

AGENDA
RICHHOOD CITY COUNCIL
Special Meeting, Tuesday, January 19, 2016
Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, TX 77531
6:00 PM

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGES OF ALLEGIANCE
 - Pledge of Allegiance & Texas Pledge
- IV. ROLL CALL OF COUNCIL MEMBERS
- V. DISCUSSION AND ACTION ITEMS
 - A. Executive Session pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
 - 1. Appointment of Mayor to fill unexpired term 2
 - B. Action as a result of Executive Session
- VI. PUBLIC COMMENTS
 - All public comments will be subject to the following rules: all speakers will be permitted to speak no longer than 3 minutes; all speakers will only be permitted to speak once; speakers cannot defer their 3 minutes to another speaker; the first five individuals who sign up for the public comment section will be permitted to speak
- VII. ADJOURNMENT

I, Karen B. Schrom, do hereby certify that I did, on 15th day of January, 2016 post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Karen B. Schrom, City Secretary
City of Richwood

Mark Guthrie
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Richwood, Tx 77531
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Objective

To attain a fulfilling position with and company who is focused on providing the best possible service and product to their customers, while providing a safe and positive environment for their employees.

Work Experience

Airgas Southwest, La Porte Texas

Plant Manager 2009-present

- Responsible for the safe operations of a multimillion dollar state of the art filling, maintenance, and distribution facility of specialty, industrial, and medical gases.
- Maintained control of operational, sales, and capital expenditure budgets.
- Oversee the management of 5 direct manager and 80 indirect associates and an additional 50 employees associates residing on the facility.
- Manage Human Resources activity at the local level.
- Oversee regulatory compliance of several internal as well as government agencies such as Federal Drug Administration, Department of Homeland Security, and Texas Department of Environmental Quality to name a few
- Interacted directly on a daily basis with sales associates and customers providing technical and operational support.
- Present technical and safety presentations to customer and other Airgas associates.

Airgas Southwest, La Porte Texas

Project Manager 2007-2009

- Designed and Implemented the La Porte Pure Fill and Specialty Gas facility
- Procured vendors and materials for all construction phases
- Worked with City and County agencies for appropriate permitting
- Organized the consolidation of three operating facilities into one new facility

- Executed and controlled timeline and budget for construction
- Managed operations for Pure Filling and Distribution from the La Porte fill plant

BOC/Airgas, Angleton Texas

Plant Manager 2002-2007

- Team member involved in the design and construction of the Angleton Specialty Gas facility
- Provided technical assistance to vendors and contractors during construction
- Managed the timeline and budgetary requirements of the start up
- Integrated and Managed the newly acquired Gaspro Specialty Gas group into the BOC operating model
- Managed the operation of the Angleton facility including budgeting and HR functions

BOC, Port Allen Louisiana

Assistant Plant Manager/Interim Plant Manager 2000-2002

- Renovated and upgraded the Pure Filling and Laboratory areas
- Managed day to day operations for cylinder prep, pure fill, and cylinder remediation
- Implemented Process Optimization initiatives
- Worked closely with Outside Sales personnel

Production Operator/Production Scheduler/Emergency Response Team leader 1997-2000

- Planned and scheduled production through the Port Allen facility
- Performed inventory control functions for finished goods, raw materials and assets

United States Navy 1988-1997

- Aviation Structural Mechanic (Environmental and Egress)
- Supervised the maintenance of fighter life safety and survival equipment for twenty Navel Jet fighters
- Quality Assurance – ensured work completed in accordance with publications

Additional Proficiencies

Proficient interpreting and using technical publications; CFR, NFPA, International Fire Code, International Building Code, National Electric Code, CGA and ANSI

Computer Skills; SAP, Autocad, Microsoft Office Suite and Airgas Systems (Intelex, Kronos, Sharepoints)

Education/Certifications/Citations

Selected for Airgas Operations' Leadership Development Program

City of Richwood Fire Marshal 2010 - 2014

City of Richwood Fire Chief -Present

150 Hours Fire Fighting through Texas A & M approved curriculum

North Rose-Wolcott High School 1988

BRIAN ALLEN

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EDUCATION

University of St. Thomas, Houston, Texas

Master of Liberal Arts, concentration in Political Science, 2005

University of Houston-Downtown, Houston, Texas

Bachelor of Science, Criminal Justice, 1991

Bill Blackwood Law Enforcement Management Institute of Texas

Leadership Command College

PROFESSIONAL EXPERIENCE

Brazosport Independent School District, Clute, Texas

Chief of Police, April 30, 2013 to Present

- * Created police department for school district
- * Selection, supervision, and evaluation of personnel
- * Oversee the police department budget

Aldine Independent School District, Houston, Texas

Chief of Police, July 1, 2005-April, 30, 2013

- Help to ensure the safety of the approximately 63,000 students and 7,000 employees in 78 schools and facilities in the school district
- Selection, supervision, and evaluation of 65 police department employees
- Oversaw the police department budget

University of St. Thomas, Houston, Texas

Chief of Police and Security, January 7, 2002-June 30, 2005

- Selected, supervised, and evaluated department personnel
- Oversaw departmental budgeting

Texas Alcoholic Beverage Commission, Houston, Texas

Agent/Criminal Investigator, January 20, 1998-January 7, 2002

- Performed law enforcement activities related to TABC
- Investigated alleged complaints pertaining to TAB code

Texas Woman's University Department of Public Safety, Houston, Texas

Sergeant/Coordinator, November 1, 1991-January 20, 1998

- Selected, supervised, and evaluated department personnel at Houston Center
- Investigated incidents and offenses
- Developed and implemented crime prevention programs

Houston Baptist University Police Department, Houston, Texas

Lieutenant, April 11, 1989-August 26, 1991

- Supervised Sergeants, Patrol Officers, and Student Workers
- Second in command, Assigned patrol duties and oversaw daily operations
- Trained new supervisors as Field Training Instructor

STATE LICENSES AND CERTIFICATIONS

Texas Commission on Law Enforcement Officer Standards and Education:

• Master Peace Officer • Special Investigator • Instructor • Crime Prevention Inspector