

AGENDA

BE IT KNOWN that the **CITY COUNCIL** of the City of Richwood will meet in **City Council Special Meeting** on **Tuesday, October 3, 2017** at **6:30 PM** at 1800 N. Brazosport Blvd., Richwood, TX 77531 at the Richwood City Hall in the Council Chambers with the following agenda:

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGES OF ALLEGIANCE
 - Pledge of Allegiance & Texas Pledge
- IV. ROLL CALL OF COUNCIL MEMBERS
- V. PUBLIC COMMENTS
 - All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak
- VI. DISCUSSION AND ACTION ITEMS
 - A. Discuss and consider a flood and drainage advisory committee 3
- VII. INTRODUCTION OF COUNCIL POSITION 1 CANDIDATE APPLICANTS 4
- VIII. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government code Section 551.001, et. Seq., to review and consider the following:
 - A. Under authority of Section 551.071 for consultation with attorney regarding legal matters arising out City of Richwood Charter Section 3.06 Vacancies in City Council.
 - B. Under authority of Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee: Consider all applicants and choose 3 finalist for filling Position 1 of Richwood City Council
- IX. RECONVENE FROM EXECUTIVE SESSION and take action on the following:
 - A. Discussion and take action on finalists for filling Position 1 of Richwood City Council
- X. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government code Section 551.001, et. Seq., to review and consider the following:
 - A. Under authority of Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee: Interviews of 3 finalists for filling Position 1 of Richwood City Council

XI. RECONVENE FROM EXECUTIVE SESSION and take action on the following:

A. Discuss and appoint an applicant to fill Position 1 of Richwood City Council

XII. CITY MANAGER'S REPORT

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XIII. FUTURE AGENDA ITEMS

XIV. COUNCIL MEMBER COMMENTS & REPORTS

XV. MAYOR'S REPORT

XVI. ADJOURNMENT

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

I, Giani B. Cantu, do hereby certify that I did, on 09/29/17 at _____ p.m., post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Giani Cantu, City Secretary
City of Richwood

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

MEMORANDUM

To: The Honorable Mark Guthrie, Mayor and Members of the Richwood City Council

From: Michael Coon, City Manager

Date: September 29, 2017

Subject: Discuss & Consider Flood and Drainage Advisory Committee

Multiple residents have asked the City to consider creating a committee of residents to look at the flooding and drainage issues in Richwood.

MEMORANDUM

To: The Honorable Mark Guthrie, Mayor and Members of the Richwood City Council

From: Giani Cantu, City Secretary

Date: September 29, 2017

Subject: Council Position 1 - Vacancy

Council will hear introductions from all applicants in open session, then proceed into closed session to consider 3 finalists.

Council will reconvene to take action and announce the 3 finalists, then proceed into closed session once more for more in depth interviews with each finalist.

Council will reconvene after all three interviews to take action and announce the new Council member appointed to fill Position 1.

CONFIDENTIAL MATERIAL
CITY MANAGER'S INTRA-AGENCY INFORMATION
DISCLOSURE PROHIBITED AND PUNISHABLE
UNDER SECTION 552.352 OF THE
TEXAS GOVERNMENT CODE

Manager's Letter Supplement
10/03/2017

Discussion & Action Items

Discuss & Consider Flood and Drainage Advisory Committee

Since last night's meeting two residents have reached out to me and asked if the City would create a committee of residents to examine the drainage and flooding in Richwood. I think having a committee could be an effective way to get residents involved in the process and to show that the City of Richwood does care about the flooding issues and that we are committed to find ways to make improvements.

It could be possible to re-task the Bond Task Force and turn the members that are willing into the Flood & Drainage Advisory Committee. The need to fix our streets and to add sidewalks has not changed; however, I think that the residents would now feel that drainage should take the top priority.

The Bond Task Force has already been selected and they are scheduled to have their first meeting on Monday, October 2nd. At that meeting, I plan on asking them about their thoughts on the task force and if they would be willing to shift their focus to look at potential projects that could potentially help with flooding and drainage. Then once some potential flood mitigation and drainage projects have been outlined, the bond task force could discuss what specific bond projects they would like to recommend to Council.

Appointment of Position #1

The plan is to let every applicant speak for 3 to 5 minutes, depending on how many applicants there are. Each applicant would get to speak on why they want to join council and why they feel they would do a good job. After the presentations, Council will convene in executive session to select 3 finalists. Council will then come back into open session, announce the 3 finalists, and then convene in closed session again to conduct the interviews of the finalists. After the interviews, Council would come out of the closed session and select someone to fill position #1.

I have asked Jason or one of his attorneys to be present for the executive sessions. Also, since the Council will be deliberating on the selection of a new member, I feel like you should decide if you would like me in those closed sessions. I will not be offended at all if you would prefer that I not attend that portion of the meeting.