



City Council Special Meeting
Monday, November 19, 2018
6:00 PM

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

AGENDA

BE IT KNOWN that the **CITY COUNCIL** of the City of Richwood will meet in **City Council Special Meeting** on **Monday, November 19, 2018** at **6:00 PM** at 1800 N. Brazosport Blvd., Richwood, TX 77531 at the Richwood City Hall in the Council Chambers with the following agenda:

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGES OF ALLEGIANCE
 - Pledge of Allegiance & Texas Pledge
- IV. ROLL CALL OF COUNCIL MEMBERS
- V. PUBLIC COMMENTS
 - All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak
- VI. CONSENT AGENDA
- VII. DISCUSSION AND ACTION ITEMS
 - A. Ordinance canvassing the November 6, 2018 Bond Election results 4
 - B. Resolution awarding RFQ 18-004Q Community Development Block Grant - 15
 - Disaster Recovery (CDBG-DR) Engineering Services
- VIII. CITY MANAGER'S REPORT
- IX. FUTURE AGENDA ITEMS
- X. COUNCIL MEMBER COMMENTS & REPORTS
- XI. MAYOR'S REPORT
- XII. ADJOURNMENT

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

I, Giani B. Cantu, do hereby certify that I did, on 11/16/2018 at _____ p.m., post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Giani Cantu, City Secretary
City of Richwood

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City of Richwood Proposition A

Precinct	For	Against	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	751	416	1167	125	0	69	825	398	1292	2520	51.27 %
Totals	751	416	1167	125	0	69	825	398	1292	2520	51.27 %

City of Richwood Canvass Report

2018 General Election

Run Time 8:27 AM

Run Date 11/16/2018

Brazoria County

2018 General & Joint Election

11/6/2018

Page 2 of 3

Unofficial results

Registered Voters

1292 of 2520 = 51.27 %

Polling Places Reporting

41 of 41 = 100.00 %

City of Richwood Proposition B

Precinct	For	Against	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	726	447	1173	119	0	69	825	398	1292	2520	51.27 %
Totals	726	447	1173	119	0	69	825	398	1292	2520	51.27 %

City of Richwood Proposition C

Precinct	For	Against	Cast Votes	Undervotes	Overvotes	Absentee Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
24	958	222	1180	112	0	69	825	398	1292	2520	51.27 %
Totals	958	222	1180	112	0	69	825	398	1292	2520	51.27 %

City of Richwood Cumulative Report

2018 General Election

Run Time 8:26 AM

Run Date 11/16/2018

Brazoria County

2018 General & Joint Election

11/6/2018

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Unofficial results**Registered Voters**

1292 of 2520 = 51.27 %

Polling Places Reporting

41 of 41 = 100.00 %

City of Richwood Proposition A

Choice	Party	Absentee		Early Voting		Election Day		Total	
For		43	68.25%	482	63.84%	226	64.76%	751	64.35%
Against		20	31.75%	273	36.16%	123	35.24%	416	35.65%
Cast Votes:		63	100.00%	755	100.00%	349	100.00%	1167	100.00%
Undervotes:		6		70		49		125	
Overvotes:		0		0		0		0	

City of Richwood Proposition B

Choice	Party	Absentee		Early Voting		Election Day		Total	
For		39	60.00%	465	61.51%	222	63.07%	726	61.89%
Against		26	40.00%	291	38.49%	130	36.93%	447	38.11%
Cast Votes:		65	100.00%	756	100.00%	352	100.00%	1173	100.00%
Undervotes:		4		69		46		119	
Overvotes:		0		0		0		0	

City of Richwood Proposition C

Choice	Party	Absentee		Early Voting		Election Day		Total	
For		58	84.06%	613	81.08%	287	80.85%	958	81.19%
Against		11	15.94%	143	18.92%	68	19.15%	222	18.81%
Cast Votes:		69	100.00%	756	100.00%	355	100.00%	1180	100.00%
Undervotes:		0		69		43		112	
Overvotes:		0		0		0		0	

ORDINANCE 18-438

AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A BOND ELECTION; AND OTHER MATTERS IN CONNECTION THEREWITH

RECITALS

1. On August 13, 2018, the City Council (the *Council*) of the City of Richwood, Texas (the *City*), ordered an election to be held on November 6, 2018, for the purpose of determining whether the resident, qualified voters of the City would authorize the issuance of general obligation bonds by the City.
2. The Council has reviewed and investigated all matters pertaining to this election, including the ordering, notices, election officers, holding, and returns thereof.
3. The Council hereby canvasses the returns of this election, at which there were submitted to all resident, qualified voters of the City for their action thereupon, the following propositions:

PROPOSITION A

“Shall the Governing Body of the City of Richwood, Texas, be authorized to issue and sell general obligation bonds of the City in the principal amount of \$3,000,000 for the purpose of street and road construction and improvements, such bonds to mature serially or otherwise not more than 40 years from their date; and any issue or series of said bonds to bear interest at such rate or rates (fixed, floating, variable or otherwise) as may be determined within the discretion of the Governing Body, provided that such rate of interest shall not exceed the maximum rate per annum authorized by law at the time of the issuance of any issue or series of said bonds; and shall the Governing Body of the City be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes, within the limitations prescribed by law, on all taxable property in said City sufficient to pay the principal of and annual interest on the bonds and provide a sinking fund to pay the Bonds at maturity, and that such ad valorem taxes to pay the annual principal and interest on such bonds may be imposed?”

PROPOSITION B

“Shall the Governing Body of the City of Richwood, Texas, be authorized to issue and sell general obligation bonds of the City in the principal amount of \$500,000 for the purpose of sidewalk construction and improvements, including, but not limited to, sidewalks along streets leading to Gladys Polk Elementary School such as Moore Street and Oyster Creek Drive, such bonds to mature serially or otherwise not more than 40 years from their date; and any issue or series of said bonds to bear interest at such rate or rates (fixed, floating, variable or otherwise) as may be determined within the discretion of the Governing Body, provided that

such rate of interest shall not exceed the maximum rate per annum authorized by law at the time of the issuance of any issue or series of said bonds; and shall the Governing Body of the City be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes, within the limitations prescribed by law, on all taxable property in said City sufficient to pay the principal of and annual interest on the bonds and provide a sinking fund to pay the Bonds at maturity, and that such ad valorem taxes to pay the annual principal and interest on such bonds may be imposed?”

PROPOSITION C

“Shall the Governing Body of the City of Richwood, Texas, be authorized to issue and sell general obligation bonds of the City in the principal amount of \$1,500,000 for the purpose of drainage improvements and flood control projects, such bonds to mature serially or otherwise not more than 40 years from their date; and any issue or series of said bonds to bear interest at such rate or rates (fixed, floating, variable or otherwise) as may be determined within the discretion of the Governing Body, provided that such rate of interest shall not exceed the maximum rate per annum authorized by law at the time of the issuance of any issue or series of said bonds; and shall the Governing Body of the City be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes, within the limitations prescribed by law, on all taxable property in said City sufficient to pay the principal of and annual interest on the bonds and provide a sinking fund to pay the Bonds at maturity, and that such ad valorem taxes to pay the annual principal and interest on such bonds may be imposed?”

4. The Council has diligently inquired into the poll lists and the official election returns which were duly and lawfully made to the Council by the judges and clerks holding and conducting such election; the poll lists and the official election returns showing separately the votes cast in the election.

5. From these returns, this Council hereby finds that the following votes were cast in the election by voters who were resident, qualified voters of the City.

PROPOSITION A

“THE ISSUANCE OF \$3,000,000 OF GENERAL OBLIGATION BONDS FOR STREET AND ROAD CONSTRUCTION AND IMPROVEMENTS AND THE LEVY OF A TAX THEREFOR.”

	<u>For</u>	<u>Against</u>
Election Day	<u>226</u>	<u>123</u>
Early Voting	<u>482</u>	<u>273</u>
Absentee	<u>43</u>	<u>20</u>
 TOTAL	 <u>751</u>	 <u>416</u>

PROPOSITION B

“THE ISSUANCE OF \$500,000 OF GENERAL OBLIGATION BONDS FOR SIDEWALK CONSTRUCTION AND IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, SIDEWALKS ALONG STREETS LEADING TO GLADYS POLK ELEMENTARY SCHOOL SUCH AS MOORE STREET AND OYSTER CREEK DRIVE, AND THE LEVY OF A TAX THEREFOR.”

	<u>For</u>	<u>Against</u>
Election Day	<u>222</u>	<u>130</u>
Early Voting	<u>465</u>	<u>291</u>
Absentee	<u>39</u>	<u>26</u>
 TOTAL	 <u>726</u>	 <u>447</u>

PROPOSITION C

“THE ISSUANCE OF \$1,500,000 OF GENERAL OBLIGATION BONDS FOR DRAINAGE IMPROVEMENTS AND FLOOD CONTROL PROJECTS AND THE LEVY OF A TAX THEREFOR.”

	<u>For</u>	<u>Against</u>
Election Day	<u>287</u>	<u>68</u>
Early Voting	<u>613</u>	<u>143</u>
Absentee	<u>58</u>	<u>11</u>
 TOTAL	 <u>958</u>	 <u>222</u>

NOW, THEREFORE, IT IS ACCORDINGLY FOUND, DECLARED, AND ORDAINED THAT:

SECTION 1: The Council officially finds, determines, and declares that the election was duly and properly ordered, that proper legal notice of such election was duly given in the English language and the Spanish language (to the extent required by law), that proper election officers were duly appointed prior to the election, that the election was duly and legally held, that all resident, qualified voters of the City were permitted to vote at the election, that due returns of the results of the election had been made and delivered, and that the Council has duly canvassed such returns, all in accordance with the laws of the State of Texas and of the United States of America, and the order calling the election.

SECTION 2: A MAJORITY of the resident, qualified voters of the City of Richwood, Texas voting in such election, having voted FOR the authorization and issuance of \$3,000,000 of bonds and the levy and pledge of the tax in payment thereof as provided in Proposition A, the Council hereby finds and determines that Proposition A carried at the election, that the election

was duly called, that proper notice was given, and that the election was held in all aspects in conformity with the law, and that the Council is hereby accordingly authorized to issue the bonds and to levy the tax in accordance with the authority granted in the Proposition and with law.

SECTION 3: A MAJORITY of the resident, qualified voters of the City of Richwood, Texas voting in such election, having voted FOR the authorization and issuance of \$500,000 of bonds and the levy and pledge of the tax in payment thereof as provided in Proposition B, the Council hereby finds and determines that Proposition B carried at the election, that the election was duly called, that proper notice was given, and that the election was held in all aspects in conformity with the law, and that the Council is hereby accordingly authorized to issue the bonds and to levy the tax in accordance with the authority granted in the Proposition and with law.

SECTION 4: A MAJORITY of the resident, qualified voters of the City of Richwood, Texas voting in such election, having voted FOR the authorization and issuance of \$1,500,000 of bonds and the levy and pledge of the tax in payment thereof as provided in Proposition C, the Council hereby finds and determines that Proposition C carried at the election, that the election was duly called, that proper notice was given, and that the election was held in all aspects in conformity with the law, and that the Council is hereby accordingly authorized to issue the bonds and to levy the tax in accordance with the authority granted in the Proposition and with law.

SECTION 5: The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

SECTION 6: All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters ordained herein.

SECTION 7: This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 8: If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Council hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 9: It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Texas Government Code chapter 551, as amended.

SECTION 10: This Ordinance shall be in force and effect from and after its final passage and it is so ordained.

PASSED AND ADOPTED this 19th day of November, 2018.

Mayor

ATTEST:

Giani Cantu
City Secretary

CERTIFICATE OF CITY SECRETARY

THE STATE OF TEXAS	§
	§
COUNTY OF BRAZORIA	§
	§
CITY OF RICHWOOD	§

THE UNDERSIGNED HEREBY CERTIFIES that:

On the November 12, 2018, the City Council (the *Council*) of the City of Richwood, Texas (the *City*) convened in regular session at its regular meeting place in the City Hall of the City (the *Meeting*), the duly constituted members of the Council being as follows:

Mark Guthrie	Mayor
Mike Johnson	Councilmember
Frank Blanks	Councilmember
Sarah Reed	Councilmember
Mark Brown II	Councilmember
Katie Johnson	Councilmember

and all of such persons were present at the Meeting, except the following: _____, thus constituting a quorum. Among other business considered at the Meeting, the attached ordinance (the “*Ordinance*”) entitled:

AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE
RESULTS OF A BOND ELECTION; AND OTHER MATTERS IN
CONNECTION THEREWITH

was introduced and submitted to the Council for passage and adoption. After presentation and due consideration of the Ordinance, a motion was duly made and seconded and carried by the following vote:

___ voted “For” ___ voted “Against” ___ abstained

all as shown in the official Minutes of the Council for the Meeting.

The attached Ordinance is a true and correct copy of the original on file in the official records of the City; the duly qualified and acting members of the Council on the date of the Meeting are those persons shown above, and, according to the records of my office, each member of the Council was given actual notice of the time, place, and purpose of the Meeting and had actual notice that the Ordinance would be considered; and the Meeting and deliberation of the aforesaid public business, was open to the public and written notice of said meeting, including the subject of the Ordinance, was posted and given in advance thereof in compliance with the provisions of Chapter 551, as amended, Texas Government Code.

IN WITNESS WHEREOF, I have signed my name officially and affixed the seal of the City, this 19th day of November, 2018.

City Secretary
City of Richwood, Texas

(CITY SEAL)

MEMORANDUM

To: The Honorable Mark Guthrie, Mayor and Members of the Richwood City Council

From: Giani Cantu, City Secretary

Date: November 16, 2018

Subject: CDBG-DR Engineering Services

RFQ 18-004Q was issued on October 25, 2018. The proposal closed on November 8, 2018 at 3:00 p.m. The City received 6 proposals: Strand, KSA, Mercer, CivilCorp, HDR and TLC. TLC did not submit the number of specified proposals required in the specifications to adequately evaluate. They were not scored.

The top 3 qualified firms were Strand Engineering, HDR Engineering and CivilCorp. This was presented to Council on November 12. One final evaluation from an elected official remains (the Mayor) and then we are ready to award.