoodtx.gov.

The public dial in number to participate in the telephonic meeting is 346 248 7799 and enter access code: 910 3713 5475 or access via web at <https://zoom.us/j/91037135475>

The public will be permitted to offer public comment telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the telephonic meeting will be made, and will be available to public in accordance with the Open Meetings Act upon written request.

Please contact Kirsten Garcia, City Secretary, with any issues logging in, 979-265-2082.

- I. CALL TO ORDER
- II. ROLL CALL OF COUNCIL MEMBERS
- III. PUBLIC COMMENTS
- IV. DISCUSSION AND ACTION ITEMS
 - A. Discuss and consider approving the City Manager to enter into agreement with the City of Lake Jackson to provide dispatch services for the amounts listed in the agreement.
- V. FY 2022 BUDGET WORKSHOP
 - A. Discussion of FY 21-22 Proposed Budget
- VI. COUNCIL MEMBER COMMENTS & REPORTS
- VII. MAYOR'S REPORT
- VIII. ADJOURNMENT

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

I, Kirsten Garcia, do hereby certify that I did, on _____ at _____ post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Kirsten Garcia, City Secretary
City of Richwood

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.



AGENDA MEMORANDUM

ITEM #

CONTACT: Eric Foerster, City Manager

SUBJECT: Dispatch Interlocal Agreement with Lake Jackson

SUMMARY: The City of Lake Jackson had requested a contract review based upon actual costs incurred to deliver dispatch services.

BACKGROUND INFORMATION:

See attached supporting documents for dispatch increase request.

FISCAL IMPACT:

- a. Year 1: \$71,528.00 (We had budgeted 49,000)
- b. Year 2: \$100,056.00
- c. Year 3: \$128,584.64.

RECOMMENDATION: Staff recommends approving the City Manager to enter into agreement with the City of Lake Jackson to provide dispatch services for the amounts listed in the agreement.

Thank you,

Eric Foerster- City Manager

Richwood Dispatch Contract Calculator

w/employee benefits

Total Sunguard OSSI Cost per year (minus per unit cost)	\$92,505.65
Support Items/ Per Unit cost caluculated by year / have 9 MDT	\$6,667.98
Total cost of dispatch personnel based on median pay rate (x 12 dispatchers)	\$846,856.44
Vistacom radio and phone recorder per year	\$5,350.00
Richwood % of Total calls for service last for years (17,18,19,20) on average	Subtotal of cumulative costs \$951,380.07 13.06%
Amount of cummulative costs by Richwood % of Calls for service 10 hrs per month IT/Admin Services at median rate (\$36.12) per year	\$124,250.24 \$4,334.40
Total	\$128,584.64



Superior, LLC, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Invoice

Invoice No
300899

Date
12/8/2020

Page
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Bill To
LAKE JACKSON POLICE DEPARTMENT
Lake Jackson Police Department
Jeri Malone
5 Oak Drive
Lake Jackson TX 77566-5289
United States

Ship To
LAKE JACKSON POLICE DEPARTMENT
Lake Jackson Police Department
Jeri Malone
5 Oak Drive
Lake Jackson TX 77566-5289
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
5261LG	LAKE JACKSON POLICE DEPARTMENT		USD	Net 30	10/28/2020

Please include invoice number(s) on your remittance advice,
made payable to Superior, LLC
ACH:
Routing Number 121000358
Account Number 1416612641
E-mail payment details to: Accounts.Receivable@CentralSquare.com

Check:
12709 Collection Center Drive
Chicago, IL 60693

Subtotal \$98,764.49

Tax \$0.00

Invoice Total \$98,764.49

Payments Applied \$0.00

Balance Due \$98,764.49

LJPD Cost Portion - \$92,505.65

LJ Fire Cost Portion - \$3,760.84

LJ EMS Cost Portion - \$2,498.00

<i>Communication Specialist - Median</i>			
EARNINGS	Annual Amount	Hourly Rate	Percentage
Standard Base Pay	42120	20.25	
Overtime Pay			
Extra Income			
Certification Pay			
Intermediate Telecommunicator	540		
BENEFITS			
Accidental Death	10.66		
Care Here Clinic	408.46		
Dental Insurance	451.62		
Emp Health Insurance No HA	6633.64		
Emp Health Insurance W/HA***	6893.64		
Life Insurance	60.06		
Long Term Disability	144.33		0.41%
Worker's Compensation Insurance	67.08		100.00%
TMRS Employer's Share	5159.7		12.25%
FICA Employer's Share	2611.44		6.20%
Medicare Employer's Share	610.74		1.45%
Police Holliday Pay	1620	20.25	
Sick Leave Accrual	1620	20.25	
Vacation Accrual	1620	20.25	
	70571.37		



Vista Com
9824 Whithorn Drive
Houston, TX 77095
(800) 708-6423

Bill To:
Lake Jackson Police Department
Attn: Sgt. Roy Welch
5 Oak Dr
Lake Jackson, TX 77566
United States

Date	Invoice
03/11/2021	6196
Account	
Lake Jackson Police Department	

Terms	Due Date	PO Number	Reference
net 81	05/31/2021		

Thank you for your business!

Managed Services Details	Quantity	Price	Amount
Agreement Lake Jackson PD Eventide Maintenance Contract			\$5,143.00
Total Managed Services Details:			\$5,143.00
Annual maintenance contract for your Eventide server serial #74000900. Coverage dates 6/1/2021 through 5/31/2022			
Please consider a paperless transaction through our secure payment link at www.vistacomtx.com/checkout with either check or credit card. If sending a check please remit to: Vista Com 9824 Whithorn Drive Houston, Texas 77095 www.vistacomtx.com	Invoice Subtotal:		\$5,143.00
	Sales Tax:		\$0.00
	Invoice Total:		\$5,143.00
	Payments:		\$0.00
	Credits:		\$0.00
Balance Due:			\$5,143.00

Record, Interact, Optimize

Please pay this Invoice
PO 22714. 03/23/2021
R. Welch

Numbers for each department by year

2016

RWPD- 5969
 RWFD- 109
 LJPd- 50350
 LJFD- 952
 LJEMS- 3719

Total RW- 6078
 Total LJ- 55021
 Total- 61099
 Total %- 9.95%

2017

RWPD- 8504
 RWFD- 124
 LJPd- 60589
 LJFD- 746
 LJEMS- 4495

Total RW- 8628
 Total LJ- 65830
 Total- 74458
 Total %- 11.58%

2018

RWPD- 14202
 RWFD- 88
 LJPd- 63025
 LJFD- 586
 LJEMS- 4801

Total RW- 14209
 Total LJ- 68412
 Total- 82623
 Total %- 17.19%

2019

RWPD- 8706
 RWFD- 112
 LJPd- 56504
 LJFD- 598
 LJEMS- 5022

Total RW- 8818
 Total LJ- 62124
 Total- 70942
 Total %- 12.42%

2020 until 11/02/2020

RWPD- 6287
 RWFD- 92
 LJPd- 38029
 LJFD- 387
 LJEMS- 3752

Total RW- 6379
 Total LJ- 42168
 Total- 48547
 Total %- 13.13%

Budget Workshop
July 26, 2021
Preliminary Budget Proposal
City of Richwood
Budgeting Worksheet

10 General Fund - 10/01/2021 to 09/30/2022

		2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Change in Fund Balance						
Revenue						
Taxes						
294103 Ad Valorem Taxes	10.294103	1,655,508	1,629,472	1,760,597	1,778,381	1,801,784
294104 Delinquent Taxes	10.294104	13,288	31,212	14,980	16,000	16,000
294105 Penalty & Interest	10.294105	14,326	18,461	15,541	15,000	15,000
294111 Franchise Taxes	10.294111	197,293	193,929	189,072	190,000	190,000
294117 Sales Tax	10.294117	485,800	557,846	727,310	508,000	680,000
Total Taxes		2,366,215	2,430,920	2,707,501	2,507,381	2,702,784
Licenses and permits						
294106 Licenses & Permits	10.294106	5,591	2,143	4,452	3,000	6,000
294107 Building Permits	10.294107	99,183	93,177	90,061	68,000	90,000
294114 Animal Fines/Licenses	10.294114	230	80	99	250	100
Total Licenses and permits		105,004	95,400	94,612	71,250	96,100
Intergovernmental revenue						
294113 Intergovernmental Rev	10.294113	177,309	48,412	209,864	1,000	1,000
Total Intergovernmental revenue		177,309	48,412	209,864	1,000	1,000
Charges for services						
294118 Municipal Building Rentals	10.294118	6,507	1,624	4,243	1,000	10,000
Total Charges for services		6,507	1,624	4,243	1,000	10,000
Fines and forfeitures						
294109 Municipal Court	10.294109	100,642	65,210	95,593	75,000	140,000
Total Fines and forfeitures		100,642	65,210	95,593	75,000	140,000
Special Revenues						
054251 Revenues - Police Officer Training - LEOES	10.054251	1,195	1,185	1,086	2,388	1,200
054252 Revenues - Accident, Police Report & Arrest Fees	10.054252	0	297	108	300	300
Total Special Revenues		1,195	1,482	1,194	2,688	1,500
Interest						
294110 Interest Earnings	10.29411	35,148	9,326	1,337	17,000	1,200
Total Interest		35,148	9,326	1,337	17,000	1,200
Miscellaneous revenue						
294108 Inspection Fees	10.294108	30,428	30,360	30,327	25,000	30,000
294112 Miscellaneous Income	10.294112	4,601	-432	10,292	5,000	10,000
294121 Parks & Recreation - Park Pavillion Rentals	10.294121	3,585	2,132	4,033	1,000	6,000
Total Miscellaneous revenue		38,614	32,060	44,652	31,000	46,000
Total Revenue		2,830,634	2,684,434	3,158,996	2,706,319	2,998,584

**City of Richwood
Budgeting Worksheet**

10 General Fund - 10/01/2021 to 09/30/2022

		2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Expenditures						
General Government						
Administration						
015102 Contract Labor	10.015102	55,840	43,184	0	0	6,000
015103 Salaries & Wages	10.015103	276,505	190,427	311,653	312,530	326,755
015104 Overtime	10.015104	756	4	0	600	600
015105 Retirement	10.015105	38,862	30,478	43,075	35,843	37,278
015107 Medicare	10.015107	3,992	2,881	4,429	4,549	4,738
015110 Workmen's Compensation Ins	10.01511	305	404	1,863	500	1,895
015115 Hospitalization	10.015115	37,412	17,941	40,495	44,510	44,384
015120 Unemployment Insurance	10.01512	1,088	63	60	810	1,260
015126 Vehicle Allowance	10.015126	3,600	0	0	0	6,500
015130 Training & Travel	10.01513	10,112	6,507	7,045	14,550	15,000
015175 Longevity Pay	10.015175	0	0	0	1,350	1,400
015180 Certification Pay	10.01518	825	0	0	0	0
015201 Food	10.015201	4,381	2,792	1,355	6,040	4,000
015210 Office Supplies	10.01521	16,101	9,890	3,863	10,080	8,000
015215 Custodial Supplies	10.015215	647	641	612	1,500	1,000
015225 Books & Periodicals	10.015225	449	156	332	700	700
015240 Expendable Operating Supplies	10.01524	22,637	10,011	3,513	4,500	5,000
015310 Building & Grounds M&R	10.01531	1,415	2,621	1,568	2,000	1,500
015320 Office Furniture/Fixture M&R	10.01532	0	3,342	459	1,000	1,000
015341 Postage & Shipping	10.015341	0	633	1,807	2,000	2,500
015410 Electricity	10.01541	8,997	8,429	6,820	8,500	9,200
015420 Telephone	10.01542	3,440	4,331	7,631	6,160	4,000
015430 Natural Gas	10.01543	572	436	573	500	800
015510 Elections	10.01551	12,294	1,500	3,606	10,000	10,000
015550 Information Technology Services	10.01555	34,704	26,831	32,891	15,000	30,000
015556 Contractual Services - Taxes	10.015556	12,114	13,634	13,670	13,670	13,700
015560 Engineering	10.01556	0	0	8,675	12,000	0
015570 Attorney's Fees	10.01557	16,805	24,653	24,887	25,000	22,000
015572 Economic Development	10.015572	8,655	545	1,200	1,200	1,200
015580 Auditor's Fees	10.01558	42,500	5,000	43,900	45,000	43,900
015595 Professional Services	10.015595	63	72,957	82,963	0	7,500
015610 Credit Card Discount Fees	10.01561	0	0	5,825	0	5,520
015640 Insurance - Bldg/Liab/Bond	10.01564	10,691	34,937	26,754	24,697	26,000
015660 Dues & Subscriptions	10.01566	20,303	14,096	14,457	25,185	20,000
015685 Publishing & Advertising	10.015685	12,505	4,484	4,935	12,895	10,000
015910 Office Equipment	10.01591	0	0	400	2,000	1,000
015930 Equipment	10.01593	0	0	5,956	0	0
015935 Operating Lease - Copier	10.015935	704	1,835	836	4,800	2,800
Total Administration		659,274	535,643	708,107	649,669	677,130
Judicial						
065103 Salaries & Wages	10.065103	44,522	41,310	47,571	49,360	50,902
065104 Overtime	10.065104	1,050	64	0	400	400

**City of Richwood
Budgeting Worksheet**

10 General Fund - 10/01/2021 to 09/30/2022

		2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
065105 Retirement	10.065105	4,976	4,486	5,291	4,849	4,979
065107 Medicare	10.065107	654	597	684	721	738
065110 Workmen's Compensation Ins	10.06511	152	181	289	328	295
065115 Hospitalization	10.065115	8,202	6,492	8,171	8,902	8,877
065120 Unemployment Insurance	10.06512	257	14	19	292	454
065130 Training & Travel	10.06513	2,856	1,081	800	3,000	3,000
065175 Longevity Pay	10.065175	0	0	0	125	125
065180 Certification Pay	10.06518	600	605	593	0	650
065210 Office Supplies	10.06521	2,852	1,723	1,200	2,500	1,500
065225 Books & Periodicals	10.065225	0	0	0	300	300
065240 Expendable Operating Supplies	10.06524	351	91	241	500	500
065550 Information Technology Services	10.06555	284	8,493	9,981	7,500	7,750
065565 Jury Expense	10.065565	-6	0	0	600	600
065570 Attorney's Fees	10.06557	13,874	3,960	7,133	11,500	10,000
065660 Dues & Subscriptions	10.06566	2,353	373	273	1,000	1,000
Total Judicial		82,977	69,470	82,247	91,877	92,070
Permitting & Inspections						
105102 Contract Labor	10.105102	45,504	53,865	30,541	20,000	35,000
105240 Expendable Operating Supplies	10.10524	307	1,413	775	1,500	1,000
105570 Attorney's Fees	10.10557	3,630	0	0	3,000	1,500
Total Permitting & Inspections		49,441	55,278	31,316	24,500	37,500
Special Revenue Expenditures						
055291 Expenditures - Police Training - LEOES	10.055291	1,350	1,185	1,086	2,388	1,500
Total Special Revenue Expenditures		1,350	1,185	1,086	2,388	1,500
Total General Government		793,042	661,576	822,756	768,434	808,200
Public Safety						
Police Department						
055103 Salaries & Wages	10.055103	524,477	620,719	615,849	598,522	606,748
055104 Overtime	10.055104	35,084	41,745	54,912	60,000	60,000
055105 Retirement	10.055105	66,049	77,414	79,545	75,487	75,981
055107 Medicare	10.055107	7,983	9,359	9,732	9,607	9,668
055110 Workmen's Compensation Ins	10.05511	8,507	10,192	10,324	16,092	7,100
055115 Hospitalization	10.055115	75,299	72,690	80,837	89,022	88,768
055120 Unemployment Insurance	10.05512	1,732	84	144	1,620	2,520
055125 Cellphone Allowance	10.055125	540	113	0	780	0
055130 Training & Travel	10.05513	14,949	6,072	5,669	10,000	6,000
055175 Longevity	10.055175	3,000	0	0	0	2,100
055180 Certification Pay	10.05518	5,038	9,548	7,673	9,300	7,800
055190 Uniforms	10.05519	2,914	1,251	5,111	3,000	3,000
055201 Food	10.055201	1,333	242	343	500	500
055210 Office Supplies	10.05521	1,805	1,309	1,529	2,000	1,300
055215 Custodial Supplies	10.055215	22	48	0	300	50

**City of Richwood
Budgeting Worksheet**

10 General Fund - 10/01/2021 to 09/30/2022

		2019	2020	2021	2021	Proposed
		Actual	Actual	Projected	Budget	Budget
055220 Tools	10.05522	872	1,087	868	1,000	1,450
055230 Gas, Oil, & Lubricants	10.05523	27,353	29,631	30,421	32,000	28,000
055240 Expendable Operating Supplies	10.05524	888	1,581	2,383	2,000	700
055260 Emergency Management	10.05526	0	0	0	7,600	0
055287 Community Outreach	10.055287	2,762	703	-667	0	0
055310 Building & Grounds M&R	10.05531	118	287	61	0	0
055320 Office Furniture/Fixture M&R	10.05532	380	0	0	400	400
055340 Vehicle M&R	10.05534	22,081	30,099	29,895	20,000	30,000
055350 Radar M&R	10.05535	0	0	912	1,000	500
055360 Radio M&R	10.05536	2,210	79	0	1,000	500
055365 Other Equipment M&R	10.055365	1,583	13	0	0	0
055420 Telephone	10.05542	13,626	14,385	13,233	16,000	13,000
055540 Dispatch Services	10.05554	43,000	47,358	29,069	49,000	71,528
055542 Jail Expense	10.055542	3,608	2,776	0	0	0
055550 Information Technology Services	10.05555	2,502	4,459	7,153	4,400	56,500
055558 Animal Control	10.055558	1,782	15,000	0	15,000	15,000
055570 Attorney's Fees	10.05557	420	103	0	2,000	1,000
055595 Professional Services/Testing	10.055595	0	0	0	2,000	2,000
055630 Insurance - Motor Vehicles	10.05563	9,647	10,510	7,537	11,000	6,000
055640 Insurance - Bldg/Liab/Bond	10.05564	6,351	7,983	6,711	8,000	5,100
055660 Dues & Subscriptions	10.05566	8,383	5,113	8,384	6,800	3,000
055685 Publishing & Advertising	10.055685	1,379	0	299	500	500
055930 Equipment	10.05593	0	426	0	500	0
055935 Operating Lease - Equipment	10.055935	4,650	4,317	5,413	7,100	3,000
055940 Special Equipment	10.05594	0	0	5,022	10,044	0
Total Police Department		902,327	1,026,696	1,018,365	1,073,574	1,109,713
Fire Department						
075106 Pension	10.075106	10,997	11,220	7,920	14,200	16,500
075110 Workmen's Compensation Ins	10.07511	304	404	1,908	700	1,200
075130 Training & Travel	10.07513	0	0	5	500	500
075190 Uniforms	10.07519	9,645	398	13,000	13,000	13,000
075201 Food	10.075201	816	0	1,000	1,000	1,000
075210 Office Supplies	10.07521	11	3,063	400	400	400
075220 Tools	10.07522	8,870	17,740	12,000	12,000	12,000
075230 Gas, Oil, & Lubricants	10.07523	999	530	1,564	1,600	2,500
075240 Expendable Operating Supplies	10.07524	0	0	188	0	500
075285 Fire Prevention Supplies	10.075285	0	0	0	400	0
075310 Building & Grounds M&R	10.07531	25,234	92,234	3,593	5,000	5,000
075340 Vehicle M&R	10.07534	19,706	11,374	2,248	12,000	12,000
075360 Radio M&R	10.07536	0	0	944	500	500
075365 Other Equipment M&R	10.075365	0	896	2,292	0	3,600
075410 Electricity	10.07541	1,699	1,250	1,108	1,800	2,700
075420 Telephone	10.07542	1,525	1,913	2,845	1,600	2,000
075430 Natural Gas	10.07543	253	243	289	400	400
075566 Contractual Services - Ambulance	10.075566	93,000	93,000	110,000	107,131	110,000

**City of Richwood
Budgeting Worksheet**

10 General Fund - 10/01/2021 to 09/30/2022

		2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
075630 Insurance - Motor Vehicles	10.07563	8,042	14,301	8,923	9,000	8,500
075640 Insurance - Bldg/Liab/Bond	10.07564	3,033	3,503	3,285	5,000	1,950
075660 Dues & Subscriptions	10.07566	5,132	4,078	7,327	4,800	5,000
075930 Equipment	10.07593	5,220	17,424	32,000	32,000	32,000
075935 Capital Lease (Fire) - Principal	10.075935	28,623	19,061	32,712	32,712	32,712
075940 Special Equipment	10.07594	0	0	1,674	3,348	0
Total Fire Department		223,109	292,632	247,226	259,091	263,962
Code Enforcement						
095130 Training & Travel	10.09513	304	40	1,000	1,000	1,000
095210 Office Supplies	10.09521	928	0	800	800	0
095240 Expendable Operating Supplies	10.09524	156	0	200	200	0
095320 Office Furniture/Fixture M&R	10.09532	0	0	139	0	0
095570 Attorney's Fees	10.09557	10,700	840	0	3,000	1,000
095630 Insurance - Motor Vehicles	10.09563	0	0	736	500	800
095660 Dues & Subscriptions	10.09566	135	0	150	150	0
095685 Publishing & Advertising	10.095685	282	0	0	500	0
Total Code Enforcement		12,505	880	3,025	6,150	2,800
Total Public Safety		1,137,941	1,320,208	1,268,615	1,338,815	1,376,475
Public Works						
City Maintenance						
025102 Contract Labor	10.025102	0	-2,766	0	3,300	0
025103 Salaries & Wages	10.025103	59,129	84,044	63,021	64,562	66,756
025104 Overtime	10.025104	3,556	2,150	7,397	4,000	5,000
025105 Retirement	10.025105	7,291	9,238	8,260	7,811	8,180
025107 Medicare	10.025107	898	1,126	989	994	1,040
025110 Workmen's Compensation Ins	10.02511	2,887	3,394	1,552	3,800	3,755
025115 Hospitalization	10.025115	15,176	18,142	16,069	21,851	17,754
025120 Unemployment Insurance	10.02512	328	15	18	0	504
025130 Training & Travel	10.02513	142	179	179	500	0
025175 Longevity Pay	10.025175	0	0	0	200	250
025190 Uniforms	10.02519	1,595	0	1,463	1,000	800
025210 Office Supplies	10.02521	0	-798	0	200	100
025215 Custodial Supplies	10.025215	467	27	75	1,000	200
025220 Tools	10.02522	1,739	233	1,822	1,500	3,500
025230 Gas, Oil, & Lubricants	10.02523	3,219	1,807	3,927	4,000	4,000
025240 Expendable Operating Supplies	10.02524	2,323	2,447	1,680	2,000	2,000
025245 Dump Charges	10.025245	5,832	3,638	6,219	6,000	6,700
025270 Chemicals	10.02527	763	348	500	1,000	500
025310 Building & Grounds M&R	10.02531	6,421	21,568	11,295	20,500	30,500
025340 Vehicle M&R	10.02534	1,936	674	903	2,000	2,000
025360 Radio M&R	10.02536	102	0	500	500	500
025365 Other Equipment M&R	10.025365	4,694	-5,345	6,300	4,500	5,500
025376 Signs M&R	10.025376	148	2,102	1,677	1,500	5,000

**City of Richwood
Budgeting Worksheet**

10 General Fund - 10/01/2021 to 09/30/2022

		2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
025410 Electricity	10.02541	31,769	30,291	24,321	30,500	32,000
025420 Telephone	10.02542	696	1,108	900	900	3,500
025430 Natural Gas	10.02543	228	306	323	300	400
025630 Insurance - Motor Vehicles	10.02563	1,722	1,886	2,499	2,000	2,500
025640 Insurance - Bldg/Liab/Bond	10.02564	1,368	4,687	6,727	1,775	3,500
025660 Dues & Subscriptions	10.02566	269	394	200	300	300
025685 Publishing & Advertising	10.025685	0	0	0	300	0
025930 Equipment	10.02593	0	2,212	0	0	60,000
Total City Maintenance		154,698	183,107	168,817	188,793	266,739
Total Public Works		154,698	183,107	168,817	188,793	266,739
Parks & Recreation						
Parks and Recreation						
085215 Custodial Supplies	10.085215	1,042	798	721	1,200	1,200
085220 Tools	10.08522	0	377	640	500	300
085240 Expendable Operating Supplies	10.08524	546	363	213	500	300
085270 Chemicals	10.08527	98	1,854	671	1,000	1,000
085310 Building & Grounds M&R	10.08531	15,511	17,629	19,303	18,000	18,000
085365 Other Equipment M&R	10.085365	3,892	5,963	8,973	5,000	7,000
085410 Electricity	10.08541	1,549	2,013	2,079	2,000	2,700
085630 Insurance - Motor Vehicles	10.08563	117	150	278	0	300
085640 Insurance - Bldg/Liab/Bond	10.08564	1,690	5,743	4,526	5,050	6,500
085685 Publishing & Advertising	10.085685	449	73	200	400	0
085851 Parks & Recreation	10.085851	4,960	6,751	7,000	7,000	7,000
Total Parks and Recreation		29,854	41,714	44,604	40,650	44,300
Total Parks & Recreation		29,854	41,714	44,604	40,650	44,300
Miscellaneous						
615699 Development Agreements	10.615699	0	72,087	38,208	37,000	7,000
Total Miscellaneous		0	72,087	38,208	37,000	7,000
Total Expenditures		2,115,535	2,278,692	2,343,001	2,373,692	2,502,714
Other Financing Sources and Uses						
Sources						
974960 Transfer from CCPD Fund	10.97496	0	0	0	0	67,500
974962 Transfer from Replacement Fund	10.974962	0	0	0	0	60,000
974963 Transfer from Utility Fund	10.974963	104,410	0	0	0	0
974964 Transfer from Transportation Fund	10.974964	0	296,222	0	0	0
974965 Transfer from General Construction	10.974965	0	800	0	0	0
Total Sources		104,410	297,022	0	0	127,500
Uses						
985900 Transfer out	10.985914	0	6,573	0	0	0

**City of Richwood
Budgeting Worksheet**

10 General Fund - 10/01/2021 to 09/30/2022

		2019	2020	2021	2021	Proposed
		Actual	Actual	Projected	Budget	Budget
985950 Contingency Fund	10.98595	0	0	200,000	200,000	250,271
985960 Transfer to Capital Projects	10.98596	40,000	0	0	0	0
985961 Transfer to Water/Sewer	10.985961	186,651	60,000	80,000	80,000	0
985962 Transfer to Replacement - Vehicles	10.985962	43,000	40,000	20,000	20,000	20,000
985963 Transfer to Beautification	10.985963	1,000	2,500	3,000	3,000	3,000
985964 Transfer to Transportation	10.985964	0	453,336	0	0	0
985965 Transfer to Replacement - Equipment	10.985965	0	0	4,000	4,000	4,000
985967 Transfer to Replacement- Fire Dept	10.985967	0	67,830	10,000	10,000	20,000
985968 Transfer to Court Security	10.985968	0	20,829	0	0	0
985969 Transfer to Court Technology	10.985969	0	8,618	0	0	0
Total Uses		270,651	659,686	317,000	317,000	297,271
Total Other Financing Sources and Uses		-166,241	-362,664	-317,000	-317,000	-169,771
Total Change in Fund Balance		548,858	43,078	498,995	15,627	326,099

**City of Richwood
Budgeting Worksheet**

15 Crime Control and Prevention - 10/01/2021 to 09/30/2022

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Change in Fund Balance					
Revenue					
Taxes					
604117 Sales Tax	119,642	138,250	180,000	120,000	170,000
Total Taxes	119,642	138,250	180,000	120,000	170,000
Interest					
604110 Interest Earnings	1,412	606	5	750	0
Total Interest	1,412	606	5	750	0
Miscellaneous revenue					
604112 Miscellaneous Income	137	0	0	0	0
Total Miscellaneous revenue	137	0	0	0	0
Total Revenue	121,191	138,856	180,005	120,750	170,000
Expenditures					
Public Safety					
Crime Control and Prevention					
605130 Training & Travel	5,093	908	8000	8,000	7,500
605175 Certification Pay	550	0	0	0	0
605190 Uniforms	2,828	955	2,319	2,300	2,500
605287 Community Outreach	0	5,687	10,000	10,000	10,000
605340 Vehicle M&R	0	21,237	0	0	0
605365 Other Equipment M&R	14,265	912	0	0	0
605920 Motor Vehicles	0	0	114,080	120,000	60,000
605930 Equipment	44,089	16,306	10,000	10,000	0
Total Crime Control and Prevention	66,825	46,005	144,399	150,300	80,000
Total Expenditures	66,825	46,005	144,399	150,300	80,000
Other Financing Sources and Uses					
Sources					
974959 Transfer from Fund Balance	0	-263	0	0	0
Total Sources	0	-263	0	0	0
Uses					
975960 Transfer to General Fund	0	0	0	0	67,500
Total Uses	0	0	0	0	67,500
Total Other Financing Sources and Uses	0	-263	0	0	-67,500
Total Change in Fund Balance	54,366	92,588	35,606	-29,550	22,500

**City of Richwood
Budgeting Worksheet**

17 Court Security - 10/01/2021 to 09/30/2022

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Change in Fund Balance					
Revenue					
Special Revenues					
044253 Revenues - Court Security	0	1,844	400	2,800	3,000
Total Special Revenues	0	1,844	400	2,800	3,000
Total Revenue	0	1,844	400	2,800	3,000
Expenditures					
045293 Expenditures - Court Security	0	0	0	0	1,000
Other Financing Sources and Uses					
Sources					
614210 Transfer from General Fund	0	20,829	0	0	0
Total Sources	0	20,829	0	0	0
Total Other Financing Sources and Uses	0	20,829	0	0	0
Total Change in Fund Balance	0	22,673	400	2,800	2,000

18 Court Technology - 10/01/2021 to 09/30/2022

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Change in Fund Balance					
Revenue					
Special Revenues					
044254 Revenues - Court Technology	0	6,025	500	2,800	3,000
Total Special Revenues	0	6,025	500	2,800	3,000
Total Revenue	0	6,025	500	2,800	3,000
Expenditures					
General Government					
Special Revenue Expenditures					
045294 Expenditures - Court Tech	0	10,200	1,000	1,000	1,000
Total Special Revenue Expenditures	0	10,200	1,000	1,000	1,000
Total General Government	0	10,200	1,000	1,000	1,000
Total Expenditures	0	10,200	1,000	1,000	1,000
Other Financing Sources and Uses					
Sources					
614210 Transfer from General Fund	0	8,618	0	0	0
Total Sources	0	8,618	0	0	0
Total Other Financing Sources and Uses	0	8,618	0	0	0
Total Change in Fund Balance	0	4,443	-500	1,800	2,000

**City of Richwood
Budgeting Worksheet**

20 Beautification - 10/01/2021 to 09/30/2022

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Change in Fund Balance					
Revenue					
Charges for services					
614124 Beautification Revenues	14,691	13,682	15,280	14,500	15,000
Total Charges for services	14,691	13,682	15,280	14,500	15,000
Miscellaneous revenue					
614112 Miscellaneous Income	1,508	14	2,300	0	0
614114 Community Garden Membership Fees	0	400	1,250	1,000	1,500
614115 Farmers Market Revenue	0	0	3,200	0	4,500
Total Miscellaneous revenue	1,508	414	6,750	1,000	6,000
Total Revenue	16,199	14,096	22,030	15,500	21,000
Expenditures					
Parks & Recreation					
Beautification					
615102 Contract Labor	7,075	5,663	4,800	4,800	8,400
615130 Training & Travel	3,930	836	5,500	5,500	5,500
615210 Office Supplies	290	1,801	200	200	225
615220 Tools	0	254	250	250	250
615225 Books and Periodicals	106	0	100	100	100
615240 Expendable Operating Supplies	1,194	1,695	2,051	2,000	2,000
615310 Building & Grounds M&R	1,033	5,012	2,000	2,000	2,000
615660 Dues & Subscriptions	687	260	800	800	800
615685 Publishing & Advertising	255	1,262	1,000	1,000	1,000
615695 Special Services - Miscellaneous	0	598	587	500	500
615930 Equipment	0	2,425	3,500	3,500	1,000
615950 Community Garden	0	460	3,000	3,000	2,000
Total Beautification	14,570	20,266	23,788	23,650	23,775
Total Expenditures	14,570	20,266	23,788	23,650	23,775
Other Financing Sources and Uses					
Sources					
974963 Transfer from General Fund	1,000	2,500	3,000	3,000	3,000
Total Sources	1,000	2,500	3,000	3,000	3,000
Total Other Financing Sources and Uses	1,000	2,500	3,000	3,000	3,000
Total Change in Fund Balance	2,629	-3,670	1,242	-5,150	225

**City of Richwood
Budgeting Worksheet**

25 Transportation: Streets, Sidewalks & Drainage Fund - 10/01/2021 to 09/30/2022

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Change in Fund Balance					
Revenue					
Taxes					
404126 Sales Tax - Streets	0	139,461	180,000	120,000	170,000
Total Taxes	0	139,461	180,000	120,000	170,000
Charges for services					
404125 Transportation Fee	138,779	131,285	141,275	147,420	142,000
Total Charges for services	138,779	131,285	141,275	147,420	142,000
Interest					
404110 Interest Earnings	2,959	703	75	1,500	0
Total Interest	2,959	703	75	1,500	0
Total Revenue	141,738	271,449	321,350	268,920	312,000
Expenditures					
Public Works					
Transportation					
405242 Contracts and Services	0	40,000	0	0	0
405380 Streets M&R	13,430	71,279	52,000	169,140	217,334
405382 Sidewalks M&R	4,800	32,326	28,690	29,140	47,333
405385 Drainage M&R	52,000	27,988	20,000	49,140	47,333
Total Transportation	70,230	171,793	100,690	247,420	312,000
Total Public Works	70,230	171,793	100,690	247,420	312,000
Capital Improvements					
405915 Capital Expenditures	49,601	0	0	0	0
Total Capital Improvements	49,601	0	0	0	0
Total Expenditures	119,831	171,793	66,114	247,420	312,000
Other Financing Sources and Uses					
Sources					
404127 Transfer from General Fund	0	453,336	0	0	0
Total Sources	0	453,336	0	0	0
Uses					
985964 Transfer to General Fund	0	296,222	0	0	0
985965 Transfer out	15,574	0	20,000	20,000	0
Total Uses	15,574	296,222	20,000	20,000	0
Total Other Financing Sources and Uses	15,574	157,114	-20,000	-20,000	0
Total Change in Fund Balance	6,333	256,770	235,236	1,500	0

**City of Richwood
Budgeting Worksheet**

30 Water and Sewer Fund - 10/01/2021 to 09/30/2022

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Change in Net Position					
Net Operating Income (Loss)					
Operating income					
Sewer Department					
304420 Sewer Fees	846,602	868,849	890,000	836,000	925,000
304421 Sewer Discounts	-17,737	-18,278	-18,900	-17,000	-19,000
304450 Sewer Taps	1,287	1,150	775	1,000	1,100
Total Sewer Department	830,152	851,721	871,875	820,000	907,100
Water Department					
304410 Water Fees	947,327	1,034,504	1,128,200	940,000	1,200,000
304411 Water Discounts	-17,827	-18,570	-19,230	-17,000	-19,000
304430 Delinquent Charges	26,467	21,203	28,500	28,000	32,000
304440 Water Taps	14,301	8,423	10,725	10,000	12,000
304460 Reconnect Fees	6,143	4,650	5,700	3,000	5,000
304480 Miscellaneous Revenue	0	0	0	3,000	0
Total Water Department	976,411	1,050,210	1,153,895	967,000	1,230,000
Solid Waste Department					
304470 Garbage Receipts	281,229	307,283	315,550	283,000	310,000
Total Solid Waste Department	281,229	307,283	315,550	283,000	310,000
Total Operating income	2,087,792	2,209,214	2,341,320	2,070,000	2,447,100
Operating expense					
Sewer Department					
205102 SEWER Contract Labor	0	0	0	10,000	0
205103 SEWER Salaries & Wages	0	102,927	112,505	111,738	117,724
205104 SEWER Overtime	0	5,599	8,288	7,500	13,000
205105 SEWER Retirement	0	0	717	13,939	14,896
205107 SEWER Medicare	0	974	1,604	1,671	1,707
205110 SEWER Workmen's Compensation Ins	0	1,000	3,568	2,500	7,464
205115 SEWER Hospitalization	0	15,417	24,235	26,409	26,630
205120 SEWER Unemployment Insurance	0	9	36	549	756
205125 SEWER Cellphone Allowance	0	0	31	540	520
205130 SEWER Training & Travel	0	324	0	2,000	1,500
205175 SEWER Longevity Pay	0	0	0	251	400
205180 SEWER Certification Pay	0	0	0	150	0
205201 SEWER Food	0	14	0	200	0
205210 SEWER Office Supplies	0	364	0	3,000	1,000
205230 SEWER Gas, Oil, & Lubricants	0	3,078	3,565	5,200	7,000
205240 SEWER Expendable Operating Supplies	0	413	516	500	500
205270 SEWER Chemicals	0	743	1,284	6,000	3,000

**City of Richwood
Budgeting Worksheet**

30 Water and Sewer Fund - 10/01/2021 to 09/30/2022

			2021	2021	Proposed
	2019 Actual	2020 Actual	Projected	Budget	Budget
205310 SEWER Building & Grounds M&R	0	17	308	2,000	2,000
205340 SEWER Vehicle M&R	0	1,198	1,344	1,200	1,200
205341 SEWER Postage & Shipping	0	121	3,033	2,240	3,100
205360 SEWER Radio M&R	0	0	600	650	650
205365 SEWER Other Equip M&R	0	591	641	5,600	3,000
205390 SEWER Line M&R	49,595	19,671	15,712	50,000	50,000
205410 SEWER Electricity	0	0	0	19,200	24,000
205420 SEWER Telephone	0	0	0	4,000	1,000
205505 SEWER Clute WWTP Operation	348,419	313,354	270,000	270,000	270,000
205506 Operating Lease - Clute (Transmission Line)	139,550	140,524	286,000	286,000	294,580
205550 SEWER Information Technology Services	0	193	0	2,000	0
205560 SEWER Engineering	0	21,461	21,460	0	0
205570 SEWER Attorney's Fees	0	0	0	80	0
205595 SEWER Professional Services	0	14,317	16,053	0	10,000
205630 SEWER Vehicle Insurance	0	0	1,388	6,500	1,500
205640 SEWER Building/Liab Insurance	0	1,015	2,871	6,400	3,000
205660 SEWER Dues & Subscriptions	0	113	0	0	0
205685 SEWER Publishing & Advertising	0	0	4,573	1,000	600
205930 SEWER Equipment	0	9,480	0	0	0
Total Sewer Department	537,564	652,917	780,333	849,017	860,727
Water Department					
215103 WATER Salaries & Wages	249,817	161,510	142,565	107,986	109,402
215104 WATER Overtime	16,933	8,535	6,640	11,000	4,000
215105 WATER Retirement	39,933	30,372	17,522	12,759	12,933
215107 WATER Medicare	3,820	2,972	2,144	1,515	1,586
215110 WATER Workmen's Compensation Ins	2,887	3,353	3,516	3,000	6,475
215115 WATER Hospitalization	52,403	33,157	21,556	17,606	17,754
215120 WATER Unemployment Insurance	1,125	56	32	0	504
215125 WATER Cellphone Allowance	1,035	450	681	0	0
215126 WATER Vehicle Allowance	0	0	0	0	4,800
215130 WATER Training & Travel	6,251	1,595	1,259	2,500	1,500
215175 WATER Longevity Pay	0	0	0	418	445
215180 WATER Certification Pay	2,125	938	0	150	0
215190 WATER Uniforms	1,597	1,052	1,129	1,375	1,700
215201 WATER Food	141	300	0	275	200
215210 WATER Office Supplies	4,092	3,688	3,680	1,870	2,000
215215 WATER Custodial Supplies	49	61	0	100	100
215220 WATER Tools	5,807	1,165	3,991	1,500	2,000
215230 WATER Gas, Oil, & Lubricants	9,890	12,010	11,250	8,100	7,000
215240 WATER Expendable Operating Supplies	9,536	7,528	1,561	3,000	1,000

**City of Richwood
Budgeting Worksheet**

30 Water and Sewer Fund - 10/01/2021 to 09/30/2022

			2021	2021	Proposed
	2019 Actual	2020 Actual	Projected	Budget	Budget
215270 WATER Chemicals	14,830	8,586	13,180	13,000	9,000
215310 WATER Building & Grounds M&R	2,752	6,010	9,445	2,500	5,000
215320 WATER Office Furniture/Fixture M&R	412	96	0	100	100
215340 WATER Vehicle M&R	2,078	2,511	2,347	2,100	2,000
215341 WATER Postage & Shipping	0	394	4,044	2,800	3,100
215360 WATER Radio M&R	7,046	0	1,333	810	810
215365 WATER Other Equipment M&R	4,167	-66,818	2,844	2,160	2,000
215390 Water Lines M&R	56,434	49,699	151,515	90,444	65,000
215410 WATER Electricity	43,733	39,813	48,599	40,000	28,000
215420 WATER Telephone	13,142	24,420	34,677	17,900	41,000
215430 WATER Natural Gas	444	165	553	500	500
215550 WATER Information Technology Services	636	2,203	0	2,000	0
215560 WATER Engineering	0	0	125,000	125,000	2,000
215570 WATER Attorney's Fees	1,730	890	146	1,000	1,000
215595 WATER Professional Services	17,524	19,345	20,000	32,000	42,000
215610 Credit Card Fees	0	0	12,343	0	0
215630 WATER Insurance - Motor Vehicles	7,513	5,120	1,422	3,300	1,500
215640 WATER Insurance - Bldg/Liab/Bond	12,040	38,375	22,297	26,000	30,000
215660 WATER Dues & Subscriptions	18,958	47,000	32,000	32,000	11,000
215685 WATER Publishing & Advertising	332	0	0	1,250	500
215930 WATER Equipment	0	602	376	0	0
215935 Operating Lease - Equipment	3,658	3,783	3,609	3,600	1,750
215995 Brazosport Water Authority	267,618	283,833	281,000	300,000	300,000
Total Water Department	879,003	722,654	984,257	871,618	719,659
Solid Waste Department					
225595 SOLID WASTE Professional Services	269,611	257,005	264,000	280,000	290,000
Total Solid Waste Department	269,611	257,005	264,000	280,000	290,000
Total Operating expense	1,982,449	1,941,472	2,028,590	2,000,635	1,870,386
Total Net Operating Income (Loss)	105,343	267,742	312,730	69,365	576,714
Non-Operating Items					
Non-operating income					
304110 Interest Earnings	3,448	3,021	497	663	1,000
304112 Miscellaneous Income	5,524	2,090	125	167	0
304123 Other Revenues	0	1,118	2,230	2,973	0
304500 Grants Revenue	0	35,778	37,514	50,019	0
974961 Transfer from General Fund	186,651	60,000	80,000	106,667	0
974965 Transfer from I&I Fund				0	10,000
974967 Transfer from Equipment Replacement Fund				0	0
Total Non-operating income	212,573	102,007	120,366	160,488	11,000

**City of Richwood
Budgeting Worksheet**

30 Water and Sewer Fund - 10/01/2021 to 09/30/2022

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Non-operating expense					
255970 Series 2011 Tax & Rev CO Bonds - Principal	0	0	65,000	65,000	65,000
255971 Series 2011 Tax & Rev CO Bonds - Interest	21,875	10,406	8,294	8,294	6,260
255988 Series 2004 - Principle	0	0	30,000	30,000	35,000
255991 Series 2004 - Interest	11,989	10,598	8,977	8,977	7,189
255992 Bond Insurance & Agent Fees	113,106	750	0	0	0
255993 Series 2019B Bonds - Principal	0	0	50,000	50,000	85,000
255994 Series 2019B - Interest	29,661	151,926	140,000	140,000	138,500
255999 Accrued Interest Expense	0	-11,519	0	0	0
545915 Capital Expenditures			0		0
975967 Transfer to Equipment Replacement	-4,438	0	0	0	0
975970 Transfer to Transportation Fund	-15,574	0	0	0	0
985962 Transfer to I & I Fund	0	25,369	34,000	34,000	34,000
985963 Transfer to General Fund	104,410	0	0	0	0
985966 Transfer to Capital Improvements	0	0	170,000	170,000	22,000
985971 Transfer out	4,002,291	1,313	0	0	0
305999 Depreciation	296,271	290,897	265,000	265,000	300,000
Total Non-operating expense	4,559,591	479,740	771,271	771,271	692,949
Total Non-Operating Items	-4,075,585	-110,237	-650,905	-610,783	-681,949
Add back Principal debt payments	0	0	145,000	145,000	185,000
Total Change in Net Position	-3,970,242	157,505	-193,175	-396,418	79,765

**City of Richwood
Budgeting Worksheet**

40 - General Obligation I & S

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	Proposed Budget
Change in Fund Balance					
Revenue					
Taxes					
504103 Ad Valorem Taxes	164,503	348,109	380,946	384,794	494,619
504104 Delinquent Taxes	1,422	4,336	5,000	2,000	2,500
504105 Penalty & Interest	1,464	2,978	2,500	2,000	2,800
Total Taxes	167,389	355,423	388,446	388,794	499,919
Interest					
504110 Interest Earnings	738	1,088	320	1,000	0
Total Interest	738	1,088	320	1000	0
Total Revenue	267,078	356,511	388,766	389,794	499,919
Expenditures					
General Obligation I&S					
505912 Bond Insurance & Agent Fees	99,951	1,550	2,300	0	3,000
505960 FNB City Hall - Principal	12,392	12,984	13,477	13,477	13,990
505961 FNB City Hall - Interest	8,997	13,752	7,911	7,911	7,400
505970 Bond Principal - Series 2012	50,000	50,000	50000	50,000	55,000
505980 Bond Interest - Series 2012	28,050	27,050	25,550	25,550	24,050
505985 Series 2011 - Principal	55,000	60,000	65000	65,000	65,000
505992 Series 2011 - Interest	11,894	10,173	19,450	19,450	6,260
505993 Series 2019A GO Bonds Principle	0	100,000	140000	140,000	145,000
505994 Series 2019A GO Bonds Interest	0	106,921	95,950	95,950	91,750
505995 Series 2021 GO Bonds Principle	0	0	0	0	30,000
505996 Series 2021 GO Bonds Interest	0	0	0	0	57,820
Total General Obligation I&S	266,284	382,430	419,638	417,338	499,270
Total Expenditures	266,284	382,430	419,638	417,338	499,270
Total Change in Fund Balance	794	-25,919	-30,872	-27,544	2,300