# AGENDA

**RICHWOOD CITY COUNCIL**

Regular Meeting, Monday, March 21, 2016
Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, TX 77531
6:00 PM

1. City Manager

P. Action as a result of executive session

VII. REPORTS
Reports that require no action.

A. Finance Reports 71

VIII. CITY MANAGER'S REPORT
Presenter: Glenn Patton

IX. FUTURE AGENDA ITEMS

X. COMMITTEE REPORTS

XI. COUNCIL MEMBER COMMENTS & REPORTS

XII. MAYOR'S REPORT

XIII. PUBLIC COMMENTS
All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak

XIV. ADJOURNMENT

I, Karen B. Schrom, do hereby certify that I did, on 18th day of March, 2016 at 5:00 p.m. post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

________________________________

Karen B. Schrom, City Secretary
City of Richwood

# Minutes of Regular Meeting

## The City Council
## City of Richwood

A Regular Meeting of the City Council of City of Richwood was held Monday, February 8, 2016, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Mark Guthrie, Mayor and presiding officer.

II. **INVOCATION**

The invocation was given by Glenn Patton, City Manager.

III. **PLEDGES OF ALLEGIANCE**

The Pledge of Allegiance and the Texas Pledge were recited by those in attendance.

IV. **ROLL CALL OF COUNCIL MEMBERS**

Roll call showed the following members present:

Mark Guthrie, Mayor and presiding officer
Paul Raymond, Council, Position #1
Melissa Blanks, Council, Position #2
Jarrod Beaty, Council, Position #3
Sarah Harris, Council, Position #4
Chris Hardison, Council, Position #5

A quorum was declared. Others present included Glenn Patton, City Manager, Karen B. Schrom, City Secretary, Bryan Corb, Police Chief, Linda Pace, Administrative Assistant, Jennifer Beaty, Code Enforcement, Lauren LaCount, Brad Caudle, Jason Pabey, Kevin Story, James Perry, Patti Guthrie, Clint Kocurek, Justin Gatlin, William Robertson, Alan Simon, and Michele Story.

V. **CONSENT AGENDA**

On motion by Councilman Beaty, seconded by Councilman Harris, with all members present voting aye, the items on the Consent Agenda were approved as presented.

A. Approval of Minutes of Previous Meetings
B. Payment of bills
C. Appoint Parks & Recreation Board Members
D. Appoint Crime Control and Prevention District
E. Request to close portion of Audubonwoods Drive for Barbeque Cookoff, March 25 and 26, 2016, in the event of rain

## VI. DISCUSSION AND ACTION ITEMS

A. Order May 7, 2016 election

On motion by Councilman Harris, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to order the May 7, 2016 election.

B. Joint Election Agreement and Contract for Election Services

On motion by Councilman Hardison, seconded by Councilman Harris, with all member present voting aye, it was duly adopted to approve the Joint Election Agreement and Contract for Election Services.

C. Ordinance No. 403 - Setting a date, time, and place for a public hearing on the proposed annexation of 4907 Brazosport Blvd and Service Plan

On motion by Councilman Harris, seconded by Councilman Raymond, with all members voting aye, to adopt Ordinance No. 403, setting the public hearing on the proposed annexation at the next regular Council meeting.

D. Request for Equipment for the Police Department

The Police Department is requesting the following equipment:

| | |
|---|---|
| 10 new Panasonic MDT computers | \$55,600.00 |
| 4 new Watch Guard in-car videos | \$19,280.00 |
| Total requested amount | \$74,880.00 |

The new MDT's will replace the ones we currently have and will allow for each vehicle to have a computer instead of the officers taking them out and putting them back in the cars at the beginning and end of each shift.

The new in-car videos will allow us to standardize cameras and will allow for cameras in new vehicles purchased through CCPD funds.

On motion by Councilman Harris, seconded by Councilman Raymond, with all members present voting aye, the request for equipment for the Police Department was denied as there is not enough money at the time.

E. Partial closure of Highway 288B on October 23, 2016 for Triathlon

The Mammoth Lake Triathlon is scheduled for October 23, 2016. The event comes down Highway 288 B, so the inside lanes, both North and South bound will be blocked from the South City limits to the turn a around, which is in front of First Baptist Richwood and then back to the South City limits. The traffic is back to normal by 10 am.

They will have warning signs out well in advance of the event, they will have cones, barricades, and officers at the intersections to ensure traffic flow as well as safety for all involved.

The event is tentatively scheduled for October 23, 2016 this year. They need our approval as soon as possible to finalize the event.

On motion by Councilman Harris, seconded by Councilman Beaty, with all members present voting aye, the request for partial closure of Highway 288B on October 23, 2016 is approved as presented.

F. Resolution No. 16-01, annual review of the City's Investment Policy

On motion by Councilman Harris, seconded by Councilman Hardison, with all members present voting aye, Resolution No. 16-01, annual review of the City's Investment Policy was approved as presented.

G. Personnel Policy Revisions - Whistleblower Act, City Health/Dental Plan, Firearms Prohibition

On motion by Councilman Raymond, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to table this and separate the various Personnel Policy Revisions into separate agenda items on the next meeting.

H. Retiree Health/Dental/Vision program

Councilman Raymond would like to see more data and methodology on the program. He would also like to see what other cities are doing.

Councilman Beaty stated there are other ways to maintain employees such as work/life balance programs, additional means for vacation.

On motion by Councilman Beaty, seconded by Councilman Raymond, with all members present voting aye, it was duly adopted to table this item.

I. Approve items removed from Consent Agenda

There were none.

## VII. REPORTS

A. Finance Reports

Par for the period ending January 31, 2016 is 66%. Revenues are exceeding expenditures. We have received the majority of our revenues for General Fund.

## VIII. CITY MANAGER'S REPORT

Mr. Crawford has signed the paperwork and they are on track with the 380 Agreement.

Lift Station #4 was completed with 2 weeks. The inside of the wet well has been coated and should extend the lifespan of the lift station. There are plans to include electrical work in next year's budget.

We have received the results of the smoke testing and have a meeting with our engineer this week.

## IX. FUTURE AGENDA ITEMS

Personnel Policy Revision – Whistleblower Act
Personnel Policy Revision – Firearms Prohibition
Personnel Policy Revision – City Health/Dental Plan
Retiree Health/Dental/Vision progam
Public Hearing on Annexation of Crawford's
Presentation from KRB on GCAA award

## X. COMMITTEE REPORTS

Councilman Blanks reported Keep Richwood Beautiful met with the representative from TxDot on January 26th regarding the GCAA grant planting. Hopefully this program will be completed by August of this year.

## XI. COUNCIL MEMBER COMMENTS & REPORTS

Councilman Harris stated she felt the discussion regarding the personnel policy revisions sounded to her like the employees were being told they couldn't bring items to the Council.

Councilman Blank thanked those in the audience for their emails.

## XII. MAYOR'S REPORT

Mayor Guthrie stated it was great to be here and thanked Council for giving him the opportunity. He reiterated that Council do need to hear from the residents of the City. He also stated that we had a great turn out for his first official act as Mayor – BCCA.

## XIII. PUBLIC COMMENTS

Brad Caudle addressed Council and said when he came to work for the City, he came with the understanding that he would not be a yes man. He upset some folks and lost his job. He has tried to explain. He also stated that when he was terminated, Jessica Bailey turned in her two weeks notice. Mr. Patton told her that he knew she'd be uncomfortable and encouraged her to resign immediately.

They have filed a complaint with the EEOC and are still waiting for a response.

He then played an audio for Council that appeared to be Mr. Patton and a female, possibly Ms. Bailey. Mr. Patton apologized for anything he may have done that made her feel uncomfortable.

He stated he is having a hard time getting back into law enforcement.

## XIV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:35 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON MARCH 21, 2016.

____________________________________

Mark Guthrie, Mayor

ATTEST:

____________________________________

Karen B. Schrom, City Secretary

# Minutes of Special Meeting

## The City Council
## City of Richwood

A Special Meeting of the City Council of City of Richwood was held Thursday, February 25, 2016, beginning at 6:30 PM in the Richwood Fire Dept., 218 Halbert, Richwood, Tx  77531.

I. **CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Mark Guthrie, Mayor and presiding officer.

II. **ROLL CALL OF COUNCIL MEMBERS**

Roll call showed the following members present:

Mark Guthrie, Mayor and presiding officer
Paul Raymond, Council, Position #1
Sarah Harris,  Council, Position #4
Chris Hardison, Council, Position #5

Absent:

Melissa Blanks, Council, Position #2
Jarrod Beaty, Council, Position #3

A quorum was declared.   Others present included Glenn Patton, City Manager, Karen B. Schrom, City Secretary, Clint Kocurek, Fire Chief, Adam Sierra, Brian Pilcik, Matt Bayes, James Perry, Lauren LaCount, Will Robertson, Candace Monclova, JB Harris, Chris Jones, Angela Robertson and David Tovey with Metro Fire

III. **DISCUSSION AND ACTION ITEMS**

A. Demonstration of rescue tools by the Fire Department

David Tovey of Metro Fire gave a demonstration of the rescue tools offered by Metro Fire.

Chief Kocurek thanked the City Council for attending.   They are seeing more and more traffic through Richwood.   At the last accident, they waited 17 minutes for

Lake Jackson to respond with their equipment.

The ball park figure for a complete set used is $18,000 and $28,000 new. The Fire Department will continue to research other companies.

## IV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 7:21 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON MARCH 21, 2016.

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Mark Guthrie, Mayor

ATTEST:

__________________________

Karen B. Schrom, City Secretary

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 789 CRAWFORD, DAVID, , , , | | | | | | | | | |
| february16 | 02/29/16 | security | 02/29/16 | $140.00 | $140.00 | 10-29-4112 | Miscellaneous Income | $24,000.00 | $17,659.69 |
| | | | | | $140.00 | | | | |
| Total Bills To Pay: | | | | | $140.00 | | | | |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| **22** | **AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055** | | | | | | | | |
| 1428899 | 02/25/16 | insurance | 02/25/16 | $40.00 | $40.00 | 10-01-5115 | Hospitalization | $30,000.00 | $19,880.52 |
| 1428899 | 02/25/16 | insurance | 02/25/16 | $30.00 | $30.00 | 10-02-5115 | Hospitalization | $22,000.00 | $15,770.78 |
| 1428899 | 02/25/16 | insurance | 02/25/16 | $80.00 | $80.00 | 10-05-5115 | Hospitalization | $65,000.00 | $44,163.21 |
| 1428899 | 02/25/16 | insurance | 02/25/16 | $20.00 | $20.00 | 10-06-5115 | Hospitalization | $17,500.00 | $12,495.16 |
| 1428899 | 02/25/16 | insurance | 02/25/16 | $10.00 | $10.00 | 10-09-5115 | Hospitalization | $8,500.00 | $5,998.52 |
| | | | | | **$180.00** | | | | |
| **38** | **BRAZORIA COUNTY CLERK, 111 E LOCUST, SUITE 200, ANGLETON, TX, 77515** | | | | | | | | |
| february16 | 02/25/16 | release of lien | 02/25/16 | $26.00 | $26.00 | 10-09-5240 | Expendable Operating S | $700.00 | $569.88 |
| | | | | | **$26.00** | | | | |
| **38** | **BRAZORIA COUNTY CLERK, 111 E LOCUST, SUITE 200, ANGLETON, TX, 77515** | | | | | | | | |
| february16- | 02/25/16 | elections deposit | 02/25/16 | $700.00 | $700.00 | 10-01-5510 | Elections | $4,000.00 | $4,000.00 |
| | | | | | **$700.00** | | | | |
| **49** | **BRAZORIA COUNTY TREASURER, , , ,** | | | | | | | | |
| eng 16-71 | 02/25/16 | stormwater interlocal | 02/25/16 | $763.41 | $763.41 | 10-02-5660 | Dues & Subscriptions | $9,000.00 | $4,983.26 |
| | | | | | **$763.41** | | | | |
| **104** | **GULF COAST PAPER, PO BOX 4227, VICTORIA, TX, 77903** | | | | | | | | |
| 1094222 | 02/24/16 | white paper towel rolls | 02/24/16 | $100.40 | $100.40 | 10-01-5215 | Custodial Supplies | $1,000.00 | $662.59 |
| 1085652 | 02/24/16 | 60 gallon clear bags | 02/24/16 | $107.52 | $107.52 | 10-08-5215 | Custodial Supplies | $1,500.00 | $1,181.12 |
| | | | | | **$207.92** | | | | |
| **122** | **LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092** | | | | | | | | |
| 40809 | 02/24/16 | uniform alterations for #609 | 02/24/16 | $15.00 | $15.00 | 10-29-1144 | Due from Crime Control | $0.00 | ($46,403.82) |
| | | | | | **$15.00** | | | | |
| **127** | **MALONE, DON, 105A Woodland Rd, Lake Jackson, TX, 77566** | | | | | | | | |
| february16- | 02/25/16 | inspections | 02/25/16 | $100.00 | $100.00 | 10-02-5695 | Special Services - Miscell | $7,300.00 | $5,050.00 |
| | | | | | **$100.00** | | | | |
| **132** | **MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667** | | | | | | | | |
| 1330849 | 02/24/16 | tool bag | 02/24/16 | $18.99 | $18.99 | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| 1330849 | 02/24/16 | emry cloth | 02/24/16 | $3.99 | $3.99 | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| 1330849 | 02/24/16 | bags concrete | 02/24/16 | $17.66 | $17.66 | 10-02-5376 | Signs M&R | $2,500.00 | $2,425.57 |
| | | | | | **$40.64** | | | | |
| **152** | **BUSINESS CARD, PO BOX 15796, WILMINGTON, DE, 19886-5710** | | | | | | | | |
| 054368460203001 | 02/25/16 | drinks for bcca | 02/25/16 | $86.40 | $86.40 | 10-01-5101 | Administrative Expense | $9,000.00 | $4,404.65 |
| 252478060210020 | 02/25/16 | remainder of rental of DOW Academic Center f | 02/25/16 | $332.50 | $332.50 | 10-01-5101 | Administrative Expense | $9,000.00 | $4,404.65 |
| 554328660140009 | 02/25/16 | webpage | 02/25/16 | $229.50 | $229.50 | 10-01-5101 | Administrative Expense | $9,000.00 | $4,404.65 |
| 051404760211000 | 02/25/16 | texas directory online | 02/25/16 | $95.00 | $95.00 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 554328660210004 | 02/25/16 | stamps | 02/25/16 | $24.99 | $24.99 | 10-01-5240 | Expendable Operating S | $25,000.00 | $17,819.55 |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 554887260248031 | 02/25/16 | emailmeform | 02/25/16 | $9.95 | $9.95 | 10-01-5240 | Expendable Operating S | $25,000.00 | $17,819.55 |
| 555418660230040 | 02/25/16 | adobe | 02/25/16 | $21.64 | $21.64 | 10-01-5240 | Expendable Operating S | $25,000.00 | $17,819.55 |
| 555418660330040 | 02/25/16 | postage | 02/25/16 | $200.00 | $200.00 | 10-01-5240 | Expendable Operating S | $25,000.00 | $17,819.55 |
| february16 | 02/25/16 | interest | 02/25/16 | $27.33 | $27.33 | 10-01-5240 | Expendable Operating S | $25,000.00 | $17,819.55 |
| 052270260096000 | 02/25/16 | conceal carry and open carry signs for building | 02/25/16 | $80.00 | $80.00 | 10-01-5310 | Building & Grounds M&R | $15,000.00 | $8,657.65 |
| 554213560159871 | 02/25/16 | mult-family inspection forms | 02/25/16 | $85.00 | $85.00 | 10-02-5210 | Office Supplies | $500.00 | $225.72 |
| 054101960110800 | 02/25/16 | 2 gallons10w-30 oil | 02/25/16 | $40.98 | $40.98 | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| 054368460190002 | 02/24/16 | screwdriver set | 02/24/16 | $9.99 | $9.99 | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| 054368460190002 | 02/24/16 | soft set thread sealant | 02/24/16 | $8.99 | $8.99 | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| 554996760117960 | 02/24/16 | portable sprayer | 02/24/16 | $29.99 | $29.99 | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| 554996760297960 | 02/25/16 | 2 band saw blades | 02/25/16 | $19.98 | $19.98 | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| 554996760127960 | 02/24/16 | pvc hardware for sewer line reapir at shop | 02/24/16 | $38.59 | $38.59 | 10-02-5310 | Building & Grounds M&R | $1,000.00 | $787.93 |
| 554996760137960 | 02/24/16 | sch 40 t, 4x2 bushing | 02/24/16 | $14.58 | $14.58 | 10-02-5310 | Building & Grounds M&R | $1,000.00 | $787.93 |
| 554996760157960 | 02/24/16 | 2 inch male adapter, 2 inch coupling | 02/24/16 | $11.58 | $11.58 | 10-02-5310 | Building & Grounds M&R | $1,000.00 | $787.93 |
| 255360660361020 | 02/25/16 | vehicle registation renewals | 02/25/16 | $2.00 | $2.00 | 10-02-5340 | Vehicle M&R | $6,000.00 | $2,895.25 |
| 255360660361020 | 02/25/16 | vehicle registation renewals | 02/25/16 | $15.25 | $15.25 | 10-02-5340 | Vehicle M&R | $6,000.00 | $2,895.25 |
| 054101960110800 | 02/25/16 | oil filter for tractor | 02/25/16 | $12.99 | $12.99 | 10-02-5365 | Other Equipment M&R | $4,000.00 | $3,260.25 |
| 054101960180800 | 02/24/16 | hose clamps (portable diesel pump) | 02/24/16 | $2.29 | $2.29 | 10-02-5365 | Other Equipment M&R | $4,000.00 | $3,260.25 |
| 054368460190002 | 02/24/16 | fuel nozzle, 14 ft fuel hose | 02/24/16 | $89.98 | $89.98 | 10-02-5365 | Other Equipment M&R | $4,000.00 | $3,260.25 |
| 554996760157960 | 02/24/16 | 4 bags of blacktop patch | 02/24/16 | $35.56 | $35.56 | 10-03-5380 | Streets M&R | $24,000.00 | $5,379.68 |
| 051404860077100 | 02/25/16 | meal for dept meeting | 02/25/16 | $71.00 | $71.00 | 10-05-5130 | Training & Travel | $11,300.00 | $6,637.93 |
| 252046760060004 | 02/25/16 | .223 ammo for patrol rifles | 02/25/16 | $203.15 | $203.15 | 10-05-5130 | Training & Travel | $11,300.00 | $6,637.93 |
| 554256360296301 | 02/25/16 | evidence calss for officer taylor | 02/25/16 | $55.00 | $55.00 | 10-05-5130 | Training & Travel | $11,300.00 | $6,637.93 |
| 554328660240007 | 02/25/16 | hotel stay for out of town training | 02/25/16 | $90.85 | $90.85 | 10-05-5130 | Training & Travel | $11,300.00 | $6,637.93 |
| 054368460111000 | 02/25/16 | index tabs used for cjis compliance binder | 02/25/16 | $10.60 | $10.60 | 10-05-5210 | Office Supplies | $5,000.00 | ($727.61) |
| 255360660071050 | 02/25/16 | patrol rifle magazines and slings | 02/25/16 | $181.67 | $181.67 | 10-05-5220 | Tools | $1,500.00 | $1,259.06 |
| 054868060293780 | 02/25/16 | fuel for unit 603 while at training | 02/25/16 | $22.20 | $22.20 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| 553087660245478 | 02/25/16 | fuel for out of town training | 02/25/16 | $33.39 | $33.39 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| 554996760277960 | 02/25/16 | key for unit 604 | 02/25/16 | $1.94 | $1.94 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| 555418660280041 | 02/25/16 | fuel for unit 603 while at training | 02/25/16 | $8.50 | $8.50 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| 853096160059800 | 02/25/16 | lunch with city manager | 02/25/16 | $25.38 | $25.38 | 10-05-5240 | Expendable Operating S | $1,500.00 | $927.06 |
| 853096160217015 | 02/25/16 | lunch with paul raymond and glenn patton | 02/25/16 | $40.00 | $40.00 | 10-05-5240 | Expendable Operating S | $1,500.00 | $927.06 |
| 054368460215000 | 02/25/16 | dog and cat food | 02/25/16 | $13.53 | $13.53 | 10-05-5558 | Animal Control | $12,400.00 | $10,039.37 |
| 052270260356000 | 02/25/16 | banner for citizens academy class advertiseme | 02/25/16 | $84.00 | $84.00 | 10-05-5685 | Publishing & Advertising | $4,000.00 | $3,249.61 |
| 554213560346271 | 02/25/16 | meal for rap at olqp | 02/25/16 | $16.66 | $16.66 | 10-05-5685 | Publishing & Advertising | $4,000.00 | $3,249.61 |
| 255360660361020 | 02/25/16 | vehicle registration renewals | 02/25/16 | $2.00 | $2.00 | 10-07-5340 | Vehicle M&R | $5,000.00 | $2,659.07 |
| 255360660361020 | 02/25/16 | vehicle registration renewals | 02/25/16 | $8.50 | $8.50 | 10-07-5340 | Vehicle M&R | $5,000.00 | $2,659.07 |
| 555418660230040 | 02/25/16 | assy, accessory, microphone, plus rsm | 02/25/16 | $171.20 | $171.20 | 10-07-5360 | Radio M&R | $1,000.00 | $1,000.00 |
| 555418660230040 | 02/25/16 | impress battery for apx6000 portable radios | 02/25/16 | $340.80 | $340.80 | 10-07-5360 | Radio M&R | $1,000.00 | $1,000.00 |
| 555418660230040 | 02/25/16 | minitor v battery pack for pagers | 02/25/16 | $172.00 | $172.00 | 10-07-5360 | Radio M&R | $1,000.00 | $1,000.00 |
| 554464160160812 | 02/24/16 | toilet vaccum breaker | 02/24/16 | $4.73 | $4.73 | 10-08-5310 | Building & Grounds M&R | $15,000.00 | $13,028.02 |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 554602960306120 | 02/25/16 | ce vest | 02/25/16 | $40.01 | $40.01 | 10-09-5190 | Uniforms | $500.00 | $298.06 |
| 554213560159871 | 02/25/16 | richwood FEIR forms | 02/25/16 | $78.00 | $78.00 | 10-09-5210 | Office Supplies | $1,500.00 | $1,369.96 |
| 854315460057012 | 02/25/16 | noble gloves | 02/25/16 | $15.44 | $15.44 | 10-09-5220 | Tools | $3,000.00 | $2,884.60 |
| | | | | | **$3,215.61** | | | | |
| **155** | **QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600** | | | | | | | | |
| 3355036 | 02/24/16 | 2 pack hp 98 black/95 tricolor ink cartridges | 02/24/16 | $57.59 | $57.59 | 10-02-5210 | Office Supplies | $500.00 | $225.72 |
| | | | | | **$57.59** | | | | |
| **201** | **COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618** | | | | | | | | |
| february16-- | 02/25/16 | telephone | 02/25/16 | $56.97 | $56.97 | 10-01-5420 | Telephone | $2,500.00 | $1,919.35 |
| february16-- | 02/25/16 | telephone | 02/25/16 | $56.97 | $56.97 | 10-04-5294 | Expenditures - Court Tec | $0.00 | ($779.72) |
| february16-- | 02/25/16 | telephone | 02/25/16 | $211.59 | $211.59 | 10-05-5695 | Special Services - Miscell | $7,000.00 | $5,734.26 |
| | | | | | **$325.53** | | | | |
| **429** | **THE PRODUCTIVITY CENTER, 9800 RICHMOND AVENUE, SUITE 400, HOUSTON, TX, 77042** | | | | | | | | |
| prd02012916 | 02/25/16 | subscription renewal | 02/25/16 | $317.00 | $317.00 | 10-05-5660 | Dues & Subscriptions | $1,900.00 | $1,850.00 |
| | | | | | **$317.00** | | | | |
| **514** | **P C CARE, 221 PARKING WAY, LAKE JACKSON, TX, 77566** | | | | | | | | |
| 74346 | 02/24/16 | internet issues | 02/24/16 | $275.00 | $275.00 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| | | | | | **$275.00** | | | | |
| **774** | **ZEIGLER'S SCREEN PRINTING, 137 EAST MULBERRY, ANGLETON, TX, 77515** | | | | | | | | |
| 16559 | 02/25/16 | 4 x 6 banner | 02/25/16 | $168.00 | $168.00 | 10-08-5851 | Parks & Recreation | $10,000.00 | $5,651.86 |
| 16559 | 02/25/16 | 18 x 24 yard signs for easter | 02/25/16 | $112.00 | $112.00 | 10-08-5851 | Parks & Recreation | $10,000.00 | $5,651.86 |
| 16559 | 02/25/16 | sign stakes | 02/25/16 | $16.00 | $16.00 | 10-08-5851 | Parks & Recreation | $10,000.00 | $5,651.86 |
| | | | | | **$296.00** | | | | |
| **1061** | **PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP, 1235 NORTH LOOP WEST, SUITE 600, HOUSTON, TX, 77008** | | | | | | | | |
| ivc00029520 | 02/25/16 | attorney fees for warrants | 02/25/16 | $149.70 | $149.70 | 10-29-2140 | Municipal Court Costs | $0.00 | ($14,125.11) |
| | | | | | **$149.70** | | | | |
| **1220** | **DAHILL, P.O. BOX 205354, DALLAS, TX, 75320-5354** | | | | | | | | |
| IN620072 | 02/25/16 | printer | 02/25/16 | $159.78 | $159.78 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| IN620072 | 02/25/16 | printer | 02/25/16 | $106.52 | $106.52 | 10-05-5210 | Office Supplies | $5,000.00 | ($727.61) |
| IN620072 | 02/25/16 | printer | 02/25/16 | $53.72 | $53.72 | 10-06-5210 | Office Supplies | $5,200.00 | $1,862.74 |
| | | | | | **$320.02** | | | | |
| **1335** | **POLICE AND SHERIFFS PRESS, P.O. BOX 1489, LYONS, GA, 30436** | | | | | | | | |
| 78358 | 02/24/16 | id for new officer #609 | 02/24/16 | $17.49 | $17.49 | 10-05-5190 | Uniforms | $3,800.00 | $1,826.54 |
| | | | | | **$17.49** | | | | |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
| | | Total Bills To Pay: | | | $7,006.91 | | | | |

# City of Richwood

## Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| **19** | **AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414** | | | | | | | | |
| february16--- | 02/25/16 | telephone | 02/25/16 | $613.28 | $613.28 | 30-21-5420 | Telephone | $2,500.00 | $1,832.73 |
| | | | | | **$613.28** | | | | |
| **22** | **AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055** | | | | | | | | |
| 1428899--01 | 02/25/16 | insurance | 02/25/16 | $40.00 | $40.00 | 30-21-5115 | Hospitalization | $33,000.00 | $22,972.80 |
| | | | | | **$40.00** | | | | |
| **36** | **BRAZORIA COUNTY GROUNDWATER CONSERVATION DISTRICT, 111 E. LOCUST, BLDG. A- 29, SUITE 140, ANGLETON, TX, 77515** | | | | | | | | |
| february16 | 02/25/16 | groundwater production fee | 02/25/16 | $72.79 | $72.79 | 30-21-5660 | Dues & Subscriptions | $2,500.00 | $1,932.94 |
| | | | | | **$72.79** | | | | |
| **62** | **CLUTE POSTMASTER, , CLUTE, TX, 77531** | | | | | | | | |
| february16- | 02/25/16 | postage for utility bills | 02/25/16 | $444.50 | $444.50 | 30-21-5210 | Office Supplies | $15,000.00 | $7,240.58 |
| | | | | | **$444.50** | | | | |
| **82** | **DXI INDUSTRIES, INC., PO BOX 301049, DALLAS, TX, 75303-1049** | | | | | | | | |
| 055002311-16 | 02/25/16 | chlorine cylinder | 02/25/16 | $182.63 | $182.63 | 30-21-5270 | Chemicals | $5,000.00 | $4,378.43 |
| 055002312-16 | 02/25/16 | cylinder of chlorine | 02/25/16 | $112.66 | $112.66 | 30-21-5270 | Chemicals | $5,000.00 | $4,378.43 |
| 055002313-16 | 02/25/16 | chlorine cylinder | 02/25/16 | $306.36 | $306.36 | 30-21-5270 | Chemicals | $5,000.00 | $4,378.43 |
| | | | | | **$601.65** | | | | |
| **125** | **LUYCX PLUMBING, PO BOX 301, CLUTE, TX, 77531** | | | | | | | | |
| 2036 | 02/25/16 | video inspecton of sewer line at 1075 Braz. Blv | 02/25/16 | $300.00 | $300.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | **$300.00** | | | | |
| **132** | **MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667** | | | | | | | | |
| 1327596 | 02/24/16 | flex conduit elbow | 02/24/16 | $4.49 | $4.49 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1327596 | 02/24/16 | liquid tight conduit kit | 02/24/16 | $10.89 | $10.89 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | **$15.38** | | | | |
| **136** | **MOORE SUPPLY, PO BOX 973109, DALLAS, TX, 75397-3109** | | | | | | | | |
| s147197279-001 | 02/24/16 | pvc cutters | 02/24/16 | $30.00 | $30.00 | 30-21-5220 | Tools | $2,000.00 | $1,934.33 |
| s147197279-001 | 02/24/16 | wet and fast pvc glue | 02/24/16 | $7.00 | $7.00 | 30-21-5240 | Expendable Operating S | $2,200.00 | $2,104.43 |
| s147197279-001 | 02/24/16 | gray fast set glue | 02/24/16 | $15.12 | $15.12 | 30-21-5240 | Expendable Operating S | $2,200.00 | $2,104.43 |
| | | | | | **$52.12** | | | | |
| **146** | **PENNEY'S ELECTRIC, PO BOX 2888, FREEPORT, TX, 77541** | | | | | | | | |
| 16512 | 02/24/16 | trouble shoot ls#4 breaker | 02/24/16 | $717.16 | $717.16 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | **$717.16** | | | | |
| **152** | **BUSINESS CARD, PO BOX 15796, WILMINGTON, DE, 19886-5710** | | | | | | | | |
| 854309360070010 | 02/24/16 | basic water course throught teex | 02/24/16 | $235.00 | $235.00 | 30-21-5130 | Training & Travel | $4,000.00 | $3,499.00 |
| 051404860137200 | 02/24/16 | meal | 02/24/16 | $17.41 | $17.41 | 30-21-5240 | Expendable Operating S | $2,200.00 | $2,104.43 |
| 554996760137960 | 02/24/16 | 16 guage connnectors, pack 11 inch cable ties | 02/24/16 | $15.97 | $15.97 | 30-21-5240 | Expendable Operating S | $2,200.00 | $2,104.43 |

# City of Richwood

## Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 554996760197960 | 02/25/16 | disposable gloves/coveralls | 02/25/16 | $62.72 | $62.72 | 30-21-5240 | Expendable Operating S | $2,200.00 | $2,104.43 |
| 054368460341001 | 02/25/16 | bleach, alcohol, soap (water samples) | 02/25/16 | $11.31 | $11.31 | 30-21-5270 | Chemicals | $5,000.00 | $4,378.43 |
| 054101960190800 | 02/24/16 | teflon tape, 1/8 inch tank valve, brass bushing I | 02/24/16 | $5.49 | $5.49 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 553102060302075 | 02/25/16 | 2 20 ft 2 in. stainless pipe (ls#4 rehab) | 02/25/16 | $396.00 | $396.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 554996760327960 | 02/25/16 | 6-3/8 stainless hex nut, 6-3/8 stainless flat was | 02/25/16 | $2.82 | $2.82 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 554996760327960 | 02/25/16 | 4 bags of concrete | 02/25/16 | $14.12 | $14.12 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 555003660142078 | 02/24/16 | 8x6 bushing | 02/24/16 | $68.49 | $68.49 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 555003660332078 | 02/25/16 | schedule 80 t and 90 degree elbow | 02/25/16 | $173.04 | $173.04 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 555418660150040 | 02/24/16 | 4 paper tyvex suits (ls#4 rehab) | 02/24/16 | $33.62 | $33.62 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 555418660270101 | 02/25/16 | rental of sewer snake 2400 fm 2004 (home dep | 02/25/16 | $125.00 | $125.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 555418660270101 | 02/24/16 | credit | 02/24/16 | ($70.00) | ($70.00) | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $1,090.99 | | | | |
| 1220 | DAHILL, P.O. BOX 205354, DALLAS, TX, 75320-5354 | | | | | | | | |
| in620072- | 02/25/16 | printer | 02/25/16 | $159.33 | $159.33 | 30-21-5210 | Office Supplies | $15,000.00 | $7,240.58 |
| | | | | | $159.33 | | | | |
| 1253 | KSA ENGINEERS, 140 E. TYLER ST., SUITE 600, LONGVIEW, TX, 75601 | | | | | | | | |
| 64265 | 02/25/16 | engineering | 02/25/16 | $1,736.00 | $1,736.00 | 30-21-5560 | Engineering | $2,500.00 | $2,500.00 |
| | | | | | $1,736.00 | | | | |
| 1297 | UNITED RENTALS (NORTH AMERICA), INC., P.O. BOX 840514, DALLAS, TX, 75284-0514 | | | | | | | | |
| 134516688-001 | 02/24/16 | rental 15-18" pipe plug, and hose ls#4 rehab | 02/24/16 | $1,204.23 | $1,204.23 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $1,204.23 | | | | |
| | | | Total Bills To Pay: | | $7,047.43 | | | | |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 24 | AMERICAN MATERIALS INC, PO BOX 935, STAFFORD, TX, 77497-0935 | | | | | | | | |
| 65793 | 02/18/16 | 24 tons asphault | 02/18/16 | $225.72 | $225.72 | 10-03-5380 | Streets M&R | $24,000.00 | $5,379.68 |
| | | | | | $225.72 | | | | |
| 117 | KILLIUM PEST CONTROL, 209 PLANTATION DR, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 71857 | 02/18/16 | pest control for comm. Bldg | 02/18/16 | $50.00 | $50.00 | 10-08-5310 | Building & Grounds M&R | $15,000.00 | $13,028.02 |
| 71858 | 02/18/16 | rodent control at comm bldg | 02/18/16 | $10.00 | $10.00 | 10-08-5310 | Building & Grounds M&R | $15,000.00 | $13,028.02 |
| | | | | | $60.00 | | | | |
| 127 | MALONE, DON, 105A Woodland Rd, Lake Jackson, TX, 77566 | | | | | | | | |
| february16 | 02/18/16 | inspections | 02/18/16 | $150.00 | $150.00 | 10-02-5695 | Special Services - Miscell | $7,300.00 | $5,050.00 |
| | | | | | $150.00 | | | | |
| 143 | PARK PLACE, 217 FLAG LAKE DRIVE, CLUTE, TX, 77531 | | | | | | | | |
| 26868 | 02/18/16 | name plate for mark guthrie | 02/18/16 | $37.50 | $37.50 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| | | | | | $37.50 | | | | |
| 155 | QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600 | | | | | | | | |
| 3074456 | 02/18/16 | mechanical pencisl -.07 | 02/18/16 | $37.70 | $37.70 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 3074456 | 02/18/16 | mechanical pencils -.09 | 02/18/16 | $37.70 | $37.70 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 3074456 | 02/18/16 | box of 10 x 13 clasp envelopes | 02/18/16 | $26.99 | $26.99 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 3074456 | 02/18/16 | sets of monthly dividers | 02/18/16 | $109.92 | $109.92 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 3074456 | 02/18/16 | boxes of 9x12 clasp envelopes | 02/18/16 | $32.38 | $32.38 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| | | | | | $244.69 | | | | |
| 182 | TG, PO BOX 659601, SAN ANTONIO, TX, 78265-9601 | | | | | | | | |
| february16 | 02/18/16 | student loan | 02/18/16 | $190.69 | $190.69 | 10-29-2142 | Student Loan | $0.00 | $0.00 |
| | | | | | $190.69 | | | | |
| 207 | VERIZON WIRELESS, PO BOX 660108, DALLAS, TX, 75266-0108 | | | | | | | | |
| 9759734968 | 02/18/16 | broadband | 02/18/16 | $113.97 | $113.97 | 10-05-5695 | Special Services - Miscell | $7,000.00 | $5,734.26 |
| | | | | | $113.97 | | | | |
| 266 | AIRGAS USA, LLC, PO BOX 676015, DALLAS, TX, 75267-6015 | | | | | | | | |
| 99333758232 | 02/18/16 | refill on oxygen bottle | 02/18/16 | $49.18 | $49.18 | 10-02-5230 | Gas, Oil, & Lubricants | $10,000.00 | $7,049.06 |
| | | | | | $49.18 | | | | |
| 427 | CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190 | | | | | | | | |
| b1602041017 | 02/18/16 | electricity | 02/18/16 | $498.42 | $498.42 | 10-01-5410 | Electricity | $10,000.00 | $8,141.16 |
| b1602040925 | 02/18/16 | electricity | 02/18/16 | $16.97 | $16.97 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602100474 | 02/18/16 | electricity | 02/18/16 | $181.01 | $181.01 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602100475 | 02/18/16 | electricity | 02/18/16 | $1,252.78 | $1,252.78 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602100476 | 02/18/16 | electricity | 02/18/16 | $3,444.23 | $3,444.23 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602100477 | 02/18/16 | electricity | 02/18/16 | $88.48 | $88.48 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602100478 | 02/18/16 | electricity | 02/18/16 | $29.25 | $29.25 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |

# City of Richwood
## Council Approval Report for FIRST NATIONAL BANK--100103073
(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| b1602119992 | 02/18/16 | electricity | 02/18/16 | $59.74 | $59.74 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| | | | | | $5,570.88 | | | | |
| 466 | CITY OF OYSTER CREEK, 3210 FM 523, OYSTER CREEK, TX, 77541 | | | | | | | | |
| february16 | 02/18/16 | jail fees | 02/18/16 | $100.00 | $100.00 | 10-05-5542 | Jail Expense | $4,500.00 | $4,075.00 |
| | | | | | $100.00 | | | | |
| 514 | P C CARE, 221 PARKING WAY, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 74384 | 02/18/16 | backup | 02/18/16 | $99.95 | $99.95 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| | | | | | $99.95 | | | | |
| 636 | MIKE SORRELL TRUCKING & MATERIALS, P.O. BOX 2049, FREEPORT, TX, 77542-2078 | | | | | | | | |
| 1638 | 02/18/16 | loads of bank sand | 02/18/16 | $200.00 | $200.00 | 10-03-5380 | Streets M&R | $24,000.00 | $5,379.68 |
| | | | | | $200.00 | | | | |
| 889 | BCOS OFFICE TECHNOLOGIES, ATTN: ACCOUNTS RECEIVABLES, 1111 COUNTY ROAD 44, ANGLETON, TX, 77515 | | | | | | | | |
| ar203448 | 02/18/16 | copier | 02/18/16 | $59.57 | $59.57 | 10-01-5935 | Equipment - Time Payme | $5,000.00 | $3,328.56 |
| ar203449 | 02/18/16 | copier | 02/18/16 | $32.26 | $32.26 | 10-01-5935 | Equipment - Time Payme | $5,000.00 | $3,328.56 |
| ar203619 | 02/18/16 | copier | 02/18/16 | $19.89 | $19.89 | 10-05-5210 | Office Supplies | $5,000.00 | ($727.61) |
| | | | | | $111.72 | | | | |
| 1375 | COOK, STEVE, , , , | | | | | | | | |
| february16 | 02/18/16 | work boots | 02/18/16 | $100.00 | $100.00 | 10-02-5190 | Uniforms | $1,600.00 | $1,214.24 |
| | | | | | $100.00 | | | | |
| | | Total Bills To Pay: | | | $7,254.30 | | | | |

# City of Richwood

## Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

| Vendor InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 72 | DEPT. OF STATE HEALTH SERVICES, PO BOX 149347, 1100 WEST 49TH STREET, AUSTIN, TX, 78714-9347 | | | | | | | | |
| february16 | 02/18/16 | water samples | 02/18/16 | $1,121.32 | $1,121.32 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| | | | | | $1,121.32 | | | | |
| 82 | DXI INDUSTRIES, INC., PO BOX 301049, DALLAS, TX, 75303-1049 | | | | | | | | |
| de05000467-16 | 02/18/16 | chlorine | 02/18/16 | $10.00 | $10.00 | 30-21-5270 | Chemicals | $5,000.00 | $4,378.43 |
| de05000468-16 | 02/18/16 | chlorine | 02/18/16 | $20.00 | $20.00 | 30-21-5270 | Chemicals | $5,000.00 | $4,378.43 |
| de05000469-16 | 02/18/16 | chlorine | 02/18/16 | $20.00 | $20.00 | 30-21-5270 | Chemicals | $5,000.00 | $4,378.43 |
| de05000511-16 | 02/18/16 | chlorine | 02/18/16 | $20.00 | $20.00 | 30-21-5270 | Chemicals | $5,000.00 | $4,378.43 |
| | | | | | $70.00 | | | | |
| 117 | KILLIUM PEST CONTROL, 209 PLANTATION DR, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 71851 | 02/18/16 | pest control at service center | 02/18/16 | $99.00 | $99.00 | 30-21-5310 | Building & Grounds M&R | $2,000.00 | $1,901.00 |
| | | | | | $99.00 | | | | |
| 136 | MOORE SUPPLY, PO BOX 973109, DALLAS, TX, 75397-3109 | | | | | | | | |
| s147154144-001 | 02/18/16 | 4 inch clean out with cap | 02/18/16 | $5.50 | $5.50 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| s147154144-001 | 02/18/16 | 20 ft. joint schedule 40 pvc with bell | 02/18/16 | $120.00 | $120.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| s147154144-001 | 02/18/16 | 4 inch rubber tapping boot with bands for 8 inch | 02/18/16 | $2.61 | $2.61 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| s147154144-001 | 02/18/16 | 4 inch sweeping t | 02/18/16 | $44.76 | $44.76 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| s147154144-001 | 02/18/16 | pvc dwv combo wye & 1/8 bend | 02/18/16 | $24.08 | $24.08 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $196.95 | | | | |
| 160 | RICHWOOD V.F.D., , , , | | | | | | | | |
| february16 | 02/18/16 | donations | 02/18/16 | $1,746.00 | $1,746.00 | 30-30-2241 | Fire Department Donatio | $0.00 | ($1,746.00) |
| | | | | | $1,746.00 | | | | |
| 161 | RICHWOOD BEAUTIFICATION, , , , | | | | | | | | |
| february16 | 02/18/16 | donations | 02/18/16 | $1,176.00 | $1,176.00 | 30-30-2242 | Beautification Donations | $0.00 | ($1,145.89) |
| | | | | | $1,176.00 | | | | |
| 427 | CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190 | | | | | | | | |
| b1602041090 | 02/18/16 | electricity | 02/18/16 | $331.92 | $331.92 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602043025 | 02/18/16 | electricity | 02/18/16 | $528.50 | $528.50 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602043026 | 02/18/16 | electricity | 02/18/16 | $151.59 | $151.59 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602043027 | 02/18/16 | electricity | 02/18/16 | $419.52 | $419.52 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| | | | | | $1,431.53 | | | | |
| 636 | MIKE SORRELL TRUCKING & MATERIALS, P.O. BOX 2049, FREEPORT, TX, 77542-2078 | | | | | | | | |
| 1638--01 | 02/18/16 | load of bank sand | 02/18/16 | $100.00 | $100.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $100.00 | | | | |
| 1368 | THIN FILM TECHNOLOGY, INC., 802 UTAH ST., SOUTH HOUSTON, TX, 77587 | | | | | | | | |
| 910464 | 02/18/16 | seal 197 primer and 456 bio fill | 02/18/16 | $10,648.20 | $10,648.20 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |

# City of Richwood

## Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

| Vendor | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
| | | | | | $10,648.20 | | | | |
| | | Total Bills To Pay: | | | $16,589.00 | | | | |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 8 | AFLAC INSURANCE, 1932 WYNNTON ROAD, COLUMBUS, GA, 31999-0797 | | | | | | | | |
| 806536 | 02/11/16 | insurance | 02/11/16 | $96.72 | $96.72 | 10-29-2136 | Insurance Payable | $0.00 | ($883.33) |
| | | | | | $96.72 | | | | |
| 18 | ARNOLD TIRE COMPANY, PO BOX 1011, CLUTE, TX, 77531 | | | | | | | | |
| 1482 | 02/10/16 | tire repair for unit # 605 | 02/10/16 | $39.00 | $39.00 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| 1552 | 02/11/16 | install tires and rotate tires on 603 | 02/11/16 | $60.00 | $60.00 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| | | | | | $99.00 | | | | |
| 19 | AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414 | | | | | | | | |
| february16- | 02/11/16 | telephone | 02/11/16 | $232.78 | $232.78 | 10-05-5420 | Telephone | $8,000.00 | $6,228.95 |
| february16-- | 02/11/16 | telephone | 02/11/16 | $82.07 | $82.07 | 10-07-5420 | Telephone | $1,600.00 | $911.14 |
| | | | | | $314.85 | | | | |
| 24 | AMERICAN MATERIALS INC, PO BOX 935, STAFFORD, TX, 77497-0935 | | | | | | | | |
| 65779 | 02/10/16 | 24 tons asphault | 02/10/16 | $510.72 | $510.72 | 10-03-5380 | Streets M&R | $24,000.00 | $5,379.68 |
| | | | | | $510.72 | | | | |
| 32 | BOBBY FORD, 1200 N HWY 288B, RICHWOOD, TX, 77531 | | | | | | | | |
| 308038 | 02/11/16 | oil change for unit #605 | 02/11/16 | $33.18 | $33.18 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| 308101 | 02/10/16 | repair to unit $603 (tire light staying on) | 02/10/16 | $98.88 | $98.88 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| 308103 | 02/10/16 | oil change to unit #608 | 02/10/16 | $50.71 | $50.71 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| | | | | | $182.77 | | | | |
| 37 | BRAZORIA COUNTY TAX OFFICE, PO BOX 1586, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 91 - | 02/11/16 | yearly tax commision | 02/11/16 | $600.64 | $600.64 | 10-01-5556 | Contractural Services - T | $15,000.00 | $9,753.50 |
| | | | | | $600.64 | | | | |
| 45 | BEST INSURANCE SERVICE, P.O. BOX 428, LAKE JACKSON, TX, 77566 | | | | | | | | |
| february16 | 02/11/16 | notary renewal | 02/11/16 | $99.00 | $99.00 | 10-05-5220 | Tools | $1,500.00 | $1,259.06 |
| | | | | | $99.00 | | | | |
| 54 | CENTERPOINT ENERGY, PO BOX 4981, HOUSTON, TX, 77210-4981 | | | | | | | | |
| february16-- | 02/11/16 | natural gas | 02/11/16 | $101.81 | $101.81 | 10-01-5430 | Natural Gas | $1,500.00 | $1,322.11 |
| february16 | 02/11/16 | natural gas | 02/11/16 | $18.20 | $18.20 | 10-02-5430 | Natural Gas | $400.00 | $249.58 |
| february16- | 02/11/16 | natural gas | 02/11/16 | $17.13 | $17.13 | 10-02-5430 | Natural Gas | $400.00 | $249.58 |
| february--- | 02/11/16 | natural gas | 02/11/16 | $18.54 | $18.54 | 10-07-5430 | Natural Gas | $300.00 | $233.89 |
| | | | | | $155.68 | | | | |
| 62 | CLUTE POSTMASTER, , CLUTE, TX, 77531 | | | | | | | | |
| february16 | 02/11/16 | yearly postage resort | 02/11/16 | $225.00 | $225.00 | 10-01-5240 | Expendable Operating S | $25,000.00 | $17,819.55 |
| | | | | | $225.00 | | | | |
| 122 | LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092 | | | | | | | | |
| 40800 | 02/10/16 | replacement vest for 603 | 02/10/16 | $695.00 | $695.00 | 10-05-5190 | Uniforms | $3,800.00 | $1,826.54 |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 40800 | 02/10/16 | uniforms for 609 (new officer) | 02/10/16 | $1,174.64 | $1,174.64 | 10-29-1144 | Due from Crime Control | $0.00 | ($46,403.82) |
| | | | | | $1,869.64 | | | | |
| 127 | MALONE, DON, , , , | | | | | | | | |
| february16-- | 02/11/16 | inspections | 02/11/16 | $75.00 | $75.00 | 10-02-5695 | Special Services - Miscell | $7,300.00 | $5,050.00 |
| | | | | | $75.00 | | | | |
| 131 | MAURO & CORDOBA, P.L.L.C., 208 PARKING WAY, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 36192 | 02/11/16 | attorney | 02/11/16 | $1,476.50 | $1,476.50 | 10-01-5570 | Attorney's Fees | $15,000.00 | $11,792.50 |
| 36193 | 02/11/16 | attorney | 02/11/16 | $210.50 | $210.50 | 10-06-5570 | Attorney's Fees | $9,500.00 | $9,275.00 |
| | | | | | $1,687.00 | | | | |
| 141 | O'REILLY'S AUTOMOTIVE STORES, INC., PO BOX 9464, SPRINGFIELD, MO, 65801-9464 | | | | | | | | |
| 1479455159 | 02/11/16 | spark plugs | 02/11/16 | $8.76 | $8.76 | 10-08-5365 | Other Equipment M&R | $2,000.00 | $1,133.10 |
| | | | | | $8.76 | | | | |
| 155 | QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600 | | | | | | | | |
| 2939361 | 02/10/16 | reams of paper | 02/10/16 | $538.30 | $538.30 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 2941509 | 02/10/16 | while you were out books | 02/10/16 | $49.45 | $49.45 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 2941517 | 02/10/16 | dozen post it notes | 02/10/16 | $86.95 | $86.95 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 2939361 | 02/10/16 | cases of folgers coffee | 02/10/16 | $64.97 | $64.97 | 10-01-5240 | Expendable Operating S | $25,000.00 | $17,819.55 |
| 2939361 | 02/10/16 | cases of folgers decaf | 02/10/16 | $65.98 | $65.98 | 10-01-5240 | Expendable Operating S | $25,000.00 | $17,819.55 |
| 2766785 | 02/11/16 | logitech keyboard | 02/11/16 | $14.39 | $14.39 | 10-06-5210 | Office Supplies | $5,200.00 | $1,862.74 |
| 2766785 | 02/11/16 | 1 1/2" binder | 02/11/16 | $21.56 | $21.56 | 10-06-5210 | Office Supplies | $5,200.00 | $1,862.74 |
| 2766785 | 02/11/16 | shoulder rest for telephone | 02/11/16 | $10.69 | $10.69 | 10-06-5210 | Office Supplies | $5,200.00 | $1,862.74 |
| 2766785 | 02/11/16 | inkjet cartridges | 02/11/16 | $98.98 | $98.98 | 10-06-5210 | Office Supplies | $5,200.00 | $1,862.74 |
| 2766785 | 02/11/16 | 1" binder | 02/11/16 | $17.96 | $17.96 | 10-06-5210 | Office Supplies | $5,200.00 | $1,862.74 |
| 2782766 | 02/11/16 | power outlet | 02/11/16 | $10.79 | $10.79 | 10-06-5210 | Office Supplies | $5,200.00 | $1,862.74 |
| | | | | | $980.02 | | | | |
| 156 | R & M TELEPHONE SERVICE, 108 THAT WAY, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 42604 | 02/10/16 | changed the names programmed on 2 extensio | 02/10/16 | $98.00 | $98.00 | 10-01-5685 | Publishing & Advertising | $6,000.00 | $5,107.00 |
| | | | | | $98.00 | | | | |
| 192 | TEXAS MUNICIPAL RETIREMENT SYSTEM, PO BOX 149153, AUSTIN, TX, 78714-9153 | | | | | | | | |
| february16- | 02/11/16 | retirement | 02/11/16 | $11,609.65 | $11,609.65 | 10-29-2132 | Retirement Payable | $0.00 | ($1,264.48) |
| | | | | | $11,609.65 | | | | |
| 201 | COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618 | | | | | | | | |
| 40822549 | 02/11/16 | telephone | 02/11/16 | $83.06 | $83.06 | 10-01-5420 | Telephone | $2,500.00 | $1,919.35 |
| 40822549 | 02/11/16 | telephone | 02/11/16 | $207.62 | $207.62 | 10-05-5420 | Telephone | $8,000.00 | $6,228.95 |
| february16 | 02/11/16 | internet | 02/11/16 | $79.45 | $79.45 | 10-07-5420 | Telephone | $1,600.00 | $911.14 |
| february16- | 02/11/16 | internet | 02/11/16 | $10.71 | $10.71 | 10-07-5420 | Telephone | $1,600.00 | $911.14 |
| | | | | | $380.84 | | | | |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 205 | UNITED SYSTEMS TECHNOLOGY, INC, PO BOX 204814, DALLAS, TX, 75320-4814 | | | | | | | | |
| 86849 | 02/11/16 | ebill support | 02/11/16 | $10.00 | $10.00 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| | | | | | $10.00 | | | | |
| 287 | SCB CLINIC, PLLC, 120 Flag Lake Drive, Suite #2, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 4665/8414- | 02/11/16 | physical/drug screen for reserve officer | 02/11/16 | $108.00 | $108.00 | 10-05-5220 | Tools | $1,500.00 | $1,259.06 |
| | | | | | $108.00 | | | | |
| 311 | METRO FIRE APPARATUS INC., 1745 PARANA DRIVE, HOUSTON, TX, 77080-7115 | | | | | | | | |
| 93676-1 | 02/10/16 | LEATHER FRONT 6" WHITE WITH METAL BA | 02/10/16 | $9.00 | $9.00 | 10-07-5190 | Uniforms | $6,500.00 | $5,973.12 |
| 93676-1 | 02/10/16 | LEATHER FRONT 6" SEWN LEATHER | 02/10/16 | $57.00 | $57.00 | 10-07-5190 | Uniforms | $6,500.00 | $5,973.12 |
| 93676-1 | 02/10/16 | LEATHER FRONT 6" WHITE WITH METAL BA | 02/10/16 | $70.00 | $70.00 | 10-07-5190 | Uniforms | $6,500.00 | $5,973.12 |
| | | | | | $136.00 | | | | |
| 399 | STATE FIREMANS & FIRE MARSHALL ASSOC., P.O. BOX 1709, MANCHACA, TX, 78652 | | | | | | | | |
| february16 | 02/11/16 | dues | 02/11/16 | $705.00 | $705.00 | 10-07-5660 | Dues & Subscriptions | $800.00 | $800.00 |
| | | | | | $705.00 | | | | |
| 427 | CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190 | | | | | | | | |
| b1602033082 | 02/11/16 | electricity | 02/11/16 | $13.18 | $13.18 | 10-01-5410 | Electricity | $10,000.00 | $8,141.16 |
| b1602034211 | 02/11/16 | electricity | 02/11/16 | $21.19 | $21.19 | 10-01-5410 | Electricity | $10,000.00 | $8,141.16 |
| b1602024315 | 02/11/16 | electricity | 02/11/16 | $0.85 | $0.85 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602033072 | 02/11/16 | electricity | 02/11/16 | $87.47 | $87.47 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602033074 | 02/11/16 | electricity | 02/11/16 | $49.19 | $49.19 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602033075 | 02/11/16 | electricity | 02/11/16 | $33.80 | $33.80 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602033078 | 02/11/16 | electricity | 02/11/16 | $12.48 | $12.48 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602033080 | 02/11/16 | electricity | 02/11/16 | $19.59 | $19.59 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602033874 | 02/11/16 | electricity | 02/11/16 | $35.21 | $35.21 | 10-02-5410 | Electricity | $35,000.00 | $26,645.00 |
| b1602033077 | 02/11/16 | electricity | 02/11/16 | $202.75 | $202.75 | 10-07-5410 | Electricity | $2,300.00 | $1,690.14 |
| b1602033076 | 02/11/16 | electricity | 02/11/16 | $131.06 | $131.06 | 10-08-5410 | Electricity | $2,500.00 | $2,093.81 |
| | | | | | $606.77 | | | | |
| 514 | P C CARE, 221 PARKING WAY, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 74184 | 02/10/16 | professional services seting up scanner in activ | 02/10/16 | $247.50 | $247.50 | 10-01-5210 | Office Supplies | $27,000.00 | $11,507.19 |
| 74037 | 02/11/16 | repairs/install of new computer | 02/11/16 | $357.50 | $357.50 | 10-05-5220 | Tools | $1,500.00 | $1,259.06 |
| | | | | | $605.00 | | | | |
| 540 | BLACKBOARD INC., P.O. BOX 200154, PITTSBURGH, PA, 15251-0154 | | | | | | | | |
| 1219893 | 02/11/16 | yearly fee | 02/11/16 | $3,800.00 | $3,800.00 | 10-01-5660 | Dues & Subscriptions | $7,000.00 | $6,465.00 |
| | | | | | $3,800.00 | | | | |
| 947 | CREATIONS BY GRACE, 358 E. PLANTATION DRIVE, CLUTE, TX, 77531-5511 | | | | | | | | |
| 100000284 | 02/10/16 | bcca flower arrangements | 02/10/16 | $500.00 | $500.00 | 10-01-5101 | Administrative Expense | $9,000.00 | $4,404.65 |
| | | | | | $500.00 | | | | |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 1158 | ASCO, P.O. BOX 3888, LUBBOCK, TX, 79452 | | | | | | | | |
| c88662 | 02/10/16 | oil pan gasket (2012 case 580n) | 02/10/16 | $62.96 | $62.96 | 10-02-5365 | Other Equipment M&R | $4,000.00 | $3,260.25 |
| c88662 | 02/10/16 | transmission seal gasket (99 case 580m) | 02/10/16 | $89.51 | $89.51 | 10-02-5365 | Other Equipment M&R | $4,000.00 | $3,260.25 |
| | | | | | $152.47 | | | | |
| 1182 | TEXAS DEPARTMENT OF MOTOR VEHICLES, IT SERVICES DIVISION, P.O. BOX 12098, AUSTIN, TX, 78711-2098 | | | | | | | | |
| february16 | 02/11/16 | monthly mvi | 02/11/16 | $25.52 | $25.52 | 10-09-5240 | Expendable Operating S | $700.00 | $569.88 |
| | | | | | $25.52 | | | | |
| 1197 | Jump Ride n Slide, 715 S Shanks St, Clute, TX, 77531 | | | | | | | | |
| 2000070 | 02/11/16 | obstacle course | 02/11/16 | $207.00 | $207.00 | 10-08-5851 | Parks & Recreation | $10,000.00 | $5,651.86 |
| 2000070 | 02/11/16 | moonwalk for easter | 02/11/16 | $135.00 | $135.00 | 10-08-5851 | Parks & Recreation | $10,000.00 | $5,651.86 |
| | | | | | $342.00 | | | | |
| 1374 | FAJARDO CONSTRUCTION, P.O. BOX 1183, EL CAMPO, TX, 77437 | | | | | | | | |
| february16 | 02/10/16 | replace sidewalk in front of 112 june ct due to c | 02/10/16 | $1,600.00 | $1,600.00 | 10-03-5380 | Streets M&R | $24,000.00 | $5,379.68 |
| | | | | | $1,600.00 | | | | |
| | | **Total Bills To Pay:** | | | $27,584.05 | | | | |

# City of Richwood

## Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

| Vendor InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 39 | BRAZORIA COUNTY WATER LAB, 408 E. ORANGE, ANGLETON, TX, 77515 | | | | | | | | |
| february16 | 02/11/16 | water sample test | 02/11/16 | $90.00 | $90.00 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| | | | | | **$90.00** | | | | |
| 42 | BRAZOSPORT WATER AUTHORITY, 1251 FM 2004, LAKE JACKSON, TX, 77566 | | | | | | | | |
| 07-0420 | 02/11/16 | water contract | 02/11/16 | $19,159.55 | $19,159.55 | 30-21-5995 | Brazosport Water Authori | $230,000.00 | $173,139.40 |
| | | | | | **$19,159.55** | | | | |
| 105 | HAHN EQUIPMENT CO., INC, 5636 KANSAS, HOUSTON, TX, 77007 | | | | | | | | |
| 95443 | 02/11/16 | pump repair | 02/11/16 | $6,258.18 | $6,258.18 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | **$6,258.18** | | | | |
| 106 | HD SUPPLY WATERWORKS, PO BOX 28330, ST. LOUIS, MO, 63146 | | | | | | | | |
| f047059 | 02/11/16 | 3/4 meter nut by 1 inch pvc coupling | 02/11/16 | $447.40 | $447.40 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| f050734 | 02/11/16 | sewer line supplies | 02/11/16 | $52.14 | $52.14 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| | | | | | **$499.54** | | | | |
| 192 | TEXAS MUNICIPAL RETIREMENT SYSTEM, PO BOX 149153, AUSTIN, TX, 78714-9153 | | | | | | | | |
| february16 | 02/11/16 | retirement | 02/01/16 | $2,109.65 | $2,109.65 | 30-30-2132 | Retirement Payable | $0.00 | $731.32 |
| | | | | | **$2,109.65** | | | | |
| 201 | COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618 | | | | | | | | |
| 40822549--01 | 02/11/16 | telephone | 02/11/16 | $41.54 | $41.54 | 30-21-5420 | Telephone | $2,500.00 | $1,832.73 |
| | | | | | **$41.54** | | | | |
| 354 | AQUA METRIC SALES, CO., 4050 FLAT ROCK DRIVE, RIVERSIDE, CA, 92505 | | | | | | | | |
| 512221-in | 02/11/16 | yearly maint fee | 02/11/16 | $5,000.00 | $5,000.00 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| | | | | | **$5,000.00** | | | | |
| 427 | CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190 | | | | | | | | |
| b1602020425 | 02/11/16 | electricity | 02/11/16 | $11.90 | $11.90 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602023452 | 02/11/16 | electricity | 02/11/16 | $10.83 | $10.83 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602033069 | 02/11/16 | electricity | 02/11/16 | $10.54 | $10.54 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602033070 | 02/11/16 | electricity | 02/11/16 | $341.12 | $341.12 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602033071 | 02/11/16 | electricity | 02/11/16 | $1,238.99 | $1,238.99 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602033073 | 02/11/16 | electricity | 02/11/16 | $142.35 | $142.35 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602033079 | 02/11/16 | electricity | 02/11/16 | $136.94 | $136.94 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602033081 | 02/11/16 | electricity | 02/11/16 | $9.36 | $9.36 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602034053 | 02/11/16 | electricity | 02/11/16 | $441.21 | $441.21 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| b1602034414 | 02/11/16 | electricity | 02/11/16 | $33.64 | $33.64 | 30-21-5410 | Electricity | $42,000.00 | $29,644.29 |
| | | | | | **$2,376.88** | | | | |
| 636 | MIKE SORRELL TRUCKING & MATERIALS, P.O. BOX 2049, FREEPORT, TX, 77542-2078 | | | | | | | | |
| 1631 | 02/11/16 | lift station #4 rehab | 02/11/16 | $22,450.00 | $22,450.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |

# City of Richwood

## Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

| Vendor InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | $22,450.00 | | | | |
| 1297 | UNITED RENTALS (NORTH AMERICA), INC., P.O. BOX 840514, DALLAS, TX, 75284-0514 | | | | | | | | |
| 134362234-002 | 02/11/16 | rental protection | 02/11/16 | $488.88 | $488.88 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 134362234-002 | 02/11/16 | 6 in. trash pump | 02/11/16 | $1,542.00 | $1,542.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 134362234-002 | 02/11/16 | section suction hose | 02/11/16 | $1,350.00 | $1,350.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 134362234-002 | 02/11/16 | 18-24 pipe plug | 02/11/16 | $600.00 | $600.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 134362234-002 | 02/11/16 | enviro charge | 02/11/16 | $23.24 | $23.24 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 134362234-003 | 02/11/16 | pump return | 02/11/16 | $176.37 | $176.37 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 134362234-003 | 02/11/16 | misc charges | 02/11/16 | $2.66 | $2.66 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 134362234-003 | 02/11/16 | enviro charge | 02/11/16 | $24.69 | $24.69 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $4,207.84 | | | | |
| 1365 | DUBOSE, LARRY, , , , | | | | | | | | |
| february16 | 02/11/16 | sewer tap | 02/11/16 | $1,000.00 | $1,000.00 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $1,000.00 | | | | |
| | | Total Bills To Pay: | | | $63,193.18 | | | | |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 19 | AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414 | | | | | | | | |
| february16 | 02/04/16 | telephone | 02/04/16 | $520.83 | $520.83 | 10-02-5420 | Telephone | $3,000.00 | $1,465.02 |
| | | | | | $520.83 | | | | |
| 94 | GALL'S INC., 24296 NETWORK PLACE, CHICAGO, IL, 60673-1224 | | | | | | | | |
| 004724476 | 02/04/16 | 1/2 in fd collar pin pair | 02/04/16 | $48.60 | $48.60 | 10-07-5190 | Uniforms | $6,500.00 | $5,973.12 |
| 004724476 | 02/04/16 | blackinton 4-crossed bugles pin | 02/04/16 | $6.30 | $6.30 | 10-07-5190 | Uniforms | $6,500.00 | $5,973.12 |
| | | | | | $54.90 | | | | |
| 122 | LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092 | | | | | | | | |
| 40553 | 02/04/16 | richwood fire embroided shoulder emblem | 02/04/16 | $197.50 | $197.50 | 10-07-5190 | Uniforms | $6,500.00 | $5,973.12 |
| 40553 | 02/04/16 | shipping | 02/04/16 | $7.50 | $7.50 | 10-07-5190 | Uniforms | $6,500.00 | $5,973.12 |
| | | | | | $205.00 | | | | |
| 127 | MALONE, DON, , , , | | | | | | | | |
| feburary16 | 02/04/16 | inspections | 02/04/16 | $75.00 | $75.00 | 10-02-5695 | Special Services - Miscell | $7,300.00 | $5,050.00 |
| | | | | | $75.00 | | | | |
| 132 | MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667 | | | | | | | | |
| 1329738 | 02/04/16 | 1x4x10 untreated | 02/04/16 | $6.58 | $6.58 | 10-01-5310 | Building & Grounds M&R | $15,000.00 | $8,657.65 |
| 1329738 | 02/04/16 | pack sheetrock anchors | 02/04/16 | $4.39 | $4.39 | 10-01-5310 | Building & Grounds M&R | $15,000.00 | $8,657.65 |
| 1329738 | 02/04/16 | birch paint grd | 02/04/16 | $66.00 | $66.00 | 10-01-5310 | Building & Grounds M&R | $15,000.00 | $8,657.65 |
| 1329738 | 02/04/16 | pint wood filler | 02/04/16 | $7.49 | $7.49 | 10-01-5310 | Building & Grounds M&R | $15,000.00 | $8,657.65 |
| 1329775 | 02/04/16 | finish blade | 02/04/16 | $34.99 | $34.99 | 10-01-5310 | Building & Grounds M&R | $15,000.00 | $8,657.65 |
| 1329738 | 02/04/16 | 7 inch table saw blade | 02/04/16 | $29.99 | $29.99 | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| 1329774 | 02/04/16 | credit return of blade | 02/04/16 | ($29.99) | ($29.99) | 10-02-5220 | Tools | $2,000.00 | $897.34 |
| | | | | | $119.45 | | | | |
| 165 | SCHILHAB, BRETT, , , , | | | | | | | | |
| february16 | 02/04/16 | fuel for unit 603 | 02/04/16 | $24.64 | $24.64 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| february16 | 02/04/16 | fuel for unit 603 | 02/04/16 | $23.62 | $23.62 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| february16 | 02/04/16 | car wash unit 603 | 02/04/16 | $8.00 | $8.00 | 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $19,254.62 |
| | | | | | $56.26 | | | | |
| 195 | TML - IEBP, PO BOX 732791, DALLAS, TX, 75373-2791 | | | | | | | | |
| 7071602a | 02/04/16 | insurance | 02/04/16 | $2,477.11 | $2,477.11 | 10-01-5115 | Hospitalization | $30,000.00 | $19,880.52 |
| 7071602a | 02/04/16 | insurance | 02/04/16 | $1,839.88 | $1,839.88 | 10-02-5115 | Hospitalization | $22,000.00 | $15,770.78 |
| 7071602a | 02/04/16 | insurance | 02/04/16 | $4,342.84 | $4,342.84 | 10-05-5115 | Hospitalization | $65,000.00 | $44,163.21 |
| 7071602a | 02/04/16 | insurance | 02/04/16 | $628.65 | $628.65 | 10-06-5115 | Hospitalization | $17,500.00 | $12,495.16 |
| 7071602a | 02/04/16 | insurance | 02/04/16 | $612.87 | $612.87 | 10-09-5115 | Hospitalization | $8,500.00 | $5,998.52 |
| 7071602a | 02/04/16 | group# prichwo0 | 02/04/16 | $1,095.68 | $1,095.68 | 10-29-2136 | Insurance Payable | $0.00 | ($883.33 |
| | | | | | $10,997.03 | | | | |
| 614 | BROOKSIDE EQUIPMENT SALES, INC., P.O. BOX 262324, HOUSTON, TX, 77207 | | | | | | | | |

# City of Richwood

## Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| ia66953 | 02/04/16 | handle assembly for backpack sprayer | 02/04/16 | $29.11 | $29.11 | 10-08-5365 | Other Equipment M&R | $2,000.00 | $1,133.10 |
| | | | | | $29.11 | | | | |
| 915 | PENGUIN MANAGEMENT, INC., 2 KIEL AVENUE, KINNELON, NJ, 07405 | | | | | | | | |
| 37864 | 02/04/16 | voice notifications edispatch services 12 month | 02/04/16 | $948.00 | $948.00 | 10-07-5660 | Dues & Subscriptions | $800.00 | $800.00 |
| | | | | | $948.00 | | | | |
| 1068 | COMBINED INSURANCE CO. OF AMERICA, 5277 PAYSPHERE CIRCLE, CHICAGO, IL, 60674 | | | | | | | | |
| 432992 | 02/04/16 | insurance | 02/04/16 | $110.82 | $110.82 | 10-29-2136 | Insurance Payable | $0.00 | ($883.33) |
| | | | | | $110.82 | | | | |
| 1254 | I. TELLO FLOORCARE, 4522 LINCOLNSHIRE, HOUSTON, TX, 77048 | | | | | | | | |
| 0797618 | 02/04/16 | comm bldg floor maint | 02/04/16 | $80.00 | $80.00 | 10-08-5310 | Building & Grounds M&R | $15,000.00 | $13,028.02 |
| | | | | | $80.00 | | | | |
| 1255 | ASCAP, ACCOUNT SERVICES, P.O. BOX 331608-7515, NASHVILLE, TX, 38203-9998 | | | | | | | | |
| february16 | 02/04/16 | license fee | 02/04/16 | $336.00 | $336.00 | 10-08-5851 | Parks & Recreation | $10,000.00 | $5,651.86 |
| | | | | | $336.00 | | | | |
| 1316 | DE LAGE LANDEN FINANCIAL SERVICES, INC., PO BOX 41602, PHILADELPHIA, PA, 19101-1602 | | | | | | | | |
| 48751592 | 02/04/16 | copier | 02/04/16 | $395.15 | $395.15 | 10-01-5935 | Equipment - Time Payme | $5,000.00 | $3,328.56 |
| 48747327 | 02/04/16 | copier | 02/04/16 | $167.76 | $167.76 | 10-05-5210 | Office Supplies | $5,000.00 | ($727.61) |
| | | | | | $562.91 | | | | |
| 1341 | WASTE CONNECTIONS OF TEXAS, P.O. BOX 1598, HUMBLE, TX, 77347 | | | | | | | | |
| 883193 | 02/04/16 | dump fees | 02/04/16 | $244.23 | $244.23 | 10-02-5245 | Dump Charges | $2,700.00 | $2,455.77 |
| | | | | | $244.23 | | | | |
| | | | Total Bills To Pay: | | $14,339.54 | | | | |

# City of Richwood

## Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 57 | AT&T MOBILITY, PO BOX 6463, CAROL STREAM, IL, 60197-6463 | | | | | | | | |
| february16 | 02/04/16 | telephone | 02/04/16 | $206.22 | $206.22 | 30-21-5420 | Telephone | $2,500.00 | $1,832.73 |
| | | | | | $206.22 | | | | |
| 58 | CITY OF CLUTE/ACCOUNTANT, PO BOX 997, CLUTE, TX, 77531 | | | | | | | | |
| february16 | 02/04/16 | waste water quarterly | 02/04/16 | $57,909.07 | $57,909.07 | 30-21-5505 | Lease expense | $134,635.00 | $101,245.25 |
| | | | | | $57,909.07 | | | | |
| 101 | GREAT WESTERN SUPPLY CO., P.O. BOX 4346, HOUSTON, TX, 77210-4346 | | | | | | | | |
| s1085445-001 | 02/04/16 | 6 inch schedule 80 pvc t | 02/04/16 | $71.26 | $71.26 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| s1085445-001 | 02/04/16 | 6 inch schedule 80 90 degree elbow | 02/04/16 | $42.38 | $42.38 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $113.64 | | | | |
| 106 | HD SUPPLY WATERWORKS, PO BOX 28330, ST. LOUIS, MO, 63146 | | | | | | | | |
| f046334 | 02/04/16 | 100 foot roll 3/4 inch cts | 02/04/16 | $26.00 | $26.00 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| f046334 | 02/04/16 | 100 foot roll 1 inch cts | 02/04/16 | $126.00 | $126.00 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| f046334 | 02/04/16 | 6 inch by 6 inch cts coupling | 02/04/16 | $244.42 | $244.42 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| f046334 | 02/04/16 | 1 inch cts by 1 inch cts coupling | 02/04/16 | $89.52 | $89.52 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| f046334 | 02/04/16 | 3/4 inch cts by 1 inch cts coupling | 02/04/16 | $90.88 | $90.88 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| f046334 | 02/04/16 | 1 inch cts by 1 inch meter nut curb stop | 02/04/16 | $444.20 | $444.20 | 30-21-5390 | Water Lines M&R | $45,000.00 | $21,957.30 |
| | | | | | $1,021.02 | | | | |
| 132 | MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667 | | | | | | | | |
| 1329938 | 02/04/16 | 6" cap | 02/04/16 | $8.59 | $8.59 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | 6" 22.5 degree elbows | 02/04/16 | $15.38 | $15.38 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | quart purple primer | 02/04/16 | $14.99 | $14.99 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | 6" sch 40 sweeping T | 02/04/16 | $21.99 | $21.99 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | joints sch 40 6" pvc | 02/04/16 | $143.92 | $143.92 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | flexible pipe coupling | 02/04/16 | $22.99 | $22.99 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | coupling | 02/04/16 | $16.73 | $16.73 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | elbow | 02/04/16 | $5.49 | $5.49 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | mip plug | 02/04/16 | $2.29 | $2.29 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | adapter | 02/04/16 | $6.39 | $6.39 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329938 | 02/04/16 | quart pvc glue | 02/04/16 | $10.29 | $10.29 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329939 | 02/04/16 | sch 40 pipe | 02/04/16 | $125.93 | $125.93 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 1329940 | 02/04/16 | coupling | 02/04/16 | $16.48 | $16.48 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $411.46 | | | | |
| 136 | MOORE SUPPLY, PO BOX 973109, DALLAS, TX, 75397-3109 | | | | | | | | |
| s147043712.001 | 02/04/16 | probe rods | 02/04/16 | $90.00 | $90.00 | 30-21-5220 | Tools | $2,000.00 | $1,934.33 |
| | | | | | $90.00 | | | | |
| 195 | TML - IEBP, PO BOX 732791, DALLAS, TX, 75373-2791 | | | | | | | | |
| 7071602a–01 | 02/04/16 | insurance | 02/04/16 | $2,454.04 | $2,454.04 | 30-21-5115 | Hospitalization | $33,000.00 | $22,972.80 |

# City of Richwood

## Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

| Vendor / InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted $ | YTD Balance |
|---|---|---|---|---|---|---|---|---|---|
| 7071602a--01 | 02/04/16 | insurance | 02/04/16 | $661.02 | $661.02 | 30-30-2136 | Insurance Payable | $0.00 | ($2,574.83) |
| | | | | | $3,115.06 | | | | |
| 289 | GULF COAST S & S, 6322 HWY 332 EAST, FREEPORT, TX, 77541 | | | | | | | | |
| 197079 | 02/04/16 | 5 gallon water plug cement | 02/04/16 | $103.61 | $103.61 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| 197100 | 02/04/16 | 5 GALLON BUCKETS WATER PLUG CEMEN | 02/04/16 | $207.22 | $207.22 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $310.83 | | | | |
| 1341 | WASTE CONNECTIONS OF TEXAS, P.O. BOX 1598, HUMBLE, TX, 77347 | | | | | | | | |
| 883197 | 02/04/16 | residential trash | 02/04/16 | $20,562.27 | $20,562.27 | 30-30-2240 | Sanitation Payable | $0.00 | ($17,124.87) |
| | | | | | $20,562.27 | | | | |
| 1371 | FIRST BAPTIST CHURCH OF RICHWOOD, 2400 BRAZOSPORT BLVD. N., RICHWOOD, TX, 77531 | | | | | | | | |
| 24325 | 02/04/16 | sewer clean out at church | 02/04/16 | $437.50 | $437.50 | 30-21-5392 | Sewer Lines M&R | $35,000.00 | $4,176.58 |
| | | | | | $437.50 | | | | |
| | | **Total Bills To Pay:** | | | $84,177.07 | | | | |

# MEMORANDUM

To: Mayor Mark Guthrie and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Parks and Recreation

Melissa Ramirez has made an application for Parks and Recreation Committee. The committee members recommend she be approved.

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

☐ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention

☑ Parks and Recreation

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Ramirez (Last) Melissa (First) — (MI)

HOME ADDRESS: 105 Hickory Dr
Richwood, TX 77531

HOME TELEPHONE: —

CELL TELEPHONE: 979-481-9766

PROFESSION: —

WORK TELEPHONE: —

EMPLOYER: —

EMPLOYER'S ADDRESS: —

EMAIL ADDRESS: mramirez.7797@yahoo.com

PERSONAL REFERENCES:

NAME: Crystal Lucero

ADDRESS: 155 Walnut Dr
Richwood, TX 77531

PHONE: 979-709-1862

NAME: Charlotte Williams

ADDRESS: 403 S. Velasco
Angleton, TX 77515

PHONE: 979-709-1094

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service: NO

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

Please list any civic or community endeavors in which you have been involved:

none - trying to get involved now :)

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

I would like to be involved with the community I live at. And I'm willing to help out if I am needed. I'm ready to give a helping hand.

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Melissa Ramirez
Signature

3/3/16
Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

## MEMORANDUM

To: Honorable Mark Guthrie, Mayor and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Proclamation – Fair Housing

This is part of the federal requirements – Fair Housing Activity Statement - Texas (FHAST). The City of Richwood has issued a Fair Housing proclamation annually even before FHAST.

# PROCLAMATION

**WHEREAS**, the Department of Housing and Urban Development has initiated the sponsorship of activities during the month of April of each year designed to reinforce the Department's commitment to the concept of Fair Housing and Equal Opportunity; and

**WHEREAS**, the City of Richwood affirmatively supports the efforts of the Federal Government and the State of Texas to assure equal access to all Americans to rental housing and homeownership opportunities; and

**WHEREAS**, the City of Richwood welcomes this opportunity to reaffirm its commitment to provide equal access to housing to all of its residents without regard to race, color, religion, sex, disability, familial status, national origin or source of income; and

**WHEREAS**, the City of Richwood affirmatively supports programs that will educate the public concerning their rights to equal housing opportunities and to participate in efforts with other organizations to assure every person their right to fair housing; and

**WHEREAS**, the City of Richwood is honored to join the Federal Government, the State of Texas, and local jurisdictions across America in celebrating the rich diversity of our people and the right of all citizens to live where they choose without fear of discrimination.

**NOW, THEREFORE**, be it resolved, the City of Richwood, does hereby proclaim April as the month to celebrate and honor all efforts which guarantee the right to live free of discriminatory housing practices and proclaim this month as:

## "FAIR HOUSING MONTH"

and urge all local officials and public and private organizations to join activities designed to further Fair Housing objectives.

**IN WITNESS WHEROF**, I have hereunto set my hand and caused the Seal of the City of Richwood to be affixed this the 21st day of March , 2016.

______________________________

Mayor

DAR
Daughters of the
American Revolution

February 8, 2016

## Request for Vietnam Veterans Day Proclamation

The **Fort Velasco Chapter, DAR is** promoting the recognition of VIETNAM VETERANS DAY on March 29th by asking local governments to issue a proclamation recognizing the event. You have generously supported us in past years and we hope you will continue this year by issuing this proclamation. For your convenience a sample proclamation in attached. Please contact us at ft.velascodar@yahoo.com to arrange a date and time to pick up the proclamation and to take a picture of the presentation. We would like to do this as soon as possible so that the pictures can be posted before the March 29th event.

The tradition for this celebration began on March 29, 1974 when the date was declared Vietnam Veterans Day by Presidential order with the support of Congress in recognition of the March 29, 1973 withdraw of the last 2,500 combat troops from South Vietnam thus ending US military involvement.
On March 29, 2012 it was declared Vietnam Veterans Day by Presidential order with the support of Congress, expressing the eternal gratitude and respect for those who served during the Vietnam War Era and was to be commemorated as Vietnam Veterans Day each year in perpetuity.

Thank you for your support of our event. If you have any questions please don't hesitate to contact me.

Susan Chappell,
Fort Velasco Chapter, DAR
Committee Chairman
979-265-2338

# PROCLAMATION

WHEREAS, 2009 SB 1903 established March 29 as Vietnam Veterans Day and requires the day to be regularly observed by appropriate ceremonies; and

WHEREAS, 2009 HCR 182 designate March 29, 2010, as Vietnam Veterans Day in the State of Texas; and

WHEREAS, March 29, 2016, represents the 43th anniversary of the withdraw of the last 2,500 combat troop from South Vietnam thus ending American involvement in the Vietnam conflict; and

WHEREAS, thousands of brave Americans served our country in this conflict with courage, honor, and valor; and

WHEREAS, more than 58,000 individuals made the ultimate sacrifice in Vietnam and more than 300,000 more were wounded in combat; and

WHEREAS, over 2,000 Americans are still missing and unaccounted for from the Vietnam conflict, and their families, friends, and fellow veterans still endure uncertainty concerning their fate; and

WHEREAS, in 1974 March 29 was declared Vietnam Veterans Day by Presidential order with the support of Congress and in 2012 this day was declared to be recognized in perpetuity

NOW, THEREFORE, WE THE CITY COUNCIL OF THE CITY OF RICHWOOD hereby proclaim March 29th as

**VIETNAM VETERANS DAY**

and urge all citizens to join in this special observance and take this opportunity to honor and thank our Vietnam veterans and to pay tribute to those who have served, and to reaffirm our dedication to showing a generation of veterans the respect and support of a grateful Nation

IN WITNESS WHEREOF, I hereby affix my signature this 21st day of March, 2016.

______________________________
Mark Guthrie, Mayor

______________________________
Karen B. Schrom, City Secretary

## MEMORANDUM

---

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Fire Department Budget Amendment request

Below is the proposed budget amendment for the Fire Department. We are requesting the money be taken from the City's Fund Balance.

# FY 16 BUDGET AMENDMENT #1

**GENERAL FUND**

| General Ledger Account | Amount Currently Budgeted | Amended Budget | Difference |
|---|---|---|---|
| Transfer in - Fund Balance | - | 6,524.00 | 6,524.00 |
| **Total Revenues** | | | **6,524.00** |

| General Ledger Account | Amount Currently Budgeted | Amended Budget | Difference |
|---|---|---|---|
| 10-07-5930 Equipment | 8,500.00 | 15,024.00 | 6,524.00 |
| | | | - |
| | | | - |
| **Total Expenditures** | | | **6,524.00** |

Purchase of new consolette for Fire Department

# Richwood Vol. Fire Department

**1800 N. Brazosport Blvd. Richwood, TX. 77531**

**Fire Chief Clint Kocurek**

To: Glenn Patton, City Manager
From: Clint Kocurek, Fire Chief
RE: Fire Dept. Budget Amendment – Consolette Purchase
Date: February 29, 2016

Glenn,
The Fire Department had to make an emergency purchase in the amount of $6,524.00 to Motorola Solutions that was not included in the budget for a digital radio consolette to be installed at the Lake Jackson Dispatch Center. Lake Jackson was upgrading all of their consolettes to the new digital TDMA consolettes to align with the new FCC mandates that are out. When this change was made, we were required to purchase one as well to allow us to continue to utilize them for dispatching as the equipment was all being transitioned to digital.

I would like to request that the $6,524.00 be reimbursed to the Fire Department from general fund as this purchased was not expected from this year's budget. The cost of the consolette is almost 11% of the Fire Department operating budget.

Thank you for your consideration. If you have any questions, please let me know.

Sincerely,

Clint Kocurek
Fire Chief, Richwood Fire Department
1800 N. Brazosport Blvd.
ATTN: Clint Kocurek
Richwood, TX. 77531
979-240-1151
clintkocurek@gmail.com
richwoodfire@gmail.com

## MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Request for Equipment for Emergency Services

We are requesting the following equipment:

| | |
|---|---|
| 06CP-01-MOBL mobile radios | $23,319.70 |
| 06CP-01-PORT portable radios | $41,722.32 |
| Total requested amount | $65,042.02 |

Currently 18 handheld radios and 6 mobile radios along with our base station do not meet the pending FCC P25 compliant mandate that is set to take place December 2016 in Brazoria County. The City of Richwood lacks the necessary funding to replace the current, non-compliant radios before the implementation date. As a result of the lack of funds, the City of Richwood Emergency Services will lose communications with the communications center as well as other county wide first responders. This will result in our losing communications with Brazoria, Harris, and surrounding County agencies who already operate on the new system and result in our failure to meet the mandate as set forth under the Federal P25 complaint mandate as well as failure to maintain standards set forth in the Texas Homeland Strategic Plan 2015-2020.
The City is currently unable to fund their equipment request at this time.

Therefore I recommend the City decline their request and suggest they apply for funding through H-GAC. They were successful in getting funding through this source to bring their radio equipment up to new standards last year.

# MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Future and immediate needs of the Richwood Volunteer Fire Department

The Fire Department has requested to address Council on some future and immediate needs of the department that will affect the department's and, potentially the City's, financial situation. Topics specifically to be discussed are:

Extrication tools
Radios
Replacement of city pumper Engine 1

# MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

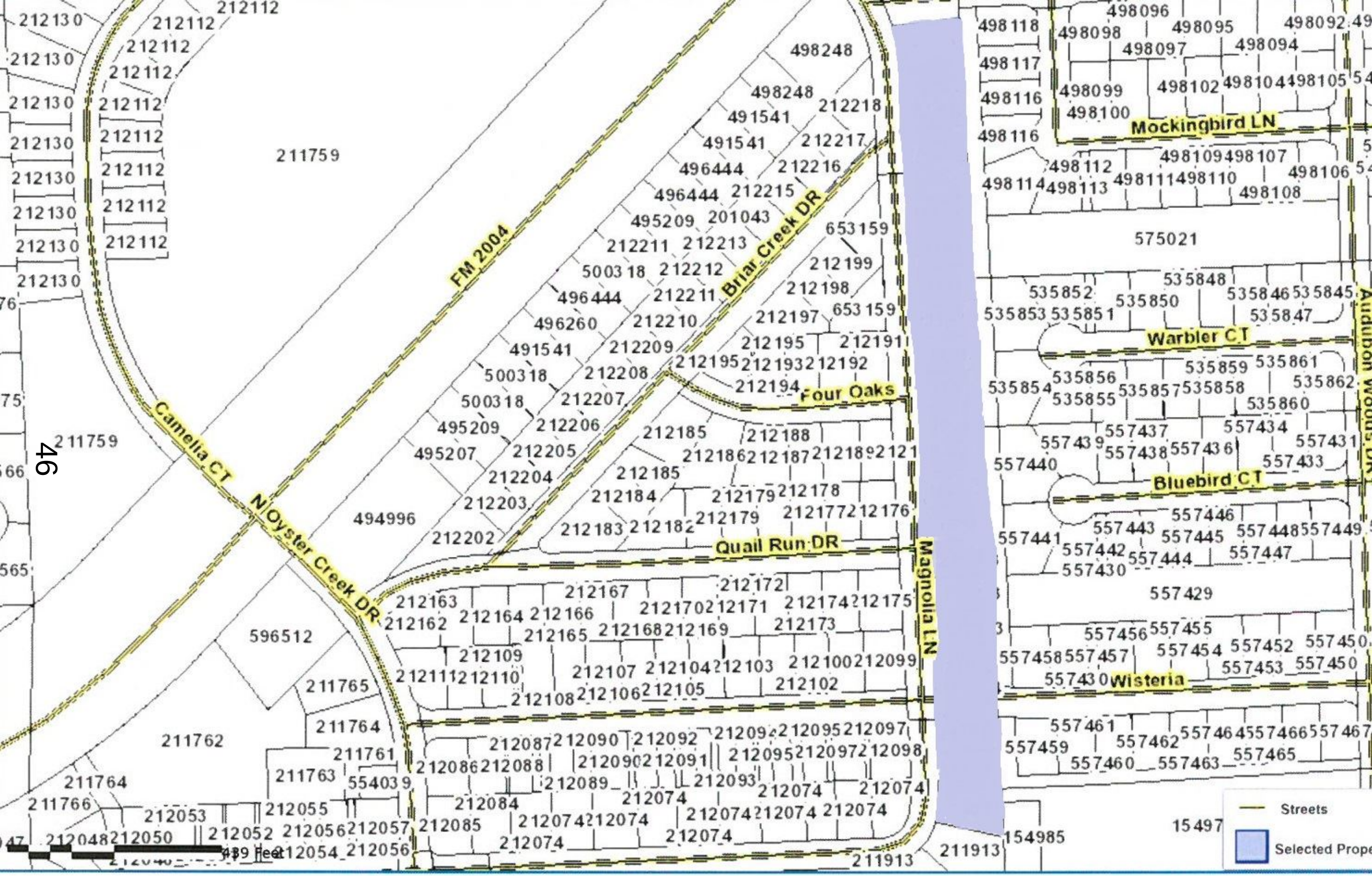
Subject: Drainage Plans to expand and improve drainage facilities

Clif Custer and I recently met with Velasco Drainage District to hopefully find workable solutions for the ongoing drainage issues in the Wisteria Street area. One idea we discussed is to clean the existing outfall ditches in the area. They agreed to do this but it would most likely be summer before they begin.

I also discussed with them my idea of purchasing the property alongside this ditch and developing the area as a retention pond. It is about 7 acres. They showed an interest in assisting us with this project. This area then could also be used as a recreational area by digging it deep enough to hold water for fishing and possibly kayaking and including a walking trail and benches. This is in keeping with our Richwood 2020 Plan developed through Texas A&M. I have enclosed a few pictures of West Columbia's First Capital Park lake. They created the lake as a part of their drainage program when they built the park.

I have also attached a map which shows the area in question in blue.

45



FM 2004
Camelia CT
N Oyster Creek DR
Briar Creek DR
Four Oaks
Quail Run DR
Magnolia LN
Mockingbird LN
Warbler CT
Bluebird CT
Wisteria
Audubon Woods DR
Streets
Selected Prope
439 Feet

**MEMORANDUM**

---

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Personnel Policy Revisions Whistle Blower Policy

The proposed change stems from recommendations by Texas Municipal League in a recent Human Resources Training program. They recommended putting a time limit of one year of the occurrence of the reported violation. City staff also set a time frame in which the City has to respond to any reported violation.

**POLICY AND PROCEDURE MANUAL**

**Section:** Standards & Conduct for Employees
**Policy:** Whistle Blower Act
**Policy #:** 1106
**Effective:** April 2014
**Revised:** March 2015

# WHISTLE BLOWER ACT

The City of Richwood complies with the State of Texas Whistle Blower Act and all other laws regulating the conduct of public employees. The City encourages employees to report any alleged infraction without fear of retaliation.

The State Law provides that a state or local government body may not suspend or terminate the employment of, or otherwise discriminate against, a public employee who reports a violation of law to an appropriate law enforcement authority if the employee report is made in good faith. Law is defined as a state or federal statute, an ordinance passed by a local governmental body, or a rule adopted under a statute or an ordinance.

CONFIDENTIALITY

An individual may report a suspected violation anonymously or on a confidential basis, keeping in mind that in the course of the investigation it may become necessary that the source of the complaint be identified.

OPEN DOOR POLICY

If an employee reasonably believes that some policy, practice or activity of the City is in violation of the law, or a clear mandate or public policy, the employee should share his or her questions, concerns, suggestions, or complaints with someone who may be able to address them properly.

If the concerns are not addressed, the individual should make a formal complaint as outlined below.

REPORTING VIOLATIONS

If an individual reasonably believes that some practice of the City a member of the board of directors or a board committee, an employee of the City, or another individual or entity with the City has a business relationship is in violation of the law, the employee must file a written complaint with the City Manager and the appropriate law enforcement authority within one (1) calendar year of the occurrence of the reported violation.

HANDLING REPORTED VIOLATIONS

The City Manager will contact the complainant within 10 business days and acknowledge the reported violation was received. The complainant will be notified of actions that will be taken. If no further action or investigation is to follow, an explanation for the decision will be given to the complainant.

# MEMORANDUM

---

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Personnel Policy Revisions Firearms Prohibition

This comes as a result of the recent change in Texas gun laws which allows for open carry. At the recommendation of Chief Corb, a section prohibiting firearms at any city worksite, in city building or in any owned or leased city vehicle has been added.

**POLICY AND PROCEDURE MANUAL**

**Section:** Standards & Conduct for Employees
**Policy:** Firearms Prohibition
**Policy #:** 1118
**Effective:** January 2016
**Revised:** January 2016

# FIREARMS PROHIBITION

No employee or volunteer, other than a peace officer, is permitted to carry any type of firearm or weapon on his/her person at a City worksite, in any City building or in any City owned or leased vehicle while conducting City business unless the weapon is in conjunction with the type of City service provided by the employee or volunteer and carrying has been approved by the Department Head. This section applies to all employees whether or not the person is duly licensed by the State of Texas to carry a concealed handgun.

Employees who hold a concealed handgun license (CHL), obtains new "license to carry a handgun", or who may otherwise lawfully possess a firearm or ammunition may transport or store a firearm or ammunition in a ***locked***, privately owned motor vehicle in a parking lot, garage, or other parking area provided by the City. Employees are responsible for the firearms stored in their vehicle while at work and may be subject to personal civil liability for any resulting damages.

## PLANT SPECIFICATIONS (PLANT MATERIAL MUST CONFORM TO ALL SPECIFICATIONS)

| LEGEND | Botanical Name | Common Name | | Quantity | Root Condition | Caliper | Height | Spread | Remarks |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | MINIMUM SPECIFICATIONS | | | | |
| TREES | | | | | | | | | |
| E | ULMUS CRASSIFOLIA | CEDAR ELM | | 8 | 200 GAL CONTAINTER OR 48" BOX | 5.5" | 15' | 10' | ALL PLANTS MUST BE SPECIMEN QUALITY, GRADE A MATERIAL.<br>TRUNKS MUST BE SELF-SUPPORTING (ABLE TO HOLD ITSELF UPRIGHT AND STRAIGHT WITHOUT BAMBOO OR OTHER SUPPORTS).<br>TRUNKS MUST BE STRAIGHT.<br>TRUNKS MUST BE STRONG AND APPROPRIATE CALIPER FOR PLANT HEIGHT (ROOT TO SHOOT RATIO).<br>TREES WITH EXTRA HEIGHT NOT APPROPRIATE FOR ROOT MASS, AS DETERMINED BY LANDSCAPE ARCHITECT, WILL BE REJECTED.<br>BRANCHING MUST BE APPROPRIATELY DENSE WITH LEAVES/NEEDLES.<br>BRANCHING WITH 'LION TAIL' ATTRIBUTES (LEAVES AND NEEDLES ONLY ON ENDS OF LIMBS) WILL BE REJECTED.<br>ROOT FLARES MUST BE EXPOSED.<br>TREES GROWN TOO DEEP IN CONTAINERS WILL BE REJECTED.<br>CRAPE MYRTLES MUST BE MULTI-TRUNK, 3-5 CANES. CALIPER DENOTES MINIMUM CALIPER OF MAJOR TRUNKS. OTHER TRUNKS MUST BE AT LEAST 1/2 SIZE OF MAJOR TRUNK.<br>PLANTS GROWN WITH BIOLOGICALLY BASED NUTRIENTS (INSTEAD OF SYNTHETIC FERTILIZERS) IS PREFERRED, BUT NOT REQUIRED. |
| D | QUERCUS POLYMORPHA | MEXICAN WHITE OAK | | 13 | 200 GAL CONTAINTER OR 48" BOX | 5.5" | 15' | 10' | |
| F | ~~QUERCUS MACROCARPA~~ PLATANUS OCCIDENTALIS | ~~BUR OAK~~ SYCAMORE | | 9 | 200 GAL CONTAINTER OR 48" BOX | 5.5" | 15' | 10' | |
| PALM TREES | | | | | | | | | |
| SHRUBS | | | | | | | | | |
| VINE/GROUND COVER | | | | | | | | | |

PLANT SPECIFICATION NOTES:

1. Reference Item 192 of the Texas Standard Specifications for Construction of Highways, Streets and Bridges 2014 for specifications, dimensions, volumes and measurements that are not shown.
2. All plants must be nursery grown in containers unless otherwise shown on plans.
3. Provide photographs of plant material when requested by engineer and landscape architect.
4. Properly handle and maintain plants during delivery, handling, storage, and planting. The engineer and landscape architect may inspect any phase of work and may reject any plant material improperly handled and/or maintained.
5. DELIVERY NOTICE. Reference Item 192.3.2 plant delivery. Provide 48 hour notice of proposed plant material delivery prior to arrival at project or storage area.
6. DELIVERY TICKETS. For each plant material shipment, provide invoice showing the number, size, and name (common and botanical) of each of the species of plant material.
7. WATERING PLAN(S). Prior to arrival at project or storage area, provide watering plan(s) of plants to be installed or stored. Watering plan(s) must be approved by engineer and landscape architect prior to delivery to project or storage area.

0912-31-300
RICHWOOD
GCAA

*Texas Department of Transportation*



HOUSTON DISTRICT

PLANTING AND ESTABLISHMENT
SHEET 3B of 8

PLANT SPECIFICATIONS

| FILE: | FED DIV | STATE | PROJECT NUMBER | | | SHEET |
|---|---|---|---|---|---|---|
| | 6 | TEXAS | | | | |
| REVISIONS: FEB 2015 for 2014 specs | DIST | COUNTY | CONTROL | SECT | JOB | HIGHWAY |
| | 12 | BRAZORIA | 0912 | 31 | 301,ETC | FM 2004,ETC |

STD K-4

MATCHLINE NEXT SHEET

MATCHLINE PREVIOUS SHEET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Texas Department of Transportation
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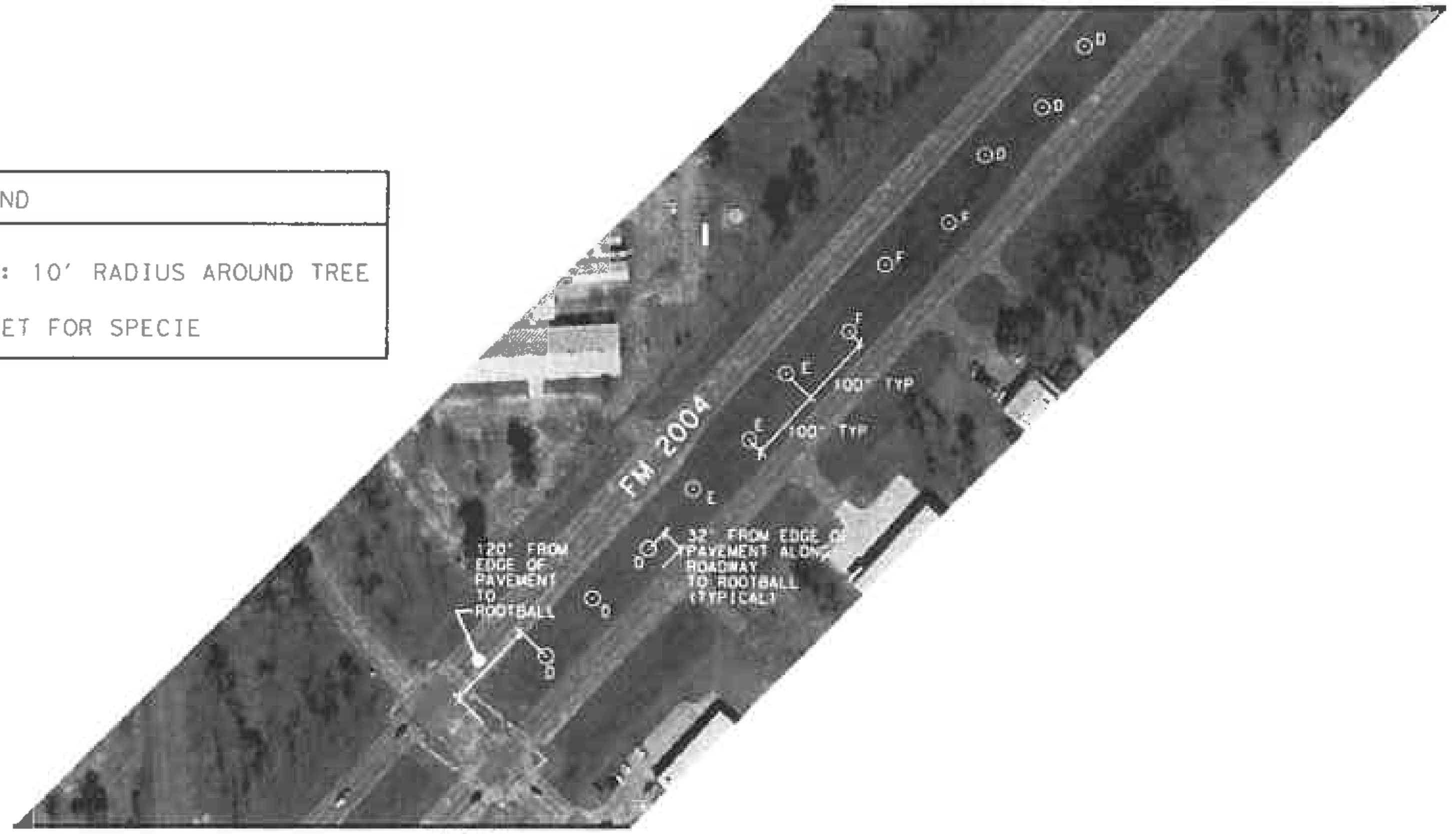
FM 2004
RICHWOOD

CSJ: 0912-31-300

SHEET 1 OF

MATCHLINE NEXT SHEET




MATCHLINE PREVIOUS SHEET

| LEGEND | |
|---|---|
| ⊙ | TREE AND BED PREP<br>LIMITS OF BED PREP: 10' RADIUS AROUND TREE |
| A B C<br>D E F | SEE PLANT SPEC SHEET FOR SPECIE |

# NOTES:

MARK THE FOLLOWING FOR APPROVAL BY LANDSCAPE ARCHITECT, ENGINEER, AND CITY PRIOR TO WORK:
- LOCATIONS OF EACH TREE DESIGNATED BY SPECIE
- LIMITS OF BED PREP
- LOCATIONS OF BORES
- LOCATIONS OF IRRIGATION VALVES, METERS, BACKFLOW DEVICES
  - LOCATE ALL VALVE BOXES INSIDE BED PREP AREAS OF TREES
  - LOCATE BACKFLOW DEVICES ALONG PROPERTY BOUNDARY AND OUT OF SIGHT

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Texas Department of Transportation

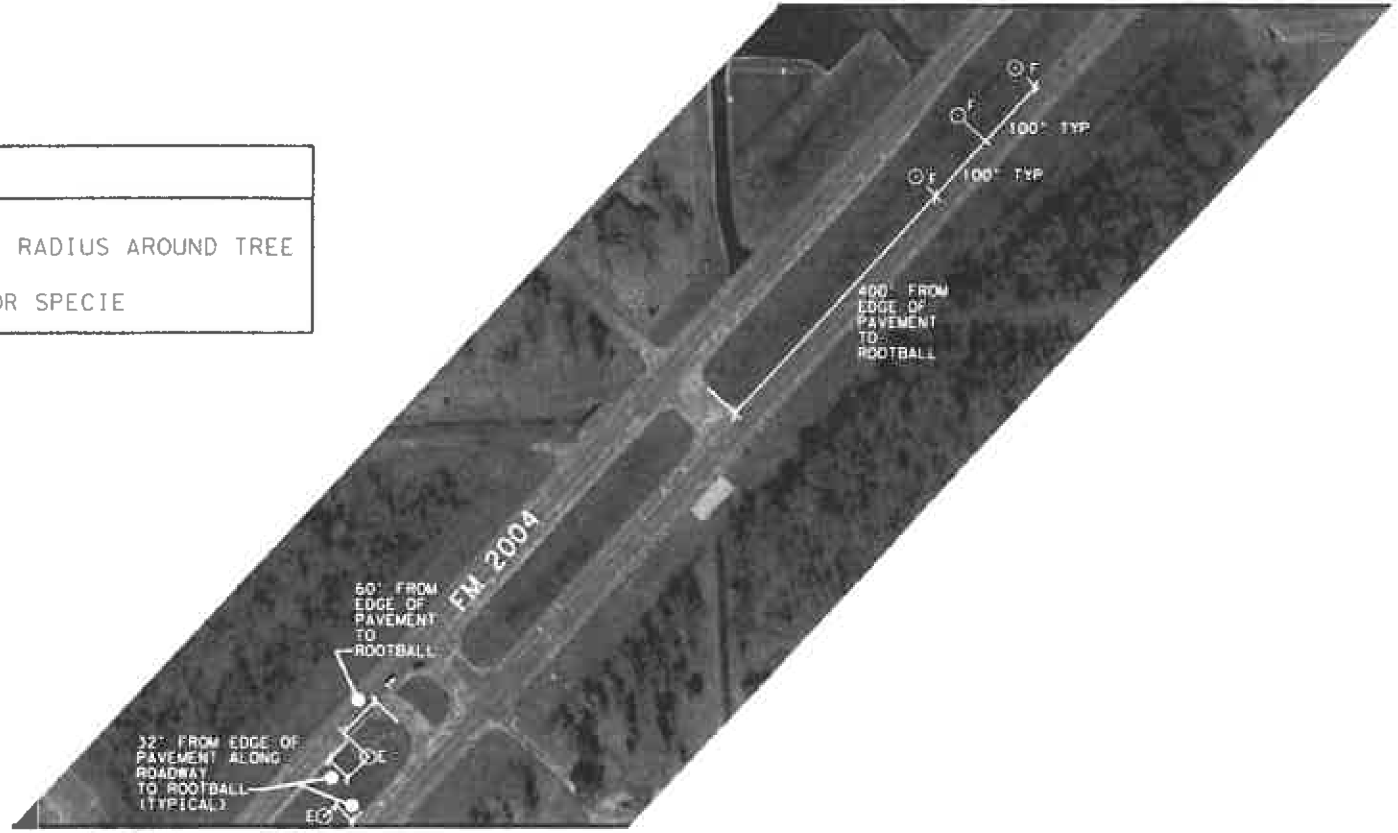

FM 2004
RICHWOOD

**CSJ: 0912-31-300**

SHEET [illegible] OF 4

MATCHLINE NEXT SHEET

| LEGEND | |
|---|---|
| ⊙ | TREE AND BED PREP<br>LIMITS OF BED PREP: 10' RADIUS AROUND TREE |
| A B C<br>D E F | SEE PLANT SPEC SHEET FOR SPECIE |




MATCHLINE PREVIOUS SHEET

# NOTES:

MARK THE FOLLOWING FOR APPROVAL BY LANDSCAPE ARCHITECT, ENGINEER, AND CITY PRIOR TO WORK:
- LOCATIONS OF EACH TREE DESIGNATED BY SPECIE
- LIMITS OF BED PREP
- LOCATIONS OF BORES
- LOCATIONS OF IRRIGATION VALVES, METERS, BACKFLOW DEVICES
    LOCATE ALL VALVE BOXES INSIDE BED PREP AREAS OF TREES
    LOCATE BACKFLOW DEVICES ALONG PROPERTY BOUNDARY AND OUT OF SIGHT

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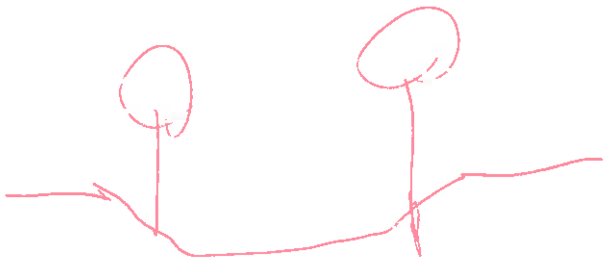
Texas Department of Transportation

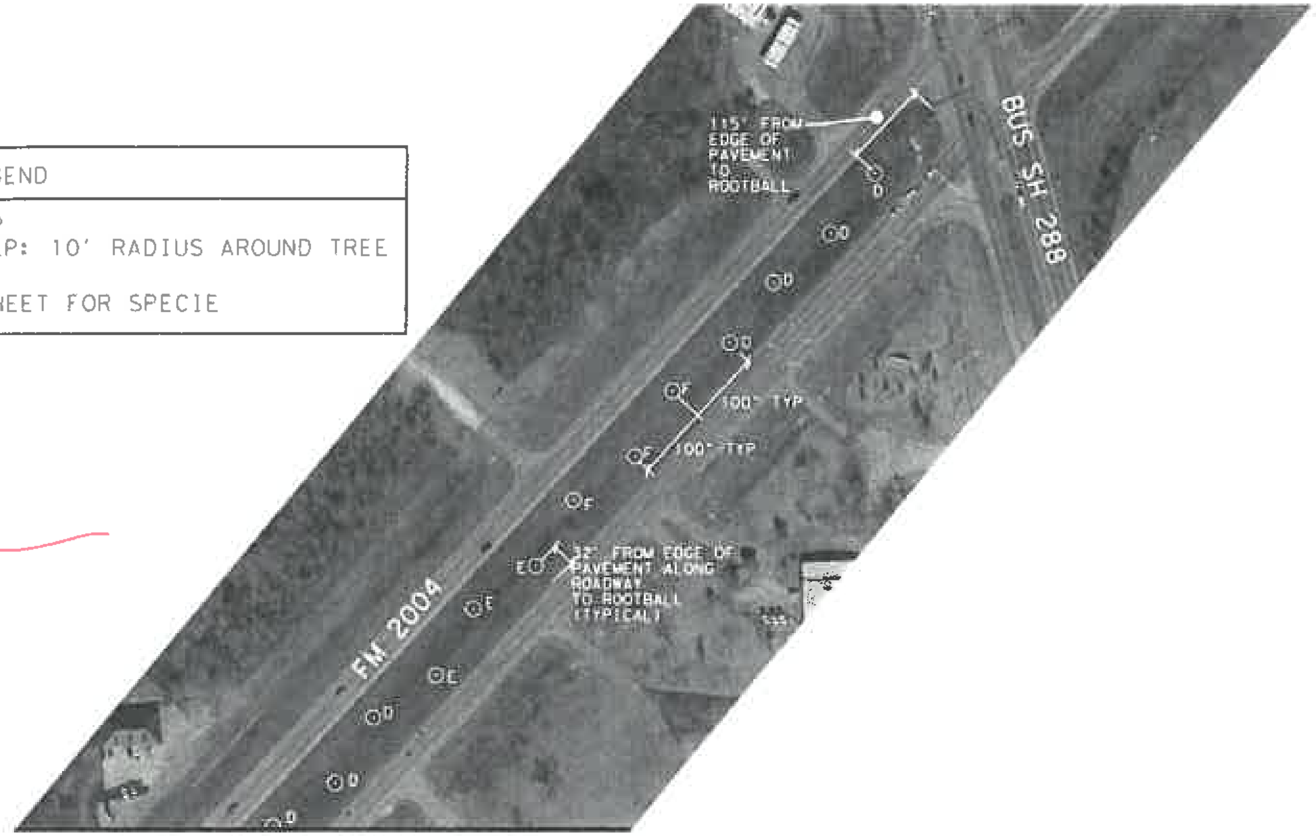

FM 2004
RICHWOOD

CSJ: 0912-31-300

SHEET 3 OF 4

| LEGEND | |
|---|---|
| ⊙ | TREE AND BED PREP<br>LIMITS OF BED PREP: 10' RADIUS AROUND TREE |
| A B C<br>D E F | SEE PLANT SPEC SHEET FOR SPECIE |






MATCHLINE PREVIOUS SHEET

# NOTES:

MARK THE FOLLOWING FOR APPROVAL BY LANDSCAPE ARCHITECT, ENGINEER, AND CITY PRIOR TO WORK:

- LOCATIONS OF EACH TREE DESIGNATED BY SPECIE
- LIMITS OF BED PREP
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  - LOCATE ALL VALVE BOXES INSIDE BED PREP AREAS OF TREES
  - LOCATE BACKFLOW DEVICES ALONG PROPERTY BOUNDARY AND OUT OF SIGHT

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Texas Department of Transportation


FM 2004
RICHWOOD

CSJ: 0912-31-300

SHEET OF

# Resolution No. 16-02

**WHEREAS,** Keep Richwood Beautiful was the recipient of the prestigious 2014 Keep Texas Beautiful Governor's Community Achievement Award for cities of population 3,001-5,500; and

**WHEREAS,** this award was accompanied by a $110,000 grant for the beautification of a state ride-of-way, managed and administered by TXDOT; and

**WHEREAS,** the bulk purchasing power of TXDOT will allow a project on a scale which would not be feasible for Richwood to attempt as a city; and

**WHEREAS,** Farm-to-Market 2004 is a major thoroughfare, setting the tone for the beautification or Richwood; and

**WHEREAS** the grant will provide for the planting of trees, the development of an irrigation system and 2 years of support: beautifying the highway, providing clean air and setting the tone for beautification of all areas of Richwood

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Richwood, State of Texas, extends full support to the initiation of the project proposed by TXDOT, to be administered by the board of Keep Richwood Beautiful.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Richwood this the 21st day of March, 2016.

APPROVED:

________________________________

Mark Guthrie, Mayor

ATTEST:

________________________________

Karen B. Schrom, City Secretary

# MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Abandon 293 of the road at the Pavilion/Park area at Oakwood Shores

Enclosed you will find a copy of the map showing the portion of the road to be closed and a copy of the minutes of the Oakwood Shores HOA regarding the roadway. They are wanting to close off the roadway and install gates to close the park and pavilion area. Currently this is a designated public right of way.

Once this is abandoned by the City, we no longer assume any responsibility for maintenance or care.

I recommend the abandonment of the 293 of the road at the Pavilion/Park area at Oakwood Shores

**Karen Schrom**

| | |
|---|---|
| **From:** | Clint Kocurek <clintkocurek@gmail.com> |
| **Sent:** | Monday, February 1, 2016 8:25 AM |
| **To:** | Karen Schrom |
| **Subject:** | Oakwood Shores Agenda Item |


Karen - attached is the picture of the plot and the gates for the request that is on the agenda for the next meeting. The red lines simulate the gates that will close off the park and pavilion area.

Please let me know if you need anything else!

Thanks,
Clint

OAKWOOD SHORES POA
BOARD OF DIRECTORS OPEN SESSION MEETING MINUTES
February 10, 2016

**A meeting of the Board of Directors of Oakwood Shores POA was held on Wednesday, February 10, 2016 at 6:30 pm at the PK Community Center located at 611 Audubon Woods, Richwood, TX 77531 pursuant to notice given.**

## CALL TO ORDER:

A quorum was established and President Kocurek called the meeting to order at 6:30 p.m. with the following members in attendance:

Clint Kocurek
Brian Garrett
Jeremy Rhyne

Also in attendance was the Community Manager Richard McDougal.

## APPROVAL OF MINUTES

It was moved by Clint Kocurek and seconded by Brian Garrett to approve the minutes for meeting held on January 13, 2016. Approved unanimously.

## RESIDENT OPEN FORUM

Questions were answered and discussed from a few homeowners that were present.

## TREASURER'S REPORT

Due to the early date of the meeting and the year-end closing for the December 31, 2016, the January financial statements were not available to be reviewed. They will be emailed to the Board as soon as they are available.

## OLD BUSINESS

The 20 acre common area was deferred as there were no updates since the last meeting when the issue was discussed extensively with the Association attorney present.

## NEW BUSINESS

It was moved by Clint Kocurek to ratify the acceptance of the 2016 landscaping contract with Yellowstone Landscape as revised and approved by the Board via email. Seconded by Brian Garrett. Passed unanimously.

It was moved by Clint Kocurek to approve that the Board request the City of Richwood to change the status of the Park circle drive from a public road to a private road. Seconded by Brian Garrett. The motion passed unanimously.

After a discussion it was decided that the locks be changed and 200 keys be purchased for the gate at the Pavilion. The keys will be distributed to owners at the upcoming Annual meeting.

**EXECUTIVE SESSION**

Delinquencies were not reviewed since the January financials and Manager's Report were not available and the Annual fees were just now due.

**SET DATE/TIME OF NEXT BOARD MEETING**

The Board of Directors scheduled the next meeting which will be the Annual meeting for March 9, 2016 at 7:00 p.m. to be held at the P.K. Community Center.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 7:16 p.m.

**MEMORANDUM**

---

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Request to rezone the north 1.25 acres out of Lot 33, Richwood from residential to commercial

Mr. Jim Naylor currently owns the property fronting Hwy 288B and he plans on constructing a self storage/mini storage complex in the area. He wishes to purchase 1.25 of land immediately behind his property to expand the complex.

Per our policy, letters were sent to all property owners within 200 feet of the property in question and a legal notice published. We sent out 15 certified letters.

City of Richwood
1800 Brazosport Blvd. N.
Richwood, TX 77531
979-265-2082

CITY OF RICHWOOD
Gateway To Brazosport

# APPLICATION FOR ZONING REQUEST

**PLEASE NOTE:** The following questions must be answered completely. If additional space is needed, attach extra pages to the application. Contact the City of Richwood at (979) 265-2082 for clarification of terms or for specific zone district requirements.

**DATA ON APPLICANT AND OWNER:**

Name: JIM NAYLOR (buyer)/ CHARLOTTE KHOURY (seller/owner)
Date: 01/16/2016
Address: 1217 Ramona St., Angleton, TX 77515 (JIM)

Home Phone: 979-481-4448

**SUBJECT PROPERTY:**

Address of property in question: SYCAMORE ST., RICHWOOD, TX 77531

Legal Description of property: RICHWOOD (A0066 J E GROCE) (RICHWOOD), LOT 33, THE NORTH 1.25+/- ACRES OUT OF 2 ACRES.

The subject property is currently zoned: RESIDENTIAL

Purpose of the variance (be specific): TO ALLOW FOR CONSTRUCTION AND OPERATION OF SELF STORAGE/ MINI STORAGE COMPLEX WHICH WILL FRONT ON BRAZOSPORT BLVD.

*BEFORE COMPLETING THE FOLLOWING, READ THE NOTICE TO THE ZONING VARIANCE APPLICANTS - PAGE 1*

Which exceptional conditions apply to your property that do not generally apply to other properties in your zoning district: THE SUBJECT PROPERTY IS LANDLOCKED AT THIS TIME. IF THE APPLICANT, JIM NAYLOR, PURCHASES THE PROPERTY IT WILL BE

APART OF HIS PROPERTY ON BRAZOSPORT BLVD. WHICH IS COMMERCIAL AND DOES ALLOW FOR A SELF STORAGE/ MINI STORAGE COMPLEX.

How do the above conditions prevent reasonable use of your land under the term of the Zoning Ordinance? AN EASEMENT WOULD HAVE TO BE CREATED TO ACCESS TO THE SUBJECT FOR ANY DEVELOPMENT. THE APPLICANT WILL BE ABLE TO ACCESS THE PROPERTY FROM BRAZOSPORT BLVD. WITHOUT CREATING ANY EASEMENTS.

How will the variance improve your use of the property? THE VARIANCE WILL ALLOW USE OF THE SUBJECT PROPERTY IN CONJUNCTION WITH THE PROPERTY JOINING IT TO BRAZOSPORT BLVD. AND WILL ALLOW ROOM FOR STRUCTURES OR OTHER DEVELOPMENT RELATED TO THE CONSTRUCTION AND OPERATION OF THE SELF STORAGE/ MINI STORAGE COMPLEX THAT WILL BE ON THE HIGHWAY FRONTING PROPERTY THAT IS ADJACENT TO THE SUBJECT.

Are there other properties in your area that have a similar type of improvement? YES. ONCE THE APPLICANT, MR. NAYLOR, CLOSES ON THE PROPERTY (ONLY IF THE VARIANCE OR RE-ZONING IS GRANTED), THE SUBJECT WILL BE APART OF A PROPERTY THAT IS ZONED COMMERCIAL.

Will the granting of a variance in the form requested be in harmony with the neighborhood and not contrary to the intent and purpose of the Zoning Ordinance? THE NEIGHBORS ARE ABOUT 50% COMMERCIAL AND 50% RESIDENTIAL. A STORAGE COMPLEX WILL NOT DISRUPT THE HARMONY THAT ALREADY EXISTS.

**OTHER LAND USE CONSIDERATIONS**:

Is the request the least modification possible of the Zoning Ordinance which are in question? Yes.

If yes, explain why the alternative solutions are not feasible: THERE AREN'T ANY ALTERNATIVES THAT THE APPLICANT IS AWARE OF.

I (we) certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate to the best of my knowledge and belief. The work within the request must be carried out within one year of the public hearing or the variance becomes null and void.

I also hereby give permission for the members of the City of Richwood Board of Adjustments and City Staff to access the property in question for the purpose of gathering information to make an informed decision on this variance request.

JIM NAYLOR (buyer)/ CHARLOTTE KHOURY (seller/owner)
Name of Applicant

Charlotte Khoury
Signature of Applicant

2-8-16
Date

**IMPORTANT:**

A drawing, including all dimensions and structures, must be attached along with the applicable fee, to be considered. Failure to include both will result in automatic denial of application.

receive water or sewer service. There may be a period required to construct lines or other facilities necessary to provide water or sewer service to your property. You are advised to determine if the property is in a certificated area and contact the utility service provider to determine the cost that you will be required to pay and the period, if any, that is required to provide water or sewer service to your property. The undersigned purchaser hereby acknowledges receipt of the foregoing notice at or before the execution of a binding contract for the purchase of the real property described in the notice or at closing of purchase of the real property." The real property is described in Paragraph 2 of this contract.

D. If the Property adjoins or shares a common boundary with the tidally influenced submerged lands of the state, §33.135 of the Texas Natural Resources Code requires a notice regarding coastal area property to be included as part of this contract.

E. If the Property is located seaward of the Gulf Intracoastal Waterway, §61.025, Texas Natural Resources Code, requires a notice regarding the seaward location of the Property to be included as part of this contract.

F. If the Property is located outside the limits of a municipality, the Property may now or later be included in the extra-territorial jurisdiction (ETJ) of a municipality and may now or later be subject to annexation by the municipality. Each municipality maintains a map that depicts its boundaries and ETJ. To determine if the Property is located within a municipality's ETJ, Buyer should contact all municipalities located in the general proximity of the Property for further information.

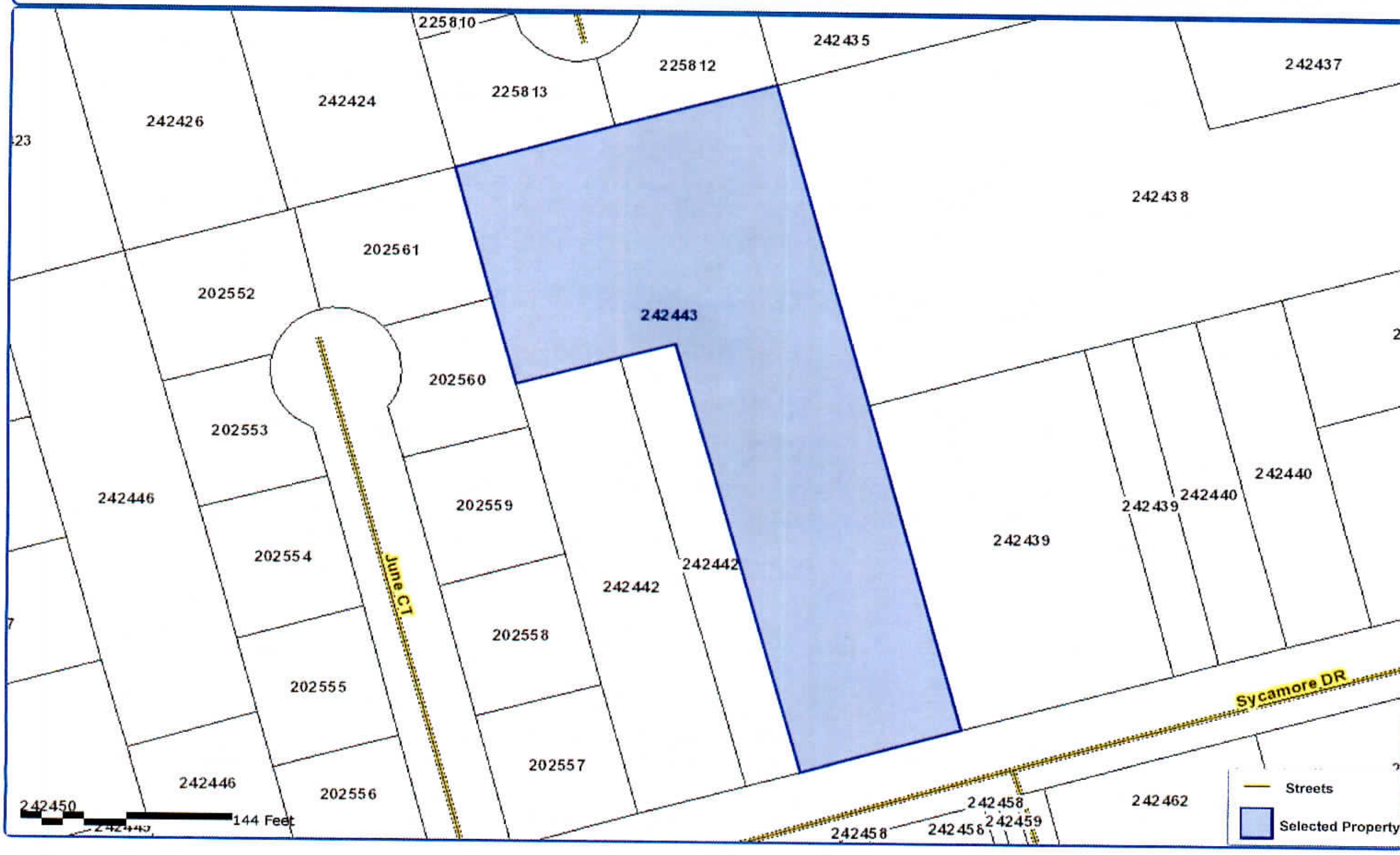
G. Brokers are not qualified to perform property inspections, surveys, engineering studies, environmental assessments, or inspections to determine compliance with zoning, governmental regulations, or laws. Buyer should seek experts to perform such services. Buyer should review local building codes, ordinances and other applicable laws to determine their effect on the Property. Selection of experts, inspectors, and repairmen is the responsibility of Buyer and not the brokers. Brokers are not qualified to determine the credit worthiness of the parties.

26. **CONTRACT AS OFFER:** The execution of this contract by the first party constitutes an offer to buy or sell the Property. Unless the other party accepts the offer by 5:00 p.m., in the time zone in which the Property is located, on December 11, 2015, the offer will lapse and become null and void.

**READ THIS CONTRACT CAREFULLY. The brokers and agents make no representation or recommendation as to the legal sufficiency, legal effect, or tax consequences of this document or transaction. CONSULT your attorney BEFORE signing.**

| | |
|---|---|
| **Seller:** Charlotte Ann Khoury | **Buyer:** JIM NAYLOR |
| By: | By: |
| By (signature): Charlotte Khoury | By (signature): Jim Naylor |
| Printed Name: | Printed Name: |
| Title: | Title: |
| By: | By: |
| By (signature): | By (signature): |
| Printed Name: | Printed Name: |
| Title: | Title: |

# Brazoria CAD - Map of Property ID 242443 for Year 2016




## Property Details

**Account**

Property ID: 242443
Geo ID: 7255-0051-000
Type: Real
Legal Description: RICHWOOD (A0066 J E GROCE)(RICHWOOD), LOT 33, ACRES 2.000

**Location**

Situs Address: 144 SYCAMORE RICHWOOD,
Neighborhood: RICHWOOD AREA
Mapsco:
Jurisdictions: CAD, SBR, RDB, CRW, JBR, NAV, GBC, DR2

**Owner**

Owner Name: KHOURY CHARLOTTE ANN
Mailing Address: , 144 SYCAMORE ST, , RICHWOOD, TX 77531-2834

**Property**

Appraised Value: N/A

https://propaccess.trueautomation.com/Map/View/Map/51/242443/2016



Map Disclaimer: If you experience issues with Silverlight, please use this link to troubleshoot: http://www.brazoriacad.org/uploads/1/2/9/0/12902727/silverlight.pdf

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Brazoria County Appraisal District expressly disclaims any and all liability in connection herewith.

# MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: March 7, 2016

Subject: Ordinance No. 404

This ordinance sets the second public hearing for the proposed annexation of Crawford's for our April meeting. If all goes well, we are on track to officially annex Crawford's in May.

ORDINANCE NO. 404

AN ORDINANCE SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF CERTAIN PROPERTY BY THE CITY OF RICHWOOD, TEXAS, AUTHORIZING AND DIRECTING THE MAYOR TO PUBLISH NOTICE OF SUCH PUBLIC HEARING.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

**Section 1.** On the 11th day of April, 2016, at six (6) o'clock in the City Council Chamber of the City Hall of the City of Richwood, Texas, the City Council will hold a public hearing giving all interested persons the right to appear and be heard on the proposed annexation by the City of Richwood, Texas, of the following described property, to-wit:

> A0066, JE Groce, Tract 110-A-110A2-110A3, 3.53 acres, also known as 4907 Brazosport Blvd.

**Section 2.** The Mayor of the City of Richwood, Texas is hereby authorized and directed to cause notice of such public hearing to be published once in a newspaper having general circulation in the city and in the above described territory not more than twenty days no less than ten days prior to the date of such public hearing, in accordance with the Municipal Annexation Act.

PASSED AND APPROVED this the 21st day of March, 2016

________________________________
Mark Guthrie, Mayor

ATTEST:

________________________________
Karen B. Schrom, City Secretary

29-Feb-16

| | BUDGET FY 2015/16 | CURRENT FY 2015/16 | BALANCE FY 2015/16 | PERCENT REMAINING |
|---|---|---|---|---|
| ADMINISTRATION | 592,972.00 | 178,245.92 | 414,726.08 | 69.94% |
| CITY MAINTENANCE | 294,970.00 | 97,865.14 | 197,104.86 | 66.82% |
| STREETS & DRAINAGE | 101,000.00 | 22,795.89 | 78,204.11 | 77.43% |
| POLICE DEPARTMENT | 762,389.00 | 327,445.57 | 434,943.43 | 57.05% |
| JUDICIAL | 121,983.00 | 44,709.72 | 77,273.28 | 63.35% |
| FIRE DEPARTMENT | 135,250.00 | 46,251.37 | 88,998.63 | 65.80% |
| PARKS & RECREATION | 42,500.00 | 12,533.66 | 29,966.34 | 70.51% |
| CODE ENFORCMENT | 72,100.00 | 23,050.79 | 49,049.21 | 68.03% |
| TOTAL | 2,123,164.00 | 752,898.06 | 1,370,265.94 | |
| GENERAL FUND REVENUES | 2,123,164.00 | 1,502,730.05 | 620,433.95 | 29.22% |
| | | 749,831.99 | 749,831.99 | |
| DEBT SERVICE | 170,455.00 | 29,379.66 | 141,075.34 | 82.76% |
| TOTAL | 170,455.00 | 29,379.66 | 141,075.34 | |
| DEBT SERVICE REVENUES | 170,655.00 | 153,511.68 | 17,143.32 | 10.05% |
| | | 124,132.02 | 123,932.02 | |
| WATER/SEWER | 1,462,330.00 | 442,951.33 | 1,019,378.67 | 69.71% |
| TOTAL | 1,462,330.00 | 442,951.33 | 1,019,378.67 | |
| WATER/SEWER REVENUES | 1,462,330.00 | 421,968.89 | 1,040,361.11 | 71.14% |
| | | (20,982.44) | 1,040,361.11 | |
| DEBT SERVICE | 170,634.00 | 120,018.31 | 50,615.69 | 29.66% |
| TOTAL | 170,634.00 | 120,018.31 | 50,615.69 | |
| DEBT SERVICE REVENUES | 170,634.00 | 50,840.74 | 119,793.26 | 70.20% |
| | | (69,177.57) | (69,177.57) | |
| TRANSPORTATION | 100,000.00 | 10,000.00 | 90,000.00 | 90.00% |
| TOTAL | 100,000.00 | 10,000.00 | 90,000.00 | |
| TRANSPORTATION REV. | 100,000.00 | 43,818.99 | 56,181.01 | 56.18% |
| | | 33,818.99 | 33,818.99 | |
| INSURANCE CONTINGENCY | - | - | - | |
| TOTAL | - | - | - | |
| REPLACEMENT | - | 22,249.67 | (22,249.67) | #DIV/0! |
| TOTAL | - | 22,249.67 | (22,249.67) | |
| CRIME CONTROL & PREVEN | 75,000.00 | 51,967.16 | 23,032.84 | 30.71% |
| TOTAL | 75,000.00 | 51,967.16 | 23,032.84 | |
| CRIME CONTROL REV. | 75,000.00 | 34,162.43 | 40,837.57 | 54.45% |
| | | (17,804.73) | (17,804.73) | |
| CAPITAL IMPROVEMENTS | | | - | #DIV/0! |
| TOTAL | - | - | - | |
| CAPITAL PROJECTS W/S | | | - | #DIV/0! |
| TOTAL | - | - | - | |
| CAPITAL PROJECTS GF | | | - | #DIV/0! |
| TOTAL | - | - | - | |
| GRAND TOTAL | 4,101,583.00 | 1,419,464.19 | 2,582,118.81 | |

# City of Richwood

## Statement of Revenue and Expenditures

*Revised Budget*

*For General Fund (10)*

*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account Number | | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|---|---|---|---|---|---|---|
| **Revenues** | | | | | | |
| 10-04-4250 | Revenues - Festivals | $ 0.00 | $ 1,875.00 | $ 0.00 | $ 1,875.00 | 0.00% |
| 10-04-4251 | Revenues - Police Officer Training | 0.00 | 1,093.55 | 0.00 | 1,093.55 | 0.00% |
| 10-04-4252 | Revenues - Seizure & Forfeiture | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-04-4253 | Revenues - Court Security | 0.00 | 0.00 | 0.00 | 642.05 | 0.00% |
| 10-04-4254 | Revenues - Court Technology | 0.00 | 0.00 | 0.00 | 856.04 | 0.00% |
| 10-04-4255 | Revenues - Bobby Ford Park | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-04-4256 | K-9 Unit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-04-4257 | Parks and Recreation | 0.00 | 0.00 | 0.00 | 1,144.03 | 0.00% |
| 10-29-4103 | Ad Valorem Taxes | 0.00 | 226,084.41 | 1,300,664.00 | 1,152,915.90 | 11.36% |
| 10-29-4104 | Delinquent Taxes | 0.00 | 475.16 | 30,000.00 | 5,817.31 | 80.61% |
| 10-29-4105 | Penalty & Interest | 0.00 | 943.07 | 22,000.00 | 1,833.26 | 91.67% |
| 10-29-4106 | Licenses & Permits | 0.00 | 1,525.00 | 15,000.00 | 4,820.25 | 67.87% |
| 10-29-4107 | Building Permits | 0.00 | 2,201.50 | 50,000.00 | 17,236.50 | 65.53% |
| 10-29-4109 | Municipal Court | 0.00 | 9,734.05 | 155,000.00 | 40,463.68 | 73.89% |
| 10-29-4110 | Interest Earnings | 0.00 | 216.79 | 1,000.00 | 459.00 | 54.10% |
| 10-29-4111 | Franchise Taxes | 0.00 | 27,476.88 | 180,000.00 | 96,423.13 | 46.43% |
| 10-29-4112 | Miscellaneous Income | 0.00 | (1,004.24) | 24,000.00 | 4,838.48 | 79.84% |
| 10-29-4113 | Intragovernmental Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-29-4114 | Animal Fines/Licenses | 0.00 | 0.00 | 500.00 | 15.00 | 97.00% |
| 10-29-4116 | Sales Tax - Streets | 0.00 | 8,841.73 | 75,000.00 | 34,886.02 | 53.49% |
| 10-29-4117 | Sales Tax | 0.00 | 35,366.92 | 260,000.00 | 139,544.02 | 46.33% |
| 10-29-4118 | Municipal Building Rentals | 0.00 | 552.50 | 0.00 | 2,827.50 | 0.00% |
| 10-29-4120 | Deferred Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-29-4121 | Parks & Recreation | 0.00 | 125.00 | 10,000.00 | 650.00 | 93.50% |
| 10-29-4123 | Other Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-29-4125 | Transportation Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-29-4221 | Bond Proceeds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-29-4435 | Capital Contributions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-60-4250 | Revenues - Festivals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-60-4251 | Revenues - Police Officer Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-60-4252 | Revenues - Seizure & Forfeiture | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-60-4253 | Revenues - Court Security | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-60-4254 | Revenues - Court Technology | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 10-61-4124 | Beautification Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| **Total General Fund Revenues** | | $ 0.00 | $ 315,507.32 | $ 2,123,164.00 | $ 1,508,340.72 | 28.96% |
| **General Fund Excess of Revenues Over Expenditures** | | **$ 0.00** | **$ 193,986.03** | **$ 0.00** | **$ 752,486.73** | **0.00%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

**Revised Budget**

**For Administration (01)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-01-5101 | Administrative Expense | $9,000.00 | $68.40 | $4,663.75 | ($20.00) | $4,356.25 | 48.40% |
| 10-01-5102 | Contract Labor | $4,000.00 | $0.00 | $1,625.00 | $0.00 | $2,375.00 | 59.38% |
| 10-01-5103 | Salaries & Wages | $163,310.00 | $14,454.33 | $74,006.61 | $0.00 | $89,303.39 | 54.68% |
| 10-01-5105 | Retirement | $27,000.00 | $1,904.43 | $9,732.02 | $0.00 | $17,267.98 | 63.96% |
| 10-01-5110 | Workmen's Compensation Ins | $600.00 | $0.00 | $482.69 | $0.00 | $117.31 | 19.55% |
| 10-01-5115 | Hospitalization | $30,000.00 | $2,517.11 | $12,636.59 | $0.00 | $17,363.41 | 57.88% |
| 10-01-5120 | Unemployment Insurance | $1,200.00 | $243.84 | $648.86 | $0.00 | $551.14 | 45.93% |
| 10-01-5130 | Training & Travel | $13,000.00 | $833.00 | $5,149.40 | ($155.00) | $8,005.60 | 61.58% |
| 10-01-5175 | Employee Incentive | $8,000.00 | $0.00 | $0.00 | $0.00 | $8,000.00 | 100.00% |
| **Total Administration Personnel Costs** | | **$256,110.00** | **$20,021.11** | **$108,944.92** | **($175.00)** | **$147,340.08** | **57.53%** |
| 10-01-5210 | Office Supplies | $27,000.00 | $1,844.12 | $17,336.93 | ($494.01) | $10,157.08 | 37.62% |
| 10-01-5215 | Custodial Supplies | $1,000.00 | $100.40 | $437.81 | $0.00 | $562.19 | 56.22% |
| 10-01-5220 | Tools | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-01-5240 | Expendable Operating Supplies | $25,000.00 | $2,304.16 | $9,484.61 | $0.00 | $15,515.39 | 62.06% |
| **Total Administration Operating Supplies** | | **$53,000.00** | **$4,248.68** | **$27,259.35** | **($494.01)** | **$26,234.66** | **49.50%** |
| 10-01-5310 | Building & Grounds M&R | $15,000.00 | $199.45 | $6,541.80 | ($258.00) | $8,716.20 | 58.11% |
| 10-01-5312 | Contingency Fund M&R | $10,000.00 | $0.00 | $3,000.00 | $0.00 | $7,000.00 | 70.00% |
| 10-01-5320 | Office Furniture/Fixture M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-01-5365 | Other Equipment M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Administration Maintenance & Repair** | | **$25,000.00** | **$199.45** | **$9,541.80** | **($258.00)** | **$15,716.20** | **62.86%** |
| 10-01-5410 | Electricity | $10,000.00 | $532.79 | $2,391.63 | $0.00 | $7,608.37 | 76.08% |
| 10-01-5420 | Telephone | $2,500.00 | $140.03 | $720.68 | $0.00 | $1,779.32 | 71.17% |
| 10-01-5430 | Natural Gas | $1,500.00 | $101.81 | $279.70 | $0.00 | $1,220.30 | 81.35% |
| **Total Administration Utilities & Telephone** | | **$14,000.00** | **$774.63** | **$3,392.01** | **$0.00** | **$10,607.99** | **75.77%** |
| 10-01-5510 | Elections | $4,000.00 | $700.00 | $700.00 | $0.00 | $3,300.00 | 82.50% |
| 10-01-5556 | Contractural Services - Taxes | $15,000.00 | $600.64 | $5,847.14 | $0.00 | $9,152.86 | 61.02% |
| 10-01-5560 | Engineering | $4,000.00 | $0.00 | $0.00 | $0.00 | $4,000.00 | 100.00% |
| 10-01-5570 | Attorney's Fees | $15,000.00 | $1,476.50 | $4,684.00 | $0.00 | $10,316.00 | 68.77% |
| 10-01-5572 | Economic Development | $10,000.00 | $0.00 | $0.00 | $0.00 | $10,000.00 | 100.00% |
| 10-01-5580 | Auditor's Fees | $23,000.00 | $0.00 | $7,000.00 | $0.00 | $16,000.00 | 69.57% |
| **Total Administration Services** | | **$71,000.00** | **$2,777.14** | **$18,231.14** | **$0.00** | **$52,768.86** | **74.32%** |
| 10-01-5640 | Insurance - Bldg/Liab/Bond | $20,000.00 | $0.00 | $4,319.29 | $0.00 | $15,680.71 | 78.40% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

**Revised Budget**

**For Administration (01)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-01-5660 | Dues & Subscriptions | $7,000.00 | $3,800.00 | $4,335.00 | $0.00 | $2,665.00 | 38.07% |
| 10-01-5685 | Publishing & Advertising | $6,000.00 | $98.00 | $991.00 | $0.00 | $5,009.00 | 83.48% |
| 10-01-5695 | Special Services - Miscellaneous | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Administration Sundry** | | **$33,000.00** | **$3,898.00** | **$9,645.29** | **$0.00** | **$23,354.71** | **70.77%** |
| 10-01-5910 | Office Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-01-5930 | Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-01-5935 | Equipment - Time Payments | $5,000.00 | $486.98 | $2,158.42 | $0.00 | $2,841.58 | 56.83% |
| 10-01-5940 | Special Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-01-5950 | Contingency Fund | $130,862.00 | $0.00 | $0.00 | $0.00 | $130,862.00 | 100.00% |
| 10-01-5960 | Transfer to Capital Projects | $5,000.00 | $0.00 | $0.00 | $0.00 | $5,000.00 | 100.00% |
| 10-01-5961 | Transfer to Water/Sewer | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Administration Capital Outlay** | | **$140,862.00** | **$486.98** | **$2,158.42** | **$0.00** | **$138,703.58** | **98.47%** |
| **Total Administration Expense** | | **$592,972.00** | **$32,405.99** | **$179,172.93** | **($927.01)** | **$414,726.08** | **69.94%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

**Revised Budget**

**For City Maintenance (02)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-02-5102 | Contract Labor | $7,000.00 | $0.00 | $0.00 | $0.00 | $7,000.00 | 100.00% |
| 10-02-5103 | Salaries & Wages | $125,470.00 | $8,781.18 | $41,647.45 | $0.00 | $83,822.55 | 66.81% |
| 10-02-5105 | Retirement | $17,000.00 | $894.97 | $4,858.05 | $0.00 | $12,141.95 | 71.42% |
| 10-02-5110 | Workmen's Compensation Ins | $4,000.00 | $0.00 | $3,562.69 | $0.00 | $437.31 | 10.93% |
| 10-02-5115 | Hospitalization | $22,000.00 | $1,869.88 | $8,099.10 | $0.00 | $13,900.90 | 63.19% |
| 10-02-5120 | Unemployment Insurance | $1,000.00 | $194.00 | $384.90 | $0.00 | $615.10 | 61.51% |
| 10-02-5130 | Training & Travel | $2,000.00 | $0.00 | $0.00 | $0.00 | $2,000.00 | 100.00% |
| 10-02-5190 | Uniforms | $1,600.00 | $100.00 | $485.76 | $0.00 | $1,114.24 | 69.64% |
| **Total City Maintenance Personnel Costs** | | **$180,070.00** | **$11,840.03** | **$59,037.95** | **$0.00** | **$121,032.05** | **67.21%** |
| 10-02-5210 | Office Supplies | $500.00 | $142.59 | $416.87 | $3.96 | $79.17 | 15.83% |
| 10-02-5215 | Custodial Supplies | $500.00 | $0.00 | $0.00 | $27.00 | $473.00 | 94.60% |
| 10-02-5220 | Tools | $2,000.00 | $132.91 | $1,235.57 | $56.66 | $707.77 | 35.39% |
| 10-02-5230 | Gas, Oil, & Lubricants | $10,000.00 | $49.18 | $3,000.12 | ($355.34) | $7,355.22 | 73.55% |
| 10-02-5240 | Expendable Operating Supplies | $3,000.00 | $0.00 | $1,050.94 | $153.75 | $1,795.31 | 59.84% |
| 10-02-5245 | Dump Charges | $2,700.00 | $244.23 | $488.46 | $0.00 | $2,211.54 | 81.91% |
| 10-02-5270 | Chemicals | $2,000.00 | $0.00 | $11.18 | $11.00 | $1,977.82 | 98.89% |
| **Total City Maintenance Operating Supplies** | | **$20,700.00** | **$568.91** | **$6,203.14** | **($102.97)** | **$14,599.83** | **70.53%** |
| 10-02-5310 | Building & Grounds M&R | $1,000.00 | $64.75 | $276.82 | $15.00 | $708.18 | 70.82% |
| 10-02-5320 | Office Furniture/Fixture M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-02-5340 | Vehicle M&R | $6,000.00 | $17.25 | $3,122.00 | ($270.42) | $3,148.42 | 52.47% |
| 10-02-5360 | Radio M&R | $10,000.00 | $0.00 | $2,762.85 | $0.00 | $7,237.15 | 72.37% |
| 10-02-5365 | Other Equipment M&R | $4,000.00 | $257.73 | $997.48 | $336.54 | $2,665.98 | 66.65% |
| 10-02-5376 | Signs M&R | $2,500.00 | $17.66 | $92.09 | $0.00 | $2,407.91 | 96.32% |
| **Total City Maintenance Maintenance & Repair** | | **$23,500.00** | **$357.39** | **$7,251.24** | **$81.12** | **$16,167.64** | **68.80%** |
| 10-02-5410 | Electricity | $35,000.00 | $5,311.05 | $13,666.05 | $0.00 | $21,333.95 | 60.95% |
| 10-02-5420 | Telephone | $3,000.00 | $520.83 | $2,055.81 | $0.00 | $944.19 | 31.47% |
| 10-02-5430 | Natural Gas | $400.00 | $35.33 | $185.75 | $0.00 | $214.25 | 53.56% |
| **Total City Maintenance Utilities & Telephone** | | **$38,400.00** | **$5,867.21** | **$15,907.61** | **$0.00** | **$22,492.39** | **58.57%** |
| 10-02-5560 | Engineering | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-02-5570 | Attorney's Fees | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 100.00% |
| **Total City Maintenance Services** | | **$500.00** | **$0.00** | **$0.00** | **$0.00** | **$500.00** | **100.00%** |
| 10-02-5630 | Insurance - Motor Vehicles | $2,000.00 | $0.00 | $1,350.44 | $0.00 | $649.56 | 32.48% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

**Revised Budget**

**For City Maintenance (02)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-02-5640 | Insurance - Bldg/Liab/Bond | $4,000.00 | $0.00 | $313.66 | $0.00 | $3,686.34 | 92.16% |
| 10-02-5660 | Dues & Subscriptions | $9,000.00 | $763.41 | $4,780.15 | $0.00 | $4,219.85 | 46.89% |
| 10-02-5685 | Publishing & Advertising | $500.00 | $0.00 | $392.80 | $0.00 | $107.20 | 21.44% |
| 10-02-5695 | Special Services - Miscellaneous | $7,300.00 | $400.00 | $2,650.00 | $0.00 | $4,650.00 | 63.70% |
| **Total City Maintenance Sundry** | | **$22,800.00** | **$1,163.41** | **$9,487.05** | **$0.00** | **$13,312.95** | **58.39%** |
| 10-02-5910 | Office Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-02-5920 | Motor Vehicles | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-02-5930 | Equipment | $9,000.00 | $0.00 | $0.00 | $0.00 | $9,000.00 | 100.00% |
| 10-02-5935 | Equipment - Time Payments | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-02-5940 | Special Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total City Maintenance Capital Outlay** | | **$9,000.00** | **$0.00** | **$0.00** | **$0.00** | **$9,000.00** | **100.00%** |
| **Total City Maintenance Expense** | | **$294,970.00** | **$19,796.95** | **$97,886.99** | **($21.85)** | **$197,104.86** | **66.82%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations



*Revised Budget*

*For Streets And Drainage (03)*

*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-03-5380 | Streets M&R | $24,000.00 | $2,572.00 | $21,192.32 | ($107.03) | $2,914.71 | 12.14% |
| 10-03-5385 | Drainage M&R | $5,000.00 | $0.00 | $510.60 | $1,200.00 | $3,289.40 | 65.79% |
| **Total Streets And Drainage Maintenance & Repair** | | **$29,000.00** | **$2,572.00** | **$21,702.92** | **$1,092.97** | **$6,204.11** | **21.39%** |
| 10-03-5560 | Engineering | $5,000.00 | $0.00 | $0.00 | $0.00 | $5,000.00 | 100.00% |
| **Total Streets And Drainage Services** | | **$5,000.00** | **$0.00** | **$0.00** | **$0.00** | **$5,000.00** | **100.00%** |
| 10-03-5965 | Street Projects | $60,000.00 | $0.00 | $0.00 | $0.00 | $60,000.00 | 100.00% |
| 10-03-5975 | Drainage | $7,000.00 | $0.00 | $0.00 | $0.00 | $7,000.00 | 100.00% |
| **Total Streets And Drainage Capital Outlay** | | **$67,000.00** | **$0.00** | **$0.00** | **$0.00** | **$67,000.00** | **100.00%** |
| **Total Streets And Drainage Expense** | | **$101,000.00** | **$2,572.00** | **$21,702.92** | **$1,092.97** | **$78,204.11** | **77.43%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

**Revised Budget**

**For Police Department (05)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-05-5102 | Contract Labor | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-05-5103 | Salaries & Wages | $452,821.00 | $36,294.95 | $200,873.95 | $0.00 | $251,947.05 | 55.64% |
| 10-05-5105 | Retirement | $62,000.00 | $5,760.55 | $27,646.52 | $0.00 | $34,353.48 | 55.41% |
| 10-05-5110 | Workmen's Compensation Ins | $12,000.00 | $0.00 | $10,893.54 | $0.00 | $1,106.46 | 9.22% |
| 10-05-5115 | Hospitalization | $65,000.00 | $4,422.84 | $25,259.63 | $0.00 | $39,740.37 | 61.14% |
| 10-05-5120 | Unemployment Insurance | $2,000.00 | $846.43 | $2,191.77 | $0.00 | ($191.77) | (9.59%) |
| 10-05-5130 | Training & Travel | $11,300.00 | $420.00 | $5,082.07 | ($649.09) | $6,867.02 | 60.77% |
| 10-05-5175 | Education Incentive | $8,200.00 | $650.00 | $3,250.00 | $0.00 | $4,950.00 | 60.37% |
| 10-05-5190 | Uniforms | $3,800.00 | $712.49 | $2,685.95 | ($390.63) | $1,504.68 | 39.60% |
| **Total Police Department Personnel Costs** | | **$617,121.00** | **$49,107.26** | **$277,883.43** | **($1,039.72)** | **$340,277.29** | **55.14%** |
| 10-05-5210 | Office Supplies | $5,000.00 | $304.77 | $6,032.38 | $0.00 | ($1,032.38) | (20.65%) |
| 10-05-5215 | Custodial Supplies | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-05-5220 | Tools | $1,500.00 | $746.17 | $987.11 | ($42.94) | $555.83 | 37.06% |
| 10-05-5230 | Gas, Oil, & Lubricants | $30,208.00 | $404.06 | $11,357.44 | ($35.66) | $18,886.22 | 62.52% |
| 10-05-5240 | Expendable Operating Supplies | $1,500.00 | ($1,169.62) | ($596.68) | ($192.92) | $2,289.60 | 152.64% |
| **Total Police Department Operating Supplies** | | **$38,208.00** | **$285.38** | **$17,780.25** | **($271.52)** | **$20,699.27** | **54.18%** |
| 10-05-5310 | Building & Grounds M&R | $0.00 | $0.00 | $440.99 | $0.00 | ($440.99) | 0.00% |
| 10-05-5320 | Office Furniture/Fixture M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-05-5340 | Vehicle M&R | $11,000.00 | $0.00 | $0.00 | $0.00 | $11,000.00 | 100.00% |
| 10-05-5350 | Radar M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-05-5360 | Radio M&R | $360.00 | $0.00 | $0.00 | $0.00 | $360.00 | 100.00% |
| 10-05-5365 | Other Equipment M&R | $2,500.00 | $0.00 | $550.00 | ($330.00) | $2,280.00 | 91.20% |
| **Total Police Department Maintenance & Repair** | | **$13,860.00** | **$0.00** | **$990.99** | **($330.00)** | **$13,199.01** | **95.23%** |
| 10-05-5420 | Telephone | $8,000.00 | $440.40 | $2,211.45 | $0.00 | $5,788.55 | 72.36% |
| **Total Police Department Utilities & Telephone** | | **$8,000.00** | **$440.40** | **$2,211.45** | **$0.00** | **$5,788.55** | **72.36%** |
| 10-05-5540 | Dispatch Services | $34,000.00 | $0.00 | $8,500.00 | $0.00 | $25,500.00 | 75.00% |
| 10-05-5542 | Jail Expense | $4,500.00 | $100.00 | $525.00 | $0.00 | $3,975.00 | 88.33% |
| 10-05-5558 | Animal Control | $12,400.00 | $13.53 | $2,374.16 | $541.44 | $9,484.40 | 76.49% |
| 10-05-5560 | Engineering | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-05-5570 | Attorney's Fees | $0.00 | $0.00 | $1,860.00 | $0.00 | ($1,860.00) | 0.00% |
| **Total Police Department Services** | | **$50,900.00** | **$113.53** | **$13,259.16** | **$541.44** | **$37,099.40** | **72.89%** |
| 10-05-5630 | Insurance - Motor Vehicles | $6,000.00 | $0.00 | $5,897.64 | $0.00 | $102.36 | 1.71% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

**Revised Budget**

**For Police Department (05)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-05-5640 | Insurance - Bldg/Liab/Bond | $8,000.00 | $0.00 | $5,508.74 | $0.00 | $2,491.26 | 31.14% |
| 10-05-5660 | Dues & Subscriptions | $1,900.00 | $317.00 | $367.00 | $0.00 | $1,533.00 | 80.68% |
| 10-05-5685 | Publishing & Advertising | $4,000.00 | $100.66 | $851.05 | ($743.23) | $3,892.18 | 97.30% |
| 10-05-5695 | Special Services - Miscellaneous | $7,000.00 | $325.56 | $1,591.30 | $0.00 | $5,408.70 | 77.27% |
| **Total Police Department Sundry** | | **$26,900.00** | **$743.22** | **$14,215.73** | **($743.23)** | **$13,427.50** | **49.92%** |
| 10-05-5910 | Office Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-05-5920 | Motor Vehicles | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-05-5930 | Equipment | $5,300.00 | $0.00 | $2,446.25 | $425.58 | $2,428.17 | 45.81% |
| 10-05-5935 | Equipment - Time Payments | $2,100.00 | $0.00 | $75.76 | $0.00 | $2,024.24 | 96.39% |
| 10-05-5940 | Special Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Police Department Capital Outlay** | | **$7,400.00** | **$0.00** | **$2,522.01** | **$425.58** | **$4,452.41** | **60.17%** |
| **Total Police Department Expense** | | **$762,389.00** | **$50,689.79** | **$328,863.02** | **($1,417.45)** | **$434,943.43** | **57.05%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

**Revised Budget**

**For Judicial (06)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-06-5102 | Contract Labor | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-06-5103 | Salaries & Wages | $74,533.00 | $5,953.28 | $30,077.72 | $0.00 | $44,455.28 | 59.65% |
| 10-06-5105 | Retirement | $11,000.00 | $742.68 | $3,602.72 | $0.00 | $7,397.28 | 67.25% |
| 10-06-5110 | Workmen's Compensation Ins | $300.00 | $0.00 | $237.43 | $0.00 | $62.57 | 20.86% |
| 10-06-5115 | Hospitalization | $17,500.00 | $648.65 | $5,653.49 | $0.00 | $11,846.51 | 67.69% |
| 10-06-5120 | Unemployment Insurance | $750.00 | $132.54 | $289.78 | $0.00 | $460.22 | 61.36% |
| 10-06-5130 | Training & Travel | $2,000.00 | $0.00 | $831.83 | $0.00 | $1,168.17 | 58.41% |
| **Total Judicial Personnel Costs** | | **$106,083.00** | **$7,477.15** | **$40,692.97** | **$0.00** | **$65,390.03** | **61.64%** |
| 10-06-5210 | Office Supplies | $5,200.00 | $228.09 | $3,565.35 | ($44.10) | $1,678.75 | 32.28% |
| 10-06-5240 | Expendable Operating Supplies | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 100.00% |
| **Total Judicial Operating Supplies** | | **$5,700.00** | **$228.09** | **$3,565.35** | **($44.10)** | **$2,178.75** | **38.22%** |
| 10-06-5565 | Jury Expense | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 100.00% |
| 10-06-5570 | Attorney's Fees | $9,500.00 | $210.50 | $435.50 | $0.00 | $9,064.50 | 95.42% |
| **Total Judicial Services** | | **$10,000.00** | **$210.50** | **$435.50** | **$0.00** | **$9,564.50** | **95.65%** |
| 10-06-5660 | Dues & Subscriptions | $200.00 | $0.00 | $60.00 | $0.00 | $140.00 | 70.00% |
| **Total Judicial Sundry** | | **$200.00** | **$0.00** | **$60.00** | **$0.00** | **$140.00** | **70.00%** |
| 10-06-5910 | Office Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-06-5930 | Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-06-5940 | Special Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Judicial Capital Outlay** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| **Total Judicial Expense** | | **$121,983.00** | **$7,915.74** | **$44,753.82** | **($44.10)** | **$77,273.28** | **63.35%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

***Revised Budget***

***For Fire Department (07)***

***For the Fiscal Period 2016-5 Ending February 29, 2016***

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-07-5106 | Pension | $13,500.00 | $0.00 | $3,750.00 | $0.00 | $9,750.00 | 72.22% |
| 10-07-5110 | Workmen's Compensation Ins | $650.00 | $0.00 | $329.66 | $0.00 | $320.34 | 49.28% |
| 10-07-5130 | Training & Travel | $1,000.00 | ($21.40) | ($21.40) | $0.00 | $1,021.40 | 102.14% |
| 10-07-5190 | Uniforms | $6,500.00 | $395.90 | $922.78 | $0.00 | $5,577.22 | 85.80% |
| **Total Fire Department Personnel Costs** | | **$21,650.00** | **$374.50** | **$4,981.04** | **$0.00** | **$16,668.96** | **76.99%** |
| 10-07-5210 | Office Supplies | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 100.00% |
| 10-07-5215 | Custodial Supplies | $300.00 | $0.00 | $0.00 | $0.00 | $300.00 | 100.00% |
| 10-07-5220 | Tools | $7,500.00 | ($617.50) | $3,654.20 | $0.00 | $3,845.80 | 51.28% |
| 10-07-5230 | Gas, Oil, & Lubricants | $2,800.00 | $0.00 | $650.58 | $0.00 | $2,149.42 | 76.77% |
| 10-07-5240 | Expendable Operating Supplies | $0.00 | $0.00 | $66.18 | $0.00 | ($66.18) | 0.00% |
| 10-07-5285 | Fire Prevention Supplies | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 100.00% |
| **Total Fire Department Operating Supplies** | | **$12,600.00** | **($617.50)** | **$4,370.96** | **$0.00** | **$8,229.04** | **65.31%** |
| 10-07-5310 | Building & Grounds M&R | $1,500.00 | $0.00 | $0.00 | $0.00 | $1,500.00 | 100.00% |
| 10-07-5340 | Vehicle M&R | $5,000.00 | $10.50 | $2,351.43 | $671.97 | $1,976.60 | 39.53% |
| 10-07-5360 | Radio M&R | $1,000.00 | $684.00 | $684.00 | $0.00 | $316.00 | 31.60% |
| 10-07-5365 | Other Equipment M&R | $1,000.00 | ($296.00) | ($296.00) | $296.00 | $1,000.00 | 100.00% |
| **Total Fire Department Maintenance & Repair** | | **$8,500.00** | **$398.50** | **$2,739.43** | **$967.97** | **$4,792.60** | **56.38%** |
| 10-07-5410 | Electricity | $2,300.00 | $202.75 | $812.61 | $0.00 | $1,487.39 | 64.67% |
| 10-07-5420 | Telephone | $1,600.00 | $172.23 | $861.09 | $0.00 | $738.91 | 46.18% |
| 10-07-5430 | Natural Gas | $300.00 | $18.54 | $84.65 | $0.00 | $215.35 | 71.78% |
| **Total Fire Department Utilities & Telephone** | | **$4,200.00** | **$393.52** | **$1,758.35** | **$0.00** | **$2,441.65** | **58.13%** |
| 10-07-5560 | Engineering | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-07-5566 | Contractural Services - Ambulance | $75,000.00 | $0.00 | $18,750.00 | $0.00 | $56,250.00 | 75.00% |
| 10-07-5570 | Attorney's Fees | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Fire Department Services** | | **$75,000.00** | **$0.00** | **$18,750.00** | **$0.00** | **$56,250.00** | **75.00%** |
| 10-07-5630 | Insurance - Motor Vehicles | $3,000.00 | $0.00 | $3,686.76 | $0.00 | ($686.76) | (22.89%) |
| 10-07-5640 | Insurance - Bldg/Liab/Bond | $1,000.00 | $0.00 | $819.91 | $0.00 | $180.09 | 18.01% |
| 10-07-5660 | Dues & Subscriptions | $800.00 | $1,653.00 | $1,653.00 | $0.00 | ($853.00) | (106.63%) |
| 10-07-5685 | Publishing & Advertising | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-07-5695 | Special Services - Miscellaneous | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Fire Department Sundry** | | **$4,800.00** | **$1,653.00** | **$6,159.67** | **$0.00** | **($1,359.67)** | **(28.33%)** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

***Revised Budget***

***For Fire Department (07)***

***For the Fiscal Period 2016-5 Ending February 29, 2016***

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-07-5910 | Office Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-07-5920 | Motor Vehicles | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-07-5930 | Equipment | $8,500.00 | $0.00 | $6,524.00 | $0.00 | $1,976.00 | 23.25% |
| 10-07-5935 | Equipment - Time Payments | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-07-5940 | Special Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Fire Department Capital Outlay** | | **$8,500.00** | **$0.00** | **$6,524.00** | **$0.00** | **$1,976.00** | **23.25%** |
| **Total Fire Department Expense** | | **$135,250.00** | **$2,202.02** | **$45,283.45** | **$967.97** | **$88,998.58** | **65.80%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

***Revised Budget***

***For Parks and Recreation (08)***

***For the Fiscal Period 2016-5 Ending February 29, 2016***

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-08-5102 | Contract Labor | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-08-5103 | Salaries & Wages | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-08-5105 | Retirement | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-08-5110 | Workmen's Compensation Ins | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-08-5120 | Unemployment Insurance | $0.00 | $0.00 | $0.00 | $15.00 | ($15.00) | 0.00% |
| 10-08-5130 | Training & Travel | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Parks and Recreation Personnel Costs** | | **$0.00** | **$0.00** | **$0.00** | **$15.00** | **($15.00)** | **0.00%** |
| 10-08-5210 | Office Supplies | $0.00 | $0.00 | $125.09 | $0.00 | ($125.09) | 0.00% |
| 10-08-5215 | Custodial Supplies | $1,500.00 | $107.52 | $426.40 | $6.50 | $1,067.10 | 71.14% |
| 10-08-5220 | Tools | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-08-5240 | Expendable Operating Supplies | $2,000.00 | $0.00 | $110.42 | $0.00 | $1,889.58 | 94.48% |
| 10-08-5270 | Chemicals | $2,000.00 | $0.00 | $880.00 | $0.00 | $1,120.00 | 56.00% |
| **Total Parks and Recreation Operating Supplies** | | **$5,500.00** | **$107.52** | **$1,541.91** | **$6.50** | **$3,951.59** | **71.85%** |
| 10-08-5310 | Building & Grounds M&R | $15,000.00 | $134.73 | $2,116.71 | $631.96 | $12,251.33 | 81.68% |
| 10-08-5365 | Other Equipment M&R | $2,000.00 | $37.87 | $904.77 | ($276.57) | $1,371.80 | 68.59% |
| **Total Parks and Recreation Maintenance & Repair** | | **$17,000.00** | **$172.60** | **$3,021.48** | **$355.39** | **$13,623.13** | **80.14%** |
| 10-08-5410 | Electricity | $2,500.00 | $131.06 | $537.25 | $0.00 | $1,962.75 | 78.51% |
| 10-08-5420 | Telephone | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Parks and Recreation Utilities & Telephone** | | **$2,500.00** | **$131.06** | **$537.25** | **$0.00** | **$1,962.75** | **78.51%** |
| 10-08-5560 | Engineering | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-08-5570 | Attorney's Fees | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Parks and Recreation Services** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| 10-08-5640 | Insurance - Bldg/Liab/Bond | $5,500.00 | $0.00 | $948.17 | $0.00 | $4,551.83 | 82.76% |
| 10-08-5660 | Dues & Subscriptions | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 100.00% |
| 10-08-5685 | Publishing & Advertising | $0.00 | $0.00 | $529.63 | $0.00 | ($529.63) | 0.00% |
| 10-08-5695 | Special Services - Miscellaneous | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Parks and Recreation Sundry** | | **$6,500.00** | **$0.00** | **$1,477.80** | **$0.00** | **$5,022.20** | **77.26%** |
| 10-08-5850 | Beautification | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 100.00% |
| 10-08-5851 | Parks & Recreation | $10,000.00 | $974.00 | $5,322.14 | $256.19 | $4,421.67 | 44.22% |
| **Total Parks and Recreation Parks and Recreation** | | **$11,000.00** | **$974.00** | **$5,322.14** | **$256.19** | **$5,421.67** | **49.29%** |
| 10-08-5930 | Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

*Revised Budget*

*For Parks and Recreation (08)*

*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-08-5940 | Special Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-08-5962 | Transfer to Replacement | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Parks and Recreation Capital Outlay** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| **Total Parks and Recreation Expense** | | **$42,500.00** | **$1,385.18** | **$11,900.58** | **$633.08** | **$29,966.34** | **70.51%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations



**Revised Budget**

**For Code Enforcement (09)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 10-09-5103 | Salaries & Wages | $39,634.00 | $3,305.10 | $16,497.36 | $0.00 | $23,136.64 | 58.38% |
| 10-09-5105 | Retirement | $4,500.00 | $312.08 | $1,556.64 | $0.00 | $2,943.36 | 65.41% |
| 10-09-5110 | Workmen's Compensation Ins | $1,000.00 | $0.00 | $118.72 | $0.00 | $881.28 | 88.13% |
| 10-09-5115 | Hospitalization | $8,500.00 | $622.87 | $3,124.35 | $0.00 | $5,375.65 | 63.24% |
| 10-09-5120 | Unemployment Insurance | $400.00 | $71.63 | $141.76 | $0.00 | $258.24 | 64.56% |
| 10-09-5130 | Training & Travel | $2,366.00 | $0.00 | $404.01 | $0.00 | $1,961.99 | 82.92% |
| 10-09-5175 | Education Incentive | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-09-5190 | Uniforms | $500.00 | $40.01 | $241.95 | $0.00 | $258.05 | 51.61% |
| **Total Code Enforcement Personnel Costs** | | **$56,900.00** | **$4,351.69** | **$22,084.79** | **$0.00** | **$34,815.21** | **61.19%** |
| 10-09-5210 | Office Supplies | $1,500.00 | $78.00 | $208.04 | $0.00 | $1,291.96 | 86.13% |
| 10-09-5215 | Custodial Supplies | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-09-5220 | Tools | $3,000.00 | $15.44 | $130.84 | $0.00 | $2,869.16 | 95.64% |
| 10-09-5230 | Gas, Oil, & Lubricants | $1,500.00 | $0.00 | $254.48 | $0.00 | $1,245.52 | 83.03% |
| 10-09-5240 | Expendable Operating Supplies | $700.00 | $51.52 | $181.64 | $0.00 | $518.36 | 74.05% |
| **Total Code Enforcement Operating Supplies** | | **$6,700.00** | **$144.96** | **$775.00** | **$0.00** | **$5,925.00** | **88.43%** |
| 10-09-5320 | Office Furniture/Fixture M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-09-5340 | Vehicle M&R | $3,000.00 | $0.00 | $0.00 | $0.00 | $3,000.00 | 100.00% |
| **Total Code Enforcement Maintenance & Repair** | | **$3,000.00** | **$0.00** | **$0.00** | **$0.00** | **$3,000.00** | **100.00%** |
| 10-09-5570 | Attorney's Fees | $3,500.00 | $0.00 | $45.00 | $0.00 | $3,455.00 | 98.71% |
| **Total Code Enforcement Services** | | **$3,500.00** | **$0.00** | **$45.00** | **$0.00** | **$3,455.00** | **98.71%** |
| 10-09-5630 | Insurance - Motor Vehicles | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 100.00% |
| 10-09-5660 | Dues & Subscriptions | $500.00 | $0.00 | $146.00 | $0.00 | $354.00 | 70.80% |
| 10-09-5685 | Publishing & Advertising | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 100.00% |
| **Total Code Enforcement Sundry** | | **$2,000.00** | **$0.00** | **$146.00** | **$0.00** | **$1,854.00** | **92.70%** |
| 10-09-5920 | Motor Vehicles | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-09-5930 | Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 10-09-5940 | Special Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Code Enforcement Capital Outlay** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| **Total Code Enforcement Expense** | | **$72,100.00** | **$4,496.65** | **$23,050.79** | **$0.00** | **$49,049.21** | **68.03%** |

# City of Richwood

## Balance Sheet

### For General Fund (10)

### February 29, 2016

## Assets

| | | |
|---|---|---|
| 10-29-1101 | Cash | 263,738.45 |
| 10-29-1103 | Cash in bank - Beautification | .00 |
| 10-29-1105 | Seizure and Forfeiture Fund | 1,014.08 |
| 10-29-1106 | TexPool Investments | 361,538.79 |
| 10-29-1107 | Petty Cash | 800.00 |
| 10-29-1108 | TexStar Investments | 125,696.02 |
| 10-29-1109 | Logic Investments | 75,225.78 |
| 10-29-1110 | WCMA - Merrill Lynch Investments | .00 |
| 10-29-1111 | Certificates of Deposit | 165,121.59 |
| 10-29-1112 | Tax Receivable | (1,169,512.56) |
| 10-29-1113 | Accrued Interest Receivable | 80.42 |
| 10-29-1114 | Sales Tax Receivable | 47,277.01 |
| 10-29-1115 | Due from Fire Department | .00 |
| 10-29-1116 | Due from Enterprise Fund | 648,458.96 |
| 10-29-1118 | Due from Capital Construction Fund | .00 |
| 10-29-1119 | Due from Replacment | 22,249.67 |
| 10-29-1120 | Allowance for Uncollectibles | (17,098.78) |
| 10-29-1121 | Due from Insurance Contingency | .00 |
| 10-29-1122 | Accounts Receivable - Other | 35,789.49 |
| 10-29-1123 | Deferred Taxes | (18,368.20) |
| 10-29-1125 | Prepaid Expenditures | .00 |
| 10-29-1127 | Investments - Merrill Lynch | .00 |
| 10-29-1129 | Delinquent Taxes | (5,830.82) |
| 10-29-1130 | Accounts Rec/NSF checks | 534.64 |
| 10-29-1131 | Due from Other Governments | 71,988.71 |
| 10-29-1133 | Reserve for Ad Valorem Taxes | 1,152,915.90 |
| 10-29-1134 | Reserve for Delinquent Taxes | 5,817.31 |
| 10-29-1140 | Due from Capital Improvements | .00 |
| 10-29-1141 | Due From Debt Service | .00 |
| 10-29-1142 | Due from General - Replacement | .00 |
| 10-29-1143 | Due from Seizure and Forfeiture | .00 |
| 10-29-1144 | Due from Crime Control and Prevention | 53,156.80 |
| 10-29-1145 | Due from Beautification | .00 |
| 10-29-1146 | Due from Transportation Fund | 10,000.00 |
| 10-29-1147 | Due from General (Seizure) | .00 |
| 10-29-1150 | Loan receivable | 100,896.00 |
| 10-29-1261 | Land | .00 |
| 10-29-1262 | Buildings | .00 |
| 10-29-1263 | Vehicles | .00 |
| 10-29-1264 | Office Equipment | .00 |
| 10-29-1265 | Equipment | .00 |
| | **Total Assets** | $ 1,931,489.26 |

## Liabilities and Fund Balance

# City of Richwood

## Balance Sheet

**For General Fund (10)**

**February 29, 2016**

| | | | |
|---|---|---|---|
| 10-29-2125 | Cash Over/Under | $ | (122.14) |
| 10-29-2127 | Municipal Court Bonds | | 167.00 |
| 10-29-2129 | Accts Payble - Other | | 5,046.95 |
| 10-29-2130 | Accounts Payable | | 44,680.69 |
| 10-29-2131 | Federal W/H Payble | | 9,532.19 |
| 10-29-2132 | Retirement Payable | | 5,215.19 |
| 10-29-2134 | Due to Debt Service Fund | | .00 |
| 10-29-2135 | Blue Santa Program Payable | | 708.50 |
| 10-29-2136 | Insurance Payable | | 800.97 |
| 10-29-2137 | Credit Union Payable | | (5,105.00) |
| 10-29-2138 | Child Support Payable | | .00 |
| 10-29-2139 | Festivals | | (6.87) |
| 10-29-2140 | Municipal Court Costs | | 19,339.03 |
| 10-29-2141 | Overdrawn | | .00 |
| 10-29-2142 | Student Loan | | 153.55 |
| 10-29-2144 | Social Security Payable | | 19,561.81 |
| 10-29-2145 | Special Police Training Fund | | .00 |
| 10-29-2146 | Deferred Police Forfeitures | | .00 |
| 10-29-2149 | Due to Capital Porjects | | .00 |
| 10-29-2150 | Due to Water/Sewer | | 97,636.52 |
| 10-29-2151 | Due to Insurance Contingency | | .00 |
| 10-29-2153 | Due to Water Meter Deposit | | .00 |
| 10-29-2155 | Due to Replacement | | .00 |
| 10-29-2156 | Due to Revenue Bond I&S | | .00 |
| 10-29-2157 | Couirt Security Fund | | .00 |
| 10-29-2158 | Due to Capital Improvement | | .00 |
| 10-29-2159 | Due to Crime Control and Prevention District | | 42,087.09 |
| 10-29-2160 | Due to Reserve Fund | | .00 |
| 10-29-2161 | Due to Beautification | | .00 |
| 10-29-2162 | Due to Transportation Fund | | .00 |
| 10-29-2165 | Accounts Payable - Debt Service | | 132,471.70 |
| 10-29-2166 | Due to Seizure & Forfeiture | | .00 |
| 10-29-2170 | Tax Escrow Account | | .00 |
| 10-29-2172 | Due to General from Seizure and Forfeiture | | .00 |
| 10-29-2175 | AFU Account | | .00 |
| 10-61-2221 | Due to General | | .00 |
| | **Total Liabilties** | | 372,167.18 |
| | | | |
| 10-29-3103 | Fund Balance | | 796,444.38 |
| 10-29-3105 | Reserved for Investment in Inventory | | .00 |
| 10-29-3110 | Encumberance Account | | 576.09 |
| 10-29-3190 | Seizure and Forfeiture Fund | | 858.60 |
| 10-29-3191 | Reserve - Festival | | 1,989.38 |
| 10-29-3192 | Reserve - Police Training | | 747.97 |
| 10-29-3198 | Reserve - Municipal Court Security | | 1,779.26 |
| 10-29-3199 | Reserve for Municipal Court Technology | | 4,439.67 |

# City of Richwood

## Balance Sheet

**For General Fund (10)**

**February 29, 2016**



| | | |
|---|---|---|
| Excess of Revenue Over Expenditures | | 752,486.73 |
| **Total Fund Balances** | | 1,559,322.08 |
| **Total Liabilities and Fund Balances** | $ | 1,931,489.26 |

Revised Budget

For Enterprise (30)

For the Fiscal Period 2016-5 Ending February 29, 2016

| Account Number | | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|---|---|---|---|---|---|---|
| **Revenues** | | | | | | |
| 30-25-4113 | Intragovernmental Income | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | 0.00% |
| 30-25-4410 | Water Fees | 0.00 | 5,315.61 | 89,273.00 | 27,190.82 | 69.54% |
| 30-25-4420 | Sewer Fees | 0.00 | 4,668.72 | 81,361.00 | 23,649.92 | 70.93% |
| 30-30-4110 | Interest Earnings | 0.00 | 66.46 | 100.00 | 126.12 | (26.12%) |
| 30-30-4112 | Miscellaneous Income | 0.00 | 26.93 | 0.00 | (442.26) | 0.00% |
| 30-30-4113 | Intragovernmental Income | 0.00 | 0.00 | 6,000.00 | 0.00 | 100.00% |
| 30-30-4120 | Deferred Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 30-30-4123 | Other Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 30-30-4221 | Bond Proceeds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 30-30-4410 | Water Fees | 0.00 | 43,370.56 | 706,900.00 | 218,469.47 | 69.09% |
| 30-30-4420 | Sewer Fees | 0.00 | 38,094.38 | 693,830.00 | 190,414.36 | 72.56% |
| 30-30-4430 | Delinquent Charges | 0.00 | 2,345.80 | 25,000.00 | 10,976.20 | 56.10% |
| 30-30-4435 | Capital Contributions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 30-30-4440 | Water Taps | 0.00 | 500.00 | 12,000.00 | 2,000.00 | 83.33% |
| 30-30-4450 | Sewer Taps | 0.00 | 0.00 | 6,500.00 | (500.00) | 107.69% |
| 30-30-4460 | Reconnect Fees | 0.00 | 200.00 | 7,000.00 | 925.00 | 86.79% |
| 30-30-4470 | Garbage Receipts | 0.00 | 0.00 | 5,000.00 | 0.00 | 100.00% |
| **Total Enterprise Revenues** | | $ 0.00 | $ 94,588.46 | $ 1,632,964.00 | $ 472,809.63 | 71.05% |
| **Enterprise Excess of Revenues Over Expenditures** | | $ 0.00 | $ (81,582.31) | $ 0.00 | $ (93,694.10) | 0.00% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

**Revised Budget**

**For Water/Sewer (21)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 30-21-5102 | Contract Labor | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 100.00% |
| 30-21-5103 | Salaries & Wages | $186,432.00 | $16,186.48 | $81,613.82 | $0.00 | $104,818.18 | 56.22% |
| 30-21-5105 | Retirement | $24,000.00 | $2,100.19 | $10,617.62 | $0.00 | $13,382.38 | 55.76% |
| 30-21-5110 | Workmen's Compensation Ins | $3,500.00 | $0.00 | $3,562.69 | $0.00 | ($62.69) | (1.79%) |
| 30-21-5115 | Hospitalization | $33,000.00 | $2,494.04 | $12,521.24 | $0.00 | $20,478.76 | 62.06% |
| 30-21-5120 | Unemployment Insurance | $1,000.00 | $298.35 | $597.87 | $0.00 | $402.13 | 40.21% |
| 30-21-5130 | Training & Travel | $4,000.00 | $235.00 | $736.00 | $20.53 | $3,243.47 | 81.09% |
| 30-21-5190 | Uniforms | $0.00 | $0.00 | $56.00 | $0.00 | ($56.00) | 0.00% |
| **Total Water/Sewer Personnel Costs** | | **$252,932.00** | **$21,314.06** | **$109,705.24** | **$20.53** | **$143,206.23** | **56.62%** |
| 30-21-5210 | Office Supplies | $15,000.00 | $603.83 | $8,363.25 | $0.00 | $6,636.75 | 44.25% |
| 30-21-5215 | Custodial Supplies | $300.00 | $0.00 | $0.00 | $0.00 | $300.00 | 100.00% |
| 30-21-5220 | Tools | $2,000.00 | $120.00 | $185.67 | $619.32 | $1,195.01 | 59.75% |
| 30-21-5230 | Gas, Oil, & Lubricants | $15,000.00 | $0.00 | $3,474.20 | $0.00 | $11,525.80 | 76.84% |
| 30-21-5240 | Expendable Operating Supplies | $2,200.00 | $118.22 | $213.79 | $0.00 | $1,986.21 | 90.28% |
| 30-21-5270 | Chemicals | $5,000.00 | $682.96 | $1,304.53 | $0.00 | $3,695.47 | 73.91% |
| **Total Water/Sewer Operating Supplies** | | **$39,500.00** | **$1,525.01** | **$13,541.44** | **$619.32** | **$25,339.24** | **64.15%** |
| 30-21-5310 | Building & Grounds M&R | $2,000.00 | $99.00 | $198.00 | $0.00 | $1,802.00 | 90.10% |
| 30-21-5320 | Office Furniture/Fixture M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5340 | Vehicle M&R | $3,000.00 | $0.00 | $0.00 | $0.00 | $3,000.00 | 100.00% |
| 30-21-5360 | Radio M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5365 | Other Equipment M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5390 | Water Lines M&R | $45,000.00 | $7,731.88 | $30,774.58 | ($1,663.08) | $15,888.50 | 35.31% |
| 30-21-5392 | Sewer Lines M&R | $35,000.00 | $49,119.95 | $79,943.37 | ($2,510.86) | ($42,432.51) | (121.24%) |
| **Total Water/Sewer Maintenance & Repair** | | **$85,000.00** | **$56,950.83** | **$110,915.95** | **($4,173.94)** | **($21,742.01)** | **(25.58%)** |
| 30-21-5410 | Electricity | $42,000.00 | $3,808.41 | $16,164.12 | $0.00 | $25,835.88 | 61.51% |
| 30-21-5420 | Telephone | $2,500.00 | $861.04 | $1,528.31 | $0.00 | $971.69 | 38.87% |
| 30-21-5430 | Natural Gas | $600.00 | $0.00 | $0.00 | $0.00 | $600.00 | 100.00% |
| **Total Water/Sewer Utilities & Telephone** | | **$45,100.00** | **$4,669.45** | **$17,692.43** | **$0.00** | **$27,407.57** | **60.77%** |
| 30-21-5505 | Lease expense | $134,635.00 | $57,909.07 | $91,298.82 | $0.00 | $43,336.18 | 32.19% |
| 30-21-5560 | Engineering | $2,500.00 | $1,736.00 | $1,736.00 | $0.00 | $764.00 | 30.56% |
| 30-21-5570 | Attorney's Fees | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5580 | Auditor's Fees | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

*Revised Budget*

*For Water/Sewer (21)*

*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| **Total Water/Sewer Services** | | **$137,135.00** | **$59,645.07** | **$93,034.82** | **$0.00** | **$44,100.18** | **32.16%** |
| 30-21-5630 | Insurance - Motor Vehicles | $2,000.00 | $0.00 | $1,350.44 | $0.00 | $649.56 | 32.48% |
| 30-21-5640 | Insurance - Bldg/Liab/Bond | $25,000.00 | $0.00 | $6,466.25 | $0.00 | $18,533.75 | 74.14% |
| 30-21-5660 | Dues & Subscriptions | $2,500.00 | $72.79 | $639.85 | $0.00 | $1,860.15 | 74.41% |
| 30-21-5685 | Publishing & Advertising | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 100.00% |
| 30-21-5695 | Special Services - Miscellaneous | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Water/Sewer Sundry** | | **$30,000.00** | **$72.79** | **$8,456.54** | **$0.00** | **$21,543.46** | **71.81%** |
| 30-21-5910 | Office Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5920 | Motor Vehicles | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5930 | Equipment | $0.00 | $0.00 | $926.00 | $0.00 | ($926.00) | 0.00% |
| 30-21-5935 | Equipment - Time Payments | $20,000.00 | $0.00 | $16,192.85 | $0.00 | $3,807.15 | 19.04% |
| 30-21-5940 | Special Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5950 | Contingency Fund | $71,323.00 | $0.00 | $0.00 | $0.00 | $71,323.00 | 100.00% |
| 30-21-5963 | Transfer to General Fund | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5990 | Sewage Treatment Plant | $250,000.00 | $0.00 | $0.00 | $0.00 | $250,000.00 | 100.00% |
| 30-21-5995 | Brazosport Water Authority | $230,000.00 | $19,159.55 | $76,020.15 | $0.00 | $153,979.85 | 66.95% |
| 30-21-5996 | Transfer to Capital Improvement | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-21-5999 | Depreciation | $301,340.00 | $0.00 | $0.00 | $0.00 | $301,340.00 | 100.00% |
| **Total Water/Sewer Capital Outlay** | | **$872,663.00** | **$19,159.55** | **$93,139.00** | **$0.00** | **$779,524.00** | **89.33%** |
| **Total Water/Sewer Expense** | | **$1,462,330.00** | **$163,336.76** | **$446,485.42** | **($3,534.09)** | **$1,019,378.67** | **69.71%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

*Revised Budget*

*For Revenue Bond I&S (25)*

*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 30-25-5240 | Expendable Operating Supplies | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Revenue Bond I&S Operating Supplies** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| 30-25-5960 | CO Series 2013 | $73,791.00 | $0.00 | $73,790.55 | $0.00 | $0.45 | 0.00% |
| 30-25-5970 | Certificates of Obligation Series 2011 | $55,674.00 | $12,834.01 | $12,834.01 | $0.00 | $42,839.99 | 76.95% |
| 30-25-5989 | RB I&S Series 1980 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 30-25-5991 | RB I&S Series 2004 | $41,169.00 | $0.00 | $33,393.75 | $0.00 | $7,775.25 | 18.89% |
| 30-25-5992 | Loan interest | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Revenue Bond I&S Capital Outlay** | | **$170,634.00** | **$12,834.01** | **$120,018.31** | **$0.00** | **$50,615.69** | **29.66%** |
| **Total Revenue Bond I&S Expense** | | **$170,634.00** | **$12,834.01** | **$120,018.31** | **$0.00** | **$50,615.69** | **29.66%** |

# City of Richwood
## Balance Sheet
### For Enterprise (30)
### February 29, 2016

## Assets

| | | |
|---|---|---|
| 30-23-1101 | Cash | .00 |
| 30-24-1101 | Reserve Cash | .00 |
| 30-25-1101 | Cash - Revenue Bond | .00 |
| 30-30-1101 | Cash | 9,979.02 |
| 30-23-1106 | TexPool Investments | 64,873.23 |
| 30-25-1106 | TexPool Investments | .00 |
| 30-30-1106 | TexPool Investments | .00 |
| 30-54-1106 | TexPool Investments | .00 |
| 30-30-1107 | Petty Cash | .00 |
| 30-25-1109 | Logic Investments | 806.26 |
| 30-30-1109 | Logic Investments | .00 |
| 30-24-1110 | Reserve - WCMA | .00 |
| 30-25-1110 | WCMA - Merrill Lynch Investments | .00 |
| 30-30-1110 | WCMA - Merrill Lynch Investments | .00 |
| 30-23-1111 | Certificates of Deposit | 28,183.14 |
| 30-25-1111 | Certificates of Deposit | .00 |
| 30-30-1111 | Certificates of Deposit | 63,104.25 |
| 30-30-1113 | Accrued Interest Receivable | 28.62 |
| 30-30-1118 | Due from Capital Construction Fund | .00 |
| 30-30-1119 | Due from Replacment | .00 |
| 30-30-1120 | Allowance for Uncollectibles | .00 |
| 30-30-1121 | Due from Insurance Contingency | .00 |
| 30-30-1122 | Accounts Receivable - Other | .00 |
| 30-24-1125 | Prepaid Expenditures | .00 |
| 30-25-1125 | Prepaid Expenditures | .00 |
| 30-30-1125 | Prepaid Expenditures | .00 |
| 30-24-1127 | Investments - Merrill Lynch | .00 |
| 30-25-1127 | Investments - Merrill Lynch | .00 |
| 30-30-1127 | Investments - Merrill Lynch | .00 |
| 30-30-1130 | Accounts Rec/NSF checks | 638.52 |
| 30-30-1131 | Due from Other Governments | .00 |
| 30-30-1140 | Due from Capital Improvements | .00 |
| 30-30-1141 | Due From Debt Service | 8,607.50 |
| 30-30-1159 | Deferred Outflow - TMRS | 2,462.00 |
| 30-30-1160 | Deferred Outflow - Contribution | 14,187.48 |
| 30-30-1207 | Bond Issuance Cost | .00 |
| 30-30-1208 | Accumulated amortization of bond | .00 |
| 30-30-1209 | 2011 CO Bond Issuance Costs | .00 |
| 30-30-1210 | 2011 CO Accumulated Amortization | .00 |
| 30-30-1227 | Construction in Progress - CDBG | .00 |
| 30-30-1228 | Construction in Progress - Water Wells | 147,224.85 |
| 30-30-1229 | Construction in Progress - Sewer Lift Stations | .00 |
| 30-30-1230 | Utility Receivables | 134,894.33 |
| 30-30-1231 | Reserve for Uncollectables | .00 |
| 30-30-1232 | Unbilled utility | 66,761.48 |
| 30-30-1239 | Due from Bond | .00 |

## Balance Sheet

**For Enterprise (30)**

**February 29, 2016**

| | | |
|---|---|---|
| 30-30-1240 | Due from General Water/Sewer | 97,636.52 |
| 30-30-1241 | Due from General - Water/Meter | .00 |
| 30-30-1242 | Due from General - Capital | .00 |
| 30-30-1245 | Due from Capital Projects | .00 |
| 30-30-1250 | Due from General - Reserve | .00 |
| 30-25-1252 | Due from W/S - Revenue Bond | .00 |
| 30-30-1252 | Due from W/S - Revenue Bond | .00 |
| 30-23-1253 | Due from W/S for W/M | .00 |
| 30-30-1253 | Due from W/S for W/M | .00 |
| 30-30-1259 | Deferred inflow-TMRS | (6,593.00) |
| 30-30-1261 | Land | 122,580.00 |
| 30-30-1262 | Buildings | 193,270.01 |
| 30-30-1263 | Vehicles | 100,396.99 |
| 30-30-1264 | Office Equipment | .00 |
| 30-30-1265 | Equipment | 203,130.25 |
| 30-30-1266 | Water System | 5,776,307.06 |
| 30-30-1267 | Sewer System | 5,127,859.10 |
| 30-30-1269 | Accumulated Depreciation | (4,704,009.09) |
| 30-25-1325 | Due from General Fund | .00 |
| | **Total Assets** | $ 7,452,328.52 |

## Liabilities and Fund Balance

| | | |
|---|---|---|
| 30-30-2125 | Cash Over/Under | .00 |
| 30-30-2129 | Accts Payble - Other | 597.87 |
| 30-30-2130 | Accounts Payable | (505.37) |
| 30-30-2131 | Federal W/H Payble | 748.11 |
| 30-30-2132 | Retirement Payable | 874.87 |
| 30-30-2134 | Due to Debt Service Fund | .00 |
| 30-30-2136 | Insurance Payable | 2,636.81 |
| 30-30-2137 | Credit Union Payable | (350.00) |
| 30-30-2138 | Child Support Payable | .00 |
| 30-30-2144 | Social Security Payable | (8,894.14) |
| 30-30-2149 | Due to Capital Porjects | .00 |
| 30-25-2150 | Due to Water/Sewer | .00 |
| 30-54-2150 | Due to Water/Sewer | .00 |
| 30-30-2151 | Due to Insurance Contingency | .00 |
| 30-30-2153 | Due to Water Meter Deposit | .00 |
| 30-30-2155 | Due to Replacement | .00 |
| 30-30-2156 | Due to Revenue Bond I&S | .00 |
| 30-24-2158 | Due to Capital Improvement | .00 |
| 30-30-2158 | Due to Capital Improvement | .00 |
| 30-54-2158 | Due to Capital Improvement | .00 |
| 30-30-2160 | Due to Reserve Fund | .00 |
| 30-30-2162 | Due to Transportation Fund | 34,940.00 |

| | | |
|---|---|---|
| 30-30-2175 | AFU Account | .00 |
| 30-30-2220 | Customer Meter Deposits | 88,847.14 |
| 30-30-2221 | Due to General | 648,458.96 |
| 30-30-2222 | Due to Debt Service | .00 |
| 30-30-2224 | Due to W/S from Water/Meter | .00 |
| 30-30-2225 | Due to Transportation Fund | .00 |
| 30-30-2228 | Due to Revenue Bond from W/S | .00 |
| 30-30-2235 | Sales Tax Payable | 1,782.82 |
| 30-30-2240 | Sanitation Payable | 18,366.40 |
| 30-30-2241 | Fire Department Donations | 1,780.32 |
| 30-30-2242 | Beautification Donations | 1,145.63 |
| 30-30-2243 | Transportation Fees | 8,835.00 |
| 30-30-2244 | Inspection fee payable | 2,545.00 |
| 30-25-2248 | Accrued int payable - Capital Loan | 14,401.60 |
| 30-25-2249 | Accured Revenue Bond Int. Payable | 7,742.86 |
| 30-30-2249 | Accured Revenue Bond Int. Payable | .00 |
| 30-25-2250 | Revenue Bonds Payable - 1980 | .00 |
| 30-30-2250 | Revenue Bonds Payable - 1980 | .00 |
| 30-25-2255 | Loan Payable | 549,909.45 |
| 30-30-2255 | Loan Payable | 100,896.00 |
| 30-25-2256 | Certificates Payable | 310,000.00 |
| 30-30-2256 | Certificates Payable | .00 |
| 30-25-2257 | 2011 Certificates of Obligation Bond | 660,000.00 |
| 30-25-2280 | Net Pension Liability | 56,846.40 |
| | **Total Liabilties** | 2,501,605.73 |
| | | |
| 30-30-3110 | Encumberance Account | .00 |
| 30-30-3201 | Retained Earnings | 3,726,867.25 |
| 30-25-3205 | Retained Earnings - Bonds | 566,267.85 |
| 30-25-3206 | Reserve - Construction | 751,281.79 |
| | Excess of Revenue Over Expenditures | (93,694.10) |
| | **Total Fund Balances** | 4,950,722.79 |
| | **Total Liabilities and Fund Balances** | $ 7,452,328.52 |

# City of Richwood

## Statement of Revenue and Expenditures

**Revised Budget**

**For Capital Improvements (11)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account Number | | Current Budget | | Current Actual | | Annual Budget | | YTD Actual | Remaining Budget % |
|---|---|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | | | |
| 11-55-4110 Interest Earnings | $ | 0.00 | $ | 18.74 | $ | 0.00 | $ | 48.96 | 0.00% |
| 11-55-4113 Intragovernmental Income | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% |
| **Total Capital Improvements Revenues** | $ | 0.00 | $ | 18.74 | $ | 0.00 | $ | 48.96 | 0.00% |
| **Capital Improvements Excess of Revenues Over Expenditur** | $ | 0.00 | $ | 18.74 | $ | 0.00 | $ | 48.96 | 0.00% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

*Revised Budget*

*For Capital Improvements (55)*

*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 11-55-5240 | Expendable Operating Supplies | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Capital Improvements Operating Supplies** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| 11-55-5365 | Other Equipment M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Capital Improvements Maintenance & Repair** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| 11-55-5915 | Capital Expenditures | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Capital Improvements Capital Outlay** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| **Total Capital Improvements Expense** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |

# City of Richwood

## Balance Sheet

**For Capital Improvements (11)**

**February 29, 2016**

### Assets

| | | |
|---|---|---|
| 11-55-1101 | Cash | .00 |
| 11-55-1106 | TexPool Investments | 31,646.91 |
| 11-55-1109 | Logic Investments | 2,250.42 |
| 11-55-1110 | WCMA - Merrill Lynch Investments | .00 |
| 11-55-1111 | Certificates of Deposit | 39,799.85 |
| 11-55-1113 | Accrued Interest Receivable | 10.90 |
| 11-55-1116 | Due from Enterprise Fund | .00 |
| 11-55-1118 | Due from Capital Construction Fund | .00 |
| 11-55-1119 | Due from Replacment | .00 |
| 11-55-1125 | Prepaid Expenditures | .00 |
| 11-55-1127 | Investments - Merrill Lynch | .00 |
| 11-55-1140 | Due from Capital Improvements | .00 |
| 11-55-1325 | Due from General Fund | .00 |
| | **Total Assets** | $ 73,708.08 |

### Liabilities and Fund Balance

| | | |
|---|---|---|
| 11-55-2149 | Due to Capital Porjects | .00 |
| 11-55-2150 | Due to Water/Sewer | .00 |
| 11-55-2155 | Due to Replacement | .00 |
| 11-55-2158 | Due to Capital Improvement | .00 |
| 11-55-2221 | Due to General | .00 |
| | **Total Liabilties** | .00 |
| 11-55-3103 | Fund Balance | 73,659.12 |
| 11-55-3110 | Prior Year Encumbrance Account | .00 |
| | Excess of Revenue Over Expenditures | 48.96 |
| | **Total Fund Balances** | 73,708.08 |
| | **Total Liabilities and Fund Balances** | $ 73,708.08 |

# City of Richwood

## Statement of Revenue and Expenditures

*Revised Budget*

*For Insurance (12)*

*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account Number | | Current Budget | | Current Actual | | Annual Budget | | YTD Actual | Remaining Budget % |
|---|---|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | | | |
| 12-53-4110 Interest Earnings | $ | 0.00 | $ | 0.00 | $ | 65.00 | $ | 49.36 | 24.06% |
| 12-53-4113 Intragovernmental Income | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% |
| **Total Insurance Revenues** | $ | 0.00 | $ | 0.00 | $ | 65.00 | $ | 49.36 | 24.06% |
| **Insurance Excess of Revenues Over Expenditures** | $ | 0.00 | $ | 0.00 | $ | 65.00 | $ | 49.36 | 24.06% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

***Revised Budget***

***For Insurance (53)***

***For the Fiscal Period 2016-5 Ending February 29, 2016***

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 12-53-5240 | Expendable Operating Supplies | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Insurance Operating Supplies** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| **Total Insurance Expense** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |

# City of Richwood
## Balance Sheet
**For Insurance (12)**
**February 29, 2016**

### Assets

| | | | |
|---|---|---|---|
| 12-53-1111 | Certificates of Deposit | | 13,379.39 |
| 12-53-1113 | Accrued Interest Receivable | | 17.60 |
| 12-53-1325 | Due from General Fund | | .00 |
| | **Total Assets** | $ | 13,396.99 |

### Liabilities and Fund Balance

| | | | |
|---|---|---|---|
| 12-53-2221 | Due to General | | .00 |
| | **Total Liabilties** | | .00 |
| 12-53-3103 | Fund Balance | | 13,347.63 |
| 12-53-3110 | Prior Year Encumbrance Account | | .00 |
| 12-55-3110 | Prior Year Encumbrance Account | | .00 |
| | Excess of Revenue Over Expenditures | | 49.36 |
| | **Total Fund Balances** | | 13,396.99 |
| | **Total Liabilities and Fund Balances** | $ | 13,396.99 |

# City of Richwood

## Statement of Revenue and Expenditures

**Revised Budget**

**For Replacements (13)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| 13-52-4110 Interest Earnings | $ 0.00 | $ 20.23 | $ 0.00 | $ 31.94 | 0.00% |
| 13-52-4112 Miscellaneous Income | 0.00 | 0.00 | 35.00 | 0.00 | 100.00% |
| 13-52-4113 Intragovernmental Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| **Total Replacements Revenues** | $ 0.00 | $ 20.23 | $ 35.00 | $ 31.94 | 8.74% |
| **Replacements Excess of Revenues Over Expenditures** | **$ 0.00** | **$ 20.23** | **$ 35.00** | **$ (22,217.73)** | **63579.23%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

*Revised Budget*
*For Replacement (52)*
*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 13-52-5240 | Expendable Operating Supplies | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Replacement Operating Supplies** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| 13-52-5310 | Building & Grounds M&R | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Replacement Maintenance & Repair** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| 13-52-5910 | Office Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 13-52-5915 | Capital Expenditures | $0.00 | $0.00 | $22,249.67 | $0.00 | ($22,249.67) | 0.00% |
| 13-52-5920 | Motor Vehicles | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 13-52-5930 | Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Replacement Capital Outlay** | | **$0.00** | **$0.00** | **$22,249.67** | **$0.00** | **($22,249.67)** | **0.00%** |
| **Total Replacement Expense** | | **$0.00** | **$0.00** | **$22,249.67** | **$0.00** | **($22,249.67)** | **0.00%** |

# City of Richwood
## Balance Sheet
**For Replacements (13)**
**February 29, 2016**

### Assets

| | | |
|---|---|---|
| 13-52-1106 | TexPool Investments | .00 |
| 13-52-1108 | TexStar Investments | 6,871.23 |
| 13-52-1109 | Logic Investments | 5,531.37 |
| 13-52-1110 | WCMA - Merrill Lynch Investments | .00 |
| 13-52-1111 | Certificates of Deposit | 22,850.05 |
| 13-52-1113 | Accrued Interest Receivable | 9.07 |
| 13-52-1116 | Due from Enterprise Fund | .00 |
| 13-52-1119 | Due from Replacment | .00 |
| 13-52-1125 | Prepaid Expenditures | .00 |
| 13-52-1127 | Investments - Merrill Lynch | .00 |
| 13-52-1140 | Due from Capital Improvements | .00 |
| 13-52-1325 | Due from General Fund | .00 |
| | **Total Assets** | $ 35,261.72 |

### Liabilities and Fund Balance

| | | |
|---|---|---|
| 13-52-2150 | Due to Water/Sewer | .00 |
| 13-52-2155 | Due to Replacement | .00 |
| 13-52-2158 | Due to Capital Improvement | .00 |
| 13-52-2221 | Due to General | 22,249.67 |
| | **Total Liabilties** | 22,249.67 |
| 13-52-3103 | Fund Balance | 35,229.78 |
| 13-52-3110 | Prior Year Encumbrance Account | .00 |
| 13-55-3110 | | .00 |
| | Excess of Revenue Over Expenditures | (22,217.73) |
| | **Total Fund Balances** | 13,012.05 |
| | **Total Liabilities and Fund Balances** | $ 35,261.72 |

# City of Richwood

## Statement of Revenue and Expenditures



**Revised Budget**

**For Crime Control and Prevention (15)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| 15-60-4110 Interest Earnings | $ 0.00 | $ 26.28 | $ 0.00 | $ 47.60 | 0.00% |
| 15-60-4112 Miscellaneous Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 15-60-4117 Sales Tax | 0.00 | 8,805.79 | 75,000.00 | 34,162.43 | 54.45% |
| **Total Crime Control and Prevention Revenues** | $ 0.00 | $ 8,832.07 | $ 75,000.00 | $ 34,210.03 | 54.39% |
| **Crime Control and Prevention Excess of Revenues Over Ex** | $ 0.00 | $ 3,268.73 | $ 0.00 | $ (17,757.13) | 0.00% |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations

***Revised Budget***

***For Crime Control and Prevention (60)***

***For the Fiscal Period 2016-5 Ending February 29, 2016***

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 15-60-5103 | Salaries & Wages | $0.00 | $5,563.34 | $5,563.34 | $0.00 | ($5,563.34) | 0.00% |
| **Total Crime Control and Prevention Personnel Costs** | | **$0.00** | **$5,563.34** | **$5,563.34** | **$0.00** | **($5,563.34)** | **0.00%** |
| 15-60-5220 | Tools | $0.00 | $0.00 | $3,995.00 | $0.00 | ($3,995.00) | 0.00% |
| 15-60-5240 | Expendable Operating Supplies | $0.00 | $0.00 | $352.74 | $0.00 | ($352.74) | 0.00% |
| **Total Crime Control and Prevention Operating Supplies** | | **$0.00** | **$0.00** | **$4,347.74** | **$0.00** | **($4,347.74)** | **0.00%** |
| 15-60-5310 | Building & Grounds M&R | $17,800.00 | $0.00 | $0.00 | $0.00 | $17,800.00 | 100.00% |
| 15-60-5365 | Other Equipment M&R | $57,200.00 | $0.00 | $0.00 | $0.00 | $57,200.00 | 100.00% |
| **Total Crime Control and Prevention Maintenance & Repair** | | **$75,000.00** | **$0.00** | **$0.00** | **$0.00** | **$75,000.00** | **100.00%** |
| 15-60-5920 | Motor Vehicles | $0.00 | $0.00 | $42,056.08 | $0.00 | ($42,056.08) | 0.00% |
| 15-60-5930 | Equipment | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Crime Control and Prevention Capital Outlay** | | **$0.00** | **$0.00** | **$42,056.08** | **$0.00** | **($42,056.08)** | **0.00%** |
| **Total Crime Control and Prevention Expense** | | **$75,000.00** | **$5,563.34** | **$51,967.16** | **$0.00** | **$23,032.84** | **30.71%** |

# City of Richwood
## Balance Sheet
*For Crime Control and Prevention (15)*
*February 29, 2016*

### Assets

| | | | |
|---|---|---|---|
| 15-60-1106 | TexPool Investments | | 18,911.42 |
| 15-60-1108 | TexStar Investments | | 16,617.99 |
| 15-60-1110 | WCMA - Merrill Lynch Investments | | .00 |
| 15-60-1111 | Certificates of Deposit | | 66,442.90 |
| 15-60-1113 | Accrued Interest Receivable | | 2.06 |
| 15-60-1114 | Sales Tax Receivable | | 9,423.33 |
| 15-60-1127 | Investments - Merrill Lynch | | .00 |
| 15-60-1325 | Due from General Fund | | 42,087.09 |
| | **Total Assets** | $ | 153,484.79 |

### Liabilities and Fund Balance

| | | | |
|---|---|---|---|
| 15-60-2221 | Due to General | | 51,967.16 |
| | **Total Liabilties** | | 51,967.16 |
| 15-60-3103 | Fund Balance | | 119,274.76 |
| 15-60-3110 | Prior Year Encumbrance Account | | .00 |
| | Excess of Revenue Over Expenditures | | (17,757.13) |
| | **Total Fund Balances** | | 101,517.63 |
| | **Total Liabilities and Fund Balances** | $ | 153,484.79 |

# City of Richwood

## Statement of Revenue and Expenditures

*Revised Budget*

*For Transportation Fund (25)*

*For the Fiscal Period 2016-5 Ending February 29, 2016*

| Account Number | | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|---|---|---|---|---|---|---|
| **Revenues** | | | | | | |
| 25-40-4110 | Interest Earnings | $ 0.00 | $ 10.29 | $ 0.00 | $ 43.99 | 0.00% |
| 25-40-4112 | Miscellaneous Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 25-40-4125 | Transportation Fee | 0.00 | 8,725.00 | 100,000.00 | 34,940.00 | 65.06% |
| **Total Transportation Fund Revenues** | | **$ 0.00** | **$ 8,735.29** | **$ 100,000.00** | **$ 34,983.99** | **65.02%** |
| **Transportation Fund Excess of Revenues Over Expenditure** | | **$ 0.00** | **$ 8,735.29** | **$ 0.00** | **$ 24,983.99** | **0.00%** |

# City of Richwood

## Statement of Expenditures, Encumbrances, and Appropriations



***Revised Budget***

***For Transportation (40)***

***For the Fiscal Period 2016-5 Ending February 29, 2016***

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 25-40-5240 | Expendable Operating Supplies | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Transportation Operating Supplies** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| 25-40-5380 | Streets M&R | $25,000.00 | $0.00 | $0.00 | $0.00 | $25,000.00 | 100.00% |
| 25-40-5382 | Sidewalks M&R | $50,000.00 | $0.00 | $0.00 | $0.00 | $50,000.00 | 100.00% |
| 25-40-5385 | Drainage M&R | $25,000.00 | $0.00 | $10,000.00 | $0.00 | $15,000.00 | 60.00% |
| **Total Transportation Maintenance & Repair** | | **$100,000.00** | **$0.00** | **$10,000.00** | **$0.00** | **$90,000.00** | **90.00%** |
| 25-40-5965 | Street Projects | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 25-40-5975 | Drainage | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 25-40-5985 | Sidewalk Projects | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| **Total Transportation Capital Outlay** | | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| **Total Transportation Expense** | | **$100,000.00** | **$0.00** | **$10,000.00** | **$0.00** | **$90,000.00** | **90.00%** |

# City of Richwood

## Balance Sheet

**For Transportation Fund (25)**

**February 29, 2016**

### Assets

| | | |
|---|---|---|
| 25-40-1106 | TexPool Investments | .00 |
| 25-40-1108 | TexStar Investments | 1,737.33 |
| 25-40-1109 | Logic Investments | 25,423.39 |
| 25-40-1111 | Certificates of Deposit | 4,321.90 |
| 25-40-1116 | Due from Enterprise Fund | 34,940.00 |
| 25-40-1122 | Accounts Receivable - Other | .00 |
| 25-40-1325 | Due from General Fund | .00 |
| | **Total Assets** | $ 66,422.62 |

### Liabilities and Fund Balance

| | | |
|---|---|---|
| 25-40-2221 | Due to General | 10,000.00 |
| | **Total Liabilties** | 10,000.00 |
| 25-40-3103 | Fund Balance | 31,438.63 |
| 25-40-3110 | Prior Year Encumbrance Account | .00 |
| | Excess of Revenue Over Expenditures | 24,983.99 |
| | **Total Fund Balances** | 56,422.62 |
| | **Total Liabilities and Fund Balances** | $ 66,422.62 |

# City of Richwood

## Statement of Revenue and Expenditures

**Revised Budget**

**For General Obligation I&S (40)**

**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account Number | | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|---|---|---|---|---|---|---|
| **Revenues** | | | | | | |
| 40-50-4103 | Ad Valorem Taxes | $ 0.00 | $ 36,025.68 | $ 170,455.00 | $ 153,283.79 | 10.07% |
| 40-50-4104 | Delinquent Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 40-50-4110 | Interest Earnings | 0.00 | 27.37 | 200.00 | 227.89 | (13.95%) |
| 40-50-4112 | Miscellaneous Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 40-50-4113 | Intragovernmental Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 40-50-4221 | Bond Proceeds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 40-50-4222 | Bond Premium | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| **Total General Obligation I&S Revenues** | | $ 0.00 | $ 36,053.05 | $ 170,655.00 | $ 153,511.68 | 10.05% |
| **General Obligation I&S Excess of Revenues Over Expendit** | | **$ 0.00** | **$ 12,020.55** | **$ 200.00** | **$ 124,132.02** | **(61966.01%)** |

# City of Richwood
## Statement of Expenditures, Encumbrances, and Appropriations
**Revised Budget**
**For General Obligation I&S (50)**
**For the Fiscal Period 2016-5 Ending February 29, 2016**

| Account | Description | Annual Budget | Current Period Actual | YTD Actual | Encumbered Balance | UnEncumbered Balance | Remaing % of Budget |
|---|---|---|---|---|---|---|---|
| 40-50-5240 | Expendable Operating Supplies | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 100.00% |
| **Total General Obligation I&S Operating Supplies** | | **$1,000.00** | **$0.00** | **$0.00** | **$0.00** | **$1,000.00** | **100.00%** |
| 40-50-5960 | Bank Note | $21,390.00 | $24,032.50 | $29,379.66 | $0.00 | ($7,989.66) | (37.35%) |
| 40-50-5970 | 1999 Certificates of Obligation | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| 40-50-5980 | Certificates of Obligation - 2012 | $75,850.00 | $0.00 | $0.00 | $0.00 | $75,850.00 | 100.00% |
| 40-50-5992 | CO Series 2011 Refunding | $72,215.00 | $0.00 | $0.00 | $0.00 | $72,215.00 | 100.00% |
| **Total General Obligation I&S Capital Outlay** | | **$169,455.00** | **$24,032.50** | **$29,379.66** | **$0.00** | **$140,075.34** | **82.66%** |
| **Total General Obligation I&S Expense** | | **$170,455.00** | **$24,032.50** | **$29,379.66** | **$0.00** | **$141,075.34** | **82.76%** |

# City of Richwood
## Balance Sheet
**For General Obligation I&S (40)**
**February 29, 2016**

### Assets

| | | |
|---|---|---|
| 40-50-1101 | Cash | .00 |
| 40-50-1106 | TexPool Investments | .00 |
| 40-50-1109 | Logic Investments | 1,427.50 |
| 40-50-1110 | WCMA - Merrill Lynch Investments | .00 |
| 40-50-1111 | Certificates of Deposit | 101,174.65 |
| 40-50-1112 | Tax Receivable | (163,801.45) |
| 40-50-1113 | Accrued Interest Receivable | 65.72 |
| 40-50-1116 | Due from Enterprise Fund | .00 |
| 40-50-1118 | Due from Capital Construction Fund | .00 |
| 40-50-1120 | Allowance for Uncollectibles | (1,987.16) |
| 40-50-1122 | Accounts Receivable - Other | 147,936.63 |
| 40-50-1123 | Deferred Taxes | (2,430.55) |
| 40-50-1127 | Investments - Merrill Lynch | .00 |
| 40-50-1131 | Due from Other Governments | .00 |
| 40-50-1133 | Reserve for Ad Valorem Taxes | 153,283.79 |
| 40-50-1245 | Due from Capital Projects | .00 |
| 40-50-1325 | Due from General Fund | .00 |
| | **Total Assets** | $ 235,669.13 |

### Liabilities and Fund Balance

| | | |
|---|---|---|
| 40-50-2150 | Due to Water/Sewer | 8,607.50 |
| 40-50-2221 | Due to General | .00 |
| 40-50-2249 | Accrued Int. Payable | .00 |
| | **Total Liabilties** | 8,607.50 |
| 40-50-3103 | Fund Balance | 102,929.61 |
| 40-50-3110 | Prior Year Encumbrance Account | .00 |
| | Excess of Revenue Over Expenditures | 124,132.02 |
| | **Total Fund Balances** | 227,061.63 |
| | **Total Liabilities and Fund Balances** | $ 235,669.13 |