AGENDA

RICHWOOD CITY COUNCIL

Regular Meeting, Monday, August 11, 2014
Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, TX 77531
6:00 PM

I. CALL TO ORDER
Presenter: Clint Kocurek
Time: 6:00 p.m.

II. INVOCATION
Opening Prayer - Glenn Patton, City Manager
Presenter: Glenn Patton

III. PLEDGES OF ALLEGIANCE 3
Pledge of Allegiance & Texas Pledge

IV. ROLL CALL OF COUNCIL MEMBERS
Presenter: Clint Kocurek

V. ANYONE WISHING TO ADDRESS COUNCIL
Individuals wishing to address council are limited to 5 minutes per individual with a maximum of 30 minutes allowed for this section. Any items addressed to council will not be discussed and no action will be taken as these items are not on the agenda and any discussion or action will be a violation of the Open Meetings Act.
Presenter: Clint Kocurek

VI. CONSENT AGENDA

A. Approval of Minutes of Previous Meetings 4

B. Payment of bills 14

VII. DISCUSSION AND ACTION ITEMS

A. Take a record vote to propose a tax rate of $0.735680/$100, a 5.83% tax increase above the effective tax rate, and schedule two public hearings for public discussion on the proposed tax rate.

B. Road and Bridge Interlocal Agreement Fiscal Year 2015 21
Annual interlocal agreement covering the construction, improvement, maintenance or repair on streets and alleys in Richwood

C. Ordinance No. 390A - requiring inspections on all residential rental units, including single family 28

D. Ordinance No. 392, regulating donation drop boxes 34
Requiring permits, setting parameters for the construction, placement and maintenance of the boxes and setting a penalty for violations.

E. Revisions to the City's personnel policy 38

F. Approve items pulled from Consent Agenda

VIII. REPORTS
Reports that require no action.

A. Financial Reports 41

IX. CITY MANAGER'S REPORT
Presenter: Glenn Patton

X. FUTURE AGENDA ITEMS

XI. COMMITTEE REPORTS

XII. COUNCIL MEMBER COMMENTS & REPORTS

XIII. MAYOR'S REPORT 86

XIV. ADJOURNMENT

I, Karen B. Schrom, do hereby certify that I did, on post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

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Karen B. Schrom, City Secretary
City of Richwood

Texas Pledge of Allegiance

Honor the Texas flag;
I pledge allegiance to thee,
Texas, one state under God, one and indivisible.

Minutes of Regular Meeting

The City Council
City of Richwood

A Regular Meeting of the City Council of City of Richwood was held Monday, July 28, 2014, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Clint Kocurek, Mayor and presiding officer.

II. **INVOCATION**

The invocation was given by Glenn Patton, City Manager.

III. **PLEDGES OF ALLEGIANCE**

The Pledge of Allegiance and the Texas Pledge of Allegiance was recited by those in attendance.

IV. **ROLL CALL OF COUNCIL MEMBERS**

Roll call showed the following members present:

Clint Kocurek, Mayor and Presiding officer
John Pitts, Council, Position #2
Jarrod Beaty, Council, Position #3
Sarah Harris, Council, Position #4

Absent:

Paul Raymond, Council, Position #1 and Mayor Pro Tem
Chris Hardison, Council, Position #5

A quorum was declared. Others present included Glenn Patton, Karen B. Schrom, City Secretary, Brad Caudle, Police Chief, Kenny Williams, Public Works Director, Linda Pace, Administrative Assistant, Juan Longoria, Wyatt Ringgold, Ronnie Woodruff and Larry Nutt of Brazosport Water Authority, Aaron Farmer, The Retail Coach, Melissa Blanks, Denise Green, Kat Venegas, Garry Ellis and Janet Jackson-Ellis of Keep Richwood Beautiful, Holletta Eudy and Kellie Marriott of the Facts.

V. **ANYONE WISHING TO ADDRESS COUNCIL**

There was no one present who wished to address Council on matters not on the agenda.

VI. **CONSENT AGENDA**

Om motion by Councilman Beaty, seconded by Councilman Pitts, with all members present voting aye, the items on the Consent Agenda were approved as presented.

A. Approval of Minutes of Previous Meetings

B. Payment of bills

VII. **DISCUSSION AND ACTION ITEMS**

A. Report from Aaron Farmer, Retail Coach

Aaron Farmer with The Retail Coach, was present to update Council on their work for the City. They have completed the analysis portion of the study and the next step is to take the information and begin to recruit businesses.

The retail trade area includes Richwood and the surrounding area. According to their studies, there are 25,600 in the retail area and has experienced strong growth. The household median number is well above the national average and is $78,268.

There is not much retail or restaurants in the retail trade area and approximately $441 million dollars is spent annually in other areas. As a result, they will be contacting retailers and doing aggressive recruitment in the next 15 months.

They will also develop a portal which includes all of this information, including an interactive map.

He will continue to keep Mr. Patton updated and he is available by email or telephone if Council has any questions.

B. Brazosport Water Authority expansion

Ronnie Woodruff, General Manager of Brazosport Water Authority, explained to Council the Brazoria County Regional Water Study looked at water needs for our area for the future. As a result, BWA began looking at viable alternatives to be able to supply current and future customers water for the long term. They decied on a de-salinization plant which would extract and treat brine water.

After this study, the City of Rosenberg approached BWA with a proposal to supply 3 million gallons a day. This would require an additional pump station and the installation of the lines. Rosenberg has agreed to enter into a long term contract for the length of the bonds required for the expansion. They would also be able to pick up the TDCJ facilities such as Darrington along the way.

BWA will be able to pick up additional surface water allocation if Rosenberg does come online. This is a way for us to firm up water supplies for the future. Mr. Woodruff assured Council that the original participating cities will be taken care of first.

They have plans in place to address subsidence issue. They will put up units that will monitor subsidence and will watch the wells in the aquifer as well. The plan is to refill the aquifer in those times whenever possible and hope to recover at least 80% of the water we take.

They are asking for approval from the cities before they firm up the contract with Rosenberg. Then they will start the process for the bonds.

On motion by Councilman Pitts, seconded by Councilman Harris, with all members present voting aye, it was duly adopted to approve the expansion proposal as presented.

C. Presentation to City Council - Governor's Community Achievement Award
Presenter: Keep Richwood Beautiful

Melissa Blanks, Chairman of the Keep Richwood Beautiful, introduced the members. This is the 3rd time Mr. and Mrs. Ellis have been a part of the team that has won the GCAA award. The last two awards were used to building the signs at the entrances to the City and the large one at the intersection of Hwy. 288B and FM 2004.

The committee presented the award to the city as well as a copy of the check and the certificate. She thanked the City for their commitment and gave a KTB Christmas ornament to each member.

Mayor Kocurek thanked the committee for all they do for the city and agreed the partnership between KRB and the City Council was a very important one. Councilman Beaty agreed and thanked them.

D. Appointment of City's representative to the Brazosport Water Authority Board of Directors

Mr. Ellis Feiner does not wish to be re-appointed due to health issues. Brian Garrett of 32526 Redfish Trail has applied. Mr. Patton visited with Mr. Garrett and recommends Council appoint him.

On motion by Councilman Pitts, second by Councilman Beaty, with all members present voting aye, it was duly adopted to appoint Brian Garrett as the City's representative to the Board of Directors of BWA.

E. Ordinance 390A - Amending ordinance requiring inspections of multi-family units

The proposed change adds all residential rental properties, including single family residences to be inspected. This is placed on the agenda tonight for Council's review

On motion by Councilman Harris, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to table this item so Council may review it.

F. Proposed ordinance regulating donation drop boxes

Ordinance No. 392 will require a permit for donation drop boxes, setting parameters for the construction, placement and maintenance of the boxes and setting a penalty for violations. We currently only have one drop box in the city but we have been getting a number of requests lately to place additional ones. The City did have to remove one in the past because the box had deteriorated to a point it was no longer safe.

On motion by Councilman Harris, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to table this item so Council may review it.

G. Approve items pulled from Consent Agenda

There were none.

H. Executive Session: Consultation with attorney pursuant to Texas Government Code §551.071 in respect to pending or contemplated litigation, settlement offers, and matters where duty of public body's counsel to client, pursuant to code of professional responsibility of the State Bar of Texas, clearly conflicts with this chapter:

1. Richwood Personnel Policy

On motion by Councilman Beaty, seconded by Councilman Pitts, with all members present voting aye, this item was tabled until a full Council could attend.

I. Action as a result of Executive Session

No action was taken since the executive session was tabled.

VIII. **REPORTS**

There were no reports.

IX. **CITY MANAGER'S REPORT**

Mr. Patton reported the negotiations with the apartment complex proposed in North Brazos Crossing was still ongoing. They made an initial request for a Chapter 380 contract but he was unhappy as it was all one sided. They are asking for a waiver of all taxes on improvements for a 10 year period as well as a waiver on all permit and tap fees and charges for a lift station. They are also in negotiations with neighboring cities for the project as well. He will continue to talk with them.

The plans to annex the property across the street has sparked a lot of interest.

X. **FUTURE AGENDA ITEMS**

Ordinance 390A
Ordinance 392
Executive session on the personnel policy
Budget Workshop

XI. **COMMITTEE REPORTS**

Day in the Park will be held on August 16th from 2 pm. to 6 p.m. Hope to see everyone there.

XII. **COUNCIL MEMBER COMMENTS & REPORTS**

There were none.

XIII. **MAYOR'S REPORT**

Mayor Kocurek reported we had gotten the certified roll and have worked on the budget.

XIV. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 7:05 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON AUGUST 11, 2014

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Clint Kocurek, Mayor

ATTEST:

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Karen B. Schrom, City Secretary

Minutes of Special Meeting

The City Council
City of Richwood

A Special Meeting of the City Council of City of Richwood was held Monday, August 4, 2014, beginning at 7:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. **CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Clint Kocurek, Mayor and presiding officer.

II. **ROLL CALL OF COUNCIL MEMBERS**

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Paul Raymond, Council, Position #1 and Mayor Pro Tem
John Pitts, Council, Position #2
Jarrod Beaty, Council, Position #3
Sarah Harris, Council, Position #4
Chris Hardison, Council, Position #5

A quorum was declared. Others present included Glenn Patton, City Manager, Brad Caudle, Police Chief, Kenny Williams, Public Works Director and Jason Cordoba, City Attorney.

III. **ANYONE WISHING TO ADDRESS COUNCIL**

There was no one present who wished to address Council on matters not on the agenda.

IV. **DISCUSSION AND ACTION ITEMS**

A. <u>FY 15 Budget Workshop</u>

Mayor Kocurek stated that after the last workshop, city staff began work on making cuts and determining a tax rate that will allow the City to begin building fund balances back up and putting money back into the Replacement Fund so we can fund capital purchases and projects in the future. Councilman Raymond had challenged each department head to cut at least 1% from their budget As a result, the Contingency Fund in General Fund is $90,500 and Water/Sewer is $10,000. This money is there in the event there is a need in FY 2015 but it will take Council approval.

Because the budget requires a tax of $0.73658 which exceeds our effective rate of $0.695165, the Council will need to adopt the proposed rate and then hold 2 public hearings.

Councilman Harris asked why the estimate in the Police Department's 5 year plan had the sally port costing $12,000 but it is budgeted for $52,800 in the CCPD budget. Police Chief Caudle stated that he was unable to get an estimate from APEX prior to the CCPD's budget meeting.

Chief Caudle also stated that he supports the direction the City is heading but expressed concerns over the budget cuts to his department. He made $3,500 in cuts that he felt comfortable with. But then an additional $4,000 was cut from his budget, bringing the total cuts to $7,500. He is not happy with the additional cuts and the Police Department hasn't had an increase in their budget since 2008. Not this upcoming year, but the year after (FY 16), he's been told that the dispatch costs will go up $6,000. How will it look if the Police Department goes belly up in their budget?

Mayor Kocurek explained that the Finance Director sent out an email after the last meeting to the department heads to make the cuts. Then he, Glenn and Ms. Schrom sat down and looked at the cuts, keeping in mind Council's direction to increase the contingency fund for the future. With the exception of two departments, every other department cut at least 1% from their budget as was directed by Council. He reminded everyone that we know we have some large infrastructure and capital expenses coming up in the very near future.

Councilman Pitts stated that the Police Department is the largest budget. In the past, when cuts were made to the Police Department, Mr. Patton would readjust and get things going the way he needed to. Sometimes it doesn't seem fair but we do have to make those decisions from time to time.

Councilman Beaty stated that Councilman Raymond had challenged everyone to look at their needs and wants. The Police Department is much more fortunate than other departments in that they have the CCPD. Everyone had to make these difficult decisions and we need to look at the future. He is excited about the future.

Chief Caudle stated his problem was not being included. He stated that he'd been told it would not be beneficial if the CCPD budgeted for a car this year. CCPD has to hold special meetings to change expenditures.

Councilman Hardison feels the City does need to put the money in the contingency fund. Council has more control over the expenditures and the Council is planning for the future.

Having a strong fund balance helps with economic development. However, if something happens during the year, the money will be made available.

B. Executive Session: Consultation with attorney pursuant to Texas Government Code §551.071 in respect to pending or contemplated litigation, settlement offers, and matters where duty of public body's counsel to client, pursuant to code of professional responsibility of the State Bar of Texas, clearly conflicts with this chapter:

   1. Richwood Personnel Policy

C. Executive Session: Pursuant to Section 551.087, Government Code, Deliberation regarding economic development negotiations to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described in Subdivision (1)

   1. Chapter 380 Agreement in North Brazos Crossing

      Council entered executive session at 7:35 p.m.

      Council exited executive session at 8:54 p.m.

D. Action as a result of executive session - Richwood Personnel Policy

   There was no action taken.

E. Action as a result of Executive Session - Chapter 380 in North Brazos Crossing

   There was no action taken

V. **FUTURE AGENDA ITEMS**

Review of revised personnel policy.

VI. **ADJOURNMENT**

With no further city business to discuss, the meeting was adjourned at 8:55 p.m.
APPROVED BY A MAJORITY VOTE OF COUNCIL ON AUGUST 11, 2014.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
19	AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414								
july14-4	07/31/14	telephone	07/31/14	$311.11	$311.11	10-02-5420	Telephone	$2,500.00	($204.05)
					$311.11				
22	AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055								
1300672	07/31/14	insurance	07/31/14	$40.00	$40.00	10-01-5115	Hospitalization	$29,100.00	$4,791.82
1300672	07/31/14	insurance	07/31/14	$30.00	$30.00	10-02-5115	Hospitalization	$21,000.00	$2,498.20
1300672	07/31/14	insurance	07/31/14	$80.00	$80.00	10-05-5115	Hospitalization	$65,000.00	$15,146.90
1300672	07/31/14	insurance	07/31/14	$20.00	$20.00	10-06-5115	Hospitalization	$17,500.00	$5,143.10
					$170.00				
58	CITY OF CLUTE/ACCOUNTANT, PO BOX 997, CLUTE, TX, 77531								
july14	07/31/14	animal control	07/31/14	$1,500.00	$1,500.00	10-05-5558	Animal Control	$6,000.00	$1,500.00
july14-1	07/31/14	ems service	07/31/14	$16,250.00	$16,250.00	10-07-5566	Contractural Services - A	$65,000.00	$16,250.00
					$17,750.00				
122	LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092								
37479	07/31/14	Shipping	07/31/14	$9.50	$9.50	10-05-5190	Uniforms	$2,500.00	$758.20
37479	07/31/14	Elbeco Shirts	07/31/14	$127.50	$127.50	10-05-5190	Uniforms	$2,500.00	$758.20
37479	07/31/14	Elbeco Pants	07/31/14	$125.85	$125.85	10-05-5190	Uniforms	$2,500.00	$758.20
					$262.85				
127	MALONE, DON, , , ,								
july14-3	07/31/14	inspections	07/31/14	$375.00	$375.00	10-02-5695	Special Services - Miscell	$2,000.00	($5,200.00)
					$375.00				
155	QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600								
4635749	07/31/14	Cases of Folger's Coffee	07/31/14	$44.98	$44.98	10-01-5240	Expendable Operating S	$12,000.00	($8,482.91)
4635749	07/31/14	Case of Folger's Decaf	07/31/14	$29.99	$29.99	10-01-5240	Expendable Operating S	$12,000.00	($8,482.91)
4635749	07/31/14	Cases of Folger's Coffee	07/31/14	$22.49	$22.49	10-02-5240	Expendable Operating S	$3,000.00	($2,600.99)
					$97.46				
185	TX CHILD SUPPORT SDU, PO BOX 659791, SAN ANTONIO, TX, 78265-9791								
july14-1	07/31/14	child support	07/31/14	$289.00	$289.00	10-29-2138	Child Support Payable	$0.00	$274.00
					$289.00				
195	TML - IEBP, PO BOX 910404, DALLAS, TX, 75391-0404								
0000479400	07/31/14	insurance	07/31/14	$2,459.59	$2,459.59	10-01-5115	Hospitalization	$29,100.00	$4,791.82
0000479400	07/31/14	insurance	07/31/14	$1,826.18	$1,826.18	10-02-5115	Hospitalization	$21,000.00	$2,498.20
0000479400	07/31/14	insurance	07/31/14	$4,921.31	$4,921.31	10-05-5115	Hospitalization	$65,000.00	$15,146.90
0000479400	07/31/14	insurance	07/31/14	$1,219.69	$1,219.69	10-06-5115	Hospitalization	$17,500.00	$5,143.10
0000479400	07/31/14	insurance	07/31/14	$350.18	$350.18	10-29-2136	Insurance Payable	$0.00	$1,654.83
					$10,776.95				
339	TX MUNICIPAL COURT, PO BOX 2605, MIDLAND, TX, 79702								

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
july14	07/31/14	subscription renewal	07/31/14	$54.00	$54.00	10-06-5660	Dues & Subscriptions	$200.00	$200.00
					$54.00				
514	**P C CARE, 221 PARKING WAY, LAKE JACKSON, TX, 77566**								
69473	07/31/14	computer setup	07/31/14	$110.00	$110.00	10-04-5294	Expenditures - Court Tec	$0.00	($3,840.89)
					$110.00				
853	**PRATHER & HARLAN AIR CONDITIONING, P.O. BOX 418, CLUTE, TX, 77531**								
23704	07/31/14	System check on A/C at Blue Building	07/31/14	$132.50	$132.50	10-08-5310	Building & Grounds M&R	$65,000.00	($6,021.16)
					$132.50				
1142	**C & S JANITORIAL SERVICES, INC., P.O. BOX 680731, HOUSTON, TX, 77268**								
16508	07/31/14	janitorial services	07/31/14	$275.00	$275.00	10-01-5102	Contract Labor	$10,000.00	$7,306.25
					$275.00				
1203	**Tom's Fun Band, 1005 S. Belle Dr, Angleton, TX, 77515**								
8162014	07/31/14	45 minute performaces at Day in the Park	07/31/14	$800.00	$800.00	10-08-5240	Expendable Operating S	$200.00	($3,265.09)
					$800.00				
1204	**Harris County Treasurer, 1001 Preston, Room 652, Houston, TX, 77002**								
1140500874	07/31/14	Align, diagnostics, FCC check, depot repair	07/31/14	$595.95	$595.95	10-05-5360	Radio M&R	$0.00	$0.00
					$595.95				
1206	**Anthony Jones, , , ,**								
july14	07/31/14	Car wash and wax for Jaguar	07/31/14	$20.00	$20.00	10-04-5296	K-9 Unit	$0.00	($5,618.27)
					$20.00				
		Total Bills To Pay:			$32,019.82				

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
536	UTILITY MAINTENANCE, 13510 FM 523, ANGLETON, TX, 77515								
1967	07/18/14	water tap	07/18/14	$750.00	$750.00	30-21-5390	Water Lines M&R	$47,280.00	$6,236.43
1967	07/18/14	sewer tap	07/18/14	$500.00	$500.00	30-21-5392	Sewer Lines M&R	$20,000.00	$10,238.89
					$1,250.00				
		Total Bills To Pay:			$1,250.00				

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
22	AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055								
1300672--01	07/31/14	insurance	07/31/14	$40.00	$40.00	30-21-5115	Hospitalization	$28,000.00	$8,991.09
					$40.00				
57	AT&T MOBILITY, PO BOX 6463, CAROL STREAM, IL, 60197-6463								
july14-1	07/31/14	phone	07/31/14	$120.61	$120.61	30-21-5420	Telephone	$2,500.00	$753.89
					$120.61				
58	CITY OF CLUTE/ACCOUNTANT, PO BOX 997, CLUTE, TX, 77531								
july14--01	07/31/14	transmission line lease	07/31/14	$33,130.00	$33,130.00	30-21-5990	Sewage Treatment Plant	$220,000.00	$136,956.43
					$33,130.00				
106	HD SUPPLY WATERWORKS, PO BOX 840700, DALLAS, TX, 75284-0700								
c685056	07/31/14	100' foll 1" cts	07/31/14	$123.00	$123.00	30-21-5390	Water Lines M&R	$47,280.00	($1,979.12)
c685056	07/31/14	1"x5/8" meter curbstop	07/31/14	$319.32	$319.32	30-21-5390	Water Lines M&R	$47,280.00	($1,979.12)
c685056	07/31/14	1"x1" cts couplings	07/31/14	$89.52	$89.52	30-21-5390	Water Lines M&R	$47,280.00	($1,979.12)
c685080	07/31/14	case food grade mineral oil	07/31/14	$210.65	$210.65	30-21-5390	Water Lines M&R	$47,280.00	($1,979.12)
					$742.49				
195	TML - IEBP, PO BOX 910404, DALLAS, TX, 75391-0404								
0000479400--01	07/31/14	insurance	07/31/14	$3,655.56	$3,655.56	30-21-5115	Hospitalization	$28,000.00	$8,991.09
0000479400--01	07/31/14	insurance	07/31/14	$37.50	$37.50	30-30-2136	Insurance Payable	$0.00	($1,115.08)
					$3,693.06				
		Total Bills To Pay:			$37,726.16				

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
90	**FACTS, THE, PO BOX 549, CLUTE, TX, 77531**								
1112288	08/07/14	Legal notices - Ord. 390 & 391	08/07/14	$110.40	$110.40	10-01-5210	Office Supplies	$24,000.00	$1,225.24
					$110.40				
122	**LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092**								
37585	08/06/14	Neese Raincoat	08/06/14	$78.00	$78.00	10-05-5190	Uniforms	$2,500.00	$495.35
37585	08/06/14	Hood	08/06/14	$12.00	$12.00	10-05-5190	Uniforms	$2,500.00	$495.35
37585	08/06/14	Shipping	08/06/14	$8.00	$8.00	10-05-5190	Uniforms	$2,500.00	$495.35
					$98.00				
132	**MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667**								
1390995	08/06/14	Bags concerete, Set speed limit signs OCD, O	08/06/14	$17.46	$17.46	10-02-5376	Signs M&R	$2,000.00	($396.17)
1391361	08/06/14	Door key for back door	08/06/14	$8.95	$8.95	10-05-5310	Building & Grounds M&R	$1,000.00	$1,200.00
1391247	08/06/14	2x8x20	08/06/14	$58.29	$58.29	10-08-5310	Building & Grounds M&R	$65,000.00	($6,153.66)
1391247	08/06/14	2x8x16	08/06/14	$93.32	$93.32	10-08-5310	Building & Grounds M&R	$65,000.00	($6,153.66)
1391247	08/06/14	2x4x8	08/06/14	$28.59	$28.59	10-08-5310	Building & Grounds M&R	$65,000.00	($6,153.66)
					$206.61				
141	**O'REILLY'S AUTOMOTIVE STORES, INC., PO BOX 9464, SPRINGFIELD, MO, 65801-9464**								
1479-347614	08/06/14	battery	08/06/14	$106.76	$106.76	10-02-5340	Vehicle M&R	$4,000.00	($1,521.93)
1479-345098	08/06/14	headlight	08/06/14	$3.99	$3.99	10-05-5340	Vehicle M&R	$10,300.00	$1,876.97
1479-350180	08/06/14	Rear view mirror adhesive	08/06/14	$6.98	$6.98	10-05-5340	Vehicle M&R	$10,300.00	$1,876.97
					$117.73				
146	**PENNEY'S ELECTRIC, PO BOX 2888, FREEPORT, TX, 77541**								
15080	08/06/14	Labor (weekend call out) splash pad	08/06/14	$262.50	$262.50	10-08-5310	Building & Grounds M&R	$65,000.00	($6,153.66)
					$262.50				
183	**T.J.'S LUBE STOP, 125 DIXIE DRIVE, SUITE A, CLUTE, TX, 77531**								
144135	08/06/14	Full service oil change	08/06/14	$71.98	$71.98	10-05-5340	Vehicle M&R	$10,300.00	$1,876.97
					$71.98				
201	**COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618**								
august14	08/06/14	internet	08/06/14	$103.61	$103.61	10-07-5420	Telephone	$1,200.00	($390.95)
					$103.61				
889	**BCOS OFFICE TECHNOLOGIES, ATTN: ACCOUNTS RECEIVABLES, 1111 COUNTY ROAD 44, ANGLETON, TX, 77515**								
ar180552	08/06/14	copier contract	08/06/14	$69.97	$69.97	10-01-5935	Equipment - Time Payme	$4,500.00	$369.29
ar180551	08/06/14	copier contract	08/06/14	$57.60	$57.60	10-05-5210	Office Supplies	$5,500.00	$1,171.46
					$127.57				
923	**CANCINO, ALBERT, 206 SAN SABA, RICHWOOD, TX, 77531**								
77	08/06/14	Video downlaoder for patrol vehicles	08/06/14	$133.00	$133.00	10-05-5340	Vehicle M&R	$10,300.00	$1,876.97
					$133.00				

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
1068	COMBINED INSURANCE CO. OF AMERICA, 5277 PAYSPHERE CIRCLE, CHICAGO, IL, 60674								
july14	08/06/14	insurance	08/06/14	$128.14	$128.14	10-29-2136	Insurance Payable	$0.00	$1,395.83
					$128.14				
1145	MARTINEZ, ADRIAN, , , ,								
190066	08/07/14	floor services for comm bldg	08/07/14	$375.00	$375.00	10-08-5310	Building & Grounds M&R	$65,000.00	($6,153.66)
					$375.00				
1182	TEXAS DEPARTMENT OF MOTOR VEHICLES, IT SERVICES DIVISION, P.O. BOX 12098, AUSTIN, TX, 78711-2098								
july14-	08/06/14	July 2014 MVI	08/06/14	$25.52	$25.52	10-02-5240	Expendable Operating S	$3,000.00	($2,623.48)
					$25.52				
		Total Bills To Pay:			$1,760.06				

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
42	BRAZOSPORT WATER AUTHORITY, 1251 FM 2004, LAKE JACKSON, TX, 77566								
07-0401	08/06/14	water contract	08/06/14	$13,987.20	$13,987.20	30-21-5995	Brazosport Water Authori	$160,000.00	$36,822.40
					$13,987.20				
132	MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667								
1390965	08/06/14	Bags concrete fire hydrant at GE Building	08/06/14	$27.93	$27.93	30-21-5390	Water Lines M&R	$47,280.00	($2,721.61)
1390791	08/06/14	2" paint brushes	08/06/14	$39.54	$39.54	30-21-5392	Sewer Lines M&R	$20,000.00	$9,710.20
1391095	08/06/14	4' elbow	08/06/14	$5.49	$5.49	30-21-5392	Sewer Lines M&R	$20,000.00	$9,710.20
1391095	08/06/14	4 x 4 in adapter	08/06/14	$5.79	$5.79	30-21-5392	Sewer Lines M&R	$20,000.00	$9,710.20
1391095	08/06/14	4" cleanout	08/06/14	$3.39	$3.39	30-21-5392	Sewer Lines M&R	$20,000.00	$9,710.20
1391095	08/06/14	12' stick schedule 40 4 " pvc	08/06/14	$18.99	$18.99	30-21-5392	Sewer Lines M&R	$20,000.00	$9,710.20
1391095	08/06/14	4" y	08/06/14	$9.49	$9.49	30-21-5392	Sewer Lines M&R	$20,000.00	$9,710.20
					$110.62				
146	PENNEY'S ELECTRIC, PO BOX 2888, FREEPORT, TX, 77541								
14919	08/06/14	Contract Price - New electrical panel lift 5	08/06/14	$15,000.00	$15,000.00	30-21-5392	Sewer Lines M&R	$20,000.00	$9,710.20
15048	08/06/14	labor-switch service to new power pole at Dinge	08/06/14	$437.50	$437.50	30-21-5392	Sewer Lines M&R	$20,000.00	$9,710.20
					$15,437.50				
150	UTILITY SERVICE CO., INC., PO BOX 674233, DALLAS, TX, 75267-4233								
36692	08/06/14	maint contract	08/06/14	$479.17	$479.17	30-21-5935	Equipment - Time Payme	$20,000.00	$3,386.30
					$479.17				
236	WASTE MANAGEMENT, PO BOX 660585, DALLAS, TX, 75266-0585								
0446529-1013-2	08/06/14	residential trash service	08/06/14	$18,471.06	$18,471.06	30-30-2240	Sanitation Payable	$0.00	($19,877.72)
					$18,471.06				

Total Bills To Pay: $48,485.55

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: August 6, 2014

Subject: Road and Bridge Interlocal Agreement Fiscal Year 2015

This is our annual interlocal agreement with Brazoria County covering the construction, improvement, maintenance or repair on streets and alleys in Richwood.

This upcoming year we are looking at work on N. Mahan, Blue Marlin and Bayou View.

THE STATE OF TEXAS §

COUNTY OF BRAZORIA §

INTERLOCAL AGREEMENT

This agreement is made at Angleton, Brazoria County, Texas between BRAZORIA COUNTY, TEXAS acting through its Commissioners' Court (hereinafter "County"), and the CITY OF RICHWOOD, acting through its Mayor (hereinafter "City").

NOW THEREFORE, THE COUNTY AND THE CITY agrees as follows:

1.0 The term of this agreement shall be from October 1, 2014, to September 30, 2015. The AGREEMENT may be renewed annually by the written approval of County and City.

1.1 Pursuant to the Interlocal Cooperation Act, Texas Government Code, Chapter 791 and the Texas Transportation Code, Section 251.012, the County agrees to provide personnel and equipment at its own expense to assist in the construction, improvement, maintenance and/or repair of a street or alley located within the corporate limits of the City of Richwood, subject to the approval of the County Engineer as set forth in Section 1.3, including sub grade preparation, base preparation, asphalt paving, culverts and ditch work, herbicide spraying, painting and striping roads, installation of permanent traffic signs, and other routine road maintenance operations. Any work performed on the City's streets and alleys which are not an integral part of, or a connecting link to, other roads and highways is allowed if such work is determined to be a benefit to the County by Commissioners' Court. The City will provide materials, including fuel used by the equipment for these projects. All such materials shall be paid for by the City, and may be purchased through the County's suppliers. The City shall reimburse the cost of any work performed or obtained by the County, which is determined to be beyond the scope of this agreement, to the County.

1.2 The county work authorized by this AGREEMENT may be done:

(1) By the County through use of county equipment;

(2) By an independent contractor with whom the County has contracted for the provision of certain services and materials, conditioned on the City providing a purchase order to such independent contractor for the full amount of such services or materials.

1.3 During the term of this AGREEMENT when County work is requested, the Mayor of the City shall submit a request in writing to the County Engineer. The County Engineer and the Mayor of the City shall agree in writing as to the location and type of assistance to be provided pursuant to this AGREEMENT. It is expressly understood between the parties that the County shall have no authority or obligation to provide any service or work on any city street or alley not so agreed to in writing. The County Engineer is authorized to sign an acceptance statement for each project at the appropriate time and authorize the work subject to be completed as the Road and Bridge Department schedules permit.

1.4 The parties intend that the County in performing such services shall act as an independent contractor and shall have control of the work and the manner in which it is performed. The County shall not be considered an agent, employee, or borrowed servant of the City.

1.5 For and in consideration of the above agreement by the County, the City agrees to provide all warning and safety signs and other safety protections as required when such work is being performed by the County.

1.6 The parties further agree that such work and materials are provided by the County without warranty of any kind to the City or any third party, and that the County has no obligation to provide any supplemental warranty work after a project's completion. The City agrees to provide any engineering or design work required for work done pursuant to this agreement.

II.

2.0 To the extent authorized by law, the City hereby agrees to hold harmless the County, its officers, agents and employees from any and all loss, damage, cost demands or causes of action of any nature or kind for loss or damage to property, or for injury or death to persons, arising in any manner from the performance of the above-referenced work.

2.1 Payment for services or materials under this agreement shall be payable from current revenues available to the paying party.

III.

3.0 Either party may terminate this agreement upon thirty- (30) day's written notice to the other party.

3.1 Nothing herein shall be construed to make either party a purchaser or consumer of goods or services from the other.

3.2 Nothing herein shall be construed to create any rights in third parties.

SIGNED AND ENTERED this the _____ day of _______________, 201~~5~~4.

BRAZORIA COUNTY, TEXAS	CITY OF RICHWOOD
______________________________	______________________________
By: Joe King Brazoria County Judge	By: Mayor
	ATTEST:
	______________________________
	CITY SECRETARY

MATT HANKS, PE, JD
COUNTY ENGINEER

MICHAEL C. SHANNON, PE, CFM
ASSISTANT COUNTY ENGINEER

(979) 864-1265 ANGLETON
(979) 388-1265 CLUTE
(281) 756-1265 HOUSTON
(979) 864-1270 FAX

BRAZORIA COUNTY
451 N VELASCO, SUITE 230
ANGLETON, TEXAS 77515

July 15, 2014

Re: Road & Bridge Interlocal Agreement Fiscal Year 2015

Dear Mayor:

Enclosed, please find two "original" Interlocal Agreements approved by Commissioners' Court and signed by Brazoria County Judge Joe King, covering construction, improvement, maintenance, or repair activities on streets or alleys within your municipality during Brazoria County's Fiscal Year 2015, which begins October 1, 2014. Upon approval of the Interlocal Agreement by action of your City Council, ***please have your Mayor sign, and return <u>one</u> fully executed original to the attention of Sherri Stanford before <u>October 1, 2014</u>.***

In addition, please complete and return the enclosed Project Request, listing all "road construction" projects (in priority order) for which you are requesting labor and equipment from Brazoria County Road and Bridge during Fiscal Year 2015.

Each request submitted requires the approval of your Mayor. It is very important for our Superintendent to be involved in the negotiation and planning process with your Administration as to some level of work the County can accomplish for you. ***Please return your completed Project Request to the attention of Sherri Stanford prior to <u>December 15, 2014</u>.***

We are encouraging you to consider that the County would prefer to do overlays *<u>only</u>* for "<u>road construction</u>". Doing sub-base, base, and stabilization of road materials is quite time consuming and ties up many of our resources that we need to be using on other county jobs. We are requesting that you limit "road construction" to approximately two miles per year, and fill out the attached Project Request form in priority order.

The County Road and Bridge Act authorizes a Commissioners' Court to expend county funds and utilize county equipment to do road and street work within incorporated cities and towns, provided the governing body of the city or town consents, *<u>and it does not interfere with county road and bridge projects</u>*. Therefore, work under this interlocal agreement must be initiated by submitting a written request signed by your Mayor to the Engineer's Office. If such work is determined to be a benefit to the County by Commissioners' Court, work will be performed as quickly as our Road Superintendent is able to schedule in coordination with other projects and commitments.

If unexpected projects come up during the year, please follow the same process of involving our appropriate Service Center Road Superintendent prior to submitting a written request to Brazoria County Engineering.

It is not necessary to involve the Superintendent in the planning process for driveways to be set, or pothole patching. However, in order to better serve your needs please list location, name, and contact number of the person requesting the work. Culverts must be on-site with area staked out. The County will assist in spreading material providing the material is on site *prior* to our arrival to perform the work.

Cities are responsible for all material (road material, patching material, signs, culverts, etc.) and may purchase through the County's suppliers providing they have a "separate" interlocal agreement with the Brazoria County Purchasing Department to do so.

Cities will be invoiced for material depleted from County Road and Bridge inventory. Cities should obtain a Purchase Order directly with supplier, paying the supplier direct for material costs.

If you have any questions, please contact Sherri Stanford at (979)864-1865.

Sincerely,

Matt Hanks, PE, JD
County Engineer

MH/ss
Encl.

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: July 25, 2014

Subject: Ordinance 390A – Amending ordinance requiring inspections of multi-family units

The ordinance is being expanded to include all residential rental property, including single family homes and duplexes.

ORDINANCE NO. 390A

AN ORDINANCE OF THE CITY OF RICHWOOD, TEXAS AMENDING ORDINANCE NO. 390 TO INCLUDE SINGLE FAMILY RENTAL UNITS WHICH IS AN ORDINANCE ADOPTING THE 2009 EDITION INTERNATIONAL PROPERTY MAINTENANCE CODE AS WELL AS ADDITIONAL LOCAL AMENDMENTS INCLUDING PROVISIONS RELATING TO THE REGISTRATION AND INSPECTION OF SINGLE AND MULTI-FAMILY RENTAL DWELLING COMPLEXES; PROVIDING THAT ANY PERSION VIOLATING SAID CODE SHALL BE GUILTY OF A MISDEMEANOR AND ASSESSED A FINE IN ACCORDANCE WITH THE PROVISIONS OF SECTION 1-6 OF THE CITY OF RICHWOOD CODE OF ORDINANCES; PROVIDING THAT EACH DAY ANY SUCH VIOLATION CONTINUES AND EACH PART OF EACH DAY ANY SUCH VIOLATION OCCURS SHALL CONSTITUTE A SEPARATE OFFENSE; CONTAINING SAVINGS CLAUSES; CONTAINING A SEVERANCE CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ADOPTION AND PUBLICATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, BRAZORIA COUNTY, TEXAS:

The following sections of Ordinance No. 390 is hereby amended to read as follows:

Applicability and administration.

(a) This division shall apply to single family rental units and multi-family dwelling complexes with three or more connected dwelling units.

(b) The code enforcement officer or building official or his designee shall be responsible for administering and enforcing the provisions of this division.

Definitions.

Landlord means the owner, operator, lessor, management company, managing agent, or on-site manager of a multi-family dwelling complex.

Rent means the offering, holding out or actual leasing of a rental unit to an occupant other than the owner and generally involves the payment of a rental amount although other consideration may be involved or no consideration at all is involved.

Rental unit means a single-family dwelling unit, duplex dwelling unit, and a townhome dwelling unit, or portion thereof that is rented or offered for rent as a residence.

Single- and multi-family registration required

(a) The landlord of a rental unit or multi-family dwelling complex with three or more connected dwelling units shall annually register the complex by January 1 of each calendar year.

(b) A registration is valid for one calendar year, unless the ownership of the complex changes.

(c) If a change in ownership of the rental unit or complex occurs during period the calendar year, the landlord of the property shall have 30 days from the date of change of ownership to file a new registration.

(d) The registration shall be on a form prescribed by the code enforcement officer or building official and shall at a minimum contain the following information about the property:

(1) The trade name, physical address, business mailing address and total number of units;
(2) The names of designated employees or authorized representatives who shall be assigned to respond to emergency conditions and a telephone number where said employees can be contacted during any 24-hour period. Emergency conditions shall include fire, natural disaster, flood, burst pipes, collapse hazard and violent crime;
(3) The names, addresses, and telephone numbers of the owner, property manager, resident manager, and registered agent;
(4) The type of business entity that owns the complex;
(5) The number and type of security systems and fire alarm systems maintained on the premises and the names and telephone numbers of the alarm companies which respond to alarms or relay alarms to emergency services.

(e) The landlord commits an offense if the landlord operates a rental unit or a multi-family dwelling complex with three or more connected dwelling units which is not currently registered with the code enforcement officer or building official.

Multi-family dwelling complex inspection fee.

(a) A multi-family dwelling complex inspection fee of $2.50 per unit per month will be charged on the monthly water bill of each complex. For single family units there will be an inspection fee of $25.00 is payable annually upon registration for each rental unit.

(b) There is no inspection fee for first and second inspections.

(c) There shall be a charge of $25.00 for third and subsequent inspections.

Inspections.

(a) To determine compliance with minimum building and property maintenance standards in accordance with the International Property Maintenance Code and other applicable city codes and to determine compliance with this division, the code enforcement officer or building official, and for other applicable codes, the building official, may conduct:

(1) Periodic inspections;
(2) Follow-up inspections; and
(3) Inspections based on indications of code violations, including complaints filed with the code enforcement officer or building official.

(b) The following areas of a rental unit or multi-family dwelling complex shall be subject to periodic inspection by the code enforcement officer or building official:

(1) All building exteriors;
(2) All exterior and interior common areas;
(3) Vacant dwelling units; and
(4) Comparative sample of occupied dwelling units upon receipt of consent by the unit's tenant.

(c) Report listing all vacant units must be provided to the code enforcement officer or building official upon request.

(d) Vacant units that have not been inspected within a one-year period or that have been damaged must be inspected by the code enforcement officer or building official prior to being occupied. If the code enforcement officer or building official does not respond to the request for a vacant unit inspection within five business days, the unit may be rented. If extenuating circumstances exist, the code enforcement officer or building official may shorten the above-mentioned time frame from five business days to 72 hours.

Exception: All units will be inspected upon immediate request by the code enforcement officer or building official if the code enforcement officer or building official is able to do so. The code enforcement officer or building official reserves the right to have up to 72 hours to inspect the unit before move-in for extenuating circumstances.

(e) The landlord that fails a periodic inspection shall eliminate all violations identified at the time of the periodic inspection. The landlord must allow follow-up inspections by the code enforcement officer or building official after a reasonable period of time to determine if the violations have been abated.

(f) If entry is refused, the code enforcement officer or building official is authorized to pursue recourse as provided by law, including all rights and authority granted under Article 18.05 of the Vernon's Ann. C.C.P.

Posting.

Each rental unit or multi-family unit described herein shall have prominently displayed in a conspicuous, publicly-accessible area on the premises of the property:

(1) Current and valid registration certificates.

(2) Signs posted by the owner or owner's representative showing the names of designated employees or authorized representatives who shall be assigned to respond to emergency conditions and a telephone number where said employees can be contacted during the 24-hour period.

(3) A notice for reporting code violations to the city as follows: TO REPORT UNRESOLVED VIOLATIONS OF CITY PROPERTY MAINTENANCE CODE, CONTACT THE CITY OF RICHWOOD AT (979)-265-1532.

Penalty Provisions

Any person who shall intentionally, knowingly or recklessly violate any provisions of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, may be fined as provided for in Section 1-6 of the Code of Ordinances of the City of Richwood. Each day of violation shall constitute a separate offense.

Repeal of Conflicting Ordinances

In the event this section or any portion of this Ordinance is in conflict with any ordinance that has been previously passed as of the time of passage hereof, then that portion in conflict herewith is hereby repealed, such repealing not constituting a repeal of any portion thereof which is not in direct contact with the provisions herein.

Severability Clause

Should any section, subsection, sentence or provisions hereof be declared unconstitutional or void by a court of competent jurisdiction, such decision shall not affect the validity of the remaining parts or parts hereof except so far as such parts so declared unconstitutional or void may be inseparable from and indispensable to the operation of the remaining part or parts.

Passed and approved this ______ day of ________________, 2014

____

Clint Kocurek, Mayor

ATTEST:

____

Karen B. Schrom, City Secretary

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: July 25, 2014

Subject: Ordinance 392 – regulating donation drop boxes

The proposed ordinance requires a permit for all donation drop boxes and regulates the construction, maintenance and placement.

ORDINANCE NO. 392

AN ORDINANCE OF THE CITY OF RICHWOOD, TEXAS REQUIRING A PERMIT FOR DONATION DROP BOXES, PROCEDURE FOR REVOCATION OF SAID PERMITS, PROVIDING FOR THE CONSTRUCTION, PLACEMENT AND MAINTENANCE OF DONATION DROP BOXES, PROVIDING FOR PENALTIES; PROVIDING FOR A REPEALER CLAUSE AND A SEVERABILITY CLAUSE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD:

Section 1. Definitions

Donation drop box means any unattended outdoor container, receptacles, or similar device used for soliciting and collecting donations such as clothing, toys, or other salvageable personal property.

Property owner means the person that has care and control of the parking area where the donation drop box is placed.

Operator means a person who manages the organization for which the donations are solicited or the person who applies for the drop box permit.

Section 2. Permit required

a. Operators of donation drop boxes are prohibited from placing donation drop box on all public and private property in the city without first obtaining a permit from the building official. The permit must be renewed annually.

b. To obtain a permit, the operator must pay a fifty ($50.00) fee and show:

1. A sketch indicating the spot where the donation drop box will be placed;
2. The dimensions of the donation drop box;
3. The signage that will be on the donation drop box.
4. Written consent from the property owner, property manager, or person who has a right to possession of the property, indicating that the donation drop box may be placed on their property and acknowledging that they will be held responsible for maintenance of the area around the donation drop box; and
5. That the donation drop box will comply with all requirements in this ordinance.

c. The operator may not transfer the permit to any other person or organization.

d. The operator shall affix a copy of the permit to the donation drop box in a manner that ensures that it will not be damaged by rain.

Section 3. Permit revocation

a. The building official may revoke the permit for failure of the operator or property owner to comply with the requirements of this ordinance. The operator may appeal the revocation to the city manager or his designee within seventy-two (72) hours of the revocation notice.

b. The donation drop box must be removed within seven (7) days of the permit revocation. If not removed within seven (7) days, the city shall have it removed and the operator shall be billed the removal and storage costs.

Section 4, Construction and placement

a. Donation drop box may not be placed on any residentially zoned property.

b. Donation drop boxes must:

1. Be constructed of metal, fiber glass or wood;
2. Have a sign or label indicating the name, address, and telephone number of the organization;
3. Be secured at all times, except when they are being emptied;
4. Have a lid or top to protect the contents from the weather; and
5. Be no larger than one hundred two (102) cubic feet.

c. Donation drop boxes may not be placed so that they block driveways, interfere with traffic flow or visibility, or on minimum required parking spaces, or in front, rear, or side yard setback, or on a required landscape area.

d. Only one (1) donation drop box may be placed on a platted lot.

Section 5. Maintenance

a. The area around the donation drop box shall be kept free of debris and shall be emptied often enough so that the donations don’t overflow.

b. Donation drop boxes shall not have structural damages, holes or visible rust.

c. The city shall give the property owner seventy-two (72) hours written notice to clear the debris. If the debris is not cleared, the city shall clear the debris and bill the property owner for the clean-up costs.

Section 6. Existing donation drop boxes

a. Operators of existing donation drop boxes shall be given oral notice that they have thirty (30) days to obtain a permit. If the operators do not apply for the permit, the operators and the property owners have thirty (30) days to remove the donation drop boxes or the property owners may give the city permission to remove the donation drop boxes/.

b. If an operator cannot be reached, a letter will be mailed to the address on the donation drop box, if available, and posted on the donation drop box itself. The operator shall have thirty (30) days from the day the letter is mailed or posted on the box.

c. If the city removes the donation drop box, the property owner or the operator shall be billed the removal and storage costs.

Section 7. Penalties

Any person who violates this ordinance shall be guilty of a misdemeanor, and upon conviction thereof shall be fined as provided in Section 1-6 of the Code of Ordinances of the City of Richwood.

Section 8. Repealer

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 9. Severability

If any section, subsection or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

PASSED AND ADOPTED THIS ____ day of ___________, 2014.

____
Clint Kocurek, Mayor

ATTEST:

____
Karen B. Schrom, City Secretary

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: August 8, 2014

Subject: Revised personnel policy

Included in your packet are two sections of the personnel policy with the changes proposed by Jason Cordoba, City Attorney. Once they are approved by City Council, city staff will make the changes and distribute copies of the new policy to all city employees.

Introduction: the following sentence in RED shall be added to the personnel policy:

The contents of this handbook are presented as a matter of information only. While we generally follow policies and procedures described herein, they are not a contract; nor should this Personnel Policy Manual be construed as a contract or conferring any property interest. The City reserves the right to modify, revoke, suspend, terminate, or change any or all such plans, policies, or procedures, in whole or in part, at any time, with or without notice. ANY MODIFICATIONS, REVOCATIONS, SUSPENSIONS, TERMINATIONS, OR CHANGES OF THIS PERSONNEL POLICY MANUAL REQUIRES APPROVAL BY CITY COUNCIL AFTER A MEETING NOTICED PURSUANT TO THE TEXAS OPEN MEETINGS ACT. Only the Mayor or City Council of the City of Richwood has the authority to enter into an employment contract. All such contracts must be in writing and signed both by the Mayor and the employee. Other wise, employment may be terminated at any time by either the employee or the City.

Section 6.5 Grievance in reference to Non-Disciplinary Action Taken

The following provisions in RED shall be added to the personnel policy:

Employees who feel that they have been improperly treated somehow in their job even though the improper treatment does not result in disciplinary action, or feel that they have been improperly treated in their work relationship with the City shall have the right to file a grievance.

Actions or results which are beyond the control of the City will not be considered grounds for a grievance.

Any grievance action shall be initiated by a written notification to the Department Head, who shall then conduct an investigation and make a determination IN WRITING as to the allegations surrounding the alleged grievance. PRIOR TO THE DEPARTMENT HEAD MAKING A DETERMINATION, ANY ACCUSED EMPLOYEE MADE THE BASIS OF ANY GRIEVANCE SHALL BE PROVIDED WITH THE WRITTEN GRIEVANCE AND AFFORDED AN OPPORTUNITY TO RESPOND. If the AGGRIEVED Employee, OR THE ACCUSED EMPLOYEE, is not satisfied with the determination of the Department Head, the AGGRIEVED Employee, OR THE ACCUSED EMPLOYEE, may appeal the same to the City Manager, who shall then either affirm or reverse the decision of the Department Head.

IN THE EVENT AN EMPLOYEE WISHES TO MAKE A GRIEVANCE AGAINST A DEPARTMENT HEAD, THAT GRIEVANCE SHALL BE INITIATED BY A WRITTEN NOTIFICATION TO THE CITY MANAGER. THE CITY MANAGER WILL PROVIDE THAT WRITTEN GRIEVANCE TO THE DEPARTMENT HEAD WHO IS THE SUBJECT OF THE WRITTEN GRIEVANCE. THE CITY MANAGER SHALL THEN CONDUCT AN INVESTIGATION REGARDING THE GRIEVANCE. THE CITY MANAGER SHALL MAKE A DETERMINATION IN WRITING OF ANY ACTION THAT SHOULD BE TAKEN AS A RESULT OF THE GRIEVANCE. EITHER THE EMPLOYEE OR THE DEPARTMENT HEAD MAY APPEAL THE DECISION TO CITY COUNCIL.

IN THE EVENT AN EMPLOYEE HAS A GRIEVANCE WITH THE CITY MANAGER, THAT GRIEVANCE SHALL BE BROUGHT BY INITIATING A WRITTEN NOTIFICATION TO CITY COUNCIL.

06/31/14

	BUDGET FY 2013/14	CURRENT FY 2013/14	BALANCE FY 2013/14	PERCENT REMAINING
ADMINISTRATION	448,936.00	368,187.50	80,748.50	17.99%
CITY MAINTENANCE	269,698.00	238,911.93	30,786.07	11.42%
STREETS & DRAINAGE	83,000.00	74,640.45	8,359.55	10.07%
POLICE DEPARTMENT	712,996.00	604,002.72	108,993.28	15.29%
JUDICIAL	116,904.00	96,679.52	20,224.48	17.30%
FIRE DEPARTMENT	119,740.00	116,925.45	2,814.55	2.35%
PARKS & RECREATION	80,700.00	86,736.89	(6,036.89)	-7.48%
TOTAL	1,831,974.00	1,586,084.46	245,889.54	
GENERAL FUND REVENUES	1,805,474.00	1,729,294.94	76,179.06	4.22%
		143,210.48	169,710.48	
DEBT SERVICE	165,230.00	26,135.74	139,094.26	84.18%
TOTAL	165,230.00	26,135.74	139,094.26	
DEBT SERVICE REVENUES	165,350.00	167,646.18	(2,296.18)	-1.39%
		141,510.44	141,390.44	
WATER/SEWER	1,178,549.00	710,430.66	468,118.34	39.72%
TOTAL	1,178,549.00	710,430.66	468,118.34	
WATER/SEWER REVENUES	1,178,549.00	760,768.20	417,780.80	35.45%
		50,337.54	50,337.54	
DEBT SERVICE	113,420.00	52,956.50	60,463.50	53.31%
TOTAL	113,420.00	52,956.50	60,463.50	
DEBT SERVICE REVENUES	113,420.00	71,926.40	41,493.60	36.58%
		18,969.90	18,969.90	
TRANSPORTATION	100,000.00	84,174.20	15,825.80	15.83%
TOTAL	100,000.00	84,174.20	15,825.80	
TRANSPORTATION REV.	100,000.00	83,592.78	16,407.22	16.41%
		(581.42)	16,407.22	
INSURANCE CONTINGENCY	-	-	-	
TOTAL	-	-	-	
REPLACEMENT	-	28,047.06	(28,047.06)	#DIV/0!
TOTAL	-	28,047.06	(28,047.06)	
CRIME CONTROL & PREVEN	40,000.00	32,064.46	7,935.54	19.84%
TOTAL	40,000.00	32,064.46	7,935.54	
CRIME CONTROL REV.	50,000.00	42,631.91	7,368.09	14.74%
		10,567.45	7,368.09	
CAPITAL IMPROVEMENTS	18,000.00	36,801.03	(18,801.03)	-104.45%
TOTAL	18,000.00	36,801.03	(18,801.03)	
CAPITAL PROJECTS W/S			-	#DIV/0!
TOTAL	-	-	-	
CAPITAL PROJECTS GF		58,775.00	(58,775.00)	#DIV/0!
TOTAL	-	58,775.00	(58,775.00)	
GRAND TOTAL	3,447,173.00	2,531,294.91	815,878.09	

City of Richwood

Statement of Revenue and Expenditures

Revised Budget

For General Fund (10)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
10-04-4250	Revenues - Festivals	$ 0.00	$ 0.00	$ 0.00	$ 6,688.95	0.00%
10-04-4251	Revenues - Police Officer Training	0.00	0.00	0.00	1,100.61	0.00%
10-04-4252	Revenues - Seizure & Forfeiture	0.00	0.00	0.00	615.00	0.00%
10-04-4253	Revenues - Court Security	0.00	987.57	0.00	3,048.48	0.00%
10-04-4254	Revenues - Court Technology	0.00	1,316.82	0.00	4,064.61	0.00%
10-04-4255	Revenues - Bobby Ford Park	0.00	0.00	0.00	0.00	0.00%
10-04-4256	K-9 Unit	0.00	7,325.00	0.00	15,825.00	0.00%
10-29-4103	Ad Valorem Taxes	0.00	32,873.48	1,055,925.00	1,070,901.63	(1.42%)
10-29-4104	Delinquent Taxes	0.00	6,919.92	25,000.00	30,441.46	(21.77%)
10-29-4105	Penalty & Interest	0.00	4,003.86	22,000.00	16,979.72	22.82%
10-29-4106	Licenses & Permits	0.00	404.00	12,000.00	5,394.00	55.05%
10-29-4107	Building Permits	0.00	6,729.00	35,000.00	41,189.00	(17.68%)
10-29-4109	Municipal Court	0.00	(19,643.41)	135,000.00	158,084.85	(17.10%)
10-29-4110	Interest Earnings	0.00	177.52	5,000.00	734.88	85.30%
10-29-4111	Franchise Taxes	0.00	10,163.95	175,000.00	131,595.39	24.80%
10-29-4112	Miscellaneous Income	0.00	923.51	20,000.00	17,299.66	13.50%
10-29-4113	Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
10-29-4114	Animal Fines/Licenses	0.00	35.00	500.00	225.00	55.00%
10-29-4116	Sales Tax - Streets	0.00	5,954.50	55,000.00	49,550.08	9.91%
10-29-4117	Sales Tax	0.00	23,528.50	229,300.00	197,910.77	13.69%
10-29-4118	Municipal Building Rentals	0.00	682.50	0.00	5,585.00	0.00%
10-29-4120	Deferred Revenue	0.00	0.00	0.00	0.00	0.00%
10-29-4121	Parks & Recreation	0.00	823.50	11,000.00	3,403.50	69.06%
10-29-4123	Other Revenues	0.00	0.00	0.00	0.00	0.00%
10-29-4125	Transportation Fee	0.00	0.00	0.00	0.00	0.00%
10-29-4221	Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
10-29-4435	Capital Contributions	0.00	0.00	0.00	0.00	0.00%
10-60-4250	Revenues - Festivals	0.00	0.00	0.00	0.00	0.00%
10-60-4251	Revenues - Police Officer Training	0.00	0.00	0.00	0.00	0.00%
10-60-4252	Revenues - Seizure & Forfeiture	0.00	0.00	0.00	0.00	0.00%
10-60-4253	Revenues - Court Security	0.00	0.00	0.00	0.00	0.00%
10-60-4254	Revenues - Court Technology	0.00	0.00	0.00	0.00	0.00%
10-61-4124	Beautification Revenues	0.00	0.00	0.00	0.00	0.00%
Total General Fund Revenues		**$ 0.00**	**$ 83,205.22**	**$ 1,780,725.00**	**$ 1,760,637.59**	**1.13%**
General Fund Excess of Revenues Over Expenditures		**$ 0.00**	**$ (305,652.27)**	**$ (51,249.00)**	**$ (56,937.67)**	**(11.10%)**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Administration (01)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-01-5101	Administrative Expense	$6,000.00	$616.32	$7,952.14	($236.86)	($1,715.28)	(28.59%)
10-01-5102	Contract Labor	$10,000.00	$550.00	$2,968.75	$0.00	$7,031.25	70.31%
10-01-5103	Salaries & Wages	$155,136.00	$13,630.69	$141,499.63	$0.00	$13,636.37	8.79%
10-01-5105	Retirement	$19,000.00	$1,990.12	$19,604.22	$0.00	($604.22)	(3.18%)
10-01-5110	Workmen's Compensation Ins	$400.00	$0.00	$424.89	$0.00	($24.89)	(6.22%)
10-01-5115	Hospitalization	$29,100.00	$4,959.18	$26,807.77	$0.00	$2,292.23	7.88%
10-01-5120	Unemployment Insurance	$1,200.00	$0.00	$888.96	$0.00	$311.04	25.92%
10-01-5130	Training & Travel	$13,000.00	$1,821.00	$9,447.22	$0.00	$3,552.78	27.33%
10-01-5175	Employee Incentive	$7,900.00	$0.00	$0.00	$0.00	$7,900.00	100.00%
Total Administration Personnel Costs		**$241,736.00**	**$23,567.31**	**$209,593.58**	**($236.86)**	**$32,379.28**	**13.39%**
10-01-5210	Office Supplies	$24,000.00	$1,409.88	$22,774.76	($529.56)	$1,754.80	7.31%
10-01-5215	Custodial Supplies	$1,500.00	$0.00	$966.02	($161.92)	$695.90	46.39%
10-01-5220	Tools	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-01-5240	Expendable Operating Supplies	$12,000.00	$5,847.96	$20,906.93	$29.77	($8,936.70)	(74.47%)
Total Administration Operating Supplies		**$37,500.00**	**$7,257.84**	**$44,647.71**	**($661.71)**	**($6,486.00)**	**(17.30%)**
10-01-5310	Building & Grounds M&R	$15,000.00	$235.00	$13,756.59	($647.00)	$1,890.41	12.60%
10-01-5312	Contingency Fund M&R	$10,000.00	$0.00	$3,000.00	$0.00	$7,000.00	70.00%
10-01-5320	Office Furniture/Fixture M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-01-5365	Other Equipment M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Administration Maintenance & Repair		**$25,000.00**	**$235.00**	**$16,756.59**	**($647.00)**	**$8,890.41**	**35.56%**
10-01-5410	Electricity	$12,000.00	$1,030.02	$7,888.31	$0.00	$4,111.69	34.26%
10-01-5420	Telephone	$2,500.00	$133.63	$1,735.39	$0.00	$764.61	30.58%
10-01-5430	Natural Gas	$1,500.00	$19.12	$696.59	$0.00	$803.41	53.56%
Total Administration Utilities & Telephone		**$16,000.00**	**$1,182.77**	**$10,320.29**	**$0.00**	**$5,679.71**	**35.50%**
10-01-5510	Elections	$4,000.00	$0.00	$945.60	$0.00	$3,054.40	76.36%
10-01-5556	Contractural Services - Taxes	$12,000.00	$0.00	$9,566.48	$0.00	$2,433.52	20.28%
10-01-5560	Engineering	$4,500.00	$0.00	$6,319.00	$0.00	($1,819.00)	(40.42%)
10-01-5570	Attorney's Fees	$25,000.00	$3,498.50	$13,715.28	$0.00	$11,284.72	45.14%
10-01-5572	Economic Development	$28,000.00	$0.00	$0.00	$0.00	$28,000.00	100.00%
10-01-5580	Auditor's Fees	$22,000.00	$0.00	$18,524.47	$0.00	$3,475.53	15.80%
Total Administration Services		**$95,500.00**	**$3,498.50**	**$49,070.83**	**$0.00**	**$46,429.17**	**48.62%**
10-01-5640	Insurance - Bldg/Liab/Bond	$5,000.00	$0.00	$17,715.23	$0.00	($12,715.23)	(254.30%)

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Administration (01)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-01-5660	Dues & Subscriptions	$3,500.00	$12.00	$8,298.00	($56.00)	($4,742.00)	(135.49%)
10-01-5685	Publishing & Advertising	$5,000.00	$42.00	$5,068.68	($887.55)	$818.87	16.38%
10-01-5695	Special Services - Miscellaneous	$200.00	$0.00	$5,960.00	$0.00	($5,760.00)	(2880.00%)
Total Administration Sundry		**$13,700.00**	**$54.00**	**$37,041.91**	**($943.55)**	**($22,398.36)**	**(163.49%)**
10-01-5910	Office Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-01-5930	Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-01-5935	Equipment - Time Payments	$4,500.00	$375.58	$4,130.71	$0.00	$369.29	8.21%
10-01-5940	Special Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-01-5950	Contingency Fund	$10,000.00	($885.00)	($885.00)	$0.00	$10,885.00	108.85%
10-01-5960	Transfer to Capital Projects	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	100.00%
10-01-5961	Transfer to Water/Sewer	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Administration Capital Outlay		**$19,500.00**	**($509.42)**	**$3,245.71**	**$0.00**	**$16,254.29**	**83.36%**
Total Administration Expense		**$448,936.00**	**$35,286.00**	**$370,676.62**	**($2,489.12)**	**$80,748.50**	**17.99%**

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations
Revised Budget
For City Maintenance (02)
For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-02-5102	Contract Labor	$7,000.00	$72.00	$72.00	$0.00	$6,928.00	98.97%
10-02-5103	Salaries & Wages	$119,398.00	$12,714.25	$113,062.84	$0.00	$6,335.16	5.31%
10-02-5105	Retirement	$15,500.00	$1,660.20	$15,049.71	$0.00	$450.29	2.91%
10-02-5110	Workmen's Compensation Ins	$4,100.00	$0.00	$3,034.11	$0.00	$1,065.89	26.00%
10-02-5115	Hospitalization	$21,000.00	$3,682.36	$20,357.98	$0.00	$642.02	3.06%
10-02-5120	Unemployment Insurance	$1,600.00	$33.67	$871.63	$0.00	$728.37	45.52%
10-02-5130	Training & Travel	$2,000.00	$0.00	$1,608.17	$0.00	$391.83	19.59%
10-02-5190	Uniforms	$1,600.00	$241.55	$660.05	$0.00	$939.95	58.75%
Total City Maintenance Personnel Costs		**$172,198.00**	**$18,404.03**	**$154,716.49**	**$0.00**	**$17,481.51**	**10.15%**
10-02-5210	Office Supplies	$500.00	$0.00	$938.36	$5.95	($444.31)	(88.86%)
10-02-5215	Custodial Supplies	$500.00	$178.64	$517.96	$0.00	($17.96)	(3.59%)
10-02-5220	Tools	$1,000.00	$633.72	$1,799.39	($294.22)	($505.17)	(50.52%)
10-02-5230	Gas, Oil, & Lubricants	$9,000.00	$1,993.84	$8,392.86	$0.00	$607.14	6.75%
10-02-5240	Expendable Operating Supplies	$3,000.00	$240.42	$5,623.48	($66.72)	($2,556.76)	(85.23%)
10-02-5245	Dump Charges	$2,500.00	$59.50	$2,278.25	$0.00	$221.75	8.87%
10-02-5270	Chemicals	$2,000.00	$2,444.64	$2,659.82	($20.18)	($639.64)	(31.98%)
Total City Maintenance Operating Supplies		**$18,500.00**	**$5,550.76**	**$22,210.12**	**($375.17)**	**($3,334.95)**	**(18.03%)**
10-02-5310	Building & Grounds M&R	$1,000.00	$96.91	$502.31	$0.00	$497.69	49.77%
10-02-5320	Office Furniture/Fixture M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-02-5340	Vehicle M&R	$4,000.00	$449.61	$5,521.93	$197.98	($1,719.91)	(43.00%)
10-02-5360	Radio M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-02-5365	Other Equipment M&R	$4,000.00	$2,074.46	$5,047.14	$1,065.52	($2,112.66)	(52.82%)
10-02-5376	Signs M&R	$2,000.00	$455.26	$2,396.17	($521.07)	$124.90	6.25%
Total City Maintenance Maintenance & Repair		**$11,000.00**	**$3,076.24**	**$13,467.55**	**$742.43**	**($3,209.98)**	**(29.18%)**
10-02-5410	Electricity	$45,000.00	$2,941.41	$26,793.19	$0.00	$18,206.81	40.46%
10-02-5420	Telephone	$2,500.00	$622.20	$3,015.16	$0.00	($515.16)	(20.61%)
10-02-5430	Natural Gas	$500.00	$35.80	$329.84	$0.00	$170.16	34.03%
Total City Maintenance Utilities & Telephone		**$48,000.00**	**$3,599.41**	**$30,138.19**	**$0.00**	**$17,861.81**	**37.21%**
10-02-5560	Engineering	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-02-5570	Attorney's Fees	$500.00	$0.00	$0.00	$0.00	$500.00	100.00%
Total City Maintenance Services		**$500.00**	**$0.00**	**$0.00**	**$0.00**	**$500.00**	**100.00%**
10-02-5630	Insurance - Motor Vehicles	$3,000.00	$0.00	$2,229.18	$0.00	$770.82	25.69%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For City Maintenance (02)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-02-5640	Insurance - Bldg/Liab/Bond	$3,000.00	$0.00	$1,655.98	$0.00	$1,344.02	44.80%
10-02-5660	Dues & Subscriptions	$11,000.00	$0.00	$6,552.14	$0.00	$4,447.86	40.44%
10-02-5685	Publishing & Advertising	$500.00	$0.00	$0.00	$0.00	$500.00	100.00%
10-02-5695	Special Services - Miscellaneous	$2,000.00	$1,550.00	$7,575.00	$0.00	($5,575.00)	(278.75%)
Total City Maintenance Sundry		**$19,500.00**	**$1,550.00**	**$18,012.30**	**$0.00**	**$1,487.70**	**7.63%**
10-02-5910	Office Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-02-5920	Motor Vehicles	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-02-5930	Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-02-5935	Equipment - Time Payments	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-02-5940	Special Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total City Maintenance Capital Outlay		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
Total City Maintenance Expense		**$269,698.00**	**$32,180.44**	**$238,544.65**	**$367.26**	**$30,786.09**	**11.42%**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Streets And Drainage (03)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-03-5380	Streets M&R	$21,600.00	$2,269.92	$17,917.66	$523.40	$3,158.94	14.62%
10-03-5385	Drainage M&R	$2,500.00	$0.00	$8,262.63	($45.00)	($5,717.63)	(228.71%)
Total Streets And Drainage Maintenance & Repair		**$24,100.00**	**$2,269.92**	**$26,180.29**	**$478.40**	**($2,558.69)**	**(10.62%)**
10-03-5965	Street Projects	$52,000.00	$0.00	$47,981.76	$0.00	$4,018.24	7.73%
10-03-5975	Drainage	$6,900.00	$0.00	$0.00	$0.00	$6,900.00	100.00%
Total Streets And Drainage Capital Outlay		**$58,900.00**	**$0.00**	**$47,981.76**	**$0.00**	**$10,918.24**	**18.54%**
Total Streets And Drainage Expense		**$83,000.00**	**$2,269.92**	**$74,162.05**	**$478.40**	**$8,359.55**	**10.07%**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Police Department (05)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-05-5102	Contract Labor	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5103	Salaries & Wages	$436,153.00	$35,895.75	$364,961.55	$0.00	$71,191.45	16.32%
10-05-5105	Retirement	$56,000.00	$5,614.00	$56,056.88	$0.00	($56.88)	(0.10%)
10-05-5110	Workmen's Compensation Ins	$11,500.00	$0.00	$9,607.42	$0.00	$1,892.58	16.46%
10-05-5115	Hospitalization	$65,000.00	$9,922.62	$54,854.41	$0.00	$10,145.59	15.61%
10-05-5120	Unemployment Insurance	$2,000.00	$0.00	$1,512.01	$0.00	$487.99	24.40%
10-05-5130	Training & Travel	$12,985.00	$583.34	$5,355.65	($2,414.33)	$10,043.68	77.35%
10-05-5175	Education Incentive	$6,700.00	$650.00	$6,500.00	$0.00	$200.00	2.99%
10-05-5190	Uniforms	$2,500.00	$553.05	$2,004.65	$0.00	$495.35	19.81%
Total Police Department Personnel Costs		**$592,838.00**	**$53,218.76**	**$500,852.57**	**($2,414.33)**	**$94,399.76**	**15.92%**
10-05-5210	Office Supplies	$5,500.00	$144.79	$4,328.54	$17.95	$1,153.51	20.97%
10-05-5215	Custodial Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5220	Tools	$819.00	$282.72	$2,437.84	$0.00	($1,618.84)	(197.66%)
10-05-5230	Gas, Oil, & Lubricants	$30,208.00	$5,302.81	$24,333.14	$0.00	$5,874.86	19.45%
10-05-5240	Expendable Operating Supplies	$2,374.00	$13.79	$1,947.76	$84.12	$342.12	14.41%
Total Police Department Operating Supplies		**$38,901.00**	**$5,744.11**	**$33,047.28**	**$102.07**	**$5,751.65**	**14.79%**
10-05-5310	Building & Grounds M&R	$1,000.00	($200.00)	($200.00)	$8.95	$1,191.05	119.11%
10-05-5320	Office Furniture/Fixture M&R	$500.00	$0.00	$0.00	$0.00	$500.00	100.00%
10-05-5340	Vehicle M&R	$10,300.00	$193.63	$8,423.03	($1,242.98)	$3,119.95	30.29%
10-05-5350	Radar M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5360	Radio M&R	$0.00	$595.95	$595.95	$0.00	($595.95)	0.00%
10-05-5365	Other Equipment M&R	$1,807.00	$0.00	$1,601.20	($170.71)	$376.51	20.84%
Total Police Department Maintenance & Repair		**$13,607.00**	**$589.58**	**$10,420.18**	**($1,404.74)**	**$4,591.56**	**33.74%**
10-05-5420	Telephone	$6,000.00	$413.31	$5,170.88	$0.00	$829.12	13.82%
Total Police Department Utilities & Telephone		**$6,000.00**	**$413.31**	**$5,170.88**	**$0.00**	**$829.12**	**13.82%**
10-05-5540	Dispatch Services	$34,000.00	$8,500.00	$34,000.00	$0.00	$0.00	0.00%
10-05-5542	Jail Expense	$5,500.00	$1,033.34	$4,473.74	$0.00	$1,026.26	18.66%
10-05-5558	Animal Control	$6,000.00	$1,500.00	$6,000.00	$0.00	$0.00	0.00%
10-05-5560	Engineering	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5570	Attorney's Fees	$250.00	$405.00	$1,730.00	$0.00	($1,480.00)	(592.00%)
Total Police Department Services		**$45,750.00**	**$11,438.34**	**$46,203.74**	**$0.00**	**($453.74)**	**(0.99%)**
10-05-5630	Insurance - Motor Vehicles	$4,000.00	$0.00	$3,393.44	$0.00	$606.56	15.16%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Police Department (05)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-05-5640	Insurance - Bldg/Liab/Bond	$6,000.00	$0.00	$4,853.50	$0.00	$1,146.50	19.11%
10-05-5660	Dues & Subscriptions	$1,900.00	$0.00	$1,168.00	$0.00	$732.00	38.53%
10-05-5685	Publishing & Advertising	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5695	Special Services - Miscellaneous	$4,000.00	$292.14	$2,610.13	$0.00	$1,389.87	34.75%
Total Police Department Sundry		**$15,900.00**	**$292.14**	**$12,025.07**	**$0.00**	**$3,874.93**	**24.37%**
10-05-5910	Office Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5920	Motor Vehicles	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5930	Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5935	Equipment - Time Payments	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-05-5940	Special Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Police Department Capital Outlay		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
Total Police Department Expense		**$712,996.00**	**$71,696.24**	**$607,719.72**	**($3,717.00)**	**$108,993.28**	**15.29%**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Judicial (06)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-06-5102	Contract Labor	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-06-5103	Salaries & Wages	$71,961.00	$6,796.17	$62,405.71	$0.00	$9,555.29	13.28%
10-06-5105	Retirement	$11,000.00	$917.67	$8,442.58	$0.00	$2,557.42	23.25%
10-06-5110	Workmen's Compensation Ins	$300.00	$0.00	$282.79	$0.00	$17.21	5.74%
10-06-5115	Hospitalization	$17,500.00	$2,459.38	$13,596.59	$0.00	$3,903.41	22.31%
10-06-5120	Unemployment Insurance	$750.00	$9.20	$576.67	$0.00	$173.33	23.11%
10-06-5130	Training & Travel	$2,000.00	$0.00	$1,492.19	$0.00	$507.81	25.39%
Total Judicial Personnel Costs		**$103,511.00**	**$10,182.42**	**$86,796.53**	**$0.00**	**$16,714.47**	**16.15%**
10-06-5210	Office Supplies	$5,193.00	($10.01)	$4,169.79	$23.90	$999.31	19.24%
10-06-5240	Expendable Operating Supplies	$500.00	$71.00	$71.00	$0.00	$429.00	85.80%
Total Judicial Operating Supplies		**$5,693.00**	**$60.99**	**$4,240.79**	**$23.90**	**$1,428.31**	**25.09%**
10-06-5565	Jury Expense	$500.00	$0.00	$66.00	$0.00	$434.00	86.80%
10-06-5570	Attorney's Fees	$7,000.00	$0.00	$5,498.30	$0.00	$1,501.70	21.45%
Total Judicial Services		**$7,500.00**	**$0.00**	**$5,564.30**	**$0.00**	**$1,935.70**	**25.81%**
10-06-5660	Dues & Subscriptions	$200.00	$54.00	$54.00	$0.00	$146.00	73.00%
Total Judicial Sundry		**$200.00**	**$54.00**	**$54.00**	**$0.00**	**$146.00**	**73.00%**
10-06-5910	Office Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-06-5930	Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-06-5940	Special Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Judicial Capital Outlay		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
Total Judicial Expense		$116,904.00	$10,297.41	$96,655.62	$23.90	$20,224.48	17.30%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Fire Department (07)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-07-5106	Pension	$11,390.00	$0.00	$5,550.00	$0.00	$5,840.00	51.27%
10-07-5110	Workmen's Compensation Ins	$300.00	$0.00	$531.94	$0.00	($231.94)	(77.31%)
10-07-5130	Training & Travel	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	100.00%
10-07-5190	Uniforms	$6,500.00	$0.00	$254.82	$0.00	$6,245.18	96.08%
Total Fire Department Personnel Costs		**$19,190.00**	**$0.00**	**$6,336.76**	**$0.00**	**$12,853.24**	**66.98%**
10-07-5210	Office Supplies	$1,000.00	$0.00	$1,056.68	$0.00	($56.68)	(5.67%)
10-07-5215	Custodial Supplies	$300.00	$0.00	$65.38	$0.00	$234.62	78.21%
10-07-5220	Tools	$7,500.00	$0.00	$6,177.98	$0.00	$1,322.02	17.63%
10-07-5230	Gas, Oil, & Lubricants	$2,000.00	$199.06	$2,229.17	$0.00	($229.17)	(11.46%)
10-07-5240	Expendable Operating Supplies	$0.00	$0.00	($369.40)	$0.00	$369.40	0.00%
10-07-5285	Fire Prevention Supplies	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	100.00%
Total Fire Department Operating Supplies		**$11,800.00**	**$199.06**	**$9,159.81**	**$0.00**	**$2,640.19**	**22.37%**
10-07-5310	Building & Grounds M&R	$1,000.00	$0.00	$2,717.96	($2,748.96)	$1,031.00	103.10%
10-07-5340	Vehicle M&R	$2,000.00	$0.00	$4,092.59	$0.00	($2,092.59)	(104.63%)
10-07-5360	Radio M&R	$2,000.00	$0.00	$549.95	$0.00	$1,450.05	72.50%
10-07-5365	Other Equipment M&R	$1,000.00	$0.00	$3,122.70	($1,476.50)	($646.20)	(64.62%)
Total Fire Department Maintenance & Repair		**$6,000.00**	**$0.00**	**$10,483.20**	**($4,225.46)**	**($257.74)**	**(4.30%)**
10-07-5410	Electricity	$2,500.00	$162.61	$1,643.02	$0.00	$856.98	34.28%
10-07-5420	Telephone	$1,200.00	$173.29	$1,590.95	$0.00	($390.95)	(32.58%)
10-07-5430	Natural Gas	$750.00	$19.83	$163.41	$0.00	$586.59	78.21%
Total Fire Department Utilities & Telephone		**$4,450.00**	**$355.73**	**$3,397.38**	**$0.00**	**$1,052.62**	**23.65%**
10-07-5560	Engineering	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-07-5566	Contractural Services - Ambulance	$65,000.00	$16,250.00	$65,000.00	$0.00	$0.00	0.00%
10-07-5570	Attorney's Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Fire Department Services		**$65,000.00**	**$16,250.00**	**$65,000.00**	**$0.00**	**$0.00**	**0.00%**
10-07-5630	Insurance - Motor Vehicles	$3,000.00	$0.00	$2,582.82	$0.00	$417.18	13.91%
10-07-5640	Insurance - Bldg/Liab/Bond	$1,000.00	$0.00	$3,856.74	$0.00	($2,856.74)	(285.67%)
10-07-5660	Dues & Subscriptions	$800.00	$695.00	$695.00	$0.00	$105.00	13.13%
10-07-5685	Publishing & Advertising	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-07-5695	Special Services - Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Fire Department Sundry		**$4,800.00**	**$695.00**	**$7,134.56**	**$0.00**	**($2,334.56)**	**(48.64%)**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Fire Department (07)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-07-5910	Office Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-07-5920	Motor Vehicles	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-07-5930	Equipment	$8,500.00	$0.00	$19,639.20	$0.00	($11,139.20)	(131.05%)
10-07-5935	Equipment - Time Payments	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-07-5940	Special Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Fire Department Capital Outlay		$8,500.00	$0.00	$19,639.20	$0.00	($11,139.20)	(131.05%)
Total Fire Department Expense		$119,740.00	$17,499.79	$121,150.91	($4,225.46)	$2,814.55	2.35%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Parks and Recreation (08)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-08-5102	Contract Labor	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5103	Salaries & Wages	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5105	Retirement	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5110	Workmen's Compensation Ins	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5120	Unemployment Insurance	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5130	Training & Travel	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Parks and Recreation Personnel Costs		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
10-08-5210	Office Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5215	Custodial Supplies	$600.00	$52.59	$802.40	$0.00	($202.40)	(33.73%)
10-08-5220	Tools	$500.00	$129.99	$202.91	($37.98)	$335.07	67.01%
10-08-5240	Expendable Operating Supplies	$200.00	$2,450.72	$4,265.09	$237.19	($4,302.28)	(2151.14%)
10-08-5270	Chemicals	$1,500.00	$195.00	$1,351.00	$0.00	$149.00	9.93%
Total Parks and Recreation Operating Supplies		**$2,800.00**	**$2,828.30**	**$6,621.40**	**$199.21**	**($4,020.61)**	**(143.59%)**
10-08-5310	Building & Grounds M&R	$65,000.00	$5,852.90	$71,153.66	$1,730.67	($7,884.33)	(12.13%)
10-08-5365	Other Equipment M&R	$5,000.00	$0.00	$1,233.93	$0.00	$3,766.07	75.32%
Total Parks and Recreation Maintenance & Repair		**$70,000.00**	**$5,852.90**	**$72,387.59**	**$1,730.67**	**($4,118.26)**	**(5.88%)**
10-08-5410	Electricity	$5,400.00	$187.86	$1,062.31	$0.00	$4,337.69	80.33%
10-08-5420	Telephone	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Parks and Recreation Utilities & Telephone		**$5,400.00**	**$187.86**	**$1,062.31**	**$0.00**	**$4,337.69**	**80.33%**
10-08-5560	Engineering	$0.00	$0.00	$330.00	$0.00	($330.00)	0.00%
10-08-5570	Attorney's Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Parks and Recreation Services		**$0.00**	**$0.00**	**$330.00**	**$0.00**	**($330.00)**	**0.00%**
10-08-5640	Insurance - Bldg/Liab/Bond	$1,500.00	$0.00	$4,383.04	$0.00	($2,883.04)	(192.20%)
10-08-5660	Dues & Subscriptions	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5685	Publishing & Advertising	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5695	Special Services - Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Parks and Recreation Sundry		**$1,500.00**	**$0.00**	**$4,383.04**	**$0.00**	**($2,883.04)**	**(192.20%)**
10-08-5850	Beautification	$1,000.00	$0.00	$22.67	$0.00	$977.33	97.73%
10-08-5851	Parks & Recreation	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Parks and Recreation Parks and Recreation		**$1,000.00**	**$0.00**	**$22.67**	**$0.00**	**$977.33**	**97.73%**
10-08-5930	Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Parks and Recreation (08)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
10-08-5940	Special Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
10-08-5962	Transfer to Replacement	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Parks and Recreation Capital Outlay		$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Parks and Recreation Expense		$80,700.00	$8,869.06	$84,807.01	$1,929.88	($6,036.89)	(7.48%)

City of Richwood

Balance Sheet

For General Fund (10)

July 31, 2014

Assets

10-29-1101	Cash	31,218.30
10-29-1103	Cash in bank - Beautification	(289.50)
10-29-1105	Seizure and Forfeiture Fund	425.97
10-29-1106	TexPool Investments	174,814.22
10-29-1107	Petty Cash	800.00
10-29-1108	TexStar Investments	10,611.94
10-29-1109	Logic Investments	51,665.09
10-29-1110	WCMA - Merrill Lynch Investments	.00
10-29-1111	Certificates of Deposit	270,202.61
10-29-1112	Tax Receivable	(1,007,479.53)
10-29-1113	Accrued Interest Receivable	1,636.88
10-29-1114	Sales Tax Receivable	25,651.40
10-29-1115	Due from Fire Department	.00
10-29-1116	Due from Enterprise Fund	306,270.85
10-29-1118	Due from Capital Construction Fund	.00
10-29-1119	Due from Replacment	1,449.40
10-29-1120	Allowance for Uncollectibles	(18,422.06)
10-29-1121	Due from Insurance Contingency	.00
10-29-1122	Accounts Receivable - Other	30,386.24
10-29-1123	Deferred Taxes	(25,354.78)
10-29-1125	Prepaid Expenditures	.00
10-29-1127	Investments - Merrill Lynch	.00
10-29-1129	Delinquent Taxes	(30,227.32)
10-29-1130	Accounts Rec/NSF checks	14.56
10-29-1131	Due from Other Governments	1,433.50
10-29-1133	Reserve for Ad Valorem Taxes	1,069,395.92
10-29-1134	Reserve for Delinquent Taxes	30,441.46
10-29-1140	Due from Capital Improvements	.00
10-29-1141	Due From Debt Service	.00
10-29-1142	Due from General - Replacement	.00
10-29-1143	Due from Seizure and Forfeiture	715.00
10-29-1144	Due from Crime Control and Prevention	17,106.10
10-29-1145	Due from Beautification	.00
10-29-1146	Due from Transportation Fund	84,174.20
10-29-1147	Due from General (Seizure)	(100.00)
10-29-1150	Loan receivable	100,896.00
10-29-1261	Land	.00
10-29-1262	Buildings	.00
10-29-1263	Vehicles	.00
10-29-1264	Office Equipment	.00
10-29-1265	Equipment	.00
	Total Assets	$ 1,127,436.45

Liabilities and Fund Balance

City of Richwood

Balance Sheet

For General Fund (10)

July 31, 2014

10-29-2125	Cash Over/Under	$	(122.14)
10-29-2127	Municipal Court Bonds		165.00
10-29-2129	Accts Payble - Other		(29.08)
10-29-2130	Accounts Payable		22,980.15
10-29-2131	Federal W/H Payble		4,906.86
10-29-2132	Retirement Payable		(906.88)
10-29-2134	Due to Debt Service Fund		.00
10-29-2136	Insurance Payable		(1,395.83)
10-29-2137	Credit Union Payable		.00
10-29-2138	Child Support Payable		15.00
10-29-2139	Festivals		.00
10-29-2140	Municipal Court Costs		43,975.10
10-29-2141	Overdrawn		.00
10-29-2142	Student Loan		.00
10-29-2144	Social Security Payable		45,802.45
10-29-2145	Special Police Training Fund		.00
10-29-2146	Deferred Police Forfeitures		.00
10-29-2149	Due to Capital Porjects		.00
10-29-2150	Due to Water/Sewer		85,900.96
10-29-2151	Due to Insurance Contingency		.00
10-29-2153	Due to Water Meter Deposit		.00
10-29-2155	Due to Replacement		6,966.24
10-29-2156	Due to Revenue Bond I&S		.00
10-29-2157	Couirt Security Fund		.00
10-29-2158	Due to Capital Improvement		.00
10-29-2159	Due to Crime Control and Prevention District		21,985.57
10-29-2160	Due to Reserve Fund		.00
10-29-2161	Due to Beautification		.00
10-29-2162	Due to Transportation Fund		75,057.31
10-29-2165	Accounts Payable - Debt Service		72,917.16
10-29-2166	Due to Seizure & Forfeiture		715.00
10-29-2170	Tax Escrow Account		.00
10-29-2172	Due to General from Seizure and Forfeiture		.00
10-29-2175	AFU Account		.00
10-61-2221	Due to General		.00
	Total Liabilties		378,932.87
10-29-3103	Fund Balance		779,488.03
10-29-3105	Reserved for Investment in Inventory		.00
10-29-3110	Encumberance Account		16,138.34
10-29-3190	Seizure and Forfeiture Fund		858.60
10-29-3191	Reserve - Festival		1,989.38
10-29-3192	Reserve - Police Training		747.97
10-29-3198	Reserve - Municipal Court Security		1,779.26
10-29-3199	Reserve for Municipal Court Technology		4,439.67
	Excess of Revenue Over Expenditures		(56,937.67)

City of Richwood

Balance Sheet

For General Fund (10)

July 31, 2014

Total Fund Balances		748,503.58
Total Liabilities and Fund Balances	$	1,127,436.45

City of Richwood

Statement of Revenue and Expenditures

Revised Budget
For Enterprise (30)
For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
30-25-4113	Intragovernmental Income	$ 0.00	$ 0.00	$ 0.00	$ 0.00	0.00%
30-25-4410	Water Fees	0.00	4,267.72	60,666.00	41,539.78	31.53%
30-25-4420	Sewer Fees	0.00	3,693.59	52,754.00	30,386.62	42.40%
30-30-4110	Interest Earnings	0.00	30.00	5,100.00	220.63	95.67%
30-30-4112	Miscellaneous Income	0.00	8,759.54	6,000.00	8,871.17	(47.85%)
30-30-4113	Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
30-30-4120	Deferred Revenue	0.00	0.00	0.00	0.00	0.00%
30-30-4123	Other Revenues	0.00	0.00	0.00	0.00	0.00%
30-30-4221	Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
30-30-4410	Water Fees	0.00	37,478.96	576,795.00	345,513.65	40.10%
30-30-4420	Sewer Fees	0.00	32,918.02	533,854.00	298,748.80	44.04%
30-30-4430	Delinquent Charges	0.00	2,047.38	28,000.00	17,915.32	36.02%
30-30-4435	Capital Contributions	0.00	0.00	0.00	0.00	0.00%
30-30-4440	Water Taps	0.00	0.00	11,300.00	9,462.50	16.26%
30-30-4450	Sewer Taps	0.00	(1,500.00)	5,500.00	1,062.50	80.68%
30-30-4460	Reconnect Fees	0.00	650.00	7,000.00	4,150.00	40.71%
30-30-4470	Garbage Receipts	0.00	0.00	5,000.00	2,897.23	42.06%
Total Enterprise Revenues		**$ 0.00**	**$ 88,345.21**	**$ 1,291,969.00**	**$ 760,768.20**	**41.12%**
Enterprise Excess of Revenues Over Expenditures		**$ 0.00**	**$ (9,871.47)**	**$ 0.00**	**$ (2,805.25)**	**0.00%**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Water/Sewer (21)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
30-21-5102	Contract Labor	$0.00	$0.00	$576.00	$0.00	($576.00)	0.00%
30-21-5103	Salaries & Wages	$167,071.00	$14,999.95	$119,743.63	$0.00	$47,327.37	28.33%
30-21-5105	Retirement	$16,000.00	$1,962.67	$13,833.77	$0.00	$2,166.23	13.54%
30-21-5110	Workmen's Compensation Ins	$3,500.00	$0.00	$3,034.11	$0.00	$465.89	13.31%
30-21-5115	Hospitalization	$28,000.00	$4,911.76	$22,704.47	$0.00	$5,295.53	18.91%
30-21-5120	Unemployment Insurance	$1,000.00	$151.29	$1,130.02	$0.00	($130.02)	(13.00%)
30-21-5130	Training & Travel	$4,000.00	$210.00	$2,176.78	$350.00	$1,473.22	36.83%
30-21-5190	Uniforms	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Water/Sewer Personnel Costs		**$219,571.00**	**$22,235.67**	**$163,198.78**	**$350.00**	**$56,022.22**	**25.51%**
30-21-5210	Office Supplies	$10,000.00	$704.05	$11,031.54	$0.00	($1,031.54)	(10.32%)
30-21-5215	Custodial Supplies	$300.00	$0.00	$0.00	$0.00	$300.00	100.00%
30-21-5220	Tools	$2,000.00	$54.96	$1,198.56	($929.07)	$1,730.51	86.53%
30-21-5230	Gas, Oil, & Lubricants	$12,000.00	$1,899.84	$13,865.42	$0.00	($1,865.42)	(15.55%)
30-21-5240	Expendable Operating Supplies	$500.00	$1,520.82	($460.22)	$0.00	$960.22	192.04%
30-21-5270	Chemicals	$7,000.00	$132.00	$4,273.30	$0.00	$2,726.70	38.95%
Total Water/Sewer Operating Supplies		**$31,800.00**	**$4,311.67**	**$29,908.60**	**($929.07)**	**$2,820.47**	**8.87%**
30-21-5310	Building & Grounds M&R	$5,000.00	$0.00	$724.00	$0.00	$4,276.00	85.52%
30-21-5320	Office Furniture/Fixture M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
30-21-5340	Vehicle M&R	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	100.00%
30-21-5360	Radio M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
30-21-5365	Other Equipment M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
30-21-5390	Water Lines M&R	$47,280.00	$9,729.51	$50,001.61	$597.76	($3,319.37)	(7.02%)
30-21-5392	Sewer Lines M&R	$20,000.00	$528.69	$10,289.80	($204.98)	$9,915.18	49.58%
Total Water/Sewer Maintenance & Repair		**$75,280.00**	**$10,258.20**	**$61,015.41**	**$392.78**	**$13,871.81**	**18.43%**
30-21-5410	Electricity	$42,000.00	$4,161.65	$34,549.82	$0.00	$7,450.18	17.74%
30-21-5420	Telephone	$2,500.00	$289.24	$1,866.72	$0.00	$633.28	25.33%
30-21-5430	Natural Gas	$500.00	$0.00	$0.00	$0.00	$500.00	100.00%
Total Water/Sewer Utilities & Telephone		**$45,000.00**	**$4,450.89**	**$36,416.54**	**$0.00**	**$8,583.46**	**19.07%**
30-21-5505	Lease expense	$132,520.00	$33,130.00	$132,269.00	$0.00	$251.00	0.19%
30-21-5560	Engineering	$2,197.00	$0.00	$0.00	$0.00	$2,197.00	100.00%
30-21-5570	Attorney's Fees	$0.00	$0.00	$2,557.76	$0.00	($2,557.76)	0.00%
30-21-5580	Auditor's Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Water/Sewer (21)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
Total Water/Sewer Services		**$134,717.00**	**$33,130.00**	**$134,826.76**	**$0.00**	**($109.76)**	**(0.08%)**
30-21-5630	Insurance - Motor Vehicles	$2,000.00	$0.00	$2,229.18	$0.00	($229.18)	(11.46%)
30-21-5640	Insurance - Bldg/Liab/Bond	$25,000.00	$0.00	$33,935.40	$0.00	($8,935.40)	(35.74%)
30-21-5660	Dues & Subscriptions	$1,250.00	$182.13	$1,189.06	$0.00	$60.94	4.88%
30-21-5685	Publishing & Advertising	$500.00	$139.20	$893.60	$0.00	($393.60)	(78.72%)
30-21-5695	Special Services - Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Water/Sewer Sundry		**$28,750.00**	**$321.33**	**$38,247.24**	**$0.00**	**($9,497.24)**	**(33.03%)**
30-21-5910	Office Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
30-21-5920	Motor Vehicles	$24,000.00	$0.00	$23,978.75	$0.00	$21.25	0.09%
30-21-5930	Equipment	$0.00	$0.00	$190.00	$0.00	($190.00)	0.00%
30-21-5935	Equipment - Time Payments	$20,000.00	$479.17	$16,613.70	$0.00	$3,386.30	16.93%
30-21-5940	Special Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
30-21-5990	Sewage Treatment Plant	$220,000.00	$0.00	$83,043.57	$0.00	$136,956.43	62.25%
30-21-5995	Brazosport Water Authority	$160,000.00	$13,536.00	$123,177.60	$0.00	$36,822.40	23.01%
30-21-5996	Transfer to Capital Improvement	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
30-21-5999	Depreciation	$219,431.00	$0.00	$0.00	$0.00	$219,431.00	100.00%
Total Water/Sewer Capital Outlay		**$643,431.00**	**$14,015.17**	**$247,003.62**	**$0.00**	**$396,427.38**	**61.61%**
Total Water/Sewer Expense		**$1,178,549.00**	**$88,722.93**	**$710,616.95**	**($186.29)**	**$468,118.34**	**39.72%**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Revenue Bond I&S (25)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
30-25-5240	Expendable Operating Supplies	$1,500.00	$0.00	$0.00	$0.00	$1,500.00	100.00%
Total Revenue Bond I&S Operating Supplies		**$1,500.00**	**$0.00**	**$0.00**	**$0.00**	**$1,500.00**	**100.00%**
30-25-5970	Certificates of Obligation Series 2011	$58,008.00	$0.00	$14,004.00	$0.00	$44,004.00	75.86%
30-25-5989	RB I&S Series 1980	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
30-25-5991	RB I&S Series 2004	$38,453.00	$9,493.75	$38,952.50	$0.00	($499.50)	(1.30%)
30-25-5992	Loan interest	$15,459.00	$0.00	$0.00	$0.00	$15,459.00	100.00%
Total Revenue Bond I&S Capital Outlay		**$111,920.00**	**$9,493.75**	**$52,956.50**	**$0.00**	**$58,963.50**	**52.68%**
Total Revenue Bond I&S Expense		**$113,420.00**	**$9,493.75**	**$52,956.50**	**$0.00**	**$60,463.50**	**53.31%**

City of Richwood

Balance Sheet

For Enterprise (30)

July 31, 2014

Assets

30-23-1101	Cash	.00
30-24-1101	Reserve Cash	.00
30-25-1101	Cash - Revenue Bond	.00
30-30-1101	Cash	121,889.26
30-23-1106	TexPool Investments	64,819.13
30-25-1106	TexPool Investments	.00
30-30-1106	TexPool Investments	.00
30-54-1106	TexPool Investments	.00
30-30-1107	Petty Cash	.00
30-25-1109	Logic Investments	803.96
30-24-1110	Reserve - WCMA	.00
30-25-1110	WCMA - Merrill Lynch Investments	.00
30-30-1110	WCMA - Merrill Lynch Investments	.00
30-23-1111	Certificates of Deposit	28,099.46
30-25-1111	Certificates of Deposit	.00
30-30-1111	Certificates of Deposit	73,707.80
30-30-1113	Accrued Interest Receivable	24.74
30-30-1118	Due from Capital Construction Fund	.00
30-30-1119	Due from Replacment	.00
30-30-1120	Allowance for Uncollectibles	.00
30-30-1121	Due from Insurance Contingency	.00
30-30-1122	Accounts Receivable - Other	.00
30-24-1125	Prepaid Expenditures	.00
30-25-1125	Prepaid Expenditures	.00
30-30-1125	Prepaid Expenditures	.00
30-24-1127	Investments - Merrill Lynch	.00
30-25-1127	Investments - Merrill Lynch	.00
30-30-1127	Investments - Merrill Lynch	.00
30-30-1130	Accounts Rec/NSF checks	117.19
30-30-1131	Due from Other Governments	4,500.00
30-30-1140	Due from Capital Improvements	44,330.03
30-30-1141	Due From Debt Service	10,094.26
30-30-1207	Bond Issuance Cost	.00
30-30-1208	Accumulated amortization of bond	.00
30-30-1209	2011 CO Bond Issuance Costs	.00
30-30-1210	2011 CO Accumulated Amortization	.00
30-30-1227	Construction in Progress - CDBG	.00
30-30-1228	Construction in Progress - Water Wells	.00
30-30-1229	Construction in Progress - Sewer Lift Stations	.00
30-30-1230	Utility Receivables	68,861.89
30-30-1231	Reserve for Uncollectables	.00
30-30-1239	Due from Bond	.00
30-30-1240	Due from General Water/Sewer	85,900.96
30-30-1241	Due from General - Water/Meter	.00
30-30-1242	Due from General - Capital	.00
30-30-1245	Due from Capital Projects	(831.76)

City of Richwood
Balance Sheet
For Enterprise (30)
July 31, 2014

30-30-1250	Due from General - Reserve	.00
30-25-1252	Due from W/S - Revenue Bond	.00
30-30-1252	Due from W/S - Revenue Bond	.00
30-23-1253	Due from W/S for W/M	.00
30-30-1253	Due from W/S for W/M	.00
30-30-1261	Land	122,580.00
30-30-1262	Buildings	193,270.01
30-30-1263	Vehicles	76,418.24
30-30-1264	Office Equipment	.00
30-30-1265	Equipment	185,930.48
30-30-1266	Water System	5,198,664.56
30-30-1267	Sewer System	5,044,532.04
30-30-1269	Accumulated Depreciation	(4,082,955.70)
30-25-1325	Due from General Fund	.00
	Total Assets	$ 7,240,756.55

Liabilities and Fund Balance

30-30-2125	Cash Over/Under	(305.15)
30-30-2129	Accts Payble - Other	350.40
30-30-2130	Accounts Payable	(43.36)
30-30-2131	Federal W/H Payble	290.28
30-30-2132	Retirement Payable	(51.67)
30-30-2134	Due to Debt Service Fund	.00
30-30-2136	Insurance Payable	1,115.08
30-30-2137	Credit Union Payable	.00
30-30-2138	Child Support Payable	.00
30-30-2144	Social Security Payable	6,197.84
30-30-2149	Due to Capital Porjects	.00
30-25-2150	Due to Water/Sewer	.00
30-54-2150	Due to Water/Sewer	(19,857.30)
30-30-2151	Due to Insurance Contingency	.00
30-30-2153	Due to Water Meter Deposit	.00
30-30-2155	Due to Replacement	.00
30-30-2156	Due to Revenue Bond I&S	.00
30-24-2158	Due to Capital Improvement	.00
30-30-2158	Due to Capital Improvement	.00
30-54-2158	Due to Capital Improvement	.00
30-30-2160	Due to Reserve Fund	.00
30-30-2175	AFU Account	.00
30-30-2220	Customer Meter Deposits	84,009.78
30-30-2221	Due to General	316,607.73
30-30-2222	Due to Debt Service	.00
30-30-2224	Due to W/S from Water/Meter	.00
30-30-2228	Due to Revenue Bond from W/S	.00

30-30-2235	Sales Tax Payable	1,540.60
30-30-2240	Sanitation Payable	19,877.72
30-30-2241	Fire Department Donations	1,737.41
30-30-2242	Beautification Donations	1,133.41
30-30-2243	Transportation Fees	8,535.00
30-25-2249	Accured Revenue Bond Int. Payable	8,522.85
30-30-2249	Accured Revenue Bond Int. Payable	.00
30-25-2250	Revenue Bonds Payable - 1980	.00
30-30-2250	Revenue Bonds Payable - 1980	.00
30-25-2255	Loan Payable	.00
30-30-2255	Loan Payable	100,896.00
30-25-2256	Certificates Payable	355,000.00
30-30-2256	Certificates Payable	.00
30-25-2257	2011 Certificates of Obligation Bond	720,000.00
	Total Liabilties	1,605,556.62
30-30-3110	Encumberance Account	.00
30-30-3201	Retained Earnings	4,320,455.54
30-25-3205	Retained Earnings - Bonds	566,267.85
30-25-3206	Reserve - Construction	751,281.79
	Excess of Revenue Over Expenditures	(2,805.25)
	Total Fund Balances	5,635,199.93
	Total Liabilities and Fund Balances	$ 7,240,756.55

City of Richwood

Statement of Revenue and Expenditures

Revised Budget

For Capital Improvements (11)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
11-55-4110 Interest Earnings	$	0.00 $	32.01 $	200.00 $	106.74	46.63%
11-55-4113 Intragovernmental Income		0.00	0.00	0.00	0.00	0.00%
Total Capital Improvements Revenues	**$**	**0.00 $**	**32.01 $**	**200.00 $**	**106.74**	**46.63%**
Capital Improvements Excess of Revenues Over Expenditur	**$**	**0.00 $**	**(39,472.96) $**	**(17,800.00) $**	**(36,694.29)**	**(106.15%)**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Capital Improvements (55)
For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
11-55-5240	Expendable Operating Supplies	$0.00	$39,504.97	$30,772.68	$0.00	($30,772.68)	0.00%
Total Capital Improvements Operating Supplies		**$0.00**	**$39,504.97**	**$30,772.68**	**$0.00**	**($30,772.68)**	**0.00%**
11-55-5915	Capital Expenditures	$18,000.00	$0.00	$6,028.35	$0.00	$11,971.65	66.51%
Total Capital Improvements Capital Outlay		**$18,000.00**	**$0.00**	**$6,028.35**	**$0.00**	**$11,971.65**	**66.51%**
Total Capital Improvements Expense		**$18,000.00**	**$39,504.97**	**$36,801.03**	**$0.00**	**($18,801.03)**	**(104.45%)**

City of Richwood

Balance Sheet

For Capital Improvements (11)

July 31, 2014

Assets

11-55-1101	Cash	.00
11-55-1106	TexPool Investments	31,620.96
11-55-1109	Logic Investments	46,553.92
11-55-1110	WCMA - Merrill Lynch Investments	.00
11-55-1111	Certificates of Deposit	27,843.23
11-55-1113	Accrued Interest Receivable	13.01
11-55-1116	Due from Enterprise Fund	.00
11-55-1118	Due from Capital Construction Fund	.00
11-55-1119	Due from Replacment	.00
11-55-1125	Prepaid Expenditures	.00
11-55-1127	Investments - Merrill Lynch	.00
11-55-1140	Due from Capital Improvements	.00
11-55-1325	Due from General Fund	.00
	Total Assets	$ 106,031.12

Liabilities and Fund Balance

11-55-2149	Due to Capital Porjects	.00
11-55-2150	Due to Water/Sewer	44,330.03
11-55-2155	Due to Replacement	.00
11-55-2158	Due to Capital Improvement	.00
11-55-2221	Due to General	.00
	Total Liabilties	44,330.03
11-55-3103	Fund Balance	98,395.38
11-55-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	(36,694.29)
	Total Fund Balances	61,701.09
	Total Liabilities and Fund Balances	$ 106,031.12

City of Richwood

Statement of Revenue and Expenditures

Revised Budget

For Insurance (12)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
12-53-4110	Interest Earnings	$ 0.00	$ 18.81	$ 100.00	$ 56.31	43.69%
12-53-4113	Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
Total Insurance Revenues		**$ 0.00**	**$ 18.81**	**$ 100.00**	**$ 56.31**	**43.69%**
Insurance Excess of Revenues Over Expenditures		**$ 0.00**	**$ 18.81**	**$ 100.00**	**$ 56.31**	**43.69%**

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations
Revised Budget
For Insurance (53)
For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
12-53-5240	Expendable Operating Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Insurance Operating Supplies		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
Total Insurance Expense		$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

City of Richwood

Balance Sheet

For Insurance (12)

July 31, 2014

Assets

12-53-1111	Certificates of Deposit	15,254.69
12-53-1113	Accrued Interest Receivable	16.45
12-53-1325	Due from General Fund	.00
	Total Assets	$ 15,271.14

Liabilities and Fund Balance

12-53-2221	Due to General	.00
	Total Liabilties	.00
12-53-3103	Fund Balance	15,214.83
12-53-3110	Prior Year Encumbrance Account	.00
12-55-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	56.31
	Total Fund Balances	15,271.14
	Total Liabilities and Fund Balances	$ 15,271.14

City of Richwood

Statement of Revenue and Expenditures

Revised Budget

For Replacements (13)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
13-52-4110	Interest Earnings	$ 0.00	$ 10.19	$ 200.00	$ 44.89	77.56%
13-52-4112	Miscellaneous Income	0.00	0.00	1,500.00	33,563.90	(2137.59%)
13-52-4113	Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
Total Replacements Revenues		**$ 0.00**	**$ 10.19**	**$ 1,700.00**	**$ 33,608.79**	**(1876.99%)**
Replacements Excess of Revenues Over Expenditures		**$ 0.00**	**$ (1,439.21)**	**$ 1,700.00**	**$ 5,561.73**	**(227.16%)**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Replacement (52)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
13-52-5240	Expendable Operating Supplies	$0.00	$1,449.40	$13,002.06	$0.00	($13,002.06)	0.00%
Total Replacement Operating Supplies		**$0.00**	**$1,449.40**	**$13,002.06**	**$0.00**	**($13,002.06)**	**0.00%**
13-52-5310	Building & Grounds M&R	$0.00	$0.00	$15,045.00	$0.00	($15,045.00)	0.00%
Total Replacement Maintenance & Repair		**$0.00**	**$0.00**	**$15,045.00**	**$0.00**	**($15,045.00)**	**0.00%**
13-52-5910	Office Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
13-52-5915	Capital Expenditures	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
13-52-5920	Motor Vehicles	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
13-52-5930	Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Replacement Capital Outlay		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
Total Replacement Expense		**$0.00**	**$1,449.40**	**$28,047.06**	**$0.00**	**($28,047.06)**	**0.00%**

City of Richwood

Balance Sheet

For Replacements (13)

July 31, 2014

Assets

13-52-1106	TexPool Investments		.00
13-52-1108	TexStar Investments		6,860.77
13-52-1110	WCMA - Merrill Lynch Investments		.00
13-52-1111	Certificates of Deposit		30,790.60
13-52-1113	Accrued Interest Receivable		11.18
13-52-1116	Due from Enterprise Fund		.00
13-52-1119	Due from Replacment		.00
13-52-1125	Prepaid Expenditures		.00
13-52-1127	Investments - Merrill Lynch		.00
13-52-1140	Due from Capital Improvements		.00
13-52-1325	Due from General Fund		6,966.24
	Total Assets	$	44,628.79

Liabilities and Fund Balance

13-52-2150	Due to Water/Sewer		.00
13-52-2155	Due to Replacement		.00
13-52-2158	Due to Capital Improvement		.00
13-52-2221	Due to General		1,449.40
	Total Liabilties		1,449.40
13-52-3103	Fund Balance		37,617.66
13-52-3110	Prior Year Encumbrance Account		.00
13-55-3110			.00
	Excess of Revenue Over Expenditures		5,561.73
	Total Fund Balances		43,179.39
	Total Liabilities and Fund Balances	$	44,628.79

City of Richwood

Statement of Revenue and Expenditures

Revised Budget

For Crime Control and Prevention (15)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
15-60-4110	Interest Earnings	$ 0.00	$ 1.27	$ 0.00	$ 9.76	0.00%
15-60-4112	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
15-60-4117	Sales Tax	0.00	5,791.74	50,000.00	42,622.15	14.76%
Total Crime Control and Prevention Revenues		**$ 0.00**	**$ 5,793.01**	**$ 50,000.00**	**$ 42,631.91**	**14.74%**
Crime Control and Prevention Excess of Revenues Over Ex		**$ 0.00**	**$ 5,060.78**	**$ 10,000.00**	**$ 10,567.45**	**(5.67%)**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Crime Control and Prevention (60)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
15-60-5220	Tools	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
15-60-5240	Expendable Operating Supplies	$40,000.00	$732.23	$2,064.46	$0.00	$37,935.54	94.84%
Total Crime Control and Prevention Operating Supplies		**$40,000.00**	**$732.23**	**$2,064.46**	**$0.00**	**$37,935.54**	**94.84%**
15-60-5920	Motor Vehicles	$0.00	$0.00	$30,000.00	$0.00	($30,000.00)	0.00%
15-60-5930	Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Crime Control and Prevention Capital Outlay		**$0.00**	**$0.00**	**$30,000.00**	**$0.00**	**($30,000.00)**	**0.00%**
Total Crime Control and Prevention Expense		**$40,000.00**	**$732.23**	**$32,064.46**	**$0.00**	**$7,935.54**	**19.84%**

City of Richwood

Balance Sheet

For Crime Control and Prevention (15)

July 31, 2014

Assets

15-60-1106	TexPool Investments		18,900.42
15-60-1108	TexStar Investments		16,592.72
15-60-1110	WCMA - Merrill Lynch Investments		.00
15-60-1111	Certificates of Deposit		.00
15-60-1113	Accrued Interest Receivable		.00
15-60-1114	Sales Tax Receivable		10,663.35
15-60-1127	Investments - Merrill Lynch		.00
15-60-1325	Due from General Fund		21,985.57
	Total Assets	$	68,142.06

Liabilities and Fund Balance

15-60-2221	Due to General		17,106.10
	Total Liabilties		17,106.10
15-60-3103	Fund Balance		40,468.51
15-60-3110	Prior Year Encumbrance Account		.00
	Excess of Revenue Over Expenditures		10,567.45
	Total Fund Balances		51,035.96
	Total Liabilities and Fund Balances	$	68,142.06

City of Richwood

Statement of Revenue and Expenditures

Revised Budget

For Transportation Fund (25)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
25-40-4110	Interest Earnings	$ 0.00	$ 0.05	$ 0.00	$ 0.47	0.00%
25-40-4112	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
25-40-4125	Transportation Fee	0.00	8,460.00	100,000.00	75,057.31	24.94%
Total Transportation Fund Revenues		**$ 0.00**	**$ 8,460.05**	**$ 100,000.00**	**$ 75,057.78**	**24.94%**
Transportation Fund Excess of Revenues Over Expenditure		**$ 0.00**	**$ 8,460.05**	**$ 0.00**	**$ (9,116.42)**	**0.00%**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Transportation (40)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
25-40-5240	Expendable Operating Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Transportation Operating Supplies		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
25-40-5380	Streets M&R	$50,000.00	$0.00	$84,174.20	$0.00	($34,174.20)	(68.35%)
25-40-5382	Sidewalks M&R	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	100.00%
25-40-5385	Drainage M&R	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Transportation Maintenance & Repair		**$100,000.00**	**$0.00**	**$84,174.20**	**$0.00**	**$15,825.80**	**15.83%**
25-40-5965	Street Projects	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
25-40-5975	Drainage	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
25-40-5985	Sidewalk Projects	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Transportation Capital Outlay		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
Total Transportation Expense		**$100,000.00**	**$0.00**	**$84,174.20**	**$0.00**	**$15,825.80**	**15.83%**

City of Richwood

Balance Sheet

For Transportation Fund (25)

July 31, 2014

Assets

25-40-1106	TexPool Investments		.00
25-40-1108	TexStar Investments		1,734.81
25-40-1109	Logic Investments		.00
25-40-1111	Certificates of Deposit		.00
25-40-1122	Accounts Receivable - Other		.00
25-40-1325	Due from General Fund		75,057.31
	Total Assets	$	76,792.12

Liabilities and Fund Balance

25-40-2221	Due to General		84,174.20
	Total Liabilties		84,174.20
25-40-3103	Fund Balance		1,734.34
25-40-3110	Prior Year Encumbrance Account		.00
	Excess of Revenue Over Expenditures		(9,116.42)
	Total Fund Balances		(7,382.08)
	Total Liabilities and Fund Balances	$	76,792.12

City of Richwood

Statement of Revenue and Expenditures

Revised Budget

For General Obligation I&S (40)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
40-50-4103 Ad Valorem Taxes	$ 0.00	$ 6,085.17	$ 165,230.00	$ 167,556.39	(1.41%)
40-50-4104 Delinquent Taxes	0.00	0.00	0.00	0.00	0.00%
40-50-4110 Interest Earnings	0.00	19.26	120.00	89.79	25.18%
40-50-4112 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
40-50-4113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
40-50-4221 Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
40-50-4222 Bond Premium	0.00	0.00	0.00	0.00	0.00%
Total General Obligation I&S Revenues	**$ 0.00**	**$ 6,104.43**	**$ 165,350.00**	**$ 167,646.18**	**(1.39%)**
General Obligation I&S Excess of Revenues Over Expendit	**$ 0.00**	**$ 6,104.43**	**$ 120.00**	**$ 141,510.44**	**(117825.37%)**

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For General Obligation I&S (50)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
40-50-5240	Expendable Operating Supplies	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	100.00%
Total General Obligation I&S Operating Supplies		**$1,000.00**	**$0.00**	**$0.00**	**$0.00**	**$1,000.00**	**100.00%**
40-50-5960	Bank Note	$21,390.00	$0.00	$16,041.48	$0.00	$5,348.52	25.00%
40-50-5970	1999 Certificates of Obligation	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
40-50-5980	Certificates of Obligation - 2012	$65,190.00	$0.00	$0.00	$0.00	$65,190.00	100.00%
40-50-5992	CO Series 2011 Refunding	$77,650.00	$0.00	$10,094.26	$0.00	$67,555.74	87.00%
Total General Obligation I&S Capital Outlay		**$164,230.00**	**$0.00**	**$26,135.74**	**$0.00**	**$138,094.26**	**84.09%**
Total General Obligation I&S Expense		**$165,230.00**	**$0.00**	**$26,135.74**	**$0.00**	**$139,094.26**	**84.18%**

City of Richwood

Balance Sheet

For General Obligation I&S (40)

July 31, 2014

Assets

40-50-1101	Cash	.00
40-50-1106	TexPool Investments	31,519.26
40-50-1109	Logic Investments	1,423.44
40-50-1110	WCMA - Merrill Lynch Investments	.00
40-50-1111	Certificates of Deposit	56,253.33
40-50-1112	Tax Receivable	(149,178.44)
40-50-1113	Accrued Interest Receivable	18.73
40-50-1116	Due from Enterprise Fund	.00
40-50-1118	Due from Capital Construction Fund	836.25
40-50-1120	Allowance for Uncollectibles	(1,979.49)
40-50-1122	Accounts Receivable - Other	139,602.62
40-50-1123	Deferred Taxes	(3,397.00)
40-50-1127	Investments - Merrill Lynch	.00
40-50-1131	Due from Other Governments	172.10
40-50-1133	Reserve for Ad Valorem Taxes	167;556.39
40-50-1245	Due from Capital Projects	.00
40-50-1325	Due from General Fund	.00
	Total Assets	$ 242,827.19

Liabilities and Fund Balance

40-50-2150	Due to Water/Sewer	10,094.26
40-50-2221	Due to General	.00
40-50-2249	Accrued Int. Payable	.00
	Total Liabilties	10,094.26
40-50-3103	Fund Balance	91,222.49
40-50-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	141,510.44
	Total Fund Balances	232,732.93
	Total Liabilities and Fund Balances	$ 242,827.19

City of Richwood

Statement of Revenue and Expenditures

Revised Budget

For Capital Projects (50)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
50-54-4110 Interest Earnings	$ 0.00	$ 0.00	$ 0.00	$ 0.00	0.00%
50-54-4112 Miscellaneous Income	0.00	0.00	0.00	84,870.00	0.00%
50-54-4113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
50-54-4221 Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
Total Capital Projects Revenues	**$ 0.00**	**$ 0.00**	**$ 0.00**	**$ 84,870.00**	**0.00%**
Capital Projects Excess of Revenues Over Expenditures	**$ 0.00**	**$ 0.00**	**$ 0.00**	**$ 26,095.00**	**0.00%**

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Capital Projects (54)

For the Fiscal Period 2014-10 Ending July 31, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaing % of Budget
30-54-5240	Expendable Operating Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Capital Projects	**Operating Supplies**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**
30-54-5915	Capital Expenditures	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
50-54-5915	Capital Expenditures	$0.00	$0.00	$58,775.00	$0.00	($58,775.00)	0.00%
Total Capital Projects	**Capital Outlay**	**$0.00**	**$0.00**	**$58,775.00**	**$0.00**	**($58,775.00)**	**0.00%**
Total Capital Projects	**Expense**	**$0.00**	**$0.00**	**$58,775.00**	**$0.00**	**($58,775.00)**	**0.00%**

City of Richwood

Balance Sheet

For Capital Projects (50)

July 31, 2014

Assets

50-54-1101	Cash	.00
50-54-1106	TexPool Investments	.00
50-54-1108	TexStar Investments	.00
50-54-1111	Certificates of Deposit	.00
50-54-1140	Due from Capital Improvements	.00
50-54-1325	Due from General Fund	.00
	Total Assets	$ .00

Liabilities and Fund Balance

50-54-2130	Accounts Payable	.00
50-54-2134	Due to Debt Service Fund	836.25
50-54-2150	Due to Water/Sewer	.00
50-54-2158	Due to Capital Improvement	.00
50-54-2221	Due to General	1,000.00
	Total Liabilties	1,836.25
50-54-3103	Fund Balance	(27,931.25)
50-54-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	26,095.00
	Total Fund Balances	(1,836.25)
	Total Liabilities and Fund Balances	$ .00

BRAZORIA COUNTY CITIES ASSOCIATION

Meeting Notice

Alvin
Angleton
Bailey's Prairie
Bonney
Brazoria
Brookside Village
Clute
Danbury
Freeport
Hillcrest Village
Holiday Lakes
Iowa Colony
Jones Creek
Lake Jackson
Liverpool
Manvel
Oyster Creek
Pearland
Quintana
Richwood
Sandy Point
Surfside Beach
Sweeny
West Columbia

Delores M. Martin
President

Jack Taylor
1st Vice President

Larry Davison
2nd Vice President

Tammy Bell
Secretary

Sheila Williams
Treasurer

HOST:
City of Angleton

PLACE:
Angleton Recreation Center
1601 North Valderas
Angleton, TX 77515

DATE:
Wednesday, August 20, 2014

TIME:
6:30 P.M. Social
7:00 P.M. Dinner

MENU: Catered by Gina Langlinais
Beef Tips or Chicken Florentine
Rice, Green Beans, Rolls,
Dessert
Tea, Water

COST:
$20.00

SPEAKER:
Scott Bounds – Olson and Olson LLP.
Economic Development Agreements

RSVP: by Friday, August 15, 2014 at noon

NOTE: Each *City/Village/Town will be billed for the total number of reported RSVP's whether they are in attendance or not.*

Jessica Howland 979-849-4364 x 2114
jhowland@angleton.tx.us