AGENDA

RICHWOOD CITY COUNCIL

Special Meeting, Monday, August 4, 2014
Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, TX 77531
7:00 PM

I. CALL TO ORDER
Presenter: Clint Kocurek

II. ROLL CALL OF COUNCIL MEMBERS
Presenter: Clint Kocurek

III. ANYONE WISHING TO ADDRESS COUNCIL
Individuals wishing to address council are limited to 5 minutes per individual with a maximum of 30 minutes allowed for this section. Any items addressed to council will not be discussed and no action will be taken as these items are not on the agenda and any discussion or action will be a violation of the Open Meetings Act.
Presenter: Clint Kocurek

IV. DISCUSSION AND ACTION ITEMS

A. FY 15 Budget Workshop 3

B. Executive Session: Consultation with attorney pursuant to Texas Government Code §551.071 in respect to pending or contemplated litigation, settlement offers, and matters where duty of public body's counsel to client, pursuant to code of professional responsibility of the State Bar of Texas, clearly conflicts with this chapter:

1. Richwood Personnel Policy

C. Executive Session: Pursuant to Section 551.087, Government Code, Deliberation regarding economic development negotiations to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described in Subdivision (1)

1. Chapter 380 Agreement in North Brazos Crossing

D. Action as a result of executive session - Richwood Personnel Policy

E. Action as a result of Executive Session - Chapter 380 in North Brazos Crossing

V. FUTURE AGENDA ITEMS

VI. ADJOURNMENT

I, Karen B. Schrom, do hereby certify that I did, on post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

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Karen B. Schrom, City Secretary
City of Richwood

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: August 4, 2014

Subject: FY 15 Proposed Budget

Included in your packet is the updated proposed budget for FY 15. The larger departments found places to cut their budget so we could start setting aside money for emergencies and future capital expenditures. We also got the certified tax roll this year and if we maintain the current tax rate, that would generate approximately $51,000 more to be set aside as well. As a result of the cuts provided by most of the departments and the additional money generated by taxes, we will be able to set aside $90,500 in the Contingency line item in Administration.

Salaries in the Police Department were changed to reflect the actual and to reflect the 2% increase for the Police Chief that was inadvertently left out of the original proposal.

The line items for Water and Sewer line maintenance and repair were cut by $5,000 each and a $10,000 Contingency line item was created for that budget as well.

EXPENDITURES BY DEPARTMENT

DESCRIPTION		ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
ADMINISTRATION		414,820.77	448,936.00	507,780.00
CITY MAINTENANCE		242,276.39	269,698.00	243,977.00
STREETS & DRAINAGE		148,928.85	83,000.00	101,000.00
POLICE DEPARTMENT		679,724.08	712,996.00	718,978.00
JUDICIAL		108,983.63	115,655.00	119,684.00
FIRE DEPARTMENT		111,503.81	119,740.00	130,250.00
PARKS & RECREATION		15,099.84	80,700.00	64,200.00
CODE ENFORCEMENT		-	-	60,488.00
	TOTAL	1,721,337.37	1,830,725.00	1,946,357.00
DEBT SERVICE		158,046.20	165,230.00	167,920.00
	TOTAL	158,046.20	165,230.00	167,920.00
WATER/SEWER		1,357,207.31	1,178,549.00	1,280,071.00
	TOTAL	1,357,207.31	1,178,549.00	1,280,071.00
DEBT SERVICE		93,943.00	113,420.00	173,020.00
	TOTAL	93,943.00	113,420.00	173,020.00
CRIME CONTROL & PREVENTION		49,239.84	40,000.00	65,000.00
	TOTAL	49,239.84	40,000.00	65,000.00
INSURANCE CONTINGENCY		-	-	-
	TOTAL	-	-	-
REPLACEMENT		56,961.09	-	-
	TOTAL	56,961.09	-	-
CAPITAL IMPROVEMENTS		7,529.00	18,000.00	-
	TOTAL	7,529.00	18,000.00	-
CAPITAL PROJECTS		888,367.39	-	-
	TOTAL	888,367.39	-	-
TRANSPORTATION		97,640.04	100,000.00	100,000.00
	TOTAL	97,640.04	100,000.00	100,000.00
GRAND TOTAL		4,381,031.40	3,405,924.00	3,732,368.00

General Fund

Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
4103 AD VALOREM TAXES	1,064,432.83	1,048,725.00	1,166,423.00
4104 DELINQUENT TAXES	26,473.09	25,000.00	30,000.00
4105 PENALTY & INTEREST	15,887.20	22,000.00	22,000.00
4106 LICENSES & PERMITS	8,734.69	12,000.00	12,000.00
4107 BUILDING PERMITS	48,431.09	30,000.00	40,000.00
4109 MUNICIPAL COURTS	128,250.46	135,000.00	155,934.00
4110 INTEREST EARNED	1,301.56	5,000.00	1,000.00
4111 FRANCHISE TAXES	162,142.84	175,000.00	180,000.00
4112 MISCELLANEOUS INCOME	19,757.87	20,000.00	24,000.00
4114 ANIMAL FINES/LICENSES	410.00	500.00	500.00
4116 SALES TAX - STREETS	64,056.28	55,000.00	65,000.00
4117 SALES TAX	256,224.91	215,000.00	240,000.00
4121 PARKS AND RECREATION	11,327.50	11,000.00	9.500.00
TRANSFER IN FROM FUND BAL.		50,000.00	
4123 OTHER REVENUES			
FUND TOTAL	1,807,430.32	1,804,225.00	1,946,357.00

MAJOR BUDGET CHANGES

Department
Administration

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
PERSONNEL COSTS	234,044.51	241,736.00	247,780.00
OPERATING COSTS	37,878.80	37,500.00	42,500.00
MAINTENANCE AND REPAIRS	8,342.38	25,000.00	14,000.00
UTILITIES AND TELEPHONE	11,365.11	16,000.00	16,000.00
SERVICES	90,582.21	95,500.00	64,000.00
SUNDRY	28,340.28	13,700.00	23,000.00
SUBTOTAL	410,553.29	429,436.00	407,280.00
CAPITAL OUTLAY	4,267.48	19,500.00	100,500.00
DEPARTMENT TOTAL	414,820.77	448,936.00	507,780.00

POSITION TITLE	NUMBER	EMPLOYEE SALARY RANGE	
CITY ADMINISTRATOR	1	6,500.42	78,005.00
CITY SECRETARY	1	4,665.33	55,984.00
ADMINISTRATIVE ASSISTANT	1	2,618.33	31,420.00
CLERK	1	2,362.17	28,346.00
OVERTIME		333.33	4,000.00
	4	16,479.58	197,755.00
LESS ADMIN OVERHEAD FROM WATER/SEWER			(38,575.00)
TOTAL SALARIES			159,180.00

MAJOR BUDGET CHANGES

Administrative Expense	3,000.00	More Council members attending TML seminars
Salaries	2% increase across the board	
Office supplies	1,000.00	Adjust for additional office supplies
Expendable supplies	4,000.00	Credit Card payments
Attorney's fees	(5,000.00)	Costs appear to be less than last year
Economic Development	(26,000.00)	Additional for FY 14 due to Retail Coach
Insurance Bldg/Liab/Bond	5,000.00	Windstorm Insurance (new building)
Dues & Subscriptions	3,500.00	Boardbook

Department
Administration

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5100 PERSONNEL COSTS			
01 ADMINISTRATIVE EXP	7,601.14	6,000.00	9,000.00
02 CONTRACT LABOR	1,668.75	10,000.00	4,000.00
03 SALARIES	157,243.62	155,136.00	159,180.00
05 RETIREMENT	20,940.88	19,000.00	23,000.00
10 WORKER'S COMP	35.93	400.00	500.00
15 HOSPITALIZATION	29,795.04	29,100.00	30,000.00
20 UNEMPLOYMENT INS.	47.30	1,200.00	1,200.00
30 TRAINING & TRAVEL	11,571.85	13,000.00	13,000.00
75 EMPLOYEE INCENTIVE	5,140.00	7,900.00	7,900.00
TOTAL	234,044.51	241,736.00	247,780.00
5200 OPERATING SUPPLIES			
10 OFFICE SUPPLIES	24,438.85	24,000.00	25,000.00
15 CUSTODIAL SUPPLIES	1,019.40	1,500.00	1,500.00
30 GAS, OIL, & LUBRICANTS			
40 EXPENDABLE SUPPLIES	12,420.55	12,000.00	16,000.00
TOTAL	37,878.80	37,500.00	42,500.00
5300 MAINTENANCE & REPAIRS			
10 BUILDING & GROUNDS	2,069.38	15,000.00	5,000.00
12 CONTINGENCY FUND M&R	6,175.00	10,000.00	9,000.00
20 OFFICE FURNITURE/FIX			
40 VEHICLE M&R			
65 OTHER EQUIPMENT M&R	98.00		
TOTAL	8,342.38	25,000.00	14,000.00
5400 UTILITIES & TELEPHONE			
10 ELECTRICITY	9,553.57	12,000.00	12,000.00
20 TELEPHONE	1,397.07	2,500.00	2,500.00
30 NATURAL GAS	414.47	1,500.00	1,500.00
TOTAL	11,365.11	16,000.00	16,000.00
5500 SERVICES			
10 ELECTIONS	5,989.05	4,000.00	4,000.00
56 CONT. SERVICES - TAXES	9,481.29	12,000.00	12,000.00
60 ENGINEERING	17,458.50	4,500.00	4,000.00
70 ATTORNEY'S FEES	35,603.37	25,000.00	20,000.00
72 ECONOMIC DEVELOPMENT	1,050.00	28,000.00	2,000.00
80 AUDITOR'S FEES	21,000.00	22,000.00	22,000.00

TOTAL	90,582.21	95,500.00	64,000.00
5600 SUNDRY			
30 INS. - MOTOR VEHICLES			
40 INS. - BLDG/LIAB/BOND	18,864.82	5,000.00	10,000.00
60 DUES & SUBSCRIPTIONS	3,573.00	3,500.00	7,000.00
85 PUBLISHING & ADVERTISING	5,902.46	5,000.00	6,000.00
95 SPECIAL SERVICES - MISC		200.00	
TOTAL	28,340.28	13,700.00	23,000.00
5900 CAPITAL OUTLAY			
10 OFFICE EQUIPMENT			
35 EQUIP - TIME PAYMENT	4,267.48	4,500.00	5,000.00
40 SPECIAL EQUIPMENT			
50 CONTINGENCY FUND		10,000.00	90,500.00
60 TRANSFER TO CAPITAL		5,000.00	5,000.00
61 TRANSFER TO WATER/SEWER			
TOTAL	4,267.48	19,500.00	100,500.00
DEPARTMENT TOTAL	414,820.77	448,936.00	507,780.00

Department
City Maintenance

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
PERSONNEL COSTS	148,491.81	172,198.00	143,577.00
OPERATING COSTS	15,608.24	18,500.00	20,700.00
MAINTENANCE AND REPAIRS	12,586.12	11,000.00	15,500.00
UTILITIES AND TELEPHONE	44,703.75	48,000.00	38,400.00
SERVICES	-	500.00	500.00
SUNDRY	20,886.47	19,500.00	25,300.00
SUBTOTAL	242,276.39	269,698.00	243,977.00
CAPITAL OUTLAY	-	-	-
DEPARTMENT TOTAL	242,276.39	269,698.00	243,977.00

POSITION TITLE	NUMBER	EMPLOYEE SALARY RANGE	
PUBLIC WORKS DIRECTOR	1	4,293.33	51,520.00
LABORER	1	2,652.00	31,824.00
OVERTIME		-	3,000.00
	2	6,945.33	86,344.00
TOTAL SALARIES			86,344.00

MAJOR BUDGET CHANGES

2% raise across the board		
Salaries	30,421.00	moved Crewleader to Public Works
Radio M&R	3,000.00	upgrade radio system
Electricity	(10,000.00)	costs have been lower this year
Special services	5,300.00	

Department
City Maintenance

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5100 PERSONNEL COSTS			
02 CONTRACT LABOR	565.00	7,000.00	7,000.00
03 SALARIES	113,526.72	119,398.00	88,977.00
05 RETIREMENT	12,824.34	15,500.00	16,000.00
10 WORKER'S COMP	2,722.83	4,100.00	4,000.00
15 HOSPITALIZATION	16,577.55	21,000.00	22,000.00
20 UNEMPLOYMENT INS.	245.65	1,600.00	1,000.00
30 TRAINING & TRAVEL	1,014.40	2,000.00	3,000.00
90 UNIFORMS	1,015.32	1,600.00	1,600.00
TOTAL	148,491.81	172,198.00	143,577.00
5200 OPERATING SUPPLIES			
10 OFFICE SUPPLIES	235.61	500.00	500.00
15 CUSTODIAL SUPPLIES	379.64	500.00	500.00
20 TOOLS	907.85	1,000.00	2,000.00
30 GAS, OIL, & LUBRICANTS	10,455.62	9,000.00	10,000.00
40 EXPENDABLE SUPPLIES	2,073.11	3,000.00	3,000.00
45 DUMP CHARGES	1,507.00	2,500.00	2,700.00
70 CHEMICALS	49.41	2,000.00	2,000.00
TOTAL	15,608.24	18,500.00	20,700.00
5300 MAINTENANCE & REPAIRS			
10 BUILDING & GROUNDS	390.72	1,000.00	1,000.00
20 OFFICE FURNITURE/FIX			
40 VEHICLE M&R	4,789.08	4,000.00	5,000.00
60 RADIO M&R	816.00		3,000.00
65 OTHER EQUIPMENT M&R	6,251.49	4,000.00	4,000.00
76 SIGNS M&R	338.83	2,000.00	2,500.00
TOTAL	12,586.12	11,000.00	15,500.00
5400 UTILITIES & TELEPHONE			
10 ELECTRICITY	41,705.12	45,000.00	35,000.00
20 TELEPHONE	2,617.37	2,500.00	3,000.00
30 NATURAL GAS	381.26	500.00	400.00
TOTAL	44,703.75	48,000.00	38,400.00
5500 SERVICES			
60 ENGINEERING			
70 ATTORNEY'S FEES		500.00	500.00

TOTAL	-	500.00	500.00
5600 SUNDRY			
30 INS. - MOTOR VEHICLES	1,831.93	3,000.00	3,500.00
40 INS. - BLDG/LIAB/BOND	1,369.05	3,000.00	3,000.00
60 DUES & SUBSCRIPTIONS	10,321.69	11,000.00	11,000.00
85 PUBLISHING & ADVERTISING	463.80	500.00	500.00
95 SPECIAL SERVICES - MISC	6,900.00	2,000.00	7,300.00
TOTAL	20,886.47	19,500.00	25,300.00
5900 CAPITAL OUTLAY			
10 OFFICE EQUIPMENT			
20 MOTOR VEHICLES			
30 EQUIPMENT			
35 EQUIP - TIME PAYMENT			
40 SPECIAL EQUIPMENT			
TOTAL	-	-	-
DEPARTMENT TOTAL	242,276.39	269,698.00	243,977.00

Department
Streets and Drainage

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5300 MAINTENANCE & REPAIRS			
80 STREET M&R	120,888.27	21,600.00	24,000.00
85 DRAINAGE M&R	1,107.99	2,500.00	5,000.00
TOTAL	121,996.26	24,100.00	29,000.00
5500 SERVICES			
60 ENGINEERING			5,000.00
TOTAL	-	-	5,000.00
5900 CAPITAL OUTLAY			
65 STREET PROJECTS	21,484.22	52,000.00	60,000.00
75 DRAINAGE	5,448.37	6,900.00	7,000.00
TOTAL	26,932.59	58,900.00	67,000.00
DEPARTMENT TOTAL	148,928.85	83,000.00	101,000.00

MAJOR BUDGET CHANGES

Engineering	5,000.00	To more accurately reflect costs of this department. Engineering was previously charged to Administration
Street M&R	2,400.00	Sales tax revenue increase
Street Projects	8,000.00	Sales tax revenue incrase

Department

Police Department

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
PERSONNEL COSTS	561,527.93	592,838.00	601,820.00
OPERATING COSTS	44,846.07	38,708.00	38,208.00
MAINTENANCE AND REPAIRS	9,583.99	13,800.00	12,300.00
UTILITIES AND TELEPHONE	3,811.04	6,000.00	6,000.00
SERVICES	46,635.00	45,750.00	44,750.00
SUNDRY	13,320.05	15,900.00	15,900.00
SUBTOTAL	679,724.08	712,996.00	718,978.00
CAPITAL OUTLAY	-	-	-
DEPARTMENT TOTAL	679,724.08	712,996.00	718,978.00

POSITION TITLE	NUMBER	EMPLOYEE SALARY RANGE	
POLICE CHIEF	1	5,549.17	66,590.00
LIEUTENANT	1	4,444.75	53,337.00
OFFICER	1	4,097.58	49,171.00
OFFICER	1	4,041.00	48,492.00
OFFICER	1	4,041.00	48,492.00
OFFICER	1	4,041.00	48,492.00
OFFICER	1	4,041.00	48,492.00
OFFICER	1	4,041.00	48,492.00
OVERTIME		2,980.17	35,762.00
	8	37,276.67	447,320.00
TOTAL SALARIES			447,320.00

MAJOR BUDGET CHANGES

Salaries 2% increase across the board

Department
Police

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5100 PERSONNEL COSTS			
02 CONTRACT LABOR	243.75		
03 SALARIES	423,386.29	435,838.00	447,320 00
05 RETIREMENT	58,400.35	56,000.00	58,000.00
10 WORKER'S COMP	7,064.47	11,500.00	10,000 00
15 HOSPITALIZATION	59,597.16	65,000.00	65,000 00
20 UNEMPLOYMENT INS.	152.26	2.000.00	2.000.00
30 TRAINING & TRAVEL	3,269.62	13,300.00	11.300.00
75 EMPLOYEE INCENTIVE	7,800.00	6,700.00	6,700 00
90 UNIFORMS	1,614.03	2,500.00	1,500 00
TOTAL	561,527.93	592,838.00	601,820 00
5200 OPERATING SUPPLIES			
10 OFFICE SUPPLIES	8,154.78	5,500.00	5.000.00
15 CUSTODIAL SUPPLIES			
20 TOOLS	1,323.16	1,500.00	1,500 00
30 GAS, OIL, & LUBRICANTS	34,089.25	30,208.00	30,208.00
40 EXPENDABLE SUPPLIES	1,278.88	1,500.00	1,500.00
TOTAL	44,846.07	38,708.00	38,208.00
5300 MAINTENANCE & REPAIRS			
10 BUILDING & GROUNDS	118.96	1,000.00	
20 OFFICE FURNITURE/FIX	405.05	500.00	
40 VEHICLE M&R	7,598.46	10,300.00	10,300.00
65 OTHER EQUIPMENT M&R	1,461.52	2,000.00	2.000.00
TOTAL	9,583.99	13,800.00	12,300 00
5400 UTILITIES & TELEPHONE			
20 TELEPHONE	3,811.04	6,000.00	6.000.00
TOTAL	3,811.04	6,000.00	6,000 00
5500 SERVICES			
40 DISPATCH SERVICES	34,000.00	34,000.00	34.000.00
42 JAIL EXPENSE	6,500.00	5,500.00	4.500 00
58 ANIMAL CONTROL	6,000.00	6,000.00	6.000.00
70 ATTORNEY'S FEES	135.00	250.00	250.00
TOTAL	46,635.00	45,750.00	44,750.00
5600 SUNDRY			

30 INS. - MOTOR VEHICLES	2,664.62	4,000.00	4,000.00
40 INS. - BLDG/LIAB/BOND	4,288.92	6,000.00	6,000.00
60 DUES & SUBSCRIPTIONS	1,068.00	1,900.00	1,900.00
85 PUBLISHING & ADVERTISING			
95 SPECIAL SERVICES - MISC	5,298.51	4,000.00	4,000.00
TOTAL	13,320.05	15,900.00	15,900.00
5900 CAPITAL OUTLAY			
10 OFFICE EQUIPMENT	-		
20 MOTOR VEHICLES			
30 EQUIPMENT	-		
35 EQUIP - TIME PAYMENT	-		
40 SPECIAL EQUIPMENT	-		
TOTAL	-	-	-
DEPARTMENT TOTAL	679,724.08	712,996.00	718,978.00

Department
Judicial

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
PERSONNEL COSTS	98,202.45	102,262.00	104,784.00
OPERATING COSTS	2,349.81	5,693.00	5,700.00
MAINTENANCE AND REPAIRS	-	-	-
UTILITIES AND TELEPHONE	-	-	-
SERVICES	8,349.37	7,500.00	9,000.00
SUNDRY	82.00	200.00	200.00
SUBTOTAL	108,983.63	115,655.00	119,684.00
CAPITAL OUTLAY	-	-	-
DEPARTMENT TOTAL	108,983.63	115,655.00	119,684.00

POSITION TITLE	NUMBER	EMPLOYEE SALARY RANGE	
COURT ADMINISTRATOR	1	3,049.00	36,588.00
COURT CLERK	1	2,362.17	28,346.00
JUDGE	1	200.00	2,400.00
ALTERNATE JUDGE	1	200.00	2,400.00
OVERTIME		291.67	3,500.00
	4	6,102.83	73,234.00
TOTAL SALARIES			73,234.00

MAJOR BUDGET CHANGES

2% raise across the board

Attorney's Fees 1,500.00 Reflect increase in cost over the past year

Department
Judicial

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5100 PERSONNEL COSTS			
03 SALARIES AND WAGES	73,133.10	70,712.00	73,234.00
05 RETIREMENT	9,423.96	11,000.00	11,000.00
10 WORKERS COMP	279.65	300.00	300.00
15 HOSPITALIZATION	14,771.64	17,500.00	17,500.00
20 UNEMPLOYMENT INSURANCE	72.00	750.00	750.00
30 TRAINING & TRAVEL	522.10	2,000.00	2,000.00
TOTAL	98,202.45	102,262.00	104,784.00
5200 OPERATING SUPPLIES			
10 OFFICE SUPPLIES	2,279.45	5,193.00	5,200.00
40 EXPENDABLE SUPPLIES	70.36	500.00	500.00
TOTAL	2,349.81	5,693.00	5,700.00
5300 MAINTENANCE & REPAIRS			
10 BUILDING & GROUNDS	-	-	
20 OFFICE FURNITURE/FIX	-	-	
TOTAL	-	-	-
5500 SERVICES			
65 JURY EXPENSE	-	500.00	500.00
70 ATTORNEY'S FEES	8,349.37	7,000.00	8,500.00
TOTAL	8,349.37	7,500.00	9,000.00
5600 SUNDRY			
60 DUES & SUBSCRIPTIONS	82.00	200.00	200.00
85 PUBLISHING & ADVERTISING	-	-	
TOTAL	82.00	200.00	200.00
5900 CAPITAL OUTLAY			
10 OFFICE EQUIPMENT			
30 EQUIPMENT			
40 SPECIAL EQUIPMENT			
TOTAL	-	-	-
DEPARTMENT TOTAL	108,983.63	115,655.00	119,684.00

Department
Fire Department

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
PERSONNEL COSTS	12,037.49	19,190.00	21,650.00
OPERATING COSTS	16,264.46	11,800.00	12,600.00
MAINTENANCE AND REPAIRS	15,354.14	6,000.00	8,500.00
UTILITIES AND TELEPHONE	4,358.83	4,450.00	4,200.00
SERVICES	60,000.00	65,000.00	70,000.00
SUNDRY	3,488.89	4,800.00	4,800.00
SUBTOTAL	111,503.81	111,240.00	121,750.00
CAPITAL OUTLAY	-	8,500.00	8,500.00
DEPARTMENT TOTAL	111,503.81	119,740.00	130,250.00

MAJOR BUDGET CHANGES

Pension	2,110.00	Increased rate and more participants
Vehicle M&R	3,000.00	Vehicles are getting older
Contractural Ser. - Ambulance	5,000.00	Contractural increase

Department
Fire Department

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5100 PERSONNEL COSTS			
06 PENSION PLAN	5,400.00	11,390.00	13,500.00
10 WORKER'S COMP	721.21	300.00	650.00
30 TRAINING & TRAVEL		1,000.00	1,000.00
90 UNIFORMS	5,916.28	6,500.00	6,500.00
TOTAL	12,037.49	19,190.00	21,650.00
5200 OPERATING SUPPLIES			
10 OFFICE SUPPLIES	998.00	1,000.00	1,000.00
15 CUSTODIAL SUPPLIES		300.00	300.00
20 TOOLS	4,404.28	7,500.00	7,500.00
30 GAS, OIL, & LUBRICANTS	3,707.90	2,000.00	2,800.00
40 EXPENDABLE SUPPLIES	7,154.28		
85 FIRE PREVENTION SUPPLIES		1,000.00	1,000.00
TOTAL	16,264.46	11,800.00	12,600.00
5300 MAINTENANCE & REPAIRS			
10 BUILDING & GROUNDS	7,769.00	1,000.00	1,500.00
40 VEHICLE M&R	7,585.14	2,000.00	5,000.00
60 RADIO M&R		2,000.00	1,000.00
65 OTHER EQUIPMENT M&R		1,000.00	1,000.00
TOTAL	15,354.14	6,000.00	8,500.00
5400 UTILITIES & TELEPHONE			
10 ELECTRICTY	2,452.06	2,500.00	2,300.00
20 TELEPHONE	1,693.03	1,200.00	1,600.00
30 NATURAL GAS	213.74	750.00	300.00
TOTAL	4,358.83	4,450.00	4,200.00
5500 SERVICES			
60 ENGINEERING	-	-	
66 CONTRACT - AMBULANCE	60,000.00	65,000.00	70,000.00
70 ATTORNEY'S FEES	-	-	
TOTAL	60,000.00	65,000.00	70,000.00
5600 SUNDRY			
30 INS. - MOTOR VEHICLES	1,998.45	3,000.00	3,000.00
40 INS. - BLDG/LIAB/BOND	795.44	1,000.00	1,000.00
60 DUES & SUBSCRIPTIONS	695.00	800.00	800.00

85 PUBLISHING & ADVERTISING	-		
95 SPECIAL SERVICES - MISC	-		
TOTAL	3,488.89	4,800.00	4,800.00
5900 CAPITAL OUTLAY			
10 OFFICE EQUIPMENT	-		
20 MOTOR VEHICLES	-		
30 EQUIPMENT		8,500.00	8,500.00
35 EQUIP - TIME PAYMENT		-	
40 SPECIAL EQUIPMENT	-		
TOTAL	-	8,500.00	8,500.00
DEPARTMENT TOTAL	111,503.81	119,740.00	130,250.00

Department
Parks and Recreation

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
PERSONNEL COSTS	-	-	-
OPERATING COSTS	1,887.09	2,800.00	3,200.00
MAINTENANCE AND REPAIRS	7,753.76	70,000.00	43,000.00
UTILITIES AND TELEPHONE	2,069.24	5,400.00	2,500.00
SERVICES	-	-	-
SUNDRY	889.75	1,500.00	2,000.00
PARKS AND RECREATION	2,500.00	1,000.00	13,500.00
SUBTOTAL	12,599.84	79,700.00	64,200.00
CAPITAL OUTLAY	-	-	-
DEPARTMENT TOTAL	15,099.84	80,700.00	64,200.00

MAJOR BUDGET CHANGES

Events	$12,500	created new account to cover events put on by Parks and Recreation Board	
		Events include:	Movie in the Park
			Concert in the Park
			Day in the Park
			City Wide Garage Sale
			Trunk or Treat
			Christmas in the Park
			Easter Egg Hunt
Building & Grounds	(19,000.00)	last year added on to splash pad. This year plan to add 1 pocket parks and benches	

Department
Parks and Recreation

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5100 PERSONNEL COSTS			
02 CONTRACT LABOR			
03 SALARIES			
05 RETIREMENT			
10 WORKER'S COMP			
20 UNEMPLOYMENT INS.			
30 TRAINING & TRAVEL			
TOTAL	-	-	-
5200 OPERATING SUPPLIES			
10 OFFICE SUPPLIES			
15 CUSTODIAL SUPPLIES	555.75	600.00	1,500.00
20 TOOLS	202.37	500.00	
40 EXPENDABLE SUPPLIES	101.08	200.00	200.00
70 CHEMICALS	1,027.89	1,500.00	1,500.00
TOTAL	1,887.09	2,800.00	3,200.00
5300 MAINTENANCE & REPAIRS			
10 BUILDING & GROUNDS	7,557.17	65,000.00	40,000.00
65 OTHER EQUIPMENT M&R	196.59	5,000.00	3,000.00
TOTAL	7,753.76	70,000.00	43,000.00
5400 UTILITIES & TELEPHONE			
10 ELECTRICITY	2,069.24	5,400.00	2,500.00
20 TELEPHONE			
TOTAL	2,069.24	5,400.00	2,500.00
5500 SERVICES			
60 ENGINEERING	-	-	
70 ATTORNEY'S FEES		-	-
TOTAL	-	-	-
5600 SUNDRY			
40 INS. - BLDG/LIAB/BOND	889.75	1,500.00	2,000.00
60 DUES & SUBSCRIPTIONS		-	-
85 PUBLISHING & ADVERTISING			
95 SPECIAL SERVICES - MISC	-	-	-
TOTAL	889.75	1,500.00	2,000.00

5800 PARKS AND RECEATION			
50 BEAUTIFICATION	2,500.00	1,000.00	1,000.00
51 EVENTS			12,500.00
TOTAL	2,500.00	1,000.00	13,500.00
5900 CAPITAL OUTLAY			
30 EQUIPMENT			
40 SPECIAL EQUIPMENT			
TOTAL	-	-	-
DEPARTMENT TOTAL	15,099.84	80,700.00	64,200.00

Department
Code Enforcement

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
PERSONNEL COSTS	-	-	52,588.00
OPERATING COSTS	-	-	3,900.00
MAINTENANCE AND REPAIRS	-	-	1,000.00
UTILITIES AND TELEPHONE			
SERVICES	-	-	1,000.00
SUNDRY	-	-	2,000.00
SUBTOTAL	-	-	60,488.00
CAPITAL OUTLAY	-	-	-
DEPARTMENT TOTAL	-	-	60,488.00

POSITION TITLE	NUMBER	EMPLOYEE SALARY RANGE	
CODE ENFORCMENT OFFICER	1	3,049.00	36,588.00
OVERTIME		-	
	1	3,049.00	36,588.00
TOTAL SALARIES			36,588.00

MAJOR BUDGET CHANGES

Newly created this year - move code enforcement into General and set up as a separate department to better track costs

Department
Code Enforcement

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5100 PERSONNEL COSTS			
03 SALARIES AND WAGES			36,588.00
05 RETIREMENT			4,500.00
10 WORKERS COMP			1,000.00
15 HOSPITALIZATION			7,800.00
20 UNEMPLOYMENT INSURANCE			200.00
30 TRAINING & TRAVEL			2,000.00
90 UNIFORMS			500.00
TOTAL	-	-	52,588.00
5200 OPERATING SUPPLIES			
10 OFFICE SUPPLIES			1,000.00
20 TOOLS			1,000.00
30 GAS, OIL & LUBRICANTS			1,500.00
40 EXPENDABLE SUPPLIES			400.00
TOTAL	-	-	3,900.00
5300 MAINTENANCE & REPAIRS			
20 OFFICE FURNITURE/FIX	-	-	
40 VEHICLE M&R	-	-	1,000.00
TOTAL	-	-	1,000.00
5500 SERVICES			
70 ATTORNEY'S FEES			1,000.00
TOTAL	-	-	1,000.00
5600 SUNDRY			
30 INS. MOTOR VEHICLES			1,000.00
60 DUES & SUBSCRIPTIONS			500.00
85 PUBLISHING & ADVERTISING	-	-	500.00
TOTAL	-	-	2,000.00
5900 CAPITAL OUTLAY			
10 OFFICE EQUIPMENT			
20 MOTOR VEHICLES			
30 EQUIPMENT			
40 SPECIAL EQUIPMENT			
TOTAL	-	-	-
DEPARTMENT TOTAL	-	-	60,488.00

General Obligation Debt
Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
4103 INTEREST & SINKING	168,718.68	165,230.00	167,820.00
4210 TRANS IN-GENERAL FUND			
4110 INTEREST EARNED	113.12	120.00	100.00
FUND TOTAL	168,831.80	165,350.00	167,920.00

General Obligation Debt
Expenditures

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5900 CAPITAL OUTLAY			
10 BOND FEES	619.70	1,000.00	1,000.00
60 BANK LOAN	5,347.16	21,390.00	21,390.00
50 CO SERIES 2011 REFUNDING	71,753.50	65,190.00	68,780.00
50 CO SERIES 2012	80,325.84	77,650.00	76,750.00
FUND TOTAL	158,046.20	165,230.00	167,920.00

Water/Sewer Fund

Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
4110 INTEREST EARNED	1,215.79	5,100.00	500.00
4410 WATER FEES	461,521.43	576,795.00	616,060.00
4420 SEWER FEES	398,570.97	533,854.00	603,011.00
4430 DELINQUENT CHARGES	27,293.37	28,000.00	25,000.00
4440 WATER TAPS	10,937.50	11,300.00	12,000.00
4450 SEWER TAPS	5,937.50	5,500.00	5,500.00
4460 RECONNECT FEES	4,225.00	7,000.00	7,000.00
4470 GARBAGE RECEIPTS	8,639.67	5,000.00	5,000.00
4112 MISCELLANEOUS	3,004.06	6,000.00	6,000.00
TRANSFER IN FUND BALANCE			
TRANSFER IN - CAPITAL PROJ			
FUND TOTAL	921,345.29	1,178,549.00	1,280,071.00

Increase in Water and Sewer rates to offset BWA's $0.33 per thousand increase

Department
Water/Sewer

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
PERSONNEL COSTS	166,398.40	219,571.00	228,063.00
OPERATING COSTS	34,317.99	31,800.00	39,800.00
MAINTENANCE AND REPAIRS	73,161.71	75,280.00	85,000.00
UTILITIES AND TELEPHONE	47,032.88	45,000.00	45,000.00
SERVICES	153,650.75	134,717.00	148,059.00
SUNDRY	26,721.95	28,750.00	29,400.00
SUBTOTAL	501,283.68	535,118.00	575,322.00
CAPITAL OUTLAY	855,923.63	643,431.00	704,749.00
DEPARTMENT TOTAL	1,357,207.31	1,178,549.00	1,280,071.00

POSITION TITLE	NUMBER	EMPLOYEE SALARY RANGE	
CREWLEADER	1	3,049.00	36,588.00
WATER TECH	1	2,652.00	31,824.00
WATER TECH	1	2,652.00	31,824.00
WATER TECH	1	2,652.00	31,824.00
OVERTIME		416.67	5,000.00
ADMIN.OVERHEAD		3,214.58	38,575.00
	3	11,587.25	175,635.00
TOTAL SALARIES			175,635.00

MAJOR BUDGET CHANGES

Salaries		Moved crew leader to W/S and Code Enforcement to General
2% raise for all employees		
Gas, Oil, & Lubricants	8,000.00	Increase cost of fuel
Sewer Lines M&R	15,000.00	Lift station repair
Engineering	9,803.00	Engineering for rehab of LS #4
Brazosport Water Authority	30,000.00	$.033 rate increase per 1,000 gallons

Department
Water/Sewer

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5100 PERSONNEL COSTS			
02 CONTRACT LABOR	-		1,000.00
03 SALARIES	127,903.18	167,071.00	176,563.00
05 RETIREMENT	12,188.90	16,000.00	16,000.00
10 WORKER'S COMP	2,722.75	3,500.00	3,500.00
15 HOSPITALIZATION	21,462.05	28,000.00	26,000.00
20 UNEMPLOYMENT INS.	133.78	1,000.00	1,000.00
30 TRAINING & TRAVEL	1,765.74	4,000.00	4,000.00
90 UNIFORMS	222.00	-	
TOTAL	166,398.40	219,571.00	228,063.00
5200 OPERATING SUPPLIES			
10 OFFICE SUPPLIES	15,096.30	10,000.00	10,000.00
15 CUSTODIAL SUPPLIES		300.00	300.00
20 TOOLS	962.13	2,000.00	2,000.00
30 GAS, OIL, & LUBRICANTS	14,069.29	12,000.00	20,000.00
40 EXPENDABLE SUPPLIES	(998.39)	500.00	500.00
70 CHEMICALS	5,188.66	7,000.00	7,000.00
TOTAL	34,317.99	31,800.00	39,800.00
5300 MAINTENANCE & REPAIRS			
10 BUILDING & GROUNDS	10,429.97	5,000.00	2,000.00
20 OFFICE FURNITURE/FIX			
40 VEHICLE M&R	971.60	3,000.00	3,000.00
65 OTHER EQUIPMENT M&R	53.97		
89 WATER TOWERS			
90 WATER LINES M&R	46,180.88	47,280.00	45,000.00
92 SEWER LINES M&R	15,525.29	20,000.00	35,000.00
TOTAL	73,161.71	75,280.00	85,000.00
5400 UTILITIES & TELEPHONE			
10 ELECTRICITY	44,944.81	42,000.00	42,000.00
20 TELEPHONE	2,088.07	2,500.00	2,500.00
30 NATURAL GAS		500.00	500.00
TOTAL	47,032.88	45,000.00	45,000.00
5500 SERVICES			
05 LEASE EXPENSE	148,040.75	132,520.00	133,559.00
60 ENGINEERING	5,610.00	2,197.00	12,000.00
70 ATTORNEY'S FEES			2,500.00

TOTAL	153,650.75	134,717.00	148,059.00
5600 SUNDRY			
30 INS. - MOTOR VEHICLES	1,831.93	2,000.00	3,400.00
40 INS. - BLDG/LIAB/BOND	23,305.70	25,000.00	25,000.00
60 DUES & SUBSCRIPTIONS	1,016.22	1,250.00	500.00
85 PUBLISHING & ADVERTISING	568.10	500.00	500.00
95 SPECIAL SERVICES - MISC			
TOTAL	26,721.95	28,750.00	29,400.00
5900 CAPITAL OUTLAY			
10 OFFICE EQUIPMENT			
20 MOTOR VEHICLES	19,621.88	24,000.00	25,000.00
30 EQUIPMENT	102,205.10		
35 EQUIP - TIME PAYMENT	17,572.04	20,000.00	20,000.00
40 SPECIAL EQUIPMENT	137,213.88		
50 CONTINGENCY			10,000.00
90 SEWAGE TREATMENT PLANT	193,284.46	220,000.00	200,000.00
95 BRAZOSPORT WATER AUTH	160,078.27	160,000.00	190,000.00
96 DEPRECIATION	225,948.00	219,431.00	259,749.00
TOTAL	855,923.63	643,431.00	704,749.00
DEPARTMENT TOTAL	1,357,207.31	1,178,549.00	1,280,071.00

Net Income (loss) - legal basis
Capital acquisitions
Debt principal payments
Depreciation (unbudgeted)

Net income - on a GAAP basis

Revenue Bond Debt
Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
4113 TRANS IN FROM REVENUE			
4410 WATER FEES	40,870.78	60,666.00	90,466.00
4420 SEWER FEES	33,141.64	52,754.00	82,554.00
FUND TOTAL	74,012.42	113,420.00	173,020.00

Revenue Bond Debt
Expenditures

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5900 CAPITAL OUTLAY			
10 BOND FEES		1,500.00	
60 CO SERIES 2013			73,791 00
70 CO SERIES 2011	53,980.50	58,008.00	56,842 00
89 RB I&S SERIES 1980			
91 RB I&S SERIES 2004	39,962.50	38,453.00	42,387 00
92 LOAN		15,459.00	
FUND TOTAL	93,943.00	113,420.00	173,020 00

MAJOR BUDGET CHANGES

Crime Control and Prevention
Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
TRANS IN - FUND BALANCE			
4110 INTEREST			-
4112 MISCELLANEOUS			
4117 SALES TAX	62,240.70	50,000.00	65,000.00
FUND TOTAL	62,240.70	50,000.00	65,000.00

Crime Control and Prevention
Expenditures

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5200 SUPPLIES			
5220 TOOLS	-		12,200.00
5240 EXPENDABLE			
TOTAL	-	-	12,200.00
5300 MAINTENANCE & REPAIRS			
10 BUILDING & GROUNDS		40,000.00	52,800.00
40 VEHICLE M&R			
65 OTHER EQUIPMENT M&R			
TOTAL	-	40,000.00	52,800.00
5900 CAPITAL			
5920 MOTOR VEHICLES	26,850.00		
5930 EQUIPMENT	22,389.84		
	49,239.84	-	-
FUND TOTAL	49,239.84	40,000.00	65,000.00

MAJOR BUDGET CHANGES

Replace all tasers	7,200.00
New Evidence Vault	5,000.00
Sally Port	52,800.00

Capital Improvement
Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
4110 INTEREST	187.03	200.00	100.00
4113 INTRAGOVERNMENTAL			
FUND TOTAL	187.03	200.00	100.00

Capital Improvement
Expenditures

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5240 EXPENDABLE	7,529.00		
5915 CAPITAL OUTLAY		18,000.00	
FUND TOTAL	7,529.00	18,000.00	-

Replacement
Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
4110 INTEREST	132.53	200.00	50.00
4112 MISCELLANEOUS	3,273.80	1,500.00	
4113 INTERGOVERNMENTAL			
FUND TOTAL	3,406.33	1,700.00	50.00

Replacement
Expenditures

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5240 EXPENDABLE			
5310 BUILDING & GROUNDS	15,045.00		
5915 CAPITAL OUTLAY	41,916.09		
FUND TOTAL	56,961.09	-	-

Capital Projects
Revenues

DESCRIPTION	ACTUAL	BUDGET	BUDGET

	FY 2012/13	FY 2013/14	FY 2014/15
4110 INTEREST	353.64		
4112 MISCELLANEOUS			
4113 INTRAGOVERNMENTAL			
4221 BOND PROCEEDS	300,000.00		
FUND TOTAL	300,353.64	-	-

Capital Projects Expenditures

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5240 EXPENDABLE			-
5915 CAPITAL OUTLAY	888,367.39		
FUND TOTAL	888,367.39	-	-

Insurance Contingency Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
4110 INTEREST	74.72	100.00	60.00
FUND TOTAL	74.72	100.00	60.00

Insurance Contingency Expenditures

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5240 EXPENDABLE			
5915 CAPITAL OUTLAY			
FUND TOTAL	-	-	-

MAJOR BUDGET CHANGES

Transportation Fund
Revenues

DESCRIPTION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
TRANS IN - FUND BALANCE			
4110 INTEREST			-
4112 MISCELLANEOUS			
4125 TRANSPORTATION FEE	99,374.38	100,000.00	100,000.00
FUND TOTAL	99,374.38	100,000.00	100,000.00

Transportation Fund
Expenditures

EXPENDITURE CLASSIFICATION	ACTUAL FY 2012/13	BUDGET FY 2013/14	BUDGET FY 2014/15
5300 MAINTENANCE & REPAIR			
5380 STREETS M&R		50,000.00	25,000.00
5382 SIDEWALKS M&R	-	50,000.00	75,000.00
5385 DRAINAGE M&R			
TOTAL	-	100,000.00	100,000.00
5900 CAPITAL			
5965 STREET PROJECTS	97,640.04		
5975 DRAINAGE			
5985 SIDEWALK PROJECTS			
	97,640.04	-	-
FUND TOTAL	97,640.04	100,000.00	100,000.00

MAJOR BUDGET CHANGES