



**City Council City Council Regular Meeting
Monday, April 13, 2020
6:00 PM**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

AGENDA

BE IT KNOWN that the **CITY COUNCIL** of the City of Richwood will meet in **City Council Regular Meeting** on **Monday, April 13, 2020** at **6:00 PM** at 1800 N. Brazosport Blvd., Richwood, TX 77531 at the Richwood City Hall in the Council Chambers with the following agenda:

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE/WEB CONFERENCE

In accordance with the order of the Office of the Governor issued March, 16, 2020, the City Council of Richwood will conduct the meeting scheduled at 6:00 p.m. on Monday, April 13, 2020, in the City Hall Council Chambers, located at 1800 Brazosport Blvd. N., in part by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of Coronavirus (COVID-19).

The meeting agenda and agenda packet are posted online at www.richwoodtx.gov

The public dial-in number to participate in the telephonic meeting is **1(571)317-3112** and enter access code: **850-170-989**

The public will be permitted to offer public comment telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the telephonic meeting will be made, and will be available to public in accordance with the Open Meetings Act upon written request.

Please contact Kirsten Garcia, City Secretary, with any issues logging in, 979-418-2500.

- I. CALL TO ORDER
- II. ROLL CALL OF COUNCIL MEMBERS
- III. PUBLIC COMMENTS

All public comments will be subject to the following rules: All speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker. Discussion is not allowed on items not posted on the agenda.
- IV. RECOGNITIONS
 - A. Recognition of the Keep Richwood Beautiful Committee 4
- V. CONSENT AGENDA
 - A. Approval of Minutes of Previous Meetings
 - 1. Minutes from regular meeting held March 9, 2020 5
 - 2. Minutes from Special Meeting held March 23, 2020 11
 - B. Payment of Bills 13

VI. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider a resolution extending the disaster declaration issued on March 23, 2020 in response to COVID-19, a public health emergency, and any matters related thereto. 23
- B. Discuss and consider an ordinance postponing the general election to be held on May 2, 2020, to November 3, 2020, pursuant to proclamation from Governor Gregory Abbott. 25
- C. Discuss and consider a resolution amending the fiscal year 2019-2020 budget to increase budget of Richwood transportation fund to allocate voter-approved sales tax revenue received in FY 2016 through FY 2019. 27

VII. REPORTS

Reports that require no action.

A. Presentation of Quarterly Investment Report

- 1. Quarterly Investment Report - Second Quarter, FY 2019-2020 35
Presenter: Lindsay Koskiniemi

VIII. CITY MANAGER'S REPORT

IX. COUNCIL MEMBER COMMENTS & REPORTS

X. MAYOR'S REPORT

XI. FUTURE AGENDA ITEMS

XII. ADJOURNMENT

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

I, Kirsten Garcia, do hereby certify that I did, on _____ at _____ p.m., post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Kirsten Garcia, City Secretary
City of Richwood

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MEMORANDUM

TO: Honorable Mayor and Members of Council

FROM: Kirsten Garcia, City Secretary

DATE: April 7, 2020

RE: Keep Richwood Beautiful - Gold Status with Keep Texas Beautiful.

I would like to recognize Keep Richwood Beautiful for their hard work and dedication to the City of Richwood.

To start, Keep Richwood Beautiful has achieved GOLD STATUS through Keep Texas Beautiful.

Kimberly Mayer, KRB Executive Director, stated that this is an upgrade in their previous status, since last year they only met the minimum requirements for "Good Standing".

The committee will be recognized at the annual Keep Texas Beautiful conference where they will be awarded a certificate of their achievement.

Keep Richwood Beautiful also applied for the 2020 Governor's Community Achievement Award (GCAA) through Keep Texas Beautiful in partnership with TxDOT. This award provides \$2 million in landscaping awards from the Texas Department of Transportation. Though KRB did not win the GCAA, their efforts were recognized with an Award of Excellence for scoring a 90 or higher on their GCAA application. I have no doubt they will be recipients of this prestigious award in the near future.

Lastly, I'd like to recognize their efforts during the current health pandemic. While most community events in our area have been canceled due to Covid-19, KRB members found a way to serve our community through hosting a drive-thru style Easter Egg event. They were able to serve around 125 families and even led the way for other cities to host their own events in a similar fashion.

Thank you,

A handwritten signature in blue ink that reads "K. Garcia".

Kirsten Garcia

Minutes of City Council

The City Council Regular Meeting of Monday, March 9, 2020

BE IT KNOWN THAT, a City Council Regular Meeting of the City Council of City of Richwood was held Monday, March 9, 2020, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

The invocation was led by Lindsay Koskiniemi.

III. PLEDGES OF ALLEGIANCE

The Mayor led the Pledge of Allegiance & Texas Pledge.

IV. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor

Mike Johnson, Position 1 – Absent

Melissa Strawn, Position 2

Matthew Yarborough, Position 3

Mark Brown II, Position 4

Katie Johnson, Position 5

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Lindsay Koskiniemi, Finance Director; Clif Custer, Public Works Director; Matthew Allen, City Attorney.

V. PUBLIC COMMENTS

All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak.

Moved to the end of the agenda at the request of the Mr. Escalante, he made his public comment after the City Manager's report.

Rodrigo Escalante – 2918 Oakwood Shores Dr - Asked what we are doing for other residents who don't qualify for sewer repair with GLO. He also asked if we were installing self-flushing hydrants with the bond work going on. Mr. Escalante stated it was very good to hear the Alden subdivision will not affect us with water runoff. He added we need to look at drainage with urgency before it's too late. Mr.

Escalante stated he is disheartened that council flip flopped on the plan for streets. He added that we need to come up with a plan to move forward.

VI. PROCLAMATIONS

Proclamation of Fair Housing Month read by Mayor Boykin.

VII. CONSENT AGENDA

- A. Approval of Minutes of Previous Meetings
 - 1. Regular Meeting held February 24, 2020
- B. Payment of Bills

On a motion by Mark Brown II, second by Katie Johnson, with all present members voting aye, the consent agenda was approved.

VIII. PRESENTATION

- A. City of Richwood Public Water System Resiliency Plan - Freese & Nichols

Kendall Ryan with Freese & Nichols Presented.

- B. City of Richwood Sewer Improvement Project – Grant Works

John Groberg with Grant Works presented.

IX. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider a resolution designating authorized signators for the Hurricane Harvey - Infrastructure CDBG Disaster Recovery program contract 20-065-080-C233

On a motion by Mark Brown II, second by Melissa Strawn, with all present members voting aye, a resolution designating authorized signators for the Hurricane Harvey - Infrastructure CDBG Disaster Recovery program contract 20-065-080-C233 was approved.

- B. Discuss and consider a resolution adopting required CDBG-DR Civil Rights policies
On motion by Matthew Yarborough, second by Katie Johnson, with all present members voting aye, a resolution adopting required CDBG-DR Civil Rights policies was approved.

- C. Discuss and consider a resolution amending the Fiscal Year 2019-2020 Budget to allocate annual reimbursement from Brazoria County for call response to the Volunteer Fire Department.

Lindsay Koskiniemi presented.

Mark Brown asked for clarification on the reimbursement being labeled for Emergency Medical Services.

Lindsay stated she would need to clarification with the Fire Chief.

Mayor Boykin clarified that the reimbursement is due to the Fire Department responding to calls in the ETJ, not just EMS calls.

Matthew Yarborough stated the EMS contract is paid out of the Fire Department budget.

Katie Johnson asked if this is something that would be outlined in an agreement with the Fire Department.

Lindsay Koskiniemi stated yes, but she isn't sure where we stand on the services agreement as of now.

On a motion by Katie Johnson, second by Mark Brown II, with all present members voting aye, a resolution amending the Fiscal Year 2019-2020 Budget to allocate annual reimbursement from Brazoria County for call response to the Volunteer Fire Department was approved.

- D. Discuss and consider adopting a plan to eliminate long-term receivables and payable between the Enterprise and General Fund.

Lindsay Koskiniemi presented.

Melissa asked if we are moving money out of transportation fund and if so, what does that take from.

Lindsay Koskiniemi stated that we aren't moving actual dollars here, this entry would just take care of the numbers side of it. The transportation fund, as well as the general fund, has subsidized the transfers needed to be made to keep up.

Mark Brown II stated that we understood we were running in the deficit and we were raising the utility rates to get out of debt to the general fund, but now we raised the rates and we are going to forgive the debt.

Discussion held on utility rates and the possibility of lowering it.

Lauren LaCount – Resident – 2000 Brazosport Blvd – Stated she was on council when the water issue came to light and it was for accounting practices that created this deficit. She encourages Council to speak with Lindsay and the auditors to get a clear idea on the best way to move forward from this.

Matt Yarborough asked if this was discussed in our most recent audit recap.

Lindsay Koskiniemi stated no.

No further discussion was held.

- E. Discuss and consider allowing the City Manager to approve Brazoria County Mosquito Control District to provide aerial spraying for mosquitoes over Richwood.

On a motion by Mark Brown II, second by Melissa Strawn with all present members voting aye, the City Manager is approved to allow Brazoria County Mosquito Control District to provide aerial spraying for mosquitoes over Richwood.

X. REPORTS

Reports that require no action.

A. Public Works Department

1. Update on Upcoming Bond Projects - Clif Custer

Clif Custer presented

Melissa Strawn asked if \$100,000 left from bond and \$400,000 in capital outlay for streets, can't we do more.

Clif Custer stated \$330,000 is already spoken for with engineering.

Mark Brown II thanked Clif for the job he's doing and being so conservative with the money spent.

XI. CITY MANAGER'S REPORT

Eric Foerster stated he met with Lake Jackson city manager, Bill Yenne, regarding the Alden Subdivision. He stated there will be no more run off coming off the Alden subdivision than what currently occurs now. He added that the Alden property was dry during the last two flood events.

Mr. Foerster stated he met with County Commissioner Dude Payne and found out that the County will begin de-snagging the creeks and bayous, including Oyster Creek and Bastrop Bayou, at the end of this month into the beginning of next month.

XII. FUTURE AGENDA ITEMS

No future agenda items were mentioned.

XIII. COUNCIL MEMBER COMMENTS & REPORTS

Mark Brown II stated that he wanted to be clear that the grants that the City applies for are for the greater good of the whole community. He added that we are taking money from the bonds and trying to fix things that were done incorrectly in the past. He doesn't think we should focus our time on things we don't have the money for now.

Mr. Brown commends the Police Department and Fire Department for their hard work. He added recognition of Keep Richwood Beautiful and Servolution for their work in painting the park.

Katie Johnson commended Keep Richwood Beautiful and their groundbreaking on the community garden.

Mrs. Johnson added that she believes current/past council and staff have done the best they can for the City with the information they have. She thinks staff is doing what they can until they know better, and when they know better, they are doing better. She specifically recognized Clif, Lindsay and Kirsten for the work they have done and having the courage to come to Council and recommend changes that need to be made.

XIV. MAYOR'S REPORT

Mayor Boykin offered equipment to help with the community garden. He added that he wants to second what the council members said about staff. Also, he wanted to state he was pleased with the Facts article on the streets in Oakwood Shores.

XV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:42 p.m.

Minutes of Special Meeting

The City Council Special Meeting of Monday, March 23, 2020

BE IT KNOWN THAT, a City Council Special Meeting of the Special Meeting of City of Richwood was held Monday, March 23, 2020, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

Meeting called to order at 6:00 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor

Mike Johnson, Position 1

Melissa Strawn, Position 2

Matthew Yarborough, Position 3

Mark Brown II, Position 4

Katie Johnson, Position 5

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary;

III. PUBLIC COMMENTS

All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak.

No public comment.

IV. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider a resolution extending the disaster declaration issued by Mayoral Proclamation on March 17, 2020 in response to COVID-19, a public health emergency, and any matters related thereto.

Eric presented the resolution and explained how city operations are functioning. He stated the City is ensuring sanitization of City Hall and we are rotating staff members working from home and functioning with a skeleton crew.

Discussion held on how long the declaration should last.

Katie Johnson asked if this resolution would affect local elections.

Eric Foerster advised her that it wouldn't unless the county implements a shelter in place order.

Mark Brown II stated he would like to see the city to do more to get supplies to our residents.

Mike Johnson suggested the Food Basket in Clute 979-388-0024 and they are in Clute.

Discussion held on ways to help the community

On a motion by Matt Yarborough, second by Mark Brown II, with all present members voting aye, a resolution extending the disaster declaration issued by Mayoral Proclamation on March 17, 2020 in response to COVID-19, a public health emergency, and any matters related thereto was approved.

V. CITY MANAGER'S REPORT

Eric Foerster stated his report was given during the action item.

VI. COUNCIL MEMBER COMMENTS & REPORTS

Mark Brown II recognized the Mayor for his efforts in disseminating information that is relevant to the current issue and the flooding events. He also recognized the Police Department; they are travelling neighborhoods and being present and engaging with the kids.

Matt stated he wanted to recognize staff, Police Department, and Fire Department for doing what they have to do to keep the city going.

VII. MAYOR'S REPORT

Mayor Boykin stated he will keep in contact with county and state and get out as much information as possible.

VIII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 6:39 p.m.

City of Richwood
Check Register
1 - Checking - Pooled Cash - 03/01/2020 to 03/31/2020

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
AIRGAS USA, LLC	40089	9969117061	02/29/2020	03/23/2020	69.47	acetylene and oxygen	10025240 - Expendable Operating S
					\$69.47		
ALAMO TITLE	40131	march20	03/30/2020	03/30/2020	501.00	Process fees for water plant property title	33339006 - Water Plant Easements
					\$501.00		
ARNOLD TIRE COMPANY	40063	4392	03/10/2020	03/16/2020	20.00	tire repair	10055340 - Vehicle M&R
					\$20.00		
AT&T	40038	march20	02/21/2020	03/06/2020	1,440.42	Yearly SCADA Fees / budget amount	30215420 - WATER Telephone
AT&T	40120	march20-	03/01/2020	03/27/2020	416.31	dispatch phone	10055420 - Telephone
					\$1,856.73		
AT&T MOBILITY	40090	287290249608x	03/01/2020	03/23/2020	66.87	Yearly phone fees / budget balance	10025420 - Telephone
					\$66.87		
AUL AMERICAN UNITED LIFE IN	ACH.3714.032	march20	02/18/2020	03/23/2020	220.00	insurance	10292136 - Insurance Payable
AUL AMERICAN UNITED LIFE IN	ACH.3714.032	march20-	03/17/2020	03/27/2020	220.00	insurance	10292136 - Insurance Payable
					\$440.00		
H&B Classics, LLC	40056	339	03/06/2020	03/10/2020	243.00	vehicle maint	10055340 - Vehicle M&R
					\$243.00		
BALLARD, VIVIANA	40091	MARCH20	03/16/2020	03/23/2020	100.00	deposit and rental refund	10292133 - Facility Rental Deposits
BALLARD, VIVIANA	40091	MARCH20	03/16/2020	03/23/2020	135.00	deposit and rental refund	10294118 - Municipal Building Renta
					\$235.00		
					\$235.00		
BARRAGAN, FATIMA	40092	march20	03/18/2020	03/23/2020	100.00	deposit and rental refund	10292133 - Facility Rental Deposits
BARRAGAN, FATIMA	40092	march20	03/18/2020	03/23/2020	110.00	deposit and rental refund	10294118 - Municipal Building Renta
					\$210.00		
					\$210.00		
BBG CONSULTING, INC.	40064	2087	03/01/2020	03/16/2020	2,460.00	Building and Permitting Inspection Services	10105102 - Contract Labor
					\$2,460.00		
BCOS OFFICE TECHNOLOGIES	ACH.4485.031	ar262351	02/20/2020	03/16/2020	102.02	copier	10055935 - Operating Lease - Equip
BCOS OFFICE TECHNOLOGIES	ACH.4485.031	ar262577	02/28/2020	03/16/2020	113.95	copier	30215210 - WATER Office Supplies
BCOS OFFICE TECHNOLOGIES	ACH.4485.031	ar262578	02/28/2020	03/16/2020	1.12	copier	10015240 - Expendable Operating S
BCOS OFFICE TECHNOLOGIES	ACH.4485.031	ar262579	02/28/2020	03/16/2020	129.71	copier	10055930 - Equipment
					\$346.80		
BCOS OFFICE TECHNOLOGIES	ACH.4485.032	ar263583	03/25/2020	03/27/2020	4.30	copier contract	10015210 - Office Supplies
BCOS OFFICE TECHNOLOGIES	ACH.4485.032	ar263583	03/25/2020	03/27/2020	44.89	copier contract	10055935 - Operating Lease - Equip
BCOS OFFICE TECHNOLOGIES	ACH.4485.032	ar263583	03/25/2020	03/27/2020	55.26	copier contract	30215210 - WATER Office Supplies
					\$104.45		
					\$451.25		

City of Richwood
Check Register
1 - Checking - Pooled Cash - 03/01/2020 to 03/31/2020

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
BRAZORIA COUNTY	40093	march20	12/11/2019	03/23/2020	75.00	annual radio fees	10025660 - Dues & Subscriptions
BRAZORIA COUNTY	40093	march20	12/11/2019	03/23/2020	112.50	annual radio fees	30205660 - SEWER Dues & Subscri
BRAZORIA COUNTY	40093	march20	12/11/2019	03/23/2020	112.50	annual radio fees	30215660 - WATER Dues & Subscri
BRAZORIA COUNTY	40093	march20-	12/11/2019	03/23/2020	150.00	annual radio fees	10025660 - Dues & Subscriptions
BRAZORIA COUNTY	40093	march20-	12/11/2019	03/23/2020	150.00	annual radio fees	10105660 - Dues & Subscriptions
BRAZORIA COUNTY	40093	march20-	12/11/2019	03/23/2020	900.00	annual radio fees	30215660 - WATER Dues & Subscri
BRAZORIA COUNTY	40093	march20-	12/11/2019	03/23/2020	3,000.00	annual radio fees	10055660 - Dues & Subscriptions
					\$4,500.00		
					\$4,500.00		
BRAZORIA COUNTY CLERK	40037	march20	03/05/2020	03/05/2020	1,500.00	may 2020 joint elections services contract	10015510 - Elections
					\$1,500.00		
BRAZORIA COUNTY GROUNDW	40094	march20	03/23/2020	03/23/2020	500.00	yearly well fees	30215660 - WATER Dues & Subscri
					\$500.00		
BRAZORIA COUNTY TREASURE	40039	eng20-067	02/29/2020	03/06/2020	827.50	Stormwater Interlocal agreement yearly fees	10115660 - Dues & Subscriptions
BRAZORIA COUNTY TREASURE	40121	eng20-046	02/03/2020	03/27/2020	218.64	Stormwater Interlocal agreement yearly fees	10115660 - Dues & Subscriptions
BRAZORIA COUNTY TREASURE	40121	eng20-056	02/03/2020	03/27/2020	625.91	Stormwater Interlocal agreement yearly fees	10115660 - Dues & Subscriptions
					\$844.55		
					\$1,672.05		
BRAZORIA COUNTY WATER LAB	40095	20200562	02/28/2020	03/23/2020	120.00	water sample test	30215390 - Water Lines M&R
					\$120.00		
BRAZOS RESERVE LLC	ACH.3129.030	february20	02/25/2020	03/09/2020	72,087.14	Brazos Reserve Year 4 380 agreement	10615699 - Development Agreemen
					\$72,087.14		
BRAZOSPORT TIRE	40065	480658	02/10/2020	03/16/2020	15.00	flat repair	10085365 - Other Equipment M&R
					\$15.00		
BRAZOSPORT WATER AUTHORI	40040	07-0469	02/29/2020	03/06/2020	22,489.50	Surface Water Costs	30215995 - Brazosport Water Autho
					\$22,489.50		
BROOKSIDE EQUIPMENT SALE	40066	ia12607	02/19/2020	03/16/2020	99.56	mower parts	10085365 - Other Equipment M&R
					\$99.56		
BUDGET CARWASH	40067	1175	02/29/2020	03/16/2020	10.00	car wash	10055340 - Vehicle M&R
					\$10.00		
BUSINESS CARD	40087	0203053700510	02/19/2020	03/20/2020	17.99	roundup wand and repair kit	10085365 - Other Equipment M&R
BUSINESS CARD	40087	0230537004510	02/13/2020	03/20/2020	100.60	finance binders and material for audit prep	10115210 - Office Supplies
BUSINESS CARD	40087	0230537005010	02/18/2020	03/20/2020	50.00	accident business cards	10055210 - Office Supplies
BUSINESS CARD	40087	0230537005800	02/25/2020	03/20/2020	59.82	k9 dog food	10055250 - Canine Food and Care
BUSINESS CARD	40087	0514048006012	02/28/2020	03/20/2020	10.41	fuel	10055230 - Oil, & Lubricants
BUSINESS CARD	40087	0514048006012	02/28/2020	03/20/2020	13.25	fuel	10055230 - Oil, & Lubricants

City of Richwood
Check Register
1 - Checking - Pooled Cash - 03/01/2020 to 03/31/2020

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
BUSINESS CARD	40087	0514048006012	02/28/2020	03/20/2020	48.00	fuel	10055230 - Oil, & Lubricants
BUSINESS CARD	40087	0522702003960	02/07/2020	03/20/2020	48.00	boards for easment meeting	30215240 - WATER Expendable Op
BUSINESS CARD	40087	0543684003630	02/04/2020	03/20/2020	303.96	backhoe repair	10035975 - Drainage
BUSINESS CARD	40087	0543684005730	02/26/2020	03/20/2020	18.40	meal	30215130 - WATER Training & Trav
BUSINESS CARD	40087	0543684006440	03/03/2020	03/20/2020	85.52	paint	10085310 - Building & Grounds M&
BUSINESS CARD	40087	1527021005000	02/19/2020	03/20/2020	19.00	communications	10015685 - Publishing & Advertising
BUSINESS CARD	40087	2524780006300	03/03/2020	03/20/2020	28.72	parts for ls repair	30215392 - Sewer Lines M&R
BUSINESS CARD	40087	2526508003800	02/06/2020	03/20/2020	3.00	filing fee	30215340 - WATER Vehicle M&R
BUSINESS CARD	40087	2526508003800	02/06/2020	03/20/2020	8.25	vehicle registration	30215340 - WATER Vehicle M&R
BUSINESS CARD	40087	4518742003700	02/05/2020	03/20/2020	115.00	election supplement	10015225 - Books & Periodicals
BUSINESS CARD	40087	4518742003700	02/05/2020	03/20/2020	29.00	training	30215130 - WATER Training & Trav
BUSINESS CARD	40087	5530959003883	02/06/2020	03/20/2020	132.59	battery	10055340 - Vehicle M&R
BUSINESS CARD	40087	5530959004283	02/10/2020	03/20/2020	7.49	battery terminal	10035380 - Streets M&R
BUSINESS CARD	40087	5531020006002	02/29/2020	03/20/2020	16.23	membership	30215210 - WATER Office Supplies
BUSINESS CARD	40087	5531020006408	03/04/2020	03/20/2020	48.00	backup sight	10055215 - Custodial Supplies
BUSINESS CARD	40087	5541734004526	02/14/2020	03/20/2020	282.86	training	30215130 - WATER Training & Trav
BUSINESS CARD	40087	5542950005685	02/24/2020	03/20/2020	80.00	training	10115130 - Training & Travel
BUSINESS CARD	40087	5542950005885	02/27/2020	03/20/2020	27.01	radio parts	10055360 - Radio M&R
BUSINESS CARD	40087	5542950006485	03/04/2020	03/20/2020	100.00	cgfo certification	10115130 - Training & Travel
BUSINESS CARD	40087	5543286003720	02/05/2020	03/20/2020	32.06	oxygen for shop	30215240 - WATER Expendable Op
BUSINESS CARD	40087	5543286004420	02/13/2020	03/20/2020	15.32	keychains	10015210 - Office Supplies
BUSINESS CARD	40087	5543286004520	02/14/2020	03/20/2020	114.53	business cards	10015210 - Office Supplies
BUSINESS CARD	40087	5543286005120	02/20/2020	03/20/2020	14.06	membership	10025660 - Dues & Subscriptions
BUSINESS CARD	40087	5543286005620	02/25/2020	03/20/2020	34.99	stamps.com	10015341 - Postage & Shipping
BUSINESS CARD	40087	5543286005720	02/26/2020	03/20/2020	66.84	watering can, bow rake, garden soil	30205390 - SEWER Line M&R
BUSINESS CARD	40087	5543286005920	02/28/2020	03/20/2020	49.98	post hole digger	30215220 - WATER Tools
BUSINESS CARD	40087	5543286005920	02/28/2020	03/20/2020	1,350.00	easter eggs	10085851 - Parks & Recreation
BUSINESS CARD	40087	5543286006320	03/03/2020	03/20/2020	270.00	tcma dues	10015660 - Dues & Subscriptions
BUSINESS CARD	40087	5543286006520	03/05/2020	03/20/2020	30.92	water coolers	10015215 - Custodial Supplies
BUSINESS CARD	40087	5544436005620	02/24/2020	03/20/2020	25.00	meal	30215130 - WATER Training & Trav
BUSINESS CARD	40087	5544436005720	02/25/2020	03/20/2020	23.79	meal	30215130 - WATER Training & Trav
BUSINESS CARD	40087	5548382005509	02/23/2020	03/20/2020	287.06	paint	10085310 - Building & Grounds M&
BUSINESS CARD	40087	5548872003725	02/06/2020	03/20/2020	101.47	oil change	30215340 - WATER Vehicle M&R
BUSINESS CARD	40087	5548872005325	02/21/2020	03/20/2020	10.00	car wash	10055340 - Vehicle M&R
BUSINESS CARD	40087	5548872005325	02/21/2020	03/20/2020	10.00	carwash	10055340 - Vehicle M&R
BUSINESS CARD	40087	5548872006125	02/29/2020	03/20/2020	10.00	carwash	10055340 - Vehicle M&R
BUSINESS CARD	40087	5549967005879	02/27/2020	03/20/2020	27.76	lag screws, lumber, concrete mix	10085850 - Beautification
BUSINESS CARD	40087	55541860036110	02/04/2020	03/20/2020	35.46	meter install supplies	30215390 - Water Lines M&R
BUSINESS CARD	40087	7521769004645	02/14/2020	03/20/2020	997.50	bermuda seed	30215390 - Water Lines M&R
BUSINESS CARD	40087	7523017005690	02/25/2020	03/20/2020	175.00	replat filing fee	10015240 - Expendable Operating S
BUSINESS CARD	40087	7554754005915	02/27/2020	03/20/2020	338.97	hotel	30215130 - WATER Training & Trav
BUSINESS CARD	40087	8517924005698	02/25/2020	03/20/2020	17.43	sewer tap repair	30215392 - Sewer Lines M&R
BUSINESS CARD	40087	8523017005790	02/25/2020	03/20/2020	5.16	replat filing fee	10015240 - Expendable Operating S
BUSINESS CARD	40087	8535848005970	02/27/2020	03/20/2020	13.80	meal	30215130 - WATER Training & Trav
BUSINESS CARD	40087	8536387005798	02/25/2020	03/20/2020	12.44	meal	30215130 - WATER Training & Trav
BUSINESS CARD	40087	8545093006498	03/04/2020	03/20/2020	30.00	training	10055130 - Training & Travel
BUSINESS CARD	40087	8550499005590	02/24/2020	03/20/2020	70.57	evidence bags	10055220 - Tools
BUSINESS CARD	40087	a	03/05/2020	03/20/2020	1.00	finance charge	30215240 - WATER Expendable Op

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BUSINESS CARD	40087	b	03/05/2020	03/20/2020	1.00	finance charge	10055240 - Expendable Operating S
BUSINESS CARD	40087	c	03/05/2020	03/20/2020	4.23	finance charge	10015240 - Expendable Operating S
BUSINESS CARD	40087	d	03/05/2020	03/20/2020	2.53	finance charge	10025240 - Expendable Operating S
BUSINESS CARD	40087	e	03/05/2020	03/20/2020	1.86	finance charge	10055240 - Expendable Operating S
BUSINESS CARD	40087	f	03/05/2020	03/20/2020	1.00	finance charge	10055240 - Expendable Operating S
BUSINESS CARD	40087	g	03/05/2020	03/20/2020	1.00	finance charge	10015240 - Expendable Operating S
					\$5,835.83		
					\$5,835.83		
C & S JANITORIAL SERVICES, IN	40068	34768	03/01/2020	03/16/2020	275.00	janitorial	10025102 - Contract Labor
					\$275.00		
CENTERPOINT ENERGY	40069	march20	03/09/2020	03/16/2020	27.49	yearly gas fees / budget balance	10025430 - Natural Gas
CENTERPOINT ENERGY	40069	march20-	03/06/2020	03/16/2020	21.20	Yearly gas fees / Budget balance	30215430 - WATER Natural Gas
					\$48.69		
CENTERPOINT ENERGY	40096	march20--	03/06/2020	03/23/2020	21.20	natural gas	10075430 - Natural Gas
CENTERPOINT ENERGY	40096	Marcj20----	03/06/2020	03/23/2020	61.32	natural gas	10015430 - Natural Gas
					\$82.52		
					\$131.21		
CHLORINATOR MAINTENANCE,	40097	37624	03/11/2020	03/23/2020	1,762.28	Rebuild Chlorinators at wells 5 and 6	30215390 - Water Lines M&R
					\$1,762.28		
CITY OF CLUTE	40041	march20	02/13/2020	03/06/2020	70,843.53	FY20 Q1 O&M WWTP (25%)	30205505 - SEWER Clute WWTP O
					\$70,843.53		
CITY OR RICHWOOD PETTY	40042	march20	03/03/2020	03/06/2020	5.50	replenish petty cash	10055542 - Jail Expense
CITY OR RICHWOOD PETTY	40042	march20	03/03/2020	03/06/2020	7.99	replenish petty cash	30215210 - WATER Office Supplies
CITY OR RICHWOOD PETTY	40042	march20	03/03/2020	03/06/2020	10.00	replenish petty cash	10015210 - Office Supplies
CITY OR RICHWOOD PETTY	40042	march20	03/03/2020	03/06/2020	12.20	replenish petty cash	10015130 - Training & Travel
CITY OR RICHWOOD PETTY	40042	march20	03/03/2020	03/06/2020	48.59	replenish petty cash	10015201 - Food
CITY OR RICHWOOD PETTY	40042	march20	03/03/2020	03/06/2020	51.58	replenish petty cash	10015240 - Expendable Operating S
					\$135.86		
					\$135.86		
CLUTE POSTMASTER	40055	march20	03/11/2020	03/11/2020	90.30	postage for late notices	30215240 - WATER Expendable Op
CLUTE POSTMASTER	40119	march20-	03/24/2020	03/24/2020	400.40	postage for utility bills	30215240 - WATER Expendable Op
					\$490.70		
CLYDE CONE CO INC	40122	RFD 15860005.0	03/24/2020	03/27/2020	17.65	Deposit Refund: 15860005 - CLYDE CONE C	30302220 - Customer Meter Deposit
					\$17.65		
COMBINED INSURANCE CO. OF	40070	554487	03/10/2020	03/16/2020	74.48	insurance	10292136 - Insurance Payable
					\$74.48		
COMCAST	40071	march20	02/16/2020	03/16/2020	77.57	telephone	10015420 - Telephone

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COMCAST	40071	march20	02/16/2020	03/16/2020	77.57	telephone	10045294 - Expenditures - Court Te
COMCAST	40071	march20	02/16/2020	03/16/2020	232.68	telephone	10055420 - Telephone
					<u>\$387.82</u>		
COMCAST	40098	march20-	03/01/2020	03/23/2020	94.14	internet	10075420 - Telephone
COMCAST	40099	96861099	03/01/2020	03/23/2020	35.21	telephone	30215420 - WATER Telephone
COMCAST	40099	96861099	03/01/2020	03/23/2020	70.43	telephone	10015420 - Telephone
COMCAST	40099	96861099	03/01/2020	03/23/2020	176.05	telephone	10055420 - Telephone
					<u>\$281.69</u>		
COMCAST	40100	march20--	03/02/2020	03/23/2020	10.77	internet	10075420 - Telephone
					<u>\$774.42</u>		
CORDOBA LAW FIRM. P.L.L.C.	40043	50949	02/29/2020	03/06/2020	405.00	attorney	33339004 - Engineering & Surveyin
CORDOBA LAW FIRM. P.L.L.C.	40043	50949	02/29/2020	03/06/2020	1,780.00	attorney	10015570 - Attorney's Fees
CORDOBA LAW FIRM. P.L.L.C.	40043	50951	02/29/2020	03/06/2020	115.00	attorney	10015570 - Attorney's Fees
CORDOBA LAW FIRM. P.L.L.C.	40043	50951	02/29/2020	03/06/2020	922.50	attorney	33339004 - Engineering & Surveyin
					<u>\$3,222.50</u>		
					<u>\$3,222.50</u>		
CUSTOM CAR AUDIO	40101	march20	02/24/2020	03/23/2020	400.00	install roof lighting and modules to police vehic	10055340 - Vehicle M&R
					<u>\$400.00</u>		
DE LAGE LANDEN FINANCIAL S	40072	67080732	02/22/2020	03/16/2020	167.76	copier lease	10055935 - Operating Lease - Equip
DE LAGE LANDEN FINANCIAL S	40072	67081256	02/22/2020	03/16/2020	63.98	COPIER LEASE	10015935 - Operating Lease - Equip
DE LAGE LANDEN FINANCIAL S	40072	67081256	02/22/2020	03/16/2020	331.17	copier lease	30215935 - Operating Lease - Equip
					<u>\$562.91</u>		
					<u>\$562.91</u>		
DSHS CENTRAL LAB MC2004	40102	march20	03/03/2020	03/23/2020	213.92	water sample test	30215390 - Water Lines M&R
					<u>\$213.92</u>		
DXI INDUSTRIES, INC.	40073	055003916-20	03/02/2020	03/16/2020	229.55	150 lb. chlorine cylinders / yearly supply	30215270 - WATER Chemicals
DXI INDUSTRIES, INC.	40073	de05001042-20	02/29/2020	03/16/2020	40.00	150 lb. chlorine cylinders / yearly supply	30215270 - WATER Chemicals
DXI INDUSTRIES, INC.	40073	de05001589-20	02/29/2020	03/16/2020	10.00	150 lb. chlorine cylinders / yearly supply	30215270 - WATER Chemicals
DXI INDUSTRIES, INC.	40073	de05001590-20	02/29/2020	03/16/2020	50.00	150 lb. chlorine cylinders / yearly supply	30215270 - WATER Chemicals
DXI INDUSTRIES, INC.	40073	de05001591-20	02/29/2020	03/16/2020	40.00	150 lb. chlorine cylinders / yearly supply	30215270 - WATER Chemicals
DXI INDUSTRIES, INC.	40073	de05001629-20	02/29/2020	03/16/2020	10.00	150 lb. chlorine cylinders / yearly supply	30215270 - WATER Chemicals
					<u>\$379.55</u>		
					<u>\$379.55</u>		
ECONOMIC DEVELOPMENT ALL	40044	12487	03/01/2020	03/06/2020	1,200.00	Annual Membership Dues: April 2020 - March	10015572 - Economic Development
					<u>\$1,200.00</u>		
FEDEX	40103	6-948-11960	03/05/2020	03/23/2020	8.47	shipping to tml	10015240 - Expendable Operating S
					<u>\$8.47</u>		

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FELDER WATER WELL & PUMP	40074	17175	02/04/2020	03/16/2020	49,000.00	well 3 and 4 repair	32325915 - Water Wells 3 & 4 Reins
FELDER WATER WELL & PUMP	40074	17175-	03/11/2020	03/16/2020	7,000.00	Replacement of Check valves/new concrete b	30215390 - Water Lines M&R
					\$56,000.00		
					\$56,000.00		
G & J Trophy	40045	1678	02/24/2020	03/06/2020	18.00	name plate for city manager	10015210 - Office Supplies
					\$18.00		
GALLS, LLC	40075	014987278	02/11/2020	03/16/2020	70.72	uniform	10055190 - Uniforms
GALLS, LLC	40075	015020677	02/14/2020	03/16/2020	63.94	uniform	10055190 - Uniforms
GALLS, LLC	40075	015138454	02/28/2020	03/16/2020	129.90	uniforms	10055190 - Uniforms
					\$264.56		
					\$264.56		
GRISSOM, SHELIA	40104	march20	03/16/2020	03/23/2020	100.00	deposit and rental refund	10292133 - Facility Rental Deposits
GRISSOM, SHELIA	40104	march20	03/16/2020	03/23/2020	135.00	deposit and rental refund	10294118 - Municipal Building Renta
					\$235.00		
					\$235.00		
HARDING-CONLEY-DRAWERT-TI	40076	18265	12/20/2019	03/16/2020	41.00	insurance	10015110 - Workmen's Compensati
HARDING-CONLEY-DRAWERT-TI	40076	18265	12/20/2019	03/16/2020	41.00	insurance	10025110 - Workmen's Compensati
HARDING-CONLEY-DRAWERT-TI	40076	18265	12/20/2019	03/16/2020	41.00	insurance	10055110 - Workmen's Compensati
HARDING-CONLEY-DRAWERT-TI	40076	18265	12/20/2019	03/16/2020	41.00	insurance	10075110 - Workmen's Compensati
HARDING-CONLEY-DRAWERT-TI	40076	18265	12/20/2019	03/16/2020	41.00	insurance	10115110 - Workmen's Compensati
HARDING-CONLEY-DRAWERT-TI	40076	18265	12/20/2019	03/16/2020	1,000.00	insurance	30205110 - SEWER Workmen's Co
					\$1,205.00		
					\$1,205.00		
ICMA-RC PLAN #307447	ACH.5050.031	PR020320-5050	02/05/2020	03/18/2020	157.36	Def 457	10292132 - Retirement Payable
ICMA-RC PLAN #307447	ACH.5050.031	PR021720-5050	02/19/2020	03/18/2020	157.36	Def 457	10292132 - Retirement Payable
					\$314.72		
					\$314.72		
INTERNAL REVENUE SERVICE	ach	PR030220-4045	03/04/2020	03/06/2020	34.32	Social Security Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR030220-4045	03/04/2020	03/06/2020	1,442.46	Medicare Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR030220-4045	03/04/2020	03/06/2020	4,233.96	Federal Income Tax	10292131 - Federal W/H Payble
INTERNAL REVENUE SERVICE	ach	PR031620-4045	03/18/2020	03/18/2020	34.32	Social Security Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR031620-4045	03/18/2020	03/18/2020	1,395.86	Medicare Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR031620-4045	03/18/2020	03/18/2020	4,029.84	Federal Income Tax	10292131 - Federal W/H Payble
					\$11,170.76		
					\$11,170.76		
INTERNATIONAL ASSOCIATION	40077	0094019	12/04/2019	03/16/2020	190.00	membership dues	10055660 - Dues & Subscriptions
					\$190.00		
JONES, RUSSELL	40105	RFD 11840002.0	03/06/2020	03/23/2020	50.00	Deposit Refund: 11840002 - JONES, RUSSEL	30302220 - Customer Meter Deposit
					\$50.00		

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KEY, JASON	ACH.4180.031	cor162	03/13/2020	03/16/2020	250.00	Ongoing City website maintenance	10015550 - Information Technology
KEY, JASON	ACH.4180.032	cor163	03/19/2020	03/27/2020	250.00	Ongoing City website maintenance	10015550 - Information Technology
					\$500.00		
KILLUM PEST CONTROL	40123	254247	03/18/2020	03/27/2020	235.00	pest control	10025310 - Building & Grounds M&
					\$235.00		
KM&L, LLC	40106	86534	02/27/2020	03/23/2020	13,159.00	audit services	10115595 - Professional Services
					\$13,159.00		
Konica Minolta Premier Finance	40124	67254121	03/07/2020	03/27/2020	69.67	copier lease	10015935 - Operating Lease - Equip
Konica Minolta Premier Finance	40124	67254121	03/07/2020	03/27/2020	187.10	copier lease	10055935 - Operating Lease - Equip
Konica Minolta Premier Finance	40124	67254121	03/07/2020	03/27/2020	300.77	copier lease	30215935 - Operating Lease - Equip
					\$557.54		
					\$557.54		
KOSKINIEMI, LINDSAY	40046	march20	03/05/2020	03/06/2020	31.20	travel expense	10015130 - Training & Travel
KOSKINIEMI, LINDSAY	40133	march20-	03/31/2020	03/31/2020	49.69	travel expense	10115130 - Training & Travel
					\$80.89		
HEADSONLINE LLC	40125	254842	03/15/2020	03/27/2020	1,068.00	subscription	10055660 - Dues & Subscriptions
					\$1,068.00		
Masters Consulting Services	40086	4	03/18/2020	03/18/2020	535.17	consulting services	10115595 - Professional Services
					\$535.17		
MCCOY'S BUILDING SUPPLY	40047	3812639	02/04/2020	03/06/2020	11.99	chemicals and hose connector	10025220 - Tools
MCCOY'S BUILDING SUPPLY	40047	3812639	02/04/2020	03/06/2020	18.99	chemicals and hose connector	10025270 - Chemicals
					\$30.98		
MCCOY'S BUILDING SUPPLY	40078	1337493	02/21/2020	03/16/2020	41.00	stakes	30215240 - WATER Expendable Op
MCCOY'S BUILDING SUPPLY	40107	1337878	02/27/2020	03/23/2020	15.20	hardie trim	10085310 - Building & Grounds M&
MCCOY'S BUILDING SUPPLY	40107	1337892	02/27/2020	03/23/2020	18.79	nails and trim	10085310 - Building & Grounds M&
					\$33.99		
					\$105.97		
MEDINA, SELVEREO	40108	march20	03/18/2020	03/23/2020	100.00	deposit and rental refund	10292133 - Facility Rental Deposits
MEDINA, SELVEREO	40108	march20	03/18/2020	03/23/2020	110.00	deposit and rental refund	10294118 - Municipal Building Renta
					\$210.00		
					\$210.00		
MIKE SORRELL TRUCKING & MA	40079	8803	03/11/2020	03/16/2020	100.00	2 loads select fill	30205390 - SEWER Line M&R
					\$100.00		
MOMENTUM RENTAL & SALES	40048	91360-3	02/18/2020	03/06/2020	15.31	steel toe boot	30215190 - WATER Uniforms

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MOMENTUM RENTAL & SALES	40109	92037-3	02/28/2020	03/23/2020	58.20	traffic cones	25405380 - Streets M&R
MOMENTUM RENTAL & SALES	40126	93343-3	03/23/2020	03/27/2020	29.58	marking paint	30215240 - WATER Expendable Op
					\$103.09		
MOORE SUPPLY	40049	s157814768-001	01/26/2020	03/06/2020	21.58	pipe	30215390 - Water Lines M&R
					\$21.58		
NETPROTEC LLC	ACH.5179.031	ghs-000722	12/31/2019	03/16/2020	325.55	municipal collections	10292140 - Municipal Court Costs
					\$325.55		
O'REILLY'S AUTOMOTIVE STOR	ACH.3816.030	1479-383674	02/11/2020	03/06/2020	6.35	fuel cap	10035380 - Streets M&R
O'REILLY'S AUTOMOTIVE STOR	ACH.3816.030	1479-383682	02/11/2020	03/06/2020	10.83	fuel cap	10035380 - Streets M&R
					\$17.18		
					\$17.18		
OFFICE DEPOT	40050	2373787466	01/08/2020	03/06/2020	8.28	office supplies	30215210 - WATER Office Supplies
OFFICE DEPOT	40050	2373787466	01/08/2020	03/06/2020	74.97	office supplies	10115210 - Office Supplies
OFFICE DEPOT	40050	2379704544	01/27/2020	03/06/2020	25.23	office supplies	10115210 - Office Supplies
					\$108.48		
OFFICE DEPOT	40110	2388794480	02/27/2020	03/23/2020	285.77	office supplies	10015210 - Office Supplies
					\$394.25		
OFFICE OF ATTORNEY GENERA	40051	PR030220-5136	03/04/2020	03/06/2020	262.15	Child Support	10292138 - Child Support Payable
OFFICE OF ATTORNEY GENERA	40088	PR031620-5136	03/18/2020	03/20/2020	262.15	Child Support	10292138 - Child Support Payable
					\$524.30		
PELORUS METHODS INC.	ACH.5153.030	200401	03/01/2020	03/06/2020	2,500.00	Pelorus Methods Accounting System Service	10015550 - Information Technology
					\$2,500.00		
PRATHER & HARLAN AIR CONDI	40080	34710	03/02/2020	03/16/2020	375.00	qtrly maint and filter change	10025310 - Building & Grounds M&
					\$375.00		
QUILL CORPORATION	ACH.3829.030	4173143	01/21/2020	03/06/2020	12.19	mechanical pencils	30215210 - WATER Office Supplies
QUILL CORPORATION	ACH.3829.030	4188955	01/21/2020	03/06/2020	105.79	office supplies	10065210 - Office Supplies
QUILL CORPORATION	ACH.3829.030	4188955	01/21/2020	03/06/2020	118.52	office supplies	30215210 - WATER Office Supplies
QUILL CORPORATION	ACH.3829.030	4188955	01/21/2020	03/06/2020	139.71	office supplies	10015210 - Office Supplies
QUILL CORPORATION	ACH.3829.030	4592840	02/06/2020	03/06/2020	18.25	office folder	10115210 - Office Supplies
QUILL CORPORATION	ACH.3829.030	4608929	02/06/2020	03/06/2020	26.55	office supplies	10065210 - Office Supplies
QUILL CORPORATION	ACH.3829.030	4608929	02/06/2020	03/06/2020	141.08	office supplies	10115210 - Office Supplies
QUILL CORPORATION	ACH.3829.030	4680297	02/11/2020	03/06/2020	7.14	gold seals	10015210 - Office Supplies
					\$569.23		
QUILL CORPORATION	ACH.3829.032	5164521	03/02/2020	03/23/2020	66.59	office supplies	10015210 - Office Supplies
QUILL CORPORATION	ACH.3829.032	5241105	03/04/2020	03/23/2020	20.16	office supplies	30215210 - WATER Office Supplies
QUILL CORPORATION	ACH.3829.032	5241105	03/04/2020	03/23/2020	22.39	office supplies	10065210 - Office Supplies
					\$109.14		
					\$678.37		

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R & M TELEPHONE SERVICE	40052	47461	02/21/2020	03/06/2020	750.00	Installation of 8 Data drops for EOC/training ro	10055420 - Telephone
					\$750.00		
RICHWOOD BEAUTIFICATION	40130	march20	03/13/2020	03/27/2020	3,676.61	contributions for dec/jan/feb 2019/2020	30302242 - Beautification Donations
					\$3,676.61		
RICHWOOD V.F.D.	ACH.3834.032	march20	03/13/2020	03/23/2020	5,575.83	contributions for dec. 2019, jan, feb 2020	30302241 - Fire Department Donati
					\$5,575.83		
RODRIGUEZ, NATASHA	40111	march20	03/16/2020	03/23/2020	100.00	deposit and rental refund	10292133 - Facility Rental Deposits
RODRIGUEZ, NATASHA	40111	march20	03/16/2020	03/23/2020	125.00	deposit and rental refund	10294118 - Municipal Building Renta
					\$225.00		
					\$225.00		
SPRINT	40081	677639496-031	02/28/2020	03/16/2020	32.43	office cell phones	10025420 - Telephone
SPRINT	40081	677639496-031	02/28/2020	03/16/2020	54.19	office cell phones	30215420 - WATER Telephone
SPRINT	40081	677639496-031	02/28/2020	03/16/2020	64.86	office cell phones	10055420 - Telephone
SPRINT	40081	677639496-031	02/28/2020	03/16/2020	64.86	office cell phones	10115420 - Telephone
SPRINT	40081	677639496-031	02/28/2020	03/16/2020	151.52	office cell phones	10015420 - Telephone
					\$367.86		
					\$367.86		
SQUARE3IT	40082	86841	02/10/2020	03/16/2020	158.10	it services	10015660 - Dues & Subscriptions
SQUARE3IT	40082	87004	02/21/2020	03/16/2020	136.53	it services	10015210 - Office Supplies
					\$294.63		
SQUARE3IT	40127	87305	03/24/2020	03/27/2020	2,238.14	it services	10995910 - Office Equipment
SQUARE3IT	40127	87319	03/24/2020	03/27/2020	45.00	it services	10015550 - Information Technology
					\$2,283.14		
					\$2,577.77		
STRAND ASSOCIATES, INC.	40112	0158173	03/20/2020	03/23/2020	12,587.50	North Water Plant Engineering	33339004 - Engineering & Surveyin
STRAND ASSOCIATES, INC.	40128	0158275	03/11/2020	03/27/2020	6,227.50	Street Improvement Engineering	25405242 - Contracts and Services
STRAND ASSOCIATES, INC.	40128	0158276	03/11/2020	03/27/2020	4,490.00	Development of Stormwater Master Plan	10015595 - Professional Services
					\$10,717.50		
					\$23,305.00		
TEXAS MUNICIPAL RETIREMEN	ACH.3855.031	march20	03/05/2020	03/10/2020	54.23	supplemental for jan 2020	10292132 - Retirement Payable
TEXAS MUNICIPAL RETIREMEN	ACH.3855.031	PR020320-3855	02/05/2020	03/10/2020	8,377.12	TMRS	10292132 - Retirement Payable
TEXAS MUNICIPAL RETIREMEN	ACH.3855.031	PR021720-3855	02/19/2020	03/10/2020	8,473.52	TMRS	10292132 - Retirement Payable
					\$16,904.87		
					\$16,904.87		
THE PRODUCTIVITY CENTER	40113	rpd02013120	01/31/2020	03/23/2020	330.00	subscription renewal	10055660 - Dues & Subscriptions
					\$330.00		

City of Richwood
Check Register
1 - Checking - Pooled Cash - 03/01/2020 to 03/31/2020

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
TML HEALTH	40132	7072004A	03/16/2020	03/30/2020	42,566.55	health insurance	10292136 - Insurance Payable
					\$42,566.55		
TXU ENERGY	40114	054052699554	03/10/2020	03/23/2020	103.52	electricity	10075410 - Electricity
TXU ENERGY	40114	054052699554	03/10/2020	03/23/2020	208.47	electricity	50541325 - Due from General Fund
TXU ENERGY	40114	054052699554	03/10/2020	03/23/2020	589.88	electricity	10015410 - Electricity
TXU ENERGY	40114	054052699554	03/10/2020	03/23/2020	2,695.67	electricity	10025410 - Electricity
TXU ENERGY	40114	054052699554	03/10/2020	03/23/2020	3,172.31	electricity	30215410 - WATER Electricity
					\$6,769.85		
					\$6,769.85		
VERIZON WIRELESS	40115	9849519813	03/01/2020	03/23/2020	303.92	broadband	10055420 - Telephone
					\$303.92		
WALLER COUNTY ASPHALT	40053	18302	02/27/2020	03/06/2020	2,933.39	Cold Patch (25 tons)	25405380 - Streets M&R
					\$2,933.39		
WASTE CONNECTIONS OF TX, L	40083	2201351	03/01/2020	03/16/2020	20,840.38	Solid Waste Collection Services	30215994 - Solide Waste Charges
WASTE CONNECTIONS OF TX, L	40083	2291350	03/01/2020	03/16/2020	244.23	Public Works Service Center Dump Charges	10025245 - Dump Charges
					\$21,084.61		
					\$21,084.61		
WATCHGUARD VIDEO	40084	accinv0024281	03/03/2020	03/16/2020	34.30	slide latch	10055360 - Radio M&R
					\$34.30		
WIED, BREANA	40116	march20	03/16/2020	03/23/2020	100.00	deposit and rental refund	10292133 - Facility Rental Deposits
WIED, BREANA	40116	march20	03/16/2020	03/23/2020	110.00	deposit and rental refund	10294118 - Municipal Building Renta
					\$210.00		
					\$210.00		
XEROX BUSINESS SOLUTIONS	ACH.5551.031	in2521050	02/24/2020	03/16/2020	100.13	copier	10065210 - Office Supplies
XEROX BUSINESS SOLUTIONS	ACH.5551.031	in2521050	02/24/2020	03/16/2020	100.13	copier	30215210 - WATER Office Supplies
XEROX BUSINESS SOLUTIONS	ACH.5551.031	in2521050	02/24/2020	03/16/2020	190.26	copier	10015210 - Office Supplies
					\$390.52		
					\$390.52		
Y. TELLO FLOORCARE	40117	619801	03/11/2020	03/23/2020	80.00	floor care	10085310 - Building & Grounds M&
					\$80.00		
YAKLIN BRAZOSPORT	40054	347962	02/21/2020	03/06/2020	1,688.06	vehicle maint	10055340 - Vehicle M&R
YAKLIN BRAZOSPORT	40054	348854	02/19/2020	03/06/2020	47.85	vehicle maint	10055340 - Vehicle M&R
					\$1,735.91		
YAKLIN BRAZOSPORT	40085	349215	03/06/2020	03/16/2020	263.49	vehicle maint	10055340 - Vehicle M&R
YAKLIN BRAZOSPORT	40129	349565	03/13/2020	03/27/2020	44.85	VEHCILE MAINT	10055340 - Vehicle M&R
YAKLIN BRAZOSPORT	40129	349647	03/17/2020	03/27/2020	25.50	vehicle	10055340 - Vehicle M&R
					\$70.35		
					\$2,069.75		
					\$416,969.64		

RESOLUTION NO. 20-R-8

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS, EXTENDING THE MAYORAL DECLARATION OF LOCAL STATE OF DISASTER, ENDING MAY 30, 2020.

WHEREAS, beginning in December 2019, a novel coronavirus, now designated COVID-19, and declared a global pandemic by the World Health Organization;

WHEREAS, symptoms of COVID-19 include fever, coughing, and shortness of breath and, in some cases, the virus has caused death;

WHEREAS, prudence dictates that extraordinary measures must be taken to contain COVID-19 and prevent its spread throughout the City of Richwood (the “City”), including the quarantine of individuals, groups of individuals and occupied structures and, additionally, including compelling individuals, groups of individuals, or occupied structures to undergo additional health measures that prevent or control the spread of COVID-19;

WHEREAS, Governor Abbott and Brazoria County have declared a local disaster due to public health emergency; and

WHEREAS, the Mayor issued an initial Mayoral Declaration of Local State of Disaster on March 17, 2020, and subsequent thereto, the President of the United States, in conjunction with the Centers for Disease Control and Prevention, recommends social gatherings be reduced from fifty (50) to ten (10) persons;

WHEREAS, the Richwood City Council extended the Mayoral Declaration of Local State of Disaster to last until April 23, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS, THAT:

SECTION 1. That a local state of disaster due to public health emergency is hereby declared for the City, pursuant to section 418.108(a) of the Texas Government Code. This Resolution supersedes and revises, in its entirety, the Mayoral Declaration made, March 23, 2020.

SECTION 2. Pursuant to section 418.108(b) of the Texas Government Code, the state of disaster due to public health emergency shall continue for a period of not more than seven (7) days from the effective date of this declaration unless continued or renewed by the City Council of the City.

SECTION 3. Pursuant to section 418.108(c) of the Texas Government Code, this resolution of a local state of disaster due to public health emergency shall be given prompt and general publicity, and shall be filed promptly with the City Secretary.

SECTION 4. That this resolution authorizes the City to take any actions necessary to promote health and suppress the virus, including the quarantine of persons and occupied structures, examining and regulating hospitals, regulating ingress and egress from the City, regulating ingress and egress to occupied structures, and insuring compliance for those who do not comply with the City’s rules, pursuant to section 122.006 of the Health and Safety Code.

SECTION 5. That this resolution hereby limits the size of gatherings to not more than ten (10) people and mandates the cancellation of all such gatherings until further notice. A “gathering” refers generally to a scheduled event or common endeavor where ten (10) persons are present in a confined space, room, or area. The City Council of the City, and its necessary attendees, shall be exempt from this restriction for scheduled public meetings, whether a regular, work session, special or emergency meeting.

SECTION 6. That this resolution hereby authorizes the use of all lawful enforcement.

PASSED AND APPROVED this the 13th day of April 2020.

Steve Boykin, Mayor

ATTEST:

Kirsten Garcia, City Secretary

ORDINANCE 20-467

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS, POSTPONING THE GENERAL ELECTION TO BE HELD ON MAY 2, 2020, TO NOVEMBER 3, 2020, PURSUANT TO PROCLAMATION FROM GOVERNOR GREGORY ABBOTT.

WHEREAS, beginning in December 2019, a novel coronavirus, now designated as COVID-19, and was identified to have originated in Wuhan City, Hubel Province, China;

WHEREAS, symptoms of COVID-19 include fever, coughing, and shortness of breath and, in some cases, the virus has caused death;

WHEREAS, on January 30, 2020, The World Health Organization Director General declared COVID-19 a Public Health Emergency of International Concern, and advised the need to prepare for containment, detection, isolation and case management, contact tracing and prevention of spread of COVID-19 throughout the City of Richwood (the “City”) and Brazoria County, Texas; and

WHEREAS, Governor Gregory Abbott issued a proclamation suspending certain provisions of the Texas Election Code to allow all local political subdivisions utilizing the May 2, 2020, uniform election date, to postpone their election to the November 3, 2020, uniform election date.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

Section 1. Pursuant to the proclamation from Governor Gregory Abbott, authorizing the City Council of Richwood, Texas (“City Council”) to postpone the Uniform Election Date of May 2, 2020, to the Uniform Election Date of November 3, 2020, the City Council hereby approves and votes to exercise said authority and postpones the May 2, 2020 election to November 3, 2020.

Section 2. All applications for a ballot by mail (“Mailed Ballots”) for voters that are voting by mail due to being over age sixty-five (65) or due to a disability shall remain valid for the November 3, 2020, election, and the Mailed Ballots for voters who submitted Mailed Ballots based upon an expected absence from Brazoria County shall not be valid for the purpose of casting a vote in the November 3, 2020, election.

Section 3. The following dates will be followed for the November 3, 2020, Uniform Election Date:

- a) Monday, October 5, 2020 – Last Day to Register to Vote;
- b) Friday, October 19, 2020 – First Day of Early Voting by Personal Appearance;
- c) Friday, October 23, 2020 – Last Day to Apply for Ballot by Mail;
- d) Friday, October 30, 2020 – Last Day of Early Voting by Personal Appearance;
- e) Last day to receive ballot by mail:
 - i. Tuesday, November 3, 2020 at 7:00 PM if carrier enveloped is not postmarked; or
 - ii. Wednesday, November 4, 2020 at 5:00 PM if carrier envelope is postmarked by 7:00 PM at the location of the election on Election Day (subject to overseas or military voter deadlines).
- f) November 3, 2020 – Election Day.

Section 4. The City Secretary is hereby directed to engross and enroll this Ordinance by copying the exact Caption, Publication Clause, Penalty and Effective Date clause in the minutes of the City Council and by filing this Ordinance in the Ordinance records of the City.

Section 5. This Ordinance shall be in full force and effect from and after its date of passage and publication as required by law.

PASSED AND APPROVED by the City Council of the City of Richwood, Texas, this ____ day of March, 2020.

APPROVED:

Steve Boykin, Mayor

ATTEST:

Kirsten Garcia, City Secretary

APPROVED AS TO FORM:

City Attorney



MEMORANDUM

TO: Honorable Mayor and Members of Council

FROM: Lindsay Koskiniemi, Finance Director

DATE: MARCH 27, 2020

RE: Budget Amendment Request to move funds from General Fund to Transportation Fund for sales tax spanning FY's 16 – 19

Enclosures: Budget reports for Streets Sales Tax and Fund 25, FY16 – FY19

During the budget adoption process last year, staff identified sales tax revenue that had not been transferred from the General Fund, where it is collected and recognized as revenue, to the Transportation Fund, as budgets were adopted. Our research uncovered the annual transfer had not been made in Fiscal Year 2015-2016, FY 2016-2017, FY 2017-2018, and FY 2018-2019.

The City's annual financial report for FY 2018-2019 provides there is a restricted fund balance in the Transportation Fund of \$170,591 (see p. 31 Balance Sheet of attached annual financial report). The Notes to the Financial Statement provides there were no receivables to the Transportation Fund from the General Fund in FY19.

During the FY20 adoption process, Council was made aware the transfers from the General Fund for voter-approved sales tax (20%) were not made to the Transportation Fund in years prior. The use of these funds is restricted to streets maintenance and repair. The FY20 budget was adopted with the belief there was approximately \$460,000 in historical transfers to be made. In researching the exact amount from FY16 – FY19 is \$453,336.45. These funds are voter-approved; therefore, it is necessary to make a transfer in this amount to satisfy the obligation.

Going forward, I suggest when the sales tax revenue portion dedicated to streets is recognized each month, the transfer for the full amount be made from the General Fund to the Transportation Fund and restricted on a monthly basis. By adding this task, the process will be standardized and difficult to overlook.

I recommend Council approve a budget amendment to allow me to make a transfer from the General Fund to the Transportation fund for voter-approved sales tax designated to street maintenance and repair in the amount of \$453,336.45.



General Fund
Revenue Collection for Streets, 20% of Sales Tax

FY16	Sales Tax - Streets	\$ 105,094.67
FY17	Sales Tax - Streets	\$ 99,908.95
FY18	Sales Tax - Streets	\$ 126,882.71
FY19	Sales Tax - Streets	\$ 121,450.12
		<u>\$ 453,336.45</u>

Respectfully submitted,

Lindsay Koskiniemi, Finance Director

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2015 to 09/30/2016
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Change In Net Position						
Revenue						
Taxes						
294103 Ad Valorem Taxes	1,201,294.99	2,817.61	1,340,263.97	0.00	(1,340,263.97)	0.00%
294104 Delinquent Taxes	8,669.56	832.70	11,580.16	0.00	(11,580.16)	0.00%
294105 Penalty & Interest	23,428.87	801.67	13,250.74	0.00	(13,250.74)	0.00%
294111 Franchise Taxes	157,592.96	16,327.86	213,095.16	0.00	(213,095.16)	0.00%
294116 Sales Tax - Streets	92,348.07	18,485.79	105,094.67	0.00	(105,094.67)	0.00%
294117 Sales Tax	369,392.19	73,943.14	420,378.50	0.00	(420,378.50)	0.00%
Total Taxes	1,852,726.64	113,208.77	2,103,663.20	0.00	(2,103,663.20)	0.00%
Licenses and permits						
294106 Licenses & Permits	10,285.00	102.00	6,355.75	0.00	(6,355.75)	0.00%
294107 Building Permits	61,366.00	955.00	35,657.50	0.00	(35,657.50)	0.00%
294114 Animal Fines/Licenses	240.00	35.00	195.00	0.00	(195.00)	0.00%
Total Licenses and permits	71,891.00	1,092.00	42,208.25	0.00	(42,208.25)	0.00%
Charges for services						
294118 Municipal Building Rentals	6,837.50	930.00	7,791.00	0.00	(7,791.00)	0.00%
Total Charges for services	6,837.50	930.00	7,791.00	0.00	(7,791.00)	0.00%
Fines and forfeitures						
294109 Municipal Court	129,465.53	12,551.16	119,360.76	0.00	(119,360.76)	0.00%
Total Fines and forfeitures	129,465.53	12,551.16	119,360.76	0.00	(119,360.76)	0.00%
Special Revenues						
044250 Revenues - Festivals	9,010.00	0.00	7,661.00	0.00	(7,661.00)	0.00%
044251 Revenues - Police Officer Trainin	1,100.98	0.00	1,093.55	0.00	(1,093.55)	0.00%
044253 Revenues - Court Security	3,275.19	0.00	(2,029.45)	0.00	2,029.45	0.00%
044254 Revenues - Court Technology	4,375.14	0.00	787.45	0.00	(787.45)	0.00%
044255 Revenues - Bobby Ford Park	5,000.00	0.00	0.00	0.00	0.00	0.00%
044256 K-9 Unit	4,500.00	0.00	0.00	0.00	0.00	0.00%
044257 Parks and Recreation	4,492.57	0.00	1,144.03	0.00	(1,144.03)	0.00%
Total Special Revenues	31,753.88	0.00	8,656.58	0.00	(8,656.58)	0.00%
Interest						
294110 Interest Earnings	961.79	346.27	2,057.24	0.00	(2,057.24)	0.00%
Total Interest	961.79	346.27	2,057.24	0.00	(2,057.24)	0.00%
Miscellaneous revenue						
294112 Miscellaneous Income	30,576.48	10,918.24	29,141.72	0.00	(29,141.72)	0.00%
294121 Parks & Recreation	5,065.70	400.00	4,337.50	0.00	(4,337.50)	0.00%
Total Miscellaneous revenue	35,642.18	11,318.24	33,479.22	0.00	(33,479.22)	0.00%
Total Revenue	2,129,278.52	139,446.44	2,317,216.25	0.00	(2,317,216.25)	0.00%
Expenditures						
Administration						
015101 Administrative Expense	9,563.40	2,048.64	11,499.56	0.00	(11,499.56)	0.00%
015102 Contract Labor	3,225.00	3,281.87	7,229.64	0.00	(7,229.64)	0.00%
015103 Salaries & Wages	170,301.54	101.85	169,518.74	0.00	(169,518.74)	0.00%
015105 Retirement	23,432.65	1,065.93	23,112.16	0.00	(23,112.16)	0.00%
015110 Workmen's Compensation Ins	523.11	0.00	535.31	0.00	(535.31)	0.00%
015115 Hospitalization	30,096.84	1,914.16	29,613.41	0.00	(29,613.41)	0.00%
015120 Unemployment Insurance	58.62	(204.49)	623.50	0.00	(623.50)	0.00%
015130 Training & Travel	12,945.80	833.00	14,193.40	0.00	(14,193.40)	0.00%
015175 Longevity Pay	4,730.00	0.00	0.00	0.00	0.00	0.00%
015210 Office Supplies	29,024.67	(677.33)	25,828.84	0.00	(25,828.84)	0.00%
015215 Custodial Supplies	761.07	280.80	862.98	0.00	(862.98)	0.00%
015240 Expendable Operating Supplies	19,641.61	(5,691.21)	18,951.32	0.00	(18,951.32)	0.00%
015310 Building & Grounds M&R	17,343.17	287.50	9,114.48	0.00	(9,114.48)	0.00%
015312 Contingency Fund M&R	3,000.00	0.00	3,000.00	0.00	(3,000.00)	0.00%
015365 Other Equipment M&R	0.00	0.00	98.00	0.00	(98.00)	0.00%
015410 Electricity	9,599.85	2,210.45	9,232.98	0.00	(9,232.98)	0.00%
015420 Telephone	1,664.35	338.65	1,759.13	0.00	(1,759.13)	0.00%
015430 Natural Gas	678.37	40.46	427.40	0.00	(427.40)	0.00%
015510 Elections	1,903.95	0.00	1,855.39	0.00	(1,855.39)	0.00%
015556 Contractual Services - Taxes	10,342.51	0.00	11,338.64	0.00	(11,338.64)	0.00%
015560 Engineering	0.00	0.00	3,200.00	0.00	(3,200.00)	0.00%
015570 Attorney's Fees	6,438.50	1,825.44	23,941.73	0.00	(23,941.73)	0.00%
015572 Economic Development	14,000.00	0.00	0.00	0.00	0.00	0.00%

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2016 to 09/30/2017
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Change In Net Position						
Revenue						
Taxes						
294103 Ad Valorem Taxes	1,340,263.97	8,231.64	1,392,528.77	1,348,960.00	(43,568.77)	103.23%
294104 Delinquent Taxes	11,580.16	222.12	11,592.80	30,000.00	18,407.20	38.64%
294105 Penalty & Interest	13,250.74	1,026.00	12,916.31	22,000.00	9,083.69	58.71%
294111 Franchise Taxes	213,095.16	6,783.85	185,077.32	250,000.00	64,922.68	74.03%
294116 Sales Tax - Streets	105,094.67	13,703.34	99,908.95	125,000.00	25,091.05	79.93%
294117 Sales Tax	420,378.50	54,813.34	399,635.57	366,228.00	(33,407.57)	109.12%
Total Taxes	2,103,663.20	84,780.29	2,101,659.72	2,142,188.00	40,528.28	98.11%
Licenses and permits						
294106 Licenses & Permits	6,355.75	375.00	9,371.38	10,000.00	628.62	93.71%
294107 Building Permits	35,657.50	882.50	48,883.50	35,000.00	(13,883.50)	139.67%
294114 Animal Fines/Licenses	195.00	15.00	175.00	500.00	325.00	35.00%
Total Licenses and permits	42,208.25	1,272.50	58,429.88	45,500.00	(12,929.88)	128.42%
Charges for services						
294118 Municipal Building Rentals	7,791.00	195.00	5,542.50	0.00	(5,542.50)	0.00%
Total Charges for services	7,791.00	195.00	5,542.50	0.00	(5,542.50)	0.00%
Fines and forfeitures						
294109 Municipal Court	119,360.76	48,337.87	205,418.82	115,000.00	(90,418.82)	178.63%
Total Fines and forfeitures	119,360.76	48,337.87	205,418.82	115,000.00	(90,418.82)	178.63%
Special Revenues						
044250 Revenues - Festivals	7,661.00	0.00	6,659.00	7,000.00	341.00	95.13%
044251 Revenues - Police Officer Trainin	1,093.55	0.00	1,212.67	1,100.00	(112.67)	110.24%
044253 Revenues - Court Security	(2,029.45)	3,404.34	0.00	3,300.00	3,300.00	0.00%
044254 Revenues - Court Technology	787.45	4,539.17	0.00	4,200.00	4,200.00	0.00%
044255 Revenues - Bobby Ford Park	0.00	0.00	3,065.00	5,000.00	1,935.00	61.30%
044257 Parks and Recreation	1,144.03	0.00	160.00	0.00	(160.00)	0.00%
Total Special Revenues	8,656.58	7,943.51	11,096.67	20,600.00	9,503.33	53.87%
Interest						
294110 Interest Earnings	2,057.24	4,102.68	8,407.48	1,000.00	(7,407.48)	840.75%
Total Interest	2,057.24	4,102.68	8,407.48	1,000.00	(7,407.48)	840.75%
Miscellaneous revenue						
294112 Miscellaneous Income	29,141.72	26,968.46	61,318.36	20,000.00	(41,318.36)	306.59%
294121 Parks & Recreation	4,337.50	(75.00)	4,100.00	10,000.00	5,900.00	41.00%
294221 Bond Proceeds	0.00	118,492.78	118,492.78	0.00	(118,492.78)	0.00%
994112 Miscellaneous Income	0.00	100.00	100.00	0.00	(100.00)	0.00%
Total Miscellaneous revenue	33,479.22	145,486.24	184,011.14	30,000.00	(154,011.14)	613.37%
Total Revenue	2,317,216.25	292,118.09	2,574,566.21	2,354,288.00	(220,278.21)	109.36%
Expenditures						
Administration						
015101 Administrative Expense	11,499.56	0.00	29,493.72	29,512.00	18.28	99.94%
015102 Contract Labor	7,229.64	0.00	14,762.95	14,488.00	(274.95)	101.90%
015103 Salaries & Wages	169,518.74	27,941.19	165,162.16	162,968.00	(2,194.16)	101.35%
015105 Retirement	23,112.16	12,109.65	34,352.47	29,180.00	(5,172.47)	117.73%
015109 Misc adjustment	0.00	1,875.00	1,875.00	0.00	(1,875.00)	0.00%
015110 Workmen's Compensation Ins	535.31	0.00	527.39	700.00	172.61	75.34%
015115 Hospitalization	29,613.41	5,432.84	28,540.96	35,360.00	6,819.04	80.72%
015120 Unemployment Insurance	623.50	0.00	45.00	1,500.00	1,455.00	3.00%
015130 Training & Travel	14,193.40	2,332.36	8,965.64	15,000.00	6,034.36	59.77%
015175 Longevity Pay	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
015201 Food	0.00	203.96	514.24	0.00	(514.24)	0.00%
015210 Office Supplies	25,828.84	3,728.73	27,072.70	30,000.00	2,927.30	90.24%
015215 Custodial Supplies	862.98	127.68	1,119.26	1,000.00	(119.26)	111.93%
015225 Books & Periodicals	0.00	0.00	117.50	0.00	(117.50)	0.00%
015240 Expendable Operating Supplies	18,951.32	1,493.96	26,457.20	25,000.00	(1,457.20)	105.83%
015310 Building & Grounds M&R	9,114.48	1,865.00	14,631.18	15,000.00	368.82	97.54%
015312 Contingency Fund M&R	3,000.00	0.00	3,000.00	9,000.00	6,000.00	33.33%
015320 Office Furniture/Fixture M&R	0.00	284.90	284.90	500.00	215.10	56.98%
015365 Other Equipment M&R	98.00	0.00	175.96	0.00	(175.96)	0.00%
015410 Electricity	9,232.98	1,710.12	10,384.37	10,000.00	(384.37)	103.84%
015420 Telephone	1,759.13	457.15	2,073.80	2,500.00	426.20	82.95%
015430 Natural Gas	427.40	86.33	426.61	1,500.00	1,073.39	28.44%

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2017 to 09/30/2018
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Change In Net Position						
Revenue						
Taxes						
294103 Ad Valorem Taxes	1,392,528.77	(5,733.45)	1,615,741.65	1,692,127.00	76,385.35	95.49%
294104 Delinquent Taxes	11,592.80	3,804.90	74,097.32	12,000.00	(62,097.32)	617.48%
294105 Penalty & Interest	12,916.31	762.78	16,548.74	12,500.00	(4,048.74)	132.39%
294111 Franchise Taxes	185,077.32	9,230.40	189,134.54	177,189.00	(11,945.54)	106.74%
294116 Sales Tax - Streets	99,908.95	15,484.30	126,882.71	109,607.00	(17,275.71)	115.76%
294117 Sales Tax	399,635.57	61,937.26	507,531.21	438,430.00	(69,101.21)	115.76%
294801 210 Developers 380 Rebate	0.00	0.00	(147,103.39)	(147,104.00)	(0.61)	100.00%
294802 Crawford Furniture 380 Rebate	0.00	0.00	(7,237.54)	(6,381.00)	856.54	113.42%
Total Taxes	2,101,659.72	85,486.19	2,375,595.24	2,288,368.00	(87,227.24)	103.81%
Licenses and permits						
294106 Licenses & Permits	9,371.38	426.00	8,657.75	10,000.00	1,342.25	86.58%
294107 Building Permits	48,883.50	3,618.25	78,026.57	60,000.00	(18,026.57)	130.04%
294114 Animal Fines/Licenses	175.00	10.00	390.00	200.00	(190.00)	195.00%
Total Licenses and permits	58,429.88	4,054.25	87,074.32	70,200.00	(16,874.32)	124.04%
Intergovernmental revenue						
294113 Intergovernmental Rev	0.00	(7,000.00)	0.00	0.00	0.00	0.00%
Total Intergovernmental revenue	0.00	(7,000.00)	0.00	0.00	0.00	0.00%
Charges for services						
294118 Municipal Building Rentals	5,542.50	961.50	9,804.00	7,314.00	(2,490.00)	134.04%
Total Charges for services	5,542.50	961.50	9,804.00	7,314.00	(2,490.00)	134.04%
Fines and forfeitures						
294109 Municipal Court	205,418.82	7,062.15	129,218.59	150,000.00	20,781.41	86.15%
Total Fines and forfeitures	205,418.82	7,062.15	129,218.59	150,000.00	20,781.41	86.15%
Special Revenues						
044250 Revenues - Festivals	6,659.00	0.00	2,454.10	7,000.00	4,545.90	35.06%
044251 Revenues - Police Officer Trainin	1,212.67	0.00	1,377.63	1,100.00	(277.63)	125.24%
044253 Revenues - Court Security	0.00	873.73	2,797.85	3,300.00	502.15	84.78%
044254 Revenues - Court Technology	0.00	1,164.92	3,730.37	2,000.00	(1,730.37)	186.52%
044255 Revenues - Bobby Ford Park	3,065.00	0.00	0.00	5,000.00	5,000.00	0.00%
044257 Parks and Recreation	160.00	(25.89)	(25.89)	0.00	25.89	0.00%
Total Special Revenues	11,096.67	2,012.76	10,334.06	18,400.00	8,065.94	56.16%
Interest						
294110 Interest Earnings	8,407.48	4,408.67	14,240.25	3,000.00	(11,240.25)	474.68%
Total Interest	8,407.48	4,408.67	14,240.25	3,000.00	(11,240.25)	474.68%
Miscellaneous revenue						
294112 Miscellaneous Income	61,318.36	41,744.68	66,251.23	30,000.00	(36,251.23)	220.84%
294121 Parks & Recreation	4,100.00	460.00	5,547.50	5,066.00	(481.50)	109.50%
294221 Bond Proceeds	118,492.78	0.00	0.00	0.00	0.00	0.00%
994112 Miscellaneous Income	100.00	0.00	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	184,011.14	42,204.68	71,798.73	35,066.00	(36,732.73)	204.75%
Contributions and transfers						
974959 Transfer from Fund Balance	0.00	0.00	0.00	251,750.00	251,750.00	0.00%
974963 Transfer from Utility Fund	0.00	82,172.00	82,172.00	400,826.00	318,654.00	20.50%
Total Contributions and transfers	0.00	82,172.00	82,172.00	652,576.00	570,404.00	12.59%
Total Revenue	2,574,566.21	221,362.20	2,780,237.19	3,224,924.00	444,686.81	86.21%
Expenditures						
Administration						
015101 Administrative Expense	29,493.72	0.00	170.00	0.00	(170.00)	0.00%
015102 Contract Labor	14,762.95	4,940.51	22,594.65	3,300.00	(19,294.65)	684.69%
015103 Salaries & Wages	165,162.16	15,483.70	203,923.03	222,651.00	18,727.97	91.59%
015104 Overtime	0.00	(34,919.89)	(34,342.07)	4,202.00	38,544.07	-817.28%
015105 Retirement	34,352.47	2,541.10	29,750.84	40,097.00	10,346.16	74.20%
015107 Medicare	0.00	1,565.55	1,926.03	3,322.00	1,395.97	57.98%
015109 Misc adjustment	1,875.00	0.00	0.00	0.00	0.00	0.00%
015110 Workmen's Compensation Ins	527.39	0.00	851.90	1,050.00	198.10	81.13%
015115 Hospitalization	28,540.96	(292.17)	35,330.98	35,933.00	602.02	98.32%
015120 Unemployment Insurance	45.00	0.00	34.10	684.00	649.90	4.99%
015125 Cellphone Allowance	0.00	90.00	1,080.00	1,080.00	0.00	100.00%
015126 Vehicle Allowance	0.00	450.00	5,400.00	5,400.00	0.00	100.00%

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2018 to 09/30/2019
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Change In Net Position						
Revenue						
Taxes						
294103 Ad Valorem Taxes	1,615,741.65	17,977.57	1,655,507.81	1,673,908.00	18,400.19	98.90%
294104 Delinquent Taxes	74,097.32	(16,559.57)	13,287.99	12,000.00	(1,287.99)	110.73%
294105 Penalty & Interest	16,548.74	673.31	14,326.21	12,500.00	(1,826.21)	114.61%
294111 Franchise Taxes	189,134.54	2,684.84	197,292.66	179,000.00	(18,292.66)	110.22%
294116 Sales Tax - Streets	126,882.71	14,461.84	121,450.12	117,000.00	(4,450.12)	103.80%
294117 Sales Tax	507,531.21	99,726.06	485,800.48	467,998.00	(17,802.48)	103.80%
294801 210 Developers 380 Rebate	(147,103.39)	0.00	(103,979.75)	(119,720.00)	(15,740.25)	86.85%
294802 Crawford Furniture 380 Rebate	(7,237.54)	(6,909.94)	(6,909.94)	(7,190.00)	(280.06)	96.10%
294803 Big Kountry Shooting 380 Rebate	0.00	0.00	0.00	(4,993.00)	(4,993.00)	0.00%
Total Taxes	2,375,595.24	112,054.11	2,376,775.58	2,330,503.00	(46,272.58)	101.99%
Licenses and permits						
294106 Licenses & Permits	8,657.75	25.00	5,591.00	9,100.00	3,509.00	61.44%
294107 Building Permits	78,026.57	3,237.50	99,182.84	70,000.00	(29,182.84)	141.69%
294114 Animal Fines/Licenses	390.00	35.00	230.00	350.00	120.00	65.71%
Total Licenses and permits	87,074.32	3,297.50	105,003.84	79,450.00	(25,553.84)	132.16%
Intergovernmental revenue						
294113 Intergovernmental Rev	0.00	(1,000.00)	177,309.07	0.00	(177,309.07)	0.00%
Total Intergovernmental revenue	0.00	(1,000.00)	177,309.07	0.00	(177,309.07)	0.00%
Charges for services						
294118 Municipal Building Rentals	9,804.00	(116.00)	6,507.00	9,500.00	2,993.00	68.49%
Total Charges for services	9,804.00	(116.00)	6,507.00	9,500.00	2,993.00	68.49%
Fines and forfeitures						
294109 Municipal Court	129,218.59	5,680.74	100,906.51	131,000.00	30,093.49	77.03%
Total Fines and forfeitures	129,218.59	5,680.74	100,906.51	131,000.00	30,093.49	77.03%
Special Revenues						
044250 Revenues - Festivals	2,454.10	0.00	0.00	0.00	0.00	0.00%
044251 Revenues - Police Officer Trainin	1,377.63	0.00	1,195.36	1,350.00	154.64	88.55%
044253 Revenues - Court Security	2,797.85	0.00	1,739.05	2,880.00	1,140.95	60.38%
044254 Revenues - Court Technology	3,730.37	0.00	2,318.80	3,000.00	681.20	77.29%
044255 Revenues - Bobby Ford Park	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
044257 Parks and Recreation	(25.89)	0.00	0.00	0.00	0.00	0.00%
294122 Animal License Donations	0.00	0.00	100.00	0.00	(100.00)	0.00%
Total Special Revenues	10,334.06	0.00	5,353.21	12,230.00	6,876.79	43.77%
Interest						
294110 Interest Earnings	14,240.25	11,775.33	35,148.42	3,000.00	(32,148.42)	1,171.61%
Total Interest	14,240.25	11,775.33	35,148.42	3,000.00	(32,148.42)	1,171.61%
Miscellaneous revenue						
294108 Inspection Fees	0.00	2,042.50	30,427.50	0.00	(30,427.50)	0.00%
294112 Miscellaneous Income	66,251.23	(12,516.78)	5,204.36	0.00	(5,204.36)	0.00%
294121 Parks & Recreation	5,547.50	225.00	3,585.00	0.00	(3,585.00)	0.00%
294123 Other Revenues	0.00	(84,446.41)	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	71,798.73	(94,695.69)	39,216.86	0.00	(39,216.86)	0.00%
Contributions and transfers						
974963 Transfer from Utility Fund	82,172.00	0.00	104,410.00	124,660.00	20,250.00	83.76%
Total Contributions and transfers	82,172.00	0.00	104,410.00	124,660.00	20,250.00	83.76%
Total Revenue	2,780,237.19	36,995.99	2,950,630.49	2,690,343.00	(260,287.49)	109.67%
Expenditures						
Administration						
015101 Administrative Expense	170.00	4,583.05	4,569.55	0.00	(4,569.55)	0.00%
015102 Contract Labor	22,594.65	19,444.03	55,840.30	3,300.00	(52,540.30)	1,692.13%
015103 Salaries & Wages	203,923.03	13,735.22	276,505.00	308,080.00	31,575.00	89.75%
015104 Overtime	(34,342.07)	91.14	756.46	3,500.00	2,743.54	21.61%
015105 Retirement	29,750.84	1,607.69	38,861.85	48,107.00	9,245.15	80.78%
015107 Medicare	1,926.03	198.61	3,991.89	4,611.00	619.11	86.57%
015110 Workmen's Compensation Ins	851.90	0.00	305.00	1,210.00	905.00	25.21%
015115 Hospitalization	35,330.98	2,502.73	37,412.37	47,340.00	9,927.63	79.03%
015120 Unemployment Insurance	34.10	0.00	1,087.63	855.00	(232.63)	127.21%
015125 Cellphone Allowance	1,080.00	45.00	1,350.00	1,530.00	180.00	88.24%
015126 Vehicle Allowance	5,400.00	0.00	3,600.00	5,400.00	1,800.00	66.67%

City of Richwood
Operational Budget Report
25 Transportation Fund - 10/01/2019 to 04/06/2020
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Change In Net Position						
Revenue						
Charges for services						
404125 Transportation Fee	85,504.63	10.00	67,330.22	266,000.00	198,669.78	25.31%
404127 Transfer from General Fund	0.00	0.00	0.00	117,904.00	117,904.00	0.00%
Total Charges for services	85,504.63	10.00	67,330.22	383,904.00	316,573.78	17.54%
Interest						
404110 Interest Earnings	851.40	0.00	376.36	2,500.00	2,123.64	15.05%
Total Interest	851.40	0.00	376.36	2,500.00	2,123.64	15.05%
Total Revenue	86,356.03	10.00	67,706.58	386,404.00	318,697.42	17.52%
Expenditures						
Transportation						
405242 Contracts and Services	0.00	0.00	16,323.75	40,000.00	23,676.25	40.81%
405380 Streets M&R	25,000.00	0.00	18,355.15	460,000.00	441,644.85	3.99%
405382 Sidewalks M&R	24,515.75	0.00	2,048.75	88,000.00	85,951.25	2.33%
405385 Drainage M&R	52,000.00	0.00	24,975.30	52,000.00	27,024.70	48.03%
Total Transportation	101,515.75	0.00	61,702.95	640,000.00	578,297.05	9.64%
Total Expenditures	101,515.75	0.00	61,702.95	640,000.00	578,297.05	9.64%
Total Change In Net Position	(15,159.72)	10.00	6,003.63	(253,596.00)	(259,599.63)	-2.37%

RESOLUTION 2020-R-7

A RESOLUTION AMENDING THE FISCAL YEAR 2019-2020 BUDGET TO INCREASE BUDGET OF RICHWOOD TRANSPORTATION FUND TO ALLOCATE VOTER-APPROVED SALES TAX REVENUE RECEIVED IN FISCAL YEAR 2016 THROUGH FISCAL YEAR 2019

WHEREAS, the City of Richwood City Council adopted a budget for the City of Richwood, Texas, for the fiscal year 2019-2020 in September 2019;

WHEREAS, under Ordinance NO. 19-44, May 4, 2019, voters approved the reauthorization of 20% of sales and use tax dedicated for the use of streets maintenance and repair;

WHEREAS, 20% of revenue collected from sales and use tax was not transferred from the General Fund where it is recognized as revenue, to the Transportation Fund as restricted funds for streets maintenance and repair from FY16 – FY19;

WHEREAS, the FY20 budget was adopted with the understanding these funds from sales tax dedicated to Streets would be transferred to the Transportation Fund into an expendable line item.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS HEREBY AMENDS THE FISCAL YEAR 2019-2020 BUDGET AS FILED WITH THE CITY SECRETARY AS FOLLOWS:

General Fund

Transfer from Fund Balance	<u>453,336.45</u>
NET INCREASE (DECREASE)	(453,336.45)

Transportation Fund

Transfer from General Fund	<u>453,336.45</u>
NET INCREASE (DECREASE)	453,336.45

PASSED AND APPROVED on this 13th day of April, 2020.

Steve Boykin, Mayor

ATTEST:

Kirsten Garcia, City Secretary



MEMORANDUM

TO: Honorable Mayor and Members of Council

FROM: Lindsay Koskiniemi, Finance Director

DATE: APRIL 7, 2020

RE: Quarterly Investment Report - **Quarter 2, Fiscal Year 2019-2020**

Enclosures: 1) TexPool and TexPool Prime statements for March 2020, 2) Logic Investment account statement for March 2020 for General Fund and Utility Capital Projects, 3) TexStar March 2020 statement

This report has been prepared for the Mayor and Members of Council to review the City's investments, consistent with the Public Funds Investment Act, which requires managers of public funds to provide a quarterly report to governing bodies.

Significant changes have occurred since the last quarterly update to Council concerning investments. The last quarterly investment report, the national economy was stable. Interest rates on bond debt were at all-time lows, and the bond market was strong just one month ago from the date of this report. As of two weeks ago, I learned the municipal bond market was in severe distress. We know retail business foot traffic is heavily impacted with social distancing recommendations by health authorities. Some businesses have their doors closed altogether.

Retail investors for a range of reasons are selling off securities indiscriminately in a panic to convert assets into cash. As a result, bond funds are facing massive outflows. Bond fund outflows of \$12.2 bn are 3x the prior historical high. There are no buyers right now. The market is predominately retail investors and otherwise has limited institutional buyers to serve as a backstop. Every day that goes by with halted market activity risks further degradation to investor confidence in the market.

I have been closely monitoring the investment interest in the TexPool Prime account. As you will recall, in November 2019, I moved \$3,000,000 in bond funds from TexPool to the new TexPool Prime account, because the account deals with commercial paper and draws higher interest at a higher risk. Since the initial transfer of \$3,000,000 was made to the TexPool Prime account in November 2019, the Prime account has earned \$18,589.89 in interest revenue. With The average monthly rate for March for the TexPool and the TexPool Prime accounts was 1.0034% and 1.3354%, respectively. I anticipate these average yields will continue to decline, as the monthly averages in February were 1.58% and 1.86%.

I will continue to closely monitor this the investment percentages. If the percentage in the Prime account falls below 1.2%, I feel it is in the City's best interest to transfer the balance of the Prime account to the lower-risk TexPool account, even with a lower interest rate.



Other cooperative investment accounts and certificates of deposit balances and interest earned are contained in this report.

Thank you,

Lindsay Koskiniemi
Finance Director



INVESTMENT REPORT TO COUNCIL – QUARTER (2), FISCAL YEAR 2019-2020

The City of Richwood investments include the following:

Pooled Accounts and Local Government Investment Cooperatives:

- TexStar
- Logic (2 accounts)
- TexPool
- TexPool Prime

Certificates of Deposit, listed by certificate number:

- 25765 - FNBLJ
- 25718 - FNBLJ
- 25741 - FNBLJ
- 25766 - FNBLJ
- 601286 - BNB

Pooled Accounts

Pool investments, according to Federated Investment Counseling, are not insured or guaranteed by any government or government agency, although the manager of the Pool seeks to preserve principal, it is possible to lose money by depositing money into the Pool. The City seeks to invest in low-risk investments and considers investment objectives, risks, charges, and expenses.

TexPool and TexPool Prime

The City of Richwood has invested into TexPool for many years. TexPool is the oldest and largest local government investment pool in the State of Texas (performance inception date 12-27-2002) and seeks to preserve principal, liquidity, and yield of capital investment consistent with the Texas Public Funds Investment Act (TPFIA). This pool is rated AAAM by Standard and Poor – the highest rating a local government investment pool can achieve. The portfolio manager of this pool invests conservatively in US Government securities, in repurchase agreements, and AAA-rated money market mutual funds to provide a solid investment option to local governments. TexPool *Prime* deals with commercial paper, which means there is higher risk but also higher return. I regularly check the interest rates between the two accounts to verify the City's investment in the Pool is gaining the most interest revenue possible.



As of March 31, 2020, TexPool General Fund account held a total balance of \$239,166.17, and the TexPool Prime account held a total balance of \$3,018,589.89, with interest in the respective amounts of \$828.34 and \$12,236.07, calendar year-to-date.

Pool Information

Location: 77154
City of Richwood

TexPool

Average Monthly rate for March	1.0034%
Average Monthly Dividend Factor for March	0.000027489
Information as of	April 6, 2020
Daily Net Yield	0.5259%
Dividend Factor	0.000014407
7 Day Net Yield	0.54%
Daily Assets	\$27,796,589,280.78
Weighted Average Maturity	31 days
Weighted Average Life	107 days
NAV	1.00056

TexPool Prime

Average Monthly rate for March	1.3354%
Average Monthly Dividend Factor for March	0.000036585
Information as of	April 6, 2020
Daily Net Yield	0.9693%
Dividend Factor	0.000026557
7 Day Net Yield	0.98%
Daily Assets	\$6,826,776,217.72
Weighted Average Maturity	44 days
Weighted Average Life	68 days
NAV	1.00002



Logic and TexStar

Logic and TexStar are investment services created by local government entities for local government and is offered to municipalities, schools districts, and other public entities. Like TexPool, TexStar and Logic portfolio managers invest conservatively and are fully compliant with Public Funds Investment Act and rated AAAM by Standard & Poor.

The City holds two Logic accounts: The City of Richwood General Fund account, with an ending balance of \$339,813.59 as of March 31, 2020, and the City of Richwood 2019 Utility Capital Project Fund with a balance of \$4,055,699.91. The average monthly interest accrual rate was 1.4261% for both Logic accounts – approximately .41% less than Q1. The Utility Capital Project account was created for the receipt of bond proceeds from the Series 2019 B bonds issued to build the water plant in Oakwood Shores to increase water pressure. The goal is to keep the money in the account until needed to pay for project expenses until in order to maximize the interest revenue accrued.

*The City anticipates to exhaustively spend the principal amount by the end of Fiscal Year 21.

Including the interest revenue for the month of December, the City's TexStar account balance as of March 31, 2020 is \$264,252.88, and the average monthly interest accrual rate was 0.957%.

Certificates of Deposit

The City has 4 certificates of deposit (CD) with First National Bank of Lake Jackson and 1 CD with Brazos National Bank. All certificate balances, maturity dates and yields are disclosed below, with the most up-to-date information. The interest received from the CD is allocated to the following funds in approximate percentages: General Fund (26%), Water/Sewer Fund (7.5%), General Obligation Interest & Sinking (22%), Water Meter Deposits (22.5%), and Capital Improvement (22%).



Certificates of Obligation Summary

Quarterly Investment Report, 2nd Quarter, JAN -MAR - FY 2019 - 2020

Bank	Certificate Number	Maturing On	Term	Next Maturity Date	Interest Rate	Balance	Period Earnings	YTD Earnings
First National Bank -LJ	25765	1/29/2020	90 days	4/28/2020	1.30%	92,043.45	294.10	1,059.19
First National Bank -LJ	25766	1/29/2020	180 days	7/27/2020	1.55%	128,022.18	596.98	1,035.35
First National Bank -LJ	25741	1/14/2020	181 days	7/13/2020	N/A	59,363.28	261.81	450.29
First National Bank -LJ	25718	1/1/2020	181 days	6/29/2020	1.55%	127,187.19	970.14	1,996.53
Brazos National Bank	601286	12/9/2019	90 days	3/8/2020	0.50%	106,622.61	533.11	533.11

TexPool Participant Services
1001 Texas Avenue, Suite 1150
Houston, TX 77002



CITY OF RICHWOOD
GENERAL FUND
ATTN LINDSAY KOSKINIEMI
1800 BRAZOSPORT BLVD N
RICHWOOD TX 77531-2899

Participant Statement

Statement Period 03/01/2020 - 03/31/2020

Customer Service 1-866-TEX-POOL
Location ID 000077154
Investor ID 000004068

TexPool Update

It's spring cleaning time! Review a current listing of your authorized representatives and contact information by requesting an Account Information Report from TexConnect or the TexPool Participant Services team. Submit any changes on the proper maintenance form, found under Account Documents.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$239,159.60	\$0.00	\$0.00	\$203.81	\$239,363.41	\$239,166.17
TexPool Prime	\$3,015,170.26	\$0.00	\$0.00	\$3,419.63	\$3,018,589.89	\$3,015,280.57
Total Dollar Value	\$3,254,329.86	\$0.00	\$0.00	\$3,623.44	\$3,257,953.30	

Portfolio Value

Pool Name	Pool/Account	Market Value (03/01/2020)	Share Price (03/31/2020)	Shares Owned (03/31/2020)	Market Value (03/31/2020)
Texas Local Government Investment Pool	449/200300001	\$239,159.60	\$1.00	239,363.410	\$239,363.41
TexPool Prime	590/200300001	\$3,015,170.26	\$1.00	3,018,589.890	\$3,018,589.89
Total Dollar Value		\$3,254,329.86			\$3,257,953.30

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/200300001	\$203.81	\$828.34
TexPool Prime	590/200300001	\$3,419.63	\$12,236.07
Total		\$3,623.44	\$13,064.41

Transaction Detail

Texas Local Government Investment Pool

Pool/Account: 449/200300001

Participant: CITY OF RICHWOOD

Transaction Date	Settlement Date	Transaction Description	Transaction Dollar Amount	Share Price	Shares This Transaction	Shares Owned
03/01/2020	03/01/2020	BEGINNING BALANCE	\$239,159.60	\$1.00		239,159.600
03/31/2020	03/31/2020	MONTHLY POSTING	\$203.81	\$1.00	203.810	239,363.410
Account Value as of 03/31/2020			\$239,363.41	\$1.00		239,363.410

Participant: CITY OF RICHWOOD

4/7/2020

TexPool Participant Statement

TexPool Prime**Pool/Account:** 590/200300001

Transaction Date	Settlement Date	Transaction Description	Transaction Dollar Amount	Share Price	Shares This Transaction	Shares Owned
03/01/2020	03/01/2020	BEGINNING BALANCE	\$3,015,170.26	\$1.00		3,015,170.260
03/31/2020	03/31/2020	MONTHLY POSTING	\$3,419.63	\$1.00	3,419.630	3,018,589.890
Account Value as of 03/31/2020			\$3,018,589.89	\$1.00		3,018,589.890



CITY OF RICHWOOD
ATTN LINDSAY KOSKINIEMI
1800 BRAZOSPORT BLVD
RICHWOOD TX 77531-2899

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1710549002

ACCOUNT NAME: 2019 UTILITY CAP PROJ FUND

STATEMENT PERIOD: 03/01/2020 - 03/31/2020

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 1.4261%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 35 DAYS AND THE NET ASSET VALUE FOR 3/31/20 WAS 0.999156.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			4,050,794.00
03/31/2020	MONTHLY POSTING	9999888	4,905.91	4,055,699.91
	ENDING BALANCE			4,055,699.91

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	4,050,794.00
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	4,905.91
ENDING BALANCE	4,055,699.91
AVERAGE BALANCE	4,050,952.26

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
2019 UTILITY CAP PROJ FUND	0.00	0.00	16,734.66



CITY OF RICHWOOD
ATTN LINDSAY KOSKINIEMI
1800 BRAZOSPORT BLVD
RICHWOOD TX 77531-2899

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1710549001

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 03/01/2020 - 03/31/2020

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 1.4261%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 35 DAYS AND THE NET ASSET VALUE FOR 3/31/20 WAS 0.999156.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			339,402.53
03/31/2020	MONTHLY POSTING	9999888	411.06	339,813.59
	ENDING BALANCE			339,813.59

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	339,402.53
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	411.06
ENDING BALANCE	339,813.59
AVERAGE BALANCE	339,415.79

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	1,402.15

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT LOGIC PARTICIPANT SERVICES AT 1-800-895-6442

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CITY OF RICHWOOD
ATTN LINDSAY KOSKINIEMI
1800 BRAZOSPORT BLVD
RICHWOOD TX 77531-2899

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 0201011110

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 03/01/2020 - 03/31/2020

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.9570%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 27 DAYS AND THE NET ASSET VALUE FOR 3/31/20 WAS 1.000685.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			264,038.29
03/31/2020	MONTHLY POSTING	9999888	214.59	264,252.88
	ENDING BALANCE			264,252.88

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	264,038.29
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	214.59
ENDING BALANCE	264,252.88
AVERAGE BALANCE	264,045.21

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	889.27

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT TEXSTAR PARTICIPANT SERVICES AT 1-800-839-7827.

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