



**City Council City Council Regular Meeting
Monday, May 13, 2019
6:00 PM**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

AGENDA

BE IT KNOWN that the **City Council** of the City of Richwood will meet in **City Council Regular Meeting** on **Monday, May 13, 2019** at **6:00 PM** at 1800 N. Brazosport Blvd., Richwood, TX 77531 at the Richwood City Hall in the Council Chambers with the following agenda:

I. CALL TO ORDER	
II. INVOCATION	
III. PLEDGES OF ALLEGIANCE	5
Pledge of Allegiance & Texas Pledge	
IV. ROLL CALL OF COUNCIL MEMBERS	
V. CANVASS THE RESULTS OF THE MAY 4, 2019 ELECTION	6
A. Swear in Council Members	
1. Steve Boykin - Mayor	
2. Melissa Strawn - Position 2	
3. Matt Yarborough - Position 3	
VI. RECOGNITIONS	
A. Recognition of Outgoing Council Members	
1. Mark Guthrie, Mayor 2016-2019	
2. Frank Blanks, Position 2 2017-2019	
3. Sarah Reed, Position 3 2017-2019	
VII. PROCLAMATIONS	
A. Public Works Week - May 19-25, 2019	52
VIII. PRESENTATIONS	
A. Review of Fiscal Year 18-19 Budget and Five Year projections	53
B. Review of Bond Timeline	55
IX. PUBLIC COMMENTS	
All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak	
X. CONSENT AGENDA	
A. Approval of Minutes of Previous Meetings	60
B. Payment of Bills	73
XI. DISCUSSION AND ACTION ITEMS	
A. Discuss and consider resolution amending the FY 2018-2019 Budget to increase expenditures in the Beautification Fund in an amount not to exceed	85

\$3,000 for the training and travel	
B. Discuss recommendations of KRB for proposed amendments to the parks requirements and tree preservation on new developments	88
C. Call for Joint Public Hearing with Planning Commission on proposed changes to the Zoning Ordinance	116
D. Discuss and consider an ordinance amending the Drought Contingency and Water Conservation Plan	131
E. Discuss proposed amendments to the Personnel Policy	143
F. Discuss and consider adoption of a resolution authorizing the submission of a Community Development Block Grant Disaster Recovery CDBG-DR application to the Texas General Land Office (GLO) and authorizing the Mayor to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's participation in the CDBG-DR program	
1. Option A	162
2. Option B	163
XII. EXECUTIVE SESSION pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee: Interim City Manager	164
XIII. ACTION AS A RESULT OF EXECUTIVE SESSION	
XIV. REPORTS	
Reports that require no action.	
A. Financial Reports	179
XV. CITY MANAGER'S REPORT	
XVI. COMMITTEE REPORTS	
XVII. COUNCIL MEMBER COMMENTS & REPORTS	
XVIII. MAYOR'S REPORT	
XIX. ADJOURNMENT	

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

I, Giani B. Cantu, do hereby certify that I did, on 5/10/19 at _____ p.m., post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Giani Cantu, City Secretary
City of Richwood

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contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

Pledge of Allegiance

I pledge allegiance to the flag of
the United States of America and
to the republic for which it
stands, one nation under God,
indivisible, with liberty and
justice for all.

Texas Pledge

**Honor the Texas flag. I
pledge allegiance to thee,
Texas, one and indivisible.**

Mayor

Precinct	Steve Boykin	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	220	220	28	0	0	157	91	248	2475	10.02 %
Totals	220	220	28	0	0	157	91	248	2475	10.02 %

Council, Position 2

Precinct	Shawn L. Morlan	Franklin Blanks	Melissa Strawn	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	41	57	117	215	33	0	0	157	91	248	2475	10.02 %
Totals	41	57	117	215	33	0	0	157	91	248	2475	10.02 %

Council, Position 3

Precinct	Matt Yarborough	Jeremy R. Fountain	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	132	71	203	45	0	0	157	91	248	2475	10.02 %
Totals	132	71	203	45	0	0	157	91	248	2475	10.02 %

City of Richwood Bond Proposition A

Precinct	For	Against	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	189	49	238	10	0	0	157	91	248	2475	10.02 %
Totals	189	49	238	10	0	0	157	91	248	2475	10.02 %

City of Richwood Sales Tax Reauthorization Proposition A

Precinct	For	Against	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	186	51	237	11	0	0	157	91	248	2475	10.02 %
Totals	186	51	237	11	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment A

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	201	22	223	25	0	0	157	91	248	2475	10.02 %
Totals	201	22	223	25	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment B

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	171	61	232	16	0	0	157	91	248	2475	10.02 %
Totals	171	61	232	16	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment C

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	214	20	234	14	0	0	157	91	248	2475	10.02 %
Totals	214	20	234	14	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment D

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	209	22	231	17	0	0	157	91	248	2475	10.02 %
Totals	209	22	231	17	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment E

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	208	20	228	20	0	0	157	91	248	2475	10.02 %
Totals	208	20	228	20	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment F

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	216	12	228	20	0	0	157	91	248	2475	10.02 %
Totals	216	12	228	20	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment G

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	198	27	225	23	0	0	157	91	248	2475	10.02 %
Totals	198	27	225	23	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment H

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	208	17	225	23	0	0	157	91	248	2475	10.02 %
Totals	208	17	225	23	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment I

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	165	58	223	25	0	0	157	91	248	2475	10.02 %
Totals	165	58	223	25	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment J

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	134	78	212	36	0	0	157	91	248	2475	10.02 %
Totals	134	78	212	36	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment K

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	189	25	214	34	0	0	157	91	248	2475	10.02 %
Totals	189	25	214	34	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment L

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	121	102	223	25	0	0	157	91	248	2475	10.02 %
Totals	121	102	223	25	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment M

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	142	79	221	27	0	0	157	91	248	2475	10.02 %
Totals	142	79	221	27	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment N

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	215	13	228	20	0	0	157	91	248	2475	10.02 %
Totals	215	13	228	20	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment O

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	197	17	214	34	0	0	157	91	248	2475	10.02 %
Totals	197	17	214	34	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment P

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	180	22	202	46	0	0	157	91	248	2475	10.02 %
Totals	180	22	202	46	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment Q

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	196	16	212	36	0	0	157	91	248	2475	10.02 %
Totals	196	16	212	36	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment R

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	176	28	204	44	0	0	157	91	248	2475	10.02 %
Totals	176	28	204	44	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment S

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	191	26	217	31	0	0	157	91	248	2475	10.02 %
Totals	191	26	217	31	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment T

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	192	17	209	39	0	0	157	91	248	2475	10.02 %
Totals	192	17	209	39	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment U

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	187	16	203	45	0	0	157	91	248	2475	10.02 %
Totals	187	16	203	45	0	0	157	91	248	2475	10.02 %

City of Richwood Proposed Amendment V

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	183	26	209	39	0	0	157	91	248	2475	10.02 %
Totals	183	26	209	39	0	0	157	91	248	2475	10.02 %

ORDINANCE 19-452

AN ORDINANCE CANVASSING THE ELECTION RETURNS AND DECLARING THE RESULTS OF THE MAY 4, 2019 GENERAL AND SPECIAL ELECTIONS, FOR THE PURPOSE OF ELECTING THE MAYOR, COUNCIL MEMBER POSITION 2 AND COUNCIL MEMBER POSITION 3; CONTINUING A SALES AND USE TAX FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS IN THE CITY; AND REGARDING THE ADOPTION OF TWENTY-TWO (22) PROPOSED AMENDMENTS TO THE EXISTING CITY OF RICHWOOD HOME RULE CHARTER

WHEREAS, the City Council of the City of Richwood, Texas (the “City”) ordered an election to be held in the City on May 4, 2019, for the purpose of electing a Mayor and Council Members to Position 2 and 3 for a term of two (2) years; and

WHEREAS, the City Council of the City of Richwood, Texas (the “City”) also held a special election on May 4, 2019, for the purpose of submitting to the qualified voters of the City of Richwood, twenty-two (22) amendments to the City of Richwood Home Rule Charter, PROPOSITIONS hereinafter stated; and

WHEREAS, the City Council of the City of Richwood, Texas (the “City”) also held a special election on May 4, 2019, for the purpose of proposing the reauthorization of the local sales and use tax in the city of Richwood at the rate of one-fourth of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized; and

WHEREAS, the City Council of the City (the “Council”) has investigated all matters pertaining to said election, including the ordering, giving notice, officers, holding, and making returns of said election; and

WHEREAS, the election officers who held said election have duly made the returns of the result thereof, and the returns have been duly delivered to the Council;

WHEREAS, the City Council officially finds and determines that the following votes were cast at said election for the Position of Mayor, Council Member Position 2, and Council Member Position Number 3:

Mayor				
Choice Party	Absentee	Early Voting	Election Day	Total
Steve Boykin	0	138	82	220

Council, Position 2				
Choice Party	Absentee	Early Voting	Election Day	Total
Shawn L. Morlan	0	24	17	41
Franklin Blanks	0	36	21	57

Melissa Strawn	0	71	46	117
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Council, Position 3				
Choice Party	Absentee	Early Voting	Election Day	Total
Matt Yarborough	0	81	51	132
Jeremy R. Fountain	0	42	29	71

WHEREAS, the Council officially finds and determines that the following votes were cast at said election on the submitted PROPOSITIONS by the resident, qualified electors of the City, who voted at the election:

SALES TAX REAUTHORIZATION

Proposition A

The reauthorization of the local sales and use tax in the City of Richwood at the rate of one-fourth of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized.

	Absentee	Early Voting	Election Day	Total
FOR	0	119	67	186
AGAINST	0	31	20	51

CHARTER AMENDMENTS

Proposition A

Shall the Preamble be amended to read “ensure such rights and duties of the people”?

	Absentee	Early Voting	Election Day	Total
YES	0	126	75	201
NO	0	14	8	22

Proposition B

Shall all sections that state the terms “councilmen” or “councilman” be amended to remove gender bias and refer to elected officials as “council members”?

	Absentee	Early Voting	Election Day	Total
YES	0	105	66	171
NO	0	41	20	61

Proposition C

Shall section 3.02 (Qualifications) be amended to state that each member shall have been a resident of the City of Richwood for a period of not less than one (1) year?

	Absentee	Early Voting	Election Day	Total
YES	0	134	80	214
NO	0	12	8	20

Proposition D

Shall section 3.02 (Qualifications) be amended to state that if the Mayor or any council member be absent from three regularly scheduled meetings in a one (1) year period without a valid excuse, the Council may declare a vacancy of the position?

	Absentee	Early Voting	Election Day	Total
YES	0	133	76	209
NO	0	11	11	22

Proposition E

Shall section 3.02 (Qualifications) be amended to add the definition of “absent” for the purpose of this section?

	Absentee	Early Voting	Election Day	Total
YES	0	132	76	208
NO	0	10	10	20

Proposition F

Shall section 3.06 (Vacancies) be amended to allow thirty (30) days to appoint a qualified person to fill any vacancy to an unexpired term?

	Absentee	Early Voting	Election Day	Total
YES	0	135	81	216
NO	0	7	5	12

Proposition G

Shall section 3.06 (Vacancies) be amended to allow Council to fill, by appointment, no more than two (2) vacancies in any twelve (12) month period?

	Absentee	Early Voting	Election Day	Total
YES	0	125	73	198
NO	0	16	11	27

Proposition H

Shall section 3.06 (Vacancies) be amended to allow thirty (30) days from the date the last vacancy occurred for the calling of a special election to fill a vacancy?

	Absentee	Early Voting	Election Day	Total
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YES	0	130	78	208
NO	0	10	7	17

Proposition I

Shall section 3.07 (Powers of the City Council) be amended to state that City Council may establish, consolidate, or abolish departments?

	Absentee	Early Voting	Election Day	Total
YES	0	105	60	165
NO	0	33	25	58

Proposition J

Shall section 3.09 (Rules of Procedure) be amended to remove reference to Roberts Rules of Order?

	Absentee	Early Voting	Election Day	Total
YES	0	88	46	134
NO	0	45	33	78

Proposition K

Shall section 3.11 (Official bonds for City Employees) be amended to state the City Manager and the designated City Treasurer shall be bonded?

	Absentee	Early Voting	Election Day	Total
YES	0	114	75	189
NO	0	18	7	25

Proposition L

Shall all sections in Article 4 (Administrative Services) be amended to allow City Manager the authority to appoint, suspend or remove any officer or employee, except those appointed by Council and except within six months of his/her appointment without the approval of Council.

	Absentee	Early Voting	Election Day	Total
YES	0	85	36	121
NO	0	54	48	102

Proposition M

Shall section 4.05 (Municipal Court) be amended to state that a Court Administrator may be appointed by the City Manager?

	Absentee	Early Voting	Election Day	Total
YES	0	92	50	142
NO	0	45	34	79

Proposition N

Shall section 4.08 (Fire Department) be amended to state that the City shall establish and maintain adequate fire protection either in the form of a volunteer fire department, paid fire department, interlocal agreement or through an emergency service district?

	Absentee	Early Voting	Election Day	Total
YES	0	137	78	215
NO	0	5	8	13

Proposition O

Shall section 9.01 (Fiscal year) be amended to state that the fiscal year shall end on the last “day” of September of each calendar year?

	Absentee	Early Voting	Election Day	Total
YES	0	124	73	197
NO	0	11	6	17

Proposition P

Shall section 9.01 (Preparation and submission of budget) be renumbered to section 9.02?

	Absentee	Early Voting	Election Day	Total
YES	0	117	63	180
NO	0	9	13	22

Proposition Q

Shall all sections regarding preparation, submission, and presentation of the budget be amended to state that it shall be the responsibility of the City Manager or their designee to prepare, submit and present a budget to City Council?

	Absentee	Early Voting	Election Day	Total
YES	0	123	73	196
NO	0	9	7	16

Proposition R

Shall section 9.14 (Contingent appropriation) be amended to state that the contingent appropriation in the annual budget be no more than ten (10) per centum of the budget?

	Absentee	Early Voting	Election Day	Total
YES	0	113	63	176
NO	0	16	12	28

Proposition S

Shall section 11.02 (Nepotism) be amended to state that the no person related within the second degree by affinity or within the third degree by consanguinity to an elected officer or to the City Manager shall be appointed to any office, position, clerkship or other service of the City, with the exception of volunteers serving on boards and commissions?

	Absentee	Early Voting	Election Day	Total
YES	0	117	74	191
NO	0	17	9	26

Proposition T

Shall section 11.12 (Charter Review Commission) be amended to state that City Council shall appoint each even numbered year, a Charter Review Commission of five (5) citizens of the City?

	Absentee	Early Voting	Election Day	Total
YES	0	120	72	192
NO	0	9	8	17

Proposition U

Shall section 11.12 (Charter Review Commission) be amended to state that Charter Review Commission shall propose any recommendations it may deem desirable to “ensure” compliance with the provisions of the Charter by the several departments of the City government?

	Absentee	Early Voting	Election Day	Total
YES	0	113	74	187
NO	0	11	5	16

Proposition V

Shall section 11.12 (Charter Review Commission) be amended to increase the term of office for Charter Review Commission members from six (6) months to one (1) year?

	Absentee	Early Voting	Election Day	Total
YES	0	115	68	183
NO	0	15	11	26

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS THAT:

1. The City Council officially finds and determines that said election was duly ordered; proper notice of said election was duly given; proper election officers were duly appointed prior to said election; said election was duly held; the City has complied with applicable law including the Texas Election Code; due returns of the result of said election have been made and delivered; and the Council has duly canvassed said returns, all in accordance with law and the Ordinance calling said election.

2. The City Council officially finds and determines that the following persons are hereby elected to

their respective offices of the positions of Mayor, Council Position 2 and Council Position 3 by the resident, qualified electors of the City, who voted at the election:

Position	Elected Official
Mayor	Steve Boykin
Council, Position 2	Melissa Strawn
Council, Position 3	Matt Yarborough

3. That the City Council officially declares the reauthorization of the local sales and use tax in the City of Richwood at the rate of one-fourth of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized.

4. The City Council officially declares the adoption of the amendments to the charter in accordance with Amendments A – V. The text of the newly amended sections of the City Charter is attached hereto and incorporated herein for all purposes as Attachment A.

5. The Council officially finds, determines, and declares the result of said election to be that all of the PROPOSITIONS so submitted have received a favorable majority vote in all respects and have carried.

PASSED AND APPROVED by the Council of the City of Richwood on the 13th day of May, 2019.

Mayor

ATTEST:

City Secretary

EXHIBIT A

Adopted Text Amendments to the City of Richwood Home Rule Charter

PROPOSITION A

Preamble

We, the citizens of Richwood, under the Constitution and laws of the State of Texas, do hereby adopt this Home Rule Charter in order to provide for the future progress of our City and to secure the benefits of local self-government, ensure such rights and duties to the people, to reserve to the people the powers of initiative, referendum and recall, and to encourage citizen participation in our government for the proper and efficient progress of our City.

PROPOSITIONS B - E

Section 3.01. - Number, selection and term.

The legislative and governing body of the City shall consist of a Mayor and five council members and shall be known as the "City Council of the City of Richwood."

(1) The Mayor shall be elected from the City at large. The election of members of the City Council shall be by position from the City at large, designating council positions as position one through position five, inclusive, authorizing qualified voters to vote on a candidate for each council position and providing for interim determination of council positions by lot.

(2) The Mayor shall be the presiding officer of the City Council and shall be recognized as the head of the City government for all ceremonial purposes and by the governor for purposes of military law, but shall have no regular administrative duties. The Mayor shall be entitled to vote only in the event it becomes necessary to break a tie vote.

(3) In each odd numbered year two council members and a Mayor shall be elected, and in each even numbered year three council members shall be elected.

(4) The Mayor and each council member shall hold office for a period of two years and until his/her successor is elected and qualified. All elections shall be held in the manner provided in article 5 of this Charter.

(5) All members of the City Council shall be subject to removal from office under the terms and conditions of the recall provisions of this Charter.

Section 3.02. - Qualifications.

Each member of the City Council shall be a resident citizen of the City of Richwood, shall be a qualified voter of the State of Texas, shall be at least twenty-one (21) years of age, shall have been such resident citizen of the City of Richwood for a period of not less than one (1) year immediately preceding his/her election, and shall not be indebted to the City of Richwood, provided, however, that any person with the above qualifications except as to residence, who shall have been a resident for a period of not less than one (1) year immediately preceding his/her election, of any of the territory not formerly within the corporate limits of said City, but which is annexed under the provisions of section 1.03 of this Charter, shall be eligible for said office. If the Mayor or any council member fails to maintain the foregoing qualifications or shall be absent from three regularly scheduled meetings in a one (1) year period without valid excuse, the City Council may, at its next regular meeting, declare a vacancy as set forth in section 3.06 of this Charter. For this section, "absent" shall be defined as not being present during a regularly scheduled meeting in which a vote was taken on an agenda item.

PROPOSITIONS F-H

Section 3.06. - Vacancies.

When a vacancy occurs in the City Council, the remaining members of the council, shall, within thirty (30) days (except within sixty (60) days of a regular City election or during a run-off election period), appoint a qualified person to fill the unexpired term. However, the City Council shall not appoint more than two council members in any twelve (12) month period, and in case a vacancy has been filled by the City Council within the twelve (12) month period prior to the subsequent vacancy, or if more than two (2) vacancies occur at the same time or before

a prior vacancy has been filled, the City Council shall call a special election within thirty (30) days from the date the last vacancy occurred, to be held within fifty (50) days thereafter, for the purpose of electing the successor or successors to the office or offices vacated.

PROPOSITION I

Section 3.07. - Powers of the City Council.

1. Establish, consolidate, or abolish departments;
2. Adopt the budget of the City;
3. Authorize the issuance of bonds by a bond ordinance;
4. Inquire into the conduct of any office, department or agency of the City and make investigations as to municipal affairs;
5. Remove from any office or position of employment in the City government, any officer or employee or member of any board or commission, unless that person is a department head, reports to a department head or is employed in one of the departments under the direction of the City Manager. The power of removal shall be a concurrent power with other individuals as authorized by this Charter and other written and duly authorized City policies;
6. Provide for such additional boards and commissions, not otherwise provided for in this Charter, as may be deemed necessary, and to appoint, or remove the members of all such boards and commissions. Such boards and commissions shall have all powers and duties now or hereafter conferred and created by this Charter, by City ordinance or by law;
7. Adopt and modify the zoning plan and the building codes of the City;
8. Adopt and modify the official map of the City;
9. Regulate, license and fix the charges and fares made by any person, firm or corporation owning, operating, or controlling any vehicle of any character used for the carrying of passengers for hire or the transportation of freight for hire on the public streets and alleys of the City;
10. Provide for the establishment and designation of fire limits and prescribe the kind and character of buildings or structures or improvements to be erected therein and provide for the erection of fireproof buildings within said limits, and provide for the condemnation of dangerous structures or buildings or dilapidated buildings, or buildings calculated to increase the fire hazard and prescribe the manner of their removal and destruction within said limits;
11. Fix the salaries and compensation of the City officers and employees;
12. Provide for a sanitary sewer and water system and require property owners to connect their premises with sewer system and provide for penalties for failure to make sanitary sewer connections;
13. Provide for sanitary garbage disposal, and set fees and charges thereof, and provide penalties for failure to pay such fees and charges;
14. Exercise exclusive dominion, control and jurisdiction in, upon, over and under the public streets, avenues, sidewalks, alleys, highways, boulevards and public grounds of the City and provide for the improvement of same as provided by Texas law, as now or hereafter amended;
15. Compromise and settle any and all claims and lawsuits of every kind and character in favor of or against the City of Richwood;
16. And such other and further powers as have been or may from time to time hereafter be delegated to home rule cities by the legislature of the State of Texas, including the powers incident to the exercise thereof;
17. All powers of this Charter are vested in the City Council. The council shall conduct all business in public meetings. No member of the council shall have any power to act or make appointments without the specific authorization of the council in a meeting.

PROPOSITION J

Section 3.09. - Rules of procedure.

The City Council shall determine its own rules of procedure and may compel the attendance of its members. A majority of the qualified members of the City Council shall constitute a quorum for the transaction of business. Approval of a measure shall require the affirmative vote of a majority of the members who are present and

qualified to vote on the measure, but not less than three votes, unless otherwise authorized by this Charter. Minutes of the proceedings of all meetings of the City Council shall be kept, to which any citizen may have access to at all reasonable times and which shall constitute one of the archives of the City. The vote upon the passage of all ordinances and resolutions shall be taken by the "ayes" and "nays" and entered upon the minutes, and every ordinance or resolution, upon its final passage, shall be recorded in a book kept for that purpose and shall be authenticated by the signature of the presiding officer and the person performing the duties of the City Secretary.

PROPOSITION K

Section 3.11. - Official bonds for City employees.

The City Manager and the designated City Treasurer and such other officers and employees as the City Council may require, shall, before entering the duties of their office, enter into a good and sufficient fidelity bond in a sum to be determined by the City Council payable to the City of Richwood and conditioned upon the faithful discharge of the duties of such persons and upon the faithful accounting of all monies, credits, and things of value coming into the hands of such persons, and such bonds shall be signed as surety by some company authorized to do business under the laws of the State of Texas, and the premium of such bonds shall be paid by the City of Richwood, and such bonds must be acceptable to the City Council

PROPOSITION L-M

Section 4.01. - City Manager.

(a) Appointment and qualifications. The City Council shall appoint an administrative and executive officer of the City who shall be responsible to the City Council for the administration of the affairs of the City. He/she shall be chosen by the council solely on the basis of executive and administrative training, experience, ability and other written City policies. No member of the City Council shall, during the time for which he/she is elected and for one year thereafter, be appointed City Manager.

(b) Term and salary. Unless subject to a written employment contract containing terms to the contrary, the City Manager shall not be appointed for a definite term but may be removed at the will and pleasure of the City Council by a vote of the majority of the entire City Council. The action of the City Council in suspending or removing the City Manager shall be final, it being the intention of this Charter to vest all authority and fix all responsibility of such suspension or removal in the City Council. In the case of the absence or disability of the City Manager, the City Council may designate some qualified person to perform the duties of the office during such absence or disability. The City Manager may receive compensation as may be fixed by the City Council.

(c) Duties of the City Manager.

(1) The City Manager shall be responsible to the City Council for the efficient and economic administration of the City government-and shall attend City Council meetings if so requested by City Council.

(2) Prepare the budget annually and submit it to the City Council, and be responsible for its administration after adoption.

(3) Prepare and submit to the City Council as of the end of the fiscal year a complete report on the finances and administrative activities of the city for the preceding year.

(4) Keep City Council advised of the financial condition and future needs of the city and make recommendations as may seem desirable.

(5) Perform such duties as may be prescribed by this Charter or may be required of him/her by the City Council, not inconsistent with this Charter.

(6) Appoint, suspend or remove any officer or employee of the city, except those officers appointed by Council and except within six months of the City Manager's appointment without the approval of Council.

Section 4.02. - Department of police.

There shall be established and maintained a department of police to preserve order within the City and to secure the residents of said City from violence and the property therein from injury or loss.

(a) Chief of Police. The chief of police shall be the chief administrative officer of the department of police and considered a department head. He/she shall, with the approval of the City Manager, appoint and remove the

employees of said department and shall perform such duties as may be required of him/her by the City Manager. The chief of police shall be appointed by the City Manager and shall be responsible to the City Manager for the administration of his/her department and carrying out the directives of the City Council. He/she may be removed from office by the City Manager.

Section 4.03. - City Secretary.

The City Manager shall appoint a competent person as City Secretary and such assistants as the City Council shall deem advisable. The City Secretary, or an assistant City Secretary, shall give notice of City Council meetings, shall keep the minutes of the proceedings of such meetings, and shall authenticate by his/her signature and record in full in a book kept and indexed for the purpose, all ordinances and resolutions, attest the Mayor's signature on official documents, be the custodian of all official City records, be the keeper of the official seal of the City of Richwood and affix the same to all official documents to be attested by him/her; and shall perform such other duties as the City Manager shall assign to him/her, and those elsewhere provided in this Charter and the laws of the State of Texas

Section 4.05. - Municipal Court.

There shall be established a court designated as a "Municipal Court" for the trial of misdemeanor offenses, with all such powers and duties as are now or hereafter prescribed by the laws of the State of Texas relative to municipal court.

(a) The judge of said court shall be appointed by the City Council, shall hold his/her office at the pleasure of the City Council, and shall receive such compensation as may be fixed by the City Council. The judge may be removed with or without cause and upon written notice.

(b) A Court Administrator may be appointed by the City Manager. Clerks and deputy clerks may be appointed as needed.

(c) The Administrator, clerk and the deputy clerks shall have the power to administer oaths and affidavits, make certificates, affix the seal of the court and perform any and all acts usual and necessary by the court clerk in issuing processes and conducting business of the court.

(d) The City Council may appoint any qualified persons who are not elected officials or City employees, to act as temporary, alternate, or relief judges in case of disability, absence, or other unavailability of the judge of said court. The judge or any alternate judge must complete and fulfill all educational requirements under state law within the time limits provided by law.

PROPOSITION N

Section 4.08. - Fire Department.

The City shall establish and maintain adequate fire protection within the corporate limits through either a volunteer or paid fire department; interlocal agreement; or may delegate the responsibility to an emergency service district.

PROPOSITION O

Section 9.01. - Fiscal year.

The fiscal year of the City of Richwood shall begin the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

PROPOSITIONS P-Q

Section 9.02. - Preparation and submission of budget.

At least sixty (60) days prior to the end of each fiscal year, City Manager or their designee, shall submit to the City Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall

contain the following:

- (a) A budget message explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy;
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds;
- (c) An analysis of property valuations;
- (d) An analysis of tax rate;
- (e) Tax levies and tax collections by years for at least (5) years;
- (f) General Fund resources in detail;
- (g) Special Fund resources in detail;
- (h) Summary of proposed expenditures by function, department, and activity;
- (i) Detailed estimates of expenditures shown separately for each activity to support summary no. (h) above;
- (j) A revenue and expense statement for all types of bonds;
- (k) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued, and amount outstanding;
- (l) A schedule of requirements for the principal and interest of each issue of bonds;
- (m) The appropriation ordinance;
- (n) The tax-levying ordinance;
- (o) A proposed budget that will raise more revenue from property taxes than in the previous year must contain a cover page with the following statement in eighteen (18) point font or larger: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

Section 9.03. - Anticipated revenues compared with other years in budget.

In preparing the budget the City Manager or its designee, shall place in parallel columns opposite the several items of revenue; the actual amount of each item for the last complete fiscal year, the estimated amount of the current fiscal year, and the proposed amount for the ensuing fiscal year.

Section 9.04. - Proposed budget and expenditures compared with other years.

City Manager or its designee, in the preparation of the budget shall place in parallel columns opposite the various items of expenditures; the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year and the proposed amount for the ensuing fiscal year.

The proposed budget shall be filed with the municipal clerk thirty (30) days before the date City Council makes its tax levy for the fiscal year. The proposed budget shall be posted on the City's website when it is filed with the municipal clerk.

PROPOSITION R

Section 9.14. - Contingent appropriation.

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than ten per centum of the budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the City Manager and shall be distributed by such, after approval by the City Council

PROPOSITION S

Section 11.02. - Nepotism.

No person related within the second degree by affinity, or within the third degree by consanguinity to any elected officer of the City, or to the City Manager, shall be appointed to any office, position or clerkship or other service of the City. This section does not apply to volunteers serving on boards and commissions.

PROPOSITION T-V

Section 11.12. - Charter Review Commission.

The City Council shall appoint each even numbered year, a Charter Review Commission of five citizens of the City.

- (a) Duties of the Commission. It shall be the duty of such Charter Review Commission to:
 - 1. Inquire into the operations of the City government under the Charter provisions and determine whether any such provisions require revision. To this end public hearings may be held and the Commission shall have the power to compel the attendance of any officer or employee of the City and to require the submission of any of the City records which it may deem necessary to the conduct of such hearing;
 - 2. Propose any recommendations it may deem desirable to ensure compliance with the provisions of the Charter by the several departments of the City government;
 - 3. Propose, if it deems desirable, amendments to this Charter to improve the effective application of said Charter to current conditions;
 - 4. Report its finding and present its proposed amendments if any, to the City Council.
- (b) Action by the City Council. The City Council shall receive and have published in a newspaper of general circulation in the City any report presented by the Charter Review Commission, shall consider any recommendations made, and if any amendments or amendment be presented as a part of such report may order such amendment or amendments to be submitted to the voters of the City in the manner provided by the applicable statute of the State of Texas.
- (c) Term of office. The term of office of such Charter Review Commission shall be one year and, if during such term no report is presented to the City Council, then all records of the proceedings of such Commission shall be filed with the person performing the duties of City Secretary and shall become a public record.

ORDINANCE 19-453

AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE MAY 4, 2019 BOND ELECTION; AND OTHER MATTERS IN CONNECTION THEREWITH

RECITALS

1. On February 11, 2019, the City Council (the *Council*) of the City of Richwood, Texas (the *City*), ordered an election to be held on May 4, 2019, for the purpose of determining whether the resident, qualified voters of the City would authorize the issuance of general obligation bonds by the City.
2. The Council has reviewed and investigated all matters pertaining to this election, including the ordering, notices, election officers, holding, and returns thereof.
3. The Council hereby canvasses the returns of this election, at which there were submitted to all resident, qualified voters of the City for their action thereupon, the following propositions:

CITY OF RICHWOOD, TEXAS PROPOSITION NO. 1

“SHALL THE GOVERNING BODY OF THE CITY OF RICHWOOD, TEXAS, BE AUTHORIZED TO ISSUE AND SELL GENERAL OBLIGATION BONDS OF THE CITY IN THE PRINCIPAL AMOUNT OF \$4,000,000 FOR THE PURPOSE OF WATER AND WASTEWATER FACILITIES CONSTRUCTION AND IMPROVEMENTS, SUCH BONDS TO MATURE SERIALLY OR OTHERWISE NOT MORE THAN 40 YEARS FROM THEIR DATE; AND ANY ISSUE OR SERIES OF SAID BONDS TO BEAR INTEREST AT SUCH RATE OR RATES (FIXED, FLOATING, VARIABLE OR OTHERWISE) AS MAY BE DETERMINED WITHIN THE DISCRETION OF THE GOVERNING BODY, PROVIDED THAT SUCH RATE OF INTEREST SHALL NOT EXCEED THE MAXIMUM RATE PER ANNUM AUTHORIZED BY LAW AT THE TIME OF THE ISSUANCE OF ANY ISSUE OR SERIES OF SAID BONDS; AND SHALL THE GOVERNING BODY OF THE CITY BE AUTHORIZED TO LEVY AND PLEDGE, AND CAUSE TO BE ASSESSED AND COLLECTED, ANNUAL AD VALOREM TAXES, WITHIN THE LIMITATIONS PRESCRIBED BY LAW, ON ALL TAXABLE PROPERTY IN SAID CITY SUFFICIENT TO PAY THE PRINCIPAL OF AND ANNUAL INTEREST ON THE BONDS AND PROVIDE A SINKING FUND TO PAY THE BONDS AT MATURITY, AND THAT SUCH AD VALOREM TAXES TO PAY THE ANNUAL PRINCIPAL AND INTEREST ON SUCH BONDS MAY BE IMPOSED?”

4. The Council has diligently inquired into the poll lists and the official election returns which were duly and lawfully made to the Council by the judges and clerks holding and conducting such election; the poll lists and the official election returns showing separately the votes cast in the election.

5. From these returns, this Council hereby finds that the following votes were cast in the election by voters who were resident, qualified voters of the City.

CITY OF RICHWOOD, TEXAS PROPOSITION NO. 1

“THE ISSUANCE OF \$4,000,000 OF GENERAL OBLIGATION BONDS FOR WATER AND WASTEWATER FACILITIES CONSTRUCTION AND IMPROVEMENTS AND THE LEVY OF A TAX THEREFOR.”

	<u>For</u>	<u>Against</u>
Election Day	68	21
Early Voting	121	28
Absentee	0	0
TOTAL	189	49

NOW, THEREFORE, IT IS ACCORDINGLY FOUND, DECLARED, AND ORDAINED THAT:

SECTION 1: The Council officially finds, determines, and declares that the election was duly and properly ordered, that proper legal notice of such election was duly given in the English language and the Spanish language (to the extent required by law), that proper election officers were duly appointed prior to the election, that the election was duly and legally held, that all resident, qualified voters of the City were permitted to vote at the election, that due returns of the results of the election had been made and delivered, and that the Council has duly canvassed such returns, all in accordance with the laws of the State of Texas and of the United States of America, and the order calling the election.

SECTION 2: A MAJORITY of the resident, qualified voters of the City of Richwood, Texas voting in such election, having voted FOR the authorization and issuance of \$4,000,000 of bonds and the levy and pledge of the tax in payment thereof as provided in Proposition No. 1, the Council hereby finds and determines that Proposition No. 1 carried at the election, that the election was duly called, that proper notice was given, and that the election was held in all aspects in conformity with the law, and that the Council is hereby accordingly authorized to issue the bonds and to levy the tax in accordance with the authority granted in the Proposition and with law.

SECTION 3: The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

SECTION 4: All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters ordained herein.

SECTION 5: This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 6: If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Council hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 7: It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Texas Government Code chapter 551, as amended.

SECTION 8: This Ordinance shall be in force and effect from and after its final passage and it is so ordained.

* * * *

PASSED AND APPROVED by the Council of the City of Richwood on the 13th day of May, 2019

Mayor

ATTEST:

City Secretary

ORDINANCE 19-453

UNA ORDENANZA PARA ESCRUTAR LOS RESULTADOS DE LA ELECCIÓN DE BONOS DE EL 4 DE MAYO 2019 Y DECLARARLOS; Y OTROS ASUNTOS EN RELACIÓN CON ELLA

CONSIDERANDOS

1. El 11 de febrero de 2019, el Consejo Municipal (el *Consejo*) de la Ciudad de Richwood, Texas, (la *Ciudad*), ordenó una elección a celebrarse el 4 de mayo de 2019 con el fin de determinar si los votantes habilitados residentes de la Ciudad autorizarían la emisión de bonos de obligación general por parte de la Ciudad.
2. El Consejo repasó e investigó todos los asuntos relativos a esta elección, entre ellos la orden, los avisos, los funcionarios electorales, su celebración y los resultados de ella.
3. El Consejo, por la presente, escruta los resultados de esta elección, en la cual las siguientes proposiciones se presentaron ante los votantes habilitados residentes de la Ciudad para que actuaran en consecuencia:

PROPOSICIÓN NRO. 1 DE LA CIUDAD DE RICHWOOD, TEXAS

“¿SE DEBERÁ AUTORIZAR AL ÓRGANO DE GOBIERNO DE LA CIUDAD DE RICHWOOD, TEXAS, A EMITIR Y VENDER BONOS DE OBLIGACIÓN GENERAL DE LA CIUDAD POR UNA CANTIDAD DE CAPITAL DE \$4,000,000 CON EL PROPÓSITO DE CONSTRUIR Y MEJORAR LAS INSTALACIONES DE AGUA Y DE AGUAS RESIDUALES, DE MANERA QUE DICHOS BONOS VENZAN EN SERIE O DE OTRA FORMA A NO MÁS DE 40 AÑOS DE SU FECHA; Y QUE CUALQUIER EMISIÓN O SERIE DE DICHOS BONOS DEVENGUEN INTERÉS A CIERTA TASA O TASAS (FIJA, FLOTANTE, VARIABLE O DE OTRO TIPO) SEGÚN LO PUEDA DETERMINAR EL ÓRGANO DE GOBIERNO A SU DISCRECIÓN, SIEMPRE QUE DICHA TASA DE INTERÉS NO EXCEDA LA TASA ANUAL MÁXIMA AUTORIZADA POR LEY AL MOMENTO DE LA EMISIÓN DE CUALQUIER EMISIÓN O SERIE DE DICHOS BONOS; Y SE DEBERÁ AUTORIZAR AL ÓRGANO DE GOBIERNO DE LA CIUDAD A IMPONER Y COMPROMETER Y HACER DETERMINAR Y RECAUDAR IMPUESTOS AD VALOREM ANUALES, DENTRO DE LOS LÍMITES ESTIPULADOS POR LEY, SOBRE TODA PROPIEDAD GRAVABLE DE DICHA CIUDAD, SUFICIENTES PARA PAGAR EL CAPITAL Y EL INTERÉS ANUAL DE LOS BONOS Y PARA PROPORCIONAR UN FONDO DE AMORTIZACIÓN PARA PAGAR LOS BONOS AL MOMENTO DE SU VENCIMIENTO, Y QUE SE PUEDAN IMPONER DICHOS IMPUESTOS AD VALOREM PARA PAGAR EL CAPITAL Y EL INTERÉS ANUAL SOBRE DICHOS BONOS?”

4. El Consejo ha inquirido diligentemente en los padrones y en los resultados electorales oficiales que fueron presentados debida y legalmente ante el Consejo por los jueces y

funcionarios a cargo de la conducción de tal elección, padrones y resultados oficiales de la elección que muestran por separado los votos emitidos en la elección.

5. A partir de estos resultados, el Consejo halla por la presente que los votos indicados a continuación fueron emitidos en la elección por los votantes, que eran votantes habilitados residentes de la Ciudad.

PROPOSICIÓN NRO. 1 DE LA CIUDAD DE RICHWOOD, TEXAS

“LA EMISIÓN DE \$4,000,000 EN BONOS DE OBLIGACIÓN GENERAL PARA CONSTRUCCIÓN Y MEJORAS DE INSTALACIONES DE AGUA Y AGUAS RESIDUALES Y LA IMPOSICIÓN DE UN IMPUESTO PARA ESTO”.

	<u>A favor</u>	<u>En contra</u>
Día de Elección	68	21
Votación Anticipada	121	28
Ausentes	0	0
TOTAL	189	49

AHORA, POR LO TANTO, CONSECUENTEMENTE SE HALLA, DECLARA Y ORDENA QUE:

SECTION 1: El Consejo halla, determina y declara oficialmente que la elección se ordenó debida y apropiadamente, que los avisos legales apropiados de tal elección fueron dados debidamente en idioma inglés e idioma español (en la medida en que lo exige la ley), que los funcionarios electorales apropiados fueron designados debidamente antes de la elección, que la elección se celebró debida y legalmente, que todos los votantes habilitados residentes de la Ciudad tuvieron permitido votar en la elección, que los resultados debidos de la elección fueron preparados y entregados, y que el Consejo realizó el escrutinio debido de tales resultados, todo de acuerdo con las leyes del Estado de Texas y de los Estados Unidos de América y con la orden de convocación de la elección.

SECTION 2: Dado que una MAYORÍA de votantes habilitados residentes de la Ciudad de Richwood, Texas, que votaron en dicha elección, votó A FAVOR de la autorización y emisión de \$4,000,000 en bonos y de gravar y comprometer el impuesto para el pago de estos, según se dispone en la Proposición Nro. 1, el Consejo, por la presente, halla y determina que la Proposición Nro. 1 fue aprobada en la elección, que la elección fue debidamente convocada, que se dio el aviso apropiado y que la elección se celebró en todos sus aspectos de conformidad con la ley y que, por la presente, se autoriza consecuentemente al Consejo para que emita los bonos y grave los impuestos de conformidad con la autoridad otorgada en la Proposición y con la ley.

SECTION 3: Por la presente, se hallan verdaderos los considerandos incluidos en el preámbulo de esta Ordenanza, y por la presente dichos considerandos se convierten en una parte de ella para todo fin y se adoptan como una parte de las conclusiones y de los hallazgos del Consejo.

SECTION 4: Por la presente, se revocan todas las ordenanzas y resoluciones, o partes de estas, que estén en conflicto o sean incompatibles con cualquier disposición de esta Ordenanza en la medida de dicho conflicto, y las disposiciones de esta Ordenanza regirán y seguirán rigiendo los asuntos ordenados en ella.

SECTION 5: Se interpretará y aplicará esta Ordenanza de acuerdo con las leyes del Estado de Texas y de los Estados Unidos de América.

SECTION 6: Si cualquier disposición de esta Ordenanza o su aplicación a alguna persona o circunstancia se determina no válida, el resto de esta Ordenanza y la aplicación de dicha disposición a otras personas o circunstancias será de todos modos válida y, por la presente, el Consejo declara que esta Ordenanza habría sido promulgada sin dicha disposición no válida.

SECTION 7: Se halla, determina y declara oficialmente que la asamblea en la cual esta Ordenanza es adoptada estuvo abierta al público y se dio aviso público de la hora, el lugar y el asunto de interés público a tratarse en dicha asamblea, incluida esta Ordenanza, todo según lo exige el Capítulo 551 del Código de Gobierno de Texas y sus enmiendas.

SECTION 8: Esta Ordenanza entrará en plena vigencia a partir de su aprobación final, y así se ordena.

* * * *

APROBADO Y ADOPTADO por el Consejo de la Ciudad de Richwood el 13 de mayo de 2019.

ATTEST:

Mayor

City Secretary

Proclamation

I, Steve Boykin, by virtue of the authority vested in me as Mayor of the City of Richwood, Texas, do hereby proclaim

May 19-25, 2019
“Public Works Week”

in the City of Richwood, and urge each and every citizen to recognize National Public Works Week.

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of City of Richwood; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from state and local governments and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Richwood to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the American Public Works Association has celebrated the annual National Public Works Week since 1960,

NOW THEREFORE, We the Mayor and the City Council of the City of Richwood, do hereby designate the week May 19-25, 2019 as National Public Works Week. I urge all our people to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

In Testimony whereof, witness my hand and the seal of the City of Richwood, this 13th day of May, A.D. 2019.

Steve Boykin, Mayor
City of Richwood

MEMORANDUM

To: The Honorable Steven Boykin, Mayor and Members of the Richwood City Council

From: Lindsay Koskiniemi, Finance Director

Date: May 10, 2019

Subject: Review of Fiscal Year 2018-2019 Projection and Five-Year Forecast

This presentation includes high-level year-end balance estimations, revenue and expenditure projections for FY 2021 – FY 2024, and department requested budget amounts for FY 2020. The FY20 budget requests have not been balanced to this point but will be scrubbed after meeting with Council in a strategic planning session scheduled for Saturday, May 18th, 2019. For now, the preliminary request numbers provide a basis for estimating future costs. A balanced budget will be presented to Council for review and consideration at the regularly scheduled meeting on July 8, 2019.

FY 2019 YEAR END PROJECTIONS FIVE - YEAR FINANCIAL FORECAST

GENERAL FUND

City of Richwood

					Five-Year Forecast				
	FY 2018 Actuals	FY 2019 Budget	FY 2019 Year-End Projections	Variance Favorable (Unfavorable)	FY 20 Preliminary Request	FY 21	FY 22	FY 23	FY 24
REVENUES									
Ad Valorem Taxes	\$ 1,615,742	\$ 1,673,908	\$ 1,673,908	\$ 0	\$ 1,727,254	\$ 1,792,629	\$ 1,826,812	\$ 1,863,117	\$ 1,885,021
380 Rebates	(154,343)	(131,903)	(110,759)	21,144	(91,582)	(44,658)	(7,370)	(9,610)	(9,450)
Delinquent Taxes	74,097	12,000	43,865	31,865	12,000	12,000	12,000	12,000	12,000
Penalty & Interest	16,549	12,500	11,246	(1,254)	12,500	12,500	12,500	12,500	12,500
Animal Fines/Licenses	390	350	131	(219)	350	350	350	350	350
Building Permits	78,027	70,000	77,495	7,495	70,000	70,700	71,407	72,121	72,842
Franchise Taxes	189,135	179,000	179,093	93	165,093	167,569	170,083	172,634	175,224
Interest Earnings	14,240	3,000	10,000	7,000	10,000	10,000	10,000	10,000	10,000
Licenses & Permits	8,658	9,100	5,889	(3,211)	6,000	6,000	6,000	6,000	6,000
Miscellaneous Income	66,251	40,075	194,813	154,738	10,000	40,360	40,360	40,360	40,360
Municipal Building Rentals	9,804	9,500	8,237	(1,263)	8,500	8,500	8,500	8,500	8,500
Municipal Court	129,219	131,000	92,126	(38,874)	95,000	97,850	100,786	103,809	106,923
Parks & Recreation	5,548	0	4,200	4,200	6,000	4,200	4,300	4,400	4,500
Sales Tax	507,531	467,998	469,643	1,645	484,393	501,363	518,927	537,106	555,922
Sales Tax - Streets	126,883	117,000	117,411	411	121,098	125,341	129,732	134,277	138,981
Special Revenues	10,334	12,230	5,495	(6,735)	5,400	5,400	5,400	5,400	5,400
Transfers In	82,172	124,660	124,660	0	95,527	98,393	101,345	104,385	107,516
TOTAL REVENUES	2,780,235	2,730,418	2,907,452	177,034	2,737,533	2,908,497	3,011,131	3,077,349	3,132,590
APPROPRIATIONS									
Administration	\$ 515,537	\$ 714,028	\$ 724,586	(10,558)	\$ 449,768	\$ 459,464	\$ 433,518	\$ 433,518	\$ 446,269
City Maintenance	225,287	225,609	216,115	9,494	208,582	216,927	273,498	280,218	288,795
Code Enforcement	48,643	57,171	54,874	2,297	57,794	59,401	61,171	63,029	64,953
Fire	155,378	205,781	209,811	(4,030)	224,100	237,180	245,282	253,639	264,325
Judicial	132,894	89,263	84,771	4,492	89,667	91,942	94,610	96,682	98,823
Parks & Rec	36,798	46,300	25,859	20,441	65,120	45,332	45,553	45,783	46,024
Permitting & Inspections	106,043	113,366	105,122	8,244	53,800	51,964	53,163	54,398	57,670
Police	964,446	944,067	928,423	15,644	1,052,236	1,140,560	1,175,731	1,209,556	1,242,865
Finance	0	0	0	-	267,529	270,601	280,123	288,096	297,614
Special Revenues	9,125	12,230	7,230	5,000	6,980	6,980	6,980	6,980	6,980
Streets & Drainage	50,919	125,000	120,000	5,000	139,500	139,750	140,013	140,288	140,578
Storm/Disaster	47,924	0	30,000	(30,000)	-	-	-	-	-
Transfer Out	335,785	197,603	197,603	-	267,985	317,035	366,161	415,365	459,651
TOTAL APPROPRIATIONS	2,628,779	2,730,418	2,704,394	26,024	2,883,060	3,037,134	3,175,802	3,287,552	3,414,547
TOTAL REVENUE TO EXPENDITURE	151,456	0	203,059	203,059	(145,527)	(128,636)	(164,671)	(210,203)	(281,957)



City of Richwood, Texas

65

Schedule of Events for Fiscal Year 2019 Financings:

\$2,955,000* General Obligation Bonds, Series 2019A

\$4,000,000* General Obligation Bonds, Series 2019B

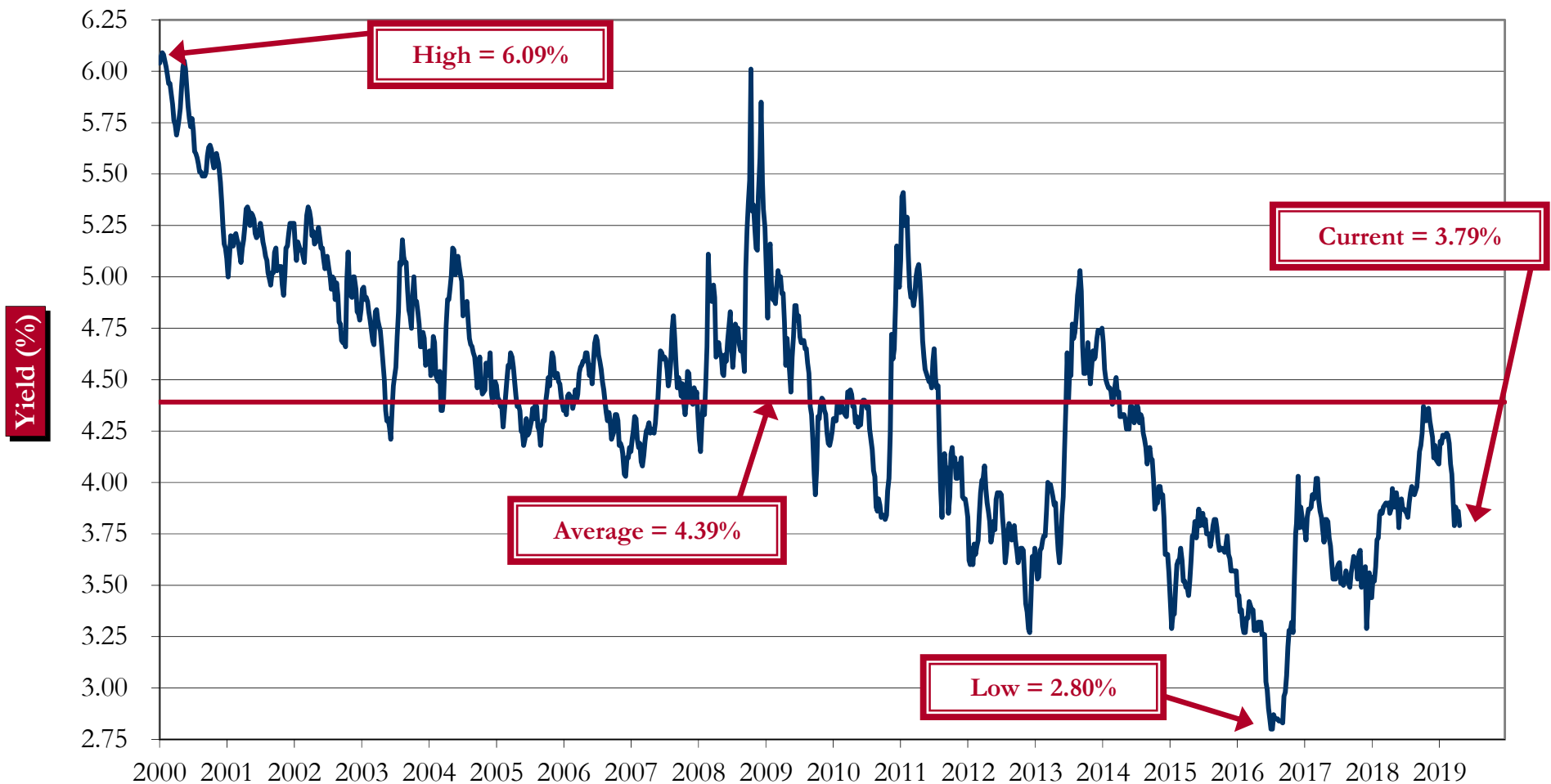
Monday, May 13, 2019

* Preliminary, subject to change.

Securities, insurance and advisory services offered through BOK Financial Securities, Inc., member FINRA/SIPC and a subsidiary of BOK Financial Corporation. Services may be offered under our trade name, BOK Financial Advisors.

NOT FDIC INSURED | NO BANK GUARANTEE | MAY LOSE VALUE

The Bond Buyer 20-Bond Index – A Tax-Exempt General Obligation Bond Yield Index January 1, 2000 To The Present



The BBI 20 is published every Thursday. The rate consists of general obligation bonds maturing in 20 years with an average rating equivalent to Moody's "Aa2" and S&P's "AA."

Estimated Debt Service Requirements

Fiscal Year Ending (9/30)	Current Tax-Supported Debt Service Requirements	Plus: The Series 2019A General Obligation Bonds			Plus: The Series 2019B General Obligation Bonds			Total Debt Service Requirements	Less: Debt to be Paid by WSS (d)	Total Tax-Supported Debt Service Requirements
		Principal (a)	Interest (b)	Total	Principal (c)	Interest (b)	Total			
2019	\$265,693							\$265,693	(\$99,361)	\$166,332
2020	265,020	\$100,000	\$132,511	\$232,511	\$20,000	\$194,500	\$214,500	712,031	(310,909)	401,122
2021	263,660	150,000	118,483	268,483	50,000	179,100	229,100	761,243	(322,528)	438,715
2022	266,975	150,000	112,258	262,258	85,000	176,850	261,850	791,083	(357,127)	433,956
2023	264,978	150,000	106,033	256,033	115,000	173,025	288,025	809,036	(384,990)	424,046
2024	262,494	150,000	99,808	249,808	140,000	167,850	307,850	820,151	(401,290)	418,862
2025	199,693	150,000	93,583	243,583	145,000	161,550	306,550	749,826	(406,305)	343,521
2026	154,703	150,000	87,358	237,358	145,000	155,025	300,025	692,085	(356,890)	335,196
2027	155,852	150,000	81,133	231,133	145,000	148,500	293,500	680,485	(348,614)	331,871
2028	156,827	150,000	74,908	224,908	145,000	141,975	286,975	668,709	(345,339)	323,371
2029	152,607	150,000	68,683	218,683	140,000	135,450	275,450	646,739	(331,869)	314,871
2030	158,387	150,000	62,458	212,458	145,000	129,150	274,150	644,994	(333,624)	311,371
2031	158,797	150,000	56,233	206,233	145,000	122,625	267,625	632,655	(329,959)	302,696
2032	99,013	150,000	50,008	200,008	145,000	116,100	261,100	560,121	(261,100)	299,021
2033	16,041	150,000	43,783	193,783	140,000	109,575	249,575	459,399	(249,575)	209,824
2034		150,000	37,558	187,558	145,000	103,275	248,275	435,833	(248,275)	187,558
2035		150,000	31,333	181,333	140,000	96,750	236,750	418,083	(236,750)	181,333
2036		150,000	25,108	175,108	145,000	90,450	235,450	410,558	(235,450)	175,108
2037		150,000	18,883	168,883	145,000	83,925	228,925	397,808	(228,925)	168,883
2038		150,000	12,658	162,658	140,000	77,400	217,400	380,058	(217,400)	162,658
2039		155,000	6,433	161,433	140,000	71,100	211,100	372,533	(211,100)	161,433
2040					145,000	64,800	209,800	209,800	(209,800)	0
2041					145,000	58,275	203,275	203,275	(203,275)	0
2042					145,000	51,750	196,750	196,750	(196,750)	0
2043					140,000	45,225	185,225	185,225	(185,225)	0
2044					145,000	38,925	183,925	183,925	(183,925)	0
2045					145,000	32,400	177,400	177,400	(177,400)	0
2046					145,000	25,875	170,875	170,875	(170,875)	0
2047					145,000	19,350	164,350	164,350	(164,350)	0
2048					140,000	12,825	152,825	152,825	(152,825)	0
2049					145,000	6,525	151,525	151,525	(151,525)	0
Totals	\$2,840,737	\$2,955,000	\$1,319,204	\$4,274,204	\$4,000,000	\$2,990,125	\$6,990,125	\$14,105,066	(\$8,013,327)	\$6,091,739

(a) Preliminary, subject to change. Generates \$2,955,000 in proceeds for the City.

(b) Interest estimated at current market rates, for illustrative purposes only.

(c) Preliminary, subject to change. Generates \$4,000,000 in proceeds for the City.

Estimated Tax Rate Impact Analysis

FYE 9/30	Begin D/S Fund Balance	Interest Earnings 1.50%	Taxable Assessed Valuation	Assessed Valuation Growth Rate (%)	Tax Rate per \$100 of Assessed Value	Tax Collections 98.00%	Funds Available for Debt Service	Total Outstanding Debt Service (a)	Plus: \$2,955,000 Series 2019 Bonds (b)	Plus: \$2,045,000 Series 2021 Bonds (c)	Total Debt Service Requirements	Plus: Capitalized Interest	Ending D/S Fund Balance	Debt Service Coverage (%)
2019	\$108,629	\$1,629	\$274,579,020	-6.66%	\$0.0606	\$163,005	\$273,264	\$166,332			\$166,332		\$106,932	26.66%
2020	106,932	1,604	288,307,971	5.00%	0.1400	395,559	504,094	168,611	\$232,511		401,122		102,972	23.47%
2021	102,972	1,545	301,281,830	4.50%	0.1550	457,647	562,164	170,233	268,483		438,715		123,449	22.81%
2022	123,449	1,852	313,333,103	4.00%	0.1715	526,619	651,920	171,698	262,258	\$107,363	541,318	107,363	217,964	37.49%
2023	217,964	3,269	322,733,096	3.00%	0.1715	542,418	763,651	168,014	256,033	157,363	581,409		182,243	28.32%
2024	182,243	2,734	329,187,758	2.00%	0.1715	553,266	738,242	169,054	249,808	224,738	643,599		94,643	16.84%
2025	94,643	1,420	332,479,635	1.00%	0.1715	558,799	654,861	99,938	243,583	218,438	561,958		92,903	17.13%
2026	92,903	1,394	332,479,635		0.1650	537,620	631,916	97,838	237,358	207,138	542,333		89,583	16.81%
2027	89,583	1,344	332,479,635		0.1615	526,216	617,143	100,738	231,133	201,100	532,971		84,172	16.24%
2028	84,172	1,263	332,479,635		0.1575	513,182	598,617	98,463	224,908	195,063	518,433		80,184	15.91%
2029	80,184	1,203	332,479,635		0.1550	505,037	586,423	96,188	218,683	189,025	503,896		82,528	16.69%
2030	82,528	1,238	332,479,635		0.1500	488,745	572,511	98,913	212,458	182,988	494,358		78,153	16.13%
2031	78,153	1,172	332,479,635		0.1475	480,599	559,925	96,463	206,233	181,950	484,646		75,279	15.86%
2032	75,279	1,129	332,479,635		0.1400	456,162	532,570	99,013	200,008	175,650	474,671		57,900	15.47%
2033	57,900	868	332,479,635		0.1135	369,817	428,585	16,041	193,783	164,350	374,174		54,412	15.51%
2034	54,412	816	332,479,635		0.1070	348,638	403,866		187,558	163,313	350,870		52,996	15.66%
2035	52,996	795	332,479,635		0.1030	335,605	389,396		181,333	157,013	338,345		51,051	15.91%
2036	51,051	766	332,479,635		0.0970	316,055	367,872		175,108	145,713	320,820		47,052	15.25%
2037	47,052	706	332,479,635		0.0950	309,539	357,296		168,883	139,675	308,558		48,739	16.18%
2038	48,739	731	332,479,635		0.0910	296,505	345,975		162,658	138,638	301,295		44,680	15.47%
2039	44,680	670	332,479,635		0.0805	262,293	307,644		161,433	127,338	288,770		18,874	14.94%
2040	18,874	283	332,479,635		0.0350	114,041	133,197			126,300	126,300		6,897	0.00%
Totals		\$28,430						\$1,817,536	\$4,274,204	\$3,203,150	\$9,294,889			

Average Tax Rate: \$0.1362

Tax Rate Increase: \$0.1109

- (a) Excludes a portion of the City's Series 2004 and Series 2011 Tax and Revenue Certificates of Obligation, which are paid by the Waterworks and Sewer System (the "System"). Also excludes the City's proposed \$4,000,000* Certificates of Obligation, Series 2019, which will be paid with Net Revenues of the System and are being sold concurrently with the \$2,955,000* General Obligation Bonds, Series 2019
- (b) Interest estimated at current market rates, for illustrative purposes only. Assumes a sale date of July 2019. Preliminary, subject to change.
- (c) Interest estimated at 5.25% for illustrative purposes only. Assumes a sale date of August 2021. Preliminary, subject to change.

Tentative Schedule of Events

May - 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June - 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

July - 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August - 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

\$2,955,000* General Obligation Bonds, Series 2019A

\$4,000,000* General Obligation Bonds, Series 2019B

<u>Date</u>	<u>Action</u>	<u>Role</u>
Monday, May 13 th	City Council to and Ratify Election Results And Review Finance Plan	BOKFS, City, BC
Tuesday, May 14 th	First Draft of Preliminary Official Statements (POS)	BOKFS
Thursday, May 23 rd	Second Draft of POS	BOKFS, BC, City
Week of May 27 th	Rating Agency Calls	BOKFS, City
Tuesday, June 11 th	Third Draft of POS	BOKFS, BC, City
Friday, June 28 th	Final Draft of POS	BOKFS, BC, City, UW
Monday, July 1 st	Print and Distribute Final POS	BOKFS
Monday, July 8th	Sale: Council to Approve	BOKFS, BC, City, UW
Thursday, August 8th	Bond Closing/Funding	BOKFS, BC, City, UW

Participants

City – City of Richwood, Texas
BOKFS – BOK Financial Securities, Inc.

BC – Norton Rose Fulbright LLP
UW – Underwriters (TBD)

* Preliminary, subject to change.

Minutes of City Council

Regular Meeting of Monday, April 8, 2019

BE IT KNOWN THAT, a Regular Meeting of the City Council of City of Richwood was held Monday, April 8, 2019, beginning at 6:05 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:09 p.m.

II. INVOCATION

The invocation was held during the prior Planning and Zoning Meeting.

III. PLEDGES OF ALLEGIANCE

Pledge of Allegiance & Texas Pledge

The pledges were held during the prior Planning and Zoning Meeting.

IV. ROLL CALL OF COUNCIL MEMBERS

Mark Guthrie, Mayor -ABSENT

Mike Johnson

Frank Blanks

Sarah Reed

Mark Brown II

Katie Johnson, Mayor Pro-Tem

Others present: Michael Coon, City Manager; Lindsay Koskiniemi, Finance Director; Clif Custer, Public Works Director; Giani Cantu, City Secretary

V. PROCLAMATIONS

A. Proclamation recognizing David Head

B. Proclamation - Police Week - May 13-17, 2019

C. Proclamation - Arbor Day - April 26, 2019

Katie Johnson read all proclamations.

VI. PRESENTATIONS

A. **Fiscal Year 2017-2018 Comprehensive Annual Financial Report**

Kevin Cadenhead with Kennemer, Master, and Lunsford, presented the annual financial report.

Mayor Pro-Tem Katie Johnson recessed the meeting at 6:25 p.m.

Mayor Pro-Tem Katie Johnson recalled the public meeting at 7:40 p.m.

VII. CONSENT AGENDA

A. Approval of Minutes of Previous Meetings

B. Payment of Bills

On motion by Sarah Reed second by Frank Blanks, with all present members “voting aye, all consent agenda items were approved.

VIII. DISCUSSION AND ACTION ITEMS

A. **Discuss and consider granting a variance to Richwood Self Storage to clarify variance for building encroachments granted by City Council on September 13, 1999 and approving a lease agreement for the property located on Richwood Drive that the Richwood Self Storage pylon sign is placed on**

Mr. Coon stated in 1999 City Council granted Richwood Self Storage a variance on the encroachments to the building line with the following discussion and action:

“Quinton Anderson was present to act as the representative of the owners of the Richwood Self Storage. It is in the process of being sold and the current survey showed several encroachments across city building lines. Building 26 encroaches 8 feet over the building lines, Building 9 is 6.5 feet, Buildings 27 – 28 are 1.4. feet, Buildings 16 and 17 are 1/10 feet and Building 33 is 7/10 feet.

On motion by Councilman Cary, seconded by Councilman Pitts, with all members present voting aye, the variance request for encroachments to the city’s building lines was approved as requested.”

The attorney of new owners is requesting clarification to include a variance to the property line. The survey that was presented to Council in 1999 does show the encroachment to the City’s property line. Staff is recommending authorizing a variance for the encroachment to the property line based on what was presented in 1999. The lease agreement is for the sign that currently sits on city property. The owners have done a great job maintaining.

On motion by Frank Blanks, second by Mike Johnson with all present members voting “aye” a variance to Richwood Self Storage to clarify variance for building encroachments granted by City Council on September 13, 1999 and a lease agreement for the property located on Richwood Drive that the Richwood Self Storage pylon sign is placed on was approved.

B. **Discuss and consider an ordinance amending the Drought Contingency Plan**

Clif Custer upon reviewing the contingency plan after last council meeting to address shortage of water staff found that the current ordinance doesn't include pressure. Adding pressure allows the city more freedom to not have to enact a certain stage of drought contingency plan. According to TCEQ compliance, pressure is the end all be all of how we measure the efficiency of our water system. Proposed changes included pressure requirements as follows: Stage 1 40 psi at any point, stage 2 38 psi at any point, and Stage 3 35 psi.

Mike Johnson asked how many times are we in stage 1 with proposed changes.

Clif Custer reported 100% of the time.

Mark Brown asked how many times are we in stage 1 with current ordinance.

Mr. Coon stated with the current ordinance 0% because it does not address pressure. However, the City still remains 100% out of TCEQ compliance with current situations.

Mark Brown asked so these proposed changes allow the city to enact the Drought Contingency Plan based on pressure shortages.

Clif Custer that is correct.

Mike Johnson stated his issue is that the Drought Contingency Plan is more a shortage of water plan. These changes would mean limiting water use when there is no drought.

Katie Johnson asked if this would mean no splashpad.

Mr. Coon reported that at Stage 3 of the proposed changes, people can only water by hand and yes it would mean the City as well would have to keep the Splash pad off.

Mike Johnson stated the splashpad is thoroughly enjoyed by residents and asked if there was a compromise to allow use on the weekends.

Mr. Coon stated the ordinance could be written to include something like that.

Mark Brown the issue isn't necessary a shortage in water, it is pressure. He asked what happens to pressure when the splashpad is on?

Clif Custer reported he doesn't know. That testing has not been done.

Mike Johnson stated he wants to see a more in depth look into it because residents really enjoy this.

Mark Brown stated he agrees but also need to look at water quality.

Mike Johnson stated he believes part of this also leads into the Town Hall meeting on April 9 and how quick those improvements are going to get done.

Mark Brown will there be amendments to proposed changes.

Michael Coon stated if Council wants to see changes then staff can make amendments.

Mark Brown asked staff to hold off until further testing is done.

C. Discuss and consider awarding RFQ 19-001Q Engineering Sewer Improvements - 2018 CDBG Funds

Mr. Coon reported staff is recommending Civil Corp.

Tommy Kuykendall, Civil Corp, stated they have the manpower, technical expertise and capability to perform these services. Company has grown from about 25 to 100 employees. References include Victoria, Port Lavaca, Rosenberg and Wharton. This is the type of the work they do.

On motion by Frank Blanks second by Sarah Reed with all present members voting “aye” RFQ 19-001Q Engineering Sewer Improvements – 2018 CDBG Funds was awarded to Civil Corp.

D. Discussion on possible changes to zoning ordinance

Mr. Coon stated this was the forum to discuss areas of the zoning ordinance that need clarification.

Kelia Gartman, 238 Stuart, stated she has inherited her family home. Her step dad passed away and the intent is to provide living quarters for her mother. She understands no kitchen is allowed, it would just be living quarters and bath. However, she was told the current ordinance addresses servants or staff to live above a garage, but it won't allow other family. She believes it is important to take care of parents and would ask Council to consider changing the ordinance to allow family.

Sarah Reed stated she believes council should consider changes to allow family.

Frank Blanks agreed.

Mike Johnson asked if this was a garage apartment. Would it be separate quarters or attached to the house?

Ms. Gartman stated it is an existing detached garage. They would like to build above the garage with no kitchen.

Mr. Coon stated the current ordinance allows for temporary periods. He doesn't see issue with changes for family as long as it addresses the ability to change it into rental property.

Mr. Brown stated the previous issue on the agenda was due to change of use after occupancy. What prevents this from being changed after?

Mr. Coon reported if changed after it would give the City the ability to revoke the occupancy permit.

Discussion was held on possible changes to residential zoning to allow detached living quarters for family.

Mr. Brown asked are you concerned about her going up and down stairs.

Ms. Gartman stated they have considered that and do have a space for possible elevator. However, for now she will be living in back of house.

Mr. Coon stated, if council is in approval, staff can make some changes and bring for consideration.

Council agreed and advised staff to make changes to allow more family use of detached living quarters or living quarters in accessory buildings.

Ms. Reed asked that the home occupations also be looked at again.

Ms. Johnson stated changes to zoning ordinance also should include the ability to replat lots.

Mr. Coon reported staff has some changes. They still need review by city attorneys. He asked Council to address changes to home occupations or provide direction since it was brought up.

Ms. Reed stated she will provide feedback later.

Mr. Coon presented the following:

Over the course of the last year there have been multiple requests from various resident to look at different provisions of our zoning code and staff has also noticed some areas that may benefit from having further clarification. Since the zoning ordinance is so large, staff is breaking down recommended changes to the ordinance into multiple meetings. The following a list of the zoning changes that will be reviewed at this meeting.

1. *Maximizing property usage for residential landowners.*
2. *Creating a larger buffer on back of commercial, business, and multi-family lots.*
3. *Adding a maximum lot size for the Single-Family Rural Zone.*
4. *Adding a definition for shade trees.*
5. *Adjusting the fines for zoning violations.*

Maximizing Property Usage

Over the course of the last year, the City has received multiple requests from residents for permission to place a building within the current setbacks. On October 27, 2018 City Council held a special workshop to discuss the history of setbacks and to provide staff with feedback on any potential changes to the setbacks. As a result of that meeting, staff was giving instructions to prepare changes to the setbacks that would allow residents to maximize the use of their property. Listed below is a summary of the recommended changes:

A. Remove the distinction between temporary and permanent accessory structures to simplify the ordinance.

B. Change the setback requirements to be less restrictive than the current requirements for temporary accessory structures in the Single-Family, Zero Lot Line, Single-Family Attached, and Two-Family zoning districts.

Changes to Residential Accessory Structures Setbacks

Current Ordinance	Recommend Change
Front	60 Feet Front of House (as close as 25 Feet)
Side	5 Feet 5 Feet
Back	5 Feet 3 Feet

- A. Increase maximum lot coverage by 5 percent in residential zones and add a definition for lot coverage.*
- B. Only allow accessory structures that are permanently affixed to the ground to be located within an easement. Will help maintain access to easements given other recommended changes.*
- C. Change back building line for principal structure to a set limit instead of a calculation based off property depth.*

Create Larger Buffer for Residential Zones

During recent discussions on development, multiple residents have brought up concerns that the current building setback of 18 feet for commercial properties is too small. To provide a larger buffer, staff is recommending

that no buildings be allowed within 25 feet of the back of commercial, business, and multi-family lots. While multi-family lots were not mentioned specifically by residents, staff feels it would be appropriate to create a larger buffer there as well.

Maximum Lot Size

Over the past year the City has also seen a large number of requests to combine lots in the Oakwood Shores Subdivision, which is zoned Single-Family Rural. If this practice is allowed to be continued unchecked, that subdivision could get to a point that there are so few lots with houses that the property tax generated from that subdivision will never be able to provide the revenue needed to maintain the City's infrastructure in that subdivision. To protect the City's long-term financial interests, staff is recommending limiting the maximum lot size to 2.25 acres for any lots that are created or changed after July 1, 2019.

Shade Trees

Although our current ordinance requires shade trees be included in the landscaping plan for new construction, it does not provide a definition of a shade tree.

Adjusting Fines

When comparing our current fines to that of other cities, our fines are set at a lower level. Staff is recommending setting the fine not to exceed \$2,000. That would be the maximum fine. A judge would still have their discretion to reduce that amount. Listed below is a chart summarizing the fines for some surrounding communities.

Zoning Violation Fine	
<i>Angleton</i>	<i>Not to Exceed \$2,000</i>
<i>Brazoria</i>	<i>No Zoning Ordinance</i>
<i>Clute</i>	<i>Not to Exceed \$2,000 + Expenses</i>
<i>Freeport</i>	<i>Not to Exceed \$2,000 + Expenses</i>
<i>Lake Jackson</i>	<i>Not to Exceed \$2,000</i>
<i>West Columbia</i>	<i>No Zoning Ordinance</i>
<i>Richwood (Current)</i>	<i>Between \$5 to \$1,000</i>
<i>Richwood (Proposed)</i>	<i>Not to Exceed \$2,000</i>

Discussion was held on staff's recommendations to changes and utility easements.

Mr. Brown stated he wants to see that changed because someone cannot put a structure in a utility easement.

Mr. Johnson asked if you could just allow temporary.

Mr. Coon stated if we want to provide a definition to temporary then great.

Mr. Johnson could be defined as anything that is not on a slab. If it is held down by its own weight or anchored than it is temporary because it can easily be moved.

Ms. Johnson asked Clif Custer, Public Works Director, he saw any issues with people putting stuff in easements.

Mr. Custer stated yes. Historically, the City has had a pretty giving view that we replace or fix any damages but not all providers do. Electricity and gas do not fix and there has been issues with recent improvements.

Ms. Johnson stated so we should not allow building in easements.

Mr. Coon stated he believes what is being said is that as long as it is easily and readily movable it is okay.

Mr. Brown stated that is correct. If I can go empty and move my shed in minutes, it should be allowed.

Discussion was held on fencing requirements and location of accessory structures setbacks.

Mr. Brown believes he should be able to go all the way to the fence line with a temporary.

Frank Blanks agrees.

Mike Johnson agrees also. However, believes maybe the intent was to avoid the nuisance of seeing a building from your yard.

Mr. Coon advised that some cities require 6 inches per foot of building for setbacks.

Ms. Reed asked could you not have it start at certain height

Mr. Coon stated you could.

Mr. Brown believes side setbacks make sense, but back setbacks don't make sense. He asked what is the proposed 20 feet.

Mr. Coon advised the 20 feet is building line for the main structure only. In summary, Council would like to see a definition of permanent and temporary structures added and keep permanent and temporary structures with a setback of 5 feet.

Mr. Brown stated he believes it is his property and he should be able to use it as long as it is not permanent. What is the problem with someone using the space within setback?

Mr. Coon advised it is a personal preference. Personally, he would not like to see his neighbor's stuff right along his property line. However, council is the one that determines the policy.

Ms. Johnson stated she believes this is where height comes into play. If you have a building and paint it a color she doesn't like then she has to look at it. Or if you allow it to become delapidated and it becomes unsightly.

Mr. Coon asked for clarification. Should temporary building any structure over 8 ft, 10 ft, or another height require setback?

Mr. Johnson stated the building just needs to be single story.

Mr. Brown concurred and added temporary.

Mr. Coon stated for clarification any temporary single story shall be allowed to go up to the property line.

Council agreed.

Discussion was held on commercial property setbacks that abound to residential.

Mayor Pro-Tem Johnson called for a recess at 8:55 p.m.

Mayor Pro-Tem Johnson recalled the meeting at 9:07 p.m.

Discussion was held on maximum lot size, shade trees and adjusting fines.

Mr. Coon summarized the discussion: maximum lot size at 2.25 acres, require shade trees, and setting fines to 2000 with clarification of notifying process and compliance period.

Mr. Brown what prohibits the city from imposing retroactive fines.

Ms. Cantu stated there is no statute of limitations on ordinance violations.

Mr. Coon advised however, that is where Council could set those policies to prohibit retroactive ordinance violations.

- E. Approve items removed from Consent Agenda
No items removed.

IX. PUBLIC COMMENTS

All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak
There were no public comments.

X. FUTURE AGENDA ITEMS

Zoning changes – Public Hearing

XI. REPORTS

Reports that require no action.

A. Financial Reports

XII. CITY MANAGER'S REPORT

Mr. Coon reported the May agenda will have an item to adjust time limits and discuss regular meetings with new council and April 22 is the CIAC meeting. Last week he submitted an official request for waiver to use CDBG funds for funding FEMA flood gates. It is in final review process.

Mr. Brown asked if there will be a flood advisory review committee meeting and bring back an update.

Mr. Coon advised we are still in waiting. However, he can send out an update to the group.

Mr. Coon also reported that staff is working on the FY 19-20 budget and the strategic planning session is scheduled for May 18.

XIII. COMMITTEE REPORTS

No reports were given.

XIV. COUNCIL MEMBER COMMENTS & REPORTS

Mr. Brown stated KRB did a great job at Saturday's Earth Day event and had a lot of stuff for kids. It was a nice day. He thanked staff for getting financials in order.

XV. MAYOR'S REPORT

No report was given.

XVI. ADJOURNMENT

There being no further business the meeting adjourned at 9:26 p.m.

These minutes were read and approved on this 13th day of May, 2019.

ATTEST:

Mayor

Giani Cantu, City Secretary

Minutes of City Council

Special Meeting of Monday, April 22, 2019

BE IT KNOWN THAT, a Special Meeting of the City Council of City of Richwood was held Monday, April 22, 2019, beginning at 6:05 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:35 p.m.

II. INVOCATION

Invocation was held at previous CIAC meeting.

III. PLEDGES OF ALLEGIANCE

Pledge of Allegiance & Texas Pledge

Pledges were held at previous CIAC meeting.

IV. ROLL CALL OF COUNCIL MEMBERS

Mark Guthrie

Mike Johnson

Frank Blanks – ABSENT

Sarah Reed

Mark Brown

Katie Johnson

Stephen Cone – ABSENT

Others present: Michael Coon, City Manager; Clif Custer, Public Works Director; Giani Cantu, City Secretary

V. PUBLIC COMMENTS

All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak
No public comments.

VI. APPROVAL OF MINUTES

No minutes were presented.

VII. DISCUSSION AND ACTION ITEMS

- A. *Discuss and consider a resolution setting a public hearing on adopting a Land Use Assumptions and Capital Improvements Plan associated with the imposition of a proposed Impact Fee.*

On motion by Mark Brown second by Sarah Reed with all present members voting “aye” the public hearing was called for May 28, 2019 at 6:00 pm.

VIII. ADJOURNMENT

There being no further business, the meeting adjourned at 6:36 p.m.

These minutes were read and approved on this 13th day of May, 2019.

ATTEST:

Mayor

Giani Cantu, City Secretary

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
TX WORKFORCE COMMISSION	0	042019TXWC	04/29/2019	04/29/2019	417.11	Unemployment Insurance Payable	10292136 - Insurance Payable
RICHWOOD BEAUTIFICATION	38968	april19	04/02/2019	04/02/2019	1,230.29	contributions for march	30302242 - Beautification Donations
TEXAS DEPARTMENT OF STATE	38969	april19	04/04/2019	04/04/2019	40.00	animal control training manual	10055558 - Animal Control
AFLAC INSURANCE	38970	PR031519-3703	03/14/2019	04/05/2019	14.03	AFLAC Non-Taxable	10292136 - Insurance Payable
AFLAC INSURANCE	38970	PR033119-3703	03/28/2019	04/05/2019	14.03	AFLAC Non-Taxable	10292136 - Insurance Payable
					\$28.06		
ALPHA MEDIA GROUP	38971	1789	04/05/2019	04/05/2019	22.00	employee and volunteer of the year award	10015240 - Expendable Operating S
Americans for Effective Law Enforc	38972	39609LL18	04/04/2019	04/05/2019	2,480.00	Training AELE	10055130 - Training & Travel
AT&T	38973	april19	04/05/2019	04/05/2019	370.82	dispatch phone	10055420 - Telephone
AYALA, ALEJANDRA	38974	APRIL19	04/05/2019	04/05/2019	100.00	deposit refund	10292133 - Facility Rental Deposits
BARRAGAN, FATIMA	38975	APRIL19	04/05/2019	04/05/2019	100.00	deposit refund	10292133 - Facility Rental Deposits
BARRAGAN, FATIMA	38975	APRIL19	04/05/2019	04/05/2019	110.00	deposit refund	10294118 - Municipal Building Renta
					\$210.00		
BEAVER, JENNIFER	38976	april19	04/05/2019	04/05/2019	85.00	training reimbursement	10055130 - Training & Travel
BRAZORIA COUNTY APPRAISAL	38977	april19	04/04/2019	04/05/2019	2,886.00	2nd Quarter (Apr-Jun)	10015556 - Contractural Services -
BUDGET CARWASH	38978	1135	04/05/2019	04/05/2019	4.00	car wash	10055340 - Vehicle M&R
37 C & S JANITORIAL SERVICES, IN	38979	31461	04/05/2019	04/05/2019	275.00	cleaning	10015102 - Contract Labor
CARROT-TOP INDUSTRIES	38980	41666900	04/05/2019	04/05/2019	11.66	Shipping	10085310 - Building & Grounds M&
CARROT-TOP INDUSTRIES	38980	41666900-	04/05/2019	04/05/2019	115.39	Flag Purchase Order Update - Difference in bil	10085310 - Building & Grounds M&
CARROT-TOP INDUSTRIES	38980	41666900	04/05/2019	04/05/2019	119.70	American Flag 3x5	10085310 - Building & Grounds M&
CARROT-TOP INDUSTRIES	38980	41666900	04/05/2019	04/05/2019	143.70	Texas Flag 3x5	10085310 - Building & Grounds M&
					\$390.45		
CASTILLO, ALEXANDRA	38981	APRIL19	04/05/2019	04/05/2019	100.00	deposit refund	10292133 - Facility Rental Deposits
CLEAR HARBORS	38982	april19-	04/05/2019	04/05/2019	113.00	rental refund	10294118 - Municipal Building Renta
CLEAR HARBORS	38982	april19	04/05/2019	04/05/2019	200.00	deposit refund for park	10292133 - Facility Rental Deposits
					\$313.00		
COMCAST	38983	april19	04/05/2019	04/05/2019	63.56	telephone	10015420 - Telephone
COMCAST	38983	april19	04/05/2019	04/05/2019	63.56	telephone	10045294 - Expenditures - Court Te
COMCAST	38983	april19	04/05/2019	04/05/2019	236.10	telephone	10055420 - Telephone
					\$363.22		
CORDOBA LAW FIRM. P.L.L.C.	38984	47408	04/05/2019	04/05/2019	180.00	attorney	10095570 - Attorney's Fees
CORDOBA LAW FIRM. P.L.L.C.	38984	47463	04/05/2019	04/05/2019	300.00	attorney	10065570 - Attorney's Fees
					\$480.00		
DE LAGE LANDEN FINANCIAL S	38985	62981497	04/05/2019	04/05/2019	63.98	accct# 870199	10015935 - Equipment - Time Paym
DE LAGE LANDEN FINANCIAL S	38985	62978749	04/05/2019	04/05/2019	167.76	copier lease	10055935 - Equipment - Time Paym
DE LAGE LANDEN FINANCIAL S	38985	62981497	04/05/2019	04/05/2019	331.17	accct# 870199	30215935 - Equipment - Time Paym
					\$562.91		
DEPTARTMENT OF STATE HEAL	38986	march19	04/04/2019	04/05/2019	197.43	water test	30215390 - Water Lines M&R

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
DETAIL PRODUCTS INC.	38987	193363	04/05/2019	04/05/2019	161.71	evidence labels	10055220 - Tools
ESPINOZA, ARADIT	38988	APRIL19	04/05/2019	04/05/2019	100.00	deposit refund for comm. bldg.	10292133 - Facility Rental Deposits
FREESE AND NICHOLS, INC.	38989	1294478	04/05/2019	04/05/2019	10,401.28	Freese and Nichols Impact Fee / CIP Study	11555560 - Engineering
GALLS, LLC	38990	012020603	04/05/2019	04/05/2019	74.50	vest	10055190 - Uniforms
GARCIA, KASSANDRA	38991	APRIL19	04/05/2019	04/05/2019	100.00	deposit refund	10292133 - Facility Rental Deposits
GOMEZ, MIRIAM	38992	april19	04/05/2019	04/05/2019	100.00	refund deposit for building rental on 02/17/18	10292133 - Facility Rental Deposits
HLAVINKA EQUIPMENT	38993	2034808	04/04/2019	04/05/2019	1,264.20	Sole Source / Mini Excavator Bucket	30215365 - Other Equipment M&R
KHOVNANIAN	38994	Refund: 1748000	04/04/2019	04/05/2019	24.40	Refund: 17480000 - KHOVNANIAN	30301230 - Utility Receivables
KHOVNANIAN	38994	RFD 17480000.0	03/29/2019	04/05/2019	51.20	Deposit Refund: 17480000 - KHOVNANIAN	30302220 - Customer Meter Deposit
					\$75.60		
KILLUM PEST CONTROL	38995	199733	04/05/2019	04/05/2019	235.00	pest control	10025310 - Building & Grounds M&
KOSKINIEMI, LINDSAY	38996	april19	04/05/2019	04/05/2019	46.93	mileage from March 2019	10055340 - Vehicle M&R
LIBERTY NATIONAL LIFE INSUR	38997	PR031519-5506	03/14/2019	04/05/2019	92.14	Liberty National - Post tax	10292136 - Insurance Payable
LIBERTY NATIONAL LIFE INSUR	38997	PR033119-5506	03/28/2019	04/05/2019	92.14	Liberty National - Post tax	10292136 - Insurance Payable
LIBERTY NATIONAL LIFE INSUR	38997	PR031519-5506	03/14/2019	04/05/2019	154.57	Liberty National - Pretax	10292136 - Insurance Payable
LIBERTY NATIONAL LIFE INSUR	38997	PR033119-5506	03/28/2019	04/05/2019	154.57	Liberty National - Pretax	10292136 - Insurance Payable
					\$493.42		
MORALES, MARIA H	38998	APRIL19	04/05/2019	04/05/2019	200.00	deposit refunds	10292133 - Facility Rental Deposits
OFFICE OF ATTORNEY GENERA	38999	PR033119-5136	03/28/2019	04/05/2019	343.50	Child Support	10292138 - Child Support Payable
P C CARE	39000	83901	04/05/2019	04/05/2019	55.00	it services	10015550 - Information Technology
P C CARE	39000	83910	04/05/2019	04/05/2019	160.00	it services	10055550 - Information Technology
P C CARE	39000	83784	04/05/2019	04/05/2019	429.00	it services	30215550 - Information Technology
P C CARE	39000	83958	04/05/2019	04/05/2019	901.00	Sophos Service Support - Annual License	10015660 - Dues & Subscriptions
					\$1,545.00		
PRATHER & HARLAN AIR CONDI	39001	30554	04/05/2019	04/05/2019	375.00	qtrly maint and filter change	10025310 - Building & Grounds M&
RICHWOOD BEAUTIFICATION	39002	april19-	04/05/2019	04/05/2019	1,000.00	budget money	10985963 - Transfer to Beautificatio
SPRINT	39003	677639496-020	04/05/2019	04/05/2019	21.70	pw call out and city hall cell phone	10015420 - Telephone
SPRINT	39003	677639496-020	04/05/2019	04/05/2019	21.70	pw call out and city hall cell phone	30215420 - Telephone
					\$43.40		
STARK, ROBERT	39004	217381	04/05/2019	04/05/2019	75.00	inspections	10105102 - Contract Labor
TEXAS DEPARTMENT OF STATE	39005	april19--	04/05/2019	04/05/2019	75.00	animal control training course	10055558 - Animal Control
THE PRODUCTIVITY CENTER	39006	rpd02013117	04/05/2019	04/05/2019	317.00	membership dues for 2017	10055660 - Dues & Subscriptions
THE PRODUCTIVITY CENTER	39006	rpd02013119	04/05/2019	04/05/2019	330.00	membership due for 2019	10055660 - Dues & Subscriptions
THE PRODUCTIVITY CENTER	39006	rpd02012918	04/05/2019	04/05/2019	330.00	membership dues for 2018	10055660 - Dues & Subscriptions
					\$977.00		
VERIZON WIRELESS	39007	9825258968	04/05/2019	04/05/2019	303.90	accct# 623317353-00001	10055420 - Telephone
Y. TELLO FLOORCARE	39008	871334	04/05/2019	04/05/2019	80.00	comm. bldg floor maint	10085310 - Building & Grounds M&

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
YAKLIN BRAZOSPORT	39009	338679	04/05/2019	04/05/2019	801.85	VEHCILE MAINT	10055340 - Vehicle M&R
FIRST NATIONAL BANK OF LAKE	39011	042019L	04/11/2019	04/11/2019	5,347.16	Quarterly payment - City Hall Loan # 961342	40505960 - Bank Note
CLUTE POSTMASTER	39012	042019P	04/11/2019	04/11/2019	68.25	Late notice postage for April 2019	30215210 - Office Supplies
B&B Classics, LLC	39013	9217	04/11/2019	04/11/2019	261.11	081P Wiper Motore Crown Vic	10055340 - Vehicle M&R
B&B Classics, LLC	39014	9218	04/11/2019	04/11/2019	130.00	Unite#121P Flat Rate Labor Charge	10055340 - Vehicle M&R
AT&T	39015	april19-	04/12/2019	04/12/2019	1,308.77	scada telephone	30215420 - Telephone
BBG CONSULTING, INC.	39016	1593	04/12/2019	04/12/2019	1,010.00	consulting	10105102 - Contract Labor
BRAZOSPORT WATER AUTHORI	39017	07-0458	04/12/2019	04/12/2019	22,729.20	water contract	30215995 - Brazosport Water Autho
CENTERPOINT ENERGY	39018	april19	04/12/2019	04/12/2019	19.98	natural gas	10025430 - Natural Gas
CENTERPOINT ENERGY	39018	april19-	04/12/2019	04/12/2019	19.98	natural gas	10075430 - Natural Gas
					\$39.96		
COMBINED INSURANCE CO. OF	39020	527189	04/12/2019	04/12/2019	74.48	insurance	10292136 - Insurance Payable
COMCAST	39021	79174630	04/12/2019	04/12/2019	36.92	telephone	30215420 - Telephone
COMCAST	39021	79174630	04/12/2019	04/12/2019	83.91	telephone	10015420 - Telephone
COMCAST	39021	79174630	04/12/2019	04/12/2019	214.81	telephone	10055420 - Telephone
					\$335.64		
COMCAST	39022	april19-	04/12/2019	04/12/2019	92.50	telephone	10055420 - Telephone
CORE & MAIN	39023	k279970	04/12/2019	04/12/2019	1,181.40	stock for water taps	30215390 - Water Lines M&R
FERGUSON WATERWORKS SUP	39024	1000163	04/12/2019	04/12/2019	28.80	briarcreek water main repair	30215390 - Water Lines M&R
FERGUSON WATERWORKS SUP	39024	0999292	04/12/2019	04/12/2019	60.00	briarcreek 3" waterline repair	30215390 - Water Lines M&R
					\$88.80		
FIRST NATIONAL BANK OF LAKE	39025	april19	04/12/2019	04/12/2019	2,212.90	Monthly Loan Payment - Loan #966374	10025935 - Equipment - Time Paym
MOODY, BRITTNEY	39026	Refund: 4014360	04/11/2019	04/12/2019	50.00	Refund: 40143601 - MOODY, BRITTNEY	30301230 - Utility Receivables
OFFICE OF ATTORNEY GENERA	39027	PR041519-5136	04/12/2019	04/12/2019	343.50	Child Support	10292138 - Child Support Payable
PENNEY'S ELECTRIC	39028	19443	04/12/2019	04/12/2019	438.75	Is#6 power issue repair	30215392 - Sewer Lines M&R
STARK, ROBERT	39029	217382	04/12/2019	04/12/2019	100.00	inspections for 04/05/2019	10105102 - Contract Labor
TXU ENERGY	39030	055277273124	04/12/2019	04/12/2019	107.66	electricity	10075410 - Electricity
TXU ENERGY	39030	055277273124	04/12/2019	04/12/2019	144.18	electricity	10085410 - Electricity
TXU ENERGY	39030	055277273124	04/12/2019	04/12/2019	627.06	electricity	10015410 - Electricity
TXU ENERGY	39030	055277273124	04/12/2019	04/12/2019	2,625.27	electricity	10025410 - Electricity
TXU ENERGY	39030	055277273124	04/12/2019	04/12/2019	3,284.78	electricity	30215410 - Electricity
					\$6,788.95		
WALLER COUNTY ASPHALT	39031	16391	04/12/2019	04/12/2019	2,918.28	Cold Mix Asphalt	10035380 - Streets M&R
WASTE CONNECTIONS OF TX, L	39032	1910042	04/12/2019	04/12/2019	608.40	dump fees and rental	10025245 - Dump Charges
WASTE CONNECTIONS OF TX, L	39032	1910043	04/12/2019	04/12/2019	22,559.70	residential trash	30215994 - Solide Waste Charges
					\$23,168.10		
WHITE TUCKER COMPANY	39033	3079189	04/12/2019	04/12/2019	1,337.06	Key bank for fuel management system	10025365 - Other Equipment M&R

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Y. TELLO FLOORCARE	39034	748003	04/12/2019	04/12/2019	80.00	floor maint for community building	10085310 - Building & Grounds M&
CITY OF RICHWOOD GENERA	39035	april19	04/12/2019	04/15/2019	8.12	petty cash replenish	10015201 - Food
CITY OF RICHWOOD GENERA	39035	april19	04/12/2019	04/15/2019	34.97	petty cash replenish	30215220 - Tools
CITY OF RICHWOOD GENERA	39035	april19	04/12/2019	04/15/2019	80.72	petty cash replenish	10015201 - Food
					\$123.81		
BUDGET CARWASH	39036	1139	04/18/2019	04/18/2019	22.00	vehicle car wash	10055340 - Vehicle M&R
AIRGAS USA, LLC	39038	9961042835	04/18/2019	04/18/2019	61.75	acetylene and oxygen	30215240 - Expendable Operating S
CDW-Government	39039	rsv7338	04/18/2019	04/18/2019	623.78	Adobe License Renewal	10015660 - Dues & Subscriptions
COMPTROLLER OF PUBLIC ACC	39040	10012018c	10/01/2018	04/18/2019	2.02	Negative Invoice to clear check from previous	30301126 - Suspense
COMPTROLLER OF PUBLIC ACC	39040	10012018b	10/01/2018	04/18/2019	50.00	Negative Invoice to clear check from previous	30301126 - Suspense
					\$52.02		
FLEET SAFETY EQUIPMENT, IN	39041	566832	04/18/2019	04/18/2019	4,920.00	WGA Watch Gurard Camera System	15605930 - Equipment
MCCOY'S BUILDING SUPPLY	39042	1313948	04/18/2019	04/18/2019	8.99	wingnut mop stick	10085215 - Custodial Supplies
MCCOY'S BUILDING SUPPLY	39042	1314527	04/18/2019	04/18/2019	11.96	ubolt and liquid tight	10085310 - Building & Grounds M&
MCCOY'S BUILDING SUPPLY	39042	1314296	04/18/2019	04/18/2019	16.98	hole saw	10085310 - Building & Grounds M&
MCCOY'S BUILDING SUPPLY	39042	1314446	04/18/2019	04/18/2019	19.78	breakers	10085310 - Building & Grounds M&
MCCOY'S BUILDING SUPPLY	39042	1314205	04/18/2019	04/18/2019	34.99	stud sensor	10025220 - Tools
MCCOY'S BUILDING SUPPLY	39042	1314237	04/18/2019	04/18/2019	131.34	electrical supplies	10085310 - Building & Grounds M&
					\$224.04		
MERCER CONTROLS	39043	17312	04/18/2019	04/18/2019	950.00	Back-up Battery system SCADA control (Well	30215390 - Water Lines M&R
OFFICE DEPOT	39044	294817508001	04/18/2019	04/18/2019	108.10	office supplies	10015210 - Office Supplies
UTILITY SERVICE CO., INC.	39045	472282	04/18/2019	04/18/2019	1,143.96	75,000 ELEVATED WATER TANK MAINTENA	30215595 - Professional Services
UTILITY SERVICE CO., INC.	39045	472283	04/18/2019	04/18/2019	1,437.51	250,000 ELEVATED PLANT TOWER 3 TANK	30215595 - Professional Services
UTILITY SERVICE CO., INC.	39045	4722814	04/18/2019	04/18/2019	2,254.86	330,000 ELEVATED WATER TANK MAINTEN	30215595 - Professional Services
					\$4,836.33		
YAKLIN BRAZOSPORT	39046	338877	04/18/2019	04/18/2019	1,460.14	VEHCILE MAINT	10055340 - Vehicle M&R
STRAND & ASSOCIATES	39047	0147052	04/18/2019	04/18/2019	8,776.75	Engineering invoice	32321601 - Work in Progress
PINKCARD, RICHARD	39048	april19	04/23/2019	04/23/2019	45.00	blower repair	10085365 - Other Equipment M&R
BUSINESS CARD	39049	0230537908910	04/24/2019	04/24/2019	-152.99	credit	10015210 - Office Supplies
BUSINESS CARD	39049	5542950908889	04/24/2019	04/24/2019	-18.98	credit	10015210 - Office Supplies
BUSINESS CARD	39049	5542950908889	04/24/2019	04/24/2019	-18.97	credit	10015210 - Office Supplies
BUSINESS CARD	39049	0558745908900	04/24/2019	04/24/2019	-8.81	hotel	15605130 - Training & Travel
BUSINESS CARD	39049	5542950909189	04/24/2019	04/24/2019	-6.60	credit	10015210 - Office Supplies
BUSINESS CARD	39049	2553606909410	04/24/2019	04/24/2019	2.00	service fee for registration	10055340 - Vehicle M&R
BUSINESS CARD	39049	2526508908100	04/24/2019	04/24/2019	3.00	vehicle registration fee	30215340 - Vehicle M&R
BUSINESS CARD	39049	2526508908800	04/24/2019	04/24/2019	3.00	vehicle registration fee	30215340 - Vehicle M&R
BUSINESS CARD	39049	5549967908179	04/24/2019	04/24/2019	3.59	hitch pins	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5549967908179	04/24/2019	04/24/2019	4.98	hitch pins	30215365 - Other Equipment M&R
BUSINESS CARD	39049	5549967906479	04/24/2019	04/24/2019	7.08	bushing and hex lock compound	30215365 - Other Equipment M&R
BUSINESS CARD	39049	5549967906479	04/24/2019	04/24/2019	7.99	wire nuts, rainguage, electrical tape	10025220 - Tools
BUSINESS CARD	39049	2526508908100	04/24/2019	04/24/2019	8.25	vehicle registration fee	30215340 - Vehicle M&R

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
BUSINESS CARD	39049	2526508908800	04/24/2019	04/24/2019	8.25	vehicle registration fee	30215340 - Vehicle M&R
BUSINESS CARD	39049	5548872909409	04/24/2019	04/24/2019	8.25	vehicle registration	10055340 - Vehicle M&R
BUSINESS CARD	39049	5549967907479	04/24/2019	04/24/2019	8.99	materials for fence repair	30215390 - Water Lines M&R
BUSINESS CARD	39049	5542950909189	04/24/2019	04/24/2019	9.95	membership	10015240 - Expendable Operating S
BUSINESS CARD	39049	0531461908750	04/24/2019	04/24/2019	10.38	meal	10015130 - Training & Travel
BUSINESS CARD	39049	5543286908520	04/24/2019	04/24/2019	11.94	water	10025240 - Expendable Operating S
BUSINESS CARD	39049	5543286908520	04/24/2019	04/24/2019	11.94	water	30215240 - Expendable Operating S
BUSINESS CARD	39049	5549967906479	04/24/2019	04/24/2019	13.02	wire nuts, rainguage, electrical tape	10025240 - Expendable Operating S
BUSINESS CARD	39049	5549967906479	04/24/2019	04/24/2019	13.02	wire nuts, rainguage, electrical tape	30215240 - Expendable Operating S
BUSINESS CARD	39049	5543286907920	04/24/2019	04/24/2019	14.06	membership	10025660 - Dues & Subscriptions
BUSINESS CARD	39049	0531461909400	04/24/2019	04/24/2019	14.40	meal	30215130 - Training & Travel
BUSINESS CARD	39049	0531461909450	04/24/2019	04/24/2019	14.96	meal	30215130 - Training & Travel
BUSINESS CARD	39049	5531020908802	04/24/2019	04/24/2019	16.23	adobe	30215210 - Office Supplies
BUSINESS CARD	39049	5548077906679	04/24/2019	04/24/2019	16.50	internet security	10025240 - Expendable Operating S
BUSINESS CARD	39049	5543286908620	04/24/2019	04/24/2019	17.32	food	10015130 - Training & Travel
BUSINESS CARD	39049	5554742909220	04/24/2019	04/24/2019	20.68	meal	30215130 - Training & Travel
BUSINESS CARD	39049	0230663909250	04/24/2019	04/24/2019	21.07	meal	30215130 - Training & Travel
BUSINESS CARD	39049	5530959907983	04/24/2019	04/24/2019	22.96	oil	10025340 - Vehicle M&R
BUSINESS CARD	39049	0548680909583	04/24/2019	04/24/2019	23.55	fuel	30215130 - Training & Travel
BUSINESS CARD	39049	5549967909479	04/24/2019	04/24/2019	23.96	spray paint	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5549967907279	04/24/2019	04/24/2019	24.01	strap, hose reel, anchor hammer drive	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5548872908825	04/24/2019	04/24/2019	24.99	oil change	30215340 - Vehicle M&R
BUSINESS CARD	39049	5543286907420	04/24/2019	04/24/2019	25.00	dues	10015130 - Training & Travel
BUSINESS CARD	39049	5548872908825	04/24/2019	04/24/2019	25.00	oil change	10025340 - Vehicle M&R
BUSINESS CARD	39049	5548872908125	04/24/2019	04/24/2019	25.50	inspection	30215340 - Vehicle M&R
BUSINESS CARD	39049	5549967907379	04/24/2019	04/24/2019	25.94	studs and plywood	10025310 - Building & Grounds M&
BUSINESS CARD	39049	5530959906883	04/24/2019	04/24/2019	26.58	vehicle maint	10025340 - Vehicle M&R
BUSINESS CARD	39049	5549967907179	04/24/2019	04/24/2019	27.98	couplings	30215390 - Water Lines M&R
BUSINESS CARD	39049	5531020906408	04/24/2019	04/24/2019	28.12	boot scraper	10015215 - Custodial Supplies
BUSINESS CARD	39049	8517924908370	04/24/2019	04/24/2019	29.39	meal	10015201 - Food
BUSINESS CARD	39049	8545093907098	04/24/2019	04/24/2019	30.00	training	10055130 - Training & Travel
BUSINESS CARD	39049	5531020909360	04/24/2019	04/24/2019	31.30	park electrical panel	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5549967908179	04/24/2019	04/24/2019	34.43	hose bib, hose clamp, coupling, pvc pipe	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5548077906540	04/24/2019	04/24/2019	34.93	uniforms	10025190 - Uniforms
BUSINESS CARD	39049	5543286908020	04/24/2019	04/24/2019	34.99	stamps.com	10015240 - Expendable Operating S
BUSINESS CARD	39049	5549967909179	04/24/2019	04/24/2019	38.48	extension cord	10025220 - Tools
BUSINESS CARD	39049	5549967907279	04/24/2019	04/24/2019	39.92	insect repellant	10055240 - Expendable Operating S
BUSINESS CARD	39049	5550629909328	04/24/2019	04/24/2019	44.95	meal	30215130 - Training & Travel
BUSINESS CARD	39049	5530959907383	04/24/2019	04/24/2019	45.99	battery	10085365 - Other Equipment M&R
BUSINESS CARD	39049	5531020907408	04/24/2019	04/24/2019	47.15	flower arrangement	10015210 - Office Supplies
BUSINESS CARD	39049	5543286909220	04/24/2019	04/24/2019	48.14	fuse	30215390 - Water Lines M&R
BUSINESS CARD	39049	5548077909320	04/24/2019	04/24/2019	49.69	meal	30215130 - Training & Travel
BUSINESS CARD	39049	3518742907800	04/24/2019	04/24/2019	50.00	enrollment	10015130 - Training & Travel
BUSINESS CARD	39049	5530959907983	04/24/2019	04/24/2019	51.92	vehicle maint	30215340 - Vehicle M&R
BUSINESS CARD	39049	5554742908540	04/24/2019	04/24/2019	56.00	exam and rabies for dog	10055558 - Animal Control
BUSINESS CARD	39049	5548077907920	04/24/2019	04/24/2019	56.29	meal	10015201 - Food
BUSINESS CARD	39049	5531020906569	04/24/2019	04/24/2019	58.76	hotel	10055130 - Training & Travel
BUSINESS CARD	39049	5531020906569	04/24/2019	04/24/2019	58.76	hotel	10055130 - Training & Travel

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
BUSINESS CARD	39049	5549967908879	04/24/2019	04/24/2019	59.98	ball valve and sealant	30215390 - Water Lines M&R
BUSINESS CARD	39049	5531020909428	04/24/2019	04/24/2019	60.65	meal	30215130 - Training & Travel
BUSINESS CARD	39049	0541019906725	04/24/2019	04/24/2019	61.89	meal	10015201 - Food
BUSINESS CARD	39049	5549967908179	04/24/2019	04/24/2019	64.99	measuring wheel	10025220 - Tools
BUSINESS CARD	39049	5543687908626	04/24/2019	04/24/2019	68.06	saw	30215392 - Sewer Lines M&R
BUSINESS CARD	39049	5543286909320	04/24/2019	04/24/2019	72.30	electrical panel	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5520739908100	04/24/2019	04/24/2019	75.00	registration	10055130 - Training & Travel
BUSINESS CARD	39049	5548872908025	04/24/2019	04/24/2019	75.49	oil change	30215340 - Vehicle M&R
BUSINESS CARD	39049	5549967908479	04/24/2019	04/24/2019	77.96	padlocks	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5542950907789	04/24/2019	04/24/2019	86.56	Peerless AV Universal TV Mount	10015210 - Office Supplies
BUSINESS CARD	39049	5548872907525	04/24/2019	04/24/2019	91.98	oil change	30215340 - Vehicle M&R
BUSINESS CARD	39049	5530959907383	04/24/2019	04/24/2019	98.00	battery	10055340 - Vehicle M&R
BUSINESS CARD	39049	3518742907800	04/24/2019	04/24/2019	100.00	membership	10015660 - Dues & Subscriptions
BUSINESS CARD	39049	5545737906806	04/24/2019	04/24/2019	108.24	multimeter	10025220 - Tools
BUSINESS CARD	39049	5545737906806	04/24/2019	04/24/2019	108.25	multimeter	30215220 - Tools
BUSINESS CARD	39049	5548872907340	04/24/2019	04/24/2019	111.00	training	30215130 - Training & Travel
BUSINESS CARD	39049	7514051908890	04/24/2019	04/24/2019	116.15	meal	30215201 - Food
BUSINESS CARD	39049	0230537908610	04/24/2019	04/24/2019	152.99	office chair	10015210 - Office Supplies
BUSINESS CARD	39049	5549967909379	04/24/2019	04/24/2019	164.99	blower	10085365 - Other Equipment M&R
BUSINESS CARD	39049	0543684907950	04/24/2019	04/24/2019	200.00	postage	10015210 - Office Supplies
BUSINESS CARD	39049	5543286908720	04/24/2019	04/24/2019	220.35	hotel	15605130 - Training & Travel
BUSINESS CARD	39049	5543286906820	04/24/2019	04/24/2019	311.98	air fare	10055130 - Training & Travel
BUSINESS CARD	39049	0230537908260	04/24/2019	04/24/2019	319.99	pressure washer	10025220 - Tools
BUSINESS CARD	39049	5531020909260	04/24/2019	04/24/2019	367.71	electrical panel	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5543286908620	04/24/2019	04/24/2019	415.94	gazebo repair	10085310 - Building & Grounds M&
BUSINESS CARD	39049	5542950907789	04/24/2019	04/24/2019	497.93	LG 49" LED TV	10015210 - Office Supplies
BUSINESS CARD	39049	2526508908500	04/24/2019	04/24/2019	545.80	trailer repair	10025365 - Other Equipment M&R
BUSINESS CARD	39049	8550039907990	04/24/2019	04/24/2019	630.00	training	30215130 - Training & Travel
BUSINESS CARD	39049	5543286906520	04/24/2019	04/24/2019	1,000.00	training	10055130 - Training & Travel
					\$7,473.36		
ASCAP	39050	april19	04/25/2019	04/25/2019	357.00	license fee	10085851 - Parks & Recreation
AT&T	39051	april19--	04/25/2019	04/25/2019	344.75	dispatch phone	10055420 - Telephone
BLUE BOOK	39052	868121	04/25/2019	04/25/2019	394.94	hach dpd	30215270 - Chemicals
CENTERPOINT ENERGY	39053	april19--	04/25/2019	04/25/2019	56.64	natural gas	10015430 - Natural Gas
CITY OF LAKE JACKSON	39054	30660	04/25/2019	04/25/2019	10,750.00	Quarterly Dispatch Services	10055540 - Dispatch Services
COMCAST	39055	april19--	04/25/2019	04/25/2019	10.77	internet	10075420 - Telephone
COMCAST	39055	april19---	04/25/2019	04/25/2019	63.52	telephone	10015420 - Telephone
COMCAST	39055	april19---	04/25/2019	04/25/2019	63.53	telephone	10045294 - Expenditures - Court Te
COMCAST	39055	april19---	04/25/2019	04/25/2019	235.95	telephone	10055420 - Telephone
					\$373.77		
CONCORDE CHEMICAL & SUPP	39056	13648	04/25/2019	04/25/2019	750.00	Case of Delta Dust	10025270 - Chemicals
FACTS, THE	39057	16596-0319	04/25/2019	04/25/2019	728.40	ads	10015685 - Publishing & Advertising
FERGUSON WATERWORKS SUP	39058	0999293	04/25/2019	04/25/2019	268.60	briar creek waterline repairs	30215390 - Water Lines M&R

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
FREESE AND NICHOLS, INC.	39059	1295278	04/25/2019	04/25/2019	21,279.54	Freese and Nichols Impact Fee / CIP Study	11555560 - Engineering
GREEN, DENISE	39060	april19	04/25/2019	04/25/2019	50.00	reimburse for peach jar advertising easter	10085685 - Publishing & Advertising
KHOVNANIAN	39061	RFD 17210000.0	04/23/2019	04/25/2019	68.10	Deposit Refund: 17210000 - KHOVNANIAN	30302220 - Customer Meter Deposit
LANTRIP, JASON	39062	april19	04/25/2019	04/25/2019	50.00	deposit refund	10292133 - Facility Rental Deposits
MOMENTUM RENTAL & SALES	39063	74448-3	04/25/2019	04/25/2019	61.09	caution tape, marking paint, cable ties	10085851 - Parks & Recreation
OFFICE DEPOT	39064	294817047001	04/25/2019	04/25/2019	78.98	letter tray	10015210 - Office Supplies
OMNIBASE SERVICES OF TEXA	39065	april19	04/25/2019	04/25/2019	54.80	quarterly activity report	10292140 - Municipal Court Costs
P C CARE	39066	84224	04/25/2019	04/25/2019	1,671.86	1YR Sup Rnwl HW&SW Scalecare-HC1100-H	10015550 - Information Technology
PERDUE, BRANDON, FIELDER,	39067	ivc00045762	04/25/2019	04/25/2019	480.04	attorney fees	10292140 - Municipal Court Costs
PERDUE, BRANDON, FIELDER,	39067	ivc00046068	04/25/2019	04/25/2019	683.58	attorney fees	10292140 - Municipal Court Costs
PERDUE, BRANDON, FIELDER,	39067	ivc00045763	04/25/2019	04/25/2019	1,718.68	attorney fees	10292140 - Municipal Court Costs
					\$2,882.30		
THE BULLETIN	39068	12344	04/25/2019	04/25/2019	96.00	advertising for easter egg hunt	10085685 - Publishing & Advertising
TML - IEBP	39069	7071905a	04/25/2019	04/25/2019	25,492.52	insurance	10292136 - Insurance Payable
TX COMPTROLLER OF PUBLIC	39070	april19	04/25/2019	04/25/2019	11,992.39	state criminal costs and fees for qtr ending 03/	10292140 - Municipal Court Costs
WARDLOW, JAMIE	39071	april19	04/25/2019	04/25/2019	100.00	deposit refund	10292133 - Facility Rental Deposits
YAKLIN BRAZOSPORT	39072	339677	04/25/2019	04/25/2019	879.89	vehicle maint	10055340 - Vehicle M&R
ZEIGLER'S SCREEN PRINTING	39073	21462	04/25/2019	04/25/2019	93.00	signs and banners	10085685 - Publishing & Advertising
CANTU, GIANI	39074	april19	04/25/2019	04/25/2019	145.00	mileage for training	10015130 - Training & Travel
CLUTE POSTMASTER	39075	april19	04/26/2019	04/26/2019	375.20	postage for utility bills	30215240 - Expendable Operating S
CITY OF RICHWOOD GENERA	39076	april19---	04/30/2019	04/30/2019	9.80	jail blanket cleaning	10055542 - Jail Expense
CITY OF RICHWOOD GENERA	39076	april19---	04/30/2019	04/30/2019	160.00	officer security	10015104 - Overtime
					\$169.80		
XPRESS BILL PAY	ACH	39428	04/01/2019	04/01/2019	317.10	Maintenance and Fees forXpress Billpay	10015240 - Expendable Operating S
TEXAS EMERGENCY SERVICES	ACH	042019VFD	04/03/2019	04/03/2019	5,057.10	Fire PENSION CONTRIBUTIONS	10075106 - Pension
					\$5,374.20		
INTERNAL REVENUE SERVICE	ach	PR033119-4045	03/28/2019	04/04/2019	37.20	Social Security Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR033119-4045	03/28/2019	04/04/2019	1,562.14	Medicare Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR033119-4045	03/28/2019	04/04/2019	4,601.43	Federal Income Tax	10292131 - Federal W/H Payble
INTERNAL REVENUE SERVICE	ach	PR041519-4045	04/12/2019	04/17/2019	37.20	Social Security Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR041519-4045	04/12/2019	04/17/2019	1,535.52	Medicare Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR041519-4045	04/12/2019	04/17/2019	4,252.94	Federal Income Tax	10292131 - Federal W/H Payble
INTERNAL REVENUE SERVICE	ach	PR041519-4045	04/17/2019	04/18/2019	5.22	Medicare Tax	10292144 - Social Security Payable
INTERNAL REVENUE SERVICE	ach	PR041519-4045	04/17/2019	04/18/2019	21.17	Federal Income Tax	10292131 - Federal W/H Payble
					\$12,052.82		
TX WORKFORCE COMMISSION	ACH	042019TWC	04/29/2019	04/29/2019	0.33	Unemployment Insurance Payable	10292136 - Insurance Payable
TX WORKFORCE COMMISSION	ACH	042019TWC	04/29/2019	04/29/2019	417.11	Unemployment Insurance Payable	10292136 - Insurance Payable
					\$417.44		

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
AT&T MOBILITY	ach	287290249608x	04/30/2019	04/30/2019	55.67	bank draft for acct# 287290249608	10025420 - Telephone
AT&T MOBILITY	ach	287290249608x	04/30/2019	04/30/2019	55.68	bank draft for acct# 287290249608	30215420 - Telephone
					\$111.35		
CHASE PAYMENTECH	ACH	042019CC1	04/30/2019	04/30/2019	129.68	CREDIT CARD MERCHANT FEES	30215240 - Expendable Operating S
CHASE PAYMENTECH	ACH	042019CC2	04/30/2019	04/30/2019	633.18	CREDIT CARD MERCHANT FEES	30215240 - Expendable Operating S
					\$762.86		
AUL AMERICAN UNITED LIFE IN	ACH.3714.040	april19	04/05/2019	04/05/2019	330.00	insurance	10292136 - Insurance Payable
MALONE, DON	ACH.3803.040	april19-	04/05/2019	04/05/2019	150.00	inspections for week ending 03/30/2019	10105102 - Contract Labor
MALONE, DON	ACH.3803.040	april19	04/05/2019	04/05/2019	550.00	inspections for week ending 03/23/2019	10105102 - Contract Labor
					\$700.00		
MALONE, DON	ACH.3803.041	april19--	04/12/2019	04/12/2019	450.00	inspections ending 04/06/2019	10105102 - Contract Labor
MALONE, DON	ACH.3803.042	april19---	04/25/2019	04/25/2019	675.00	inspections for week ending 02-20-2019	10105102 - Contract Labor
TEXAS MUNICIPAL RETIREMEN	ACH.3855.041	PR031519-3855	03/14/2019	04/12/2019	8,770.25	TMRS	10292132 - Retirement Payable
TEXAS MUNICIPAL RETIREMEN	ACH.3855.041	PR033119-3855	03/28/2019	04/12/2019	9,119.42	TMRS	10292132 - Retirement Payable
					\$17,889.67		
METRO FIRE APPARATUS INC.	ACH.3941.041	135039-1	04/18/2019	04/18/2019	5,220.00	18 HP Portable Pump for Fire Engine #2	10075340 - Vehicle M&R
METRO FIRE APPARATUS INC.	ACH.3941.042	02-1602	04/25/2019	04/25/2019	16,544.80	Engine 2 Repairs	10075340 - Vehicle M&R
BCOS OFFICE TECHNOLOGIES	ACH.4485.040	ar248519	04/05/2019	04/05/2019	75.49	copier	10055210 - Office Supplies
BCOS OFFICE TECHNOLOGIES	ACH.4485.041	ar249251	04/12/2019	04/12/2019	38.30	copier	10015210 - Office Supplies
BCOS OFFICE TECHNOLOGIES	ACH.4485.041	ar249250	04/12/2019	04/12/2019	56.05	copier	10015210 - Office Supplies
BCOS OFFICE TECHNOLOGIES	ACH.4485.041	ar249250	04/12/2019	04/12/2019	56.05	copier	30215210 - Office Supplies
					\$150.40		
DAHILL	ACH.4802.040	in1979515	04/05/2019	04/05/2019	100.13	accct# 870199	10065210 - Office Supplies
DAHILL	ACH.4802.040	in1979515	04/05/2019	04/05/2019	100.13	accct# 870199	30215210 - Office Supplies
DAHILL	ACH.4802.040	in1979515	04/05/2019	04/05/2019	190.26	accct# 870199	10015210 - Office Supplies
					\$390.52		
ICMA-RC PLAN #307447	ACH.5050.041	PR033119-5050	03/28/2019	04/18/2019	673.92	Def 457	10292132 - Retirement Payable
ICMA-RC PLAN #307447	ACH.5050.041	PR031519-5050	03/14/2019	04/18/2019	688.75	Def 457	10292132 - Retirement Payable
					\$1,362.67		
ICMA-RC PLAN #706183	ACH.5054.041	PR031519-5054	03/14/2019	04/18/2019	50.00	Roth IRA	10292132 - Retirement Payable
ICMA-RC PLAN #706183	ACH.5054.041	PR033119-5054	03/28/2019	04/18/2019	50.00	Roth IRA	10292132 - Retirement Payable
					\$100.00		
EXECUTECH UTAH, INC.	ACH.5112.040	128898	04/05/2019	04/05/2019	9.95	office 365	10065550 - Information Technology
EXECUTECH UTAH, INC.	ACH.5112.040	128898	04/05/2019	04/05/2019	9.95	office 365	10095550 - Information Technology
EXECUTECH UTAH, INC.	ACH.5112.040	128898	04/05/2019	04/05/2019	9.95	office 365	30215550 - Information Technology
EXECUTECH UTAH, INC.	ACH.5112.040	128898	04/05/2019	04/05/2019	29.85	office 365	10015550 - Information Technology
EXECUTECH UTAH, INC.	ACH.5112.040	128898	04/05/2019	04/05/2019	69.65	office 365	10055550 - Information Technology
					\$129.35		
AVENU INSIGHTS & ANALYTICS,	ACH.5154.040	INV06-005476	04/05/2019	04/05/2019	4,324.40	Sales & Use Tax Compliance Reviews	10015695 - Special Services - Misc

City of Richwood
Check Register
1 - Checking - Pooled Cash - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
NETPROTEC LLC	ACH.5179.042	1240	04/25/2019	04/25/2019	295.00	Video Magistrate Subscription	10055542 - Jail Expense
					<u>\$276,130.01</u>		

City of Richwood
Check Register
2 - Checking - Water & Sewer - 04/01/2019 to 04/30/2019

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
COMPTROLLER OF PUBLIC ACC	X999	10012018	10/01/2018	04/17/2019	-50.00	Negative Invoice to clear check from previous	30301126 - Suspense
COMPTROLLER OF PUBLIC ACC	X999	10012018a	10/01/2018	04/17/2019	-2.02	Negative Invoice to clear check from previous	30301126 - Suspense
					(\$52.02)		
					(\$52.02)		

City of Richwood
Check Register
3 - Checking - Beautification - 04/01/2019 to 04/30/2019

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
EVENTS ALL AROUND LLC	1444	4969321	04/04/2019	04/05/2019	488.40	bounce toys for earth day	20615240 - Expendable Operating S
REYES, ADAN	1445	028070	04/05/2019	04/05/2019	275.00	flower bed maint. on 03-11-2019	20615102 - Contract Labor
ZEIGLER'S SCREEN PRINTING	1446	21420	04/05/2019	04/05/2019	20.00	signs for earth day	20615240 - Expendable Operating S
CITY OF RICHWOOD GENERA	1447	april19-	04/15/2019	04/15/2019	3.25	petty cash replenish	20615240 - Expendable Operating S
CITY OF RICHWOOD GENERA	1447	april19-	04/15/2019	04/15/2019	42.98	petty cash replenish	20615210 - Office Supplies
					\$46.23		
REYES, ADAN	1448	028071	04/12/2019	04/15/2019	275.00	labor for lawn maint 03/27/19	20615102 - Contract Labor
BUSINESS CARD	1449	0514048909372	04/24/2019	04/24/2019	30.62	food	20615240 - Expendable Operating S
BUSINESS CARD	1449	5531020908308	04/24/2019	04/24/2019	37.79	krb supplies	20615240 - Expendable Operating S
BUSINESS CARD	1449	7526586908319	04/24/2019	04/24/2019	78.38	earth day supplies	20615240 - Expendable Operating S
BUSINESS CARD	1449	0541019909309	04/24/2019	04/24/2019	107.10	food	20615240 - Expendable Operating S
					\$253.89		
GREEN, DENISE	1450	april19-	04/25/2019	04/25/2019	200.00	contract labor for march	20615102 - Contract Labor
CITY OF RICHWOOD GENERA	1451	april19----	04/30/2019	04/30/2019	69.40	tree pots and soil	20615240 - Expendable Operating S
					\$1,627.92		

City of Richwood
Check Register
4 - Checking - Seizure and Forfeiture - 04/01/2019 to 04/30/2019

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
					\$0.00		

MEMORANDUM

To: The Honorable Steve Boykin, Mayor and Members of the Richwood City Council

From: Giani Cantu, City Secretary

Date: May 10, 2019

Subject: KRB Training Budget

KRB wishes to send three members to attend the affiliate network Keep Texas Beautiful (KTB) Conference to gain insight and training resources for community engagement in the City of Richwood. Cost for each person is estimated around \$1300 per person for the 3 day conference. A copy of the estimated travel expenses is attached.

The current budgeted expense for travel and training is \$1600. The commission is recommending a budget transfer of \$3,000 from Fund Balance to cover cost of sending 3 members to the Conference.

Travel Expense Report

Name
GL Account # **20-61-5130**

Total \$ 1,286.62

Location	Amt	# of miles	Mileage	Breakfast	Lunch	Dinner	Total
6/17/2019 Travel to Rockwall		307	\$ 178.06				\$ 178.06
6/21/2019 Travel from Rockwal		307	\$ 178.06				\$ 178.06
							\$ -
Parking							\$0.00
Airfare							\$ -
Rental Car/Taxi/Uber							\$ -
Conference/	KTB Conference		\$405.00				\$ 405.00
Registration Fees							
Lodging	Hilton Per Room		\$525.50				\$ 525.50
Total							\$ 1,286.62

RESOLUTION 19-R-3

**A RESOLUTION AMENDING THE FISCAL YEAR 2018-2019
BUDGET TO INCREASE REVENUES AND EXPENDITURES IN
BEAUTIFICATION FUND**

WHEREAS, the City of Richwood City Council adopted a budget for the City of Richwood, Texas, for the fiscal year 2018-2019 in September 2018;

WHEREAS, the Keep Richwood Beautiful (KRB) Commission has seen a growth in participation and new membership since the budget was adopted;

WHEREAS, the KRB wishes to send three members to attend the affiliate network Keep Texas Beautiful (KTB) Conference to gain insight and training resources for community engagement in the City of Richwood;

WHEREAS, it is necessary to amend the budget to increase training costs for all three members to attend the KTB Conference;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS HEREBY AMENDS THE FISCAL YEAR 2018-2019 BUDGET AS FILED WITH THE CITY SECRETARY AS FOLLOWS:

BEAUTIFICATION FUND (20)

Revenues	
Transfer from Fund Balance	3,000
NET INCREASE (DECREASE)	<u>3,000</u>

Expenditures	
Add funds to training	3,000
NET INCREASE (DECREASE)	<u>3,000</u>

BEAUTIFICATION FUND REVISED REVENUES	<u><u>3,000</u></u>
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BEAUTIFICATION FUND REVISED EXPENSES	<u><u>3,000</u></u>
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PASSED AND APPROVED on this 13th day of May 2019.

Steve Boykin, Mayor

ATTEST:

Giani Cantu, City Secretary

MEMORANDUM

To: The Honorable Steve Boykin, Mayor and Members of the Richwood City Council

From: Giani Cantu, City Secretary

Date: May 10, 2019

Subject: KRB Parks Recommendations

Discuss recommendations of KRB for proposed amendments to the parks requirements and tree preservation on new developments.

City of Richwood Park Ordinance Update

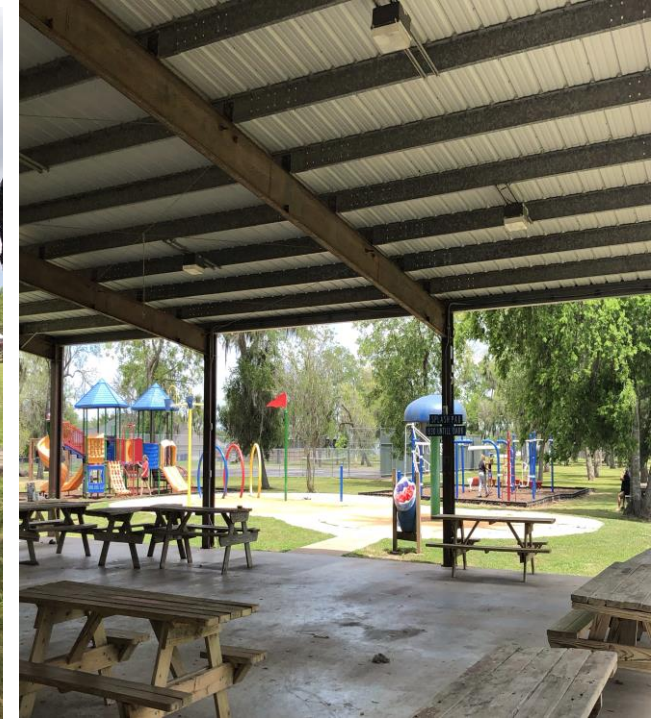
RENEWAL BY: KEEP RICHWOOD BEAUTIFUL

Current Park Ordinance

- ▶ Calls for the following:
- ▶ developer will dedicate a site for use as a park at a ratio of ½ acre per 100 persons in the subdivision
- ▶ Area will be clearly defined and have access to a public street

Pocket Park @Cardinal & Bluejay





Richwood Municipal Park



Bobby Ford Park

Larry Johnson Park



Freedom Park



Dorothy Torrence Park



Park comparisons



City of Rosenberg Parks

86



Cont'



Additions to the Ordinance

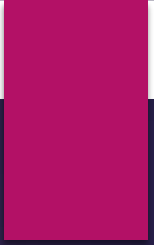
- ▶ Larger plat
- ▶ Park equipment
- ▶ Tree preservation

New adaptations

- ▶ Adapt City of Rosenberg Park Ordinance to include:
- ▶ 6.25 acres per 1,000 residents
- ▶ Paved frontage with curbs and gutters
- ▶ Sidewalk or trail inside the park
- ▶ Water, wastewater, and electrical services
- ▶ Lighting
- ▶ Restrooms
- ▶ Playscape, picnic table, grill, benches, drinking fountain

Tree Preservation

- ▶ No clear cutting
- ▶ All reasonable efforts made to preserve protected trees
- ▶ Tree removal permits required
- ▶ If removed, replacement trees are required



Questions?

ARTICLE IV. - PARK LAND, PUBLIC SITES AND OPEN SPACES

Sec. 4-116. - Areas for public use.

The subdivider shall give consideration to suitable sites for parks, playgrounds, schools, and other areas for public use so as to conform to with the recommendations of the city council and comprehensive master plan. Any provisions for schools, parks, and other public uses, shall be indicated on the preliminary plat.

Sec. 4-117. - Park land dedication.

- A. Purpose of land dedication requirements. This section is enacted in accordance with the home rule powers of the city, granted under the Texas Constitution, and the Statutes of the State of Texas, including, but not by way of limitation, Texas Local Government Code, Chapter 212, as amended. It is hereby declared by the city council that open space and recreational areas in the form of parks are necessary for the health, safety, and welfare of the public. It is further; declared by the city council that the only procedure to provide for such open space and recreational areas is by integrating such a requirement into the procedure for the planning and development of property or subdivisions in the city limits or extraterritorial jurisdiction of the city. All single-family and multiple-family residential subdivisions, therefore, shall be required to comply with this section.

The primary purpose of the parkland requirements is to ensure that the need for parkland that arises from new development is satisfied by the development, so that those who generate the need for park areas and recreation facilities contribute their proportionate share. Accordingly, when new development occurs, a reasonable contribution is to be made for open space for those who live in the new development so that they may engage in active and passive recreational activities within or near the new development. In some instances, the need for parks resulting from new development may be addressed most effectively through the development and acquisition of community or regional parks, or the improvement or expansion of an existing park, serving several neighborhoods.

It shall be required that a developer of any residential subdivision set aside and convey to the public sufficient and suitable lands for the purpose of parkland, or contribute cash in lieu of land conveyance, or a combination thereof, as determined by the planning commission.

The requirements for the conveyance of parkland established by this section are based in part on the goals and recommendations, needs and standards set forth in the parks and recreation master plan, as amended from time to time, and adopted by the city council. The master plan describes the needs prioritization and implementation plan, standards for parks and recreation units, as well as goals and objectives.

- B. Application. This section applies to all property within the city limits and extraterritorial jurisdiction of the city. This section also applies to subdivision

applications submitted after the effective date of this section, for which plat approval is sought under Articles I and II of this Code, as may be amended from time to time.

C. Exemptions. This section shall not apply and have no effect on the following:

1. Any subdivision that a final plat application has been filed prior to the passage of this section.
2. A division of land into parts greater than five acres, where each part has access and no public improvement is being dedicated, pursuant to Texas Local Government Code, Section 212.004, Plat Required, Subchapter A, Regulation of Subdivisions.
3. Alterations or expansion of an existing residential unit or building of multiple units where no additional residential units are created and where the use is not changed.
4. The construction of accessory buildings or structures.
5. The installation of a replacement HUD-Code manufactured home.
6. The replacement of a destroyed or partially destroyed residential unit or building of multiple units with a new building of the same size and use.

Any claim of exemption shall be made no later than the time of application for preliminary plat approval. Any claim not so made shall be deemed waived.

- D. Park zones. Park zones established by the city council, after recommendation from the parks board, and shown on the parks and recreation system plan, which is included in the adopted Rosenberg Parks and Recreation Master Plan, shall be prima facie proof that any park located therein is within such a convenient distance from any residence located therein. The primary costs of neighborhood and community parks should be borne by the ultimate residential property owners who, by reason of the proximity of their property to such parks, shall be the primary beneficiaries of such facilities.
- E. Therefore, the following requirements are established to effect the purposes stated above and shall apply to any land to be used for residential purposes.
- F. Parkland dedication, fee in-lieu, and public or private development. Dedication of land suitable for parkland and recreation purposes or a contribution of cash in lieu of parkland shall be required for a subdivider who proposes to plat land under the city's subdivision regulations, as may be amended from time to time.

Subsequent change. If the actual number of completed dwelling units exceeds the figure upon which the original dedication or cash contribution was completed, such additional dedication or cash contribution shall be required, and shall be made by

payment of cash in lieu of land, or by conveyance of an equivalent land area. All new lots within a replat or addition to an existing subdivision shall comply with the parkland dedication or cash contribution requirements as outlined in this subsection, as specified below.

Methods of dedication, contribution, or development:

1. Parkland dedication. Whenever a final plat is filed of record with the County Clerk of Fort Bend County for residential development in accordance with the platting regulations of the City, such plat shall contain a clear fee simple dedication of an area of land to the City for park purposes.
 - i. On-site conveyance of parkland. The amount of land required to be dedicated for parkland will be calculated at a rate of six and one-quarter acres of parkland per 1,000 residents, or an equivalent ratio thereof. The following formula shall be used to determine the amount of parkland to be dedicated:

$$\frac{6.25 \times (\text{No Units}) \times (\text{Persons/Unit})}{1,000} = \text{Acres to be dedicated}$$

The number of persons per unit is based on an average household size of 3.00 persons per household.¹ This ratio shall be reviewed and adjusted from time to time, as necessary.

¹ Source: U.S. Census Bureau.

- (a) Land plan. Parkland to be conveyed or privately owned shall be designated on the land plan with its general location and acreage denoted.
- (b) Preliminary and final plats. Parkland to be conveyed shall be designated as a reserve on both the preliminary and final plats as "Parkland Dedicated to the City of Rosenberg" with the perimeter dimensions and acreage denoted. A note referencing the dedication shall be placed on the final plat. Parkland to be privately owned shall be designated as a private park reserve and so noted on both the preliminary and final plat.
- (c) Deed required. Prior to recording the final plat, the subdivider shall deliver to the city a deed, in a form approved by the city attorney, conveying parkland shown on the final plat as approved by the planning commission. The parkland deeded to the city shall not be subject to reservations of record, encumbrances or easements that will interfere with the use of the land for park purposes. The deed delivered to the city shall be recorded in conjunction with the recordation of the final plat.

- ii. Off-site conveyance of parkland. Upon affirmative recommendation from the parks board and planning commission and approval of the city council, the city may accept parkland that is not part of a subdivision in order to meet the parkland requirement, subject to the following:
 - (a) The site proposed to meet the parkland requirement is within the same park zone as that ordinarily required within the subdivision; and
 - (b) The site meets the park development standards of this section, as described in (iii) below; and,
 - (c) The site exceeds that required by the subdivision or addition, as specified in (1)(i) above by 20 percent, and
 - (d) A deed shall be required in accordance with the provisions of (1)(i)(c) above.
 - (e) No park less than ten acres in size shall be conveyed to the city.
- iii. Park improvements required. Parkland conveyed to the city shall be improved as required by this paragraph. The subdivider shall indicate the proposed parkland improvement(s), which shall be constructed in accordance with the site plan, as required in (i) below. Such improvements shall be completed by the subdivider within the time period specified for construction of public improvements in (i) below. An improved park shall, at a minimum, include the following:
 - (a) Paved frontage with curbs and gutters for all required street frontages abutting the outside perimeter of the parkland;
 - (b) A sidewalk or trail installed in the park, and/or sidewalk installed along all street frontage of the park with the location approved according to the approved site plan;
 - (c) Water, wastewater, electrical services, and all other utilities provided to the remainder of the subdivision shall be provided to the park as part of standard subdivision improvements;
 - (d) Lighting along those portions of the required street frontage(s) as well as ample overhead and/or bollard lighting within and throughout the park to provide for a safe and secure environment; and,
 - (e) The grading of site and installation of grass with irrigation.
 - (f) Permanently constructed restroom facilities built to city standards and the requirements of the American's with Disabilities Act (ADA). Restroom facilities are required for parks that are three acres or larger in size. Developments for which the cumulative required park acreage is

less than three acres in size shall pay a fee equal to 60 percent of the development fee required under subsection (2)(ii) below;

- (g) One playscape structure and edged fall surface area with a minimum capacity of 15 children, per industry standards;
- (h) Covered picnic table, grill, and trash container at a rate of one per acre, or portion thereof;
- (i) Drinking fountain at a rate of 0.25 per acre, but no less than one per park; and,
- (j) Park benches at a rate of two per acre, but no less than two per park.

All park areas and playground equipment shall be in accordance with the U.S. Consumer Products Safety Commission, Publication 325, as currently amended.

2. Cash in lieu of parkland. The city requires a dedication of land to satisfy at least a portion of the requirements of this section. The amount of parkland that must be dedicated shall equal at least 50 percent of the parkland dedication requirements, provided that the area of such amount equals at least 5,000 square feet. The city may, at its option, require a parkland fee to satisfy the remaining amount of parkland conveyance required, under the following circumstances:
 - i. When less than five acres is required to be conveyed;
 - ii. Where the proposed parkland does not meet the standards set forth in (G) below;
 - iii. When a replat or amending plat within the city limits is submitted with increased density; or,
 - iv. The city determines that sufficient park area is already in the public domain in the zone of the proposed development, or the potential for that area would be better served by expanding or improving an existing park or constructing a larger community or regional park suitable for several neighborhoods.

In-lieu fee amount. Where the payment of a fee-in-lieu of parkland dedication is required or acceptable to the city council as provided for in this section, such fee shall be in an amount of \$950.00 per residential dwelling unit.

Development fee. In addition to the fee in-lieu of land dedication, there shall also be a fee in the amount of \$750.00 per residential dwelling unit, which is equivalent to the amount of required improvements as specified in (F)(1)(iii) above.

Timing of payment. Such payment in lieu of land shall be made at or prior to the time of filing the final plat for record in the county deed records at the courthouse.

Use of cash contribution. Cash payments may be used only for acquisition or improvement of a neighborhood park located within the same park zone as the development. However, it is hereby provided that all fees may be applied to any type of park site if all requisite criteria for the other types of park facilities have been met, as determined by the city. Fees paid in lieu of land for neighborhood parks may be utilized for a community or regional park if such use satisfies the purposes of land dedication as provided for herein, as determined by the city.

Special fund; right to refund:

- i. There is hereby established a special fund for the deposit of all sums paid in lieu of parkland dedication under this section, which fund shall be known as the "Parkland Dedication Fund." Funds shall only be released from the parkland dedication fund upon city council approval of a plan to utilize the funds to build or enhance a park within the park zone from which the funds originated.
 - ii. The city shall account for all sums paid in lieu of land dedication under this section with reference to the individual plats involved. Any funds paid in lieu of land must be expended by the city within ten years after the filing of the final plat, or the filing of the final plat of each phase or section of the contributing subdivision, if a phased development. Such funds shall be spent on a first in, first out basis for each area. If not so expended, the owner(s) of the property on the last day of such period shall be entitled to a pro rata refund of such sum, computed on a square footage of area basis. The owner(s) of such property must request such refund within one year of entitlement, in writing, or such right shall be barred.
3. Private parkland credit. Where park areas and recreational facilities are to be provided in a proposed subdivision, and where such areas and facilities are to be privately owned and maintained by the future residents of the subdivision, these areas and facilities may satisfy the requirement of parkland dedication if the following standards are met:
 - i. The private ownership and maintenance of such areas and facilities are adequately provided for by recorded written agreement, conveyance, or restrictions.
 - ii. The use of such areas and facilities are restricted for park and recreational purposes by a recorded covenant, which runs with the land in favor of the future owners of property and which cannot be defeated or eliminated without the consent of the city council.
 - iii. Such areas and facilities for which credit is given shall include improvements for the basic needs of a local park. These improvements

must be equivalent to that required in (F)(1)(iii) above to ensure that new neighborhood parks are provided with minimum standard amenities. These improvements shall be required before the final acceptance of the subdivision by the city council after recommendation from the planning commission.

- iv. All park areas and playground equipment shall be in accordance with the U.S. Consumer Products Safety Commission, Publication 325, as currently amended.
- v. Dedicated parkland must be established with grass by the developer. This grass and an irrigation system must be installed and approved by the city building official or designee. The homeowners' association is responsible for the irrigation and maintenance of the property.

Required documentation. In order to receive the private parkland credit, the subdivider shall provide documents to the city at the time of final plat filing sufficient to establish that the requirements of (iii) above have been satisfactorily met. In the event that the subdivider proposes to construct the improvements at a later date, as in a phased development, the city shall require that the subdivider obtain a surety bond, performance bond, or other form of guarantee that the recreational amenities will be installed concurrent with the build-out of the subdivision, and in no case greater than two years. The city planner and parks director shall evaluate and approve the documentation submitted prior to any credit being given. In cases where the equivalency of the improvements is disputed, the required level of improvements shall be as finally determined by the city council.

Partial fee required. Subdividers who propose to provide private "resident only" parkland shall pay to the city an amount equal to ten percent the amount of the mandatory dedication determined in accordance with (F)(2) above for deposit in the city's parkland dedication fund for purposes of defraying the financial burden private subdivisions impose on public parks elsewhere in Rosenberg. The value of the dedication provided under this section shall be calculated as specified in (F)(2) above.

Dual park and easement, stormwater drainage facility, or nature reserve. Land that is encumbered by easements, detention areas, lake and drainage channel borders, or other similar characteristics will qualify for private neighborhood parkland in accordance with the following calculation. Twenty-five percent of encumbered private parkland will qualify for private neighborhood parks (0.25:1 ratio), up to 50 percent credit. Additional conditions apply to encumbered parkland, including:

- i. Detention areas shall have (i) side slopes of a 5:1 ratio unless otherwise approved by the city, (ii) gravity flow or a pumping system designed to remove all algae, (iii) a bottom with a minimum area of 50 feet by 100 feet

in dimension unless otherwise approved by the city, and (iv) field areas with a level, domed design suitable for field sports. Plans with proposed amenities must be approved by the city council, after recommendation from the planning commission. Plans with proposed amenities must be submitted with the preliminary plat in order to receive credit for detention areas.

- ii. Drainage ditches and lake borders shall have (i) side slopes of a 5:1 ratio unless otherwise approved by the city council, (ii) hike/bike all-weather paths, landscaping and sodding installed according to the construction standards of the city, (iii) an average minimum width of 30 feet and a minimum width of 20 feet beyond top of bank, and (iv) drainage ditches and lake borders with meandering, natural contour appearances.
 - iii. Ten percent of lakes and nature reserves or land, which is generally undeveloped and unsuitable for organized recreational activities without substantial development effort, but which provides desirable aesthetic qualities, such as wetlands and other wooded areas, will qualify for private neighborhood parkland (0.10:1 ratio) up to 50 percent credit. Dry bottom detention ponds do not meet the definition of a lake or nature reserve.
4. City purchase of parkland. The city may from time to time decide to purchase land in or near the area of actual or potential development for a community park to serve such actual or potential development. If the city purchases parkland in a park zone, sufficient in size to entirely meet the needs of that zone, subsequent parkland dedications for that park zone shall be in cash. Such cash contribution shall be in the amount as specified in (F)(2) above, which shall go toward reimbursement of the city for its costs to acquire and develop the land as a park.

G. Park development standards. Parkland conveyed to the city as provided in this section shall meet each of the standards set forth below:

1. The parkland shall have frontage on a street equal to or greater than the square root of the total square footage of park area to be conveyed.
2. Unless otherwise approved by the city planner and parks director, parkland that is adjacent to a designated trail shall be designed and located within a subdivision or addition to allow for an extension or connection of a public park or public recreation facility within an abutting subdivision.
3. A minimum of 50 percent of the dedicated parkland within a subdivision or addition shall be outside of the 100-year floodplain and shall have a size configuration and topography to be developable for active park purposes.
4. Parkland shall not be encumbered with existing or proposed public utility easements or drainage channels that would unduly restrict the development of the site for recreational purposes.

5. A proposed subdivision adjacent to a park or open space area shall not be designed to restrict reasonable access or visibility into the park. No lots shall have their rear yard abutting a public park unless public access is provided each 400 feet, or portion thereof.
 6. Street connections between residential neighborhoods shall be provided, wherever practicable, to provide reasonable access to parks and open space areas to all residents within reasonable proximity to such parks and open space areas. Proposed access and public availability of parkland, both physical and visual, shall be recommended by the planning commission and approved by the city council.
 7. In any instance where acreage is dedicated to the city or a homeowners' association as a park or greenway under this section, the dedicating party shall also dedicate a cleared access of at least 20 feet in width from a publicly dedicated street to the park or greenway. The city may waive this requirement if it determined that public street access is sufficient to meet the intent of this requirement.
 8. Areas within a school site may be utilized to partially meet the parkland dedication requirements upon approval of the planning commission and approval of the city council, as well as the school district board. Areas in a school site may receive a credit toward the required land dedication subject to approval by the planning commission and final approval by the city council. Such credit shall be on a case-by-case basis and subject to standards as may be determined and considered necessary and appropriate by the city.
 9. The location of dedicated parkland may be required at the edge of a subdivision so that additional land may be added at such time as adjacent land is subdivided or acquired for public use. Otherwise, a centralized location is preferred.
 10. Any residential street built adjacent to a park shall be constructed to collector width to ensure access and prevent traffic congestion.
 11. Sites should have and retain existing trees or other scenic elements.
 12. Where a non-residential use must directly abut a park, the use must be separated by a screening wall or fence and landscaping. Access points to the park from the non-residential use may be allowed by the planning commission if a public benefit is established.
- H. Parks and recreation master plan considerations. The parks and recreation master plan is intended to provide the city with a guide upon which to base future decisions. Because of the need to consider specific characteristics in the site selection process, the park locations indicated in the plan are general. The actual locations, sizes, and number of parks will be determined when development occurs. The plan will also be used to locate desirable park sites before

development occurs, and those sites may be purchased by the city or received as donations.

Park zones are established in the parks and recreation system plan of the adopted Rosenberg Parks and Recreation Master Plan. These zones are configured to indicate the service areas for community parks. Neighborhood parks shall have a minimum separation of one-half mile from the boundaries of other neighborhood or community parks and shall, to the extent practicable, be distributed evenly across the designated park zones. The appropriate location and spacing of neighborhood parks shall be determined by the planning commission through the subdivision development process. Zone boundaries are established that follow, to the extent practicable, key topographic features such as major thoroughfares, streams, and city limit and extraterritorial jurisdiction (ETJ) lines.

- I. Site plan submission and approval. A site plan must be submitted to the city planner and parks director for review, which shall be approved by the planning commission prior to final plat submittal or upon application of a building permit, as applicable. Such site plan shall include the following:
 1. North arrow and scale.
 2. Vicinity map indicating the general location of the site and its relationship with adjacent and nearby streets, watercourses and similar features in all directions from the site to a distance of 200 feet.
 3. Existing and finished grades or contours at one foot intervals.
 4. Identification of any areas on the site or within 200 feet that is within the 100-year floodplain.
 5. Sufficient dimensions to indicate relationship between buildings, property lines, parking areas, fields and courts, playground areas, and other elements of the plan.
 6. Proposed location of buildings and other structures, fields and courts, playground areas, parking areas, drives, screening, drainage patterns, public streets and any existing easements.
 7. Location, massing and pattern of existing vegetation and the general extent and character of proposed landscaping and tree preservation.
 8. Existing streams, drainage channels, and other bodies of water.
 9. Focal points and site amenities.
 10. Existing structures on the site and within 100 feet of the site.

11. Street and traffic patterns affecting the site including the location of traffic control devices.
12. Pedestrian and vehicular circulation patterns and improvements.
13. Surrounding uses, activities and influences of the site and adjacent properties within 200 feet, including:
 - i. Any public streets.
 - ii. Any drives that exist or which are proposed to the degree that they appear on plans on file with the city.
 - iii. Any buildings that exist or are proposed to the degree that their location and size are shown on plans on file with the city. One- and two-family residences may be shown in approximate location and general size and shape.
 - iv. The location, size, cross-section and calculation of any drainage structures, such as culverts, paved or earthen ditches or storm sewers and inlets.
14. Typical building elevations depicting the style, size and exterior construction materials of the buildings proposed. Where several building types are proposed on the plan a separate sketch shall be prepared for each type.
15. The boundary lines of the area included in the site plan, including bearings, dimensions and reference to a point on a recorded plat.
16. Proposed utility connection layouts for water, sewer and electricity.
17. Name and address of the land owner, applicant, architect, landscape architect, planner, engineer, surveyor, or other person involved in the preparation of the plan.
18. Date of preparation of the site plan.
19. Signature block for appropriate city officials.

Within 12 months from the date of site plan submission, the subdivider or landowner shall submit detailed plans and specifications for review and approval, which shall be in substantial compliance with the site plan. The construction of all improvements shall be complete within 12 months from the date of approval of the plans and specifications.

Completion and acceptance. Park development will be considered complete and a certificate of completion will be issued after the following requirements are met:

1. Improvements have been constructed in accordance with the approved plans.

2. All parkland upon which the improvements have been constructed have been dedicated as required by this section.
3. All manufacturer warranties have been provided for any equipment.

Upon issuance of a certificate of completion, subdivider or landowner warrants the improvements for a period of one year. The subdivider and/or landowner shall be liable for any costs required to complete park development if:

1. Subdivider fails to complete the improvements in accordance with the approved plans.
 2. Subdivider fails to complete any warranty work.
- J. Consideration and approval. Unless provided otherwise in this section, an action by the city shall be by the city council, after consideration of the recommendations of the planning commission and, as applicable, the parks board.

Review of dedication requirements. The city shall review the fees set forth in this section each year. The city shall take into account inflation as it affects land and park development costs as well as the city's targeted level of service for parkland per 1,000 population.

MEMORANDUM

To: The Honorable Steve Boykin, Mayor and Members of the Richwood City Council

From: Giani Cantu, City Secretary

Date: May 10, 2019

Subject: Zoning Ord Public Hearing

Zoning changes have to be presented in 2 Public Hearings (1 Planning and 1 Council) to allow residents the opportunity to provide input and hear the proposed changes. However, statute does allow for a joint public hearing with 2/3 vote of Council.

Council is already scheduled to have one Public Hearing on 5/28/19 and as Council currently serves as Planning Commission and City Council, staff is recommending the call for a joint public hearing on May 28, 2019.

ORDINANCE NUMBER 324-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS AMENDING APPENDIX B, ZONING ORDINANCE, IN ORDER TO DEFINE AND INCREASE THE ALLOWABLE LOT COVERAGE, DEFINE A SHADE TREE, CLARIFY THE REAR-YARD AND SIDE-YARD SETBACKS WITHIN RESIDENTIAL ZONING DISTRICTS, INCREASE THE REAR YARD SETBACK REQUIREMENTS FOR COMMERCIAL AND INDUSTRIAL DISTRICTS, ALLOW HOME OCCUPATIONS WITHIN RESIDENTIAL DISTRICTS WITHOUT A CONDITIONAL USE PERMIT WHEN LOCATED WITHIN THE RESIDENCE, AND TO INCREASE THE MINIMUM AND MAXIMUM FINES FOR VIOLATIONS OF THE ZONING ORDINANCE; FINDING THAT ALL PREREQUISITES OF THE LAW HAVE BEEN COMPLIED WITH AS NECESSARY; REPEALING ALL ORDINANCES TO THE EXTENT OF ANY CONFLICT HERewith; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City Council of Richwood wishes to clarify the zoning ordinance related to development regulations in residential, commercial, and industrial districts within the City; and

WHEREAS, the City Council of Richwood shall adopt the minimum and maximum fines violations of the Zoning Ordinance as permissible by the Local Government Code Sec. 54.001; and

WHEREAS, the City Council of Richwood wants to provide an option for an accessory dwelling unit (ADU) for owner occupied properties within single-family residential districts with large enough lots to adequately preserve the character of the neighborhood; and

WHEREAS, all prerequisites of the law have been complied to enable the City Council of the City of Richwood, Texas, to amend the Comprehensive Zoning Plan of said city as hereinafter set forth and all persons interested in such proposed amendments have been given a hearing before the Planning and Zoning Committee on the ____ day of ____, 2019, and by the City Council of the City of Richwood on the ____ day of ____, 2019 and the City Council has deemed the proposed Zoning Ordinance amendments are in the public interest;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, BRAZORIA COUNTY TEXAS:

Section 1. The Recitals set forth above are found to be true and correct and are adopted as the findings of fact of the City.

Section 2. Appendix B, Zoning Ordinance of the City of Richwood, Texas is amended to read as set out in Appendix A, attached hereto. All other portions of the Zoning Ordinance not specifically amended hereby remain in full force and effect.

Section 3. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 4. If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

Section 5. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

PASSED, APPROVED and ADOPTED this, the day of, 2019.

Steve Boykin, Mayor
City of Richwood, Texas

ATTEST:

Giani Cantu, City Secretary
City of Richwood, Texas

Appendix A

Appendix B – ZONING ORDINANCE

...

Sec. 3. - Definitions.

...

Accessory building or use: A subordinate building or use which is located on the same lot on which the main building or use is situated and which is reasonably necessary and incidental to the conduct of the primary use of such building or main use.

Accessory building (temporary): A subordinate building located on the same lot on which the main building is situated that is not affixed to a permanent foundation (such as a concrete, slab, piers) and can readily be relocated if needed. An Accessory building (temporary) may extend into, on, and/or over platted easements, so long as they are not permanently affixed to the ground, other than by their own weight or temporary removable anchors. Any encroachment into a recorded easement requires the approval by the utility companies and/or easement owner.

...

Accessory Dwelling Unit: An Accessory Dwelling Unit (ADU) is an additional, self-contained housing unit that is secondary to the main residence. ADUs are some-times referred to as “Granny units” or “Mother-In-Law units.” The intent of ADU’s is to allow direct family members, parents, children, brothers, & sisters to stay long-term as guests on an owner-occupied property. A typical example of an ADU is a residence above a garage or an accessory building on the property designed for visiting guests or family.

Acreage: Any tract or parcel of land which has not been subdivided and platted in accordance with the laws of the State of Texas regulating subdivisions and the filing thereof and which is not included in the definition of the term "subdivision" as contained in Ordinance Number 193 of the City of Richwood, Texas [now Code [ch. 19](#)] which is the ordinance governing land subdivision regulations within the city.

...

Cluster house: Bungalow courts or premises of similar design intended for habitation by more than one family.

Conditional uses: The following uses of land or structures, or both, may be permitted within any "use district" subject to the provisions of this ordinance.

- [1.] Airport, land field or landing strip.
- [2.] Areas for the dumping or disposal of trash or garbage.
- [3.] Bus terminal, railroad passenger station or any other transportation facilities.
- [4.] Cemeteries, crematories or mausoleums.
- [5.] Churches and accessory buildings used for religious teaching.
- [6.] Extraction of gravel, sand or other raw materials.
- [7.] Golf courses, public or private.
- [8.] Home occupations located within an accessory building.

- [9.] Hospitals or sanitariums.
- [10.] Institutions for the care of the insane or feeble-minded.
- [11.] Municipal or privately owned recreation buildings or community centers.
- [12.] Nursery schools, day nurseries, and child care centers, provided there is a minimum of 80 square feet of outdoor play area for each child to be cared for, and that the play area is fenced and screened with planting from any adjoining lot in any "R" district.
- [13.] Parking area, public.
- [14.] Police stations, fire stations or places for storage of municipally owned equipment.
- [15.] Public administration buildings, auditoriums, gymnasiums or any other publicly-owned structures.
- [16.] Public or private parks or playgrounds.
- [17.] Public utility facilities, i.e., filtration plant or pumping stations, heat or power plants, transformer stations and other similar facilities.
- [18.] Radio and television antenna towers, commercial.
- [19.] Railroad right-of-way.
- [20.] Schools, public or private.
- [21.] Telephone exchanges.
- [22.] Trailer courts or mobile home parks.

Condominiums: A single structure which contains three or more residences having common walls between them whether adjacent vertically or horizontally or both vertically or horizontally whether each residence be owned by individual owners or several units owned by a group with no individually owned yard space.

...

Guesthouse: A structure for [human] habitation, containing one or more rooms with bath and toilet facilities, but not including a kitchen or facilities which would provide a complete housekeeping unit.

Home occupation. A home occupation is the use of an accessory structure on a lot zoned for residential use, which is for commercial purposes and clearly secondary to the use of the structure as a residential dwelling. A home occupation must comply with the requirements of [Section 5\(17\)](#) of the City of Richwood Code of Ordinances and any and all Texas occupational licensing laws.

Hospitals or sanitariums: An institution open to the public, in which sick patients or injured persons are given medical or surgical care; or for the care of contagious diseases or incurable patients.

...

Lot: A parcel of land occupied or suitable for occupancy by one main building or use, with accessory buildings, including the open spaces required by this ordinance, and having its principal frontage upon a public street or highway.

Lot Coverage: the amount of lot area covered by all structures measured by the footprint of the foundation(s) or slab(s).

Lot depth: The horizontal distance between the front and rear lot lines measured in the mean direction on the side lot lines.

...

Signs, outdoor advertising: Any card, cloth, paper, metal, painted, glass, wooden, plaster, stone or other sign of any kind or character whatsoever, placed for outdoor advertising purposes on the ground or on any tree, wall, bush, rock, post, fence, building, structure or anything whatsoever. The term "placed" as used in the definition of "outdoor advertising sign" and "outdoor advertising structure" shall include erecting, constructing, posting, painting, printing, tacking, nailing, glueing, sticking, carving or other fastening, affixing or making visible in any manner whatsoever.

Shade tree: a shade tree is any tree grown specifically for its shade. This term applies to large trees with spreading canopies. Examples of Texas native shade trees are Swamp Chestnut Oak, Live Oak, Willow Oak, Loblolly Pine, Bald Cypress, Sweetgum, American Elm, White (Upland) Ash, Green (Swamp) Ash, Drummond Red Maple, and Pecan.

Story: That portion of a building included between the surface of any floor and the surface of the floor next above it, or if there be no floor above it, then the space between the floor and the ceiling next above it. Any portion of a story exceeding 14 feet in height shall be considered as an additional story for each 14 feet or fraction thereof.

...

Sec. 4. - [Districts.]

...

[b.] Each zoning classification has specific purposes and descriptions, permitted uses, maximum percentage of lot specifications to be used for building, minimum floor area or living space square foot requirements, maximum building height requirements, minimum lot area requirements, minimum lot frontage requirements, minimum depth requirements, minimum building set-back requirements, permitted accessory uses, accessory building limitations and conditional uses.

1. *R-1, single-family residence zone.* The purpose and description for single-family residence is for individual home sites. The permitted uses are single-family dwellings, and any conditional uses allowed by this ordinance. Garage apartments are not allowed in this district, unless as permitted by the provisions of an Accessory Dwelling Unit.

[a.] The maximum ~~percentage of the lot used for building will be~~ lot coverage must not exceed 40~~35~~ percent of the lot.

[b.] The minimum floor area, or living space in square feet will be 1,000 square feet.

[c.] The maximum building height will be 2½ stories or 35 feet.

[d.] The minimum lot size is as follows:

[1.] Front, 70 feet.

[2.] Depth, 120 feet.

[3.] Area, 8,400 square feet.

[e.] The minimum building setbacks are as follows:

[1.] Front, 25 feet.

[2.] Side, 7½ feet.

[3.] Rear, 20 ~~percent of the lot depth~~ feet.

- [4.] Side street, 15 feet.
- [f.] The permitted accessory uses are for private garages, storage sheds. No structure is permitted for any business enterprise.
- [g.] The accessory building requirements in a R-1 zone are as follows:
 - [1.] Maximum height, 25 feet.
 - [2.] Minimum setbacks from the property line are as follows for permanent structures:
 - [i.] Front, to the front of the house.
 - [ii.] Side, ~~7½~~ 5 feet.
 - [iii.] Back, ~~7½~~ 5 feet.
 - [iv.] Side Street, 15 feet.
 - [3.] Minimum setbacks from the property line are as follows for non-permanent structures (Accessory building (temporary))*:
 - [i.] Front, ~~60 feet~~ To the front of the house.
 - [ii.] Side, ~~0 five~~ feet
 - [iii.] Back, ~~0 five~~ feet
 - [iv.] Side Street, 15 feet.

* Any encroachment into an easement requires approval from utility companies and/or easement owner.
- [h.] The map color code for R-1 single-family residence zone is white.
- [i.] Conditional uses: Home occupations within an accessory structure (except for a garage typically associated with a single-family residence), homes for the aged, recreation buildings/community centers, nursery schools/day care (12 or less), parks, playgrounds, play fields, stadiums.

...

2. *R-1A, single-family residence zone—Zero lot lines.* The purpose and description for single-family residence is for individual home sites. The permitted uses are single-family dwellings and any conditional uses allowed by this ordinance. Garage apartments are not allowed in this district.
 - [a.] The maximum lot coverage must not exceed percentage of the lot used for building will be 45 50 percent of the lot.
 - [b.] The minimum floor area, or living space in square feet will be 1,000 square feet.
 - [c.] The maximum building height will be 2½ stories or 35 feet.
 - [d.] The minimum lot size is as follows:
 - [1.] Front, 55 feet.
 - [2.] Depth, 100 feet.
 - [3.] Area, 5,500 square feet.
 - [e.] The minimum building setbacks are as follows:
 - [1.] Front, 15 feet.
 - [2.] Side, five feet total for both sides.
 - [3.] Rear, 15 ~~percent of the lot depth feet.~~
 - [4.] Side street, 15 feet.
 - [f.] The permitted accessory uses are for private garages, storage sheds. No structure is permitted for any business enterprise.
 - [g.] The accessory building requirements in a R-1A zone for permanent and non-permanent structures are as follows:
 - [1.] Maximum height, 25 feet.
 - [2.] Minimum setbacks for permanent structures are as follows:
 - [i.] Front, to front of the house.
 - [ii.] Side, five feet.
 - [iii.] Back, five feet.
 - [iv.] Side Street, 15 feet.

[3.] Minimum setbacks from the property line are as follows for non-permanent structures ((Accessory building (temporary)))*:

[i.] Front, ~~60 feet~~ to the front of the house.

[ii.] Side, 0 feet.

[iii.] Back, 0 feet.

[iv.] Side Street, 15 feet.

* Any encroachment into an easement requires approval from utility companies and/or easement owner.

[h.] The map color code for R-1A single-family residence zone is grey.

[i.] Conditional uses: Home occupations within an accessory structure (except for a garage typically associated with a single-family residence), and recreation buildings/community centers.

...

2.5 *R-1B, single-family attached residence zone (townhomes).* The SFA, single-family attached residential, district is intended to promote stable, quality, attached-occupancy residential development on individual lots at higher residential densities. Individual ownership of each lot and dwelling unit is required. This district may be included within certain areas of neighborhoods or, when in accordance with the intent of the comprehensive plan, may provide a "buffer" or transition district between lower density residential areas and multi-family or non-residential areas or major thoroughfares. Garage apartments are not allowed in this district.

[a.] Each SFA lot shall contain a private yard with not less than 400 square feet of area (i.e., a back yard or large side yard). Private yards may include a patio cover, gazebo or other similar non-enclosed structure which does not cover more than 25 percent of the area of private yard, and they may include a swimming pool, swing set, play fort, or other private leisure amenity.

[b.] The minimum floor area, or living space in square feet will be 1,000 square feet.

[c.] The maximum building height will be 2½ stories or 35 feet.

[d.] The maximum lot coverage must not exceed 50 percent of the lot.

[e.] Density: There shall be no more than 10 dwelling units per acre.

[f.] The minimum lot size is as follows:

[1.] Front, 25 feet.

[2.] Depth, 100 feet.

[3.] Area, 2,500 square feet.

[g.] The minimum setbacks are as follows:

[1.] Front, ~~25~~ A minimum of 18 feet staggered in at least four-foot increments so that no more than two units have the same front setback in a row.

[2.] a. Side, 7½ feet. From a side property line when adjacent to open space lots or amenity center lots.

b. 15 feet from a side property line when adjacent to detached residential dwelling unit.

c. 20 feet from a side property line when adjacent to a dedicated street.

d. 0 feet from side property line to an attached residential unit.

[3.] Rear, 20 ~~percent of the lot depth~~ feet.

[4.] Homes with side entry garages where lot frontage is only to one street not a corner lot) shall have a minimum of 25 feet from the door face of the garage to the side property line for maneuvering. The minimum setback from any garage door to street or alley right-of-way line shall ~~also be 18~~ also be 18 ~~25~~ feet or the same as the staggered front yard setback for the dwelling.

[h.] The permitted accessory uses are for private garages, storage sheds. No structure is permitted for any business enterprise. Carports are not allowed.

[1.] Community owned or multiple ownership areas: Common open space, community centers, access gates, entrance guard facilities, recreational buildings and facilities are permitted uses provided they are incidental to the above described residential uses, are approved on a final plat and meet the following conditions:

[i.] In accordance with the subdivision ordinance a homeowners association (HOA) shall be established to maintain open space, recreational areas, and other commonly owned facilities.

The developer is responsible for drafting the HOA documents pertaining to the HOA's responsibilities to maintain these areas.

[i.] The accessory building requirements in a R-1B Zone are as follows:

[1.] Maximum height, 25 feet.

[2.] lots Minimum setbacks from the property line are as follows for permanent structures:

[i.] Front, ~~60 feet to front of house.~~

[ii.] Side, ~~7-1/2~~ 5 feet

[iii.] Back, ~~7-1/2~~ 5 feet

[iv.] Side Street, 20 feet

[3.] Minimum setbacks from the property line are as follows for non-permanent structures ((Accessory building (temporary))*):

[i.] Front, ~~60 feet to front of house~~

[ii.] Side, ~~five~~ 0 feet

[iii.] Back, ~~five~~ 0 feet

[iv.] Side Street, 20 feet

*Any encroachment into an easement requires approval from utility companies and/or easement owner.

[j.] All utilities shall be provided separately to each lot within an SFA district so that each unit is individually metered.

[k.] The elimination of a garage space by enclosing the garage with a stationary building wall shall be prohibited.

[l.] Electrical fencing and barbed wire is prohibited as perimeter fencing.

[m.] Open storage is prohibited (except for materials for the resident's personal use or consumption such as firewood, garden materials, etc., which may only be stored in the side or rear yards and which shall be screened from view of public streets and neighboring properties.

[n.] The map color code for R-1B single-family residence zone is pink.

[o.] Conditional uses: Home occupations within an accessory structure (except for a garage typically associated with a single-family residence), recreation buildings/community centers, parks, playgrounds, play fields.

3. *R-2, two-family residence zone.* The purpose and description for the R-2 zone is for duplexes. The permitted uses are the same as for R-1, single-family residence zone except with the additional use of duplex housing structures. Garage apartments are not allowed in this district.

[a.] The maximum ~~lot coverage percent of the lot used for building will be~~ must not exceed ~~55~~ 9 percent of the lot.

[b.] The minimum floor area, or living space, in square feet will be 720 square feet for each living unit.

[c.] The maximum building height will be 2½ stories or 35 feet.

[d.] The minimum lot size is as follows:

[1.] Front, 75 feet.

[2.] Depth, 120 feet.

[3.] Area, 8,400 square feet.

- [e.] The minimum building setbacks are as follows:
 - [1.] Front, 25 feet.
 - [2.] Side, 7 ½ feet
 - [3.] Rear, 20 ~~percent of the lot depth~~feet.
 - [4.] Side street, 15 feet.
- [f.] The permitted accessory uses in the R-2 two-family residence zone are the same as the R-1 zone, except that no garage apartments are allowed.
 - [1.] Maximum height, 25 feet.
 - [2.] Minimum setbacks from the property line are as follows for permanent structures:
 - [i.] Front, ~~60 feet to front of house.~~
 - [ii.] Side, ~~7½~~5 feet.
 - [iii.] Back, ~~7½~~5 feet.
 - [iv.] Side Street, 15 feet.
 - [3.] Minimum setbacks from the property line are as follows for non-permanent structures ((Accessory building (temporary))*):
 - [i.] Front, ~~60 feet to front of house.~~
 - [ii.] Side, ~~0five~~ feet.
 - [iii.] Back, ~~0five~~ feet.
 - [iv.] Side Street, 15 feet.

* Any encroachment into an easement requires approval from utility companies and/or easement owner.
- [g.] The map color code for the R-2 zone is orange.
- [h.] Conditional uses: Recreation buildings/community centers and home occupations within an accessory structure (except for a garage typically associated with a single-family residence).

...

4. *R-3, multifamily residence zone.* The purpose and description of the R-3 zone is for three-family or more dwelling sites, apartments, bungalow courts, or condominiums. Garage apartments are not allowed in this district.
 - [a.] The permitted uses are the same as for the R-2, and additionally apartment houses, bungalow courts, condominiums, townhouses, cluster houses, fraternity and sorority houses are allowed.
 - [b.] The maximum lot coverage percent of the lot used for building will be 5~~50~~ percent of the lot.
 - [c.] The minimum floor area, or living space in square feet, will be 500 square feet for each living unit.
 - [d.] The maximum building height will be 3 stories or 50 feet.
 - [e.] The minimum lot size is as follows:
 - [1.] Front, 70 feet.
 - [2.] Depth, 120 feet.
 - [3.] Area, 8,400 square feet.
 - [f.] The minimum building setbacks are as follows:
 - [1.] Front, 25 feet.
 - [2.] Side, 7 ½ feet
 - [3.] Rear, 25~~0 percent of the lot depth~~feet.
 - [4.] Side street, 15 feet.
 - [g.] The permitted accessory uses are the same as for the R-2 zone.
 - [h.] The accessory building requirements are as follows:
 - [1.] Maximum height, 14 feet.
 - [i.] The minimum accessory building setbacks are as follows:
 - [1.] Front, 60 feet.
 - [2.] Side, 7½ feet.

[3.] Back, ~~24~~5 feet.

[4.] Side street, 15 feet

[j.] The map color code for the R-3 zone is green.

[k.] Conditional uses: Recreation buildings/community centers, home occupation within an accessory structure (except for a garage typically associated with a single-family residence), and fraternity/sorority houses

...

5. *R-4, single-family rural residential zone.* The purpose and description for single-family rural residence is to provide for the development of primarily very low-density detached, single-family residences on lots not less than one acre. The permitted uses are single family dwellings, and any conditional uses allowed by this ordinance. Garage apartments are not allowed in this district, unless under the provisions of Sec 5(18) of the Zoning Ordinance.

[a.] The maximum lot coverage is percentage of the lot used for building will be 35~~40~~ percent of the lot.

[b.] The minimum floor area, or living space in square feet will be 1,500 square feet.

[c.] The maximum building height will be 2½ stories or 35 feet.

[d.] The ~~minimum~~ lot size requirements are as follows:

[1.] Front, minimum of 150 feet.

[2.] Depth, minimum of 200 feet.

[3.] Area, one acre or 43,560 square feet.

[4.] Maximum lot size shall be 2.25 acres, or 98,010 square feet, for all lots platted after July, 1 2019.

[e.] The minimum building setbacks are as follows:

[1.] Front, 50 feet.

[2.] Side, ~~ten percent of the lot width, not to exceed~~ 25 feet.

[3.] Rear, 25 feet for the main building and any accessory building(s); ten feet from a main building to an accessory building.

[4.] Side street, 25 feet.

[f.] The permitted accessory uses are for private garages, storage sheds, barns. Detached servants quarters without garage shall be permitted. No such accessory building or quarters shall be used or occupied as a place of abode or dwelling by anyone other than a bona fide servant or farm worker actually and regularly employed by the land owner or occupant of the main building or is a guest or family member. The structure shall in any case not be rented, leased or sold and shall not be separately metered. No structure is permitted for any business enterprise, unless as approved through the requirements of a conditional use for a home occupation.

[g.] The accessory building requirements in a R-4 zone are as follows:

[1.] Maximum height, 25 feet.

[2.] The minimum building setbacks are as follows for permanent structures:

[i.] Front, to front of house~~60 feet.~~

[ii.] Side, ~~210~~5 feet.

[iii.] Back, ~~210~~5 feet

[iv.] Street side, 25 feet.

[3.] Minimum setbacks from the property line are as follows for non-permanent structures ((Accessory building (temporary)))*.

[i.] Front, front of the house.

[ii.] Side, 0 feet

[iii.] Back, 0 feet

[iv.] Corner side, 25 feet

* Any encroachment into an easement requires approval from utility companies and/or easement owner.

- [h.] The map color code for R-4 single-family residence zone is purple.
 - [i.] Conditional uses: Home occupations located within an accessory structure (except for a garage that is typically associated with a single-family residence), homes for the aged, nursery schools/day care, parks/playgrounds/playfield/stadium, schools.
6. ...*B-1, business zone*. The purpose and description of the business zone is for retail and service establishments used for daily public operation.
- [a.] The permitted uses are office buildings, studio retail shops, service shops, auto supply shops, banks, beauty shops, bakeries, billiard halls, cafeterias, dry cleaning establishments, carpet sales, theaters, restaurants, laundry establishments, motels, hotels, professional offices, studios, and grocery stores.
 - [b.] The maximum percent of the lot used for building will be 100 percent.
 - [c.] The minimum floor area, or living space in square feet is none.
 - [d.] The maximum building height will be 2½ stories or 35 feet.
 - [e.] The minimum lot size is as follows:
 - [1.] Front, none.
 - [2.] Depth, none.
 - [3.] Area in square feet, 3,000 square feet.
 - [f.] The minimum building setbacks are as follows:
 - [1.] Front, none.
 - [2.] Side, none
 - [3.] Rear, 1825 feet.
 - [4.] Side street, none.
 - [g.] The permitted accessory uses are storage sheds and garages.
 - [h.] No dwellings are permitted in the business zone.
 - [i.] The accessory building requirements are as follows:
 - [1.] Maximum height, 14 feet.
 - [j.] Minimum building setbacks are as follows:
 - [1.] Front, 60 feet.
 - [2.] Side, 7 ½ feet.
 - [3.] Back, 425 feet
- ...
7. *C-1, commercial*. The purpose and description of the C-1 commercial district is for warehousing and distribution, supply houses and other business supply operations.
- [a.] The permitted uses are the same as for the B-1 zone and additionally retail or wholesale use, lumber and brick yards, metals supply distribution, cabinet and sheet metal shops, drive-in eating places, groceries, day care centers, auto repair shops, membership clubs, nursing homes, supervised living facilities, homes for the aged, newspaper, banks and financial institutions, wholesale business, veterinary clinics, commercial laundries, beverage manufacturing, self-storage facilities or mini warehouses are allowed in the C-1 zone.
 - [b.] The maximum percent of the lot used for building is no limit.
 - [c.] The minimum floor area in living space in square feet is none.
 - [d.] The maximum building height is four stories or 60 feet.

- [e.] The minimum lot size is as follows:
 - [1.] Front, none.
 - [2.] Depth, none.
 - [3.] Area in square feet, 3,000 square feet.
- [f.] The minimum building setbacks requirements are as follows:
 - [1.] Front, none.
 - [2.] Side, none.
 - [3.] Rear, ~~18~~25 feet.
 - [4.] Side street, none.
- [g.] The permitted accessory uses are the same as for the B-1 business zone.
- [h.] The accessory building requirements are as follows:
 - [1.] Maximum height, 14 feet.
- [i.] Minimum building setbacks are as follows:
 - [1.] Front, 60 feet.
 - [2.] Side, 7 ½ feet.
 - [3.] Back, ~~12~~5 feet.

...

8. *C-2, commercial zone.* The purpose and description of the C-2 commercial zone is for high-rise buildings.
 - [a.] The permitted uses are for hotels, motels, office buildings and hospitals.
 - [b.] The maximum percent of the lot used for building is no limit.
 - [c.] The minimum floor area in living space in square feet is none.
 - [d.] The maximum building height is to be approved by the Richwood City Council.
 - [e.] The minimum lot size is as follows:
 - [1.] Front, 100 feet.
 - [2.] Depth, 100 feet.
 - [3.] Area in square feet, 10,000 square feet.
 - [f.] The minimum building setbacks are as follows:
 - [1.] For the rear and side parts of the property it is specified that the setbacks will be twice the height of the building if the building abuts a residential zone.
 - [g.] The permitted accessory uses are for doctor's offices, pharmacies, cafeterias, restaurants, gift shops and barber shops.
 - [1.] Any accessory buildings are to be approved by the Richwood City Council.

...

9. *M-1, industrial zone.* The purpose and description of the M-1 industrial zone is for manufacturing operations.
 - [a.] The permitted uses are the same as for the C-I commercial zone and additionally wrecking yards, cement plants, bulk concrete sales, meat and food processing, chemical manufacturing and metal fabrication shops.
 - [b.] The maximum percent of the lot used for building will be no limit.
 - [c.] The minimum floor area in living space in square feet is none.
 - [d.] The maximum building height is none.
 - [e.] The minimum lot size is as follows:
 - [1.] Front, none.
 - [2.] Depth, none.
 - [3.] Area in square feet, 10,000 square feet.

[f.] The minimum setback requirements are as follows:

- [1.] Front, none.
- [2.] Side, none.
- [3.] Rear, ~~18~~50 feet.
- [4.] Side street, none.

[g.] There are no restrictions as to the permitted accessory uses, except that no dwellings are allowed in the M-1 industrial zone.

[h.] The accessory building requirements are as follows:

- [1.] Maximum height, none.

[i.] Minimum setbacks are as follows:

- [1.] Front, none.
- [2.] Side, none.
- [3.] Back, ~~none~~50 feet.

...

Sec. 5. - General provisions.

...

18. Accessory Dwelling Units (ADU).

1. Accessory dwelling units may be installed on a single-family residential property within the R-1 and R-4 Zoning Districts under the following conditions;

- (a) Only one accessory dwelling unit shall only be allowed on owner occupied lots within the City.
- (b) The maximum size of an Accessory Dwelling Unit is 50% of the size of the single-family residence.
- (c) An additional parking space is required for any Accessory Dwelling Unit.
- (d) Accessory dwelling units must utilize similar exterior materials of the single-family residence on the property.
- (e) Accessory dwelling units may include an efficiency kitchen including a sink, cooking appliance, counter surface, and storage cabinets that meet the minimum building code standards. No Gas, or 220V circuits are permitted.
- (f) All of the requirements for accessory buildings within the zoning district must be satisfied.

...

Sec. 14. - Violations and penalties.

Any person, firm, corporation, association or any other entity who shall violate any of the provisions of this ordinance or who shall build, alter, or occupy any building in violation of any statement or plans submitted and approved hereunder shall be guilty of a misdemeanor and upon conviction thereof shall be fined in any sum of not more than \$~~2~~+000.00. Unless a violation presents an imminent risk to health and public safety, the City shall not assess any fines before first notifying the property owner of the violation by certified mail and giving the property owner 10 days to correct the violation.

Each day such violation shall be continued, or shall be allowed to continue to exist shall constitute a separate offense.

The owner or owners of any building or property or part thereof where anything in violation of this ordinance shall be placed or shall exist, and any architect, builder, contractor, agent, attorney, person, firm, corporation, association or other entity employed in connection therewith and who has assisted in the commission of such violation, shall be guilty of a separate offense, and upon conviction thereof, shall be fined in the sum of not more than \$~~5~~2000.00. Unless a violation presents an imminent risk to health and public safety, the City shall not assess any fines before first notifying the property owner of the violation by certified mail and giving the property owner 10 days to correct the violation.

In addition to the remedies provided herein, the public works director may, in case any building or structure is erected, constructed, reconstructed, altered, repaired, converted or maintained, or any building, structure or land is used in violation of this ordinance institute any appropriate action or proceedings to prevent such unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance or use to refrain, correct or abate such violation, to prevent the occupancy such building, structure or land or to prevent any illegal act, conduct or business or use in or about such premises.

MEMORANDUM

To: The Honorable Steve Boykin, Mayor and Members of the Richwood City Council

From: Clif Custer, Public Works Director

Date: May 10, 2019

Subject: Present and discuss changes to the Drought Contingency Plan

Staff is recommending changes to the Drought Contingency Plan to clarify the triggering criteria of initiating or terminating drought response stages. With the current language of the Drought Contingency Plan, no trigger regarding pressure is addressed.

Staff's intention with this amended language within the Drought Contingency Plan is to clarify that it may be enacted not only by drought or water shortage, but by TCEQ non-compliance issues as well.

As a result of proposed changes Staff would like to discuss with City Council:

1. Discuss proposed changes to the plan
2. Provide explanation of why language was changed, and how it may benefit utility customers
3. Council feedback on proposed changes
4. Approval of the amended language within the Drought Contingency Plan



Drought Contingency and Water Conservation Plan

REVISED ON NOVEMBER 12, 2018

ADOPTED ON JANUARY 10, 2011

Table of Contents

Declaration of policy, purpose, and intent.....	3
Public involvement.....	3
Authorization.....	3
Definitions	3
Triggering criteria for initiation and termination of drought response stages	5
Drought response stages	6
Enforcement.	9
Variances.	10
Severability.	11
Penalty.....	11

Declaration of policy, purpose, and intent.

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the city hereby adopts the following restrictions on the delivery and consumption of water, to be known as the drought contingency plan. Further to ensure the city's water is used efficiently in order to conserve as much water as possible, the city hereby adopts the water conservation plan as defined in section 21-282 of this plan.

Water uses regulated or prohibited under this drought contingency plan (the plan) are considered to be nonessential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in section 21-286 of this plan.

Public involvement.

Public Input. Opportunity for the public to provide input into the preparation of the plan was provided by the city by means of newspaper, and public notice postings.

Public Education. The city will periodically provide the public with information about the plan, including information about the conditions under which each stage of the plan is to initiate or terminate and the drought response measures to be implemented in each stage. This information will be provided by means of city newsletter, city webpage, social media and city notification system.

Coordination with regional water planning groups. The service area of the city is located within the Houston Regional Water Planning Group H and the city has provided a copy of this plan to the Houston Regional Water Planning Group H in Conroe, Texas.

Authorization.

The City Manager or his/her designee is hereby authorized and directed to implement the applicable provisions of this plan upon determination that such implementation is necessary to protect public health, safety and welfare. The City Manager, or his/her designee, shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this plan.

Definitions

For the purposes of this plan, the following definitions shall apply:

Aesthetic water use means water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use means water use which is integral to the operations of commercial and nonprofit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation means those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Distribution Capacity – ability of a Public Water System to deliver potable water to utility customers while maintaining compliance with TCEQ standards.

Domestic water use means water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address means street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use means the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use means water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Nonessential water use means water uses that are not essential or required for the protection of public, health, safety, and welfare including:

- (1) Irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this plan;
- (2) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (3) Use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (4) Use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (5) Flushing gutters or permitting water to run or accumulate in any gutter or street;
- (6) Use of water to fill, refill, or add to any indoor or outdoor swimming pools or jacuzzi-type pools;
- (7) Use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (8) Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (9) Use of water from hydrants for construction purposes or any other purposes other than fire fighting.

Odd number address means street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

SOC (Safe Operating Capacity – TCEQ (Texas Commission on Environmental Quality) compliance mandate for Public Water Systems that set minimum standards for water pressure, high service pump capacity, water producing capacity, storage capacity, and disinfection residual.

Water related recreation/amusement facility means a heavy user of water for a recreation or amusement facility. Examples of such facilities would include public or private golf course, private water related amusement park or like facility.

Triggering criteria for initiation and termination of drought response stages

The City Manager, or his/her designee, shall monitor water **pressure**, supply and/or demand conditions on a daily basis and shall determine when conditions warrant initiation or termination of each stage of the plan. Public notification of the initiation or termination of drought response stages shall be by means of newspaper, webpage, **social media or city notification system or any combination of a minimum of two notification methods**.

The triggering criteria described below are based on distribution system capacity, seventy-five (75) percent of the systems distribution capacity are defined as the safe operating capacity (SOC).

(1) ***Stage 1 - Mild water shortage conditions***

Requirements for initiation - customers shall be required to comply with the restrictions on certain nonessential water uses defined in Section 6 of this plan when **water pressure register below 35 psi at any point in the water distribution system during normal operating conditions for three (3) consecutive days, as measured by distribution pressure gauges**, total daily water demand equals or exceeds 75% of the SOC for three (3) consecutive days or or 85% of the system distribution capacity on a single day.
OR

The General Manager of the Brazosport Water Authority declares that a Mild Drought Condition is in effect for the entire water system.

Requirements for termination of Stage 1 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

(2) ***Stage 2 - Moderate water shortage conditions***

Requirements for initiation - customers shall be required to comply with the restrictions on certain nonessential water uses for stage 2 of this plan when **water pressure register below 35 psi at any point in the water distribution system during normal operating conditions for three (3) consecutive days, as measured by distribution pressure gauges**, total daily water demand equals or exceeds 85% of the SOC for three (3) consecutive days or 90% of the system distribution capacity on a single day.
OR

The General Manager of the Brazosport Water Authority declares that a Moderate Drought Condition is in effect for the entire water system.

Requirements for termination of Stage 2 of the plan may be rescinded when all of the conditions listed as triggering event have ceased to exist for a period of three (3) consecutive days.

(3) ***Stage 3 - Severe water shortage conditions***

Requirements for initiation - customers shall be required to comply with the restrictions on certain nonessential water uses for stage 3 of this plan when **water pressure register below 35 psi at any point in the water distribution system during normal operating conditions for three (3) consecutive days, as measured by distribution pressure gauges**, total daily water demand equals or exceeds 90% of the SOC for three (3) consecutive days or 95% system distribution capacity on a single day.

OR

The General Manager of the Brazosport Water Authority declares that a Mild Drought Condition is in effect for the entire water system.

Requirements for termination of Stage 3 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

(4) ***Stage 4 - Critical water shortage conditions***

Requirements for initiation - customers shall be required to comply with the restrictions for stage 4 of this plan when the City Manager, or his/her designee:

Determines that a water supply emergency exists based on:

- a. Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service; or
- b. Natural or manmade contamination of the water supply source(s).
- c. **Water pressure register below 20 psi at any point in the water distribution system during normal operating conditions for one (1) day, as measured by distribution pressure gauges.**

Requirements for termination of stage 4 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

Drought response stages

The City Manager, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis, and in accordance with the triggering criteria set forth in Section 6 of the plan, shall determine that a mild, moderate, severe, or critical condition exists and shall implement the following actions upon publication of notice in a newspaper of general circulation.

Stage 1 - Mild water shortage conditions

Goal: Reduce daily water use to less than 90% of SOC.

Supply management measures: Reduced flushing of water mains, reduced irrigation of public landscaped areas.

Water use restrictions. The following water use restrictions shall apply to all persons:

(1) Water customers are requested to voluntarily limit the irrigation of landscaped areas to alternate days, even numbered addresses would water on even numbered days and odd numbered addresses would water on odd numbered days. However, irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet filled with bucket or water can of five (5) gallons or less, or drip irrigation system.

(2) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days. Such washing, when allowed, shall be done with a

hand-held bucket or hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.

(3) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or jacuzzi-type pools is prohibited except on designated watering days.

(4) Use of water from hydrants shall be limited to fire-fighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the city.

(5) Use of water for the irrigation of a water related recreation/amusement facility is prohibited except on designated watering days. However, if the facility utilizes a water source other than that provided by the city, the facility shall not be subject to these regulations.

(6) The following uses of water are defined as nonessential and are prohibited:

- a. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - b. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - c. Use of water for dust control;
 - d. Flushing gutters or permitting water to run or accumulate in any gutter or street;
- and
- e. Failure to control a controllable leak(s) within forty-eight (48) hour period after having been given notice directing the repair of such leak(s).

Stage 2 - Moderate water shortage conditions

Goal: Reduce daily water use to less than 90% of SOC.

Supply management measures: Reduced flushing of water mains, reduced irrigation of public landscaped areas.

Water use restrictions. Under the threat of penalty of violation, all requirements of stage 1 shall remain in effect and become mandatory during stage 2 except:

(1) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 8:00 p.m. to 10:00 a.m.

(2) The use of water for irrigation of water related recreation/amusement facility is prohibited, unless the facility utilizes a water source other than that provided by the city.

(3) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.

Stage 3 - Severe water shortage conditions

Goal: Reduce daily water use to less than 90% of SOC.

Supply management measures: Reduced flushing of water mains, reduced irrigation of public landscaped areas.

Water use restrictions. All requirements of stage 1 and 2 shall remain in effect during stage 3 except:

(1) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.

(2) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Vehicle washing at commercial car washes and commercial service stations is permitted but shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10:00 p.m.

(3) The filling, refilling, or adding of water to swimming pools, wading pools and jacuzzi-type pools is prohibited.

(4) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.

Stage 4 - Critical water shortage conditions

Goal: Reduce daily water use to less than 85% of SOC.

Supply management measures: Cease all nonessential water uses.

Water use restrictions. All requirements of stages 1, 2, and 3 shall remain in effect in stage 4 except:

(1) Irrigation of landscaped areas is absolutely prohibited.

(2) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited, except any commercial car washes or commercial service station between the hours of 6:00 a.m. and 8:00 a.m. and between 6:00 p.m. and 8:00 p.m.

Enforcement and Plan Implementation.

- A. No person shall knowingly or intentionally allow the use of water from the city for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the City Manager, or his/her designee, in accordance with provisions of this plan.
- B. Any person who violates this plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than twenty-five dollars (\$25.00) and not more than two hundred dollars (\$200.00). Each day that one (1) or more of the provisions of this plan is violated shall constitute a separate offense. If a person is convicted of three (3) or distinct violations of this plan, the City Manager shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a reconnection charge, hereby established at one hundred fifty dollars (\$150.00), and any other costs incurred by the city in discontinuing service. In addition, suitable assurance must be given to the City Manager that the same action shall not be repeated while the plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.
- C. Any person, including a person classified as a water customer of the city, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed responsible for their minor children and proof that a violation, committed by a child, occurred on property within the parent's control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this plan and that the parent could not have reasonably known of the violation.
- D. Any police officer, or other person designated by the City Manager, may issue a citation to a person he/she reasonably believes to be in violation of this division. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in municipal court on the date shown on the citation. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over fourteen (14) years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in municipal court to enter a plea of guilty or not guilty for the violation of this plan. If the alleged violator fails to appear in municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in municipal court before all other cases.
- E. The City of Richwood will provide public notice seventy-two (72) hours prior to any implementation of the Drought Contingency Plan. No enforcement action will be taken in the first twenty-four (24) hours of plan implementation. All utility customers are required to exercise restrictions as defined in Section 4 of the Drought Contingency Plan upon plan implementation.

Variances.

The City Manager, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one (1) or more of the following conditions are met.

(1) Compliance with this plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the plan is in effect.

(2) Alternate methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting and exemption from the provisions of this division shall achieve the same level of reduction in water use within five (5) days after the plan or a particular drought response stage and shall include the following:

(1) Name and address of the petitioner(s).

(2) Purpose of water use

(3) Specific provision(s) of the plan from which the petitioner is requesting relief.

(4) Detailed statement as to how the specific provision of the plan adversely affects the petitioner of what damage or harm will occur to the petitioner or others if the petitioner complies with this division.

(5) Description of the relief requested.

(6) Period of time for which the variance is sought.

(7) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this plan and the compliance date.

(8) Other pertinent information.

Variances granted by the city shall be subject to the following conditions, unless waived or modified by the City Manager or his/her designee:

(1) Variances granted shall include a timetable for compliance.

(2) Variances granted shall expire when the plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this plan occurring prior to the issuance of the variance.

Severability.

It is hereby declared to be the intention of the city that the sections, paragraphs sentences, clauses and phrases of this division are severable and, if any phrase, clause, sentence, paragraph, or section of this plan shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this plan, since the same would not have been enacted by the city without the incorporation of this plan of any such unconstitutional phrase, clause, sentence, paragraph, or section.

It is also noted that a private well must not be connected to a house that is furnished water by the city without prior approval from, or review by the city. Also, no private water source or well may be connected in any fashion to the city's potable water supply.

Penalty.

Any person, firm, corporation, association or other entity that violates this article shall be subject to a fine of not less than \$25.00 nor more than \$200.00 for each violation per day.

MEMORANDUM

To: The Honorable Steve Boykin, Mayor and Members of the Richwood City Council

From: Giani Cantu, City Secretary

Date: May 10, 2019

Subject: Personnel Policy Review

Discuss proposed amendments to the Personnel Policy.

PERSONNEL
POLICY
REVIEW
2018-2019

HIGHLIGHT
OF MAJOR
CHANGES

THE COMMITTEE WAS
COMPRISED OF ONE
EMPLOYEE FROM EACH
DEPARTMENT: PUBLIC
WORKS; FINANCE; COURT;
CITY SECRETARY; POLICE;
PERMITTING/INSPECTIONS

ALL RECOMMENDATIONS
WERE REVIEWED BY CITY
MANAGER PRIOR TO
PRESENTATION TO CITY
COUNCIL

PERSONNEL POLICY REVIEW COMMITTEE

HIGHLIGHT OF CHANGES TO PERSONNEL POLICY FY18-19

- DEFINITIONS
- NEPOTISM
- TRAINING
- PERFORMANCE EVALUATION
- PAY DAY
- VACATION
- SICK LEAVE POOL
- PARENTAL LEAVE
- STANDARD OF CONDUCT
- DRUGS AND ALCOHOL
- ESSENTIAL PERSONNEL
- APPEALS AND GRIEVANCE
- MODIFICATIONS TO POLICY
- OTHER CHANGES

DEFINITIONS

CLARIFY FULL-TIME AND PART-TIME EMPLOYEE AND ADDED DEFINITIONS OF VOLUNTEER AND HARASSMENT

- **Full-time Employee** is any employee who works more than thirty-two (32) hours per week. (more in line with IRS)
- **Part-time Employee** is any employee who works less than thirty-two (32) hours per week. (more in line with IRS)
- **Volunteer** shall be defined as any person appointed or elected to serve on any City affiliated board and commission, including but not limited to, City Council, Boards and Commissions, and Richwood Volunteer Fire Department
- **Harassment** shall be defined as a course of conduct which annoys, threatens, intimidates, alarms, or puts a person in fear of their safety. Harassment is unwanted, unwelcomed and uninvited behavior that demeans, threatens or offends the victim and results in a hostile environment for the victim. Harassing behavior may include, but is not limited to, epithets, derogatory comments or slurs and lewd propositions, assault, impeding or blocking movement, offensive touching or any physical interference with normal work or movement, and visual insults, such as derogatory posters or cartoons.

NEPOTISM

CHANGES:

- Added language to include any person related to any employee regardless of position.

REASONING:

- The size of our staff guarantees that all departments must interact throughout the day. The committee felt that any relation to any employee could affect efficiency and processes.

TRAINING

CHANGES:

- Added language to include reimbursement for training and travelling expenses in accordance with IRS rates.

REASONING:

- It is current practice to reimburse employees/volunteers for traveling expenses associated with training. Historically employees were given a \$45 per diem for each day. Staff felt that most conference registration fees include meal costs and that the City should only be reimbursing meal expenses that are not already included in registration or lodging fees. This changed also expressly addresses the authorized amount of reimbursements.

PERFORMANCE EVALUATION

CHANGES:

- Set clear perimeters for performance based evaluation that directly tie to compensation adopted in budget

REASONING:

- With the adoption of the Compensation Plan in 2018-2019 budget, came the need to address the performance based pay policy.

PAY DAY

CHANGES:

- From Semi-Monthly to Bi-Weekly

REASONING:

- The current pay schedule results in payroll being processed and essentially paid prior to the end of the work period. Due to this, we see regular incorrect payroll processes due to call outs or incorrect time entries. Changing to a bi-weekly pay day would allow the completion of the work period prior to processing payroll and would allow for each employee and department head to ensure each timesheet is correct before processing.

VACATION

CHANGES:

- Removing the need for carryover hours to be used prior to June 30th and requiring 2 weeks notice for any vacation leave of two(2) consecutive work days or more.

REASONING:

- The policy allows an employee to carry over 40 hours each year. If any hours are not used by the end of the year, then the policy still remains that only 40 hours can carryover at the end of each year. Limited staff means any absence planned or unplanned is added workload on other staff. The added notice allows better planning to help ensure multiple employees in one department are not out at the same time.

SICK LEAVE POOL

CHANGES:

- Allowing employees to donate to a Sick Leave Pool for prolonged absence due to catastrophic illness or injury.

REASONING:

- The employees would like to see the ability to contribute sick leave to a Pool that would be available to provide for the alleviation of the hardship caused to an employee and the employee's family if a catastrophic illness or injury forces the employee to exhaust all his/her available annual leave and sick leave and to lose compensation from the City for a prolonged period of time.

PARENTAL LEAVE

CHANGES:

- Changing Maternity Leave to Parental Leave and creating a policy that provides up to six weeks for birth parent and two weeks for non-birthing parents.

REASONING:

- The employees would like to see Parental Leave as a benefit in the policy.

STANDARDS AND CONDUCTS

CHANGES:

- Applying standards and conduct policy to volunteers as well (including Volunteer Fire Department and Boards and Commissions)
- Prohibit smoking and vaping in City owned vehicles and equipment
- Prohibit hiring of employees related to any other employee
- Apply Use of City Vehicle policy to any employee driving a personal vehicle for City business on City time.
- Amend take home policy of City Vehicles to allow during emergencies
- Amend duty of employees to state that on or off-duty an employee is expected to act in a manner which will uphold the City's reputation
- Changes to Cell Phone Policy and Use of City Computer and Emails
- Changes to Dress Code – Merge Uniforms and Dress Code Policies
- Reorganize Harassment Policy and include other forms of harassment other than sexual
- Developing a Social Media Use Policy

STANDARDS AND CONDUCTS (CONT.)

REASONING:

- Recommendations were made by our insurance provider to update use of vehicle policies.
- To ensure that on or off-duty an employee is expected to act in a manner which will uphold the City's reputation

DRUG AND ALCOHOL

CHANGES:

- Included use of over the counter drugs with impairment warnings and use of unauthorized prescriptions
- Adding ability to perform duties as reasonable grounds for a fit for duty evaluation

REASONING:

- With the rise in abuse of prescription and over the counter medications, the City wanted to ensure stipulations were including prohibiting use of certain medications
- Medical evaluation will be done by a license physician who has been provided their job description for evaluation on their ability to perform assigned tasks. Benefits the employee and the City by not putting them in a position that could potentially cause personal injury.

ESSENTIAL PERSONAL

CHANGES:

- Defining essential personal to be all full-time employees
- Creating a policy to allow waiver of essential personnel status

REASONING:

- Defining essential personal was missing from policy
- Some employees have small children or spouses who are also considered essential personnel which would cause undue hardship.

APPEALS AND GRIEVANCE POLICY

CHANGES:

- Removing the requirement of City Council approval prior to removal of Department Head
- Adding appeal procedure for Department Heads

REASONING:

- Adopted amendments to Charter grant authority to City Manager to hire and fire without Council approval. However, the thought is that Department Heads should still be granted an appeal option

MODIFICATIONS TO POLICY AND NOTICE

CHANGES:

- Creation of Personnel Review Committee comprised on one employee from each department that shall review the policy every two years and recommend changes to be approved by City Council

REASONING:

- Allow for employee input on their Personnel Policy and assigns responsibility of the employee to read, become aware and understand the policies adopted in this handbook

OTHER CHANGES

CHANGES:

- Removal of job descriptions from Policy
- Grammatical Changes
- Reorganization of policy

REASONING:

- Allows the City Manager the ability to modify job descriptions and reorganize administrative/clerical job duties
- Correct grammatical errors
- Reorganize and combine certain policies.

RESOLUTION 19-R-4

**A RESOLUTION OF THE CITY COUNCIL of RICHWOOD, TEXAS,
AUTHORIZING THE SUBMISSION OF A COMMUNITY
DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR)
APPLICATION TO THE TEXAS GENERAL LAND OFFICE AND
AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE
OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS
PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-DR
PROGRAM.**

WHEREAS, the City of RICHWOOD, TX desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist related Hurricane Harvey, an eligible federally declared disaster in 2017, which represent a threat to the public health, safety and welfare; and

WHEREAS, it is necessary and in the best interests of to apply for funding under the CDBG-DR Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL of RICHWOOD, TEXAS:

1. That a CDBG-DR application is hereby authorized to be filed with the Texas General Land Office for funding consideration under the Hurricane Harvey Disaster Recovery Program.
2. That the application be for \$602,578.00 of grant funds to provide drainage improvements in the City of Richwood's Bayou Flood Gates and Detention Pond.
3. That the Mayor is designated as the Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and participation in the CDBG-DR Program.
4. That the Mayor is designated to oversee all grant activities so as to ensure there are no Conflicts of Interest.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That contributing funds in the amount of \$1,586,347 (\$86,347 in cash and \$1,500,000 in approved bonds) are committed by the City of RICHWOOD, TX toward application activities:

TOTAL PROJECT COST	\$ 8,755,700 for citywide drainage mprovements
LESS CDBG-DR/HGAC allocation	(\$ 602,578)
LESS HMGP 75% grant	<u>(\$6,566,775)</u>
BALANCE FOR CITY:	\$1,586,347 (cash and bond)

Passed and approved this 13th day of May, 2019.

Attest:

Steve Boykin, Mayor

Giani Cantu, City Secretary

RESOLUTION 19-R-5

**A RESOLUTION OF THE CITY COUNCIL of RICHWOOD, TEXAS,
AUTHORIZING THE SUBMISSION OF A COMMUNITY
DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR)
APPLICATION TO THE TEXAS GENERAL LAND OFFICE AND
AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE
OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS
PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-DR
PROGRAM.**

WHEREAS, the City of RICHWOOD, TX desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist related Hurricane Harvey, an eligible federally declared disaster in 2017, which represent a threat to the public health, safety and welfare; and

WHEREAS, it is necessary and in the best interests of to apply for funding under the CDBG-DR Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL of RICHWOOD, TEXAS:

1. That a CDBG-DR application is hereby authorized to be filed with the Texas General Land Office for funding consideration under the Hurricane Harvey Disaster Recovery Program.
2. That the application be for \$602,578.00 of grant funds to provide wastewater collection improvements in the southwest quadrant of the City.
3. That the Mayor is designated as the Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and participation in the CDBG-DR Program.
4. That the Mayor is designated to oversee all grant activities so as to ensure there are no Conflicts of Interest.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That contributing funds in the amount of \$ -0- in cash are committed by the City of RICHWOOD, TX toward application activities;

Passed and approved this 13th day of May, 2019.

Steve Boykin, Mayor

Attest:

Giani Cantu, City Secretary

MEMORANDUM

To: The Honorable Steve Boykin, Mayor and Members of the Richwood City Council

From: Michael Coon, City Manager

Date: May 10, 2019

Subject: Appointment of Interim City Manager

Since it will probably take at least 4 months to conduct a search for a new city manager and to bring the selected candidate onboard, I am recommending that the City Council appoint an interim manager during the recruitment process. I have reached out to two firms that work with various retired city managers and there is one internal candidate. The resumes for each of the three candidates is included in your packets.

KERRY MARTIN LACY

P. O. Box 598

San Augustine, Texas 75972

Cell Phone (936) 201-1851

E-mail "lacy_kerry@yahoo.com"

STRENGTHS

- Friendly, enthusiastic, persuasive with a participatory management style
- Honest, ethical and dependable
- Excellent communication skills and a professional demeanor gained through extensive work in public service
- Unique combination of creativity and analytical skills in managing public service activities
- Recognized for reliability and "getting the job done" through dedication and a strong work ethic
- Strong leadership qualities "leads by example" and welcomes a challenge, can make tough decisions when needed
- Believes in customer service and a professional organization
- Strong background in Public Works including streets, drainage, water, wastewater, public building construction, parks and electrical utilities

EDUCATION

- STEPHEN F. AUSTIN STATE UNIVERSITY – Nacogdoches, Texas; Bachelor of Applied Arts and Sciences
- TEMPLE JUNIOR COLLEGE – Temple, Texas; Associate of Applied Arts and Sciences

- ANGELINA JUNIOR COLLEGE – Lufkin, Texas; Certificate of Completion in Drafting and Design

EXPERIENCE

CITY OF SOMERVILLE, TEXAS – October 2018 through December 2018

Interim City Manager performed all administrative and executive duties with direct oversight of all staff and projects. Developed a paving and street revitalization plan along with suggested equipment purchases and a funding methodology for implementation. Provided recruitment activities and assisted in contract negotiations in hiring a City Manager for the City of Somerville.

CITY OF DAYTON, TEXAS – March 2017 through July 2017

Interim City Manager performed all administrative and executive duties with direct oversight of all staff and projects. Worked directly with the Mayor, City Council and City Attorney on various development projects, policy development, ordinance and resolution drafting and developed a recruitment brochure, plan and program for hiring a new City Manager and assisted the City Council in setting up interviews and employment agreement negotiations when hiring the new City Manager.

CITY OF ELGIN, TEXAS – 2013 to 2016

City Manager and Chief Administrative Officer of the City, appoint and remove employees, prepare and administer the budget, perform duties as prescribed by Charter, Ordinance and Council directives.

- Prepared and submitted to Council a FY 2016 Budget of \$31,704,404.00 in total available resources and \$24,494,522.00 in total expenses with and ending total all funds balance of \$7,209,882.00
- Worked with developers in providing new retail in Elgin along Hwy 290 West
- Worked with staff and consultants on the downtown Sustainable Places Project
- Worked with staff in the annexation of 30% of the existing corporate City Limits for the City of Elgin in 2015
- Reviewed Ordinances and Codes related to building, construction and zoning and recommended changes
- Served on the Board of Directors for the Elgin Chamber of Commerce as well as an Executive Board Member
- Worked with City Secretary and Mayor in preparing monthly agendas for Council meetings

- Constructed a \$600,000.00 Bath/Pool House at the City Swimming Pool site
- Under design for a new 15,500 square foot Recreation Center to be constructed in 2016 at \$3,000,000.00 with phase two of the project to be a new 25,000 square foot City Hall proposed at \$5,000,000.00
- Implemented pay increases for all City staff totaling 15% over three years, increased employee TMRS contributions, increased longevity compensation for employees and increased starting hourly rate for new hires
- Oversight in development of a new wage/salary plan
- Oversight on development of an updated Employee Manual
- Recommended to Council and was approved in 2016 budget to reduce the tax rate by approximately ten cents
- Developed a street and drainage improvement program
- Oversight of several grant projects
- Increased staffing levels

CITY OF SAN AUGUSTINE, TEXAS – 2011 to 2013

City Manager and Chief Administrative Officer of the City, appoint and remove employees, prepare and administer the budget, perform duties as prescribed by Ordinance and Council directives

- Planned and completed water well construction to provide additional water supply during drought of 2011
- Planned and implemented a refunding Bond issue to lower debt payments with a lower interest rate
- Implemented a electrical utility pole replacement program and distribution system foliage trimming program to reduce outages
- Developed a more progressive budget process that is easier for the public to understand and staff to implement

- Planned and submitted through consultants a 1.6 million dollar Federally funded program for electrical pole replacements, street reconstruction and a new lab/training center at the wastewater treatment plant
- Obtained a grant to purchase a recycling trailer for beginning a recycling program for San Augustine
- Prepared, submitted and was successful in obtaining an EDA grant in the amount of \$950,000.00 to provide water/wastewater services to the new “Pinto Pony Business Park” in San Augustine
- Prepared, submitted and was successful in San Augustine being designated a new member of the “Texas Main Street Program” for 2013

CITY OF WATAUGA, TEXAS – 2002 to 2011

City Manager and Chief Administrative Officer of the City, appoint and remove employees, prepare and administer the budget, perform duties as prescribed by the Charter and directions of the City Council.

- Completed construction of numerous public buildings including a new Recreation Center 25,000 square feet, City Hall 19,000 square feet, Animal Service Center 3,000 square feet, Library expansion 5,000 square feet and a Police Department facility 20,000 square feet
- Construction of a new Watauga Fire Department facility and building 12,000 square feet
- Numerous street, water, wastewater and park improvement projects completed and begun
- Updated the employee manual and developed a step pay plan for Civil Service employees along with a merit based pay plan for civilian employees
- Improved customer service to the citizens by expanding information released on the web site, cable channel and monthly news letter
- Improved the operations within the organization by hiring dependable, loyal and dedicated employees
- Development and oversight of the 2010/2011 budget of \$39,445,719 total resources with \$26,870,426 in all funds expenses
- Work with Council, staff and consultants on economic development issues for the City including new development and future revitalization

- Keep the Council updated on all functions of the City including financial status and facilitate /coordinate assistance to the Council in the performance of their elected duties to the Citizens
- Developed a separate Police Department and Fire Department from the originally combined Department of Public Safety
- Under my leadership as City Manager, in 2008 Money Magazine ranked Watauga as the second most affordable place to live in the Nation. Then Standard and Poor's upgraded the City, in 2009, from "A+" to "AA" and an "A" was received from Fitch. Later, in 2010, Moody's increased the rating from "A3" to "A2".

CITY OF LIBERTY, TEXAS – 2000 to 2002

Served as the City Manager and Chief Executive/Administrative Officer of the City.

- Reconstruction of storm water improvements
- Completed Fire Station improvements
- Completed street, water and wastewater improvements
- Developed and implemented personnel, financial and purchasing policies
- Worked on stabilizing the whole sale electrical rate and improvements to the distribution system
- Worked on economic development issues for the City
- Also served and worked with the Liberty Port Authority

CITY OF JASPER, TEXAS – 1977 to 1999

Served as the City Manager and Chief Executive/Administrative Officer from 1991 to 1999. I also served as the Assistant City Manager from 1979 to 1991 and as an Administrative Assistant from 1977 until 1979.

- Completed reconstruction of a historical preservation project
- Completed park construction projects
- Completed a water fluoridation project

- Oversight of numerous grant projects
- Developed the concept and implementation of the “Mayor’s Task Force 2000” project
- Worked on economic development issues and was successful in obtaining a Super WalMart and a TDCJ prison facility that created new jobs for the area
- Served as a Board Member and as President of the Sam Rayburn Municipal Power Authority
- Negotiated numerous contracts and grant projects
- Developed and implemented a better customer service program
- Developed and had oversight of the annual municipal budget
- Developed and implemented improvements to the City Electrical Distribution system

CITY OF TEMPLE, TEXAS – 1974 to 1977

Served as the Office Manager for the Engineering Department and was responsible for the oversight of the construction inspection program, subdivision development, mapping system, street/drainage improvements and annexation programs.

CITY OF LUFKIN, TEXAS – 1969 to 1973

Served as a Draftsman and was responsible for updating all mapping, preparing construction plans under the direction of the City Engineer as well as surveying work for streets, drainage, water, and wastewater projects.

ORGANIZATION MEMBERSHIP

- International City Management Association (Life Member)
- Texas City Management Association Life Member)

HONORS AND AWARDS

- PORT OF LIBERTY – Service Award
- JASPER CHAMBER OF COMMERCE – Outstanding Young Person Award
- CITY OF LIBERTY – Proclamation for Service
- CITY OF JASPER – Certificate of Recognition
- COMMITTEE FOR COMMUNITY AFFAIRS – Outstanding Service Award
- CITY OF JASPER FIRE DEPARTMENT – Lifetime Honorary Fire Chief
- DEEP EAST TEXAS COUNCIL OF GOVERNMENTS – Resolution for Service
- SAM RAYBURN MUNICIPAL POWER AGENCY – Resolution for Service
- WATAUGA CITIZENS POLICE ACADEMY ALUMNI ASSOCIATION – Award of Support
- ICMA – 45 year Service Award
- TCMA – 35 year Service Award
- LOCKHEED MARTIN LEADERSHIP ASSOCIATION-NATIONAL MANAGEMENT ASSOCIATION CHAPTER 565 – Manager Of The Year 2010
- FAITH IN THE COMMUNITY AWARD – San Augustine County Chamber of Commerce
- PROCLAMATION – City of Elgin for Service
- TEXAS SENATE PROCLAMATION FOR SERVICE – Kirk Watson, Senator
- TEXAS HOUSE OF REPRESENTATIVES RECOGNITION OF SERVICE – John Cryer, Representative
- ICMA – Life Member award
- TCMA – Life Member award

DECK SHAVER Jr., PMP, COM, CFM, CPM, CET
13886 Foxford Way, Houston TX 77015

EDUCATION:

Master of Science in Engineering Technology; West Texas A&M University 1998
Bachelor of Science in Civil Engineering Technology; Western Kentucky Univ. 1983
Municipal Administration Course, Institute of Government; UNC-CH, 1992-93

CERTIFICATION:

Project Management Professional #1902289; Project Management Institute (PMI.org)
“Mini MBA” Certificate of Management, University of Texas at Dallas (UTD.edu)
Certified Facility Manager; International Facility Management Assoc. (IFMA.org)
Certified Public Manager; (Texas Tech University/State of Texas)
Certified Engineering Technologist #1747; (NICET.org)

EXPERIENCE:

Present; Independent provider of management and consulting services including municipal administration, public works and utilities management, facility operation and maintenance, project management, and construction inspection.

2013-2015; City Administrator - City of Anahuac Texas; manage municipal operations for City of population 2,400 including finance and administration, and water and wastewater utilities. Supervise staff of 10 with \$2 million operating budget.

2012-2013; Maintenance Section Chief - City of Houston Texas Public Works Department Streets and Drainage Division. Supervise construction and maintenance of municipal bridges, streets, and facilities.

2010-2012; Public Works Director - City of Dumas Texas; manage operation and maintenance of municipal water, sewer, natural gas, streets and sanitation systems for City of 15,000. Supervised staff of 45 employees and \$8 million dollar operating budget.

2009-2010; City Administrator - City of Moulton Texas; managed municipal services including water, sewer, electric, streets, law enforcement, finance, and administration. Supervise staff of ten with \$2 million operating budget.

2008-2009; Director of Risk & Compliance for University Facilities - Texas A&M University Kingsville. Administered University construction contracts, supervised University environmental health and safety program.

2005-2008; Facilities and Structures Supervisor, BNSF Railway Company, (Various locations); supervised construction, maintenance and operation of railway buildings, utilities, fuel facilities, and bridges.

2004-2005; Project Administrator - SBBI Consulting Engineers, Pasadena Texas; managed design and construction of municipal capital projects.

1999-2004; Owner - Shaver Management, Cleveland Texas; provided municipal consulting, interim management, and construction inspection services.

1998-99; City Manager - City of Cleveland Texas; managed municipal services for city of 8,000 population, supervised staff of 80 with \$5.5 million operating budget.

1997-1998; Graduate Studies

1995-97; City Manager - City of Fritch Texas; managed municipal services for city of 2,500 population, supervised staff of 20 with \$1.5 million operating budget.

1994-95; Public Works Director - City of Parsons Kansas; managed operation and maintenance of municipal infrastructure, supervised staff of 50 with \$5.0 million operating budget.

1989-94; Public Works Director, City of Zebulon North Carolina; managed operation and maintenance of municipal infrastructure, supervised staff of 20 with \$2.5 million operating budget.

REFERENCES:

Mr. Scott Honeyfield, P.E (Consulting Engineer, Amarillo Texas) 806-678-5873.

Mr. James Doyle (Project Manager, City of Houston Texas), 832-716-0630

Mr. Al Joseph, P.E, (Consulting Engineer, Houston Texas) 281-980-3036

Lindsay B. Koskiniemi, MS, BA

9819 Clear Diamond Drive, Rosharon, TX 77583 | (281)779-5868 | lbkoskiniemi@gmail.com

OBJECTIVE: A seasoned local government professional and military veteran invested in doing the most good to help cities achieve being ranked among the best places to live, work, and visit in the United States.

WORK EXPERIENCE

Finance Director

City of Richwood - November 2018 - Present

Performs highly responsible management and administrative work directing and coordinating the varied functions of the City's Finance Department. Work responsibilities involve oversight of the City's finances including annual budget preparation, five-year forecast, audit preparation, Accounts Payable, Payroll, Utility Billing, and procurement. Responsible for managing staff and developing processes and procedures to improve departmental performance, prepare financial data for end-users and verify compliance with generally accepted accounting principles and governmental accounting standards.

Project Manager

City of Pearland, Department of Engineering and Projects – Pearland, TX 09/2017 – 08/2018

Management and oversight of City capital improvement projects. Responsibilities include management of project budget, timeline, scope, communication between consultants, contractors, City staff, and the public; contract negotiation, advanced funding and interlocal agreements, and managing Council agenda items for CIP. Projects included City of Pearland Independence Park Improvements (\$3.6 million), Hughes Ranch Rd waterline installation and road construction (\$22.5 million), Max Road Improvement (\$7 million), Delores Fenwick Nature Center construction, and special projects as needed. Administered preparation of documents for Council review and approval, writing reports for public dissemination, accountability and service delivery to citizens.

Program Specialist

City of Missouri City, Department of Public Works – Missouri City, TX – 06/2016 – 09/2017

Managed special and capital improvement projects from inception to completion consistent with High Performance Organization standards; identified project requirements, scope, and objectives, met project deliverables; controlled project costs. Successfully delivered Missouri City's first Visitor Center, Community Center Renovations, and managed Trammel-Fresno expansion project. Gathered and analyzed data for performance measurement, prepared reports and made recommendations to city management for performance improvement;

identified bid solicitation and procurement needs; participated in multi-year CIP plan. Selected to City Manager Task Force to design organization's Diversity and Inclusion Plan.

Business Operations Team Leader

AZ Dept. of Environmental Quality, 01/2015 – 02/2016

Planned, organized, and directed administrative staff services in Business and Finance; team leader in a business team that supported major divisions and programs within the Agency; gathered data and reported financial information to management; prepared cash flow projections for major funds; managed grant applications and appropriations, employed Lean Management techniques to implement value-added key performance measures to foster continuous improvement; created standard work processes to increase efficiency within the department; successfully improved department invoice processing time by 400%.

Deputy Director of Finance

County of Warren - Front Royal, VA – 07/2013 – 07/2014

Co-managed Finance department; prepared Comprehensive Annual Financial Report (CAFR) compliant with Governmental Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP) and other legal requirements; administered operating budget of \$95 million; managed budgetary appropriations and grant applications; prepared revenue and expenditure reports for Board of Supervisors and County management; procured goods and services; protected County assets through successful implementation of internal controls, conducted financial impact analysis to assess project feasibility and sustainability; verified accuracy of general ledger entries and accounting data; presented financial reports to County management; managed Warren County Airport accounts, managed Northwest VA Drug Task Force Grant application and funding appropriation. Received GFOA Distinguished Budget Presentation Award (2014).

EDUCATION AND TRAINING

- Master of Public Administration – University of Texas at Arlington
Degree conferral: 05/2019. GPA 3.83
- Certificates in Lean Six Sigma, Black Belt and Green Belt - Villanova University 09/2016.
- Professional Certificate in Project Management - University of Phoenix 06/2014.
- Master of Science in Accountancy – University of Phoenix, Degree awarded 07/2013.
- Bachelor of Arts in Criminology/Criminal Justice, Minor - Spanish
University of Texas at Arlington - Degree awarded 05/2009.
- Associate in General Studies - Tarrant County College - Fort Worth, TX, awarded 05/2007

MILITARY SERVICE

Branch: **United States Coast Guard** Rank: E3

Recruit Training, Cape May, New Jersey 07/2009 – 09/2009

Aids to Navigation Unit, Corpus Christi, TX 09/2009 – 03/2010 *Patrol Cutter* - USCGC Brant

Harbor Facility Corpus Christi 05/2011 – 09/2011

Qualified crew member, officer of the watch, mentored and trained new crew members, firefighter, boarding team member, weapons qualified. Unit missions included maritime law enforcement, search and rescue, and response to emergencies and national disaster.

PROFESSIONAL MEMBERSHIPS

- American Public Works Association (APWA) member no. 825629
- Texas City Management Association (TCMA)
- Society of American Military Engineers (SAME) member no. 375047
- International City/County Management Association (ICMA) member no. 965740

ADDITIONAL QUALIFICATIONS

- University of Texas at Arlington, Public Works Institute - Local Government Project Procedures, Qualification #54087, expires 11/2019.
- Spanish proficiency level: Intermediate
- Completed FEMA National Incidents Management Systems (NIMS) – 100, 200, 700 series, and 800.

AWARDS/RECOGNITION

- Awarded D. Ray Jones Scholarship, American Public Works Association 2017 & 2018
- Received Government Finance Officers Association recognition, Distinguished Budget Presentation Award (2014).
- Coast Guard Special Operations Service Ribbon (2010).

COMPUTER SKILLS

- Microsoft Office Suite proficiency: Intermediate-Advanced
- Municipal government software (iCompass- Council administrative packet and review)
- Accounting, Procurement, and Project Management software experience - SAP, Tyler Technologies, Quickbooks, A/S 400, AFIS, Procure AZ), Pelorus
- Project management software - ATSER
- Inventory management systems
- Closed-circuit television surveillance and digital surveillance systems
- Traffic Management Systems

REFERENCES (4)

Anthony Snipes, City Manager - Missouri City, TX
Anthony.snipes@missouricitytx.gov
817.905.7641

Neeraj Deshpande, Director of Taxation - Arizona Department of Revenue, Phoenix, AZ
Ndeshpande@azdor.gov
602.771.2356

Ross Comstock - United States Coast Guard, Chief Petty Officer
ross.b.comstock@uscg.mil
361.446.6979

Dr. Kay Godbey, Professor - University of Texas at Arlington, retired City Manager (Burleson, TX)
kay.godbey@uta.edu
817.914.3080

City of Richwood
Standard Financial Report
10 General Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
291101 Cash	(138,681.09)	(110,280.29)	669,234.78
291101.1 Cash-Enterprise	133,125.48	0.00	71.39
291102 Undeposited receipts	(365.79)	487.68	2,579.22
291103 Cash in bank - Beautification	(1,000.00)	0.00	(1,000.00)
291104 Xpress Bill Pay	0.00	802.27	1,175.59
291105 Seizure and Forfeiture Fund	1,021.52	0.00	1,022.04
291106 TexPool Investments	249,834.39	0.00	102,823.70
291107 Petty Cash	800.00	0.00	800.00
291108 TexStar Investments	232,660.52	0.00	235,358.31
291109 Logic Investments	261,917.73	0.00	265,203.53
291111 Certificates of Deposit	188,619.63	0.00	188,619.63
Total Cash and cash equivalents	927,932.39	(108,990.34)	1,465,888.19
Receivables			
291112 Tax Receivable	46,371.45	0.00	46,371.45
291113 Accrued Interest Receivable	185.05	0.00	185.05
291114 Sales Tax Receivable	98,739.92	0.00	98,739.92
291116 Due from Enterprise Fund	485,020.41	0.00	485,020.41
291120 Allowance for Uncollectibles	(21,129.53)	0.00	(21,129.53)
291122 Accounts Receivable - Other	31,449.80	2.50	32,651.17
291123 Deferred Taxes	(20,104.73)	0.00	(20,104.73)
291129 Delinquent Taxes	0.00	0.00	(267.89)
291130 Accounts Rec/NSF checks	441.24	0.00	416.24
291131 Due from Other Governments	365.84	0.00	365.84
291134 Reserve for Delinquent Taxes	0.00	0.00	267.89
991122 Accounts Receivable - Other	0.00	(384.79)	(2,542.12)
Total Receivables	621,339.45	(382.29)	619,973.70
Other current assets			
291126 Suspense	0.00	0.00	(117,772.53)
Total Other current assets	0.00	0.00	(117,772.53)
Total Current Assets	1,549,271.84	(109,372.63)	1,968,089.36
Non-Current Assets			
Capital assets			
Property			
291263 Vehicles	(92,376.50)	0.00	(92,376.50)
291269 Accumulated Depreciation	92,376.50	0.00	92,376.50
Total Property	0.00	0.00	0.00
Total Capital assets	0.00	0.00	0.00
Total Non-Current Assets	0.00	0.00	0.00
Total Assets:	1,549,271.84	(109,372.63)	1,968,089.36
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
292125 Cash Over/Under	378.85	(51.05)	312.06
292127 Municipal Court Bonds	(1,284.19)	0.00	(1,284.19)
292130 Accounts Payable	(140,465.68)	(297.92)	25,804.23
292131 Federal W/H Payble	(3,682.53)	(157.22)	(4,465.03)
292132 Retirement Payable	(16,803.11)	(499.06)	(19,475.59)
292133 Facility Rental Deposits	(2,955.00)	300.00	(3,405.00)
292134 Due to Debt Service Fund	(11,005.47)	0.00	(11,005.47)
292135 Blue Santa Program Payable	(1,366.50)	0.00	(1,366.50)
292136 Insurance Payable	(23,221.23)	1,460.78	19,208.27
292137 Credit Union Payable	425.00	0.00	425.00
292138 Child Support Payable	(343.50)	0.00	(343.50)
292140 Municipal Court Costs	(125.90)	10,720.42	(6,078.77)
292144 Social Security Payable	(1,401.92)	(51.72)	(1,584.30)
292147 Wages payable	0.00	0.00	(5.89)
292148 Payroll liability clearing	0.00	0.00	(804.56)
292155 Due to Replacement	(1,700.00)	0.00	(1,700.00)
292165 Accounts Payable - Debt Service	0.00	0.00	13,980.17

City of Richwood
Standard Financial Report
10 General Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Total Current liabilities	(203,551.18)	11,424.23	8,210.93
Total Liabilities:	(203,551.18)	11,424.23	8,210.93
Equity - Paid In / Contributed			
293103 Fund Balance	(1,335,329.69)	97,948.40	(1,965,909.32)
293110 Encumbrance Account	(576.09)	0.00	(576.09)
293190 Seizure and Forfeiture Fund	(858.60)	0.00	(858.60)
293191 Reserve - Festival	(1,989.38)	0.00	(1,989.38)
293192 Reserve - Police Training	(747.97)	0.00	(747.97)
293198 Reserve - Municipal Court Security	(1,779.26)	0.00	(1,779.26)
293199 Reserve for Municipal Court Technology	(4,439.67)	0.00	(4,439.67)
Total Equity - Paid In / Contributed	(1,345,720.66)	97,948.40	(1,976,300.29)
Total Liabilities and Fund Equity:	(1,549,271.84)	109,372.63	(1,968,089.36)
Total Net Position	0.00	0.00	0.00

City of Richwood
Standard Financial Report
10 General Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue					
Taxes					
294103 Ad Valorem Taxes	1,615,741.65	9,749.38	1,541,383.29	1,673,908.00	1,673,908.00
294104 Delinquent Taxes	74,097.32	1,065.44	42,637.13	12,000.00	12,000.00
294105 Penalty & Interest	16,548.74	958.07	8,250.43	12,500.00	12,500.00
294111 Franchise Taxes	189,134.54	8,219.80	101,921.48	179,000.00	179,000.00
294116 Sales Tax - Streets	126,882.71	9,036.59	54,763.15	117,000.00	117,000.00
294117 Sales Tax	507,531.21	36,146.34	218,961.54	467,998.00	467,998.00
294801 210 Developers 380 Rebate	(147,103.39)	0.00	(103,979.75)	(119,720.00)	(119,720.00)
294802 Crawford Furniture 380 Rebate	(7,237.54)	0.00	0.00	(7,190.00)	(7,190.00)
294803 Big Kountry Shooting 380 Rebate	0.00	0.00	0.00	(4,993.00)	(4,993.00)
Total Taxes	2,375,595.24	65,175.62	1,863,937.27	2,330,503.00	2,330,503.00
Licenses and permits					
294106 Licenses & Permits	8,657.75	221.00	4,955.00	9,100.00	9,100.00
294107 Building Permits	78,026.57	17,136.02	65,781.04	70,000.00	70,000.00
294114 Animal Fines/Licenses	390.00	130.00	170.00	350.00	350.00
Total Licenses and permits	87,074.32	17,487.02	70,906.04	79,450.00	79,450.00
Charges for services					
294118 Municipal Building Rentals	9,804.00	537.00	4,812.00	9,500.00	9,500.00
Total Charges for services	9,804.00	537.00	4,812.00	9,500.00	9,500.00
Fines and forfeitures					
294109 Municipal Court	129,218.59	7,087.78	58,152.24	131,000.00	131,000.00
Total Fines and forfeitures	129,218.59	7,087.78	58,152.24	131,000.00	131,000.00
Special Revenues					
044250 Revenues - Festivals	2,454.10	0.00	0.00	0.00	0.00
044251 Revenues - Police Officer Training	1,377.63	0.00	1,195.36	1,350.00	1,350.00
044253 Revenues - Court Security	2,797.85	0.00	456.49	2,880.00	2,880.00
044254 Revenues - Court Technology	3,730.37	0.00	608.74	3,000.00	3,000.00
044255 Revenues - Bobby Ford Park	0.00	0.00	0.00	5,000.00	5,000.00
044257 Parks and Recreation	(25.89)	0.00	0.00	0.00	0.00
294122 Animal License Donations	0.00	100.00	100.00	0.00	0.00
Total Special Revenues	10,334.06	100.00	2,360.59	12,230.00	12,230.00
Interest					
294110 Interest Earnings	14,240.25	89.28	9,426.50	3,000.00	3,000.00
Total Interest	14,240.25	89.28	9,426.50	3,000.00	3,000.00
Miscellaneous revenue					
294108 Inspection Fees	0.00	2,540.00	18,255.00	0.00	0.00
294112 Miscellaneous Income	66,251.23	3,483.65	13,841.82	35,000.00	0.00
294121 Parks & Recreation	5,547.50	300.00	1,450.00	5,075.00	0.00
Total Miscellaneous revenue	71,798.73	6,323.65	33,546.82	40,075.00	0.00
Contributions and transfers					
974963 Transfer from Utility Fund	82,172.00	0.00	104,410.00	124,660.00	124,660.00
Total Contributions and transfers	82,172.00	0.00	104,410.00	124,660.00	124,660.00
Total Revenue	2,780,237.19	96,800.35	2,147,551.46	2,730,418.00	2,690,343.00
Expenditures					
Administration					
015101 Administrative Expense	170.00	0.00	20.00	0.00	0.00
015102 Contract Labor	22,594.65	275.00	3,819.37	3,300.00	3,300.00
015103 Salaries & Wages	203,923.03	25,627.67	172,101.05	308,080.00	308,080.00
015104 Overtime	(34,342.07)	160.00	642.28	3,500.00	3,500.00
015105 Retirement	29,750.84	3,746.74	25,539.09	48,107.00	48,107.00
015107 Medicare	1,926.03	361.36	2,528.92	4,611.00	4,611.00
015110 Workmen's Compensation Ins	851.90	0.00	305.00	1,210.00	1,210.00
015115 Hospitalization	35,330.98	3,773.40	21,856.72	47,340.00	47,340.00
015120 Unemployment Insurance	34.10	19.82	1,086.53	855.00	855.00
015125 Cellphone Allowance	1,080.00	135.00	900.00	1,530.00	1,530.00
015126 Vehicle Allowance	5,400.00	450.00	3,150.00	5,400.00	5,400.00
015130 Training & Travel	15,020.38	294.63	4,015.49	19,360.00	19,360.00
015175 Longevity Pay	1,150.00	0.00	0.00	1,250.00	1,250.00
015180 Certification Pay	262.50	75.00	525.00	900.00	900.00
015201 Food	1,431.53	236.41	1,898.33	2,220.00	2,220.00

City of Richwood
Standard Financial Report
10 General Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
015210 Office Supplies	12,737.20	1,258.78	5,801.65	21,000.00	21,000.00
015215 Custodial Supplies	237.54	28.12	532.79	1,200.00	1,200.00
015220 Tools	0.00	0.00	58.96	0.00	0.00
015225 Books & Periodicals	309.27	0.00	271.28	885.00	885.00
015240 Expendable Operating Supplies	24,020.89	384.04	10,838.62	19,620.00	19,620.00
015310 Building & Grounds M&R	14,527.40	0.00	117.50	15,000.00	15,000.00
015320 Office Furniture/Fixture M&R	243.99	0.00	0.00	1,000.00	1,000.00
015410 Electricity	9,150.05	627.06	3,992.60	9,500.00	9,500.00
015420 Telephone	2,414.19	232.69	1,219.41	2,040.00	2,040.00
015430 Natural Gas	461.59	56.64	375.19	700.00	700.00
015510 Elections	0.00	0.00	7,855.93	10,000.00	10,000.00
015550 Information Technology Services	4,136.09	1,756.71	12,823.48	20,726.00	20,726.00
015556 Contractual Services - Taxes	12,922.09	2,886.00	9,516.67	11,474.00	11,474.00
015570 Attorney's Fees	25,939.02	0.00	6,602.05	20,500.00	20,500.00
015572 Economic Development	2,549.31	0.00	1,200.00	10,000.00	10,000.00
015580 Auditor's Fees	37,770.00	0.00	42,500.00	42,500.00	42,500.00
015595 Professional Services	12,320.00	0.00	63.00	0.00	0.00
015640 Insurance - Bldg/Liab/Bond	17,918.35	0.00	4,944.83	20,000.00	20,000.00
015660 Dues & Subscriptions	13,749.30	1,624.78	13,335.65	11,761.00	11,761.00
015685 Publishing & Advertising	13,089.10	728.40	9,009.24	9,995.00	9,995.00
015695 Special Services - Miscellaneous	23,897.87	4,324.40	8,034.29	31,664.00	31,664.00
015910 Office Equipment	0.00	0.00	449.99	2,000.00	2,000.00
015935 Equipment - Time Payments	2,559.65	63.98	447.86	4,800.00	4,800.00
Total Administration	515,536.77	49,126.63	378,378.77	714,028.00	714,028.00
City Maintenance					
025102 Contract Labor	55.00	0.00	0.00	2,500.00	2,500.00
025103 Salaries & Wages	60,583.70	5,633.20	38,876.90	64,624.00	64,624.00
025104 Overtime	4,061.94	360.04	3,207.76	7,000.00	7,000.00
025105 Retirement	8,646.51	694.61	4,903.02	8,151.00	8,151.00
025107 Medicare	633.90	84.94	606.26	1,039.00	1,039.00
025110 Workmen's Compensation Ins	4,110.29	0.00	2,887.00	3,261.00	3,261.00
025115 Hospitalization	17,569.42	1,509.36	8,998.76	18,936.00	18,936.00
025120 Unemployment Insurance	30.26	17.35	323.40	342.00	342.00
025130 Training & Travel	142.24	0.00	0.00	1,500.00	1,500.00
025175 Longevity Pay	175.00	0.00	0.00	250.00	250.00
025190 Uniforms	994.70	34.93	695.96	1,600.00	1,600.00
025210 Office Supplies	406.62	0.00	0.00	200.00	200.00
025215 Custodial Supplies	611.90	0.00	13.77	700.00	700.00
025220 Tools	2,465.14	574.68	1,524.49	2,500.00	2,500.00
025230 Oil, & Lubricants	7,657.09	0.00	1,275.47	8,000.00	8,000.00
025240 Expendable Operating Supplies	2,155.88	41.46	942.62	3,000.00	3,000.00
025245 Dump Charges	6,293.49	608.40	2,910.37	6,000.00	6,000.00
025270 Chemicals	3,331.86	750.00	762.87	2,000.00	2,000.00
025310 Building & Grounds M&R	7,117.83	635.94	3,819.54	5,000.00	5,000.00
025340 Vehicle M&R	12,198.99	74.54	1,474.31	6,000.00	6,000.00
025360 Radio M&R	102.00	0.00	102.00	3,000.00	3,000.00
025365 Other Equipment M&R	8,684.67	1,882.86	3,678.58	5,000.00	5,000.00
025376 Signs M&R	2,568.14	0.00	89.25	2,500.00	2,500.00
025410 Electricity	34,061.65	2,625.27	16,015.30	36,000.00	36,000.00
025420 Telephone	1,677.66	(78.31)	495.64	1,000.00	1,000.00
025430 Natural Gas	256.48	19.98	143.75	400.00	400.00
025595 Professional Services	0.00	0.00	63.00	0.00	0.00
025630 Insurance - Motor Vehicles	2,219.75	0.00	1,722.00	2,250.00	2,250.00
025640 Insurance - Bldg/Liab/Bond	2,427.80	0.00	583.45	2,100.00	2,100.00
025660 Dues & Subscriptions	160.08	14.06	84.36	500.00	500.00
025685 Publishing & Advertising	0.00	0.00	0.00	500.00	500.00
025695 Special Services - Miscellaneous	0.00	0.00	0.00	3,200.00	3,200.00
025935 Equipment - Time Payments	0.00	2,212.90	15,490.30	26,556.00	26,556.00
025997 Promissory note-principal	30,784.46	0.00	0.00	0.00	0.00
025998 Promissory note-interest	3,102.28	0.00	0.00	0.00	0.00
Total City Maintenance	225,286.73	17,696.21	111,690.13	225,609.00	225,609.00
Streets and Drainage					
035380 Streets M&R	50,741.25	2,918.28	41,146.14	48,000.00	48,000.00
035385 Drainage M&R	178.12	0.00	243.75	5,000.00	5,000.00
035560 Engineering	0.00	0.00	0.00	5,000.00	5,000.00
035965 Street Projects	0.00	0.00	16,380.00	60,000.00	60,000.00

City of Richwood
Standard Financial Report
10 General Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
035975 Drainage	0.00	0.00	0.00	7,000.00	7,000.00
Total Streets and Drainage	50,919.37	2,918.28	57,769.89	125,000.00	125,000.00
Deferred Revenue Accounts					
045290 Festivals	2,866.27	0.00	0.00	0.00	0.00
045291 Expenditures - Police Training	0.00	0.00	0.00	1,350.00	1,350.00
045293 Expenditures - Court Security	3,131.09	0.00	0.00	2,880.00	2,880.00
045294 Expenditures - Court Tech	2,443.94	127.09	1,679.88	3,000.00	3,000.00
045295 Expenditures - Bobby Ford Park	0.00	0.00	0.00	5,000.00	5,000.00
045297 Parks and Recreation	684.13	0.00	0.00	0.00	0.00
Total Deferred Revenue Accounts	9,125.43	127.09	1,679.88	12,230.00	12,230.00
Police Department					
055103 Salaries & Wages	516,334.41	43,700.96	305,839.25	516,174.00	516,174.00
055104 Overtime	82,691.61	2,197.97	26,050.25	52,000.00	52,000.00
055105 Retirement	73,619.75	5,408.95	39,186.15	64,720.00	64,720.00
055107 Medicare	2,063.99	640.93	4,802.30	8,246.00	8,246.00
055110 Workmen's Compensation Ins	19,689.09	0.00	8,507.00	18,881.00	18,881.00
055115 Hospitalization	90,987.63	6,809.52	39,757.14	85,212.00	85,212.00
055120 Unemployment Insurance	4,162.03	0.00	1,728.14	1,539.00	1,539.00
055125 Cellphone Allowance	517.50	45.00	315.00	540.00	540.00
055130 Training & Travel	6,978.02	4,099.50	6,483.93	15,740.00	15,740.00
055175 Education Incentive	2,900.00	0.00	3,000.00	1,850.00	1,850.00
055180 Certification Pay	8,000.00	725.00	1,162.50	7,800.00	7,800.00
055190 Uniforms	5,922.30	74.50	1,875.72	5,587.00	5,587.00
055201 Food	636.99	0.00	0.00	1,850.00	1,850.00
055210 Office Supplies	2,108.06	75.49	1,030.80	2,280.00	2,280.00
055215 Custodial Supplies	10.20	0.00	22.28	50.00	50.00
055220 Tools	379.96	161.71	521.41	1,816.00	1,816.00
055230 Oil, & Lubricants	38,005.06	0.00	10,767.18	33,846.00	33,846.00
055240 Expendable Operating Supplies	1,532.87	39.92	1,209.38	1,540.00	1,540.00
055287 Community Outreach	950.66	0.00	775.14	600.00	600.00
055310 Building & Grounds M&R	98.22	0.00	117.50	0.00	0.00
055320 Office Furniture/Fixture M&R	29.97	0.00	0.00	1,000.00	1,000.00
055340 Vehicle M&R	13,402.70	3,667.24	12,426.73	9,500.00	9,500.00
055350 Radar M&R	379.74	0.00	0.00	400.00	400.00
055360 Radio M&R	2,040.00	0.00	2,210.00	2,540.00	2,540.00
055365 Other Equipment M&R	1,137.11	0.00	1,582.62	580.00	580.00
055420 Telephone	9,932.21	2,102.75	7,041.49	12,624.00	12,624.00
055540 Dispatch Services	43,000.00	10,750.00	21,500.00	43,000.00	43,000.00
055542 Jail Expense	1,051.33	304.80	2,088.10	8,040.00	8,040.00
055550 Information Technology Services	5,991.95	229.65	1,995.53	2,310.00	2,310.00
055558 Animal Control	1,016.12	171.00	760.97	12,000.00	12,000.00
055570 Attorney's Fees	4,535.00	0.00	0.00	5,000.00	5,000.00
055630 Insurance - Motor Vehicles	6,521.50	0.00	9,647.00	6,522.00	6,522.00
055640 Insurance - Bldg/Liab/Bond	6,082.30	0.00	6,351.00	6,500.00	6,500.00
055660 Dues & Subscriptions	5,868.24	977.00	6,525.10	7,092.00	7,092.00
055685 Publishing & Advertising	196.29	0.00	601.20	2,200.00	2,200.00
055695 Special Services - Miscellaneous	2,431.54	0.00	0.00	0.00	0.00
055930 Equipment	0.00	0.00	31.93	0.00	0.00
055935 Equipment - Time Payments	3,240.73	167.76	3,390.95	4,488.00	4,488.00
Total Police Department	964,445.08	82,349.65	529,303.69	944,067.00	944,067.00
Judicial					
065103 Salaries & Wages	79,681.24	3,774.43	25,848.62	44,566.00	44,566.00
065104 Overtime	209.15	0.00	280.98	1,000.00	1,000.00
065105 Retirement	9,709.29	410.91	2,854.91	4,366.00	4,366.00
065107 Medicare	691.50	53.11	379.37	660.00	660.00
065110 Workmen's Compensation Ins	93.93	0.00	152.00	165.00	165.00
065115 Hospitalization	20,408.80	754.68	4,499.38	9,468.00	9,468.00
065120 Unemployment Insurance	124.23	10.80	237.59	513.00	513.00
065130 Training & Travel	3,168.45	0.00	1,917.29	3,000.00	3,000.00
065175 Longevity Pay	250.00	0.00	0.00	125.00	125.00
065180 Certification Pay	175.00	50.00	350.00	900.00	900.00
065201 Food	56.03	0.00	0.00	0.00	0.00
065210 Office Supplies	2,087.58	100.13	791.27	4,200.00	4,200.00
065225 Books & Periodicals	205.95	0.00	0.00	300.00	300.00
065240 Expendable Operating Supplies	408.51	0.00	0.00	500.00	500.00

City of Richwood
Standard Financial Report
10 General Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
065550 Information Technology Services	297.00	9.95	64.28	500.00	500.00
065565 Jury Expense	0.00	(6.00)	(6.00)	500.00	500.00
065570 Attorney's Fees	12,038.45	300.00	5,113.50	15,000.00	15,000.00
065660 Dues & Subscriptions	3,289.26	0.00	2,353.00	3,500.00	3,500.00
065910 Office Equipment	0.00	0.00	1,567.68	0.00	0.00
Total Judicial	132,894.37	5,458.01	46,403.87	89,263.00	89,263.00
Fire Department					
075106 Pension	12,867.90	5,057.10	5,057.10	16,490.00	16,490.00
075110 Workmen's Compensation Ins	3,882.29	0.00	304.00	3,400.00	3,400.00
075130 Training & Travel	0.00	0.00	0.00	500.00	500.00
075190 Uniforms	12,344.10	0.00	9,110.35	9,000.00	9,000.00
075201 Food	0.00	0.00	816.19	0.00	850.00
075210 Office Supplies	2,148.16	0.00	10.77	1,500.00	650.00
075220 Tools	9,499.10	0.00	0.00	12,000.00	2,000.00
075230 Oil, & Lubricants	2,450.43	0.00	690.58	3,000.00	3,000.00
075285 Fire Prevention Supplies	0.00	0.00	0.00	1,000.00	1,000.00
075310 Building & Grounds M&R	10,016.71	0.00	0.00	3,000.00	3,000.00
075340 Vehicle M&R	5,998.15	21,764.80	24,597.20	6,000.00	16,000.00
075360 Radio M&R	0.00	0.00	0.00	500.00	500.00
075410 Electricity	1,375.33	107.66	660.43	1,800.00	1,800.00
075420 Telephone	2,361.62	10.77	1,009.04	2,400.00	2,400.00
075430 Natural Gas	422.53	19.98	123.15	360.00	360.00
075566 Contractual Services - Ambulance	75,000.00	0.00	23,250.00	93,000.00	93,000.00
075630 Insurance - Motor Vehicles	5,336.00	0.00	8,042.00	5,336.00	5,336.00
075640 Insurance - Bldg/Liab/Bond	3,169.37	0.00	1,075.02	3,300.00	2,900.00
075660 Dues & Subscriptions	2,688.00	0.00	948.00	3,400.00	3,400.00
075930 Equipment	5,819.00	0.00	0.00	0.00	0.00
075935 Equipment - Time Payments	0.00	0.00	40,182.17	39,795.00	40,195.00
Total Fire Department	155,378.69	26,960.31	115,876.00	205,781.00	205,781.00
Parks and Recreation					
085215 Custodial Supplies	927.75	8.99	777.73	1,500.00	1,500.00
085240 Expendable Operating Supplies	0.00	0.00	0.00	500.00	500.00
085270 Chemicals	992.50	0.00	0.00	2,000.00	2,000.00
085310 Building & Grounds M&R	25,833.55	1,781.71	3,693.68	20,000.00	20,000.00
085365 Other Equipment M&R	2,224.97	255.98	1,259.52	7,500.00	7,500.00
085410 Electricity	2,139.15	144.18	913.29	2,400.00	2,400.00
085630 Insurance - Motor Vehicles	0.00	0.00	117.00	0.00	0.00
085640 Insurance - Bldg/Liab/Bond	2,103.26	0.00	1,228.31	3,800.00	3,800.00
085685 Publishing & Advertising	0.00	239.00	449.00	1,600.00	1,600.00
085850 Beautification	348.00	0.00	38.65	0.00	0.00
085851 Parks & Recreation	2,228.28	418.09	3,365.08	7,000.00	7,000.00
Total Parks and Recreation	36,797.46	2,847.95	11,842.26	46,300.00	46,300.00
Code Enforcement					
095103 Salaries & Wages	31,054.58	2,703.75	18,722.95	32,260.00	32,260.00
095104 Overtime	110.09	0.00	110.08	300.00	300.00
095105 Retirement	4,242.09	313.36	2,193.74	3,706.00	3,706.00
095107 Medicare	292.94	38.00	270.67	473.00	473.00
095110 Workmen's Compensation Ins	360.54	0.00	152.00	118.00	118.00
095115 Hospitalization	10,231.92	754.68	4,499.38	9,468.00	9,468.00
095120 Unemployment Insurance	9.00	18.78	162.00	171.00	171.00
095130 Training & Travel	31.61	0.00	303.85	1,000.00	1,000.00
095175 Longevity Pay	125.00	0.00	0.00	125.00	125.00
095210 Office Supplies	284.52	0.00	0.00	1,000.00	1,000.00
095220 Tools	824.31	0.00	0.00	1,000.00	1,000.00
095240 Expendable Operating Supplies	130.00	0.00	78.00	500.00	500.00
095340 Vehicle M&R	15.00	0.00	0.00	0.00	0.00
095550 Information Technology Services	143.00	9.95	64.28	250.00	250.00
095570 Attorney's Fees	786.56	180.00	1,349.16	5,000.00	5,000.00
095595 Professional Services	0.00	0.00	0.00	1,000.00	1,000.00
095660 Dues & Subscriptions	0.00	0.00	135.00	300.00	300.00
095685 Publishing & Advertising	0.00	0.00	282.00	500.00	500.00
Total Code Enforcement	48,641.16	4,018.52	28,323.11	57,171.00	57,171.00
Permitting & Inspections					
105102 Contract Labor	10,840.00	3,010.00	12,635.00	7,500.00	7,500.00
105103 Salaries & Wages	53,205.88	(1,606.18)	10,165.79	55,204.00	55,204.00

City of Richwood
Standard Financial Report
10 General Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
105105 Retirement	6,654.41	34.54	1,222.28	6,344.00	6,344.00
105107 Medicare	470.93	3.45	148.18	809.00	809.00
105110 Workmen's Compensation Ins	0.00	0.00	0.00	455.00	455.00
105115 Hospitalization	10,286.12	754.68	4,499.38	9,468.00	9,468.00
105120 Unemployment Insurance	8.99	4.61	8.39	171.00	171.00
105125 Cellphone Allowance	540.00	45.00	292.50	540.00	540.00
105130 Training & Travel	432.63	0.00	186.70	1,800.00	1,800.00
105175 Longevity Pay	450.00	0.00	0.00	475.00	475.00
105190 Uniforms	171.92	0.00	(171.92)	200.00	200.00
105201 Food	0.00	0.00	82.92	0.00	0.00
105210 Office Supplies	51.10	0.00	0.00	100.00	100.00
105220 Tools	0.00	0.00	0.00	500.00	500.00
105230 Gas, Oil, & Lubricants	2,397.18	0.00	125.31	3,500.00	3,500.00
105240 Expendable Operating Supplies	311.73	0.00	0.00	0.00	0.00
105340 Vehicle M&R	768.25	0.00	890.96	1,500.00	1,500.00
105360 Radio M&R	102.00	0.00	0.00	500.00	500.00
105570 Attorney's Fees	2,186.56	0.00	0.00	3,000.00	3,000.00
105595 Professional Services	5,525.00	0.00	0.00	10,000.00	10,000.00
105630 Insurance - Motor Vehicles	1,606.16	0.00	1,629.19	500.00	500.00
105660 Dues & Subscriptions	10,034.43	0.00	8,494.37	10,800.00	10,800.00
Total Permitting & Inspections	106,043.29	2,246.10	40,209.05	113,366.00	113,366.00
Emergency/Disaster					
995102 Contract Labor	12,737.80	0.00	0.00	0.00	0.00
995220 Tools	1,339.22	0.00	0.00	0.00	0.00
995240 Expendable Operating Supplies	72.93	0.00	0.00	0.00	0.00
995310 Building & Grounds M&R	87.84	0.00	0.00	0.00	0.00
995365 Other Equipment M&R	5,768.24	0.00	0.00	0.00	0.00
995595 Professional Services	27,918.25	0.00	21,765.25	0.00	0.00
Total Emergency/Disaster	47,924.28	0.00	21,765.25	0.00	0.00
Transfers					
985950 Contingency Fund	74,144.00	0.00	0.00	7,161.00	7,161.00
985960 Transfer to Capital Projects	82,095.00	0.00	40,000.00	40,000.00	40,000.00
985961 Transfer to Water/Sewer	82,936.00	0.00	89,909.00	89,909.00	89,909.00
985962 Transfer to Replacement	95,610.00	0.00	43,000.00	59,533.00	59,533.00
985963 Transfer to Beautification	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Total Transfers	335,785.00	1,000.00	173,909.00	197,603.00	197,603.00
Total Expenditures	2,628,777.63	194,748.75	1,517,150.90	2,730,418.00	2,730,418.00
Total Change In Net Position	151,459.56	(97,948.40)	630,400.56	0.00	(40,075.00)

City of Richwood
Standard Financial Report
11 Governmental Capital Improvements - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
551101 Cash	73,659.23	(31,680.82)	(48,783.51)
551106 TexPool Investments	32,504.28	0.00	32,783.29
551109 Logic Investments	2,330.06	0.00	2,359.29
551111 Certificates of Deposit	40,010.49	0.00	40,010.49
Total Cash and cash equivalents	<u>148,504.06</u>	<u>(31,680.82)</u>	<u>26,369.56</u>
Receivables			
551113 Accrued Interest Receivable	57.91	0.00	57.91
Total Receivables	<u>57.91</u>	<u>0.00</u>	<u>57.91</u>
Total Current Assets	<u>148,561.97</u>	<u>(31,680.82)</u>	<u>26,427.47</u>
Total Assets:	<u>148,561.97</u>	<u>(31,680.82)</u>	<u>26,427.47</u>
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
552130 Accounts Payable	(20,931.08)	0.00	(3,920.24)
Total Current liabilities	<u>(20,931.08)</u>	<u>0.00</u>	<u>(3,920.24)</u>
Total Liabilities:	<u>(20,931.08)</u>	<u>0.00</u>	<u>(3,920.24)</u>
Equity - Paid In / Contributed			
553103 Fund Balance	(127,630.89)	31,680.82	(22,507.23)
Total Equity - Paid In / Contributed	<u>(127,630.89)</u>	<u>31,680.82</u>	<u>(22,507.23)</u>
Total Liabilites and Fund Equity:	<u>(148,561.97)</u>	<u>31,680.82</u>	<u>(26,427.47)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
11 Governmental Capital Improvements - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Interest					
554110 Interest Earnings	772.75	0.00	308.24	0.00	0.00
Total Interest	772.75	0.00	308.24	0.00	0.00
Contributions and transfers					
974960 Transfer In	82,095.00	0.00	0.00	0.00	0.00
974966 Transfer from Utility Fund	0.00	0.00	0.00	149,324.00	149,324.00
Total Contributions and transfers	82,095.00	0.00	0.00	149,324.00	149,324.00
Total Revenue	82,867.75	0.00	308.24	149,324.00	149,324.00
Expenditures					
Capital Improvements					
555560 Engineering	0.00	31,680.82	105,431.90	75,000.00	75,000.00
555915 Capital Expenditures	25,715.63	0.00	0.00	74,324.00	74,324.00
Total Capital Improvements	25,715.63	31,680.82	105,431.90	149,324.00	149,324.00
Total Expenditures	25,715.63	31,680.82	105,431.90	149,324.00	149,324.00
Total Change In Net Position	57,152.12	31,680.82	(105,123.66)	0.00	0.00

City of Richwood
Standard Financial Report
12 Insurance - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
531111 Certificates of Deposit	13,561.97	0.00	13,561.97
Total Cash and cash equivalents	<u>13,561.97</u>	<u>0.00</u>	<u>13,561.97</u>
Receivables			
531113 Accrued Interest Receivable	2.79	0.00	2.79
Total Receivables	<u>2.79</u>	<u>0.00</u>	<u>2.79</u>
Total Current Assets	<u>13,564.76</u>	<u>0.00</u>	<u>13,564.76</u>
Total Assets:	<u>13,564.76</u>	<u>0.00</u>	<u>13,564.76</u>
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
533103 Fund Balance	(13,564.76)	0.00	(13,564.76)
Total Equity - Paid In / Contributed	<u>(13,564.76)</u>	<u>0.00</u>	<u>(13,564.76)</u>
Total Liabilites and Fund Equity:	<u>(13,564.76)</u>	<u>0.00</u>	<u>(13,564.76)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
12 Insurance - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Interest					
534110 Interest Earnings	68.55	0.00	0.00	0.00	0.00
Total Interest	68.55	0.00	0.00	0.00	0.00
Total Revenue	68.55	0.00	0.00	0.00	0.00
Total Change In Net Position	68.55	0.00	0.00	0.00	0.00

City of Richwood
Standard Financial Report
13 Replacement - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Net Position					
Assets:					
Current Assets					
Cash and cash equivalents					
521101 Cash	20,278.81	0.00	(25,856.69)		
521108 TexStar Investments	7,049.56	0.00	7,131.29		
521109 Logic Investments	5,727.11	0.00	5,798.95		
521111 Certificates of Deposit	603.79	0.00	603.79		
Total Cash and cash equivalents	33,659.27	0.00	(12,322.66)		
Receivables					
521113 Accrued Interest Receivable	0.77	0.00	0.77		
521116 Due from Enterprise Fund	22,249.67	0.00	22,249.67		
521325 Due from General Fund	1,700.00	0.00	1,700.00		
524000 Sale of Property	7,537.50	0.00	0.00	0.00	0.00
Total Receivables	7,537.50	0.00	0.00	0.00	0.00
Total Current Assets	7,537.50	0.00	0.00	0.00	0.00
Total Assets:	7,537.50	0.00	0.00	0.00	0.00
Liabilites and Fund Equity:					
Liabilities:					
Current liabilities					
522130 Accounts Payable	(55,300.00)	0.00	0.00		
524221 Note Proceeds	(375,690.00)	0.00	(375,690.00)		
Total Current liabilities	(430,990.00)	0.00	(375,690.00)		
Total Liabilities:	(430,990.00)	0.00	(375,690.00)		
Equity - Paid In / Contributed					
523103 Fund Balance	373,380.29	0.00	364,062.22		
Total Equity - Paid In / Contributed	373,380.29	0.00	364,062.22		
Total Liabilites and Fund Equity:	(57,609.71)	0.00	(11,627.78)		
Total Net Position	7,537.50	0.00	0.00	0.00	0.00

City of Richwood
Standard Financial Report
13 Replacement - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Interest					
524110 Interest Earnings	222.33	0.00	153.57	0.00	0.00
Total Interest	222.33	0.00	153.57	0.00	0.00
Contributions and transfers					
974962 Transfer from General Fund	95,610.00	0.00	43,000.00	59,533.00	0.00
974967 Transfer from Utility Fund	4,699.00	0.00	0.00	40,000.00	0.00
Total Contributions and transfers	100,309.00	0.00	43,000.00	99,533.00	0.00
Total Revenue	100,531.33	0.00	43,153.57	99,533.00	0.00
Expenditures					
Replacement					
525240 Expendable Operating Supplies	1,075.00	0.00	0.00	0.00	0.00
525920 Motor Vehicles	33,801.69	0.00	0.00	40,000.00	0.00
525930 Equipment	483,681.00	0.00	33,835.50	27,500.00	0.00
Total Replacement	518,557.69	0.00	33,835.50	67,500.00	0.00
Total Expenditures	518,557.69	0.00	33,835.50	67,500.00	0.00
Total Change In Net Position	(418,026.36)	0.00	9,318.07	32,033.00	0.00

City of Richwood
Standard Financial Report
14 HRA_FSA Refunds - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
291101 Cash	5,369.04	0.00	4,765.38
Total Cash and cash equivalents	<u>5,369.04</u>	<u>0.00</u>	<u>4,765.38</u>
Total Current Assets	<u>5,369.04</u>	<u>0.00</u>	<u>4,765.38</u>
Total Assets:	<u>5,369.04</u>	<u>0.00</u>	<u>4,765.38</u>
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
293103 Fund Balance	(5,369.04)	0.00	(4,765.38)
Total Equity - Paid In / Contributed	<u>(5,369.04)</u>	<u>0.00</u>	<u>(4,765.38)</u>
Total Liabilites and Fund Equity:	<u>(5,369.04)</u>	<u>0.00</u>	<u>(4,765.38)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
14 HRA_FSA Refunds - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Miscellaneous revenue					
294112 Miscellaneous Income	5,369.04	0.00	0.00	0.00	0.00
Total Miscellaneous revenue	5,369.04	0.00	0.00	0.00	0.00
Total Revenue	5,369.04	0.00	0.00	0.00	0.00
Total Change In Net Position	5,369.04	0.00	0.00	0.00	0.00

City of Richwood
Standard Financial Report
15 Crime Control and Prevention - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
601101 Cash	42,642.34	(3,195.66)	16,986.08
601106 TexPool Investments	55,161.03	0.00	55,280.60
601108 TexStar Investments	14,778.58	0.00	14,949.94
601111 Certificates of Deposit	66,641.25	0.00	66,641.25
Total Cash and cash equivalents	<u>179,223.20</u>	<u>(3,195.66)</u>	<u>153,857.87</u>
Receivables			
601113 Accrued Interest Receivable	44.37	0.00	44.37
601114 Sales Tax Receivable	19,694.49	0.00	0.00
Total Receivables	<u>19,738.86</u>	<u>0.00</u>	<u>44.37</u>
Total Current Assets	<u>198,962.06</u>	<u>(3,195.66)</u>	<u>153,902.24</u>
Total Assets:	<u>198,962.06</u>	<u>(3,195.66)</u>	<u>153,902.24</u>
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
602129 Accts Payble - Other	(79.85)	0.00	(79.85)
602131 Federal W/H Payble	(0.48)	0.00	(0.48)
602144 Social Security Payable	(56.47)	0.00	(56.47)
Total Current liabilities	<u>(136.80)</u>	<u>0.00</u>	<u>(136.80)</u>
Total Liabilities:	<u>(136.80)</u>	<u>0.00</u>	<u>(136.80)</u>
Equity - Paid In / Contributed			
603103 Fund Balance	(198,825.26)	3,195.66	(153,765.44)
Total Equity - Paid In / Contributed	<u>(198,825.26)</u>	<u>3,195.66</u>	<u>(153,765.44)</u>
Total Liabilites and Fund Equity:	<u>(198,962.06)</u>	<u>3,195.66</u>	<u>(153,902.24)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
15 Crime Control and Prevention - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue					
Taxes					
604117 Sales Tax	125,530.95	8,875.57	44,774.90	117,000.00	117,000.00
Total Taxes	125,530.95	8,875.57	44,774.90	117,000.00	117,000.00
Interest					
604110 Interest Earnings	618.31	0.00	290.93	0.00	0.00
Total Interest	618.31	0.00	290.93	0.00	0.00
Contributions and transfers					
974959 Transfer from Fund Balance	0.00	0.00	0.00	0.00	16,000.00
Total Contributions and transfers	0.00	0.00	0.00	0.00	16,000.00
Total Revenue	126,149.26	8,875.57	45,065.83	117,000.00	133,000.00
Expenditures					
Crime Control and Prevention					
605103 Salaries & Wages	7,029.01	2,626.49	32,144.54	73,889.00	73,889.00
605104 Overtime	35,000.00	2,798.15	2,798.15	0.00	0.00
605105 Retirement	25.92	630.07	4,116.98	6,639.00	6,639.00
605107 Medicare	9.39	78.26	512.40	1,072.00	1,072.00
605110 Workmen's Compensation Ins	0.00	0.00	0.00	2,938.00	2,938.00
605115 Insurance	0.00	737.28	4,510.68	9,468.00	9,468.00
605120 Unemployment Insurance	91.51	19.44	289.49	342.00	342.00
605130 Training & Travel	0.00	211.54	4,307.18	4,051.00	4,051.00
605175 Certification Pay	0.00	50.00	550.00	900.00	900.00
605190 Uniforms	80.50	0.00	2,828.00	1,000.00	1,000.00
605340 Vehicle M&R	0.00	0.00	18,186.09	0.00	0.00
605365 Other Equipment M&R	0.00	0.00	0.00	0.00	16,000.00
605930 Equipment	0.00	4,920.00	19,882.14	16,701.00	16,701.00
Total Crime Control and Prevention	42,236.33	12,071.23	90,125.65	117,000.00	133,000.00
Total Expenditures	42,236.33	12,071.23	90,125.65	117,000.00	133,000.00
Total Change In Net Position	83,912.93	(3,195.66)	(45,059.82)	0.00	0.00

City of Richwood
Standard Financial Report
16 General Fund Contingency - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
291101 Cash	74,144.00	0.00	74,144.00
Total Cash and cash equivalents	<u>74,144.00</u>	<u>0.00</u>	<u>74,144.00</u>
Total Current Assets	<u>74,144.00</u>	<u>0.00</u>	<u>74,144.00</u>
Total Assets:	<u>74,144.00</u>	<u>0.00</u>	<u>74,144.00</u>
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
293103 Fund Balance	(74,144.00)	0.00	(74,144.00)
Total Equity - Paid In / Contributed	<u>(74,144.00)</u>	<u>0.00</u>	<u>(74,144.00)</u>
Total Liabilites and Fund Equity:	<u>(74,144.00)</u>	<u>0.00</u>	<u>(74,144.00)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
16 General Fund Contingency - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Contributions and transfers					
974950 Transfer from General Fund	74,144.00	0.00	0.00	7,161.00	7,161.00
Total Contributions and transfers	74,144.00	0.00	0.00	7,161.00	7,161.00
Total Revenue	74,144.00	0.00	0.00	7,161.00	7,161.00
Total Change In Net Position	74,144.00	0.00	0.00	7,161.00	7,161.00

City of Richwood
Standard Financial Report
20 Beautification - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
611101 Cash - Beautification	27,149.80	602.37	28,632.35
Total Cash and cash equivalents	<u>27,149.80</u>	<u>602.37</u>	<u>28,632.35</u>
Receivables			
611116 Due from Eneterpise Fund	1,304.97	1,182.78	2,487.75
Total Receivables	<u>1,304.97</u>	<u>1,182.78</u>	<u>2,487.75</u>
Total Current Assets	<u>28,454.77</u>	<u>1,785.15</u>	<u>31,120.10</u>
Total Assets:	<u>28,454.77</u>	<u>1,785.15</u>	<u>31,120.10</u>
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
612130 Accounts Payable	(675.00)	0.00	0.00
Total Current liabilities	<u>(675.00)</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities:	<u>(675.00)</u>	<u>0.00</u>	<u>0.00</u>
Equity - Paid In / Contributed			
613103 Fund Balance	(27,779.77)	(1,785.15)	(31,120.10)
Total Equity - Paid In / Contributed	<u>(27,779.77)</u>	<u>(1,785.15)</u>	<u>(31,120.10)</u>
Total Liabilites and Fund Equity:	<u>(28,454.77)</u>	<u>(1,785.15)</u>	<u>(31,120.10)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
20 Beautification - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Charges for services					
614124 Beautification Revenues	14,508.07	2,413.07	8,322.22	14,520.00	14,520.00
Total Charges for services	14,508.07	2,413.07	8,322.22	14,520.00	14,520.00
Contributions and transfers					
974959 Transfer from Fund Balance	0.00	0.00	0.00	480.00	480.00
974963 Transfer from General Fund	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Total Contributions and transfers	1,000.00	1,000.00	1,000.00	1,480.00	1,480.00
Total Revenue	15,508.07	3,413.07	9,322.22	16,000.00	16,000.00
Expenditures					
Beautification					
615102 Contract Labor	8,175.00	750.00	3,675.00	8,500.00	8,500.00
615130 Training & Travel	0.00	0.00	0.00	1,600.00	1,600.00
615210 Office Supplies	0.00	42.98	42.98	100.00	100.00
615220 Tools	0.00	0.00	0.00	500.00	500.00
615225 Books and Periodicals	0.00	0.00	105.54	0.00	0.00
615240 Expendable Operating Supplies	13.78	834.94	834.94	1,500.00	1,500.00
615310 Building & Grounds M&R	987.53	0.00	983.43	2,000.00	2,000.00
615660 Dues & Subscriptions	647.00	0.00	150.00	800.00	800.00
615685 Publishing & Advertising	74.00	0.00	190.00	1,000.00	1,000.00
Total Beautification	9,897.31	1,627.92	5,981.89	16,000.00	16,000.00
Total Expenditures	9,897.31	1,627.92	5,981.89	16,000.00	16,000.00
Total Change In Net Position	5,610.76	1,785.15	3,340.33	0.00	0.00

City of Richwood
Standard Financial Report
25 Transportation Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
401101 Cash	(42,870.30)	8,246.99	76,522.00
401102 Undeposited receipts	0.00	(66.21)	(75.51)
401103 Cash - Enterprise	137,670.62	0.00	0.00
401104 Xpress Bill Pay	0.00	2,239.18	2,329.61
401108 TexStar Investments	1,782.49	0.00	1,803.15
401109 Logic Investments	56,286.94	0.00	56,993.06
401111 Certificates of Deposit	4,334.82	0.00	4,334.82
Total Cash and cash equivalents	157,204.57	10,419.96	141,907.13
Receivables			
401113 Accrued Interest Receivable	2.89	0.00	2.89
401116 Due from Enterprise Fund	78,081.35	0.00	78,081.35
401122 Accounts Receivable - Other	0.00	1,185.04	12,353.60
Total Receivables	78,084.24	1,185.04	90,437.84
Total Current Assets	235,288.81	11,605.00	232,344.97
Total Assets:	235,288.81	11,605.00	232,344.97
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
402130 Accounts Payable	(10,148.25)	0.00	(22,493.75)
Total Current liabilities	(10,148.25)	0.00	(22,493.75)
Total Liabilities:	(10,148.25)	0.00	(22,493.75)
Equity - Paid In / Contributed			
403103 Fund Balance	(225,140.56)	(11,605.00)	(209,851.22)
Total Equity - Paid In / Contributed	(225,140.56)	(11,605.00)	(209,851.22)
Total Liabilites and Fund Equity:	(235,288.81)	(11,605.00)	(232,344.97)
Total Net Position	0.00	0.00	0.00

City of Richwood
Standard Financial Report
25 Transportation Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Charges for services					
404125 Transportation Fee	137,670.62	11,605.00	85,499.63	136,800.00	136,800.00
Total Charges for services	137,670.62	11,605.00	85,499.63	136,800.00	136,800.00
Interest					
404110 Interest Earnings	1,122.78	0.00	726.78	0.00	0.00
Total Interest	1,122.78	0.00	726.78	0.00	0.00
Total Revenue	138,793.40	11,605.00	86,226.41	136,800.00	136,800.00
Expenditures					
Transportation					
405380 Streets M&R	38,275.25	0.00	25,000.00	45,600.00	45,600.00
405382 Sidewalks M&R	9,994.90	0.00	24,515.75	45,600.00	45,600.00
405385 Drainage M&R	4,748.40	0.00	52,000.00	45,600.00	45,600.00
Total Transportation	53,018.55	0.00	101,515.75	136,800.00	136,800.00
Total Expenditures	53,018.55	0.00	101,515.75	136,800.00	136,800.00
Total Change In Net Position	85,774.85	11,605.00	(15,289.34)	0.00	0.00

City of Richwood
Standard Financial Report
30 Water & Sewer Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
211101 Cash - General	97,253.69	0.00	66,983.58
231101 Cash	6,010.00	0.00	0.00
231106 TexPool Investments	66,710.47	0.00	67,308.32
231111 Certificates of Deposit	28,323.19	0.00	28,323.19
251109 Logic Investments	834.78	0.00	845.24
301101 Cash - Enterprise	(19,467.22)	232,796.87	(65,954.46)
301102 Undeposited receipts	365.79	(421.47)	(2,503.71)
301103 Cash - Water & Sewer Checking	0.00	(189,707.75)	(71.39)
301104 Xpress Bill Pay	1,030.09	32,140.90	100,485.83
301109 Logic Investments	(0.39)	0.00	(0.39)
301111 Certificates of Deposit	72,135.17	0.00	72,135.17
Total Cash and cash equivalents	253,195.57	74,808.55	267,551.38
Receivables			
231113 Accrued Interest Receivable	46.71	0.00	46.71
252150 Due to Water/Sewer	0.00	0.00	42.78
301113 Accrued Interest Receivable	80.38	0.00	80.38
301130 Accounts Rec/NSF checks	1,368.62	(75.00)	1,293.62
301230 Utility Receivables	179,181.64	19,782.37	212,991.48
301232 Unbilled utility	106,323.81	0.00	106,323.81
Total Receivables	287,001.16	19,707.37	320,778.78
Total Current Assets	540,196.73	94,515.92	588,330.16
Non-Current Assets			
Capital assets			
Property			
301261 Land	122,580.00	0.00	122,580.00
301262 Buildings	193,270.01	0.00	193,270.01
301263 Vehicles	109,156.49	0.00	140,385.63
301265 Equipment	190,140.25	0.00	190,140.25
301266 Water System	5,935,613.03	0.00	5,935,613.03
301267 Sewer System	5,633,398.80	0.00	5,633,398.80
Total Property	12,184,158.58	0.00	12,215,387.72
Accumulated depreciation			
301272 AccDpn Buildings	(120,941.82)	0.00	(120,941.82)
301273 AccDpn Vehicles	(99,359.13)	0.00	(99,359.13)
301275 AccDpn Equipment	(134,993.86)	0.00	(134,993.86)
301276 AccDpn Water System	(2,108,119.49)	0.00	(2,108,119.49)
301277 AccDpn Sewer System	(3,173,585.94)	0.00	(3,173,585.94)
Total Accumulated depreciation	(5,637,000.24)	0.00	(5,637,000.24)
Total Capital assets	6,547,158.34	0.00	6,578,387.48
Other non-current assets			
301159 Deferred Outflow - TMRS	14,901.42	0.00	14,901.42
301160 Deferred Outflow - Contribution	15,386.22	0.00	15,386.22
301165 OPEB Deferred Outflow	731.00	0.00	731.00
301166 OPEB Deferred Outflow - Sub	206.00	0.00	206.00
Total Other non-current assets	31,224.64	0.00	31,224.64
Total Non-Current Assets	6,578,382.98	0.00	6,609,612.12
Total Assets:	7,118,579.71	94,515.92	7,197,942.28
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
252248 Accrued int payable - Capital Loan	(10,146.96)	0.00	(10,146.96)
252249 Accrued Revenue Bond Int. Payable	(6,495.03)	0.00	(6,495.03)
252290 OPEB Liability	(9,921.00)	0.00	(9,921.00)
302125 Cash Over/Under	(7.00)	0.00	96.27
302129 Accts Payble - Other	(166.04)	0.00	(166.04)
302130 Accounts Payable	(106,043.30)	0.00	27,481.02
302152 Due to beautification	(1,304.97)	0.00	(1,304.97)
302155 Due to Replacement	(22,249.67)	0.00	(22,249.67)

City of Richwood
Standard Financial Report
30 Water & Sewer Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
302162 Due to Transportation Fund	(78,081.35)	0.00	(78,081.35)
302220 Customer Meter Deposits	(128,890.30)	(1,400.00)	(134,160.30)
302221 Due to General	(485,020.41)	0.00	(485,020.41)
302235 Sales Tax Payable	0.00	(1,960.14)	(3,849.62)
302240 Sanitation Payable	0.00	0.00	(21,955.00)
302241 Fire Department Donations	(1,787.79)	(1,881.00)	(5,975.98)
302242 Beautification Donations	(1,047.24)	(6.71)	(2,498.08)
302243 Transportation Fees	(6,841.68)	0.00	(6,886.63)
302244 Inspection fee payable	0.00	0.00	3,027.50
Total Current liabilities	(858,002.74)	(5,247.85)	(758,106.25)
Deferred inflows			
301259 Deferred inflow-TMRS	(29,327.52)	0.00	(29,327.52)
Total Deferred inflows	(29,327.52)	0.00	(29,327.52)
Long-term liabilities			
252255 Loan Payable	(387,450.63)	0.00	(387,450.63)
252256 Certificates Payable	(235,000.00)	0.00	(235,000.00)
252257 2011 Certificates of Obligation Bond	(570,000.00)	0.00	(570,000.00)
252280 Net Pension Liability	(69,984.11)	0.00	(69,984.11)
Total Long-term liabilities	(1,262,434.74)	0.00	(1,262,434.74)
Total Liabilities:	(2,149,765.00)	(5,247.85)	(2,049,868.51)
Equity - Paid In / Contributed			
253205 Retained Earnings - Bonds	(566,267.85)	0.00	(566,267.85)
253206 Reserve - Construction	(751,281.79)	0.00	(751,281.79)
303201 Retained Earnings	(3,651,265.07)	(89,268.07)	(3,830,524.13)
Total Equity - Paid In / Contributed	(4,968,814.71)	(89,268.07)	(5,148,073.77)
Total Liabilities and Fund Equity:	(7,118,579.71)	(94,515.92)	(7,197,942.28)
Total Net Position	0.00	0.00	0.00

City of Richwood
Standard Financial Report
30 Water & Sewer Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Income or Expense					
Income From Operations					
Operating income					
304112 Miscellaneous Income	13,136.26	1,155.62	2,283.56	3,500.00	3,500.00
304123 Other Revenues	586.77	0.00	0.00	0.00	0.00
304410 Water Fees	866,198.53	82,465.99	541,632.31	935,631.00	935,631.00
304411 Water Discounts	(4,508.50)	(1,500.00)	(10,402.50)	(24,641.00)	(24,641.00)
304420 Sewer Fees	765,275.19	74,158.52	482,752.52	835,949.00	835,949.00
304421 Sewer Discounts	(4,342.50)	(1,470.00)	(10,132.50)	(21,862.00)	(21,862.00)
304422 Reclaimed Water Sales	0.00	0.00	0.00	12,500.00	12,500.00
304430 Delinquent Charges	29,510.70	1,814.20	16,612.56	23,000.00	23,000.00
304440 Water Taps	12,375.00	2,248.00	10,890.00	14,050.00	14,050.00
304450 Sewer Taps	1,150.00	0.00	1,150.00	575.00	575.00
304460 Reconnect Fees	10,613.96	600.00	4,000.00	4,000.00	4,000.00
304470 Garbage Receipts	260,621.98	23,822.29	139,728.23	298,657.00	298,657.00
Total Operating income	1,950,617.39	183,294.62	1,178,514.18	2,081,359.00	2,081,359.00
Operating expense					
215102 Contract Labor	496.70	0.00	0.00	1,000.00	1,000.00
215103 Salaries & Wages	169,786.91	20,945.09	145,322.88	246,052.00	246,052.00
215104 Overtime	15,247.23	1,283.92	9,110.16	16,500.00	16,500.00
215105 Retirement	22,216.11	2,612.86	18,227.30	29,940.00	29,940.00
215107 Medicare	2,076.63	317.25	2,249.56	3,814.00	3,814.00
215110 Workmen's Compensation Ins	4,722.06	0.00	2,887.00	11,975.00	11,975.00
215115 Hospitalization	39,814.64	4,528.08	28,505.64	56,808.00	56,808.00
215120 Unemployment Insurance	45.18	13.12	1,124.83	1,026.00	1,026.00
215125 Cellphone Allowance	540.00	90.00	585.00	540.00	540.00
215130 Training & Travel	4,363.02	990.95	4,833.70	5,000.00	5,000.00
215175 Longevity Pay	525.00	0.00	0.00	805.00	805.00
215180 Certification Pay	1,400.00	225.00	1,450.00	3,000.00	3,000.00
215190 Uniforms	150.00	390.57	781.87	0.00	0.00
215201 Food	0.00	116.15	116.15	500.00	500.00
215210 Office Supplies	7,532.52	240.66	2,340.22	6,000.00	6,000.00
215215 Custodial Supplies	10.20	0.00	49.20	100.00	100.00
215220 Tools	2,524.72	143.22	5,532.06	2,000.00	2,000.00
215230 Gas, Oil, & Lubricants	12,521.82	0.00	2,745.09	15,000.00	15,000.00
215240 Expendable Operating Supplies	5,951.87	1,224.77	7,033.79	3,500.00	3,500.00
215270 Chemicals	8,251.88	394.94	13,132.78	7,500.00	7,500.00
215310 Building & Grounds M&R	2,812.50	0.00	341.85	3,000.00	3,000.00
215320 Office Furniture/Fixture M&R	0.00	0.00	412.43	0.00	0.00
215340 Vehicle M&R	4,618.44	292.38	1,483.89	3,000.00	3,000.00
215360 Radio M&R	612.00	0.00	7,046.26	1,612.00	1,612.00
215365 Other Equipment M&R	2,724.98	1,276.26	1,969.10	4,000.00	4,000.00
215390 Water Lines M&R	54,771.07	2,831.32	36,830.09	45,000.00	45,000.00
215392 Sewer Lines M&R	44,990.04	506.81	41,677.54	72,200.00	72,200.00
215410 Electricity	43,855.19	3,284.78	22,715.87	47,000.00	47,000.00
215420 Telephone	9,719.74	1,423.07	6,479.51	10,600.00	10,600.00
215430 Natural Gas	312.64	0.00	91.10	360.00	360.00
215505 Lease expense	137,252.00	(73,790.55)	69,775.00	139,550.00	139,550.00
215550 Information Technology Services	6,750.00	438.95	493.28	0.00	0.00
215560 Engineering	74.00	0.00	0.00	10,000.00	10,000.00
215570 Attorney's Fees	2,143.50	0.00	1,730.00	2,500.00	2,500.00
215595 Professional Services	17,188.25	(627.31)	14,508.99	19,400.00	19,400.00
215630 Insurance - Motor Vehicles	3,116.25	0.00	7,513.31	3,200.00	3,200.00
215640 Insurance - Bldg/Liab/Bond	24,990.17	0.00	4,243.99	25,000.00	25,000.00
215660 Dues & Subscriptions	18,540.29	5,463.64	12,564.89	20,328.00	20,328.00
215685 Publishing & Advertising	0.00	0.00	0.00	2,500.00	2,500.00
215910 Office Equipment	0.00	0.00	(13.72)	0.00	0.00
215935 Equipment - Time Payments	1,937.17	331.17	2,333.69	4,092.00	4,092.00
215990 Sewage Treatment Plant	281,665.99	0.00	113,571.17	314,575.00	314,575.00
215994 Solide Waste Charges	252,097.56	22,559.70	134,252.49	273,180.00	273,180.00
215995 Brazosport Water Authority	261,613.75	22,729.20	133,442.40	268,351.00	268,351.00
305999 Depreciation	314,767.40	0.00	0.00	0.00	0.00
545240 Expendable Operating Supplies	(47.60)	0.00	0.00	0.00	0.00
Total Operating expense	1,784,681.82	20,236.00	859,490.36	1,680,508.00	1,680,508.00
Total Income From Operations	165,935.57	163,058.62	319,023.82	400,851.00	400,851.00
Non-Operating Items					

City of Richwood
Standard Financial Report
30 Water & Sewer Fund - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Non-operating income					
234110 Interest Earnings	636.79	0.00	597.85	0.00	0.00
254969 Transfer from Utility Fund	166,256.00	0.00	0.00	153,192.00	153,192.00
304110 Interest Earnings	1,270.81	0.00	60.91	500.00	500.00
974961 Transfer from General Fund	82,936.00	0.00	89,909.00	89,909.00	89,909.00
Total Non-operating income	251,099.60	0.00	90,567.76	243,601.00	243,601.00
Non-operating expense					
255960 CO Series 2013	16,053.22	62,704.04	73,790.55	73,791.00	73,791.00
255970 Certificates of Obligation Series 2011	0.00	11,086.51	11,086.51	37,213.00	37,213.00
255990 2004 CO Bond Fees	500.00	0.00	0.00	0.00	0.00
255991 RB I&S Series 2004	13,461.16	0.00	36,487.50	42,188.00	42,188.00
255993 2011 CD Interest Expense	23,084.22	0.00	0.00	0.00	0.00
985963 Transfer to General Fund	82,172.00	0.00	104,410.00	124,660.00	124,660.00
985964 Transfer to contingency Fund	47,069.00	0.00	0.00	24,084.00	24,084.00
985966 Transfer to Capital Improvements	87,686.00	0.00	0.00	149,324.00	149,324.00
985967 Transfer to Equipment Replacement	4,699.00	0.00	4,557.96	40,000.00	40,000.00
985969 Transfer to Debt Service	166,256.00	0.00	0.00	153,192.00	153,192.00
Total Non-operating expense	440,980.60	73,790.55	230,332.52	644,452.00	644,452.00
Total Non-Operating Items	(189,881.00)	73,790.55	(139,764.76)	(400,851.00)	(400,851.00)
Total Income or Expense	(23,945.43)	89,268.07	179,259.06	0.00	0.00

City of Richwood
Standard Financial Report
31 Utility Fund Contingency - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
301101 Cash	47,069.00	0.00	47,069.00
Total Cash and cash equivalents	<u>47,069.00</u>	<u>0.00</u>	<u>47,069.00</u>
Total Current Assets	<u>47,069.00</u>	<u>0.00</u>	<u>47,069.00</u>
Total Assets:	<u>47,069.00</u>	<u>0.00</u>	<u>47,069.00</u>
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
303201 Retained Earnings	(47,069.00)	0.00	(47,069.00)
Total Equity - Paid In / Contributed	<u>(47,069.00)</u>	<u>0.00</u>	<u>(47,069.00)</u>
Total Liabilites and Fund Equity:	<u>(47,069.00)</u>	<u>0.00</u>	<u>(47,069.00)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
31 Utility Fund Contingency - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Income or Expense					
Non-Operating Items					
Non-operating income					
974964 Transfer from Utility Fund	47,069.00	0.00	0.00	24,084.00	24,084.00
Total Non-operating income	47,069.00	0.00	0.00	24,084.00	24,084.00
Total Non-Operating Items	47,069.00	0.00	0.00	24,084.00	24,084.00
Total Income or Expense	47,069.00	0.00	0.00	24,084.00	24,084.00

City of Richwood
Standard Financial Report
32 Utility Capital Improvements - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
321101 Cash - Enterprise	69,894.69	(8,776.75)	61,117.94
Total Cash and cash equivalents	<u>69,894.69</u>	<u>(8,776.75)</u>	<u>61,117.94</u>
Total Current Assets	<u>69,894.69</u>	<u>(8,776.75)</u>	<u>61,117.94</u>
Non-Current Assets			
Capital assets			
Work in Process			
321601 Work in Progress	0.00	8,776.75	8,776.75
Total Work in Process	<u>0.00</u>	<u>8,776.75</u>	<u>8,776.75</u>
Total Capital assets	<u>0.00</u>	<u>8,776.75</u>	<u>8,776.75</u>
Total Non-Current Assets	<u>0.00</u>	<u>8,776.75</u>	<u>8,776.75</u>
Total Assets:	<u>69,894.69</u>	<u>0.00</u>	<u>69,894.69</u>
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
323201 Retained Earnings	(69,894.69)	0.00	(69,894.69)
Total Equity - Paid In / Contributed	<u>(69,894.69)</u>	<u>0.00</u>	<u>(69,894.69)</u>
Total Liabilites and Fund Equity:	<u>(69,894.69)</u>	<u>0.00</u>	<u>(69,894.69)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
32 Utility Capital Improvements - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Income or Expense					
Income From Operations					
Operating expense					
325240 Expendable Operating Supplies	780.47	0.00	0.00	0.00	0.00
325560 Engineering	17,010.84	0.00	0.00	0.00	0.00
Total Operating expense	17,791.31	0.00	0.00	0.00	0.00
Total Income From Operations	17,791.31	0.00	0.00	0.00	0.00
Non-Operating Items					
Non-operating income					
974966 Transfer In	87,686.00	0.00	0.00	0.00	0.00
Total Non-operating income	87,686.00	0.00	0.00	0.00	0.00
Total Non-Operating Items	87,686.00	0.00	0.00	0.00	0.00
Total Income or Expense	69,894.69	0.00	0.00	0.00	0.00

City of Richwood
Standard Financial Report
40 General Obligation I&S - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
501101 Cash	2,070.72	(4,170.21)	138,363.90
501109 Logic Investments	1,478.01	0.00	1,496.56
501111 Certificates of Deposit	93,403.73	0.00	93,403.73
Total Cash and cash equivalents	96,952.46	(4,170.21)	233,264.19
Receivables			
501112 Tax Receivable	5,363.78	0.00	5,318.95
501113 Accrued Interest Receivable	74.41	0.00	74.41
501120 Allowance for Uncollectibles	(2,487.75)	0.00	(2,487.75)
501122 Accounts Receivable - Other	0.00	0.00	44.83
501123 Deferred Taxes	(2,324.15)	0.00	(2,324.15)
501131 Due from Other Governments	44.83	0.00	44.83
501133 Reserve for Ad Valorem Taxes	0.00	0.00	44.83
501325 Due from General Fund	11,005.47	0.00	11,005.47
Total Receivables	11,676.59	0.00	11,721.42
Total Current Assets	108,629.05	(4,170.21)	244,985.61
Total Assets:	108,629.05	(4,170.21)	244,985.61
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
503103 Fund Balance	(108,629.05)	4,170.21	(244,985.61)
Total Equity - Paid In / Contributed	(108,629.05)	4,170.21	(244,985.61)
Total Liabilites and Fund Equity:	(108,629.05)	4,170.21	(244,985.61)
Total Net Position	0.00	0.00	0.00

City of Richwood
Standard Financial Report
40 General Obligation I&S - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Taxes					
504103 Ad Valorem Taxes	174,238.54	1,176.95	158,326.49	166,333.00	166,333.00
504105 Penalty & Interest	1,811.24	0.00	0.00	0.00	0.00
Total Taxes	176,049.78	1,176.95	158,326.49	166,333.00	166,333.00
Interest					
504110 Interest Earnings	429.51	0.00	18.55	0.00	0.00
Total Interest	429.51	0.00	18.55	0.00	0.00
Total Revenue	176,479.29	1,176.95	158,345.04	166,333.00	166,333.00
Expenditures					
General Obligation I&S					
505912 2012 Bond fees	500.00	0.00	0.00	0.00	0.00
505960 Bank Note	9,450.88	5,347.16	16,041.48	21,389.00	21,389.00
505965 Street Projects	11,937.76	0.00	0.00	0.00	0.00
505970 1999 Certificates of Obligation	50,000.00	0.00	0.00	0.00	0.00
505980 Certificates of Obligation - 2012	29,050.00	0.00	0.00	78,050.00	78,050.00
505985 2011 Principal	60,000.00	0.00	0.00	0.00	0.00
505992 CO Series 2011 Refunding	13,772.01	0.00	5,947.00	66,894.00	66,894.00
Total General Obligation I&S	174,710.65	5,347.16	21,988.48	166,333.00	166,333.00
Total Expenditures	174,710.65	5,347.16	21,988.48	166,333.00	166,333.00
Total Change In Net Position	1,768.64	(4,170.21)	136,356.56	0.00	0.00

City of Richwood
Standard Financial Report
50 General Capital Projects - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
541101 Cash	0.00	0.00	(3,120.24)
Total Cash and cash equivalents	<u>0.00</u>	<u>0.00</u>	<u>(3,120.24)</u>
Total Current Assets	<u>0.00</u>	<u>0.00</u>	<u>(3,120.24)</u>
Total Assets:	<u>0.00</u>	<u>0.00</u>	<u>(3,120.24)</u>
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
542130 Accounts Payable	0.00	0.00	3,920.24
Total Current liabilities	<u>0.00</u>	<u>0.00</u>	<u>3,920.24</u>
Total Liabilities:	<u>0.00</u>	<u>0.00</u>	<u>3,920.24</u>
Equity - Paid In / Contributed			
543103 Fund Balance	0.00	0.00	(800.00)
Total Equity - Paid In / Contributed	<u>0.00</u>	<u>0.00</u>	<u>(800.00)</u>
Total Liabilites and Fund Equity:	<u>0.00</u>	<u>0.00</u>	<u>3,120.24</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Richwood
Standard Financial Report
50 General Capital Projects - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Contributions and transfers					
974960 Transfer from General Fund	0.00	0.00	40,000.00	40,000.00	40,000.00
Total Contributions and transfers	0.00	0.00	40,000.00	40,000.00	40,000.00
Total Revenue	0.00	0.00	40,000.00	40,000.00	40,000.00
Expenditures					
Capital Projects					
545915 Capital Expenditures	0.00	0.00	39,200.00	40,000.00	40,000.00
Total Capital Projects	0.00	0.00	39,200.00	40,000.00	40,000.00
Total Expenditures	0.00	0.00	39,200.00	40,000.00	40,000.00
Total Change In Net Position	0.00	0.00	800.00	0.00	0.00

City of Richwood
Standard Financial Report
70 Grant Funds - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
701101 Cash	1,191.21	0.00	26,886.91
Total Cash and cash equivalents	1,191.21	0.00	26,886.91
Receivables			
701131 Due from Other Governments	5,669.30	0.00	5,669.30
774500 BAGP	(5,669.30)	0.00	(5,669.30)
Total Receivables	0.00	0.00	0.00
Total Current Assets	1,191.21	0.00	26,886.91
Total Assets:	1,191.21	0.00	26,886.91
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
703103 Fund Balance	(1,191.21)	0.00	(26,886.91)
Total Equity - Paid In / Contributed	(1,191.21)	0.00	(26,886.91)
Total Liabilites and Fund Equity:	(1,191.21)	0.00	(26,886.91)
Total Net Position	0.00	0.00	0.00

City of Richwood
Standard Financial Report
70 Grant Funds - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Revenue					
Intergovernmental revenue					
754504 HGAC - Suspect ID Technology	9,688.50	0.00	0.00	0.00	0.00
764505 DOW Grant	8,331.00	0.00	0.00	0.00	0.00
774506 HGAC Ballistics Vest Grant	0.00	0.00	5,669.30	0.00	0.00
784507 NRA Foundation Grant award	5,574.80	0.00	0.00	0.00	0.00
794508 FEMA 4332 Hurricane Harvey	8,739.41	0.00	60,080.89	0.00	0.00
Total Intergovernmental revenue	32,333.71	0.00	65,750.19	0.00	0.00
Total Revenue	32,333.71	0.00	65,750.19	0.00	0.00
Expenditures					
Grant Funds					
HGAC - Suspect ID Technology					
755940 Special Equipment	10,950.00	0.00	0.00	0.00	0.00
805930 Equipment	0.00	0.00	11,278.50	0.00	0.00
Total HGAC - Suspect ID Technology	10,950.00	0.00	11,278.50	0.00	0.00
HGAC - Ballistics					
775190 Uniforms	5,669.30	0.00	0.00	0.00	0.00
Total HGAC - Ballistics	5,669.30	0.00	0.00	0.00	0.00
NRA Grant - Handguns					
785298 Weapons & Ammunition	5,018.00	0.00	0.00	0.00	0.00
Total NRA Grant - Handguns	5,018.00	0.00	0.00	0.00	0.00
FEMA 4332 Harvey Recovery					
765220 Small Tools	7,944.03	0.00	0.00	0.00	0.00
795103 Salaries & Wagers	636.31	0.00	0.00	0.00	0.00
795310 Buildings & Grounds M&R	1,214.46	0.00	2,699.99	0.00	0.00
795965 Street Projects	0.00	0.00	26,076.00	0.00	0.00
Total FEMA 4332 Harvey Recovery	9,794.80	0.00	28,775.99	0.00	0.00
Total Grant Funds	31,432.10	0.00	40,054.49	0.00	0.00
Total Expenditures	31,432.10	0.00	40,054.49	0.00	0.00
Total Change In Net Position	901.61	0.00	25,695.70	0.00	0.00

City of Richwood
Standard Financial Report
80 General Fixed Assets - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Non-Current Assets			
Capital assets			
Work in Process			
001501 Construction in Progress	0.00	0.00	42,456.00
Total Work in Process	0.00	0.00	42,456.00
Property			
001511 Land	335,262.00	0.00	335,262.00
001521 Buildings	1,933,024.62	0.00	1,933,024.62
001531 Vehicles	1,047,301.65	0.00	1,047,301.65
001541 Office Equipment	113,089.12	0.00	113,089.12
001551 Equipment	1,209,646.71	0.00	1,209,646.71
001561 Park Equipment	223,895.20	0.00	223,895.20
001571 Streets	6,450,499.36	0.00	6,450,499.36
001572 Drainage	4,017,102.09	0.00	4,017,102.09
Total Property	15,329,820.75	0.00	15,329,820.75
Accumulated depreciation			
001621 AccDpn Buildings	(394,585.50)	0.00	(394,585.50)
001631 AccDpn Vehicles	(896,251.37)	0.00	(896,251.37)
001641 AccDpn Office Equipment	(40,860.02)	0.00	(40,860.02)
001651 AccDpn Equipment	(511,307.40)	0.00	(511,307.40)
001661 AccDpn Park Equipment	(221,415.46)	0.00	(221,415.46)
001671 AccDpn Streets	(2,519,030.13)	0.00	(2,519,030.13)
001672 AccDpn Drainage	(1,454,531.76)	0.00	(1,454,531.76)
Total Accumulated depreciation	(6,037,981.64)	0.00	(6,037,981.64)
Total Capital assets	9,291,839.11	0.00	9,334,295.11
Total Non-Current Assets	9,291,839.11	0.00	9,334,295.11
Total Assets:	9,291,839.11	0.00	9,334,295.11
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
003000 Investment in general fixed assets	(15,329,820.75)	0.00	(15,372,276.75)
003002 Total Depreciation Charged	6,037,981.64	0.00	6,037,981.64
Total Equity - Paid In / Contributed	(9,291,839.11)	0.00	(9,334,295.11)
Total Liabilites and Fund Equity:	(9,291,839.11)	0.00	(9,334,295.11)
Total Net Position	0.00	0.00	0.00

City of Richwood
Standard Financial Report
90 Governmental Long-term Debt - 04/01/2019 to 04/30/2019
58.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Non-Current Assets			
Other non-current assets			
001510 Amount to be provided	1,116,614.90	0.00	1,116,614.90
001515 Amount to be provided-Loans	244,527.55	0.00	244,527.55
001530 Amount available for bonds	108,385.10	0.00	108,385.10
001535 Amount to be provided-promissary note	53,137.58	0.00	53,137.58
001536 Amount to be provided-promissary note	7,045.23	0.00	7,045.23
001537 Note Proceeds	375,690.00	0.00	375,690.00
001540 Pension liability - TMRS	377,127.29	0.00	377,127.29
001545 Pension liability - TESRS	53,284.00	0.00	53,284.00
001550 OPEB Liability	56,395.00	0.00	56,395.00
Total Other non-current assets	2,392,206.65	0.00	2,392,206.65
Total Non-Current Assets	2,392,206.65	0.00	2,392,206.65
Total Assets:	2,392,206.65	0.00	2,392,206.65
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
002500 Bonds payable - current	(105,000.00)	0.00	(105,000.00)
002505 Loans payable - current	(27,126.25)	0.00	(27,126.25)
002537 Note Proceeds	(375,690.00)	0.00	(375,690.00)
002550 OPEB Liability	(56,395.00)	0.00	(56,395.00)
Total Current liabilities	(564,211.25)	0.00	(564,211.25)
Long-term liabilities			
002510 Bonds payable - long-term	(1,120,000.00)	0.00	(1,120,000.00)
002515 Loans payable - long-term	(217,401.30)	0.00	(217,401.30)
002535 Promissary note - 98,492.78	(53,137.58)	0.00	(53,137.58)
002536 Promissary note - 20,000	(7,045.23)	0.00	(7,045.23)
002540 Pension liability - TMRS	(377,127.29)	0.00	(377,127.29)
002545 Pension liability - TESRS	(53,284.00)	0.00	(53,284.00)
Total Long-term liabilities	(1,827,995.40)	0.00	(1,827,995.40)
Total Liabilities:	(2,392,206.65)	0.00	(2,392,206.65)
Total Liabilites and Fund Equity:	(2,392,206.65)	0.00	(2,392,206.65)
Total Net Position	0.00	0.00	0.00

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>
Net Position			
Assets:			
Current Assets			
Receivables			
291112 Tax Receivable	(1,527,903.15)	0.00	0.00
291116 Due from Enterprise Fund	11,731.59	0.00	0.00
291122 Accounts Receivable - Other	0.00	2.50	1,201.37
291129 Delinquent Taxes	(20,481.48)	0.00	(267.89)
291130 Accounts Rec/NSF checks	(322.93)	0.00	25.00
291133 Reserve for Ad Valorem Taxes	1,527,903.15	0.00	0.00
291134 Reserve for Delinquent Taxes	20,481.48	0.00	267.89
991122 Accounts Receivable - Other	0.00	(384.79)	(2,542.12)
Total Receivables	12,054.52	(382.29)	(1,365.75)
Total Current Assets	12,054.52	(382.29)	(1,365.75)
Total Assets:	12,054.52	(382.29)	(1,365.75)
Total Net Position	12,054.52	(382.29)	(1,365.75)

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Change In Net Position						
Revenue						
Taxes						
294103 Ad Valorem Taxes	1,527,903.15	9,749.38	1,541,383.29	1,673,908.00	132,524.71	92.08%
294104 Delinquent Taxes	20,481.48	1,065.44	42,637.13	12,000.00	(30,637.13)	355.31%
294105 Penalty & Interest	11,214.59	958.07	8,250.43	12,500.00	4,249.57	66.00%
294111 Franchise Taxes	39,369.48	8,219.80	101,921.48	179,000.00	77,078.52	56.94%
294116 Sales Tax - Streets	64,098.04	9,036.59	54,763.15	117,000.00	62,236.85	46.81%
294117 Sales Tax	256,392.07	36,146.34	218,961.54	467,998.00	249,036.46	46.79%
294801 210 Developers 380 Rebate	0.00	0.00	(103,979.75)	(119,720.00)	(15,740.25)	86.85%
294802 Crawford Furniture 380 Rebate	0.00	0.00	0.00	(7,190.00)	(7,190.00)	0.00%
294803 Big Kountry Shooting 380 Rebate	0.00	0.00	0.00	(4,993.00)	(4,993.00)	0.00%
Total Taxes	1,919,458.81	65,175.62	1,863,937.27	2,330,503.00	466,565.73	79.98%
Licenses and permits						
294106 Licenses & Permits	7,265.00	221.00	4,955.00	9,100.00	4,145.00	54.45%
294107 Building Permits	43,222.11	17,136.02	65,781.04	70,000.00	4,218.96	93.97%
294114 Animal Fines/Licenses	285.00	130.00	170.00	350.00	180.00	48.57%
Total Licenses and permits	50,772.11	17,487.02	70,906.04	79,450.00	8,543.96	89.25%
Intergovernmental revenue						
294113 Intragovernmental Income	7,000.00	0.00	0.00	0.00	0.00	0.00%
Total Intergovernmental revenue	7,000.00	0.00	0.00	0.00	0.00	0.00%
Charges for services						
294118 Municipal Building Rentals	6,282.50	537.00	4,812.00	9,500.00	4,688.00	50.65%
Total Charges for services	6,282.50	537.00	4,812.00	9,500.00	4,688.00	50.65%
Fines and forfeitures						
294109 Municipal Court	83,876.15	7,087.78	58,152.24	131,000.00	72,847.76	44.39%
Total Fines and forfeitures	83,876.15	7,087.78	58,152.24	131,000.00	72,847.76	44.39%
Special Revenues						
044250 Revenues - Festivals	2,454.10	0.00	0.00	0.00	0.00	0.00%
044251 Revenues - Police Officer Trainin	1,377.63	0.00	1,195.36	1,350.00	154.64	88.55%
044253 Revenues - Court Security	0.00	0.00	456.49	2,880.00	2,423.51	15.85%
044254 Revenues - Court Technology	0.00	0.00	608.74	3,000.00	2,391.26	20.29%
044255 Revenues - Bobby Ford Park	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
294122 Animal License Donations	0.00	100.00	100.00	0.00	(100.00)	0.00%
Total Special Revenues	3,831.73	100.00	2,360.59	12,230.00	9,869.41	19.30%
Interest						
294110 Interest Earnings	1,791.15	89.28	9,426.50	3,000.00	(6,426.50)	314.22%
Total Interest	1,791.15	89.28	9,426.50	3,000.00	(6,426.50)	314.22%
Miscellaneous revenue						
294108 Inspection Fees	0.00	2,540.00	18,255.00	0.00	(18,255.00)	0.00%
294112 Miscellaneous Income	16,193.65	3,483.65	13,841.82	0.00	(13,841.82)	0.00%
294121 Parks & Recreation	2,537.50	300.00	1,450.00	0.00	(1,450.00)	0.00%
Total Miscellaneous revenue	18,731.15	6,323.65	33,546.82	0.00	(33,546.82)	0.00%
Contributions and transfers						
974963 Transfer from Utility Fund	0.00	0.00	104,410.00	124,660.00	20,250.00	83.76%
Total Contributions and transfers	0.00	0.00	104,410.00	124,660.00	20,250.00	83.76%
Total Revenue	2,091,743.60	96,800.35	2,147,551.46	2,690,343.00	542,791.54	79.82%
Expenditures						
Administration						
015101 Administrative Expense	0.00	0.00	20.00	0.00	(20.00)	0.00%
015102 Contract Labor	275.00	275.00	3,819.37	3,300.00	(519.37)	115.74%
015103 Salaries & Wages	125,069.42	25,627.67	172,101.05	308,080.00	135,978.95	55.86%
015104 Overtime	490.43	160.00	642.28	3,500.00	2,857.72	18.35%
015105 Retirement	9,183.29	3,746.74	25,539.09	48,107.00	22,567.91	53.09%
015107 Medicare	0.00	361.36	2,528.92	4,611.00	2,082.08	54.85%
015110 Workmen's Compensation Ins	628.32	0.00	305.00	1,210.00	905.00	25.21%
015115 Hospitalization	23,518.16	3,773.40	21,856.72	47,340.00	25,483.28	46.17%
015120 Unemployment Insurance	34.10	19.82	1,086.53	855.00	(231.53)	127.08%
015125 Cellphone Allowance	630.00	135.00	900.00	1,530.00	630.00	58.82%
015126 Vehicle Allowance	3,150.00	450.00	3,150.00	5,400.00	2,250.00	58.33%
015130 Training & Travel	4,509.65	294.63	4,015.49	19,360.00	15,344.51	20.74%
015175 Longevity Pay	1,150.00	0.00	0.00	1,250.00	1,250.00	0.00%

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
015180 Certification Pay	0.00	75.00	525.00	900.00	375.00	58.33%
015201 Food	719.27	236.41	1,898.33	2,220.00	321.67	85.51%
015210 Office Supplies	10,597.84	1,258.78	5,801.65	21,000.00	15,198.35	27.63%
015215 Custodial Supplies	237.54	28.12	532.79	1,200.00	667.21	44.40%
015220 Tools	0.00	0.00	58.96	0.00	(58.96)	0.00%
015225 Books & Periodicals	234.50	0.00	271.28	885.00	613.72	30.65%
015240 Expendable Operating Supplies	15,207.74	384.04	10,838.62	19,620.00	8,781.38	55.24%
015310 Building & Grounds M&R	12,428.20	0.00	117.50	15,000.00	14,882.50	0.78%
015320 Office Furniture/Fixture M&R	65.00	0.00	0.00	1,000.00	1,000.00	0.00%
015410 Electricity	3,813.22	627.06	3,992.60	9,500.00	5,507.40	42.03%
015420 Telephone	1,178.10	232.69	1,219.41	2,040.00	820.59	59.78%
015430 Natural Gas	327.29	56.64	375.19	700.00	324.81	53.60%
015510 Elections	0.00	0.00	7,855.93	10,000.00	2,144.07	78.56%
015550 Information Technology Services	1,527.40	1,756.71	12,823.48	20,726.00	7,902.52	61.87%
015556 Contractual Services - Taxes	9,787.34	2,886.00	9,516.67	11,474.00	1,957.33	82.94%
015570 Attorney's Fees	15,300.49	0.00	6,602.05	20,500.00	13,897.95	32.21%
015572 Economic Development	1,174.31	0.00	1,200.00	10,000.00	8,800.00	12.00%
015580 Auditor's Fees	9,522.50	0.00	42,500.00	42,500.00	0.00	100.00%
015595 Professional Services	12,320.00	0.00	63.00	0.00	(63.00)	0.00%
015640 Insurance - Bldg/Liab/Bond	3,742.22	0.00	4,944.83	20,000.00	15,055.17	24.72%
015660 Dues & Subscriptions	11,562.93	1,624.78	13,335.65	11,761.00	(1,574.65)	113.39%
015685 Publishing & Advertising	6,010.82	728.40	9,009.24	9,995.00	985.76	90.14%
015695 Special Services - Miscellaneous	2,288.64	4,324.40	8,034.29	31,664.00	23,629.71	25.37%
015910 Office Equipment	0.00	0.00	449.99	2,000.00	1,550.01	22.50%
015935 Equipment - Time Payments	1,985.63	63.98	447.86	4,800.00	4,352.14	9.33%
Total Administration	288,669.35	49,126.63	378,378.77	714,028.00	335,649.23	52.99%
City Maintenance						
025102 Contract Labor	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
025103 Salaries & Wages	34,856.13	5,633.20	38,876.90	64,624.00	25,747.10	60.16%
025104 Overtime	3,387.72	360.04	3,207.76	7,000.00	3,792.24	45.83%
025105 Retirement	2,799.06	694.61	4,903.02	8,151.00	3,247.98	60.15%
025107 Medicare	0.00	84.94	606.26	1,039.00	432.74	58.35%
025110 Workmen's Compensation Ins	4,722.06	0.00	2,887.00	3,261.00	374.00	88.53%
025115 Hospitalization	10,550.52	1,509.36	8,998.76	18,936.00	9,937.24	47.52%
025120 Unemployment Insurance	26.91	17.35	323.40	342.00	18.60	94.56%
025130 Training & Travel	22.07	0.00	0.00	1,500.00	1,500.00	0.00%
025175 Longevity Pay	175.00	0.00	0.00	250.00	250.00	0.00%
025190 Uniforms	994.70	34.93	695.96	1,600.00	904.04	43.50%
025210 Office Supplies	171.62	0.00	0.00	200.00	200.00	0.00%
025215 Custodial Supplies	111.18	0.00	13.77	700.00	686.23	1.97%
025220 Tools	1,832.47	574.68	1,524.49	2,500.00	975.51	60.98%
025230 Oil, & Lubricants	3,166.92	0.00	1,275.47	8,000.00	6,724.53	15.94%
025240 Expendable Operating Supplies	1,085.91	41.46	942.62	3,000.00	2,057.38	31.42%
025245 Dump Charges	3,735.60	608.40	2,910.37	6,000.00	3,089.63	48.51%
025270 Chemicals	939.96	750.00	762.87	2,000.00	1,237.13	38.14%
025310 Building & Grounds M&R	4,041.32	635.94	3,819.54	5,000.00	1,180.46	76.39%
025340 Vehicle M&R	6,381.45	74.54	1,474.31	6,000.00	4,525.69	24.57%
025360 Radio M&R	102.00	0.00	102.00	3,000.00	2,898.00	3.40%
025365 Other Equipment M&R	7,170.16	1,882.86	3,678.58	5,000.00	1,321.42	73.57%
025376 Signs M&R	1,872.84	0.00	89.25	2,500.00	2,410.75	3.57%
025410 Electricity	16,849.42	2,625.27	16,015.30	36,000.00	19,984.70	44.49%
025420 Telephone	101.59	(78.31)	495.64	1,000.00	504.36	49.56%
025430 Natural Gas	143.92	19.98	143.75	400.00	256.25	35.94%
025595 Professional Services	0.00	0.00	63.00	0.00	(63.00)	0.00%
025630 Insurance - Motor Vehicles	2,219.75	0.00	1,722.00	2,250.00	528.00	76.53%
025640 Insurance - Bldg/Liab/Bond	458.89	0.00	583.45	2,100.00	1,516.55	27.78%
025660 Dues & Subscriptions	75.72	14.06	84.36	500.00	415.64	16.87%
025685 Publishing & Advertising	0.00	0.00	0.00	500.00	500.00	0.00%
025695 Special Services - Miscellaneous	0.00	0.00	0.00	3,200.00	3,200.00	0.00%
025935 Equipment - Time Payments	15,600.95	2,212.90	15,490.30	26,556.00	11,065.70	58.33%
Total City Maintenance	123,595.84	17,696.21	111,690.13	225,609.00	113,918.87	49.51%
Streets and Drainage						
035380 Streets M&R	18,819.51	2,918.28	41,146.14	48,000.00	6,853.86	85.72%
035385 Drainage M&R	0.00	0.00	243.75	5,000.00	4,756.25	4.88%
035560 Engineering	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
035965 Street Projects	0.00	0.00	16,380.00	60,000.00	43,620.00	27.30%

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
035975 Drainage	0.00	0.00	0.00	7,000.00	7,000.00	0.00%
Total Streets and Drainage	18,819.51	2,918.28	57,769.89	125,000.00	67,230.11	46.22%
Deferred Revenue Accounts						
045290 Festivals	2,451.11	0.00	0.00	0.00	0.00	0.00%
045291 Expenditures - Police Training	0.00	0.00	0.00	1,350.00	1,350.00	0.00%
045293 Expenditures - Court Security	375.20	0.00	0.00	2,880.00	2,880.00	0.00%
045294 Expenditures - Court Tech	421.78	127.09	1,679.88	3,000.00	1,320.12	56.00%
045295 Expenditures - Bobby Ford Park	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
045297 Parks and Recreation	684.13	0.00	0.00	0.00	0.00	0.00%
Total Deferred Revenue Accounts	3,932.22	127.09	1,679.88	12,230.00	10,550.12	13.74%
Police Department						
055103 Salaries & Wages	303,331.15	43,700.96	305,839.25	516,174.00	210,334.75	59.25%
055104 Overtime	60,195.15	2,197.97	26,050.25	52,000.00	25,949.75	50.10%
055105 Retirement	20,901.06	5,408.95	39,186.15	64,720.00	25,533.85	60.55%
055107 Medicare	0.00	640.93	4,802.30	8,246.00	3,443.70	58.24%
055110 Workmen's Compensation Ins	18,214.72	0.00	8,507.00	18,881.00	10,374.00	45.06%
055115 Hospitalization	54,059.27	6,809.52	39,757.14	85,212.00	45,454.86	46.66%
055120 Unemployment Insurance	94.68	0.00	1,728.14	1,539.00	(189.14)	112.29%
055125 Cellphone Allowance	315.00	45.00	315.00	540.00	225.00	58.33%
055130 Training & Travel	1,791.34	4,099.50	6,483.93	15,740.00	9,256.07	41.19%
055175 Education Incentive	1,650.00	0.00	3,000.00	1,850.00	(1,150.00)	162.16%
055180 Certification Pay	3,200.00	725.00	1,162.50	7,800.00	6,637.50	14.90%
055190 Uniforms	5,284.79	74.50	1,875.72	5,587.00	3,711.28	33.57%
055201 Food	202.19	0.00	0.00	1,850.00	1,850.00	0.00%
055210 Office Supplies	2,063.45	75.49	1,030.80	2,280.00	1,249.20	45.21%
055215 Custodial Supplies	10.20	0.00	22.28	50.00	27.72	44.56%
055220 Tools	360.99	161.71	521.41	1,816.00	1,294.59	28.71%
055230 Oil, & Lubricants	19,512.41	0.00	10,767.18	33,846.00	23,078.82	31.81%
055240 Expendable Operating Supplies	949.84	39.92	1,209.38	1,540.00	330.62	78.53%
055287 Community Outreach	950.66	0.00	775.14	600.00	(175.14)	129.19%
055310 Building & Grounds M&R	81.50	0.00	117.50	0.00	(117.50)	0.00%
055320 Office Furniture/Fixture M&R	29.97	0.00	0.00	1,000.00	1,000.00	0.00%
055340 Vehicle M&R	1,483.18	3,667.24	12,426.73	9,500.00	(2,926.73)	130.81%
055350 Radar M&R	19.74	0.00	0.00	400.00	400.00	0.00%
055360 Radio M&R	2,040.00	0.00	2,210.00	2,540.00	330.00	87.01%
055365 Other Equipment M&R	800.90	0.00	1,582.62	580.00	(1,002.62)	272.87%
055420 Telephone	4,584.15	2,102.75	7,041.49	12,624.00	5,582.51	55.78%
055540 Dispatch Services	21,500.00	10,750.00	21,500.00	43,000.00	21,500.00	50.00%
055542 Jail Expense	433.33	304.80	2,088.10	8,040.00	5,951.90	25.97%
055550 Information Technology Services	1,779.52	229.65	1,995.53	2,310.00	314.47	86.39%
055558 Animal Control	316.65	171.00	760.97	12,000.00	11,239.03	6.34%
055570 Attorney's Fees	2,475.00	0.00	0.00	5,000.00	5,000.00	0.00%
055630 Insurance - Motor Vehicles	6,521.50	0.00	9,647.00	6,522.00	(3,125.00)	147.91%
055640 Insurance - Bldg/Liab/Bond	6,082.30	0.00	6,351.00	6,500.00	149.00	97.71%
055660 Dues & Subscriptions	5,141.04	977.00	6,525.10	7,092.00	566.90	92.01%
055685 Publishing & Advertising	125.00	0.00	601.20	2,200.00	1,598.80	27.33%
055695 Special Services - Miscellaneous	2,127.60	0.00	0.00	0.00	0.00	0.00%
055930 Equipment	0.00	0.00	31.93	0.00	(31.93)	0.00%
055935 Equipment - Time Payments	2,393.54	167.76	3,390.95	4,488.00	1,097.05	75.56%
Total Police Department	551,021.82	82,349.65	529,303.69	944,067.00	414,763.31	56.07%
Judicial						
065103 Salaries & Wages	47,942.23	3,774.43	25,848.62	44,566.00	18,717.38	58.00%
065104 Overtime	43.70	0.00	280.98	1,000.00	719.02	28.10%
065105 Retirement	3,158.53	410.91	2,854.91	4,366.00	1,511.09	65.39%
065107 Medicare	0.00	53.11	379.37	660.00	280.63	57.48%
065110 Workmen's Compensation Ins	4.47	0.00	152.00	165.00	13.00	92.12%
065115 Hospitalization	12,064.72	754.68	4,499.38	9,468.00	4,968.62	47.52%
065120 Unemployment Insurance	23.73	10.80	237.59	513.00	275.41	46.31%
065130 Training & Travel	2,469.53	0.00	1,917.29	3,000.00	1,082.71	63.91%
065175 Longevity Pay	250.00	0.00	0.00	125.00	125.00	0.00%
065180 Certification Pay	0.00	50.00	350.00	900.00	550.00	38.89%
065201 Food	56.03	0.00	0.00	0.00	0.00	0.00%
065210 Office Supplies	1,536.87	100.13	791.27	4,200.00	3,408.73	18.84%
065225 Books & Periodicals	205.95	0.00	0.00	300.00	300.00	0.00%
065240 Expendable Operating Supplies	408.51	0.00	0.00	500.00	500.00	0.00%

City of Richwood
Operational Budget Report
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065550 Information Technology Services	82.50	9.95	64.28	500.00	435.72	12.86%
065565 Jury Expense	0.00	(6.00)	(6.00)	500.00	506.00	-1.20%
065570 Attorney's Fees	7,165.00	300.00	5,113.50	15,000.00	9,886.50	34.09%
065660 Dues & Subscriptions	2,992.00	0.00	2,353.00	3,500.00	1,147.00	67.23%
065910 Office Equipment	0.00	0.00	1,567.68	0.00	(1,567.68)	0.00%
Total Judicial	78,403.77	5,458.01	46,403.87	89,263.00	42,859.13	51.99%
Fire Department						
075106 Pension	7,314.00	5,057.10	5,057.10	16,490.00	11,432.90	30.67%
075110 Workmen's Compensation Ins	777.60	0.00	304.00	3,400.00	3,096.00	8.94%
075130 Training & Travel	0.00	0.00	0.00	500.00	500.00	0.00%
075190 Uniforms	1,073.00	0.00	9,110.35	9,000.00	(110.35)	101.23%
075201 Food	0.00	0.00	816.19	850.00	33.81	96.02%
075210 Office Supplies	165.17	0.00	10.77	650.00	639.23	1.66%
075220 Tools	8,280.40	0.00	0.00	2,000.00	2,000.00	0.00%
075230 Oil, & Lubricants	1,550.28	0.00	690.58	3,000.00	2,309.42	23.02%
075285 Fire Prevention Supplies	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
075310 Building & Grounds M&R	4,946.17	0.00	0.00	3,000.00	3,000.00	0.00%
075340 Vehicle M&R	1,021.17	21,764.80	24,597.20	16,000.00	(8,597.20)	153.73%
075360 Radio M&R	0.00	0.00	0.00	500.00	500.00	0.00%
075410 Electricity	630.82	107.66	660.43	1,800.00	1,139.57	36.69%
075420 Telephone	1,373.58	10.77	1,009.04	2,400.00	1,390.96	42.04%
075430 Natural Gas	298.45	19.98	123.15	360.00	236.85	34.21%
075566 Contractural Services - Ambulan	37,500.00	0.00	23,250.00	93,000.00	69,750.00	25.00%
075630 Insurance - Motor Vehicles	5,336.00	0.00	8,042.00	5,336.00	(2,706.00)	150.71%
075640 Insurance - Bldg/Liab/Bond	806.68	0.00	1,075.02	2,900.00	1,824.98	37.07%
075660 Dues & Subscriptions	2,688.00	0.00	948.00	3,400.00	2,452.00	27.88%
075935 Equipment - Time Payments	0.00	0.00	40,182.17	40,195.00	12.83	99.97%
075962 Transfer to Replacement	27,664.00	0.00	0.00	0.00	0.00	0.00%
Total Fire Department	101,425.32	26,960.31	115,876.00	205,781.00	89,905.00	56.31%
Parks and Recreation						
085215 Custodial Supplies	667.96	8.99	777.73	1,500.00	722.27	51.85%
085240 Expendable Operating Supplies	0.00	0.00	0.00	500.00	500.00	0.00%
085270 Chemicals	700.00	0.00	0.00	2,000.00	2,000.00	0.00%
085310 Building & Grounds M&R	18,673.41	1,781.71	3,693.68	20,000.00	16,306.32	18.47%
085365 Other Equipment M&R	1,623.57	255.98	1,259.52	7,500.00	6,240.48	16.79%
085410 Electricity	1,170.28	144.18	913.29	2,400.00	1,486.71	38.05%
085630 Insurance - Motor Vehicles	0.00	0.00	117.00	0.00	(117.00)	0.00%
085640 Insurance - Bldg/Liab/Bond	921.92	0.00	1,228.31	3,800.00	2,571.69	32.32%
085685 Publishing & Advertising	0.00	239.00	449.00	1,600.00	1,151.00	28.06%
085850 Beautification	348.00	0.00	38.65	0.00	(38.65)	0.00%
085851 Parks & Recreation	2,570.28	418.09	3,365.08	7,000.00	3,634.92	48.07%
Total Parks and Recreation	26,675.42	2,847.95	11,842.26	46,300.00	34,457.74	25.58%
Code Enforcement						
095103 Salaries & Wages	18,192.42	2,703.75	18,722.95	32,260.00	13,537.05	58.04%
095104 Overtime	110.09	0.00	110.08	300.00	189.92	36.69%
095105 Retirement	1,393.17	313.36	2,193.74	3,706.00	1,512.26	59.19%
095107 Medicare	0.00	38.00	270.67	473.00	202.33	57.22%
095110 Workmen's Compensation Ins	335.47	0.00	152.00	118.00	(34.00)	128.81%
095115 Hospitalization	6,054.80	754.68	4,499.38	9,468.00	4,968.62	47.52%
095120 Unemployment Insurance	9.00	18.78	162.00	171.00	9.00	94.74%
095130 Training & Travel	0.00	0.00	303.85	1,000.00	696.15	30.39%
095175 Longevity Pay	125.00	0.00	0.00	125.00	125.00	0.00%
095210 Office Supplies	4.53	0.00	0.00	1,000.00	1,000.00	0.00%
095220 Tools	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
095240 Expendable Operating Supplies	52.00	0.00	78.00	500.00	422.00	15.60%
095340 Vehicle M&R	15.00	0.00	0.00	0.00	0.00	0.00%
095550 Information Technology Services	0.00	9.95	64.28	250.00	185.72	25.71%
095570 Attorney's Fees	786.56	180.00	1,349.16	5,000.00	3,650.84	26.98%
095595 Professional Services	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
095660 Dues & Subscriptions	0.00	0.00	135.00	300.00	165.00	45.00%
095685 Publishing & Advertising	0.00	0.00	282.00	500.00	218.00	56.40%
Total Code Enforcement	27,078.04	4,018.52	28,323.11	57,171.00	28,847.89	49.54%
Permitting & Inspections						
105102 Contract Labor	4,925.00	3,010.00	12,635.00	7,500.00	(5,135.00)	168.47%
105103 Salaries & Wages	32,201.82	(1,606.18)	10,165.79	55,204.00	45,038.21	18.41%

City of Richwood
Operational Budget Report
10 General Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
105105 Retirement	1,863.52	34.54	1,222.28	6,344.00	5,121.72	19.27%
105107 Medicare	0.00	3.45	148.18	809.00	660.82	18.32%
105110 Workmen's Compensation Ins	0.00	0.00	0.00	455.00	455.00	0.00%
105115 Hospitalization	6,058.16	754.68	4,499.38	9,468.00	4,968.62	47.52%
105120 Unemployment Insurance	8.99	4.61	8.39	171.00	162.61	4.91%
105125 Cellphone Allowance	315.00	45.00	292.50	540.00	247.50	54.17%
105130 Training & Travel	0.00	0.00	186.70	1,800.00	1,613.30	10.37%
105175 Longevity Pay	450.00	0.00	0.00	475.00	475.00	0.00%
105190 Uniforms	0.00	0.00	(171.92)	200.00	371.92	-85.96%
105201 Food	0.00	0.00	82.92	0.00	(82.92)	0.00%
105210 Office Supplies	51.10	0.00	0.00	100.00	100.00	0.00%
105220 Tools	0.00	0.00	0.00	500.00	500.00	0.00%
105230 Gas, Oil, & Lubricants	1,318.85	0.00	125.31	3,500.00	3,374.69	3.58%
105240 Expendable Operating Supplies	15.40	0.00	0.00	0.00	0.00	0.00%
105340 Vehicle M&R	411.26	0.00	890.96	1,500.00	609.04	59.40%
105360 Radio M&R	102.00	0.00	0.00	500.00	500.00	0.00%
105570 Attorney's Fees	2,186.56	0.00	0.00	3,000.00	3,000.00	0.00%
105595 Professional Services	2,550.00	0.00	0.00	10,000.00	10,000.00	0.00%
105630 Insurance - Motor Vehicles	1,521.16	0.00	1,629.19	500.00	(1,129.19)	325.84%
105660 Dues & Subscriptions	3,130.97	0.00	8,494.37	10,800.00	2,305.63	78.65%
Total Permitting & Inspections	57,109.79	2,246.10	40,209.05	113,366.00	73,156.95	35.47%
Emergency/Disaster						
995102 Contract Labor	3,000.00	0.00	0.00	0.00	0.00	0.00%
995220 Tools	1,339.22	0.00	0.00	0.00	0.00	0.00%
995240 Expendable Operating Supplies	72.93	0.00	0.00	0.00	0.00	0.00%
995365 Other Equipment M&R	5,768.24	0.00	0.00	0.00	0.00	0.00%
995595 Professional Services	24,668.90	0.00	21,765.25	0.00	(21,765.25)	0.00%
Total Emergency/Disaster	34,849.29	0.00	21,765.25	0.00	(21,765.25)	0.00%
Transfers						
985950 Contingency Fund	0.00	0.00	0.00	7,161.00	7,161.00	0.00%
985960 Transfer to Capital Projects	0.00	0.00	40,000.00	40,000.00	0.00	100.00%
985961 Transfer to Water/Sewer	0.00	0.00	89,909.00	89,909.00	0.00	100.00%
985962 Transfer to Replacement	0.00	0.00	43,000.00	59,533.00	16,533.00	72.23%
985963 Transfer to Beautification	0.00	1,000.00	1,000.00	1,000.00	0.00	100.00%
Total Transfers	0.00	1,000.00	173,909.00	197,603.00	23,694.00	88.01%
Total Expenditures	1,311,580.37	194,748.75	1,517,150.90	2,730,418.00	1,213,267.10	55.56%
Total Change In Net Position	780,163.23	(97,948.40)	630,400.56	(40,075.00)	(670,475.56)	-1,573.05%

City of Richwood
Operational Budget Report
11 Governmental Capital Improvements - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Interest						
554110 Interest Earnings	87.59	0.00	308.24	0.00	(308.24)	0.00%
Total Interest	87.59	0.00	308.24	0.00	(308.24)	0.00%
Contributions and transfers						
974966 Transfer from Utility Fund	0.00	0.00	0.00	149,324.00	149,324.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	149,324.00	149,324.00	0.00%
Total Revenue	87.59	0.00	308.24	149,324.00	149,015.76	0.21%
Expenditures						
Capital Improvements						
555560 Engineering	0.00	31,680.82	105,431.90	75,000.00	(30,431.90)	140.58%
555915 Capital Expenditures	780.47	0.00	0.00	74,324.00	74,324.00	0.00%
Total Capital Improvements	780.47	31,680.82	105,431.90	149,324.00	43,892.10	70.61%
Total Expenditures	780.47	31,680.82	105,431.90	149,324.00	43,892.10	70.61%
Total Change In Net Position	(692.88)	31,680.82	(105,123.66)	0.00	105,123.66	0.00%

City of Richwood
Operational Budget Report
12 Insurance - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Interest						
534110 Interest Earnings	16.64	0.00	0.00	0.00	0.00	0.00%
Total Interest	16.64	0.00	0.00	0.00	0.00	0.00%
Total Revenue	16.64	0.00	0.00	0.00	0.00	0.00%
Total Change In Net Position	16.64	0.00	0.00	0.00	0.00	0.00%

City of Richwood
Operational Budget Report
13 Replacement - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Interest						
524110 Interest Earnings	53.59	0.00	153.57	0.00	(153.57)	0.00%
Total Interest	53.59	0.00	153.57	0.00	(153.57)	0.00%
Miscellaneous revenue						
524112 Miscellaneous Income	7,537.50	0.00	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	7,537.50	0.00	0.00	0.00	0.00	0.00%
Contributions and transfers						
974962 Transfer from General Fund	0.00	0.00	43,000.00	0.00	(43,000.00)	0.00%
Total Contributions and transfers	0.00	0.00	43,000.00	0.00	(43,000.00)	0.00%
Total Revenue	7,591.09	0.00	43,153.57	0.00	(43,153.57)	0.00%
Expenditures						
Replacement						
525930 Equipment	15,413.50	0.00	33,835.50	0.00	(33,835.50)	0.00%
Total Replacement	15,413.50	0.00	33,835.50	0.00	(33,835.50)	0.00%
Total Expenditures	15,413.50	0.00	33,835.50	0.00	(33,835.50)	0.00%
Total Change In Net Position	(7,822.41)	0.00	9,318.07	0.00	(9,318.07)	0.00%

City of Richwood
Operational Budget Report
14 HRA_FSA Refunds - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Miscellaneous revenue						
294112 Miscellaneous Income	5,369.04	0.00	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	5,369.04	0.00	0.00	0.00	0.00	0.00%
Total Revenue	5,369.04	0.00	0.00	0.00	0.00	0.00%
Total Change In Net Position	5,369.04	0.00	0.00	0.00	0.00	0.00%

City of Richwood
Operational Budget Report
15 Crime Control and Prevention - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>
Net Position			
Assets:			
Current Assets			
Receivables			
601114 Sales Tax Receivable	0.00	0.00	(19,694.49)
Total Receivables	<u>0.00</u>	<u>0.00</u>	<u>(19,694.49)</u>
Total Current Assets	<u>0.00</u>	<u>0.00</u>	<u>(19,694.49)</u>
Total Assets:	<u>0.00</u>	<u>0.00</u>	<u>(19,694.49)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>(19,694.49)</u>

City of Richwood
Operational Budget Report
15 Crime Control and Prevention - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Change In Net Position						
Revenue						
Taxes						
604117 Sales Tax	63,421.04	8,875.57	44,774.90	117,000.00	72,225.10	38.27%
Total Taxes	63,421.04	8,875.57	44,774.90	117,000.00	72,225.10	38.27%
Interest						
604110 Interest Earnings	99.14	0.00	290.93	0.00	(290.93)	0.00%
Total Interest	99.14	0.00	290.93	0.00	(290.93)	0.00%
Contributions and transfers						
974959 Transfer from Fund Balance	0.00	0.00	0.00	16,000.00	16,000.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	16,000.00	16,000.00	0.00%
Total Revenue	63,520.18	8,875.57	45,065.83	133,000.00	87,934.17	33.88%
Expenditures						
Crime Control and Prevention						
605103 Salaries & Wages	648.00	2,626.49	32,144.54	73,889.00	41,744.46	43.50%
605104 Overtime	0.00	2,798.15	2,798.15	0.00	(2,798.15)	0.00%
605105 Retirement	4.77	630.07	4,116.98	6,639.00	2,522.02	62.01%
605107 Medicare	0.00	78.26	512.40	1,072.00	559.60	47.80%
605110 Workmen's Compensation Ins	0.00	0.00	0.00	2,938.00	2,938.00	0.00%
605115 Insurance	0.00	737.28	4,510.68	9,468.00	4,957.32	47.64%
605120 Unemployment Insurance	0.64	19.44	289.49	342.00	52.51	84.65%
605130 Training & Travel	0.00	211.54	4,307.18	4,051.00	(256.18)	106.32%
605175 Certification Pay	0.00	50.00	550.00	900.00	350.00	61.11%
605190 Uniforms	80.50	0.00	2,828.00	1,000.00	(1,828.00)	282.80%
605340 Vehicle M&R	0.00	0.00	18,186.09	0.00	(18,186.09)	0.00%
605365 Other Equipment M&R	0.00	0.00	0.00	16,000.00	16,000.00	0.00%
605930 Equipment	0.00	4,920.00	19,882.14	16,701.00	(3,181.14)	119.05%
Total Crime Control and Prevention	733.91	12,071.23	90,125.65	133,000.00	42,874.35	67.76%
Total Expenditures	733.91	12,071.23	90,125.65	133,000.00	42,874.35	67.76%
Total Change In Net Position	62,786.27	(3,195.66)	(45,059.82)	0.00	45,059.82	0.00%

City of Richwood
Operational Budget Report
16 General Fund Contingency - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Contributions and transfers						
974950 Transfer from General Fund	0.00	0.00	0.00	7,161.00	7,161.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	7,161.00	7,161.00	0.00%
Total Revenue	0.00	0.00	0.00	7,161.00	7,161.00	0.00%
Total Change In Net Position	0.00	0.00	0.00	7,161.00	7,161.00	0.00%

City of Richwood
Operational Budget Report
20 Beautification - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>
Net Position			
Assets:			
Current Assets			
Receivables			
611116 Due from Eneterpise Fund	0.00	1,182.78	1,182.78
Total Receivables	<u>0.00</u>	<u>1,182.78</u>	<u>1,182.78</u>
Total Current Assets	<u>0.00</u>	<u>1,182.78</u>	<u>1,182.78</u>
Total Assets:	<u>0.00</u>	<u>1,182.78</u>	<u>1,182.78</u>
Total Net Position	<u>0.00</u>	<u>1,182.78</u>	<u>1,182.78</u>

City of Richwood
Operational Budget Report
20 Beautification - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Charges for services						
614124 Beautification Revenues	7,072.31	2,413.07	8,322.22	14,520.00	6,197.78	57.32%
Total Charges for services	7,072.31	2,413.07	8,322.22	14,520.00	6,197.78	57.32%
Contributions and transfers						
974959 Transfer from Fund Balance	0.00	0.00	0.00	480.00	480.00	0.00%
974963 Transfer from General Fund	0.00	1,000.00	1,000.00	1,000.00	0.00	100.00%
Total Contributions and transfers	0.00	1,000.00	1,000.00	1,480.00	480.00	67.57%
Total Revenue	7,072.31	3,413.07	9,322.22	16,000.00	6,677.78	58.26%
Expenditures						
Beautification						
615102 Contract Labor	3,950.00	750.00	3,675.00	8,500.00	4,825.00	43.24%
615130 Training & Travel	0.00	0.00	0.00	1,600.00	1,600.00	0.00%
615210 Office Supplies	0.00	42.98	42.98	100.00	57.02	42.98%
615220 Tools	0.00	0.00	0.00	500.00	500.00	0.00%
615225 Books and Periodicals	0.00	0.00	105.54	0.00	(105.54)	0.00%
615240 Expendable Operating Supplies	13.78	834.94	834.94	1,500.00	665.06	55.66%
615310 Building & Grounds M&R	315.00	0.00	983.43	2,000.00	1,016.57	49.17%
615660 Dues & Subscriptions	647.00	0.00	150.00	800.00	650.00	18.75%
615685 Publishing & Advertising	42.00	0.00	190.00	1,000.00	810.00	19.00%
Total Beautification	4,967.78	1,627.92	5,981.89	16,000.00	10,018.11	37.39%
Total Expenditures	4,967.78	1,627.92	5,981.89	16,000.00	10,018.11	37.39%
Total Change In Net Position	2,104.53	1,785.15	3,340.33	0.00	(3,340.33)	0.00%

City of Richwood
Operational Budget Report
25 Transportation Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>
Net Position			
Assets:			
Current Assets			
Receivables			
401122 Accounts Receivable - Other	0.00	1,185.04	12,353.60
Total Receivables	<u>0.00</u>	<u>1,185.04</u>	<u>12,353.60</u>
Total Current Assets	<u>0.00</u>	<u>1,185.04</u>	<u>12,353.60</u>
Total Assets:	<u>0.00</u>	<u>1,185.04</u>	<u>12,353.60</u>
Total Net Position	<u>0.00</u>	<u>1,185.04</u>	<u>12,353.60</u>

City of Richwood
Operational Budget Report
25 Transportation Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Charges for services						
404125 Transportation Fee	0.00	11,605.00	85,499.63	136,800.00	51,300.37	62.50%
Total Charges for services	0.00	11,605.00	85,499.63	136,800.00	51,300.37	62.50%
Interest						
404110 Interest Earnings	244.51	0.00	726.78	0.00	(726.78)	0.00%
Total Interest	244.51	0.00	726.78	0.00	(726.78)	0.00%
Total Revenue	244.51	11,605.00	86,226.41	136,800.00	50,573.59	63.03%
Expenditures						
Transportation						
405380 Streets M&R	0.00	0.00	25,000.00	45,600.00	20,600.00	54.82%
405382 Sidewalks M&R	0.00	0.00	24,515.75	45,600.00	21,084.25	53.76%
405385 Drainage M&R	4,748.40	0.00	52,000.00	45,600.00	(6,400.00)	114.04%
Total Transportation	4,748.40	0.00	101,515.75	136,800.00	35,284.25	74.21%
Total Expenditures	4,748.40	0.00	101,515.75	136,800.00	35,284.25	74.21%
Total Change In Net Position	(4,503.89)	11,605.00	(15,289.34)	0.00	15,289.34	0.00%

City of Richwood
Operational Budget Report
30 Water & Sewer Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>
Net Position			
Assets:			
Current Assets			
Receivables			
252150 Due to Water/Sewer	0.00	0.00	42.78
301130 Accounts Rec/NSF checks	(92.98)	75.00	75.00
301230 Utility Receivables	16,935.42	19,782.37	33,809.84
301240 Due from General Water/Sewer	37,598.65	0.00	0.00
Total Receivables	54,627.05	19,707.37	33,777.62
Total Current Assets	54,627.05	19,707.37	33,777.62
Total Assets:	54,627.05	19,707.37	33,777.62
Total Net Position	54,627.05	19,707.37	33,777.62

City of Richwood
Operational Budget Report
30 Water & Sewer Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Income or Expense						
Income From Operations						
Operating income						
304112 Miscellaneous Income	2,322.43	1,155.62	2,283.56	3,500.00	1,216.44	65.24%
304410 Water Fees	453,742.29	82,465.99	541,632.31	935,631.00	393,998.69	57.89%
304411 Water Discounts	0.00	(1,500.00)	(10,402.50)	(24,641.00)	(14,238.50)	42.22%
304420 Sewer Fees	403,202.91	74,158.52	482,752.52	835,949.00	353,196.48	57.75%
304421 Sewer Discounts	0.00	(1,470.00)	(10,132.50)	(21,862.00)	(11,729.50)	46.35%
304422 Reclaimed Water Sales	0.00	0.00	0.00	12,500.00	12,500.00	0.00%
304430 Delinquent Charges	9,670.81	1,814.20	16,612.56	23,000.00	6,387.44	72.23%
304440 Water Taps	7,466.00	2,248.00	10,890.00	14,050.00	3,160.00	77.51%
304450 Sewer Taps	0.00	0.00	1,150.00	575.00	(575.00)	200.00%
304460 Reconnect Fees	4,831.39	600.00	4,000.00	4,000.00	0.00	100.00%
304470 Garbage Receipts	0.00	23,822.29	139,728.23	298,657.00	158,928.77	46.79%
Total Operating income	881,235.83	183,294.62	1,178,514.18	2,081,359.00	902,844.82	56.62%
Operating expense						
215102 Contract Labor	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
215103 Salaries & Wages	97,587.54	20,945.09	145,322.88	246,052.00	100,729.12	59.06%
215104 Overtime	9,568.11	1,283.92	9,110.16	16,500.00	7,389.84	55.21%
215105 Retirement	6,628.07	2,612.86	18,227.30	29,940.00	11,712.70	60.88%
215107 Medicare	0.00	317.25	2,249.56	3,814.00	1,564.44	58.98%
215110 Workmen's Compensation Ins	4,722.06	0.00	2,887.00	11,975.00	9,088.00	24.11%
215115 Hospitalization	24,432.64	4,528.08	28,505.64	56,808.00	28,302.36	50.18%
215120 Unemployment Insurance	41.83	13.12	1,124.83	1,026.00	(98.83)	109.63%
215125 Cellphone Allowance	315.00	90.00	585.00	540.00	(45.00)	108.33%
215130 Training & Travel	2,210.58	990.95	4,833.70	5,000.00	166.30	96.67%
215175 Longevity Pay	525.00	0.00	0.00	805.00	805.00	0.00%
215180 Certification Pay	975.00	225.00	1,450.00	3,000.00	1,550.00	48.33%
215190 Uniforms	150.00	390.57	781.87	0.00	(781.87)	0.00%
215201 Food	0.00	116.15	116.15	500.00	383.85	23.23%
215210 Office Supplies	4,385.91	240.66	2,340.22	6,000.00	3,659.78	39.00%
215215 Custodial Supplies	10.20	0.00	49.20	100.00	50.80	49.20%
215220 Tools	1,362.79	143.22	5,532.06	2,000.00	(3,532.06)	276.60%
215230 Gas, Oil, & Lubricants	5,965.80	0.00	2,745.09	15,000.00	12,254.91	18.30%
215240 Expendable Operating Supplies	2,203.07	1,224.77	7,033.79	3,500.00	(3,533.79)	200.97%
215270 Chemicals	5,212.17	394.94	13,132.78	7,500.00	(5,632.78)	175.10%
215310 Building & Grounds M&R	1,125.00	0.00	341.85	3,000.00	2,658.15	11.40%
215320 Office Furniture/Fixture M&R	0.00	0.00	412.43	0.00	(412.43)	0.00%
215340 Vehicle M&R	1,255.94	292.38	1,483.89	3,000.00	1,516.11	49.46%
215360 Radio M&R	612.00	0.00	7,046.26	1,612.00	(5,434.26)	437.11%
215365 Other Equipment M&R	2,677.89	1,276.26	1,969.10	4,000.00	2,030.90	49.23%
215390 Water Lines M&R	45,125.73	2,831.32	36,830.09	45,000.00	8,169.91	81.84%
215392 Sewer Lines M&R	23,827.82	506.81	41,677.54	72,200.00	30,522.46	57.73%
215410 Electricity	22,396.55	3,284.78	22,715.87	47,000.00	24,284.13	48.33%
215420 Telephone	5,237.73	1,423.07	6,479.51	10,600.00	4,120.49	61.13%
215430 Natural Gas	143.54	0.00	91.10	360.00	268.90	25.31%
215505 Lease expense	142,193.05	(73,790.55)	69,775.00	139,550.00	69,775.00	50.00%
215550 Information Technology Services	0.00	438.95	493.28	0.00	(493.28)	0.00%
215560 Engineering	74.00	0.00	0.00	10,000.00	10,000.00	0.00%
215570 Attorney's Fees	2,143.50	0.00	1,730.00	2,500.00	770.00	69.20%
215595 Professional Services	0.00	(627.31)	14,508.99	19,400.00	4,891.01	74.79%
215630 Insurance - Motor Vehicles	3,116.25	0.00	7,513.31	3,200.00	(4,313.31)	234.79%
215640 Insurance - Bldg/Liab/Bond	5,301.09	0.00	4,243.99	25,000.00	20,756.01	16.98%
215660 Dues & Subscriptions	637.59	5,463.64	12,564.89	20,328.00	7,763.11	61.81%
215685 Publishing & Advertising	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
215910 Office Equipment	0.00	0.00	(13.72)	0.00	13.72	0.00%
215935 Equipment - Time Payments	405.03	331.17	2,333.69	4,092.00	1,758.31	57.03%
215990 Sewage Treatment Plant	70,312.65	0.00	113,571.17	314,575.00	201,003.83	36.10%
215994 Solide Waste Charges	143,936.34	22,559.70	134,252.49	273,180.00	138,927.51	49.14%
215995 Brazosport Water Authority	130,448.50	22,729.20	133,442.40	268,351.00	134,908.60	49.73%
305999 Depreciation	195,437.47	0.00	0.00	0.00	0.00	0.00%
Total Operating expense	962,703.44	20,236.00	859,490.36	1,680,508.00	821,017.64	51.14%
Total Income From Operations	(81,467.61)	163,058.62	319,023.82	400,851.00	81,827.18	79.59%
Non-Operating Items						
Non-operating income						

City of Richwood
Operational Budget Report
30 Water & Sewer Fund - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
234110 Interest Earnings	0.00	0.00	597.85	0.00	(597.85)	0.00%
254969 Transfer from Utility Fund	0.00	0.00	0.00	153,192.00	153,192.00	0.00%
304110 Interest Earnings	158.75	0.00	60.91	500.00	439.09	12.18%
974961 Transfer from General Fund	0.00	0.00	89,909.00	89,909.00	0.00	100.00%
Total Non-operating income	158.75	0.00	90,567.76	243,601.00	153,033.24	37.18%
Non-operating expense						
255960 CO Series 2013	11,670.00	62,704.04	73,790.55	73,791.00	0.45	100.00%
255970 Certificates of Obligation Series 2	0.00	11,086.51	11,086.51	37,213.00	26,126.49	29.79%
255991 RB I&S Series 2004	32,137.50	0.00	36,487.50	42,188.00	5,700.50	86.49%
985963 Transfer to General Fund	0.00	0.00	104,410.00	124,660.00	20,250.00	83.76%
985964 Transfer to contingency Fund	0.00	0.00	0.00	24,084.00	24,084.00	0.00%
985966 Transfer to Capital Improvements	0.00	0.00	0.00	149,324.00	149,324.00	0.00%
985967 Transfer to Equipment Replacem	0.00	0.00	4,557.96	40,000.00	35,442.04	11.39%
985969 Transfer to Debt Service	0.00	0.00	0.00	153,192.00	153,192.00	0.00%
Total Non-operating expense	43,807.50	73,790.55	230,332.52	644,452.00	414,119.48	35.74%
Total Non-Operating Items	(43,648.75)	73,790.55	(139,764.76)	(400,851.00)	(261,086.24)	34.87%
Total Income or Expense	(125,116.36)	89,268.07	179,259.06	0.00	(179,259.06)	0.00%

City of Richwood
Operational Budget Report
31 Utility Fund Contingency - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Income or Expense						
Non-Operating Items						
Non-operating income						
974964 Transfer from Utility Fund	0.00	0.00	0.00	24,084.00	24,084.00	0.00%
Total Non-operating income	0.00	0.00	0.00	24,084.00	24,084.00	0.00%
Total Non-Operating Items	0.00	0.00	0.00	24,084.00	24,084.00	0.00%
Total Income or Expense	0.00	0.00	0.00	24,084.00	24,084.00	0.00%

City of Richwood
Operational Budget Report
40 General Obligation I&S - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>
Net Position			
Assets:			
Current Assets			
Receivables			
501112 Tax Receivable	(160,973.81)	0.00	(44.83)
501122 Accounts Receivable - Other	159,434.96	0.00	44.83
501133 Reserve for Ad Valorem Taxes	160,973.81	0.00	44.83
Total Receivables	159,434.96	0.00	44.83
Total Current Assets	159,434.96	0.00	44.83
Total Assets:	159,434.96	0.00	44.83
Total Net Position	159,434.96	0.00	44.83

City of Richwood
Operational Budget Report
40 General Obligation I&S - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Taxes						
504103 Ad Valorem Taxes	160,973.81	1,176.95	158,326.49	166,333.00	8,006.51	95.19%
Total Taxes	160,973.81	1,176.95	158,326.49	166,333.00	8,006.51	95.19%
Interest						
504110 Interest Earnings	91.21	0.00	18.55	0.00	(18.55)	0.00%
Total Interest	91.21	0.00	18.55	0.00	(18.55)	0.00%
Total Revenue	161,065.02	1,176.95	158,345.04	166,333.00	7,987.96	95.20%
Expenditures						
General Obligation I&S						
505960 Bank Note	5,347.16	5,347.16	16,041.48	21,389.00	5,347.52	75.00%
505980 Certificates of Obligation - 2012	0.00	0.00	0.00	78,050.00	78,050.00	0.00%
505992 CO Series 2011 Refunding	6,886.01	0.00	5,947.00	66,894.00	60,947.00	8.89%
Total General Obligation I&S	12,233.17	5,347.16	21,988.48	166,333.00	144,344.52	13.22%
Total Expenditures	12,233.17	5,347.16	21,988.48	166,333.00	144,344.52	13.22%
Total Change In Net Position	148,831.85	(4,170.21)	136,356.56	0.00	(136,356.56)	0.00%

City of Richwood
Operational Budget Report
50 General Capital Projects - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Contributions and transfers						
974960 Transfer from General Fund	0.00	0.00	40,000.00	40,000.00	0.00	100.00%
Total Contributions and transfers	0.00	0.00	40,000.00	40,000.00	0.00	100.00%
Total Revenue	0.00	0.00	40,000.00	40,000.00	0.00	100.00%
Expenditures						
Capital Projects						
545915 Capital Expenditures	0.00	0.00	39,200.00	40,000.00	800.00	98.00%
Total Capital Projects	0.00	0.00	39,200.00	40,000.00	800.00	98.00%
Total Expenditures	0.00	0.00	39,200.00	40,000.00	800.00	98.00%
Total Change In Net Position	0.00	0.00	800.00	0.00	800.00	0.00%

City of Richwood
Operational Budget Report
70 Grant Funds - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Revenue						
Intergovernmental revenue						
764505 DOW Grant	8,331.00	0.00	0.00	0.00	0.00	0.00%
774506 HGAC Ballistics Vest Grant	0.00	0.00	5,669.30	0.00	(5,669.30)	0.00%
784507 NRA Foundation Grant award	5,574.80	0.00	0.00	0.00	0.00	0.00%
794508 FEMA 4332 Hurricane Harvey	0.00	0.00	60,080.89	0.00	(60,080.89)	0.00%
Total Intergovernmental revenue	13,905.80	0.00	65,750.19	0.00	(65,750.19)	0.00%
Total Revenue	13,905.80	0.00	65,750.19	0.00	(65,750.19)	0.00%
Expenditures						
Grant Funds						
HGAC - Suspect ID Technology						
755940 Special Equipment	10,950.00	0.00	0.00	0.00	0.00	0.00%
805930 Equipment	0.00	0.00	11,278.50	0.00	(11,278.50)	0.00%
Total HGAC - Suspect ID Technology	10,950.00	0.00	11,278.50	0.00	(11,278.50)	0.00%
Dow Community Grant						
765940 Special Equipment	7,944.03	0.00	0.00	0.00	0.00	0.00%
Total Dow Community Grant	7,944.03	0.00	0.00	0.00	0.00	0.00%
FEMA 4332 Harvey Recovery						
795310 Buildings & Grounds M&R	0.00	0.00	2,699.99	0.00	(2,699.99)	0.00%
795965 Street Projects	0.00	0.00	26,076.00	0.00	(26,076.00)	0.00%
Total FEMA 4332 Harvey Recovery	0.00	0.00	28,775.99	0.00	(28,775.99)	0.00%
Total Grant Funds	18,894.03	0.00	40,054.49	0.00	(40,054.49)	0.00%
Total Expenditures	18,894.03	0.00	40,054.49	0.00	(40,054.49)	0.00%
Total Change In Net Position	(4,988.23)	0.00	25,695.70	0.00	(25,695.70)	0.00%

City of Richwood
Operational Budget Report
80 General Fixed Assets - 10/01/2018 to 04/30/2019
58.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Earned/Used</u>
Change In Net Position						
Expenditures						
Miscellaneous						
005001 Depreciation expense	253,295.34	0.00	0.00	0.00	0.00	0.00%
Total Miscellaneous	253,295.34	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	253,295.34	0.00	0.00	0.00	0.00	0.00%
Total Change In Net Position	253,295.34	0.00	0.00	0.00	0.00	0.00%