

AGENDA
RICHHOOD CITY COUNCIL
Regular Meeting, Monday, February 8, 2016
Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, TX 77531
6:00 PM

I. CALL TO ORDER	
II. INVOCATION	
III. PLEDGES OF ALLEGIANCE	
Pledge of Allegiance & Texas Pledge	
IV. ROLL CALL OF COUNCIL MEMBERS	
V. CONSENT AGENDA	
A. Approval of Minutes of Previous Meetings	3
B. Payment of bills	10
C. Appoint Parks & Recreation Board Members	29
D. Appoint Crime Control and Prevention District	34
E. Request to close portion of Audubonwoods Drive for Barbeque Cookoff, March 25 and 26, 2016, in the event of rain	41
VI. DISCUSSION AND ACTION ITEMS	
A. Order May 7, 2016 election	42
B. Joint Election Agreement and Contract for Election Services	44
C. Ordinance No. 403 - Setting a date, time, and place for a public hearing on the proposed annexation of 4907 Brazosport Blvd and Service Plan	53
D. Request for Equipment for the Police Department	61
E. Partial closure of Highway 288B on October 23, 2016 for Triathlon	62
F. Resolution No. 16-01, annual review of the City's Investment Policy	63
G. Personnel Policy Revisions - Whistleblower Act, City Health/Dental Plan, Firearms Prohibition	77
H. Retiree Health/Dental/Vision program	82
I. Approve items removed from Consent Agenda	
VII. REPORTS	
Reports that require no action.	
A. Finance Reports	83
VIII. CITY MANAGER'S REPORT	
Presenter: Glenn Patton	
IX. FUTURE AGENDA ITEMS	
X. COMMITTEE REPORTS	

XI. COUNCIL MEMBER COMMENTS & REPORTS

XII. MAYOR'S REPORT

XIII. PUBLIC COMMENTS

All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak

XIV. ADJOURNMENT

I, Karen B. Schrom, do hereby certify that I did, on 5th day of February, 2016 post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Karen B. Schrom, City Secretary
City of Richwood

Minutes of Regular Meeting

The City Council City of Richwood

A Regular Meeting of the City Council of City of Richwood was held Monday, January 11, 2016, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Clint Kocurek, Mayor and Presiding Officer.

II. INVOCATION

The invocation was given by Glenn Patton, City Manager.

III. PLEDGES OF ALLEGIANCE

The Pledge of Allegiance and the Texas Pledge of Allegiance were recited by those in attendance.

IV. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and Presiding Officer
Paul Raymond, Council, Position #2
Melissa Blanks, Council, Position #3
Sarah Harris, Council, Position #4
Chris Hardison, Council, Position #5

Absent:

Jarrold Beaty, Council, Position #3 and Mayor Pro Tem

A quorum was declared. Others present included Glenn Patton, City Manager, Karen B. Schrom, City Secretary, Kenny Williams, Public Works Director, Bryan Corb, Police Jason Cordoba, City Attorney, Chief, Mark Guthrie, Fire Chief, Brad Caudle, Michele and Kevin Story, Lauren LaCount, James Perry, Matthew Bayes and Brian Allen

V. CONSENT AGENDA

On motion by Councilman Harris, seconded by Councilman Hardison, with all members present voting aye, the items on the Consent Agenda were approved as presented.

- A. Approval of Minutes of Previous Meetings
- B. Payment of bills
- C. Appoint Parks & Recreation Board Members
- D. Appoint Keep Richwood Beautiful Members

VI. DISCUSSION AND ACTION ITEMS

- A. Ordinance No. 403 - Permit the Use of Golf Carts in the City on Certain Public Streets

Councilman Hardison stated he'd like to make a few changes. One is to Section 9 regarding age restrictions. He'd like to see this changed where children under the age of 5 must be accompanied by their legal guardian. He'd also like to have the state code inserted into Section 10 on operation regulations.

Councilman Harris asked why this is necessary. You can only go 2 mile radius from home and can't cross the highway.

Councilman Raymond asked if we'd had folks who were interested in such an ordinance. Councilman Harris asked if this was something required by state code or is it optional.

Mr. Cordoba explained the traffic code does allow such vehicles in certain areas but the City could expand this if they wished to include more than just master planned communities.

Councilman Hardison made the motion to adopt Ordinance No. 403, permitting the use of Golf Carts in the City on Certain Public Streets. There was no second. The motion died for a lack of a second.

- B. Granting variances from certain 2015 International Building Code requirements to two commercial properties already under development.

At the time the City adopted the 2015 International Building Codes on November 9, 2015, there were two commercial businesses already in development for storage buildings. The engineering and development designs were based on the 2009 International Code requirements. These are the two storage facilities.

The request for the variances comes from City Staff. A lot of work goes into a well planned commercial development before the ground is even broken on the project. This includes development, engineering and architectural design work, any of which is quite expensive. In our opinion, this would be unfair to these two developers. Secondly, we have since discovered that the City would also incur an unbudgeted expense of about \$25,000 to \$30,000 to be able to provide the water needed for a sprinkler system to one of the properties. The property in question had been undeveloped for a long time. Our policy in the past had been to run water lines in that area on an as needed basis.

Councilman Hardison stated he did not think our failure warrants us to grant the variances.

On motion by Councilman Hardison, seconded by Councilman Blanks, with all members present voting aye, the request for the variances were denied.

C. Personnel Policy Revisions - Whistleblower Act and Firearms Prohibition

On motion by Councilman Harris, seconded by Councilman Hardison, with all members present voting aye, this item was tabled.

D. First Amendment for Debris Removal Contract

On motion by Councilman Hardison, seconded by Councilman Harris, with all members present voting aye, the First Amendment for Debris Removal Contract was approved as presented.

E. Proposed Annexation of property located at 4907 Brazosport Blvd.

On motion by Councilman Hardison, seconded by Councilman Harris, with all members present voting aye, it was duly adopted to begin annexation proceedings of the property at 4907 Brazosport Blvd.

F. Approve items removed from Consent Agenda

There were none.

G. Discuss and consider acceptance of resignation from Mayor Clint Kocurek

Mayor Kocurek stated he'd been here for 5 years and has seen the city grow. We are now a home rule city with a charter and we were the last city to allow alcohol which was the first thing he did as Mayor. We have a new City Hall, have repaired streets, added sidewalks and added more volunteer opportunities for the City.

In November of last year, he took a job outside of the city and has recently received a promotion. He is traveling a lot and is unable to devote the time he feels this City needs. As a result, he feels it is in the City's best interest if he resigns.

On motion by Councilman Harris, seconded by Councilman Hardison, with all members present voting aye, Mayor Kocurek's resignation was accepted.

H. Pursuant to Section 551.071 and 551.074 of the Texas Government Code for Consultation with Attorney regarding the legal process of replacing position of Mayor and discussion regarding the appointment of a new Mayor

Council entered the executive session at 6:32 p.m.

Council exited the executive session at 7:21 p.m.

I. Discuss and consider appointment of new Mayor

No action was taken.

VII. REPORTS

A. Finance Reports

Par for the period ending December 31, 2015 is 75%.

VIII. CITY MANAGER'S REPORT

Mr. Patton reported he and Mr. Raymond met with Retail Coach. They have offered to extend the contract for 6 months for free if they do not bring anyone in by the end of the existing contract. They will be emailing a list of the vendors they've contacted. Unfortunately we are in stiff competition with Lake Jackson. He feels if the businesses did a site visit, they'd quickly see how much Richwood has to offer.

IX. FUTURE AGENDA ITEMS

Executive session to discuss the appointment of Mayor
Action as a result of executive session
Swearing in and oath of new Mayor

X. COMMITTEE REPORTS

Christmas in the Park was a huge success.

XI. COUNCIL MEMBER COMMENTS & REPORTS

Councilman Harris thanked Mayor Kocurek for his hard work and stated she'd enjoyed working with him for the past 2 months.

The City will be hosting BCCA this month on January 20th at the DOW Academic Center.

XII. MAYOR'S REPORT

There was no report.

XIII. PUBLIC COMMENTS

Brad Caudle stated he wished to address Council regarding his personnel file. When he left, he put up a battle but since then has moved on and done very well for himself and his family. It was never his intent to stay out of law enforcement and said he was recently told by a local city manager that Mr. Patton is not doing him any favors. He insisted there were things put in his personnel file by Mr. Patton that cannot be substantiated. He wants them removed.

Lauren LaCount thanked Clint Kocurek for a great job done as Mayor. She stated he was the only one who came out to talk with them when Brad was fired and has done a great job. She is sad to see Clint go and hope that Council chooses someone who is as open as Clint was.

XIV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 7:32 pm.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON FEBRUARY 8, 2015.

Minutes of Special Meeting

The City Council City of Richwood

A Special Meeting of the City Council of City of Richwood was held Tuesday, January 19, 2016, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Jarrod Beaty, Mayor Pro Tem and presiding officer.

II. INVOCATION

The invocation was given by Jarrod Beaty, Mayor Pro Tem.

III. PLEDGES OF ALLEGIANCE

The Pledge of Allegiance and the Texas Pledge of Allegiance were recited by those in attendance.

IV. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Paul Raymond, Council, Position #1
Melissa Blanks, Council, Position #2
Jarrod Beaty, Council, Position #3, Mayor Pro Tem and presiding officer
Sarah Harris, Council, Position #4
Chris Hardison, Council, Position #5

A quorum was declared. Others present included Glenn Patton, City Manager, Karen B. Schrom, City Secretary, Bryan Corb, Sandy Boykin, Mark Guthrie, Brian Allen, John and Gayle Pitts, Lauren LaCount, William Robertson, and Stephanie Garza, The Facts.

V. DISCUSSION AND ACTION ITEMS

- A. Executive Session pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or

dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.

1. Appointment of Mayor to fill unexpired term

Council entered executive session at 6:01 p.m.

Council exited executive session at 8:14 p.m.

B. Action as a result of Executive Session

On motion by Councilman Blanks, seconded by Councilman Harris, with all members present voting aye, it was duly adopted to appoint Mark Guthrie as Mayor and to fill the unexpired term.

VI. PUBLIC COMMENTS

There were none.

VII. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 8:16 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON THE 8TH DAY OF FEBRUARY, 2016.

Jarrold Beaty, Mayor Pro Tem

ATTEST:

Karen B. Schrom, City Secretary

City of Richwood
Council Approval Report for FIRST NATIONAL BANK--100103073
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		22 AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055									
		1421944	01/28/16	insurance	01/28/16	\$40.00	\$40.00	10-01-5115	Hospitalization	\$30,000.00	\$19,920.52
		1421944	01/28/16	insurance	01/28/16	\$30.00	\$30.00	10-02-5115	Hospitalization	\$22,000.00	\$15,800.78
		1421944	01/28/16	insurance	01/28/16	\$70.00	\$70.00	10-05-5115	Hospitalization	\$65,000.00	\$44,233.21
		1421944	01/28/16	group# g 00030348-0000-000	01/28/16	\$10.00	\$10.00	10-09-5115	Hospitalization	\$8,500.00	\$6,008.52
		32 BOBBY FORD, 1200 N HWY 288B, RICHWOOD, TX, 77531									
		307634	01/28/16	tires for unit 605	01/28/16	\$1,096.16	\$1,096.16	10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$20,489.25
		307761	01/28/16	oil chnge / tire rotation for unit 600	01/28/16	\$78.47	\$78.47	10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$20,489.25
		127 MALONE, DON, , , ,									
		January16----	01/28/16	inspections	01/28/16	\$275.00	\$275.00	10-02-5695	Special Services - Miscell	\$7,300.00	\$5,400.00
		132 MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667									
		1328630	01/27/16	light bulbs	01/27/16	\$23.37	\$23.37	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,429.78
		1328779	01/27/16	pack dust masks	01/27/16	\$22.96	\$22.96	10-02-5240	Expendable Operating S	\$3,000.00	\$2,299.20
		1329137	01/27/16	5 gallon diesel tanks	01/27/16	\$39.98	\$39.98	10-02-5240	Expendable Operating S	\$3,000.00	\$2,299.20
		1328796	01/27/16	cable clamps	01/27/16	\$3.56	\$3.56	10-02-5310	Building & Grounds M&R	\$1,000.00	\$904.02
		1328796	01/27/16	tubes silicone	01/27/16	\$11.58	\$11.58	10-02-5310	Building & Grounds M&R	\$1,000.00	\$904.02
		144 PATRICK'S ENTERPRISES, INC., 1300 SKINNER, FREEPORT, TX, 77541									
		p103652	01/27/16	duplicate keys	01/27/16	\$25.00	\$25.00	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,429.78
		p103652	01/27/16	trip charge	01/27/16	\$50.00	\$50.00	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,429.78
		p103652	01/27/16	cr 2031	01/27/16	\$16.00	\$16.00	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,429.78
		p103652	01/27/16	rekey cylinders at city hall	01/27/16	\$48.00	\$48.00	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,429.78
		155 QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600									
		2355661	01/28/16	2" binders	01/28/16	\$84.68	\$84.68	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
		2355661	01/28/16	1 1/2" binders	01/28/16	\$53.90	\$53.90	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
		2355661	01/28/16	sets of monthly dividers	01/28/16	\$17.60	\$17.60	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
		2537667	01/27/16	1 1/2" view binders	01/27/16	\$44.90	\$44.90	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
		2537667	01/27/16	1" view binders	01/27/16	\$53.90	\$53.90	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
		182 TG, PO BOX 659601, SAN ANTONIO, TX, 78265-9601									
		January16--	01/28/16	student loan	01/28/16	\$175.83	\$175.83	10-29-2142	Student Loan	\$0.00	\$0.00
		201 COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618									
						\$175.83	\$175.83				

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor												
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance			
January16--	01/28/16	internet	01/28/16	\$56.97	\$56.97	10-01-5420	Telephone	\$2,500.00	\$2,059.30			
January16--	01/28/16	internet	01/28/16	\$56.97	\$56.97	10-04-5294	Expenditures - Court Tec	\$0.00	(\$722.75)			
January16--	01/28/16	internet	01/28/16	\$211.59	\$211.59	10-05-5695	Special Services - Miscell	\$7,000.00	\$6,059.82			
				\$325.53								
206	UTILITY DATA SYSTEMS OF TEXAS, LLC, P.O. BOX 6147, FRISCO, TX, 75035											
13054	01/28/16	mcrs software support	01/28/16	\$1,593.00	\$1,593.00	10-06-5210	Office Supplies	\$5,200.00	\$3,500.41			
				\$1,593.00								
287	SCB CLINIC, PLLC, 120 Flag Lake Drive, Suite #2, LAKE JACKSON, TX, 77566											
4665/8361	01/28/16	drug screen for d solomon	01/28/16	\$35.00	\$35.00	10-02-5240	Expendable Operating S	\$3,000.00	\$2,299.20			
4665/8414	01/28/16	drug screen for r yland	01/28/16	\$35.00	\$35.00	10-02-5240	Expendable Operating S	\$3,000.00	\$2,299.20			
				\$70.00								
466	CITY OF OYSTER CREEK, 3210 FM 523, OYSTER CREEK, TX, 77541											
January16	01/28/16	jail fees	01/28/16	\$200.00	\$200.00	10-05-5542	Jail Expense	\$4,500.00	\$4,275.00			
				\$200.00								
889	BCOS OFFICE TECHNOLOGIES, ATTN: ACCOUNTS RECEIVABLES, 1111 COUNTY ROAD 44, ANGLETON, TX, 77515											
ar202529	01/28/16	copier	01/28/16	\$35.59	\$35.59	10-05-5210	Office Supplies	\$5,000.00	(\$585.50)			
				\$35.59								
1091	SIGN A RAMA, 2206 E. BROADWAY, SUITE D, PEARLAND, TX, 77581											
15666	01/28/16	standard vinyl signs - gun rta	01/28/16	\$137.16	\$137.16	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,429.78			
15666	01/28/16	install	01/28/16	\$197.60	\$197.60	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,429.78			
				\$334.76								
1142	C & S JANITORIAL SERVICES, INC., P.O. BOX 680731, HOUSTON, TX, 77268											
21061	01/28/16	janitorial services	01/28/16	\$275.00	\$275.00	10-01-5102	Contract Labor	\$4,000.00	\$2,650.00			
				\$275.00								
1203	Tom's Fun Band, 1005 S. Belle Dr, Angleton, TX, 77515											
3192016	01/28/16	day in the park band	01/28/16	\$950.00	\$950.00	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47			
				\$950.00								
1364	SAM HOUSTON STATE UNIVERSITY, OFFICE OF CONTINUING EDUCATION, BOX 2477, HUNTSVILLE, TX, 77341											
January16	01/28/16	registration for cpm training track 3 in houston a	01/28/16	\$1,190.00	\$1,190.00	10-05-5130	Training & Travel	\$11,300.00	\$8,206.44			
				\$1,190.00								
				\$7,224.77								
Total Bills To Pay:												

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
22		AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055							
1421944--01	01/28/16	insurance	01/28/16	\$40.00	\$40.00	30-21-5115	Hospitalization	\$33,000.00	\$23,012.80
					\$40.00				
36		BRAZORIA COUNTY GROUNDWATER CONSERVATION DISTRICT, 111 E. LOCUST, BLDG. A- 29, SUITE 140, ANGLETON, TX, 77515							
January16-	01/28/16	groundwater production fees	01/28/16	\$111.75	\$111.75	30-21-5660	Dues & Subscriptions	\$2,500.00	\$2,044.69
					\$111.75				
40		BRAZOS FASTENERS, INC, 312 WEST PLANTATION, CLUTE, TX, 77531							
283206-01	01/28/16	parts for swing set	01/28/16	\$421.50	\$421.50	30-21-5392	Sewer Lines M&R	\$35,000.00	\$9,068.68
					\$421.50				
59		CITY OF RICHWOOD WATER/SEWER FUND, , , ,							
January16-	01/28/16	water deposits	01/28/16	\$571.93	\$571.93	30-30-2220	Customer Meter Deposits	\$0.00	(\$88,596.46)
					\$571.93				
62		CLUTE POSTMASTER, , CLUTE, TX, 77531							
January16	01/28/16	postage for utility bills	01/28/16	\$439.95	\$439.95	30-21-5210	Office Supplies	\$15,000.00	\$12,741.51
					\$439.95				
132		MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667							
1329297	01/27/16	bags of concrete	01/27/16	\$38.84	\$38.84	30-21-5392	Sewer Lines M&R	\$35,000.00	\$9,068.68
1329300	01/27/16	bags of concrete	01/27/16	\$17.66	\$17.66	30-21-5392	Sewer Lines M&R	\$35,000.00	\$9,068.68
					\$56.50				
136		MOORE SUPPLY, PO BOX 973109, DALLAS, TX, 75397-3109							
s147008119.001	01/28/16	8" coupling	01/28/16	\$44.84	\$44.84	30-21-5392	Sewer Lines M&R	\$35,000.00	\$9,068.68
					\$44.84				
146		PENNEY'S ELECTRIC, PO BOX 2888, FREEPORT, TX, 77541							
16424	01/27/16	troubleshoot ls#3 breaker, clean contacts	01/27/16	\$185.00	\$185.00	30-21-5392	Sewer Lines M&R	\$35,000.00	\$9,068.68
					\$185.00				
150		UTILITY SERVICE CO., INC., PO BOX 674233, DALLAS, TX, 75267-4233							
386507	01/28/16	water tower maint	01/28/16	\$479.17	\$479.17	30-21-5935	Equipment - Time Payme	\$20,000.00	\$4,286.32
					\$479.17				
205		UNITED SYSTEMS TECHNOLOGY, INC, PO BOX 204814, DALLAS, TX, 75320-4814							
85634	01/28/16	annual fees	01/28/16	\$4,656.65	\$4,656.65	30-21-5210	Office Supplies	\$15,000.00	\$12,741.51
					\$4,656.65				
618		HERITAGE RESIDENTIAL SOLUTIONS, , , ,							
January16	01/28/16	water deposit refund	01/28/16	\$23.00	\$23.00	30-30-2220	Customer Meter Deposits	\$0.00	(\$88,596.46)
January16-	01/28/16	water deposit refund	01/28/16	\$7.98	\$7.98	30-30-2220	Customer Meter Deposits	\$0.00	(\$88,596.46)
					\$30.98				

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
936	WEAVER, BOBBY, , , ,	January 16	01/28/16	water deposit refund	01/28/16	\$23.00	\$23.00		30-30-2220	Customer Meter Deposits	\$0.00	(\$88,596.46)
							\$23.00					
1174	CLYDE CONE COMPANY, , , ,	January 16	01/28/16	water deposit refund	01/28/16	\$14.73	\$14.73		30-30-2220	Customer Meter Deposits	\$0.00	(\$88,596.46)
							\$14.73					
1199	AUDUBONWOODS III, LLC, 1008 MOCKINGBIRD LANE, RICHWOOD, TX, 77531	January 16	01/28/16	water tap	01/28/16	\$3,000.00	\$3,000.00		30-30-4440	Water Taps	\$12,000.00	\$8,500.00
January 16	01/28/16	sewer tap	01/28/16	\$3,000.00	\$3,000.00				30-30-4450	Sewer Taps	\$6,500.00	\$4,500.00
							\$6,000.00					
1251	APLIN HOMES, , , ,	January 16	01/28/16	water deposit refund	01/28/16	\$25.45	\$25.45		30-30-2220	Customer Meter Deposits	\$0.00	(\$88,596.46)
							\$25.45					
1365	DUBOSE, LARRY, , , ,	January 16	01/28/16	sewer tap and bore at 303 s. yaupon	01/28/16	\$1,000.00	\$1,000.00		30-21-5392	Sewer Lines M&R	\$35,000.00	\$9,068.68
							\$1,000.00					
1366	LOPEZ, JUANITA, , , ,	January 16	01/28/16	water deposit refund	01/28/16	\$3.23	\$3.23		30-30-2220	Customer Meter Deposits	\$0.00	(\$88,596.46)
							\$3.23					
1367	DAUGHERITY, GLEN, , , ,	January 16	01/28/16	water deposit refund	01/28/16	\$10.68	\$10.68		30-30-2220	Customer Meter Deposits	\$0.00	(\$88,596.46)
							\$10.68					
							\$14,115.36					
Total Bills To Pay:												

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	8		AFLAC INSURANCE, 1932 WYNNTON ROAD, COLUMBUS, GA, 31999-0797	01/21/16	\$96.72	\$96.72	10-29-2136	Insurance Payable	\$0.00	\$228.31
	482990	01/21/16	insurance		\$96.72	\$96.72				
	32		BOBBY FORD, 1200 N HWY 288B, RICHWOOD, TX, 77531	01/21/16	\$229.81	\$229.81	10-02-5340	Vehicle M&R	\$6,000.00	\$3,164.81
	307406	01/21/16	tentioner rod repair F-250 d/c		\$229.81	\$229.81				
	54		CENTERPOINT ENERGY, PO BOX 4981, HOUSTON, TX, 77210-4981	01/21/16	\$19.09	\$19.09	10-02-5430	Natural Gas	\$400.00	\$285.88
	January16-1	01/21/16	natural gas		\$19.09	\$19.09				
	122		LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092	01/21/16	\$237.74	\$237.74	10-05-5190	Uniforms	\$3,800.00	\$2,599.37
	40708	01/21/16	uniforms for 613		\$237.74	\$237.74				
	127		MALONE, DON, ...	01/21/16	\$25.00	\$25.00	10-02-5695	Special Services - Miscell	\$7,300.00	\$5,400.00
	January16----	01/21/16	inspections		\$25.00	\$25.00				
	131		MAURO & CORDOBA, P.L.L.C., 208 PARKING WAY, LAKE JACKSON, TX, 77566	01/21/16	\$945.00	\$945.00	10-01-5570	Attorney's Fees	\$15,000.00	\$12,737.50
	35930	01/21/16	attorney fees		\$945.00	\$945.00				
	152		BUSINESS CARD, PO BOX 15796, WILMINGTON, DE, 19886-5710	01/21/16	\$10.36	\$10.36	10-01-5101	Administrative Expense	\$9,000.00	\$7,533.88
	054368453443002	01/21/16	sweetened teas		\$1.69	\$1.69	10-01-5101	Administrative Expense	\$9,000.00	\$7,533.88
	054368453443002	01/21/16	diet decaf tea		\$5.18	\$5.18	10-01-5101	Administrative Expense	\$9,000.00	\$7,533.88
	054368453443002	01/21/16	unsweetened tea		\$24.13	\$24.13	10-01-5101	Administrative Expense	\$9,000.00	\$7,533.88
	054368453443002	01/21/16	candy and cranberry		\$970.37	\$970.37	10-01-5101	Administrative Expense	\$9,000.00	\$7,533.88
	054368453456000	01/21/16	christmas employee dinner		\$229.50	\$229.50	10-01-5101	Administrative Expense	\$9,000.00	\$7,533.88
	554328653480002	01/21/16	website		\$475.70	\$475.70	10-01-5130	Training & Travel	\$13,000.00	\$9,992.30
	554328653390007	01/21/16	hotel for election law seminar		\$19.99	\$19.99	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
	054101953624181	01/21/16	overnight business card bill postage		\$108.24	\$108.24	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
	551315853404008	01/21/16	license renewal - microsoft office 365 for 5 com		\$41.48	\$41.48	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
	554328653510002	01/21/16	3 step stool		\$59.99	\$59.99	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56
	554328653510002	01/21/16	2 in 1 folding handtruck		\$24.99	\$24.99	10-01-5240	Expendable Operating S	\$25,000.00	\$18,849.34
	554328653550005	01/21/16	postage		\$9.95	\$9.95	10-01-5240	Expendable Operating S	\$25,000.00	\$18,849.34
	554887253580831	01/21/16	emailmeform		\$150.00	\$150.00	10-01-5240	Expendable Operating S	\$25,000.00	\$18,849.34
	555418653430040	01/21/16	postage		\$473.35	\$473.35	10-01-5240	Expendable Operating S	\$25,000.00	\$18,849.34
	555418653430040	01/21/16	postage		\$21.64	\$21.64	10-01-5240	Expendable Operating S	\$25,000.00	\$18,849.34
	555418653570040	01/21/16	adobe		\$4.00	\$4.00	10-02-5210	Office Supplies	\$500.00	\$393.22
	25536065351020	01/21/16	vehicle registrations		\$30.50	\$30.50	10-02-5210	Office Supplies	\$500.00	\$393.22
	25536065351020	01/21/16	vehicle registrations		(\$18.00)	(\$18.00)	10-02-5220	Tools	\$2,000.00	\$898.22
	054101953420800	01/21/16	credit							

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		554996753527960	01/21/16	smooth rod caulk gun	01/21/16	\$2.99	\$2.99	10-02-5220	Tools	\$2,000.00	\$898.22
		554996753627960	01/21/16	5 pc. Blade kit	01/21/16	\$15.89	\$15.89	10-02-5220	Tools	\$2,000.00	\$898.22
		054101953490800	01/21/16	5 gal hydraulic oil	01/21/16	\$70.99	\$70.99	10-02-5230	Gas, Oil, & Lubricants	\$10,000.00	\$7,191.88
		054101953550800	01/21/16	32 oz brake fluid	01/21/16	\$6.69	\$6.69	10-02-5230	Gas, Oil, & Lubricants	\$10,000.00	\$7,191.88
		554996753527960	01/21/16	epoxy, gray urthane	01/21/16	\$11.18	\$11.18	10-02-5270	Chemicals	\$2,000.00	\$2,000.00
		255360653451020	01/21/16	online registration for 2015 ford	01/21/16	\$4.00	\$4.00	10-02-5340	Vehicle M&R	\$6,000.00	\$3,164.81
		255360653451020	01/21/16	online registration for 2013 case	01/21/16	\$4.00	\$4.00	10-02-5340	Vehicle M&R	\$6,000.00	\$3,164.81
		255360653451020	01/21/16	online registration for 2006 ford	01/21/16	\$14.50	\$14.50	10-02-5340	Vehicle M&R	\$6,000.00	\$3,164.81
		255360653451020	01/21/16	online registration for 2012 ford	01/21/16	\$17.25	\$17.25	10-02-5340	Vehicle M&R	\$6,000.00	\$3,164.81
		554328653380003	01/21/16	rebuild on main piston, back bucket	01/21/16	\$287.91	\$287.91	10-02-5365	Other Equipment M&R	\$4,000.00	\$3,548.16
		554368753451634	01/21/16	Hotel stay during training - M. Warren	01/21/16	\$378.51	\$378.51	10-05-5130	Training & Travel	\$11,300.00	\$8,206.44
		554464153528010	01/21/16	uniforms	01/21/16	\$21.09	\$21.09	10-05-5190	Uniforms	\$3,800.00	\$2,599.37
		054368453566003	01/21/16	2 10x6 dog runs	01/21/16	\$60.02	\$60.02	10-05-5558	Animal Control	\$12,400.00	\$10,646.82
		554328653650008	01/21/16	dog bed, dog food	01/21/16	\$18.63	\$18.63	10-05-5558	Animal Control	\$12,400.00	\$10,646.82
		054101953577411	01/21/16	mailed radar from 610 for repairs	01/21/16	\$768.58	\$768.58	10-05-5930	Equipment	\$5,300.00	\$3,796.32
		054368453453001	01/21/16	desktop computer	01/21/16	\$8.12	\$8.12	10-05-5930	Equipment	\$5,300.00	\$3,796.32
		054368453575001	01/21/16	batteries for eotec sight on patrol rifles	01/21/16	\$36.33	\$36.33	10-05-5930	Equipment	\$5,300.00	\$3,796.32
		554996753497960	01/21/16	cans of marker paint for patrol vehicles	01/21/16	\$15.98	\$15.98	10-05-5930	Equipment	\$5,300.00	\$3,796.32
		555003653392008	01/21/16	eo tech repair kit (sights for patrol rifle)	01/21/16	\$94.93	\$94.93	10-05-5930	Equipment	\$5,300.00	\$3,796.32
		752658653572454	01/21/16	patrol rifle repair/cleaning kits	01/21/16	\$75.76	\$75.76	10-05-5935	Equipment - Time Payme	\$2,100.00	\$2,100.00
		551315853650915	01/21/16	office subscription for supervisor computer	01/21/16	\$123.95	\$123.95	10-06-5210	Office Supplies	\$5,200.00	\$3,500.41
		5543286536330009	01/21/16	court clerk supplies	01/21/16	\$60.18	\$60.18	10-07-5240	Expendable Operating S	\$0.00	\$0.00
		051404853387200	01/21/16	christmas in the park items (parks/rec)	01/21/16	\$2.00	\$2.00	10-07-5240	Expendable Operating S	\$0.00	\$0.00
		253606536310200	01/21/16	vehicle registration	01/21/16	\$4.00	\$4.00	10-07-5240	Expendable Operating S	\$0.00	\$0.00
		255360653631010	01/21/16	vehicle registration	01/21/16	\$17.00	\$17.00	10-07-5340	Vehicle M&R	\$5,000.00	\$3,104.62
		255360653631010	01/21/16	vehicle registration renewal	01/21/16	\$8.50	\$8.50	10-07-5340	Vehicle M&R	\$5,000.00	\$3,104.62
		252478053430005	01/21/16	flower for megan leonards father	01/21/16	\$110.42	\$110.42	10-08-5240	Expendable Operating S	\$2,000.00	\$2,000.00
		0541019533500910	01/21/16	christmas lights	01/21/16	\$129.79	\$129.79	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		0541019533500910	01/21/16	credit for christmas lights	01/21/16	(\$129.79)	(\$129.79)	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		252478053420004	01/21/16	misc hardware for swing set repair	01/21/16	\$69.44	\$69.44	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		252478053520012	01/21/16	misc hardware for swing set repair	01/21/16	\$30.62	\$30.62	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		252478053520012	01/21/16	misc hardware for swing set repair	01/21/16	\$28.72	\$28.72	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		554838253510910	01/21/16	christmas lights	01/21/16	\$42.43	\$42.43	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		554996753417960	01/21/16	6x6x12 treated pine	01/21/16	\$30.95	\$30.95	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		554996753427960	01/21/16	4 open s hooks for park swing	01/21/16	\$11.56	\$11.56	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		5549967533667960	01/21/16	plumbing hardware (leak at bathroom sink)	01/21/16	\$14.34	\$14.34	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		555418653490040	01/21/16	5 gal pinecone stain	01/21/16	\$100.30	\$100.30	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,346.38
		051404853387200	01/21/16	christmas in the park items (parks/rec)	01/21/16	\$93.71	\$93.71	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47
		051404853387200	01/21/16	christmas in the park	01/21/16	\$23.84	\$23.84	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47
		054101953398680	01/21/16	christmas in the park items (parks/rec)	01/21/16	\$32.00	\$32.00	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor											
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance		
054368453392000	01/21/16	christmas in the park (parks/rec)	01/21/16	\$14.94	\$14.94	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47		
554807753454001	01/21/16	ice chests	01/21/16	\$151.53	\$151.53	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47		
554838253390910	01/21/16	christmas in the park items (parks/rec)	01/21/16	\$5.25	\$5.25	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47		
554838253550910	01/21/16	skewers for christmas in the park	01/21/16	\$13.34	\$13.34	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47		
				\$6,075.37							
155	QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600										
1967796	01/21/16	wall calendars	01/21/16	\$17.99	\$17.99	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
1971762	01/21/16	wall calendars	01/21/16	\$34.18	\$34.18	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
1971762	01/21/16	packs plastic push pins	01/21/16	\$4.12	\$4.12	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
1971762	01/21/16	carton - aa batteries	01/21/16	\$119.33	\$119.33	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
2032789	01/21/16	packs of credit card roll paper	01/21/16	\$26.95	\$26.95	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
2032789	01/21/16	packs of calculator paper	01/21/16	\$21.58	\$21.58	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
2032789	01/21/16	boxes large binder clips	01/21/16	\$14.82	\$14.82	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
2032789	01/21/16	box of red fine point pens	01/21/16	\$17.99	\$17.99	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
				\$256.96							
205	UNITED SYSTEMS TECHNOLOGY, INC, PO BOX 204814, DALLAS, TX, 75320-4814										
86499	01/21/16	ebill support	01/21/16	\$10.00	\$10.00	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
				\$10.00							
213	TX COMPTROLLER OF PUBLIC ACCOUNTS, , AUSTIN, TX, 78774-0100										
january16	01/21/16	state criminal costs and fees	01/21/16	\$14,377.67	\$14,377.67	10-29-2140	Municipal Court Costs	\$0.00	\$0.00	(\$24,084.12)	
				\$14,377.67							
239	WHOLESALE ELECTRIC SUPPLY CO, PO BOX 230197, HOUSTON, TX, 77223-0197										
71-4055237	01/21/16	pk 8' single pole fl. Light	01/21/16	\$100.95	\$100.95	10-02-5310	Building & Grounds M&R	\$1,000.00	\$904.02		
				\$100.95							
266	AIRGAS USA, LLC, PO BOX 676015, DALLAS, TX, 75267-6015										
9932673164	01/21/16	acetylene and oxygen	01/21/16	\$49.18	\$49.18	10-02-5230	Gas, Oil, & Lubricants	\$10,000.00	\$7,191.88		
				\$49.18							
449	CITY OF LAKE JACKSON, 25 OAK DRIVE, LAKE JACKSON, TX, 77566										
26324	01/21/16	dispatch services	01/21/16	\$8,500.00	\$8,500.00	10-05-5540	Dispatch Services	\$34,000.00	\$34,000.00		
				\$8,500.00							
514	P C CARE, 221 PARKING WAY, LAKE JACKSON, TX, 77566										
74039	01/21/16	internet repair	01/21/16	\$110.00	\$110.00	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
74089	01/21/16	backup services	01/21/16	\$99.95	\$99.95	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56		
				\$209.95							
853	PRATHER & HARLAN AIR CONDITIONING, P.O. BOX 418, CLUTE, TX, 77531										
26141	01/21/16	replace broken thermostat	01/21/16	\$275.00	\$275.00	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,429.78		

(Council Approval Report)

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Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
19	AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414	January16----	01/21/16	telephone	01/21/16	\$78.46	\$78.46	30-21-5420	Telephone	\$2,500.00	\$1,952.98
40	BRAZOS FASTENERS, INC, 312 WEST PLANTATION, CLUTE, TX, 77531	283206	01/21/16	Stainless Bolt Packs	01/21/16	\$118.02	\$118.02	30-21-5392	Sewer Lines M&R	\$35,000.00	\$9,068.68
82	DXI INDUSTRIES, INC., PO BOX 301049, DALLAS, TX, 75303-1049	de05005214-15	01/21/16	chlorine	01/21/16	\$6.20	\$6.20	30-21-5270	Chemicals	\$5,000.00	\$4,459.71
106	HD SUPPLY WATERWORKS, PO BOX 28330, ST. LOUIS, MO, 63146	e947732	01/21/16	4" tapping saddle for asbestos cement pipe	01/21/16	\$31.83	\$31.83	30-21-5390	Water Lines M&R	\$45,000.00	\$21,989.13
152	BUSINESS CARD, PO BOX 15796, WILMINGTON, DE, 19886-5710	555003653532078	01/21/16	quart pvc primer	01/21/16	\$17.83	\$17.83	30-21-5270	Chemicals	\$5,000.00	\$4,459.71
861	WELLS FARGO BANK, N.A., NW 6222, P.O. BOX 1450, MINNEAPOLIS, MN, 55485-6222	1272550	01/21/16	tax and revenue	01/21/16	\$33,393.75	\$33,393.75	30-25-5991	RB I&S Series 2004	\$41,169.00	\$41,169.00
1016	KIMCO SERVICES, INC., 103 OYSTER CREEK DRIVE #3, LAKE JACKSON, TX,	17193	01/21/16	recertification on dreager scba	01/21/16	\$49.00	\$49.00	30-21-5240	Expendable Operating S	\$2,200.00	\$2,153.43

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1220	DAHILL, P.O. BOX 205354, DALLAS, TX, 75320-5354	in578407-01		01/21/16	copier	01/21/16	\$159.33	\$159.33	30-21-5210	Office Supplies	\$15,000.00	\$12,741.51
								\$49.00				
1259	BANCORPSOUTH EQUIPMENT FINANCE, P.O. BOX 15097, HATTIESBURG, MS, 39404-5097	590948		01/21/16	water metering equipment	01/21/16	\$73,790.55	\$73,790.55	30-25-5960	CO Series 2013	\$73,791.00	\$73,791.00
								\$159.33				
								\$73,790.55				
								\$114,131.31				
Total Bills To Pay:												

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
19 January16-- January16--	AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414		01/14/16	telephone	01/14/16	\$290.23	\$290.23	10-05-5420	Telephone	\$8,000.00	\$6,726.63
54 January16- January16--	CENTERPOINT ENERGY, PO BOX 4981, HOUSTON, TX, 77210-4981		01/14/16	natural gas	01/14/16	\$108.92	\$108.92	10-01-5430	Natural Gas	\$1,500.00	\$1,431.03
74 13	DIRECT EFFECT MARKETING, 642 CR 605, ANGLETON, TX, 77515		01/14/16	chamber of commerce ad	01/14/16	\$295.00	\$295.00	10-01-5685	Publishing & Advertising	\$6,000.00	\$5,402.00
122 40606 40662	LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092		01/14/16	patches for uniforms	01/14/16	\$370.00	\$370.00	10-05-5190	Uniforms	\$3,800.00	\$2,599.37
127 January16---	MALONE, DON, , , ,		01/14/16	inspections	01/14/16	\$50.00	\$50.00	10-02-5695	Special Services - Miscell	\$7,300.00	\$5,400.00
135 008499 008499	MONROE ADVERTISING, 117 N. HWY. 288, CLUTE, TX, 77531		01/14/16	inspection labels	01/14/16	\$196.20	\$196.20	10-02-5240	Expendable Operating S	\$3,000.00	\$2,299.20
141 1479-458827 1479-449963 1479-451201 1479-459639 1479-460140	O'REILLY'S AUTOMOTIVE STORES, INC., PO BOX 9464, SPRINGFIELD, MO, 65801-9464		01/14/16	tubes general purpose grease	01/14/16	\$15.96	\$15.96	10-02-5230	Gas, Oil, & Lubricants	\$10,000.00	\$7,191.88
182 January16-	TG, PO BOX 659601, SAN ANTONIO, TX, 78265-9601		01/14/16	student loan	01/14/16	\$201.83	\$201.83	10-29-2142	Student Loan	\$0.00	\$0.00
192 January16	TEXAS MUNICIPAL RETIREMENT SYSTEM, PO BOX 149153, AUSTIN, TX, 78714-9153		01/14/16	retirement	01/14/16	\$13,416.93	\$13,416.93	10-29-2132	Retirement Payable	\$0.00	(\$3,840.72)

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor																
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance							
201 january16-	01/14/16	COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618 cable	01/14/16	\$10.73	\$10.73	10-07-5420	Telephone	\$1,600.00	\$1,010.09							
				\$10.73												
203 january16	01/14/16	TYLER, PEGGY, , , , travel	01/14/16	\$120.15	\$120.15	10-06-5130	Training & Travel	\$2,000.00	\$1,288.32							
				\$120.15												
205 86522 86522	01/14/16	UNITED SYSTEMS TECHNOLOGY, INC, PO BOX 204814, DALLAS, TX, 75320-4814 shipping and handling ap general checks	01/14/16	\$30.00	\$30.00	10-01-5210	Office Supplies	\$27,000.00	\$13,608.56							
				\$310.00	\$310.00					10-01-5210	Office Supplies	\$27,000.00	\$13,608.56			
								\$340.00								
207 9758107190	01/14/16	VERIZON WIRELESS, PO BOX 660108, DALLAS, TX, 75266-0108 broadband	01/14/16	\$113.97	\$113.97	10-05-5695	Special Services - Miscell	\$7,000.00	\$6,059.82							
				\$113.97												
427	01/14/16	CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190 electricity	01/14/16	\$12.97	\$12.97	10-01-5410	Electricity	\$10,000.00	\$8,711.93							
				\$537.67	\$537.67					10-01-5410	Electricity	\$10,000.00	\$8,711.93			
				\$20.13	\$20.13					10-01-5410	Electricity	\$10,000.00	\$8,711.93			
				\$82.98	\$82.98					10-02-5410	Electricity	\$35,000.00	\$26,884.54			
				\$46.67	\$46.67					10-02-5410	Electricity	\$35,000.00	\$26,884.54			
				\$32.11	\$32.11					10-02-5410	Electricity	\$35,000.00	\$26,884.54			
				\$11.85	\$11.85					10-02-5410	Electricity	\$35,000.00	\$26,884.54			
				\$18.59	\$18.59					10-02-5410	Electricity	\$35,000.00	\$26,884.54			
				\$29.22	\$29.22					10-02-5410	Electricity	\$35,000.00	\$26,884.54			
				\$18.12	\$18.12					10-02-5410	Electricity	\$35,000.00	\$26,884.54			
				\$218.45	\$218.45					10-07-5410	Electricity	\$2,300.00	\$1,908.59			
				\$127.95	\$127.95					10-08-5410	Electricity	\$2,500.00	\$2,221.76			
										\$1,156.71						
				514 73913	01/14/16					P C CARE, 221 PARKING WAY, LAKE JACKSON, TX, 77566 server room cleanup	01/14/16	\$660.00	\$660.00	10-01-5210	Office Supplies	\$27,000.00
\$660.00																
566 33554	01/14/16	THE SOURCE WEEKLY, 223 PARKING WAY, LAKE JACKSON, TX, 77531 christmas in the park	01/14/16	\$42.00	\$42.00	10-08-5851	Parks & Recreation	\$10,000.00	\$6,978.47							
				\$42.00												
660 281496	01/14/16	STALKER RADAR, P.O. BOX 972943, DALLAS, TX, 75397-2943 repair radar unit 610	01/14/16	\$60.00	\$60.00	10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$20,489.25							
				\$60.00												
889		BCOS OFFICE TECHNOLOGIES, ATTN: ACCOUNTS RECEIVABLES, 1111 COUNTY ROAD 44, ANGLETON, TX, 77515		\$60.00												

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		ar202048		01/14/16	copier	01/14/16	\$45.11	\$45.11	10-01-5935	Equipment - Time Payme	\$5,000.00	\$3,428.63
		ar202147		01/14/16	copier	01/14/16	\$27.96	\$27.96	10-01-5935	Equipment - Time Payme	\$5,000.00	\$3,428.63
		ar202148		01/14/16	copier	01/14/16	\$27.00	\$27.00	10-01-5935	Equipment - Time Payme	\$5,000.00	\$3,428.63
								\$100.07				
1157	COMCAST, P.O. BOX 37601, PHILADELPHIA, PA, 19101-0601											
40207197	01/14/16 telephone			01/14/16			\$82.98	\$82.98	10-01-5420	Telephone	\$2,500.00	\$2,059.30
40207197	01/14/16 telephone			01/14/16			\$207.45	\$207.45	10-05-5420	Telephone	\$8,000.00	\$6,726.63
								\$290.43				
1182	TEXAS DEPARTMENT OF MOTOR VEHICLES, IT SERVICES DIVISION, P.O. BOX 12098, AUSTIN, TX, 78711-2098											
january16	01/14/16 december 2015 mvi			01/14/16			\$27.08	\$27.08	10-09-5240	Expendable Operating S	\$700.00	\$596.96
								\$27.08				
1265	Motorola Solutions, Inc., P.O. Box 404059, Atlanta, GA, 30384-4059											
13094646	01/14/16 radio			01/14/16			\$150.00	\$150.00	10-07-5930	Equipment	\$8,500.00	\$2,126.00
								\$150.00				
								\$18,725.33				
Total Bills To Pay:												

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
42		BRAZOSPORT WATER AUTHORITY, 1251 FM 2004, LAKE JACKSON, TX, 77566		01/14/16	\$19,159.55		\$19,159.55		30-21-5995	Brazosport Water Authori	\$230,000.00	\$192,298.95
07-0419		01/14/16 water contract					\$19,159.55					
160		RICHWOOD V.F.D.,...		01/14/16	\$1,750.32		\$1,750.32		30-30-2241	Fire Department Donatio	\$0.00	(\$1,750.32)
January16		01/14/16 donations					\$1,750.32					
161		RICHWOOD BEAUTIFICATION,...		01/14/16	\$1,131.64		\$1,131.64		30-30-2242	Beautification Donations	\$0.00	(\$1,131.64)
January16		01/14/16 donations					\$1,131.64					
192		TEXAS MUNICIPAL RETIREMENT SYSTEM, PO BOX 149153, AUSTIN, TX, 78714-9153		01/14/16	\$2,359.00		\$2,359.00		30-30-2132	Retirement Payable	\$0.00	\$321.71
January16-		01/14/16 retirement					\$2,359.00					
205		UNITED SYSTEMS TECHNOLOGY, INC, PO BOX 204814, DALLAS, TX, 75320-4814		01/14/16	\$245.00		\$245.00		30-21-5210	Office Supplies	\$15,000.00	\$12,741.51
86522-01		01/14/16 ap water sewer checks					\$245.00					
206		UTILITY DATA SYSTEMS OF TEXAS, LLC, P.O. BOX 6147, FRISCO, TX, 75035		01/14/16	\$724.00		\$724.00		30-21-5930	Equipment	\$0.00	(\$202.00)
13113		01/14/16 billing system					\$724.00					
427		CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190		01/14/16	\$9.65		\$9.65		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601053058		01/14/16 electricity					\$9.65					
b1601053059		01/14/16 electricity					\$332.13		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601053060		01/14/16 electricity					\$1,246.16		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601053062		01/14/16 electricity					\$114.10		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601053068		01/14/16 electricity					\$193.46		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601053070		01/14/16 electricity					\$9.36		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601053975		01/14/16 electricity					\$381.15		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601053991		01/14/16 electricity					\$341.48		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601054357		01/14/16 electricity					\$25.47		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601063029		01/14/16 electricity					\$550.39		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601063030		01/14/16 electricity					\$209.24		30-21-5410	Electricity	\$42,000.00	\$33,570.13
b1601063031		01/14/16 electricity					\$513.25		30-21-5410	Electricity	\$42,000.00	\$33,570.13
							\$3,925.84					
1157		COMCAST, P.O. BOX 37601, PHILADELPHIA, PA, 19101-0601		01/14/16	\$41.79		\$41.79		30-21-5420	Telephone	\$2,500.00	\$1,952.98
40207197--01		01/14/16 telephone					\$41.79					

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

1/14/2016 2:24pm

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance

\$29,337.14

Total Bills To Pay:

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
19	AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414	19	01/07/16	telephone	01/07/16	\$520.83	\$520.83	10-02-5420	Telephone	\$3,000.00	\$1,985.85
32	BOBBY FORD, 1200 N HWY 288B, RICHWOOD, TX, 77531	307194	01/07/16	oil change and brake repairs to unit 606	01/07/16	\$481.34	\$481.34	10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$23,223.91
90	FACTS, THE, PO BOX 549, CLUTE, TX, 77531	1123798	01/07/16	ads	01/07/16	\$293.40	\$293.40	10-06-5210	Office Supplies	\$5,200.00	\$3,793.81
1123798	01/07/16 website ads for 12-6, 12-9, 12-12	1123798	01/07/16		01/07/16	\$227.10	\$227.10	10-08-5851	Parks & Recreation	\$10,000.00	\$7,490.42
1123798	01/07/16 ads for christmas in the park	1123798	01/07/16		01/07/16	\$284.85	\$284.85	10-08-5851	Parks & Recreation	\$10,000.00	\$7,490.42
127	MALONE, DON, , , ,	127	01/07/16	inspections	01/07/16	\$50.00	\$50.00	10-02-5695	Special Services - Miscell	\$7,300.00	\$5,450.00
141	O'REILLY'S AUTOMOTIVE STORES, INC., PO BOX 9464, SPRINGFIELD, MO, 65801-9464	1479-451564	01/07/16	wiper blades for unit#603	01/07/16	\$32.28	\$32.28	10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$23,223.91
0437498245	01/07/16 brian purchase	0437498245	01/07/16		01/07/16	\$15.96	\$15.96	10-07-5340	Vehicle M&R	\$5,000.00	\$3,135.09
1479-447769	01/07/16 sway bar	1479-447769	01/07/16		01/07/16	\$14.51	\$14.51	10-07-5340	Vehicle M&R	\$5,000.00	\$3,135.09
155	QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600	1776403	01/07/16	packs of clorex wipes	01/07/16	\$15.98	\$15.98	10-01-5240	Expendable Operating S	\$25,000.00	\$18,930.22
1776403	01/07/16 pump bottles - hand sanitizer	1776403	01/07/16		01/07/16	\$64.90	\$64.90	10-01-5240	Expendable Operating S	\$25,000.00	\$18,930.22
1813881	01/07/16 index maker - 8 clear label dividers	1813881	01/07/16		01/07/16	\$125.09	\$125.09	10-08-5210	Office Supplies	\$0.00	\$0.00
195	TML - IEBP, PO BOX 910404, DALLAS, TX, 75391-0404	7071601a	01/07/16	insurance	01/07/16	\$2,479.87	\$2,479.87	10-01-5115	Hospitalization	\$30,000.00	\$22,400.39
7071601a	01/07/16 insurance	7071601a	01/07/16		01/07/16	\$1,252.19	\$1,252.19	10-02-5115	Hospitalization	\$22,000.00	\$17,052.97
7071601a	01/07/16 insurance	7071601a	01/07/16		01/07/16	\$6,174.22	\$6,174.22	10-05-5115	Hospitalization	\$65,000.00	\$50,407.43
7071601a	01/07/16 insurance	7071601a	01/07/16		01/07/16	\$1,231.21	\$1,231.21	10-06-5115	Hospitalization	\$17,500.00	\$13,726.37
7071601a	01/07/16 insurance	7071601a	01/07/16		01/07/16	\$612.87	\$612.87	10-09-5115	Hospitalization	\$8,500.00	\$6,621.39
7071601a	01/07/16 insurance	7071601a	01/07/16		01/07/16	\$1,862.32	\$1,862.32	10-29-2136	Insurance Payable	\$0.00	(\$1,634.01)
201	COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618	201	01/07/16	internet	01/07/16	\$79.57	\$79.57	10-07-5420	Telephone	\$1,600.00	\$1,089.66
248	FERRARA FIRE APPARATUS, PO BOX 249, HOLDEN, LA, 70744	122670	01/07/16	freight	01/07/16	\$100.00	\$100.00	10-07-5220	Tools	\$7,500.00	\$5,108.70

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		122670		01/07/16	2.5 in. yellow hose	01/07/16	\$345.00	\$345.00	10-07-5220	Tools	\$7,500.00	\$5,108.70
		122670		01/07/16	2.5 in. green hose	01/07/16	\$345.00	\$345.00	10-07-5220	Tools	\$7,500.00	\$5,108.70
		122735		01/07/16	1.75 yellow hose	01/07/16	\$545.20	\$545.20	10-07-5220	Tools	\$7,500.00	\$5,108.70
		122812		01/07/16	1.75 green hose	01/07/16	\$545.20	\$545.20	10-07-5220	Tools	\$7,500.00	\$5,108.70
								\$1,880.40				
		311			METRO FIRE APPARATUS INC., 1745 PARANA DRIVE, HOUSTON, TX, 77080-7115							
		90433-1		01/07/16	freight	01/07/16	\$9.00	\$9.00	10-07-5190	Uniforms	\$6,500.00	\$6,500.00
		90433-1		01/07/16	leather fron for helmet	01/07/16	\$69.00	\$69.00	10-07-5190	Uniforms	\$6,500.00	\$6,500.00
		90433-1		01/07/16	sewn leather front	01/07/16	\$55.00	\$55.00	10-07-5190	Uniforms	\$6,500.00	\$6,500.00
								\$133.00				
		315			THE POLICE AND SHERIFFS PRESS, PO BOX 1489, LYONS, GA, 30436							
		76725		01/07/16	id card for ray ryland	01/07/16	\$17.49	\$17.49	10-02-5240	Expendable Operating S	\$3,000.00	\$2,504.37
								\$17.49				
		427			CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190							
		b1601010991		01/07/16	electricity	01/07/16	\$36.29	\$36.29	10-02-5410	Electricity	\$35,000.00	\$26,920.83
								\$36.29				
		439			HAGEMEYER/VALLEN SAFETY, P.O. BOX 404753, ATLANTA, GA, 30384-4753							
		4a-05981-11		01/07/16	box of safety glasses	01/07/16	\$32.00	\$32.00	10-02-5240	Expendable Operating S	\$3,000.00	\$2,504.37
		4a-05981-11		01/07/16	box clear safety glasses	01/07/16	\$14.80	\$14.80	10-02-5240	Expendable Operating S	\$3,000.00	\$2,504.37
		4a-05981-11		01/07/16	pkg large leather gloves	01/07/16	\$140.88	\$140.88	10-02-5240	Expendable Operating S	\$3,000.00	\$2,504.37
								\$187.68				
		690			ADH MARKETING, 3700 BLUEBONNET BLVD., BRENHAM, TX, 77531							
		3639		01/07/16	8002936 battery	01/07/16	\$393.88	\$393.88	10-07-5190	Uniforms	\$6,500.00	\$6,500.00
								\$393.88				
		853			PRATHER & HARLAN AIR CONDITIONING, P.O. BOX 418, CLUTE, TX, 77531							
		26114		01/07/16	filter replacements	01/07/16	\$375.00	\$375.00	10-01-5310	Building & Grounds M&R	\$15,000.00	\$9,804.78
								\$375.00				
		889			BCOS OFFICE TECHNOLOGIES, ATTN: ACCOUNTS RECEIVABLES, 1111 COUNTY ROAD 44, ANGLETON, TX, 77515							
		ar200689		01/07/16	copier	01/07/16	\$54.02	\$54.02	10-01-5935	Equipment - Time Payme	\$5,000.00	\$3,482.65
								\$54.02				
		1166			VIT OFFSHORE OIL SERVICE, 618 EAST SECOND STREET, FREEPORT, TX, 77541							
		50414		01/07/16	gas	01/07/16	\$596.60	\$596.60	10-02-5230	Gas, Oil, & Lubricants	\$10,000.00	\$7,788.48
		50414		01/07/16	gas	01/07/16	\$2,221.04	\$2,221.04	10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$23,223.91
		50414		01/07/16	gas	01/07/16	\$244.53	\$244.53	10-07-5230	Gas, Oil, & Lubricants	\$2,800.00	\$2,393.95
		50414		01/07/16	gas	01/07/16	\$90.10	\$90.10	10-09-5230	Gas, Oil, & Lubricants	\$1,500.00	\$1,335.62
		50414		01/07/16	Public Works	01/07/16						
								\$3,152.27				

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1254	I. TELLO FLOORCARE, 4522 LINCOLNSHIRE, HOUSTON, TX, 77048	0797546	01/07/16	comm bldg floor care	01/07/16	\$80.00	\$80.00	10-08-5310	Building & Grounds M&R	\$15,000.00	\$13,426.38
1265	Motorola Solutions, Inc., P.O. Box 404059, Atlanta, GA, 30384-4059	13093241	01/07/16	motorola apx7500 consolette	01/07/16	\$6,374.00	\$6,374.00	10-07-5930	Equipment	\$8,500.00	\$8,500.00
							\$6,374.00				
							\$28,502.52				
Total Bills To Pay:											

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor												
Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance			
39	January 16	BRAZORIA COUNTY WATER LAB, 408 E. ORANGE, ANGLETON, TX, 77515	01/07/16	\$90.00	\$90.00	30-21-5390	Water Lines M&R	\$45,000.00	\$22,079.13			
195		TML - IEBP, PO BOX 910404, DALLAS, TX, 75391-0404			\$90.00							
7071601a-01	01/07/16	insurance	01/07/16	\$2,456.80	\$2,456.80	30-21-5115	Hospitalization	\$33,000.00	\$25,469.60			
7071601a-01	01/07/16	insurance	01/07/16	\$658.26	\$658.26	30-30-2136	Insurance Payable	\$0.00	(\$2,510.09)			
427		CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190			\$3,115.06							
b1601010054	01/07/16	electricity	01/07/16	\$12.35	\$12.35	30-21-5410	Electricity	\$42,000.00	\$33,591.41			
b1601010055	01/07/16	electricity	01/07/16	\$8.93	\$8.93	30-21-5410	Electricity	\$42,000.00	\$33,591.41			
1166		VIT OFFSHORE OIL SERVICE, 618 EAST SECOND STREET, FREEPORT, TX, 77541			\$21.28							
50414-01	01/07/16	diesel	01/07/16	\$969.68	\$969.68	30-21-5230	Gas, Oil, & Lubricants	\$15,000.00	\$12,495.48			
1341		WASTE CONNECTIONS OF TEXAS, P.O. BOX 1598, HUMBLE, TX, 77347			\$969.68							
876464	01/07/16	dumpster rental and dump	01/07/16	\$244.23	\$244.23	30-30-2240	Sanitation Payable	\$0.00	(\$16,829.57)			
876467	01/07/16	residential trash	01/07/16	\$20,562.27	\$20,562.27	30-30-2240	Sanitation Payable	\$0.00	(\$16,829.57)			
					\$20,806.50							
					\$25,002.52							
Total Bills To Pay:												

Total Bills To Pay:

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Appointments to Parks and Recreation Board

Pat Corb and Tashia Bayes have made application to the Parks and Recreation Board. We currently have openings on the board and they are both eager to serve the City.

I recommend we appoint Ms. Corb and Ms. Bayes to the Parks and Recreation Board.

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

☐ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention

☒ Parks and Recreation ☐ Economic Development

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: CORB PATRICIA A
Last First MI

HOME ADDRESS: 100 Blue Jay Dr HOME TELEPHONE: _____

CELL TELEPHONE: 979-250-9216

PROFESSION: Manager WORK TELEPHONE: _____

EMPLOYER: Allyson Davis

EMPLOYER'S ADDRESS: 742 S. Jefferson
LaGrange TX 78945

EMAIL ADDRESS: ppei23@hotmail.com

PERSONAL REFERENCES:

NAME: Bryan Corb

ADDRESS: 100 Blue Jay Dr

PHONE: 281-932-4388

NAME: Aren Schrom

ADDRESS: 1800 Brazosport Blvd

PHONE: 299-7252

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

NA

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

I have helped my current & previous employers plan community & company events.

Please list any civic or community endeavors in which you have been involved:

Christmas in the Park 2015

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

I want to get more involved in our community & often can be found "behind the scenes" at most events.

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Pat Corb

Signature

1/14/16

Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☒ Beautification ☐ Planning and Zoning/Board of Adjustments ☒ Crime Control and Prevention
☒ Parks and Recreation ☐ Economic Development

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Bayes Tashia D
Last First MI

HOME ADDRESS: 1010 Cardinal Ct. HOME TELEPHONE: NIA

Richwood, TX 77566

CELL TELEPHONE: (830) 200-1985

PROFESSION: Stay at home Mom

WORK TELEPHONE: NIA

EMPLOYER: NIA

EMPLOYER'S ADDRESS: NIA

EMAIL ADDRESS: t.bayes_1029@yahoo.com

PERSONAL REFERENCES:

NAME:

ADDRESS:

Tallie Fine

514 Magnolia, L.J., TX 77566

PHONE:

(979) 417-9184

NAME:

ADDRESS:

Connie Holajav

113 Juniper, L.J., TX 77566

PHONE:

(979) 388-8804

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

N/A

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

I have been volunteer member of Senior Citizen committee.
Member of Fire department for 9 yrs.

Please list any civic or community endeavors in which you have been involved:

I was a volunteer fire fighter for 9 yrs. I have done many
I volunteer at the church I attend helping Public Relation
with kids. events for
Fire Dept.
I volunteered on Senior Citizen board in Lake Jackson
Please list all the reasons for applying and state any additional information you feel may be helpful to us
in considering your application.
new to this community and would like to be involved
and know what is going on where I live.

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Joshia D Bayes
Signature

10-06-2015
Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Appointments to Crime Control and Prevention District

Jessica Lorenz, Justin Gatlin and Tashia Bayes have made application to the Crime Control and Prevention District Board. We currently have openings on the board and they are eager to serve the City.

I recommend we appoint Ms. Lorenz, Mr. Gatlin, and Ms. Bayes to the CCPD.

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☐ Beautification ☐ Planning and Zoning/Board of Adjustments ☒ Crime Control and Prevention
☐ Parks and Recreation ☐ Economic Development

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Bayes Tashia D
Last First MI

HOME ADDRESS: 1010 Cardinal Ct HOME TELEPHONE: N/A

CELL TELEPHONE: 830-200-6985

PROFESSION: Stay at home WORK TELEPHONE: N/A

EMPLOYER: N/A

EMPLOYER'S ADDRESS: N/A

EMAIL ADDRESS: t.bayes_1029@yahoo.com

PERSONAL REFERENCES:

NAME:

ADDRESS:

Tallie Fine

514 Magnolia

PHONE:

(979) 417-9184

NAME:

ADDRESS:

Connie Kolaja

317 Juniper

PHONE:

(979) 480-3606

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

N/A

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

Please list any civic or community endeavors in which you have been involved:

I volunteer with kids at Church.

I was a volunteer Fire Fighter for 8 yrs

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

I am new to the city of Richwood and I am looking to be involved in the community

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Joshia Bayes
Signature

1-14-16
Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☐ Beautification ☐ Planning and Zoning/Board of Adjustments ☒ Crime Control and Prevention
☐ Parks and Recreation ☐ Economic Development

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Gatlin Justin M
Last First MI

HOME ADDRESS: 195 Cedar Dr HOME TELEPHONE: MI
Richwood, Tx 77531 CELL TELEPHONE: (713) 302-9319

PROFESSION: Pastor WORK TELEPHONE: (979) 265-0422

EMPLOYER: Unity Missionary Baptist Church

EMPLOYER'S ADDRESS: 198 Cedar Dr
Richwood, Tx 77531

EMAIL ADDRESS: justingatlin@unityrichwood.com

PERSONAL REFERENCES:

NAME: Margaret Griffith ADDRESS: 125 W Mahan, Richwood

PHONE: (979) 265-2745

NAME: Don Douglas ADDRESS: 113 Beechnut, Angleton, Tx 77515

PHONE: (979) 799-8431

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

KRB, 8/15 - Present

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

BS Math
> 90 hrs Masters of Divinity
International Conference of Police Chaplain's Certification

Please list any civic or community endeavors in which you have been involved:

• VP Richwood Lion's Club • Richwood Police Chaplain
• Chairman of KRB
• President of Brazosport Area Chaplain's Association
• Moderator for South Texas Men's Baptist Brotherhood

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

I would like to help promote the continued success of the City of Richwood.

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Signature

Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☐ Beautification ☐ Planning and Zoning/Board of Adjustments ☒ Crime Control and Prevention
☐ Parks and Recreation ☐ Economic Development

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Lorenz Jessica J
Last First MI

HOME ADDRESS: 101 Eagle Nest Ct

HOME TELEPHONE: _____

Richwood, TX 77566

CELL TELEPHONE: 979-665-5859

PROFESSION: Bookkeeper

WORK TELEPHONE: _____

EMPLOYER: Myrthe Cruz Inc.

EMPLOYER'S ADDRESS: 3401 Louisiana St. 400
Houston, Texas 77002

EMAIL ADDRESS: jessicajlorenz@hotmail.com

PERSONAL REFERENCES:

NAME: Anne Shepard

ADDRESS: Richwood, TX 77566

PHONE: 979-480-3279

NAME: Carmela Cacino

ADDRESS: Richwood, TX 77566

PHONE: 979-417-6136

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

Parks & Recreation - January 2014 - Current

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

University of Houston-Clearlake

Bachelors in Accounting & Finance

Please list any civic or community endeavors in which you have been involved:

- Volunteer at all of Richwood's events i.e. Easter Egg Hunt, Day in the Park, All-American Night, Trunk or Treat & Christmas in the Park.
- I also helped with City-wide cleanups.

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Jessica J. Luning
Signature

1/18/16
Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Request to close portion of Audubonwoods Drive for Barbeque Cookoff

This is our annual barbeque cookoff and the committee has once again asked if the road can be closed in the event of rain. In the past, when the soccer field has been too wet, the teams have been placed on the road.

We have done this in the past with no problems. I recommend that Council approve this request.

ORDER OF ELECTION

An election is hereby ordered to be held on May 7, 2016 for the purpose of electing Council, Position #1, and Council Position #4, and Council Position #5.

Early voting by personal appearance will be conducted each weekday at:

ANGLETON MAIN LOCATION:	East Annex (Old Wal-Mart Building) 1524 E. Mulberry, Room 144, Angleton
ALVIN BRANCH LOCATION:	Alvin Library 105 S. Gordon St., Alvin
BRAZORIA BRANCH LOCATION:	Brazoria Library 620 S. Brooks, Brazoria
LAKE JACKSON BRANCH LOCATION:	Lake Jackson Library 250 Circle Way, Lake Jackson
FREEPORT BRANCH LOCATION:	Freeport Library 410 Brazosport Blvd., Freeport
MANVEL BRANCH LOCATION:	Courthouse North Annex 7313 Corporate Drive, Manvel
PEARLAND EAST LOCATION:	Pearland Library 3522 Liberty Drive., Pearland
PEARLAND WEST LOCATION:	Westside Event Center 2150 Countryplace Pkwy., Pearland
SHADOW CREEK BRANCH LOCATION:	Pearland Westside Library 2803 Business Center Dr #101, Pearland
SWEENEY BRANCH LOCATION:	Sweeny Community Center 205 W. Ashley Wilson Rd., Sweeny
WEST COLUMBIA LOCATION:	Pct. 4 Government Office 121 N. 10 th st., West Columbia

Time and Dates:

Monday, April 25 - Friday, April 29	8:00 a.m. and 5:00 p.m.
Saturday, April 30	7:00 a.m. and 7:00 p.m.
Monday, May 2 - Tuesday, May 3	7:00 a.m. and 7:00 p.m.

Application should be mailed to:
Joyce Hudman, Brazoria County Clerk
111 E. Locust, Suite 200
Angleton, Texas 77515-4654

Applications for voting by mail must be received no later than the close of business (5 PM) on
April 26, 2016

Issued this the 8th day of February, 2016.

Mark Guthrie, Mayor

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 4, 2016

Subject: Joint Election Agreement and Contract for Election Services

This is our standard annual Joint Election Agreement and Contract for Election Services with Brazoria County.

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

THIS CONTRACT by and between CITY OF RICHWOOD, acting by and through the governing body of hereinafter referred to as "Political Subdivision", and Joyce Hudman, County Clerk of Brazoria County, Texas, hereinafter referred to as "County Clerk", and by authority of section 31.092(a), Texas Election Code, for the conduct and supervision of the Political Subdivisions election to be held on MAY 7, 2016.

RECITALS

Political Subdivision is holding a Municipal Election (at the expense of Political Subdivision) on MAY 7, 2016

The County owns an electronic voting system, the Hart InterCivic eSlate Voting System (Version 6.1), which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. Political Subdivision desires to use the County's electronic voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The parties agree to hold a "Joint Election" in accordance with Chapter 271 of the Texas Election Code and this agreement. The County Clerk of Brazoria County shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Political Subdivision agrees to pay Brazoria County for equipment, supplies, services, and administrative costs as provided in this agreement. The County Clerk shall serve as the administrator for the Joint Election; however, the Political Subdivision shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The County Clerk shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of the Political Subdivision.

It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that Brazoria County and the County Clerk may enter into other joint election agreements and contracts for election services for those purposes on terms and conditions generally similar to those set forth in this contract. Political Subdivision agrees that Brazoria County may enter into joint election agreements with other political subdivisions that may have territory located partially or wholly within the boundaries of Political Subdivision, and in such case all parties sharing common territory shall share a joint ballot

on the county's electronic voting system at the applicable polling places. In such cases, costs shall be divided among the participants.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

II. LEGAL DOCUMENTS

Political Subdivision shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or Political Subdivision's governing body, charter, or ordinances. With reference to publications, the "County Clerk" will publish the "Notice of Test of Automatic Tabulating Equipment" and the "Notice of Election". If a Political Subdivision is holding any type Special Election, the Political Subdivision may have to publish their own "Notice of Election" in order to meet additional requirements. Please advise the Brazoria County Election's Office if your Political Subdivision must print a separate notice so we do not include your Political Subdivision in the Notice published by our office.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the County Clerk's Election Department.

It is currently unclear whether the preclearance section of the Voting Rights Act of 1965, as amended, applies and whether preclearance is required. If it is determined that preclearance is required, the County Clerk's Election Department, with the assistance of the Brazoria County District Attorney's Office, shall prepare a submission to the United States Department of Justice for preclearance of the joint election procedures and polling places, pursuant to the Voting Rights Act of 1965, as amended. If preclearance is required, each Political Subdivision shall provide necessary documentation for preclearance and this submission to the Department of Justice shall be made on behalf of all political subdivisions participating in joint elections on MAY 7, 2016 .

III. STATUTORY COMPLIANCE

Political subdivisions shall follow all applicable State and Federal laws related to Elections including but not limited to Sec. 52.072 of the Election Code, which states, "a proposition on the ballot shall be printed on the ballot in the form of a single statement". **Failure to do so may prohibit the political subdivision's participation in a Joint Election.**

IV. VOTING LOCATIONS

The County Clerk's Election Office shall select and arrange for the use of and payment for all election day voting locations. Voting locations will be, whenever possible, the usual voting location for each election precinct in elections conducted by the county. The proposed voting locations are listed in Attachment A of this agreement. In the event a voting location is not available, the Elections Department will arrange for use of an alternate location with the approval of the Political Subdivision. The Elections Department shall notify the Political Subdivision of any changes from the locations listed in Attachment A.

If polling places for the MAY 7, 2016 joint election are different from the polling place(s) used by Political Subdivision in its most recent election, Political Subdivision agrees to post a notice no later than MAY 6, 2016 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the political subdivision's polling place names and addresses in effect for the MAY 7, 2016 election. Any changes in voting location from those that were used in the MAY 9, 2015 COUNTYWIDE JOINT elections will be posted by the County Clerk's Election Office.

V. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

Brazoria County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code. The County Clerk shall make emergency appointments of election officials if necessary. Upon request by the County Clerk, Political Subdivision agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish).

The Elections Department shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure that all election judges appointed for the Joint Election are eligible to serve.

The County Clerk shall arrange for the training and compensation of all election judges and clerks. The Elections Department shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Department notifying him of his appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge will receive compensation at an hourly rate of \$12.00. Each election clerk will receive compensation at an hourly rate of \$10.00. The election judge will receive an additional sum of \$25.00 for picking up the election supplies prior to election day and for returning the supplies and equipment to the central counting station after the polls close. All judges and clerks will receive \$30.00 for attending training.

It is agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are temporary part-time employees subject only to those benefits available to such employees.

VI. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Department shall arrange for all election supplies and voting equipment including, but not limited to official ballots, sample ballots, voter registration lists, and all forms, signs and other materials used by the election judges at the voting locations. At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Department shall provide the necessary voter registration information, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election. If special maps are needed for a particular Political Subdivision, the Election Department will order the maps and pass that charge on to that particular Political Subdivision.

Political Subdivision shall furnish the County Clerk a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). THE POLITICAL SUBDIVISION SHALL ALSO PROVIDE A COPY OF EACH CANDIDATES APPLICATION TO THE BRAZORIA COUNTY ELECTION'S OFFICE. This list shall be delivered to the Elections Department as soon as possible after ballot positions have been determined by each of the participating authorities. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions.

VII. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the County Clerk as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Political Subdivision agrees to appoint the County Clerk's permanent county employees as deputy early voting clerks. The participating authorities further agree that each Early Voting Location will have an "Officer in Charge" that will receive compensation at an hourly rate of \$12.00. The clerks at each location will receive compensation at an hourly rate of \$10.00. Early Voting by personal appearance will be held at the locations, dates, and times listed in Attachment "B" of this document. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations.

As Early Voting Clerk, the County Clerk shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the Political Subdivision shall be forwarded immediately by fax or courier to the Elections Department for processing.

The Elections Department shall, upon request, provide the Political Subdivision a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

VIII. EARLY VOTING BALLOT BOARD

Brazoria County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Department, shall appoint two or more additional members to constitute the EVBB. The Elections Department shall determine the number of EVBB members required to efficiently process the early voting ballots.

IX. CENTRAL COUNTING STATION AND ELECTION RETURNS

The County Clerk shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager:	Janice Evans
Alternate Counting Station Manager:	Brandy Pena
Tabulation Supervisor:	Susan Cloudt
Alternate Tabulation Supervisor:	Brandy Pena
Presiding Judge:	Amanda Little
Alternate Presiding Judge:	Dottie Cornett

The Elections Department will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial canvass to the Political Subdivision as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

The Elections Department shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

The Elections Department shall submit all Political Subdivision's precinct by precinct returns to the Texas Secretary of State's Office electronically.

The Elections Department shall post all election night results to our website on election night. [http://www. Brazoriacountyvotes.com](http://www.Brazoriacountyvotes.com).

X. ELECTION EXPENSES AND ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election. Allocation of costs, unless specifically stated otherwise, is mutually agreed to be shared according to a formula which is based on the cost per polling place. Since we will be switching to "Vote

Centers”, every political subdivision will be voting at every locations. For billing purposes, each “Vote Center” will be assigned precincts in the area and if a political subdivision is on the ballot for any of the assigned precincts, they will share in the cost of that voting location.

It is agreed that the normal rental rate charged for the County’s voting equipment used on election day shall be divided equally among the participants utilizing each polling location.

Costs for Early Voting by Personal Appearance will be divided by all Political Subdivisions as follows: Total cost of all 11 locations will be divided by all Political Subdivisions holding elections on MAY 7, 2016. Cost will be based on registered voters.

XI. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Political Subdivision may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code, or should it be later ruled that the election is not needed. Political Subdivision is fully liable for any expenses incurred by Brazoria County on behalf of Political Subdivision. Any monies deposited with the county by the withdrawing authority shall be refunded, minus the aforementioned expenses.

XII. RECORDS OF THE ELECTION

The County Clerk is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the County Clerk or at an alternate facility used for storage of county records. The Elections Department shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the County Clerk shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the County Clerk any notice of pending election contest, investigation, litigation or open records request which may be filed with the participating authority.

XIII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Political Subdivision agrees that any recount shall take place at the offices of the County Clerk, and that the County Clerk shall serve as Recount Supervisor and the Political Subdivision’s official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Department agrees to provide advisory services to the District as necessary to conduct a proper recount and cost of the recount depends on the size of the election and number of precincts to be recounted.

XIV. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, that other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the County Clerk may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.

2. The County clerk shall file copies of this document with the Brazoria County Treasurer and the Brazoria County Auditor in accordance with Section 31.099 of the Texas Election Code.

3. In the event that legal action is filed contesting Political Subdivision's election under Title 14 of the Texas Election Code, Political Subdivision shall choose and provide, at its own expense, legal counsel for the County, the County Clerk, and additional election personnel as necessary.

4. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.

5. The parties agree that under the Constitution and laws of the State of Texas, neither Brazoria County nor Political Subdivision can enter into an agreement whereby either party agrees to indemnify or hold harmless another party; therefore, all references of any kind, if any, to indemnifying or holding or saving harmless for any reason are hereby deleted.

6. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Brazoria County, Texas.

7. In the event of one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

8. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.

9. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.

10. Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.

XV. COST ESTIMATES AND DEPOSIT OF FUNDS

It is estimated that Political Subdivision's obligation under the terms of this agreement shall be DETERMINED AFTER THE ELECTION. Political Subdivision agrees to pay to Brazoria County a deposit of \$700.00. This deposit shall be paid to Brazoria County within 10 days after the final candidate filing deadline. The final candidate filing deadline is FEBRUARY 19, 2016. Therefore, deposit is due by MARCH 4, 2016. The exact amount of the Political Subdivision's obligation under the terms of this agreement shall be calculated after the MAY 7, 2016 election and if the amount of the Political Subdivision's obligation exceeds the amount deposited, the Political Subdivision shall pay to Brazoria County the balance due within thirty (30) days after receipt of the final invoice from the County Clerk's Election Department. However, if the amount of the Political Subdivision's obligation is less than the amount deposited, Brazoria County shall refund to the Political Subdivision the excess amount paid within thirty (30) days after final costs are calculated.

IN TESTIMONY HEREOF, this agreement, its multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to-wit:

(1) It has on the _____ day of _____, 2016 been executed on behalf of Brazoria County by the County Judge or the County Clerk pursuant to the Texas Election Code so authorizing;

(2) It has on the _____ day of _____, 2016 been executed on behalf of the Political Subdivision by its Presiding Officer or authorized representative, pursuant to an action of the Political Subdivision so authorizing;

BRAZORIA COUNTY

By _____
Joyce Hudman, County Clerk

ATTEST:

POLITICAL SUBDIVISION

_____ By _____
Presiding Officer or Authorized Representative
CITY OF RICHWOOD

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Ordinance No. 403

This ordinance sets the first public hearing for the proposed annexation of Crawford's for our March meeting. Included is the Service Plan and proposed timetable.

ORDINANCE NO. 403

AN ORDINANCE SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF CERTAIN PROPERTY BY THE CITY OF RICHWOOD, TEXAS, AUTHORIZING AND DIRECTING THE MAYOR TO PUBLISH NOTICE OF SUCH PUBLIC HEARING.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

Section 1. On the 7th day of March, 2016 at six (6) o'clock in the City Council Chamber of the City Hall of the City of Richwood, Texas, the City Council will hold a public hearing giving all interested persons the right to appear and be heard on the proposed annexation by the City of Richwood, Texas, of the following described property, to-wit:

A0066, JE Groce, Tract 110-A-110A2-110A3, 3.53 acres,
also known as 4907 Brazosport Blvd.

Section 2. The Mayor of the City of Richwood, Texas is hereby authorized and directed to cause notice of such public hearing to be published once in a newspaper having general circulation in the city and in the above described territory not more than twenty days no less than ten days prior to the date of such public hearing, in accordance with the Municipal Annexation Act.

PASSED AND APPROVED this the 8th day of February, 2016.

Mark Guthrie, Mayor

ATTEST:

Karen B. Schrom, City Secretary

ANNEXATION SUMMARY

DATE: January 27, 2016

ANNEXATION AREA: A0066, JE Groce, Tract
110-A-110A2-110A3, 3.53 acres, also
known as 4907 Brazosport Blvd.

PURPOSE OF ANNEXATION: To annex this tract of land

ANNEXATION TYPE: Voluntary

LAND USE AND PROVISION OF SERVICES

AREA DESCRIPTION: The property is located on the east side of
Hwy 288B.

CURRENT LAND USE: Commercial

PROPOSED LAND USE: Commercial

ZONING ANALYSIS: C-1, Commercial

PROPOSED ZONING: C-1, Commercial

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS THAT:

The City of Richwood, Texas proposes to institute annexation proceedings to enlarge and extend the boundary limits of said city to include the following described territory, to-wit:

A0066, JE Groce, Tract 110-A-110A2-110A3, 3.53 acres,
also known as 4907 Brazosport Blvd.

A public hearing will be held by and before the City Council of the City of Richwood, Texas on the 7th day of March, 2016, at 6:00 p.m. at the Richwood City Hall, 1800 Brazosport Blvd. N., Richwood, Texas, for all persons interested in the above annexation. At said time and place all such persons shall have the right to appear and be heard. Of all said matters and things, all persons interested in the things and matters herein mentioned, will take notice.

By the order of the City Council of the City of Richwood, Texas this the 8th day of February, 2016.

Mark Guthrie, Mayor
City of Richwood

ATTEST:

Karen B. Schrom
City of Richwood

PLAN OF SERVICE

A RESOLUTION ADOPTING A PLAN OF SERVICE FOR ANNEXATION OF 3.53 ACRES AS DESCRIBED BELOW BY THE CITY OF RICHWOOD, TEXAS.

WHEREAS, VERNON=S TEXAS CIVIL STATUTES, Article 970a, Section 10b, as amended requires that a plan of service be adopted by the governing body of the city prior to passage of an ordinance annexing an area.

WHEREAS, The City of Richwood is contemplating annexation of an area as defined in that section which boundaries are as follows:

A0066, JE Groce, Tract 110-A-110A2-110A3, 3.53 acres,
also known as 4907 Brazosport Blvd.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

Section 1. Pursuant to the provisions of Article 970a, Section 10b, VERNON=S CIVIL STATUTES, there is hereby adopted for the area bounded as described above, the following plan of service.

A. POLICE

1. Patrolling, radio response to calls, and other routine police services, using present personnel and equipment, will be provided on the effective date of annexation.
2. Traffic signals, traffic signs, streets, markings and other traffic control devices will be installed as the need is established by appropriate study and traffic standards.

B. FIRE

1. Fire protection by the present personnel and the equipment of firefighting force, within the limitations of available water and distances from fire stations, will be provided on the effective date of annexation.
2. Emergency medical services under the present contract, will be provided on the effective date of annexation.

C. STREETS

1. Existing services: None

2. Street maintenance and other street services shall be provided to the annexed area in accordance with existing City of Richwood ordinances, resolutions, and regulations beginning on the effective date of the annexation.

As streets are constructed in the undeveloped portions of the annexed area, the applicable ordinances, resolutions, and regulations of the City of Richwood, with regard to participation in the cost of construction, acceptance upon completion, maintenance, and other street services, after completion, shall apply.

3. Services to include repair and maintenance of public street rights-of-way which include rehabilitation, repair, and ditch drainage maintenance.

D. INSPECTION SERVICES

1. Any inspection services now provided by the city (building, electrical, plumbing, gas, housing, weights and measures, sanitation, etc.) will begin in the annexed area on the effective date of annexation.

E. PLANNING AND ZONING

1. The planning and zoning jurisdiction of the city will extend to the annexed area on the effective date of the annexation. City planning will thereafter encompass the annexed area. A study will be required before specific zoning can be adopted which should be completed within approximately five (5) months after the effective date of annexation.

F. REFUSE COLLECTION

1. The same regular refuse collection service now provided within the city will be extended to the annexed area, effective as of the date of annexation.

G. RECREATION

1. Residents of the annexed area may use all the existing recreational facilities, parks, etc. on the effective date of annexation. The same standards and policies now used at present in the city, will be followed in expanding the recreational program and facilities to the enlarged area.

H. WATER AND WASTEWATER FACILITIES

1. Existing services: None; with the exception of the City of Richwood having water and sanitary sewer service available within the City limit boundaries adjacent to the proposed area to be annexed.
2. The extension of water and sanitary sewer will be provided in accordance with current policy, established by the City Council and applicable to all property presently within the corporate limits of the city. This policy basically provides for extension of mains from the existing systems by the owners or developers of property desiring service.
3. All right-of-way easements and line installations will be the responsibility of the developer(s) from the annexed area to the entry point of the City of Richwood=s existing utilities.

I. CAPITAL IMPROVEMENTS

1. As provided by the annexation statute, no money received from the sale of bonds or evidenced by other instruments of indebtedness may be allocated to the annexed area for a period of 180 days after annexation.

No plans currently exist for any capital improvements to be made in the annexed area.

J. MISCELLANEOUS

1. General municipal administration and administrative services of the City shall be available to the annexed area beginning with the effective date of the annexation.

Section 2. This resolution shall be effective from and after its adoption.

DATE: _____

Mark Guthrie, Mayor
City of Richwood

ATTEST:

Karen B. Schrom, City Secretary

City of Richwood Annexation Timetable

January 14, 2016	Property owner is notified by certified mail
February 9, 2016	Publication and posting of notice of first Public Hearings to be conducted March 7, 2016
March 7, 2016	First Public Hearing
March 8, 2016	Publication and posting of notice of second Public Hearing to be conducted April 11, 2016
April 11, 2016	Second Public Hearing
May 9, 2016	Adoption of service plan
	Ordinance, if adopted, annexation is complete

This office will see that the appropriate documents are filed with the Comptroller of Public Accounts for Texas; Texas Department of Commerce, Brazoria County Clerk; Brazoria County Appraisal District; United States Justice Department; and the Secretary of State.

City Secretary=s office
January 25, 2016

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Request for Equipment for the Police Department

The Police Department is requesting the following equipment:

10 new Panasonic MDT computers	\$55,600.00
4 new Watch Guard in-car videos	<u>\$19,280.00</u>
Total requested amount	<u>\$74,880.00</u>

The new MDT's will replace the ones we currently have and will allow for each vehicle to have a computer instead of the officers taking them out and putting them back in the cars at the beginning and end of each shift.

The new in-car videos will allow us to standardize cameras and will allow for cameras in new vehicles purchased through CCPD funds.

The City is currently unable to fund their equipment request at this time.

Therefore I recommend the City decline their request and suggest they apply for funding through H-GAC. They were successful in getting funding through this source to bring their radio equipment up to new standards last year.

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Partial closure of Highway 288B on October 23, 2016

The Mammoth Lake Triathlon is scheduled for October 23, 2016. The event comes down Highway 288 B, so the inside lanes, both North and South bound will be blocked from the South City limits to the turn a around, which is in front of First Baptist Richwood and then back to the South City limits. The traffic is back to normal by 10 am.

They will have warning signs out well in advance of the event, they will have cones, barricades, and officers at the intersections to ensure traffic flow as well as safety for all involved.

The event is tentatively scheduled for October 23, 2016 this year. They need our approval as soon as possible to finalize the event.

Chief Corb was pleased with their set up last year and have been assured that it will be the same this year.

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Resolution No. 16-01, annual review of City's investment policy

The City has the right to maintain investments in accordance with the Public Funds Investment Act (Government Code §2256) and the investment policy adopted by the municipality. The Act requires the City to adopt a written investment policy which addresses the safety of principal and liquidity, types of authorized investments, investment diversity, yield and maturity, maximum maturity date, and settlement.

Once adopted, the policy must be reviewed by City Council at least annually and Council must adopt an ordinance or resolution stating it has reviewed it. Our current policy is based upon the State and TML's model policies and is compliant with all applicable state and federal laws regarding municipal investments.

Resolution No. 16-01

WHEREAS, The City of Richwood is required to review the City's investment policy annually and;

WHEREAS, this review is authorized by the Public Funds Investment Act, as amended.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richwood:

That the City of Richwood Investment Policy, attached hereto as "Exhibit A" is hereby adopted as the investment policy of the City of Richwood effective February 8, 2016.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Richwood this the 8th day of February, 2016.

APPROVED:

Mark Guthrie, Mayor

ATTEST:

Karen B. Schrom, City Secretary

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PREFACE

It is the policy of the City of Richwood that all available funds shall be invested in conformance with these legal and administrative guidelines.

Effective cash management is recognized as essential to good fiscal management. An aggressive cash management and investment policy will be pursued to take advantage of investment interest as a viable and material revenue to all operating and capital funds. The City's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with local, state, and federal law.

Investments shall be made with the primary objectives of:

- # Preservation of capital and protection of principal
- # Maintenance of sufficient liquidity to meet operating needs
- # Security of city funds and investments
- # Diversification of investments to avoid unreasonable or avoidable risks
- # Maximization of return on the portfolio

Earnings from investments will be used in a manner that will best serve the interests of the City of Richwood.

SECTION 1 PURPOSE

A. Authorization

This policy is to be authorized by the City Council in accordance with Section 5 of the Public Funds Investment Act of 1987 (Article 842a-2, Texas Revised Civil Statutes) which requires the adoption of a formal written Investment Policy.

B. Scope

This Policy shall govern the investment of all funds of the City government as entrusted to the City Secretary/Treasurer as custodian. The funds are accounted for in the City of Richwood=s Comprehensive Annual Financial Report and includes:

1. General Funds
2. Special Revenue Funds
3. Capital Improvement and Project Funds
4. Enterprise Funds
5. Trust and Agency Funds
6. Any new fund created by the City Council unless specifically exempted

In addition to this Policy, bond funds (including debt service and reserve funds) shall be managed by the governing ordinance and Federal Law, including the Tax Reform Act of 1986 and subsequent legislation.

C. Review and Amendment

This Policy shall be reviewed annually. Amendments must be authorized by the City Council.

SECTION II INVESTMENT OBJECTIVES

A. Safety of Principal

The City of Richwood has as its foremost objective to ensure the safety of principal, considering the portfolio as a whole. The manner in which the City of Richwood ensures the safety of principal is presented in Section III.B, AEnsuring Safety of Principal.@

B. Maintenance of Adequate Liquidity

The City's investment portfolio must be structured in a manner which will provide the liquidity necessary to pay obligations as they become due. Maintenance of adequate liquidity is described in Section III.C, "Ensuring Liquidity."

C. Return on Investments

Consistent with State law, the City shall seek to optimize return on investments within the constraints of safety and liquidity. Investments (excluding assets managed under separate investment programs) shall be made in permitted obligations at yields equal to or greater than the bond equivalent yield on United States Treasury obligations of comparable maturity. Other appropriate performance measures will be established by the City Council. Specific policies regarding investment rate of return are presented in Section III.D, "Achieving Investment Return Objectives."

For bond issues to which Federal yield or arbitrage restrictions apply, the primary objectives shall be to obtain satisfactory market yields and to minimize the costs associated with the investment of such funds.

D. Prudence and Ethical Standards

The standard of prudence used by the City of Richwood shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The prudent person rule is restated below:

"Investments shall be made with judgment and care under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable income to be derived."

Specific policies describing the City's prudence and ethical standards are found in Section III.E, "Responsibility and Controls."

SECTION III INVESTMENTS

A. Eligible Investments

Investments described below are those authorized by the Public Funds Investment Act of 1987 (Article 842a-2, Texas Revised Civil Statutes), as amended. The purchase of specific issues may at times be restricted or prohibited because of current market conditions. City

funds governed by this Policy may be invested in:

1. Obligations of the United States or its agencies and instrumentalities.
2. Direct obligations of the State of Texas.
3. Other obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas or the United States or its agencies or instrumentalities.
4. Obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent.
5. Bankers' acceptances, so long as each acceptance has a stated maturity of 270 days or less from the date of its issuance, will be liquidated in full at maturity, is eligible collateral for borrowing from a Federal Reserve Bank and is accepted by a domestic bank whose short term obligations are rated by at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency or which is the largest subsidiary of a bank holding company whose short term obligations are so rated.
6. Commercial paper with a stated maturity of 270 days or less from the date of its issuance that either:
 - a. Is rated not less than A-1, P-1, or the equivalent by at least two nationally recognized credit rating agencies; or,
 - b. Is rated at least A-1, P-1, or the equivalent by at least one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state thereof.
7. Fully collateralized repurchase agreements having a defined termination date, placed through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas, and secured by obligations described by 1 above (principal and interest on which are guaranteed by the United States or any of its agencies), pledged with a third party selected or approved by the City, and having a market value of no less than the principal amount of the funds disbursed. The term includes direct security repurchase agreements and reverse security repurchase agreements.
8. Certificates of deposit issued by state and national banks domiciled in Texas that are:

- a. Guaranteed or insured by the Federal Deposit Insurance Corporation, or its successors; or,
 - b. Secured by obligations that are described by 1-4 above, which are intended to include all direct federal agency or instrumentality issues that have a market value of not less than the principal amount of the certificates or in any manner and amount provided by law for deposits of the City.
- 9. Certificates of deposit issued by savings and loan associations domiciled in Texas that are:
 - a. Guaranteed or insured by the Federal Savings and Loan Insurance Corporation or its successor; or,
 - b. Secured by obligations that are described by 1-4 above, which are intended to include all direct federal agency or instrumentality issued mortgage backed securities that have a market value of not less than the principal amount of the certificates, or in any other manner and amount provided by law for deposits of the City.
- 10. SEC-registered, no-load money market mutual funds with a dollar-weighted average portfolio maturity of 90 days or less whose assets consist exclusively of the obligations that are described by Section III.A, 1-9 above and whose investment objectives include seeking to maintain a stable net asset value of \$1 per share. Excluding bond proceeds, no more than 80% of the City's monthly average fund balance may be invested in money market mutual funds. And, excluding bond proceeds, the City may not invest funds under its control in any amount that exceeds 10% of the total assets of any individual money market mutual fund.
- 11. Local government investment pools organized in accordance with the Interlocal Cooperation Act (Article 4413 (32c), V.T.C.S.) as amended, whose assets consist exclusively of the obligations that are described by Section III.A, 1-9 above.
- 12. Common Trust funds or comparable investment devices owned or administered by banks domiciled in Texas may be used for bond proceeds. Fund assets shall consist exclusively of the obligations that are described by Section III.A, 1-9 above.

B. Ensuring Safety of Principal

Ensuring safety is accomplished through protection of principal and safekeeping.

1. Protection of Principal

The City shall seek to control the risk of loss due to the failure of security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy, by qualifying the broker, dealer, and financial institution with whom the City will transact, by collateralization as required by law, by portfolio diversification, and by limiting maturity.

The City will seek to control the risk of loss due to the failure of the issuer=s of banker=s acceptances and commercial paper by monitoring the ratings of portfolio positions to assure compliance with the ratings requirements imposed by the Public Funds Investment Act of 1987. Should an issuer experience a single step downgrade of its credit rating by a nationally recognized credit rating agency within 90 days of the position=s maturity, the City Secretary may approve holding the paper to maturity. If the subject paper matures beyond the 90-day period or if the credit rating downgrade exceeds a single step, it will be the City=s policy to convene an emergency meeting of the Investment Committee to determine whether liquidation of the position is warranted. This meeting should take place within 24 hours of notification of the credit downgrade.

a. Approved Brokers/Dealers/Financial Institutions

1. Investments shall only be made with those firms and institutions who have met the qualifications and standards established by the City and set forth in this manual.
2. Been approved by the City Council by resolution.

Securities and certificates of deposit shall only be purchased from those institutions included on the City=s list of broker/dealers, banks, and savings and loan associations as approved by City Council.

b. Collateralization

Consistent with the requirements of state law, the City requires all banks and savings and loan associations to be federally insured or collateralized with eligible securities. Financial institutions serving as City Depositories will be required to sign a Depository Agreement with the City and its safekeeping agent for the collateral, defining the City=s rights to the collateral in case of default, bankruptcy, or closing. Repurchase agreements must also be collateralized in accordance with State law.

1. Allowable Collateral

a. Certificates of Deposit
Eligible securities for collateralization of deposits are defined by the APublic Funds Collateral Act@ (Article 2529d, Texas Revised Civil Statutes). The eligibility of specific issues may at times be restricted or prohibited because of current market conditions.

b. Repurchase Agreements

Collateral underlying repurchase agreements is limited to U.S. government and agency obligations which are eligible for wire transfer (i.e., book entry) to the City=s designated safekeeping agent through the Federal Reserve System.

2. Collateral Levels

Collateral is valued at current market plus interest accrued through the date of valuation.

a. Certificates of Deposit

The market value of collateral pledged for certificates of deposit must at all times be equal to or greater than the par value of the certificate of deposit plus accrued interest, less the amount insured by the FDIC.

b. Repurchase Agreements

The market value of collateral required to be pledged for repurchase agreements shall be a percentage of the par value of the agreement plus accrued interest. Any collateral with a maturity of over 5 years must be approved by the Mayor or City Secretary in writing before the transaction is initiated.

3. Margin Calls

a. Certificates of Deposit

If the collateral pledged for a certificate of deposit falls below the par value of the deposit, plus the accrued interest less FDIC insurance, the institution will be notified by the City and will be required to pledge additional securities no later

than the end of the next succeeding business day.

b. Repurchase Agreements

If the value of the collateral underlying a repurchase agreement falls below the margin maintenance levels specified above, the City will make a margin call unless the repurchase agreement is scheduled to mature within five business days and the amount is deemed to be immaterial.

4. Collateral Substitution

Collateralized investments and certificates of deposit often require substitution of collateral. Any broker or financial institution requesting substitution must contact the City for approval and settlement. The substituted collateral's value will be calculated and substitution approved if its value is equal to or greater than the required value. The City must give immediate notification of the decision to the bank or the safekeeping agent holding the collateral. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The City may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

5. Collateral Reductions

Should the collateral's market value exceed the required amount, any broker or financial institution may request approval from the City to reduce collateral. Collateral reductions may be permitted only if the City's records indicate that the collateral's market value exceeds the required amount.

c. Portfolio Diversification

Risk of principal loss in the portfolio as a whole shall be minimized by diversifying investment types. Proceeds of a single bond issue may be invested in a single security or investment if the city Council determines that such an investment is necessary to comply with Federal arbitrage restrictions or to facilitate arbitrage record keeping and calculation.

d. Limiting maturity

In order to minimize risk of loss due to interest rate fluctuations, investment

maturities will not exceed the anticipated cash flow requirements of the funds.

2. Safekeeping

a. Safekeeping Agreement

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as a part of its investment portfolio or held as collateral to secure certificates of deposit or repurchase agreements.

b. Safekeeping of Certificate of Deposit Collateral

All collateral securing bank and savings and loan deposits must be held by a third party banking institution approved by the City, or collateral may be held at the Federal Reserve Bank.

c. Safekeeping of Repurchase Agreement Collateral

The securities which serve as collateral for repurchase agreements with dealers must be delivered to a third party custodian with which the City has established a third party safekeeping agreement.

C. Ensuring Liquidity

Liquidity shall be achieved by investing in securities with active secondary markets and by investing in eligible money market mutual funds and local government investment pools.

A security may be liquidated to meet unanticipated cash requirements, to redeploy cash into other investments expected to outperform current holdings, or otherwise adjust the portfolio.

D. Achieving Investment Return Objectives

Investment selection for all funds shall be based on legality, appropriateness, liquidity, and risk/return considerations. The General City Funds Portfolio shall be actively managed to enhance overall interest income. Active management will take place within the context of the Prudent Person Rule.® (See Section II.D.)

The City will take advantage of security swap opportunities to improve portfolio yield. A swap which improves portfolio yield may be selected even if the transaction results in an accounting loss.

Once the basic requirements of safety and liquidity are met, the City's fund shall be designed

to attain a market-average rate of return through economic cycles. Market-average rate of return is defined as the average return on one year Treasury bills.

E. Responsibility and Controls.

1. Authority to Invest

The authority to invest City funds and the execution of any documentation necessary to evidence the investment of City funds is granted to the Mayor and the City Secretary.

2. Establishment of Internal Controls

The City Secretary will establish a system of internal controls over the investment activities of the City and document such controls. A system of internal controls shall be in place to prevent losses of public funds arising from fraud or employee error.

3. Training and Education

Recognizing that the training and education of Investment Officers contributes to efficient and effective investment management, the City will encourage its Investment Officers to obtain appropriate professional certifications and provide training toward such certifications from available funds.

F. Reporting

Investment performance is continually monitored and evaluated by the City Secretary. The City Secretary will provide summary reports to the City Council on a monthly basis.

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Personnel Policy Revisions

We are proposing three changes to the Personnel Policy.

The first change affects the Whistleblower Act. The proposed change stems from recommendations by Texas Municipal League in a recent Human Resources Training program. They recommended putting a time limit of one year of the occurrence of the reported violation. City staff also set a time frame in which the City has to respond to any reported violation.

The second change comes as a result of the recent change in Texas gun laws which allows for open carry. At the recommendation of Chief Corb, a section prohibiting firearms at any city worksite, in city building or in any owned or leased city vehicle has been added.

The third change defines an Retiree for insurance purposes.

It is my recommendation these revisions be approved.

POLICY AND PROCEDURE MANUAL

Section: Standards & Conduct for Employees
Policy: Whistle Blower Act
Policy #: 1106
Effective: April 2014
Revised: March 2015

WHISTLE BLOWER ACT

The City of Richwood complies with the State of Texas Whistle Blower Act and all other laws regulating the conduct of public employees. The City encourages employees to report any alleged infraction without fear of retaliation.

The State Law provides that a state or local government body may not suspend or terminate the employment of, or otherwise discriminate against, a public employee who reports a violation of law to an appropriate law enforcement authority if the employee report is made in good faith. Law is defined as a state or federal statute, an ordinance passed by a local governmental body, or a rule adopted under a statute or an ordinance.

CONFIDENTIALITY

An individual may report a suspected violation anonymously or on a confidential basis, keeping in mind that in the course of the investigation it may become necessary that the source of the complaint be identified.

OPEN DOOR POLICY

If an employee reasonably believes that some policy, practice or activity of the City is in violation of the law, or a clear mandate or public policy, the employee should share his or her questions, concerns, suggestions, or complaints with someone who may be able to address them properly.

If the concerns are not addressed, the individual should make a formal complaint as outlined below.

REPORTING VIOLATIONS

If an individual reasonably believes that some practice of the City a member of the board of directors or a board committee, an employee of the City, or another individual or entity with the City has a business relationship is in violation of the law, the employee must file a written complaint with the City Manager and the appropriate law enforcement authority within one (1) calendar year of the occurrence of the reported violation.

HANDLING REPORTED VIOLATIONS

The City Manager will contact the complainant within 10 business days and acknowledge the reported violation was received. The complainant will be notified of actions that will be taken. If no further action or investigation is to follow, an explanation for the decision will be given to the complainant.

POLICY AND PROCEDURE MANUAL

Section: Standards & Conduct for Employees
Policy: Firearms Prohibition
Policy #: 1118
Effective: January 2016
Revised: January 2016

FIREARMS PROHIBITION

No employee or volunteer, other than a peace officer, is permitted to carry any type of firearm or weapon on his/her person at a City worksite, in any City building or in any City owned or leased vehicle while conducting City business unless the weapon is in conjunction with the type of City service provided by the employee or volunteer and carrying has been approved by the Department Head. This section applies to all employees whether or not the person is duly licensed by the State of Texas to carry a concealed handgun.

Employees who hold a concealed handgun license (CHL), obtains new “license to carry a handgun”, or who may otherwise lawfully possess a firearm or ammunition may transport or store a firearm or ammunition in a **locked**, privately owned motor vehicle in a parking lot, garage, or other parking area provided by the City. Employees are responsible for the firearms stored in their vehicle while at work and may be subject to personal civil liability for any resulting damages.

POLICY AND PROCEDURE MANUAL

Section: Employee Benefits and Services
Policy: City Health/Dental Plan
Policy #: 603
Effective: April 2014
Revised: March 2015

CITY HEALTH/DENTAL PLAN

The City participates in a health-hospitalization policy for Full-Time Employees who have completed their probationary period; the premium amount for the health-hospitalization policy for the Employee is paid by the City; any dependents that the Employee desires to cover pursuant to the health-hospitalization policy shall be paid for by the Employee.

Eligibility dates for the health-hospitalization insurance policy are as denoted above.

Additionally, the City shall provide Workman's Compensation Insurance for all Employees.

At the will of the City and if financially feasible, the City covers each regular full-time employee with Long-Term Disability Insurance. This insurance policy provides income replacement benefits when an employee becomes disabled. Long term disability monthly benefits will be paid according to the terms of the insurance policy.

Retirees are eligible for medical, dental and vision benefits until age 65. These benefits shall be the same as full time employees, at the same cost as that of full time employees, and shall be paid for by the Retiree.

For insurance purposes Retiree is an employee who has elected to receive their pension from the Texas Municipal Retirement System (TMRS) at time of separation from the City and is 55 years of age, with 20 years of service with the City of Richwood.

MEMORANDUM

To: Honorable Mark Guthrie, Mayor, and Members of the Richwood City Council

From: Glenn Patton, City Manager

Date: February 3, 2016

Subject: Retiree Health/Dental/Vision program

Finding good employees is hard. Keeping those good employees is even more difficult and a continuous battle. The City of Richwood is not in a financial position to compete with private industry regarding wages.

The City invests a great deal of time and money in training good employees only to see them leave. As a result, we have begun looking into creative ways to attract and maintain a strong work force but still be economically feasible. We are proposing to allow those employees who chose to retire and who have worked continuously for the City for 20 years and are at least 55 years old to opt to keep their current insurance. The City would pay for half the insurance and the employee would be responsible for the other half. Retirees would only be eligible up to the time they become eligible for Medicare.

City staff did a cost feasibility study through the year 2023 assuming all our current employees take advantage of the proposed program and also assuming a 3% annual increase in insurance costs. The average annual cost to the City is less than \$8,000 per year.

This gives employees a strong incentive to stay longer, makes affordable insurance available and allows the employee to maintain their current doctor.

Though I would be eligible for the program, I will not take advantage of it. I am covered under the Veteran's Administration which has better benefits.

31-Jan-16

	BUDGET FY 2015/16	CURRENT FY 2015/16	BALANCE FY 2015/16	PERCENT REMAINING
ADMINISTRATION	592,972.00	146,023.82	446,948.18	75.37%
CITY MAINTENANCE	294,970.00	74,850.50	220,119.50	74.62%
STREETS & DRAINAGE	101,000.00	20,315.45	80,684.55	79.89%
POLICE DEPARTMENT	762,389.00	277,332.18	485,056.82	63.62%
JUDICIAL	121,983.00	36,793.98	85,189.02	69.84%
FIRE DEPARTMENT	135,250.00	43,043.93	92,206.07	68.17%
PARKS & RECREATION	42,500.00	10,965.08	31,534.92	74.20%
CODE ENFORCMENT	72,100.00	18,806.58	53,293.42	73.92%
TOTAL	2,123,164.00	628,131.52	1,495,032.48	
GENERAL FUND REVENUES	2,123,164.00	1,192,833.40	930,330.60	43.82%
		564,701.88	564,701.88	
DEBT SERVICE	170,455.00	5,347.16	165,107.84	96.86%
TOTAL	170,455.00	5,347.16	165,107.84	
DEBT SERVICE REVENUES	170,655.00	17,458.63	153,196.37	89.77%
		12,111.47	11,911.47	
WATER/SEWER	1,462,330.00	281,422.77	1,180,907.23	80.76%
TOTAL	1,462,330.00	281,422.77	1,180,907.23	
WATER/SEWER REVENUES	1,462,330.00	337,364.76	1,124,965.24	76.93%
		55,941.99	1,124,965.24	
DEBT SERVICE	170,634.00	107,184.30	63,449.70	37.18%
TOTAL	170,634.00	107,184.30	63,449.70	
DEBT SERVICE REVENUES	170,634.00	40,856.41	129,777.59	76.06%
		(66,327.89)	(66,327.89)	
TRANSPORTATION	100,000.00	10,000.00	90,000.00	90.00%
TOTAL	100,000.00	10,000.00	90,000.00	
TRANSPORTATION REV.	100,000.00	34,999.07	65,000.93	65.00%
		24,999.07	24,999.07	
INSURANCE CONTINGENCY	-	-	-	
TOTAL	-	-	-	
REPLACEMENT	-	22,249.67	(22,249.67)	#DIV/0!
TOTAL	-	22,249.67	(22,249.67)	
CRIME CONTROL & PREVEN	75,000.00	46,403.82	28,596.18	38.13%
TOTAL	75,000.00	46,403.82	28,596.18	
CRIME CONTROL REV.	75,000.00	25,377.96	49,622.04	66.16%
		(21,025.86)	(21,025.86)	
CAPITAL IMPROVEMENTS			-	#DIV/0!
TOTAL	-	-	-	
CAPITAL PROJECTS W/S			-	#DIV/0!
TOTAL	-	-	-	
CAPITAL PROJECTS GF			-	#DIV/0!
TOTAL	-	-	-	
GRAND TOTAL	4,101,583.00	1,090,739.24	2,910,843.76	

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For General Fund (10)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
10-04-4250	Revenues - Festivals	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00%
10-04-4251	Revenues - Police Officer Training	0.00	0.00	0.00	0.00	0.00%
10-04-4252	Revenues - Seizure & Forfeiture	0.00	0.00	0.00	0.00	0.00%
10-04-4253	Revenues - Court Security	0.00	642.05	0.00	642.05	0.00%
10-04-4254	Revenues - Court Technology	0.00	856.04	0.00	856.04	0.00%
10-04-4255	Revenues - Bobby Ford Park	0.00	0.00	0.00	0.00	0.00%
10-04-4256	K-9 Unit	0.00	0.00	0.00	0.00	0.00%
10-04-4257	Parks and Recreation	0.00	0.00	0.00	1,144.03	0.00%
10-29-4103	Ad Valorem Taxes	0.00	336,341.30	1,300,664.00	926,831.49	28.74%
10-29-4104	Delinquent Taxes	0.00	1,279.31	30,000.00	5,342.15	82.19%
10-29-4105	Penalty & Interest	0.00	284.67	22,000.00	890.19	95.95%
10-29-4106	Licenses & Permits	0.00	1,627.00	15,000.00	3,295.25	78.03%
10-29-4107	Building Permits	0.00	3,892.50	50,000.00	15,035.00	69.93%
10-29-4109	Municipal Court	0.00	4,605.28	155,000.00	30,729.63	80.17%
10-29-4110	Interest Earnings	0.00	154.99	1,000.00	242.21	75.78%
10-29-4111	Franchise Taxes	0.00	7,842.40	180,000.00	68,946.25	61.70%
10-29-4112	Miscellaneous Income	0.00	4,092.26	24,000.00	5,842.72	75.66%
10-29-4113	Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
10-29-4114	Animal Fines/Licenses	0.00	0.00	500.00	15.00	97.00%
10-29-4116	Sales Tax - Streets	0.00	7,654.38	75,000.00	26,044.29	65.27%
10-29-4117	Sales Tax	0.00	30,617.50	260,000.00	104,177.10	59.93%
10-29-4118	Municipal Building Rentals	0.00	380.00	0.00	2,275.00	0.00%
10-29-4120	Deferred Revenue	0.00	0.00	0.00	0.00	0.00%
10-29-4121	Parks & Recreation	0.00	0.00	10,000.00	525.00	94.75%
10-29-4123	Other Revenues	0.00	0.00	0.00	0.00	0.00%
10-29-4125	Transportation Fee	0.00	0.00	0.00	0.00	0.00%
10-29-4221	Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
10-29-4435	Capital Contributions	0.00	0.00	0.00	0.00	0.00%
10-60-4250	Revenues - Festivals	0.00	0.00	0.00	0.00	0.00%
10-60-4251	Revenues - Police Officer Training	0.00	0.00	0.00	0.00	0.00%
10-60-4252	Revenues - Seizure & Forfeiture	0.00	0.00	0.00	0.00	0.00%
10-60-4253	Revenues - Court Security	0.00	0.00	0.00	0.00	0.00%
10-60-4254	Revenues - Court Technology	0.00	0.00	0.00	0.00	0.00%
10-61-4124	Beautification Revenues	0.00	0.00	0.00	0.00	0.00%
Total General Fund Revenues		\$ 0.00	\$ 400,269.68	\$ 2,123,164.00	\$ 1,192,833.40	43.82%
General Fund Excess of Revenues Over Expenditures		\$ 0.00	\$ 228,805.47	\$ 0.00	\$ 558,500.70	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Administration (01)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-01-5101	Administrative Expense	\$9,000.00	\$3,429.23	\$4,595.35	\$898.90	\$3,505.75	38.95%
10-01-5102	Contract Labor	\$4,000.00	\$550.00	\$1,625.00	\$0.00	\$2,375.00	59.38%
10-01-5103	Salaries & Wages	\$163,310.00	\$14,496.16	\$59,552.28	\$0.00	\$103,757.72	63.53%
10-01-5105	Retirement	\$27,000.00	\$1,912.73	\$7,827.59	\$0.00	\$19,172.41	71.01%
10-01-5110	Workmen's Compensation Ins	\$600.00	\$0.00	\$482.69	\$0.00	\$117.31	19.55%
10-01-5115	Hospitalization	\$30,000.00	\$5,039.74	\$10,119.48	\$0.00	\$19,880.52	66.27%
10-01-5120	Unemployment Insurance	\$1,200.00	\$405.02	\$405.02	\$0.00	\$794.98	66.25%
10-01-5130	Training & Travel	\$13,000.00	\$1,308.70	\$4,316.40	(\$155.00)	\$8,838.60	67.99%
10-01-5175	Employee Incentive	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	100.00%
Total Administration Personnel Costs		\$256,110.00	\$27,141.58	\$88,923.81	\$743.90	\$166,442.29	64.99%
10-01-5210	Office Supplies	\$27,000.00	\$2,706.83	\$15,492.81	(\$1,420.02)	\$12,927.21	47.88%
10-01-5215	Custodial Supplies	\$1,000.00	\$0.00	\$337.41	\$0.00	\$662.59	66.26%
10-01-5220	Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5240	Expendable Operating Supplies	\$25,000.00	\$1,110.67	\$7,180.45	\$0.00	\$17,819.55	71.28%
Total Administration Operating Supplies		\$53,000.00	\$3,817.50	\$23,010.67	(\$1,420.02)	\$31,409.35	59.26%
10-01-5310	Building & Grounds M&R	\$15,000.00	\$5,744.13	\$6,342.35	(\$67.00)	\$8,724.65	58.16%
10-01-5312	Contingency Fund M&R	\$10,000.00	\$0.00	\$3,000.00	\$0.00	\$7,000.00	70.00%
10-01-5320	Office Furniture/Fixture M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5365	Other Equipment M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Administration Maintenance & Repair		\$25,000.00	\$5,744.13	\$9,342.35	(\$67.00)	\$15,724.65	62.90%
10-01-5410	Electricity	\$10,000.00	\$1,189.13	\$1,858.84	\$0.00	\$8,141.16	81.41%
10-01-5420	Telephone	\$2,500.00	\$139.95	\$580.65	\$0.00	\$1,919.35	76.77%
10-01-5430	Natural Gas	\$1,500.00	\$108.92	\$177.89	\$0.00	\$1,322.11	88.14%
Total Administration Utilities & Telephone		\$14,000.00	\$1,438.00	\$2,617.38	\$0.00	\$11,382.62	81.30%
10-01-5510	Elections	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	100.00%
10-01-5556	Contractual Services - Taxes	\$15,000.00	\$2,745.75	\$5,246.50	\$0.00	\$9,753.50	65.02%
10-01-5560	Engineering	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	100.00%
10-01-5570	Attorney's Fees	\$15,000.00	\$945.00	\$3,207.50	\$0.00	\$11,792.50	78.62%
10-01-5572	Economic Development	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%
10-01-5580	Auditor's Fees	\$23,000.00	\$0.00	\$7,000.00	\$0.00	\$16,000.00	69.57%
Total Administration Services		\$71,000.00	\$3,690.75	\$15,454.00	\$0.00	\$55,546.00	78.23%
10-01-5640	Insurance - Bldg/Liab/Bond	\$20,000.00	\$0.00	\$4,319.29	\$0.00	\$15,680.71	78.40%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Administration (01)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-01-5660	Dues & Subscriptions	\$7,000.00	\$0.00	\$535.00	\$0.00	\$6,465.00	92.36%
10-01-5685	Publishing & Advertising	\$6,000.00	\$295.00	\$893.00	\$0.00	\$5,107.00	85.12%
10-01-5695	Special Services - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Administration Sundry		\$33,000.00	\$295.00	\$5,747.29	\$0.00	\$27,252.71	82.58%
10-01-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5935	Equipment - Time Payments	\$5,000.00	\$578.52	\$1,671.44	\$0.00	\$3,328.56	66.57%
10-01-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5950	Contingency Fund	\$130,862.00	\$0.00	\$0.00	\$0.00	\$130,862.00	100.00%
10-01-5960	Transfer to Capital Projects	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%
10-01-5961	Transfer to Water/Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Administration Capital Outlay		\$140,862.00	\$578.52	\$1,671.44	\$0.00	\$139,190.56	98.81%
Total Administration Expense		\$592,972.00	\$42,705.48	\$146,766.94	(\$743.12)	\$446,948.18	75.37%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For City Maintenance (02)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-02-5102	Contract Labor	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	100.00%
10-02-5103	Salaries & Wages	\$125,470.00	\$7,787.76	\$32,866.27	\$0.00	\$92,603.73	73.81%
10-02-5105	Retirement	\$17,000.00	\$940.30	\$3,963.08	\$0.00	\$13,036.92	76.69%
10-02-5110	Workmen's Compensation Ins	\$4,000.00	\$0.00	\$3,562.69	\$0.00	\$437.31	10.93%
10-02-5115	Hospitalization	\$22,000.00	\$3,127.34	\$6,229.22	\$0.00	\$15,770.78	71.69%
10-02-5120	Unemployment Insurance	\$1,000.00	\$172.87	\$190.90	\$0.00	\$809.10	80.91%
10-02-5130	Training & Travel	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	100.00%
10-02-5190	Uniforms	\$1,600.00	\$0.00	\$385.76	\$0.00	\$1,214.24	75.89%
Total City Maintenance Personnel Costs		\$180,070.00	\$12,028.27	\$47,197.92	\$0.00	\$132,872.08	73.79%
10-02-5210	Office Supplies	\$500.00	\$262.50	\$274.28	\$85.00	\$140.72	28.14%
10-02-5215	Custodial Supplies	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
10-02-5220	Tools	\$2,000.00	\$0.88	\$1,102.66	\$91.69	\$805.65	40.28%
10-02-5230	Gas, Oil, & Lubricants	\$10,000.00	\$739.42	\$2,950.94	(\$3,563.43)	\$10,612.49	106.12%
10-02-5240	Expendable Operating Supplies	\$3,000.00	\$555.31	\$1,050.94	\$35.10	\$1,913.96	63.80%
10-02-5245	Dump Charges	\$2,700.00	\$0.00	\$244.23	\$0.00	\$2,455.77	90.95%
10-02-5270	Chemicals	\$2,000.00	\$11.18	\$11.18	\$0.00	\$1,988.82	99.44%
Total City Maintenance Operating Supplies		\$20,700.00	\$1,569.29	\$5,634.23	(\$3,351.64)	\$18,417.41	88.97%
10-02-5310	Building & Grounds M&R	\$1,000.00	\$116.09	\$212.07	\$64.75	\$723.18	72.32%
10-02-5320	Office Furniture/Fixture M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5340	Vehicle M&R	\$6,000.00	\$479.28	\$3,104.75	(\$309.92)	\$3,205.17	53.42%
10-02-5360	Radio M&R	\$10,000.00	\$0.00	\$2,762.85	\$0.00	\$7,237.15	72.37%
10-02-5365	Other Equipment M&R	\$4,000.00	\$287.91	\$739.75	\$357.27	\$2,902.98	72.57%
10-02-5376	Signs M&R	\$2,500.00	\$0.00	\$74.43	\$0.00	\$2,425.57	97.02%
Total City Maintenance Maintenance & Repair		\$23,500.00	\$883.28	\$6,893.85	\$112.10	\$16,494.05	70.19%
10-02-5410	Electricity	\$35,000.00	\$3,144.23	\$8,355.00	\$0.00	\$26,645.00	76.13%
10-02-5420	Telephone	\$3,000.00	\$520.83	\$1,534.98	\$0.00	\$1,465.02	48.83%
10-02-5430	Natural Gas	\$400.00	\$36.30	\$150.42	\$0.00	\$249.58	62.40%
Total City Maintenance Utilities & Telephone		\$38,400.00	\$3,701.36	\$10,040.40	\$0.00	\$28,359.60	73.85%
10-02-5560	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5570	Attorney's Fees	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
Total City Maintenance Services		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
10-02-5630	Insurance - Motor Vehicles	\$2,000.00	\$0.00	\$1,350.44	\$0.00	\$649.56	32.48%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For City Maintenance (02)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-02-5640	Insurance - Bldg/Liab/Bond	\$4,000.00	\$0.00	\$313.66	\$0.00	\$3,686.34	92.16%
10-02-5660	Dues & Subscriptions	\$9,000.00	\$494.82	\$4,016.74	\$0.00	\$4,983.26	55.37%
10-02-5685	Publishing & Advertising	\$500.00	\$0.00	\$392.80	\$0.00	\$107.20	21.44%
10-02-5695	Special Services - Miscellaneous	\$7,300.00	\$675.00	\$2,250.00	\$0.00	\$5,050.00	69.18%
Total City Maintenance Sundry		\$22,800.00	\$1,169.82	\$8,323.64	\$0.00	\$14,476.36	63.49%
10-02-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5930	Equipment	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	100.00%
10-02-5935	Equipment - Time Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total City Maintenance Capital Outlay		\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	100.00%
Total City Maintenance Expense		\$294,970.00	\$19,352.02	\$78,090.04	(\$3,239.54)	\$220,119.50	74.62%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Streets And Drainage (03)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-03-5380	Streets M&R	\$24,000.00	\$1,851.56	\$18,620.32	\$1,184.53	\$4,195.15	17.48%
10-03-5385	Drainage M&R	\$5,000.00	\$10.60	\$510.60	\$0.00	\$4,489.40	89.79%
Total Streets And Drainage Maintenance & Repair		\$29,000.00	\$1,862.16	\$19,130.92	\$1,184.53	\$8,684.55	29.95%
10-03-5560	Engineering	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%
Total Streets And Drainage Services		\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%
10-03-5965	Street Projects	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	100.00%
10-03-5975	Drainage	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	100.00%
Total Streets And Drainage Capital Outlay		\$67,000.00	\$0.00	\$0.00	\$0.00	\$67,000.00	100.00%
Total Streets And Drainage Expense		\$101,000.00	\$1,862.16	\$19,130.92	\$1,184.53	\$80,684.55	79.89%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Police Department (05)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-05-5102	Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5103	Salaries & Wages	\$452,821.00	\$39,080.87	\$164,579.00	\$0.00	\$288,242.00	63.65%
10-05-5105	Retirement	\$62,000.00	\$5,156.46	\$21,885.97	\$0.00	\$40,114.03	64.70%
10-05-5110	Workmen's Compensation Ins	\$12,000.00	\$0.00	\$10,893.54	\$0.00	\$1,106.46	9.22%
10-05-5115	Hospitalization	\$65,000.00	\$11,305.48	\$20,836.79	\$0.00	\$44,163.21	67.94%
10-05-5120	Unemployment Insurance	\$2,000.00	\$893.63	\$1,345.34	\$0.00	\$654.66	32.73%
10-05-5130	Training & Travel	\$11,300.00	\$1,568.51	\$4,662.07	(\$384.66)	\$7,022.59	62.15%
10-05-5175	Education Incentive	\$8,200.00	\$650.00	\$2,600.00	\$0.00	\$5,600.00	68.29%
10-05-5190	Uniforms	\$3,800.00	\$772.83	\$1,973.46	(\$390.63)	\$2,217.17	58.35%
Total Police Department Personnel Costs		\$617,121.00	\$59,427.78	\$228,776.17	(\$775.29)	\$389,120.12	63.05%
10-05-5210	Office Supplies	\$5,000.00	\$337.31	\$5,727.61	\$10.60	(\$738.21)	(14.76%)
10-05-5215	Custodial Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5220	Tools	\$1,500.00	\$0.00	\$240.94	\$138.73	\$1,120.33	74.69%
10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$4,018.24	\$10,953.38	\$81.73	\$19,172.89	63.47%
10-05-5240	Expendable Operating Supplies	\$1,500.00	\$0.00	\$572.94	(\$179.11)	\$1,106.17	73.74%
Total Police Department Operating Supplies		\$38,208.00	\$4,355.55	\$17,494.87	\$51.95	\$20,661.18	54.08%
10-05-5310	Building & Grounds M&R	\$0.00	\$440.99	\$440.99	\$0.00	(\$440.99)	0.00%
10-05-5320	Office Furniture/Fixture M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5340	Vehicle M&R	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	100.00%
10-05-5350	Radar M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5360	Radio M&R	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	100.00%
10-05-5365	Other Equipment M&R	\$2,500.00	\$0.00	\$550.00	(\$330.00)	\$2,280.00	91.20%
Total Police Department Maintenance & Repair		\$13,860.00	\$440.99	\$990.99	(\$330.00)	\$13,199.01	95.23%
10-05-5420	Telephone	\$8,000.00	\$497.68	\$1,771.05	\$0.00	\$6,228.95	77.86%
Total Police Department Utilities & Telephone		\$8,000.00	\$497.68	\$1,771.05	\$0.00	\$6,228.95	77.86%
10-05-5540	Dispatch Services	\$34,000.00	\$8,500.00	\$8,500.00	\$0.00	\$25,500.00	75.00%
10-05-5542	Jail Expense	\$4,500.00	\$200.00	\$425.00	\$0.00	\$4,075.00	90.56%
10-05-5558	Animal Control	\$12,400.00	\$607.45	\$2,360.63	\$529.94	\$9,509.43	76.69%
10-05-5560	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5570	Attorney's Fees	\$0.00	\$0.00	\$1,860.00	\$0.00	(\$1,860.00)	0.00%
Total Police Department Services		\$50,900.00	\$9,307.45	\$13,145.63	\$529.94	\$37,224.43	73.13%
10-05-5630	Insurance - Motor Vehicles	\$6,000.00	\$0.00	\$5,897.64	\$0.00	\$102.36	1.71%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Police Department (05)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-05-5640	Insurance - Bldg/Liab/Bond	\$8,000.00	\$0.00	\$5,508.74	\$0.00	\$2,491.26	31.14%
10-05-5660	Dues & Subscriptions	\$1,900.00	\$0.00	\$50.00	\$0.00	\$1,850.00	97.37%
10-05-5685	Publishing & Advertising	\$4,000.00	\$0.00	\$750.39	(\$743.23)	\$3,992.84	99.82%
10-05-5695	Special Services - Miscellaneous	\$7,000.00	\$325.56	\$1,265.74	\$0.00	\$5,734.26	81.92%
Total Police Department Sundry		\$26,900.00	\$325.56	\$13,472.51	(\$743.23)	\$14,170.72	52.68%
10-05-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5930	Equipment	\$5,300.00	\$942.57	\$2,446.25	\$425.58	\$2,428.17	45.81%
10-05-5935	Equipment - Time Payments	\$2,100.00	\$75.76	\$75.76	\$0.00	\$2,024.24	96.39%
10-05-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Police Department Capital Outlay		\$7,400.00	\$1,018.33	\$2,522.01	\$425.58	\$4,452.41	60.17%
Total Police Department Expense		\$762,389.00	\$75,373.34	\$278,173.23	(\$841.05)	\$485,056.82	63.62%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Judicial (06)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-06-5102	Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-06-5103	Salaries & Wages	\$74,533.00	\$5,828.97	\$24,124.44	\$0.00	\$50,408.56	67.63%
10-06-5105	Retirement	\$11,000.00	\$720.57	\$2,860.04	\$0.00	\$8,139.96	74.00%
10-06-5110	Workmen's Compensation Ins	\$300.00	\$0.00	\$237.43	\$0.00	\$62.57	20.86%
10-06-5115	Hospitalization	\$17,500.00	\$2,482.42	\$5,004.84	\$0.00	\$12,495.16	71.40%
10-06-5120	Unemployment Insurance	\$750.00	\$129.64	\$157.24	\$0.00	\$592.76	79.03%
10-06-5130	Training & Travel	\$2,000.00	\$120.15	\$831.83	\$0.00	\$1,168.17	58.41%
Total Judicial Personnel Costs		\$106,083.00	\$9,281.75	\$33,215.82	\$0.00	\$72,867.18	68.69%
10-06-5210	Office Supplies	\$5,200.00	\$1,931.07	\$3,337.26	(\$44.10)	\$1,906.84	36.67%
10-06-5240	Expendable Operating Supplies	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
Total Judicial Operating Supplies		\$5,700.00	\$1,931.07	\$3,337.26	(\$44.10)	\$2,406.84	42.23%
10-06-5565	Jury Expense	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
10-06-5570	Attorney's Fees	\$9,500.00	\$0.00	\$225.00	\$0.00	\$9,275.00	97.63%
Total Judicial Services		\$10,000.00	\$0.00	\$225.00	\$0.00	\$9,775.00	97.75%
10-06-5660	Dues & Subscriptions	\$200.00	\$0.00	\$60.00	\$0.00	\$140.00	70.00%
Total Judicial Sundry		\$200.00	\$0.00	\$60.00	\$0.00	\$140.00	70.00%
10-06-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-06-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-06-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Judicial Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Judicial Expense		\$121,983.00	\$11,212.82	\$36,838.08	(\$44.10)	\$85,189.02	69.84%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Fire Department (07)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-07-5106	Pension	\$13,500.00	\$1,875.00	\$3,750.00	\$0.00	\$9,750.00	72.22%
10-07-5110	Workmen's Compensation Ins	\$650.00	\$0.00	\$329.66	\$0.00	\$320.34	49.28%
10-07-5130	Training & Travel	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-07-5190	Uniforms	\$6,500.00	\$526.88	\$526.88	\$0.00	\$5,973.12	91.89%
Total Fire Department Personnel Costs		\$21,650.00	\$2,401.88	\$4,606.54	\$0.00	\$17,043.46	78.72%
10-07-5210	Office Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-07-5215	Custodial Supplies	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	100.00%
10-07-5220	Tools	\$7,500.00	\$1,880.40	\$4,271.70	\$0.00	\$3,228.30	43.04%
10-07-5230	Gas, Oil, & Lubricants	\$2,800.00	\$244.53	\$650.58	\$0.00	\$2,149.42	76.77%
10-07-5240	Expendable Operating Supplies	\$0.00	\$66.18	\$66.18	\$0.00	(\$66.18)	0.00%
10-07-5285	Fire Prevention Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
Total Fire Department Operating Supplies		\$12,600.00	\$2,191.11	\$4,988.46	\$0.00	\$7,611.54	60.41%
10-07-5310	Building & Grounds M&R	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	100.00%
10-07-5340	Vehicle M&R	\$5,000.00	\$476.02	\$2,340.93	(\$37.50)	\$2,696.57	53.93%
10-07-5360	Radio M&R	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-07-5365	Other Equipment M&R	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
Total Fire Department Maintenance & Repair		\$8,500.00	\$476.02	\$2,340.93	(\$37.50)	\$6,196.57	72.90%
10-07-5410	Electricity	\$2,300.00	\$436.89	\$609.86	\$0.00	\$1,690.14	73.48%
10-07-5420	Telephone	\$1,600.00	\$178.52	\$688.86	\$0.00	\$911.14	56.95%
10-07-5430	Natural Gas	\$300.00	\$18.64	\$66.11	\$0.00	\$233.89	77.96%
Total Fire Department Utilities & Telephone		\$4,200.00	\$634.05	\$1,364.83	\$0.00	\$2,835.17	67.50%
10-07-5560	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5566	Contractual Services - Ambulance	\$75,000.00	\$0.00	\$18,750.00	\$0.00	\$56,250.00	75.00%
10-07-5570	Attorney's Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fire Department Services		\$75,000.00	\$0.00	\$18,750.00	\$0.00	\$56,250.00	75.00%
10-07-5630	Insurance - Motor Vehicles	\$3,000.00	\$0.00	\$3,686.76	\$0.00	(\$686.76)	(22.89%)
10-07-5640	Insurance - Bldg/Liab/Bond	\$1,000.00	\$0.00	\$819.91	\$0.00	\$180.09	18.01%
10-07-5660	Dues & Subscriptions	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	100.00%
10-07-5685	Publishing & Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5695	Special Services - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fire Department Sundry		\$4,800.00	\$0.00	\$4,506.67	\$0.00	\$293.33	6.11%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
 For Fire Department (07)
 For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-07-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5930	Equipment	\$8,500.00	\$6,524.00	\$6,524.00	\$0.00	\$1,976.00	23.25%
10-07-5935	Equipment - Time Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fire Department Capital Outlay		\$8,500.00	\$6,524.00	\$6,524.00	\$0.00	\$1,976.00	23.25%
Total Fire Department Expense		\$135,250.00	\$12,227.06	\$43,081.43	(\$37.50)	\$92,206.07	68.17%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Parks and Recreation (08)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-08-5102	Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5103	Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5105	Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5110	Workmen's Compensation Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5120	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5130	Training & Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Personnel Costs		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5210	Office Supplies	\$0.00	\$125.09	\$125.09	\$0.00	(\$125.09)	0.00%
10-08-5215	Custodial Supplies	\$1,500.00	\$0.00	\$318.88	\$0.00	\$1,181.12	78.74%
10-08-5220	Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5240	Expendable Operating Supplies	\$2,000.00	\$110.42	\$110.42	\$0.00	\$1,889.58	94.48%
10-08-5270	Chemicals	\$2,000.00	\$685.00	\$880.00	\$0.00	\$1,120.00	56.00%
Total Parks and Recreation Operating Supplies		\$5,500.00	\$920.51	\$1,434.39	\$0.00	\$4,065.61	73.92%
10-08-5310	Building & Grounds M&R	\$15,000.00	\$428.36	\$1,981.98	\$616.25	\$12,401.77	82.68%
10-08-5365	Other Equipment M&R	\$2,000.00	\$0.00	\$866.90	(\$166.57)	\$1,299.67	64.98%
Total Parks and Recreation Maintenance & Repair		\$17,000.00	\$428.36	\$2,848.88	\$449.68	\$13,701.44	80.60%
10-08-5410	Electricity	\$2,500.00	\$267.84	\$406.19	\$0.00	\$2,093.81	83.75%
10-08-5420	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Utilities & Telephone		\$2,500.00	\$267.84	\$406.19	\$0.00	\$2,093.81	83.75%
10-08-5560	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5570	Attorney's Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5640	Insurance - Bldg/Liab/Bond	\$5,500.00	\$0.00	\$948.17	\$0.00	\$4,551.83	82.76%
10-08-5660	Dues & Subscriptions	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-08-5685	Publishing & Advertising	\$0.00	\$0.00	\$529.63	\$0.00	(\$529.63)	0.00%
10-08-5695	Special Services - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Sundry		\$6,500.00	\$0.00	\$1,477.80	\$0.00	\$5,022.20	77.26%
10-08-5850	Beautification	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-08-5851	Parks & Recreation	\$10,000.00	\$1,838.56	\$4,348.14	\$0.00	\$5,651.86	56.52%
Total Parks and Recreation Parks and Recreation		\$11,000.00	\$1,838.56	\$4,348.14	\$0.00	\$6,651.86	60.47%
10-08-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
 For Parks and Recreation (08)
 For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-08-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5962	Transfer to Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Expense		\$42,500.00	\$3,455.27	\$10,515.40	\$449.68	\$31,534.92	74.20%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Code Enforcement (09)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-09-5103	Salaries & Wages	\$39,634.00	\$3,235.99	\$13,192.26	\$0.00	\$26,441.74	66.71%
10-09-5105	Retirement	\$4,500.00	\$305.57	\$1,244.56	\$0.00	\$3,255.44	72.34%
10-09-5110	Workmen's Compensation Ins	\$1,000.00	\$0.00	\$118.72	\$0.00	\$881.28	88.13%
10-09-5115	Hospitalization	\$8,500.00	\$1,245.74	\$2,501.48	\$0.00	\$5,998.52	70.57%
10-09-5120	Unemployment Insurance	\$400.00	\$70.13	\$70.13	\$0.00	\$329.87	82.47%
10-09-5130	Training & Travel	\$2,366.00	\$0.00	\$404.01	\$159.00	\$1,802.99	76.20%
10-09-5175	Education Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-09-5190	Uniforms	\$500.00	\$0.00	\$201.94	\$0.00	\$298.06	59.61%
Total Code Enforcement Personnel Costs		\$56,900.00	\$4,857.43	\$17,733.10	\$159.00	\$39,007.90	68.56%
10-09-5210	Office Supplies	\$1,500.00	\$0.00	\$130.04	\$78.00	\$1,291.96	86.13%
10-09-5215	Custodial Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-09-5220	Tools	\$3,000.00	\$0.00	\$115.40	\$15.44	\$2,869.16	95.64%
10-09-5230	Gas, Oil, & Lubricants	\$1,500.00	\$176.58	\$254.48	\$0.00	\$1,245.52	83.03%
10-09-5240	Expendable Operating Supplies	\$700.00	\$79.08	\$130.12	\$0.00	\$569.88	81.41%
Total Code Enforcement Operating Supplies		\$6,700.00	\$255.66	\$630.04	\$93.44	\$5,976.52	89.20%
10-09-5320	Office Furniture/Fixture M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-09-5340	Vehicle M&R	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	100.00%
Total Code Enforcement Maintenance & Repair		\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	100.00%
10-09-5570	Attorney's Fees	\$3,500.00	\$0.00	\$45.00	\$0.00	\$3,455.00	98.71%
Total Code Enforcement Services		\$3,500.00	\$0.00	\$45.00	\$0.00	\$3,455.00	98.71%
10-09-5630	Insurance - Motor Vehicles	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-09-5660	Dues & Subscriptions	\$500.00	\$106.00	\$146.00	\$0.00	\$354.00	70.80%
10-09-5685	Publishing & Advertising	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
Total Code Enforcement Sundry		\$2,000.00	\$106.00	\$146.00	\$0.00	\$1,854.00	92.70%
10-09-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-09-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-09-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Code Enforcement Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Code Enforcement Expense		\$72,100.00	\$5,219.09	\$18,554.14	\$252.44	\$53,293.42	73.92%

City of Richwood**Balance Sheet****For General Fund (10)****January 31, 2016****Assets**

10-29-1101	Cash	179,347.40
10-29-1103	Cash in bank - Beautification	.00
10-29-1105	Seizure and Forfeiture Fund	1,013.91
10-29-1106	TexPool Investments	261,473.38
10-29-1107	Petty Cash	800.00
10-29-1108	TexStar Investments	125,673.80
10-29-1109	Logic Investments	75,200.74
10-29-1110	WCMA - Merrill Lynch Investments	.00
10-29-1111	Certificates of Deposit	165,000.61
10-29-1112	Tax Receivable	(927,811.37)
10-29-1113	Accrued Interest Receivable	80.42
10-29-1114	Sales Tax Receivable	60,860.80
10-29-1115	Due from Fire Department	.00
10-29-1116	Due from Enterprise Fund	549,890.38
10-29-1118	Due from Capital Construction Fund	.00
10-29-1119	Due from Replacment	22,249.67
10-29-1120	Allowance for Uncollectibles	(13,823.96)
10-29-1121	Due from Insurance Contingency	.00
10-29-1122	Accounts Receivable - Other	24,206.52
10-29-1123	Deferred Taxes	(16,618.36)
10-29-1125	Prepaid Expenditures	.00
10-29-1127	Investments - Merrill Lynch	.00
10-29-1129	Delinquent Taxes	(14,025.22)
10-29-1130	Accounts Rec/NSF checks	534.64
10-29-1131	Due from Other Governments	71,988.71
10-29-1133	Reserve for Ad Valorem Taxes	909,747.07
10-29-1134	Reserve for Delinquent Taxes	14,011.71
10-29-1140	Due from Capital Improvements	.00
10-29-1141	Due From Debt Service	5,347.16
10-29-1142	Due from General - Replacement	.00
10-29-1143	Due from Seizure and Forfeiture	.00
10-29-1144	Due from Crime Control and Prevention	46,403.82
10-29-1145	Due from Beautification	.00
10-29-1146	Due from Transportation Fund	10,000.00
10-29-1147	Due from General (Seizure)	.00
10-29-1150	Loan receivable	100,896.00
10-29-1261	Land	.00
10-29-1262	Buildings	.00
10-29-1263	Vehicles	.00
10-29-1264	Office Equipment	.00
10-29-1265	Equipment	.00

Total Assets**\$ 1,652,447.83****Liabilities and Fund Balance**

City of Richwood
Balance Sheet
For General Fund (10)
January 31, 2016

10-29-2125	Cash Over/Under	\$	(122.14)
10-29-2127	Municipal Court Bonds		.00
10-29-2129	Accts Payble - Other		3,358.51
10-29-2130	Accounts Payable		15,096.55
10-29-2131	Federal W/H Payble		4,304.03
10-29-2132	Retirement Payable		1,264.48
10-29-2134	Due to Debt Service Fund		.00
10-29-2135	Blue Santa Program Payable		708.50
10-29-2136	Insurance Payable		883.33
10-29-2137	Credit Union Payable		(5,105.00)
10-29-2138	Child Support Payable		.00
10-29-2139	Festivals		(6.87)
10-29-2140	Municipal Court Costs		13,818.33
10-29-2141	Overdrawn		.00
10-29-2142	Student Loan		.00
10-29-2144	Social Security Payable		23,288.78
10-29-2145	Special Police Training Fund		.00
10-29-2146	Deferred Police Forfeitures		.00
10-29-2149	Due to Capital Projects		.00
10-29-2150	Due to Water/Sewer		36,602.16
10-29-2151	Due to Insurance Contingency		.00
10-29-2153	Due to Water Meter Deposit		.00
10-29-2155	Due to Replacement		.00
10-29-2156	Due to Revenue Bond I&S		.00
10-29-2157	Court Security Fund		.00
10-29-2158	Due to Capital Improvement		.00
10-29-2159	Due to Crime Control and Prevention District		33,281.30
10-29-2160	Due to Reserve Fund		.00
10-29-2161	Due to Beautification		.00
10-29-2162	Due to Transportation Fund		.00
10-29-2165	Accounts Payable - Debt Service		108,741.30
10-29-2166	Due to Seizure & Forfeiture		.00
10-29-2170	Tax Escrow Account		.00
10-29-2172	Due to General from Seizure and Forfeiture		.00
10-29-2175	AFU Account		.00
10-61-2221	Due to General		.00
Total Liabilities			236,113.26

10-29-3103	Fund Balance	847,364.90
10-29-3105	Reserved for Investment in Inventory	.00
10-29-3110	Encumbrance Account	654.09
10-29-3190	Seizure and Forfeiture Fund	858.60
10-29-3191	Reserve - Festival	1,989.38
10-29-3192	Reserve - Police Training	747.97
10-29-3198	Reserve - Municipal Court Security	1,779.26
10-29-3199	Reserve for Municipal Court Technology	4,439.67

City of Richwood
Balance Sheet
For General Fund (10)
January 31, 2016

Excess of Revenue Over Expenditures	558,500.70
Total Fund Balances	1,416,334.57
Total Liabilities and Fund Balances	\$ 1,652,447.83

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Enterprise (30)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
30-25-4113	Intragovernmental Income	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00%
30-25-4410	Water Fees	0.00	5,299.48	89,273.00	21,875.21	75.50%
30-25-4420	Sewer Fees	0.00	4,612.30	81,361.00	18,981.20	76.67%
30-30-4110	Interest Earnings	0.00	45.72	100.00	59.66	40.34%
30-30-4112	Miscellaneous Income	0.00	(546.45)	0.00	(469.19)	0.00%
30-30-4113	Intragovernmental Income	0.00	0.00	6,000.00	0.00	100.00%
30-30-4120	Deferred Revenue	0.00	0.00	0.00	0.00	0.00%
30-30-4123	Other Revenues	0.00	0.00	0.00	0.00	0.00%
30-30-4221	Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
30-30-4410	Water Fees	0.00	41,426.29	706,900.00	175,098.91	75.23%
30-30-4420	Sewer Fees	0.00	37,052.13	693,830.00	152,319.98	78.05%
30-30-4430	Delinquent Charges	0.00	2,521.62	25,000.00	8,630.40	65.48%
30-30-4435	Capital Contributions	0.00	0.00	0.00	0.00	0.00%
30-30-4440	Water Taps	0.00	(1,500.00)	12,000.00	1,500.00	87.50%
30-30-4450	Sewer Taps	0.00	(2,000.00)	6,500.00	(500.00)	107.69%
30-30-4460	Reconnect Fees	0.00	350.00	7,000.00	725.00	89.64%
30-30-4470	Garbage Receipts	0.00	0.00	5,000.00	0.00	100.00%
Total Enterprise Revenues		\$ 0.00	\$ 87,261.09	\$ 1,632,964.00	\$ 378,221.17	76.84%
Enterprise Excess of Revenues Over Expenditures		\$ 0.00	\$ (110,363.43)	\$ 0.00	\$ (12,111.79)	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Water/Sewer (21)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
30-21-5102	Contract Labor	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
30-21-5103	Salaries & Wages	\$186,432.00	\$16,237.12	\$65,427.34	\$0.00	\$121,004.66	64.91%
30-21-5105	Retirement	\$24,000.00	\$2,108.39	\$8,517.43	\$0.00	\$15,482.57	64.51%
30-21-5110	Workmen's Compensation Ins	\$3,500.00	\$0.00	\$3,562.69	\$0.00	(\$62.69)	(1.79%)
30-21-5115	Hospitalization	\$33,000.00	\$4,993.60	\$10,027.20	\$0.00	\$22,972.80	69.61%
30-21-5120	Unemployment Insurance	\$1,000.00	\$299.52	\$299.52	\$0.00	\$700.48	70.05%
30-21-5130	Training & Travel	\$4,000.00	\$0.00	\$501.00	\$235.00	\$3,264.00	81.60%
30-21-5190	Uniforms	\$0.00	\$56.00	\$56.00	\$0.00	(\$56.00)	0.00%
Total Water/Sewer Personnel Costs		\$252,932.00	\$23,694.63	\$88,391.18	\$235.00	\$164,305.82	64.96%
30-21-5210	Office Supplies	\$15,000.00	\$5,830.93	\$7,759.42	\$0.00	\$7,240.58	48.27%
30-21-5215	Custodial Supplies	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	100.00%
30-21-5220	Tools	\$2,000.00	\$0.00	\$65.67	\$44.32	\$1,890.01	94.50%
30-21-5230	Gas, Oil, & Lubricants	\$15,000.00	\$969.68	\$3,474.20	\$0.00	\$11,525.80	76.84%
30-21-5240	Expendable Operating Supplies	\$2,200.00	\$49.00	\$95.57	\$96.10	\$2,008.33	91.29%
30-21-5270	Chemicals	\$5,000.00	\$81.28	\$621.57	\$0.00	\$4,378.43	87.57%
Total Water/Sewer Operating Supplies		\$39,500.00	\$6,930.89	\$12,016.43	\$140.42	\$27,343.15	69.22%
30-21-5310	Building & Grounds M&R	\$2,000.00	\$0.00	\$99.00	\$0.00	\$1,901.00	95.05%
30-21-5320	Office Furniture/Fixture M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5340	Vehicle M&R	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	100.00%
30-21-5360	Radio M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5365	Other Equipment M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5390	Water Lines M&R	\$45,000.00	\$221.83	\$23,042.70	(\$473.08)	\$22,430.38	49.85%
30-21-5392	Sewer Lines M&R	\$35,000.00	\$18,319.21	\$30,823.42	(\$1,728.23)	\$5,904.81	16.87%
Total Water/Sewer Maintenance & Repair		\$85,000.00	\$18,541.04	\$53,965.12	(\$2,201.31)	\$33,236.19	39.10%
30-21-5410	Electricity	\$42,000.00	\$8,119.33	\$12,355.71	\$0.00	\$29,644.29	70.58%
30-21-5420	Telephone	\$2,500.00	\$264.69	\$667.27	\$0.00	\$1,832.73	73.31%
30-21-5430	Natural Gas	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	100.00%
Total Water/Sewer Utilities & Telephone		\$45,100.00	\$8,384.02	\$13,022.98	\$0.00	\$32,077.02	71.12%
30-21-5505	Lease expense	\$134,635.00	\$0.00	\$33,389.75	\$0.00	\$101,245.25	75.20%
30-21-5560	Engineering	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	100.00%
30-21-5570	Attorney's Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5580	Auditor's Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Water/Sewer (21)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
Total Water/Sewer Services		\$137,135.00	\$0.00	\$33,389.75	\$0.00	\$103,745.25	75.65%
30-21-5630	Insurance - Motor Vehicles	\$2,000.00	\$0.00	\$1,350.44	\$0.00	\$649.56	32.48%
30-21-5640	Insurance - Bldg/Liab/Bond	\$25,000.00	\$0.00	\$6,466.25	\$0.00	\$18,533.75	74.14%
30-21-5660	Dues & Subscriptions	\$2,500.00	\$225.75	\$567.06	\$0.00	\$1,932.94	77.32%
30-21-5685	Publishing & Advertising	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
30-21-5695	Special Services - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Water/Sewer Sundry		\$30,000.00	\$225.75	\$8,383.75	\$0.00	\$21,616.25	72.05%
30-21-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5930	Equipment	\$0.00	\$724.00	\$926.00	\$0.00	(\$926.00)	0.00%
30-21-5935	Equipment - Time Payments	\$20,000.00	\$12,780.34	\$16,192.85	\$0.00	\$3,807.15	19.04%
30-21-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5950	Contingency Fund	\$71,323.00	\$0.00	\$0.00	\$0.00	\$71,323.00	100.00%
30-21-5963	Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5990	Sewage Treatment Plant	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	100.00%
30-21-5995	Brazosport Water Authority	\$230,000.00	\$19,159.55	\$56,860.60	\$0.00	\$173,139.40	75.28%
30-21-5996	Transfer to Capital Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5999	Depreciation	\$301,340.00	\$0.00	\$0.00	\$0.00	\$301,340.00	100.00%
Total Water/Sewer Capital Outlay		\$872,663.00	\$32,663.89	\$73,979.45	\$0.00	\$798,683.55	91.52%
Total Water/Sewer Expense		\$1,462,330.00	\$90,440.22	\$283,148.66	(\$1,825.89)	\$1,181,007.23	80.76%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Revenue Bond I&S (25)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
30-25-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Bond I&S Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-25-5960	CO Series 2013	\$73,791.00	\$73,790.55	\$73,790.55	\$0.00	\$0.45	0.00%
30-25-5970	Certificates of Obligation Series 2011	\$55,674.00	\$0.00	\$0.00	\$0.00	\$55,674.00	100.00%
30-25-5989	RB I&S Series 1980	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-25-5991	RB I&S Series 2004	\$41,169.00	\$33,393.75	\$33,393.75	\$0.00	\$7,775.25	18.89%
30-25-5992	Loan interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Bond I&S Capital Outlay		\$170,634.00	\$107,184.30	\$107,184.30	\$0.00	\$63,449.70	37.18%
Total Revenue Bond I&S Expense		\$170,634.00	\$107,184.30	\$107,184.30	\$0.00	\$63,449.70	37.18%

City of Richwood**Balance Sheet****For Enterprise (30)****January 31, 2016****Assets**

30-23-1101	Cash	.00
30-24-1101	Reserve Cash	.00
30-25-1101	Cash - Revenue Bond	.00
30-30-1101	Cash	27,899.20
30-23-1106	TexPool Investments	64,860.15
30-25-1106	TexPool Investments	.00
30-30-1106	TexPool Investments	.00
30-54-1106	TexPool Investments	.00
30-30-1107	Petty Cash	.00
30-25-1109	Logic Investments	805.99
30-30-1109	Logic Investments	.00
30-24-1110	Reserve - WCMA	.00
30-25-1110	WCMA - Merrill Lynch Investments	.00
30-30-1110	WCMA - Merrill Lynch Investments	.00
30-23-1111	Certificates of Deposit	28,183.14
30-25-1111	Certificates of Deposit	.00
30-30-1111	Certificates of Deposit	63,051.14
30-30-1113	Accrued Interest Receivable	28.62
30-30-1118	Due from Capital Construction Fund	.00
30-30-1119	Due from Replacment	.00
30-30-1120	Allowance for Uncollectibles	.00
30-30-1121	Due from Insurance Contingency	.00
30-30-1122	Accounts Receivable - Other	.00
30-24-1125	Prepaid Expenditures	.00
30-25-1125	Prepaid Expenditures	.00
30-30-1125	Prepaid Expenditures	.00
30-24-1127	Investments - Merrill Lynch	.00
30-25-1127	Investments - Merrill Lynch	.00
30-30-1127	Investments - Merrill Lynch	.00
30-30-1130	Accounts Rec/NSF checks	638.52
30-30-1131	Due from Other Governments	.00
30-30-1140	Due from Capital Improvements	.00
30-30-1141	Due From Debt Service	.00
30-30-1207	Bond Issuance Cost	.00
30-30-1208	Accumulated amortization of bond	.00
30-30-1209	2011 CO Bond Issuance Costs	.00
30-30-1210	2011 CO Accumulated Amortization	.00
30-30-1227	Construction in Progress - CDBG	.00
30-30-1228	Construction in Progress - Water Wells	145,733.40
30-30-1229	Construction in Progress - Sewer Lift Stations	.00
30-30-1230	Utility Receivables	212,771.27
30-30-1231	Reserve for Uncollectables	.00
30-30-1239	Due from Bond	.00
30-30-1240	Due from General Water/Sewer	36,502.16
30-30-1241	Due from General - Water/Meter	.00
30-30-1242	Due from General - Capital	.00

City of Richwood**Balance Sheet****For Enterprise (30)****January 31, 2016**

30-30-1245	Due from Capital Projects	.00
30-30-1250	Due from General - Reserve	.00
30-25-1252	Due from W/S - Revenue Bond	.00
30-30-1252	Due from W/S - Revenue Bond	.00
30-23-1253	Due from W/S for W/M	.00
30-30-1253	Due from W/S for W/M	.00
30-30-1261	Land	122,580.00
30-30-1262	Buildings	193,270.01
30-30-1263	Vehicles	100,396.99
30-30-1264	Office Equipment	.00
30-30-1265	Equipment	178,465.25
30-30-1266	Water System	5,776,307.06
30-30-1267	Sewer System	5,044,532.04
30-30-1269	Accumulated Depreciation	(4,371,857.64)
30-25-1325	Due from General Fund	.00

Total Assets

7,624,167.30

Liabilities and Fund Balance

30-30-2125	Cash Over/Under	.00
30-30-2129	Accts Payble - Other	299.52
30-30-2130	Accounts Payable	16,259.41
30-30-2131	Federal W/H Payble	407.85
30-30-2132	Retirement Payable	(731.32)
30-30-2134	Due to Debt Service Fund	.00
30-30-2136	Insurance Payable	2,574.83
30-30-2137	Credit Union Payable	(350.00)
30-30-2138	Child Support Payable	.00
30-30-2144	Social Security Payable	(9,697.81)
30-30-2149	Due to Capital Projects	.00
30-25-2150	Due to Water/Sewer	.00
30-54-2150	Due to Water/Sewer	.00
30-30-2151	Due to Insurance Contingency	.00
30-30-2153	Due to Water Meter Deposit	.00
30-30-2155	Due to Replacement	.00
30-30-2156	Due to Revenue Bond I&S	.00
30-24-2158	Due to Capital Improvement	.00
30-30-2158	Due to Capital Improvement	.00
30-54-2158	Due to Capital Improvement	.00
30-30-2160	Due to Reserve Fund	.00
30-30-2162	Due to Transportation Fund	26,215.00
30-30-2175	AFU Account	.00
30-30-2220	Customer Meter Deposits	88,566.46
30-30-2221	Due to General	549,790.38
30-30-2222	Due to Debt Service	.00

City of Richwood**Balance Sheet****For Enterprise (30)****January 31, 2016**

30-30-2224	Due to W/S from Water/Meter	.00
30-30-2225	Due to Transportation Fund	.00
30-30-2228	Due to Revenue Bond from W/S	.00
30-30-2235	Sales Tax Payable	1,741.40
30-30-2240	Sanitation Payable	17,124.87
30-30-2241	Fire Department Donations	1,746.00
30-30-2242	Beautification Donations	1,145.89
30-30-2243	Transportation Fees	8,725.00
30-30-2244	Inspection fee payable	1,490.00
30-25-2248	Accrued int payable - Capital Loan	15,713.42
30-25-2249	Accured Revenue Bond Int. Payable	8,149.86
30-30-2249	Accured Revenue Bond Int. Payable	.00
30-25-2250	Revenue Bonds Payable - 1980	.00
30-30-2250	Revenue Bonds Payable - 1980	.00
30-25-2255	Loan Payable	600,000.00
30-30-2255	Loan Payable	100,896.00
30-25-2256	Certificates Payable	335,000.00
30-30-2256	Certificates Payable	.00
30-25-2257	2011 Certificates of Obligation Bond	690,000.00
Total Liabilities		2,455,066.76
30-30-3110	Encumbrance Account	750.00
30-30-3201	Retained Earnings	3,862,912.69
30-25-3205	Retained Earnings - Bonds	566,267.85
30-25-3206	Reserve - Construction	751,281.79
	Excess of Revenue Over Expenditures	(12,111.79)
Total Fund Balances		5,169,100.54
Total Liabilities and Fund Balances		\$ 7,624,167.30

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Capital Improvements (11)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Revenues										
11-55-4110	Interest Earnings	\$	0.00	\$	29.32	\$	0.00	\$	30.22	0.00%
11-55-4113	Intragovernmental Income		0.00		0.00		0.00		0.00	0.00%
Total Capital Improvements Revenues		\$	0.00	\$	29.32	\$	0.00	\$	30.22	0.00%
Capital Improvements Excess of Revenues Over Expenditur		\$	0.00	\$	29.32	\$	0.00	\$	30.22	0.00%

City of Richmond
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
 For Capital Improvements (55)
 For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
11-55-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Capital Improvements Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11-55-5365	Other Equipment M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Capital Improvements Maintenance & Repair		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11-55-5915	Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Capital Improvements Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Capital Improvements Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Richwood
Balance Sheet
For Capital Improvements (11)
January 31, 2016

Assets

11-55-1101	Cash	.00
11-55-1106	TexPool Investments	31,640.81
11-55-1109	Logic Investments	2,249.67
11-55-1110	WCMA - Merrill Lynch Investments	.00
11-55-1111	Certificates of Deposit	39,787.96
11-55-1113	Accrued Interest Receivable	10.90
11-55-1116	Due from Enterprise Fund	.00
11-55-1118	Due from Capital Construction Fund	.00
11-55-1119	Due from Replacment	.00
11-55-1125	Prepaid Expenditures	.00
11-55-1127	Investments - Merrill Lynch	.00
11-55-1140	Due from Capital Improvements	.00
11-55-1325	Due from General Fund	.00

Total Assets	\$	73,689.34
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Liabilities and Fund Balance

11-55-2149	Due to Capital Projects	.00
11-55-2150	Due to Water/Sewer	.00
11-55-2155	Due to Replacement	.00
11-55-2158	Due to Capital Improvement	.00
11-55-2221	Due to General	.00

Total Liabilities		.00
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11-55-3103	Fund Balance	73,659.12
11-55-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	30.22

Total Fund Balances		73,689.34
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Total Liabilities and Fund Balances	\$	73,689.34
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City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Insurance (12)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
12-53-4110 Interest Earnings	\$ 0.00	\$ 32.93	\$ 65.00	\$ 49.36	24.06%
12-53-4113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
Total Insurance Revenues	\$ 0.00	\$ 32.93	\$ 65.00	\$ 49.36	24.06%
Insurance Excess of Revenues Over Expenditures	\$ 0.00	\$ 32.93	\$ 65.00	\$ 49.36	24.06%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

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Revised Budget							
For Insurance (53)							
For the Fiscal Period 2016-4 Ending January 31, 2016							
Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
12-53-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Insurance Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Insurance Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Richwood**Balance Sheet****For Insurance (12)****January 31, 2016****Assets**

12-53-1111	Certificates of Deposit	13,379.39
12-53-1113	Accrued Interest Receivable	17.60
12-53-1325	Due from General Fund	.00
Total Assets		\$ 13,396.99

Liabilities and Fund Balance

12-53-2221	Due to General	.00
Total Liabilities		.00
12-53-3103	Fund Balance	13,347.63
12-53-3110	Prior Year Encumbrance Account	.00
12-55-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	49.36
Total Fund Balances		13,396.99
Total Liabilities and Fund Balances		\$ 13,396.99

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Replacements (13)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Revenues										
13-52-4110	Interest Earnings	\$	0.00	\$	9.04	\$	0.00	\$	11.71	0.00%
13-52-4112	Miscellaneous Income		0.00		0.00		35.00		0.00	100.00%
13-52-4113	Intragovernmental Income		0.00		0.00		0.00		0.00	0.00%
Total Replacements Revenues		\$	0.00	\$	9.04	\$	35.00	\$	11.71	66.54%
Replacements Excess of Revenues Over Expenditures		\$	0.00	\$	9.04	\$	35.00	\$	(22,237.96)	63637.03%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget For Replacement (52)

For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
13-52-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Replacement Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13-52-5310	Building & Grounds M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Replacement Maintenance & Repair		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13-52-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13-52-5915	Capital Expenditures	\$0.00	\$0.00	\$22,249.67	\$0.00	(\$22,249.67)	0.00%
13-52-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13-52-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Replacement Capital Outlay		\$0.00	\$0.00	\$22,249.67	\$0.00	(\$22,249.67)	0.00%
Total Replacement Expense		\$0.00	\$0.00	\$22,249.67	\$0.00	(\$22,249.67)	0.00%

City of Richwood**Balance Sheet****For Replacements (13)****January 31, 2016****Assets**

13-52-1106	TexPool Investments	.00
13-52-1108	TexStar Investments	6,868.22
13-52-1109	Logic Investments	5,529.53
13-52-1110	WCMA - Merrill Lynch Investments	.00
13-52-1111	Certificates of Deposit	22,818.01
13-52-1113	Accrued Interest Receivable	9.07
13-52-1116	Due from Enterprise Fund	.00
13-52-1119	Due from Replacement	.00
13-52-1125	Prepaid Expenditures	.00
13-52-1127	Investments - Merrill Lynch	.00
13-52-1140	Due from Capital Improvements	.00
13-52-1325	Due from General Fund	.00

Total Assets	\$	35,224.83
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Liabilities and Fund Balance

13-52-2150	Due to Water/Sewer	.00
13-52-2155	Due to Replacement	.00
13-52-2158	Due to Capital Improvement	.00
13-52-2221	Due to General	22,249.67

Total Liabilities	22,249.67
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13-52-3103	Fund Balance	35,213.12
13-52-3110	Prior Year Encumbrance Account	.00
13-55-3110		.00

	Excess of Revenue Over Expenditures	(22,237.96)
Total Fund Balances		12,975.16

Total Liabilities and Fund Balances	\$	35,224.83
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City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Crime Control and Prevention (15)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Revenues										
15-60-4110 Interest Earnings	\$	0.00	\$	3.34	\$	0.00	\$	21.32		0.00%
15-60-4112 Miscellaneous Income		0.00		0.00		0.00		0.00		0.00%
15-60-4117 Sales Tax		0.00		7,559.55		75,000.00		25,356.64		66.19%
Total Crime Control and Prevention Revenues	\$	0.00	\$	7,562.89	\$	75,000.00	\$	25,377.96		66.16%
Crime Control and Prevention Excess of Revenues Over Ex	\$	0.00	\$	7,562.89	\$	0.00	\$	(21,025.86)		0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Crime Control and Prevention (60)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
15-60-5220	Tools	\$0.00	\$0.00	\$3,995.00	\$0.00	(\$3,995.00)	0.00%
15-60-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$352.74	\$0.00	(\$352.74)	0.00%
Total Crime Control and Prevention Operating Supplies		\$0.00	\$0.00	\$4,347.74	\$0.00	(\$4,347.74)	0.00%
15-60-5310	Building & Grounds M&R	\$17,800.00	\$0.00	\$0.00	\$0.00	\$17,800.00	100.00%
15-60-5365	Other Equipment M&R	\$57,200.00	\$0.00	\$0.00	\$0.00	\$57,200.00	100.00%
Total Crime Control and Prevention Maintenance & Repair		\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	100.00%
15-60-5920	Motor Vehicles	\$0.00	\$0.00	\$42,056.08	\$0.00	(\$42,056.08)	0.00%
15-60-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Crime Control and Prevention Capital Outlay		\$0.00	\$0.00	\$42,056.08	\$0.00	(\$42,056.08)	0.00%
Total Crime Control and Prevention Expense		\$75,000.00	\$0.00	\$46,403.82	\$0.00	\$28,596.18	38.13%

City of Richwood
Balance Sheet
For Crime Control and Prevention (15)
January 31, 2016

Assets

15-60-1106	TexPool Investments	18,908.80
15-60-1108	TexStar Investments	16,610.71
15-60-1110	WCMA - Merrill Lynch Investments	.00
15-60-1111	Certificates of Deposit	66,426.52
15-60-1113	Accrued Interest Receivable	2.06
15-60-1114	Sales Tax Receivable	11,897.69
15-60-1127	Investments - Merrill Lynch	.00
15-60-1325	Due from General Fund	33,281.30
Total Assets		\$ 147,127.08

Liabilities and Fund Balance

15-60-2221	Due to General	46,403.82
Total Liabilities		46,403.82
15-60-3103	Fund Balance	121,749.12
15-60-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	(21,025.86)
Total Fund Balances		100,723.26
Total Liabilities and Fund Balances		\$ 147,127.08

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Transportation Fund (25)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
25-40-4110 Interest Earnings	\$	0.00	\$ 25.88	\$ 0.00	33.70	0.00%
25-40-4112 Miscellaneous Income		0.00	0.00	0.00	0.00	0.00%
25-40-4125 Transportation Fee		0.00	8,708.75	100,000.00	26,215.00	73.79%
Total Transportation Fund Revenues	\$	0.00	\$ 8,734.63	\$ 100,000.00	\$ 26,248.70	73.75%
Transportation Fund Excess of Revenues Over Expenditure	\$	0.00	\$ 8,734.63	\$ 0.00	16,248.70	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Transportation (40)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
25-40-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transportation Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25-40-5380	Streets M&R	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	100.00%
25-40-5382	Sidewalks M&R	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	100.00%
25-40-5385	Drainage M&R	\$25,000.00	\$0.00	\$10,000.00	\$0.00	\$15,000.00	60.00%
Total Transportation Maintenance & Repair		\$100,000.00	\$0.00	\$10,000.00	\$0.00	\$90,000.00	90.00%
25-40-5965	Street Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25-40-5975	Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25-40-5985	Sidewalk Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transportation Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transportation Expense		\$100,000.00	\$0.00	\$10,000.00	\$0.00	\$90,000.00	90.00%

City of Richwood
Balance Sheet
For Transportation Fund (25)
January 31, 2016

Assets

25-40-1106	TexPool Investments	.00
25-40-1108	TexStar Investments	1,736.57
25-40-1109	Logic Investments	25,414.93
25-40-1111	Certificates of Deposit	4,320.83
25-40-1116	Due from Enterprise Fund	26,215.00
25-40-1122	Accounts Receivable - Other	.00
25-40-1325	Due from General Fund	.00
Total Assets		\$ 57,687.33

Liabilities and Fund Balance

25-40-2221	Due to General	10,000.00
Total Liabilities		10,000.00
25-40-3103	Fund Balance	31,438.63
25-40-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	16,248.70
Total Fund Balances		47,687.33
Total Liabilities and Fund Balances		\$ 57,687.33

City of Richwood
Statement of Revenue and Expenditures
 Revised Budget
 For General Obligation I&S (40)
 For the Fiscal Period 2016-4 Ending January 31, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
40-50-4103 Ad Valorem Taxes	\$	0.00	\$ 42,599.07	\$ 170,455.00	\$ 117,258.11	31.21%
40-50-4104 Delinquent Taxes		0.00	0.00	0.00	0.00	0.00%
40-50-4110 Interest Earnings		0.00	142.99	200.00	200.52	(0.26%)
40-50-4112 Miscellaneous Income		0.00	0.00	0.00	0.00	0.00%
40-50-4113 Intragovernmental Income		0.00	0.00	0.00	0.00	0.00%
40-50-4221 Bond Proceeds		0.00	0.00	0.00	0.00	0.00%
40-50-4222 Bond Premium		0.00	0.00	0.00	0.00	0.00%
Total General Obligation I&S Revenues	\$	0.00	\$ 42,742.06	\$ 170,655.00	\$ 117,458.63	31.17%
General Obligation I&S Excess of Revenues Over Expendit	\$	0.00	\$ 42,742.06	\$ 200.00	\$ 112,111.47	(55955.74%)

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For General Obligation I&S (50)
For the Fiscal Period 2016-4 Ending January 31, 2016

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
40-50-5240	Expendable Operating Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
Total General Obligation I&S Operating Supplies		\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
40-50-5960	Bank Note	\$21,390.00	\$0.00	\$5,347.16	\$0.00	\$16,042.84	75.00%
40-50-5970	1999 Certificates of Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40-50-5980	Certificates of Obligation - 2012	\$75,850.00	\$0.00	\$0.00	\$0.00	\$75,850.00	100.00%
40-50-5992	CO Series 2011 Refunding	\$72,215.00	\$0.00	\$0.00	\$0.00	\$72,215.00	100.00%
Total General Obligation I&S Capital Outlay		\$169,455.00	\$0.00	\$5,347.16	\$0.00	\$164,107.84	96.84%
Total General Obligation I&S Expense		\$170,455.00	\$0.00	\$5,347.16	\$0.00	\$165,107.84	96.86%

City of Richwood
Balance Sheet
For General Obligation I&S (40)
January 31, 2016

Assets

40-50-1101	Cash	.00
40-50-1106	TexPool Investments	.00
40-50-1109	Logic Investments	1,427.02
40-50-1110	WCMA - Merrill Lynch Investments	.00
40-50-1111	Certificates of Deposit	101,089.81
40-50-1112	Tax Receivable	(114,799.06)
40-50-1113	Accrued Interest Receivable	65.72
40-50-1116	Due from Enterprise Fund	.00
40-50-1118	Due from Capital Construction Fund	.00
40-50-1120	Allowance for Uncollectibles	(1,561.63)
40-50-1122	Accounts Receivable - Other	117,258.11
40-50-1123	Deferred Taxes	(2,222.17)
40-50-1127	Investments - Merrill Lynch	.00
40-50-1131	Due from Other Governments	.00
40-50-1133	Reserve for Ad Valorem Taxes	119,080.31
40-50-1245	Due from Capital Projects	.00
40-50-1325	Due from General Fund	.00

Total Assets

\$ 220,338.11

Liabilities and Fund Balance

40-50-2150	Due to Water/Sewer	.00
40-50-2221	Due to General	5,347.16
40-50-2249	Accrued Int. Payable	.00
Total Liabilities		5,347.16

40-50-3103	Fund Balance	102,879.48
40-50-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	112,111.47
Total Fund Balances		214,990.95
Total Liabilities and Fund Balances		\$ 220,338.11