

AGENDA
RICHWOOD CITY COUNCIL
Regular Meeting, Monday, July 28, 2014
Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, TX 77531
6:00 PM

- I. CALL TO ORDER
Presenter: Clint Kocurek
Time: 6:00 p.m.
- II. INVOCATION
Opening Prayer - Glenn Patton, City Manager
Presenter: Glenn Patton
- III. PLEDGES OF ALLEGIANCE 3
Pledge of Allegiance & Texas Pledge
- IV. ROLL CALL OF COUNCIL MEMBERS
Presenter: Clint Kocurek
- V. ANYONE WISHING TO ADDRESS COUNCIL
Individuals wishing to address council are limited to 5 minutes per individual with a maximum of 30 minutes allowed for this section. Any items addressed to council will not be discussed and no action will be taken as these items are not on the agenda and any discussion or action will be a violation of the Open Meetings Act.
Presenter: Clint Kocurek
- VI. CONSENT AGENDA
A. Approval of Minutes of Previous Meetings 4
B. Payment of bills 9
- VII. DISCUSSION AND ACTION ITEMS
A. Report from Aaron Farmer, Retail Coach 20
B. Brazosport Water Authority expansion 43
Presenter: Ronnie Woodruff, General Manager, BWA
C. Presentation to City Council - Governor's Community Achievement Award 44
Presenter: Keep Richwood Beautiful
D. Appointment of City's representative to the Brazosport Water Authority Board of Directors 46
E. Ordinance 390A - Amending ordinance requiring inspections of multi-family units 48
Expanded to include all residential rental properties, including single family rentals
F. Proposed ordinance regulating donation drop boxes 53
G. Approve items pulled from Consent Agenda

H. Executive Session: Consultation with attorney pursuant to Texas Government Code §551.071 in respect to pending or contemplated litigation, settlement offers, and matters where duty of public body's counsel to client, pursuant to code of professional responsibility of the State Bar of Texas, clearly conflicts with this chapter:

1. Richwood Personnel Policy

I. Action as a result of Executive Session

VIII. REPORTS

Reports that require no action.

IX. CITY MANAGER'S REPORT

Presenter: Glenn Patton

X. FUTURE AGENDA ITEMS

XI. COMMITTEE REPORTS

XII. COUNCIL MEMBER COMMENTS & REPORTS

XIII. MAYOR'S REPORT

XIV. ADJOURNMENT

I, Karen B. Schrom, do hereby certify that I did, on post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Karen B. Schrom, City Secretary
City of Richwood

Texas Pledge of Allegiance

Honor the Texas flag;
I pledge allegiance to thee,
Texas, one state under God, one and indivisible.

Minutes of Special Meeting

City Council City of Richwood

A Special Meeting of the City Council of City of Richwood was held Saturday, July 12, 2014, beginning at 9:00 AM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 9:00 am by Clint Kocurek, Mayor and presiding officer.

II. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Paul Raymond, Council, Position #1 and Mayor Pro Tem
John Pitts, Council, Position #2
Jarrod Beaty, Council, Position #3
Sarah Harris, Council, Position #4
Chris Hardison, Council, Position #5

III. DISCUSSION AND ACTION ITEMS

- A. Executive Session pursuant to Section 551.074, Government Code, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer; or to hear a complaint against an officer or employee

FY 15 proposed salary increases

Council entered executive session at 9:01 am.

Council exited executive session at 10:51 am.

- B. FY 15 Budget Workshop

Mayor Kocurek presented the budget and went over each department.

The Police Department salaries will be changed to reflect that one officer will still be paid at the sergeant's salary. The sergeant position is being eliminated.

Council also would like to see the Replacement Fund increased. Mayor Kocurek, Mr. Patton and Department Heads will spend the next week reviewing their budget requests in an effort to put more money back into the Replacement Fund.

Police Chief Caudle explained his current plans are to ask for a new police vehicle, upgrade the tasers and add an evidence locker from the Crime Control and Prevention District.

IV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:30 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON JULY 28, 2014.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary

Minutes of Regular Meeting

The Board of Trustees City of Richwood

A Regular Meeting of the Board of Trustees of City of Richwood was held Monday, July 14, 2014, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Clint Kocurek, Mayor and presiding officer.

II. INVOCATION

The invocation was given by Glenn Patton, City Manager.

III. PLEDGES OF ALLEGIANCE

The Pledge of allegiance and the Texas Pledge of allegiance was recited by those in attendance.

IV. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Paul Raymond, Council, Position #1 and Mayor Pro Tem
John Pitts, Council, Position #2
Jarrod Beaty, Council, Position #3
Sarah Harris, Council, Position #4
Chris Hardison, Council, Position #5

A quorum was declared. Others present included Glenn Patton, City Manager, Karen B. Schrom, City Secretary, J.B. Harris, and Kellie Marriot, The Facts.

V. ANYONE WISHING TO ADDRESS COUNCIL

There was no one present who wished to address Council on matters not on the agenda.

VI. CONSENT AGENDA

On motion by Councilman Beaty, seconded by Councilman Pitts, with all members present voting aye, the items on the Consent Agenda were approved as presented.

- A. Approval of Minutes of Previous Meetings
- B. Payment of bills

VII. DISCUSSION AND ACTION ITEMS

- A. Texas Open Meetings Presentation

Jason Cordoba, City attorney, gave a presentation on the Texas Open Meetings Act for the new council members and as a refresher to the existing members.

- B. Request by Rachel Cantu to amend the Livestock Ordinance to allow pot bellied pigs

Ms. Rachel Cantu asked the current livestock ordinance be amended to allow for their pet pot bellied pig. She received a letter from the City stating that she was in violation.

Section 3-97 of the City's Code of Ordinance states that no member of the swine family is allowed in the city limits.

Mayor Kocurek called for a motion twice. The matter died for a lack of a motion.

- C. Approve items pulled from Consent Agenda

There were none.

VIII. REPORTS

- A. Financial Reports

Par for the period ending June 30th is 25% remaining. Parks, Fire Department and Streets are still over but being monitored closely.

IX. CITY MANAGER'S REPORT

Mr. Patton reported he is still corresponding with the developers of the proposed apartment complex in Brazos Crossing. Retail Coach should be here at the next council meeting to explain the results of their study.

X. FUTURE AGENDA ITEMS

Keep Richwood Beautiful
Retail Coach Study

XI. COMMITTEE REPORTS

Concert in the Park was a success. It was great seeing so many members of Council there. Day in the Park is August 16th.

XII. COUNCIL MEMBER COMMENTS & REPORTS

There were none.

XIII. MAYOR'S REPORT

TML Annual Convention is in Houston this year.
BCCA will be in Alvin
The Council has been invited to the Clute Mosquito Council Challenge

XIV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:58 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON JULY 28, 2014. .

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
19	AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414								
july14-1	07/17/14	telephone	07/17/14	\$205.79	\$205.79	10-05-5420	Telephone	\$6,000.00	\$1,034.91
july14-3	07/17/14	telephone	07/17/14	\$69.68	\$69.68	10-07-5420	Telephone	\$1,200.00	(\$321.27)
					\$275.47				
54	CENTERPOINT ENERGY, PO BOX 4981, HOUSTON, TX, 77210-4981								
july14	07/17/14	natural gas	07/17/14	\$19.12	\$19.12	10-01-5430	Natural Gas	\$1,500.00	\$822.53
july14-1	07/17/14	natural gas	07/17/14	\$16.68	\$16.68	10-02-5430	Natural Gas	\$500.00	\$205.96
july14-3	07/17/14	natural gas	07/17/14	\$19.12	\$19.12	10-02-5430	Natural Gas	\$500.00	\$205.96
july14-2	07/17/14	natural gas	07/17/14	\$19.83	\$19.83	10-07-5430	Natural Gas	\$750.00	\$606.42
					\$74.75				
71	CONCORDE CHEMICAL & SUPPLIES, 4318 PERDIDO BAY, KATY, TX, 77450								
12284	07/17/14	gallon of premex mosquito fog chemical	07/17/14	\$1,200.00	\$1,200.00	10-02-5270	Chemicals	\$2,000.00	\$1,762.65
					\$1,200.00				
122	LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092								
37475	07/17/14	Elbeco navy trouser w/stripe	07/17/14	\$83.90	\$83.90	10-05-5190	Uniforms	\$2,500.00	\$1,048.40
37475	07/17/14	Tactical Trouser	07/17/14	\$195.80	\$195.80	10-05-5190	Uniforms	\$2,500.00	\$1,048.40
37475	07/17/14	Shipping	07/17/14	\$10.50	\$10.50	10-05-5190	Uniforms	\$2,500.00	\$1,048.40
					\$290.20				
125	LUYCX PLUMBING, PO BOX 301, CLUTE, TX, 77531								
174440	07/17/14	labor	07/17/14	\$110.00	\$110.00	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
174440	07/17/14	sloan A-36-A	07/17/14	\$29.00	\$29.00	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
174440	07/17/14	sloan V-551-A	07/17/14	\$7.50	\$7.50	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
174440	07/17/14	sloan o-ring	07/17/14	\$3.00	\$3.00	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
					\$149.50				
127	MALONE, DON, , , ,								
july14-1	07/17/14	inspections	07/17/14	\$450.00	\$450.00	10-02-5695	Special Services - Miscell	\$2,000.00	(\$4,550.00)
					\$450.00				
135	MONROE ADVERTISING, 1600 B'PORT BLVD, #2, RICHWOOD, TX, 77531								
008107	07/17/14	shipping	07/17/14	\$5.00	\$5.00	10-06-5210	Office Supplies	\$5,193.00	\$1,013.20
008107	07/17/14	return address stamps	07/17/14	\$30.00	\$30.00	10-06-5210	Office Supplies	\$5,193.00	\$1,013.20
					\$35.00				
137	MUNICIPAL CODE CORPORATION, PO BOX 2235, TALLAHASSEE, FL, 32316								
00244119	07/17/14	annual internet fee	07/17/14	\$700.00	\$700.00	10-01-5210	Office Supplies	\$24,000.00	\$2,635.12
					\$700.00				
152	BUSINESS CARD, PO BOX 15796, WILMINGTON, DE, 19886-5710								
252478041760011	07/17/14	business lunch meeting	07/17/14	\$27.13	\$27.13	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)
554328641580001	07/17/14	Registration - Paul Raymond - Newly Elected O	07/17/14	\$180.00	\$180.00	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		InvoiceNumber		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		55432864	1840002	07/17/14	google apps	07/17/14	\$142.85	\$142.85	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)
		55417344	1681216	07/17/14	registration for elections seminar	07/17/14	\$155.00	\$155.00	10-01-5130	Training & Travel	\$13,000.00	\$4,540.78
		05410194	1782957	07/17/14	television mounts	07/17/14	\$216.48	\$216.48	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		05416014	1781410	07/17/14	70" television	07/17/14	\$1,498.00	\$1,498.00	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		05436844	1794000	07/17/14	70" television	07/17/14	\$1,498.00	\$1,498.00	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55429504	1827690	07/17/14	wall plates	07/17/14	\$9.98	\$9.98	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55429504	1827690	07/17/14	hdmi wall plates	07/17/14	\$19.99	\$19.99	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55429504	1827690	07/17/14	6' hdmi high speed with ethernet	07/17/14	\$23.98	\$23.98	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55429504	1827690	07/17/14	hdmi splitter	07/17/14	\$79.99	\$79.99	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55429504	1827690	07/17/14	hdmi cable	07/17/14	\$69.98	\$69.98	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55432864	1720003	07/17/14	postage	07/17/14	\$24.99	\$24.99	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55432864	1790002	07/17/14	postage	07/17/14	\$199.99	\$199.99	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55488724	1750831	07/17/14	bluesnap	07/17/14	\$9.95	\$9.95	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55541864	1610040	07/17/14	postage	07/17/14	\$150.00	\$150.00	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55541864	1620040	07/17/14	postage	07/17/14	\$176.64	\$176.64	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55541864	1620040	07/17/14	postage	07/17/14	\$162.00	\$162.00	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55541864	1640040	07/17/14	postage	07/17/14	\$491.05	\$491.05	10-01-5240	Expendable Operating S	\$12,000.00	(\$3,058.97)
		55432864	1760008	07/17/14	dewalt 7 8 corded drill	07/17/14	\$79.00	\$79.00	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1760008	07/17/14	3/4 auger bit	07/17/14	\$27.97	\$27.97	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	single led maglite	07/17/14	\$49.44	\$49.44	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	kobalt flat nose shovel	07/17/14	\$25.98	\$25.98	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	kobalt multi tool	07/17/14	\$79.92	\$79.92	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	12" channel lock pliers	07/17/14	\$63.92	\$63.92	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	12' x 5/16" chain	07/17/14	\$65.96	\$65.96	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	multi bit screw driver	07/17/14	\$44.85	\$44.85	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	6" crescent wrench	07/17/14	\$32.91	\$32.91	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	3/8: combo wrench	07/17/14	\$17.91	\$17.91	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	mini hand tiller	07/17/14	\$38.94	\$38.94	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	kobalt post hole digger	07/17/14	\$44.98	\$44.98	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	kobalt steel leaf rake	07/17/14	\$39.96	\$39.96	10-02-5220	Tools	\$1,000.00	(\$165.67)
		55432864	1820007	07/17/14	kobalt round nose shovel	07/17/14	\$21.98	\$21.98	10-02-5220	Tools	\$1,000.00	(\$165.67)
		85428144	1829800	07/17/14	2 cycle oil for 1 gal mixture	07/17/14	\$37.80	\$37.80	10-02-5230	Gas, Oil, & Lubricants	\$9,000.00	\$2,600.98
		85428144	1829800	07/17/14	gallon bar and chain oil	07/17/14	\$14.99	\$14.99	10-02-5230	Gas, Oil, & Lubricants	\$9,000.00	\$2,600.98
		05410194	1680800	07/17/14	starter fluid	07/17/14	\$14.99	\$14.99	10-02-5240	Expendable Operating S	\$3,000.00	(\$2,425.65)
		25247804	1570002	07/17/14	pairs of starlite glasses	07/17/14	\$65.00	\$65.00	10-02-5240	Expendable Operating S	\$3,000.00	(\$2,425.65)
		55432864	1820007	07/17/14	brass 4 # combo lock	07/17/14	\$41.94	\$41.94	10-02-5240	Expendable Operating S	\$3,000.00	(\$2,425.65)
		55499674	1582060	07/17/14	foam ear plug	07/17/14	\$5.85	\$5.85	10-02-5240	Expendable Operating S	\$3,000.00	(\$2,425.65)
		55499674	1582060	07/17/14	ruber gauntlet 14" glove	07/17/14	\$8.58	\$8.58	10-02-5240	Expendable Operating S	\$3,000.00	(\$2,425.65)
		55499674	1582060	07/17/14	class 2 high visibility vest	07/17/14	\$9.99	\$9.99	10-02-5240	Expendable Operating S	\$3,000.00	(\$2,425.65)
		55499674	1692060	07/17/14	5lb. Container exterior screws	07/17/14	\$28.99	\$28.99	10-02-5240	Expendable Operating S	\$3,000.00	(\$2,425.65)
		05410194	1560800	07/17/14	starter fluid for mosquito fogger	07/17/14	\$3.02	\$3.02	10-02-5270	Chemicals	\$2,000.00	\$1,762.65

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
554328641820007	07/17/14	penetrating oil	07/17/14	\$13.47	\$13.47	10-02-5270	Chemicals	\$2,000.00	\$1,762.65
554996741812060	07/17/14	wasp and hornet killer	07/17/14	\$5.98	\$5.98	10-02-5270	Chemicals	\$2,000.00	\$1,762.65
553102041642075	07/17/14	6' x 1 3/4" cold roll bar stock for back hoe forks	07/17/14	\$75.00	\$75.00	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
854281441629800	07/17/14	key for pct. 1 road sweeper	07/17/14	\$5.33	\$5.33	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
854281441649800	07/17/14	ignition switch	07/17/14	\$16.95	\$16.95	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
854281441649800	07/17/14	pto switch	07/17/14	\$17.30	\$17.30	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
854281441649800	07/17/14	throttle cable 9jd 777)	07/17/14	\$23.36	\$23.36	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
854281441829800	07/17/14	spark plug	07/17/14	\$5.72	\$5.72	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
854281441829800	07/17/14	16" chainsaw chain	07/17/14	\$20.99	\$20.99	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
854281441839800	07/17/14	pto switch (jd777)	07/17/14	\$31.54	\$31.54	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
854281441839800	07/17/14	output shaft (edger)	07/17/14	\$44.80	\$44.80	10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
054160141611410	07/17/14	color printer cartridges	07/17/14	\$127.92	\$127.92	10-05-5220	Tools	\$819.00	(\$1,336.12)
054160141611410	07/17/14	black printer cartridges	07/17/14	\$119.92	\$119.92	10-05-5220	Tools	\$819.00	(\$1,336.12)
054160141611410	07/17/14	dvd-r	07/17/14	\$34.88	\$34.88	10-05-5220	Tools	\$819.00	(\$1,336.12)
054368441594000	07/17/14	flex folders	07/17/14	\$13.79	\$13.79	10-05-5240	Expendable Operating S	\$2,374.00	\$440.03
054368441573001	07/17/14	credit	07/17/14	(\$55.11)	(\$55.11)	10-05-5340	Vehicle M&R	\$10,300.00	\$1,977.62
054368441575001	07/17/14	freight	07/17/14	\$12.99	\$12.99	10-05-5340	Vehicle M&R	\$10,300.00	\$1,977.62
054368441575001	07/17/14	base floor mount for laptop	07/17/14	\$76.80	\$76.80	10-05-5340	Vehicle M&R	\$10,300.00	\$1,977.62
054368441585001	07/17/14	5 in 1 reader	07/17/14	\$25.98	\$25.98	10-05-5340	Vehicle M&R	\$10,300.00	\$1,977.62
054368441585001	07/17/14	8g SD compact flash card	07/17/14	\$39.99	\$39.99	10-05-5340	Vehicle M&R	\$10,300.00	\$1,977.62
july 14	07/17/14	credit balance on acct	07/17/14	(\$225.00)	(\$225.00)	10-06-5210	Office Supplies	\$5,193.00	\$1,013.20
054368441715000	07/17/14	signs for movie in the park	07/17/14	\$41.23	\$41.23	10-08-5240	Expendable Operating S	\$200.00	(\$1,989.08)
054368441725001	07/17/14	movie in the park	07/17/14	\$147.39	\$147.39	10-08-5240	Expendable Operating S	\$200.00	(\$1,989.08)
553102041640831	07/17/14	rental - Frozen - Movie in the Park	07/17/14	\$458.98	\$458.98	10-08-5240	Expendable Operating S	\$200.00	(\$1,989.08)
851385041629000	07/17/14	popcorn machine	07/17/14	\$160.65	\$160.65	10-08-5240	Expendable Operating S	\$200.00	(\$1,989.08)
851385041629000	07/17/14	rental - popcorn machine for Movie in the park	07/17/14	\$60.00	\$60.00	10-08-5240	Expendable Operating S	\$200.00	(\$1,989.08)
554328641620000	07/17/14	microwave for comm. Bldg	07/17/14	\$159.00	\$159.00	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741582060	07/17/14	white gfi outlet	07/17/14	\$12.59	\$12.59	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741582060	07/17/14	tax	07/17/14	\$1.35	\$1.35	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741582060	07/17/14	chain quick links for swings	07/17/14	\$3.78	\$3.78	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741702060	07/17/14	construction line 540'	07/17/14	\$8.19	\$8.19	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741712060	07/17/14	3/4" hex screw	07/17/14	\$11.07	\$11.07	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741712060	07/17/14	3/4" x 10" hex nut	07/17/14	\$4.17	\$4.17	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741712060	07/17/14	9" paint roller frame	07/17/14	\$7.98	\$7.98	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741712060	07/17/14	1" nap paint roller	07/17/14	\$29.34	\$29.34	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741812060	07/17/14	paint for tennis court	07/17/14	\$71.97	\$71.97	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
554996741812060	07/17/14	3/4 nap 9" paint roller	07/17/14	\$11.56	\$11.56	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
					\$7,622.72				
154	PROMOTIONS UNLIMITED, 849 WEST PLANTATION DRIVE, CLUTE, TX, 77531								
27813	07/17/14	freight	07/17/14	\$24.00	\$24.00	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		27813	07/17/14	3x red council shirt	07/17/14	\$64.72	\$64.72	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)
		27813	07/17/14	large red council shirt	07/17/14	\$60.44	\$60.44	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)
		27813	07/17/14	large hunter council shirt	07/17/14	\$39.44	\$39.44	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)
		27813	07/17/14	3x hunter council shirt	07/17/14	\$43.38	\$43.38	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)
		27788	07/17/14	2x work shirts	07/17/14	\$241.55	\$241.55	10-02-5190	Uniforms	\$1,600.00	\$1,181.50
163	SABLATURAS, 445 E. PLANTATION DR., CLUTE, TX, 77531	54652	07/17/14	assorted tickets 2000 pack	07/17/14	\$19.99	\$19.99	10-08-5240	Expendable Operating S	\$200.00	(\$1,989.08)
172	SCHROM, KAREN, , , ,	july14	07/17/14	drinks for council meeting	07/17/14	\$34.36	\$34.36	10-01-5101	Administrative Expense	\$6,000.00	(\$1,335.82)
176	SMITH MUNICIPAL SUPPLIES, 5567 MAUDLIN STREET, HOUSTON, TX, 77087-3341	00-14260	07/17/14	20 mph speed limit sign	07/17/14	\$108.76	\$108.76	10-02-5376	Signs M&R	\$2,000.00	\$59.09
185	TX CHILD SUPPORT SDU, PO BOX 659791, SAN ANTONIO, TX, 78265-9791	july14	07/17/14	child support	07/17/14	\$289.00	\$289.00	10-29-2138	Child Support Payable	\$0.00	(\$15.00)
205	UNITED SYSTEMS TECHNOLOGY, INC, PO BOX 204814, DALLAS, TX, 75320-4814	79486	07/17/14	purchase order maint	07/17/14	\$15.00	\$15.00	10-01-5210	Office Supplies	\$24,000.00	\$2,635.12
207	VERIZON WIRELESS, PO BOX 660108, DALLAS, TX, 75266-0108	9727864833	07/17/14	broadband	07/17/14	\$113.97	\$113.97	10-05-5695	Special Services - Miscell	\$4,000.00	\$1,682.01
266	AIRGAS USA, LLC, PO BOX 676015, DALLAS, TX, 75267-6015	9919477123	07/17/14	acety & oxy	07/17/14	\$41.21	\$41.21	10-02-5230	Gas, Oil, & Lubricants	\$9,000.00	\$2,600.98
399	STATE FIREMANS & FIRE MARSHALL ASSOC., 4450 FRONTIER TRAIL, AUSTIN, TX, 78745	july14	07/17/14	2014 dues	07/17/14	\$695.00	\$695.00	10-07-5660	Dues & Subscriptions	\$800.00	\$800.00
427	CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190	b1407030278	07/17/14	electricity	07/17/14	\$998.41	\$998.41	10-01-5410	Electricity	\$12,000.00	\$5,110.10
b1407031984		b1407031984	07/17/14	electricity	07/17/14	\$15.96	\$15.96	10-02-5410	Electricity	\$45,000.00	\$20,708.78
b1407120100		b1407120100	07/17/14	electricity	07/17/14	\$122.63	\$122.63	10-02-5410	Electricity	\$45,000.00	\$20,708.78

City of Richwood
Council Approval Report for FIRST NATIONAL BANK--100103073
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		b1407120101	07/17/14	electricity	07/17/14	\$51.74	\$51.74	10-02-5410	Electricity	\$45,000.00	\$20,708.78
		b1407120102	07/17/14	electricity	07/17/14	\$558.73	\$558.73	10-02-5410	Electricity	\$45,000.00	\$20,708.78
		b1407120103	07/17/14	electricity	07/17/14	\$1,637.46	\$1,637.46	10-02-5410	Electricity	\$45,000.00	\$20,708.78
		b1407120104	07/17/14	electricity	07/17/14	\$41.58	\$41.58	10-02-5410	Electricity	\$45,000.00	\$20,708.78
		b1407120105	07/17/14	electricity	07/17/14	\$13.66	\$13.66	10-02-5410	Electricity	\$45,000.00	\$20,708.78
514		P C CARE, 221 PARKING WAY, LAKE JACKSON, TX, 77566									\$3,500.38
69397		07/17/14	cloud backup	07/17/14	\$99.95	\$99.95		10-01-5210	Office Supplies	\$24,000.00	\$2,635.12
69300		07/17/14	vpn client setup	07/17/14	\$247.50	\$247.50		10-04-5294	Expenditures - Court Tec	\$0.00	(\$3,508.20)
614		BROOKSIDE EQUIPMENT SALES, INC., P.O. BOX 262324, HOUSTON, TX, 77207									\$347.45
ia50904		07/17/14	oil filter	07/17/14	\$14.65	\$14.65		10-02-5365	Other Equipment M&R	\$4,000.00	(\$725.08)
ia50741		07/17/14	backpack herbicide sprayer	07/17/14	\$129.99	\$129.99		10-08-5220	Tools	\$500.00	\$427.08
1004		ANDY'S TREE SERVICES, , , , ,									\$144.64
july14		07/17/14	tree trimming	07/17/14	\$2,200.00	\$2,200.00		10-08-5310	Building & Grounds M&R	\$65,000.00	(\$1,983.11)
1166		VIT OFFSHORE OIL SERVICE, 618 EAST SECOND STREET, FREEPORT, TX, 77541									\$2,200.00
44421		07/17/14	fuel	07/17/14	\$1,899.84	\$1,899.84		10-02-5230	Gas, Oil, & Lubricants	\$9,000.00	\$2,600.98
44421		07/17/14	fuel	07/17/14	\$5,302.81	\$5,302.81		10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$11,177.67
44421		07/17/14	cust# richwo	07/17/14	\$199.06	\$199.06		10-07-5230	Gas, Oil, & Lubricants	\$2,000.00	(\$30.11)
							\$7,401.71				
							\$26,382.64				
Total Bills To Pay:											

City of Richwood
Council Approval Report for W/S FIRST NATIONAL BANK--100103081
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	82	DXI INDUSTRIES, INC., PO BOX 301049, DALLAS, TX, 75303-1049								
	de05002487-14	07/17/14	chlorine	07/17/14	\$36.00	\$36.00	30-21-5270	Chemicals	\$7,000.00	\$2,858.70
	de05002488-14	07/17/14	chlorine	07/17/14	\$12.00	\$12.00	30-21-5270	Chemicals	\$7,000.00	\$2,858.70
	de05002489-14	07/17/14	chlorine	07/17/14	\$12.00	\$12.00	30-21-5270	Chemicals	\$7,000.00	\$2,858.70
	de05002523-14	07/17/14	chlorine	07/17/14	\$72.00	\$72.00	30-21-5270	Chemicals	\$7,000.00	\$2,858.70
	101	GREAT WESTERN SUPPLY CO., P.O. BOX 4346, HOUSTON, TX, 77210-4346				\$132.00				
	s1066441-001	07/17/14	3/4 union valve	07/17/14	\$26.06	\$26.06	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	106	HD SUPPLY WATERWORKS, PO BOX 840700, DALLAS, TX, 75284-0700				\$26.06				
	c648267	07/17/14	shipping	07/17/14	\$25.90	\$25.90	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	c648267	07/17/14	8" ac pipe x 6" c900 pvc tapping sleeve	07/17/14	\$784.31	\$784.31	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	c648300	07/17/14	mueller fire hydrant	07/17/14	\$1,995.00	\$1,995.00	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	c648300	07/17/14	4' hydrant barrel	07/17/14	\$62.40	\$62.40	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	c648300	07/17/14	4' valve riser	07/17/14	\$709.00	\$709.00	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	c648328	07/17/14	6" valve	07/17/14	\$10.14	\$10.14	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	c648328	07/17/14	flange bolt kits	07/17/14	\$97.96	\$97.96	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
							\$3,684.71			
	152	BUSINESS CARD, PO BOX 15796, WILMINGTON, DE, 19886-5710								
	554256341702813	07/17/14	Apartment Code Enforcement	07/17/14	\$560.00	\$560.00	30-21-5130	Training & Travel	\$4,000.00	\$2,033.22
	554256341732813	07/17/14	credit for teex	07/17/14	(\$350.00)	(\$350.00)	30-21-5130	Training & Travel	\$4,000.00	\$2,033.22
	554328641820007	07/17/14	14.1 ov propane cylinder (monthly water sample	07/17/14	\$3.99	\$3.99	30-21-5220	Tools	\$2,000.00	\$856.40
	554464141830816	07/17/14	tax	07/17/14	\$3.88	\$3.88	30-21-5220	Tools	\$2,000.00	\$856.40
	554464141830816	07/17/14	meter wrench	07/17/14	\$28.90	\$28.90	30-21-5220	Tools	\$2,000.00	\$856.40
	554464141830816	07/17/14	steel probe rod	07/17/14	\$18.19	\$18.19	30-21-5220	Tools	\$2,000.00	\$856.40
	555418641750040	07/17/14	wire brush	07/17/14	\$8.83	\$8.83	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	555418641750040	07/17/14	gal. silver bright alum. Paint	07/17/14	\$23.87	\$23.87	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	555418641750040	07/17/14	gal safety red paint	07/17/14	\$28.80	\$28.80	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	555418641750040	07/17/14	gal paint thinner	07/17/14	\$11.47	\$11.47	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	555418641750040	07/17/14	3" paint brushes	07/17/14	\$16.81	\$16.81	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
	554464141830816	07/17/14	1/2" galvanized nipple	07/17/14	\$0.90	\$0.90	30-21-5392	Sewer Lines M&R	\$20,000.00	\$10,238.89
	554464141830816	07/17/14	1" x 1/2" coupling 9sewer machine)	07/17/14	\$2.01	\$2.01	30-21-5392	Sewer Lines M&R	\$20,000.00	\$10,238.89
	554996741792060	07/17/14	4x4x cleanout cap	07/17/14	\$5.79	\$5.79	30-21-5392	Sewer Lines M&R	\$20,000.00	\$10,238.89
	554996741792060	07/17/14	4" 2 way cleanout t	07/17/14	\$19.99	\$19.99	30-21-5392	Sewer Lines M&R	\$20,000.00	\$10,238.89
							\$383.43			
160	RICHWOOD V.F.D., , , , ,									
july14	07/17/14	contributions for june	07/17/14	\$1,133.49	\$1,133.49	30-30-2241	Fire Department Donatio	\$0.00	(\$1,134.49)	
						\$1,133.49				

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
161	july14	RICHWOOD BEAUTIFICATION, , , ,	07/17/14	contributions for june	07/17/14	\$1,117.49	\$1,117.49	30-30-2242	Beautification Donations	\$0.00	(\$1,118.49)
238	1092072	WELLS FARGO BANK, WF 8113, P.O. BOX 1450, MINNEAPOLIS, MN, 55485-8113	07/17/14	tax and revenue certificate admin charge	07/17/14	\$500.00	\$500.00	30-25-5991	RB I&S Series 2004	\$38,453.00	\$8,994.25
427	b1407030285	CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190	07/17/14	electricity	07/17/14	\$460.22	\$460.22	30-21-5410	Electricity	\$42,000.00	\$9,782.13
536	1966	UTILITY MAINTENANCE, 13510 FM 523, ANGLETON, TX, 77515	07/17/14	8x6 tapping sleeve valve box and hot tap	07/17/14	\$1,750.00	\$1,750.00	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
861	1089408	WELLS FARGO BANK, N.A., NW 6222, P.O. BOX 1450, MINNEAPOLIS, MN, 55485-6222	07/17/14	tax and revenue certif	07/17/14	\$8,993.75	\$8,993.75	30-25-5991	RB I&S Series 2004	\$38,453.00	\$8,994.25
1044	934637	ACT PIPING SUPPLY, P.O. BOX 201810, HOUSTON, TX, 77216-1810	07/17/14	hd plastic meterbox lids par#39c	07/17/14	\$268.20	\$268.20	30-21-5390	Water Lines M&R	\$47,280.00	\$6,236.43
1166	44421-01	VIT OFFSHORE OIL SERVICE, 618 EAST SECOND STREET, FREEPORT, TX, 77541	07/17/14	fuel	07/17/14	\$1,899.84	\$1,899.84	30-21-5230	Gas, Oil, & Lubricants	\$12,000.00	\$34.42
Total Bills To Pay:											

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt.	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	8	907181	AFLAC INSURANCE, 1932 WYNNTON ROAD, COLUMBUS, GA, 31999-0797	07/24/14	insurance	\$143.16	10-29-2136	Insurance Payable	\$0.00	\$1,511.67
						\$143.16				
14	50796		ANGLETON FEED, PO BOX 330, ANGLETON, TX, 775160-033	07/24/14	Cases Makaze Weed Killer	\$195.00	10-08-5270	Chemicals	\$1,500.00	\$344.00
						\$195.00				
71	12306		CONCORDE CHEMICAL & SUPPLIES, 4318 PERDIDO BAY, KATY, TX, 77450	07/24/14	Cases Permex Mosquito Fog	\$1,200.00	10-02-5270	Chemicals	\$2,000.00	\$540.18
						\$1,200.00				
104			GULF COAST PAPER, PO BOX 4227, VICTORIA, TX, 77903	07/24/14	Case Wypall Roll Towels	\$42.12	10-02-5215	Custodial Supplies	\$500.00	\$14.78
						(\$34.24)	10-02-5215	Custodial Supplies	\$500.00	\$14.78
						\$24.86	10-02-5215	Custodial Supplies	\$500.00	\$14.78
						\$34.24	10-08-5215	Custodial Supplies	\$600.00	(\$149.81)
						\$18.35	10-08-5215	Custodial Supplies	\$600.00	(\$149.81)
127	july14-2		MALONE, DON, , , ,	07/24/14	inspections	\$200.00	10-02-5695	Special Services - Miscell	\$2,000.00	(\$5,000.00)
						\$200.00				
132	1390300	1389928	MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667	07/24/14	low volt zip box	\$2.78	10-01-5240	Expendable Operating S	\$12,000.00	(\$7,689.99)
						\$930.58	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$4,653.61)
						\$436.97	10-08-5310	Building & Grounds M&R	\$65,000.00	(\$4,653.61)
155	4236647	4494802	QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600	07/24/14	ruled pads	\$89.94	10-01-5210	Office Supplies	\$24,000.00	\$1,620.17
						\$179.99	10-01-5210	Office Supplies	\$24,000.00	\$1,620.17
						\$54.99	10-01-5240	Expendable Operating S	\$12,000.00	(\$7,689.99)
						\$179.99	10-06-5210	Office Supplies	\$5,193.00	\$1,203.20
						\$4.49	10-08-5240	Expendable Operating S	\$200.00	(\$2,877.32)
						\$39.99	10-08-5240	Expendable Operating S	\$200.00	(\$2,877.32)
						\$13.00	10-08-5240	Expendable Operating S	\$200.00	(\$2,877.32)
						\$15.29	10-08-5240	Expendable Operating S	\$200.00	(\$2,877.32)
						\$577.68				
						183	143623	143628	T.J.'S LUBE STOP, 125 DIXIE DRIVE, SUITE A, CLUTE, TX, 77531	07/24/14
\$61.44	10-02-5340	Vehicle M&R	\$4,000.00	(\$1,072.32)						

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		143629	07/24/14	Oil Change 2013 F-250	07/24/14	\$43.74	\$43.74	10-02-5340	Vehicle M&R	\$4,000.00	(\$1,072.32)
						\$174.61					
		201	COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618								
		july14-1	07/24/14	cable	07/24/14	\$50.65	\$50.65	10-01-5420	Telephone	\$2,500.00	\$815.26
		july14-1	07/24/14	cable	07/24/14	\$85.19	\$85.19	10-04-5294	Expenditures - Court Tec	\$0.00	(\$3,755.70)
		july14-1	07/24/14	cable	07/24/14	\$178.17	\$178.17	10-05-5695	Special Services - Miscell	\$4,000.00	\$1,568.04
						\$314.01					
		205	UNITED SYSTEMS TECHNOLOGY, INC, PO BOX 204814, DALLAS, TX, 75320-4814								
		79626	07/24/14	payroll envelopes	07/24/14	\$110.00	\$110.00	10-01-5210	Office Supplies	\$24,000.00	\$1,620.17
		79626	07/24/14	shipping	07/24/14	\$15.00	\$15.00	10-01-5210	Office Supplies	\$24,000.00	\$1,620.17
						\$125.00					
		208	VERNOR MATERIAL & EQUIPMENT, PO BOX 967, CLUTE, TX, 77531								
		120867	07/24/14	limestone	07/24/14	\$439.85	\$439.85	10-03-5380	Streets M&R	\$21,600.00	\$5,952.26
		120868	07/24/14	load of crushed limestone	07/24/14	\$475.54	\$475.54	10-03-5380	Streets M&R	\$21,600.00	\$5,952.26
		120869	07/24/14	load of crushed limestone	07/24/14	\$947.13	\$947.13	10-03-5380	Streets M&R	\$21,600.00	\$5,952.26
		120870	07/24/14	load of crushed limestone	07/24/14	\$407.40	\$407.40	10-03-5380	Streets M&R	\$21,600.00	\$5,952.26
						\$2,269.92					
		466	CITY OF OYSTER CREEK, 3210 FM 523, OYSTER CREEK, TX, 77541								
		july14	07/24/14	jail services	07/24/14	\$800.00	\$800.00	10-05-5542	Jail Expense	\$5,500.00	\$1,826.26
						\$800.00					
		614	BROOKSIDE EQUIPMENT SALES, INC., P.O. BOX 262324, HOUSTON, TX, 77207								
		ia50912	07/24/14	blades for john deere 54" deck	07/24/14	\$66.42	\$66.42	10-02-5365	Other Equipment M&R	\$4,000.00	(\$980.72)
						\$66.42					
		716	ALLYSON'S UPHOLSTERY, 212 N. VELASCO, ANGLETON, TX, 77515								
		004599	07/24/14	Recover drivers seat 05 F-250	07/24/14	\$275.00	\$275.00	10-02-5340	Vehicle M&R	\$4,000.00	(\$1,072.32)
						\$275.00					
		884	U. S. BANCORP EQUIPMENT FINANCE, INC., P.O. BOX 790448, ST. LOUIS, MO, 63179-0448								
		257592931	07/24/14	copier	07/24/14	\$298.50	\$298.50	10-01-5935	Equipment - Time Payme	\$4,500.00	\$667.79
		257592931	07/24/14	copier	07/24/14	\$63.70	\$63.70	10-05-5210	Office Supplies	\$5,500.00	\$1,235.16
						\$362.20					
		1043	BUCHANAN ELECTRICAL SERVICES, 1065 SEBESTA ROAD, ANGLETON, TX, 77515								
		2957	07/24/14	tv install labor	07/24/14	\$360.00	\$360.00	10-01-5240	Expendable Operating S	\$12,000.00	(\$7,689.99)
		2957	07/24/14	outlets and cable boxes install	07/24/14	\$300.00	\$300.00	10-01-5240	Expendable Operating S	\$12,000.00	(\$7,689.99)
		2957	07/24/14	materials	07/24/14	\$75.15	\$75.15	10-01-5240	Expendable Operating S	\$12,000.00	(\$7,689.99)
						\$735.15					
		1104	SUPERIOR FENCE, 431 JIMMY PHILLIPS BLVD., ANGLETON, TX, 77515								

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		2014407	07/24/14	12' sign pole	07/24/14	\$346.50	\$346.50	10-02-5376	Signs M&R	\$2,000.00	(\$49.67)
							\$346.50				
1197		200104	07/24/14	Jump Ride n Slide, , , , Moonwalks	07/24/14	\$315.00	\$315.00	10-08-5240	Expendable Operating S	\$200.00	(\$2,877.32)
							\$315.00				
1200		july14		ZAPATA, LUIS, JR., 215 STRATTON RIDGE ROAD #22, CLUTE, TX, 77531							
			07/24/14	refund of comm bldg rental	07/24/14	\$82.50	\$82.50	10-29-4118	Municipal Building Rental	\$0.00	(\$5,507.50)
							\$82.50				
Total Bills To Pay:							\$9,637.81				

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance					
19	july14-2	AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414	07/24/14	telephone	07/24/14	\$67.12	\$67.12	30-21-5420	Telephone	\$2,500.00	\$821.01					
							\$67.12									
59	july14-1	CITY OF RICHWOOD	07/24/14	WATER/SEWER FUND,,,,,	07/24/14	\$511.10	\$511.10	30-30-2220	Customer Meter Deposits	\$0.00	(\$84,007.72)					
											\$511.10					
62	july14	CLUTE POSTMASTER,, CLUTE, TX, 77531	07/24/14	postage for water bills	07/24/14	\$411.74	\$411.74	30-21-5210	Office Supplies	\$10,000.00	(\$439.81)					
											\$411.74					
155	4509781	QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600	07/24/14	APC BackUPS power saving UPS	07/24/14	\$179.99	\$179.99	30-21-5210	Office Supplies	\$10,000.00	(\$439.81)					
											\$179.99					
618	july14	HERITAGE RESIDENTIAL SOLUTIONS,,,,,	07/24/14	water deposit refunds	07/24/14	\$27.50	\$27.50	30-30-2220	Customer Meter Deposits	\$0.00	(\$84,007.72)					
											\$27.50					
1199	july14	AUDUBONWOODS III, LLC, 1008 MOCKINGBIRD LANE, RICHWOOD, TX, 77531	07/24/14	tap fee refund	07/24/14	\$3,000.00	\$3,000.00	30-30-4440	Water Taps	\$11,300.00	(\$162.50)					
							july14	07/24/14	tap fee refund	07/24/14	\$3,000.00	\$3,000.00	30-30-4450	Sewer Taps	\$5,500.00	\$1,437.50
																\$6,000.00
1201	july14	CECOT, LENETTE,,,,,	07/24/14	water deposit refund	07/24/14	\$17.94	\$17.94	30-30-2220	Customer Meter Deposits	\$0.00	(\$84,007.72)					
											\$17.94					
1202	july14	JOHNSON, STEPHEN,,,,,	07/24/14	water deposit refund	07/24/14	\$31.40	\$31.40	30-30-2220	Customer Meter Deposits	\$0.00	(\$84,007.72)					
											\$31.40					
Total Bills To Pay:							\$7,246.79									

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: July 25, 2014

Subject: Report from Aaron Farmer, Retail Coach

Aaron Farmer will be here to discuss the report from Retail Coach



RETAIL TRADE AREA GAP/OPPORTUNITY ANALYSIS

Richwood, Texas

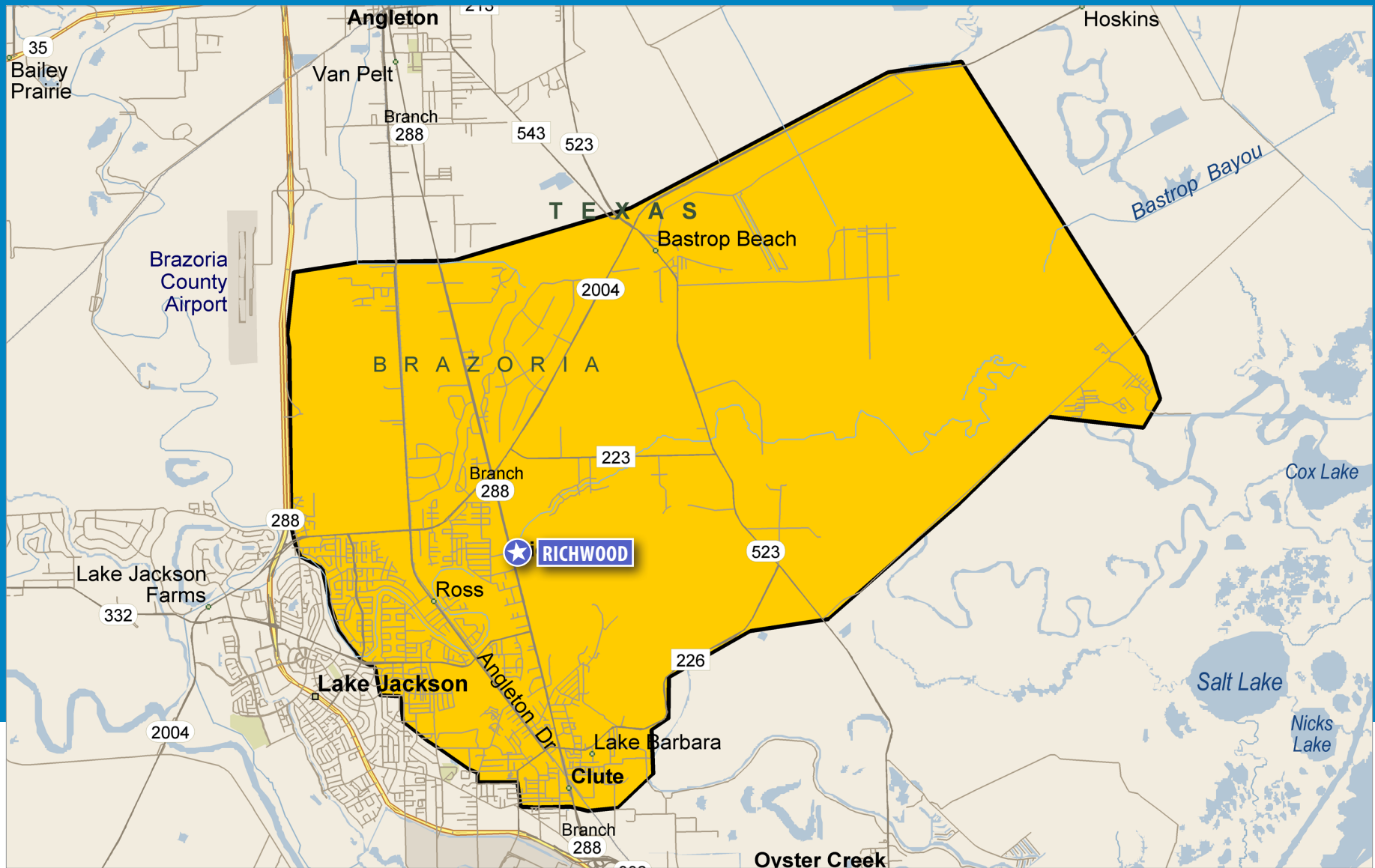


Prepared for
City of Richwood
July 2014



Retail Trade Area

Richwood, Texas



Contact Information

Glenn Patton, City Manager
City of Richwood
1800 N. Brazosport Blvd.
Richwood, Texas 77531

Phone 979.265.2082
Fax 979.265.7345
gpatton@richwoodtx.gov
www.richwoodtx.gov

Retail Trade Area | Gap/Opportunity Analysis Summary

Richwood, Texas

SECTOR	DESCRIPTION	POTENTIAL SALES	EST. ACTUAL SALES	SURPLUS/LEAKAGE	% SURPLUS
	Total Retail Sales Incl Eating and Drinking Places	441,760,687	56,863,130	(384,897,557)	-87%
441	Motor Vehicle and Parts Dealers	81,307,505	2,685,573	(78,621,932)	-97%
4411	Automotive Dealers	68,740,459	2,300,000	(66,440,459)	-97%
4412	Other Motor Vehicle Dealers	6,178,259	74,043	(6,104,216)	-99%
4413	Automotive Parts/Accsrs, Tire Stores	6,388,787	311,530	(6,077,257)	-95%
442	Furniture and Home Furnishings Stores	9,067,529	7,720,404	(1,347,125)	-15%
4421	Furniture Stores	4,938,717	7,500,000	2,561,283	52%
4422	Home Furnishing Stores	4,128,812	220,404	(3,908,408)	-95%
443	Electronics and Appliance Stores	8,111,564	0	(8,111,564)	-100%
44311	Appliances, TVs, Electronics Stores	5,887,663	0	(5,887,663)	-100%
443111	Household Appliances Stores	1,091,559	0	(1,091,559)	-100%
443112	Radio, Television, Electronics Stores	4,796,105	0	(4,796,105)	-100%
44312	Computer and Software Stores	1,988,321	0	(1,988,321)	-100%
44313	Camera and Photographic Equipment Stores	235,580	0	(235,580)	-100%
444	Building Material, Garden Equip Stores	46,064,360	11,048,734	(35,015,626)	-76%
4441	Building Material and Supply Dealers	39,660,659	7,756,747	(31,903,912)	-80%
44411	Home Centers	16,064,743	4,965	(16,059,778)	-100%
44412	Paint and Wallpaper Stores	676,772	0	(676,772)	-100%
44413	Hardware Stores	3,917,740	0	(3,917,740)	-100%
44419	Other Building Materials Dealers	19,001,404	7,751,782	(11,249,622)	-59%
4442	Lawn, Garden Equipment, Supplies Stores	6,403,701	3,291,987	(3,111,714)	-49%
44421	Outdoor Power Equipment Stores	1,832,313	3,291,987	1,459,674	80%
44422	Nursery and Garden Centers	4,571,388	0	(4,571,388)	-100%

Retail Trade Area | Gap/Opportunity Analysis Summary

Richwood, Texas

SECTOR	DESCRIPTION	POTENTIAL SALES	EST. ACTUAL SALES	SURPLUS/LEAKAGE	% SURPLUS
445	Food and Beverage Stores	52,858,188	1,432,976	(51,425,212)	-97%
4451	Grocery Stores	34,834,470	1,400,000	(33,434,470)	-96%
44511	Supermarkets, Grocery (Ex Conv) Stores	32,591,417	0	(32,591,417)	-100%
44512	Convenience Stores	2,243,053	1,400,000	(843,053)	-38%
4452	Specialty Food Stores	4,231,802	32,976	(4,198,826)	-99%
4453	Beer, Wine and Liquor Stores	13,791,917	0	(13,791,917)	-100%
446	Health and Personal Care Stores	25,070,289	0	(25,070,289)	-100%
44611	Pharmacies and Drug Stores	20,021,486	0	(20,021,486)	-100%
44612	Cosmetics, Beauty Supplies, Perfume Stores	1,783,175	0	(1,783,175)	-100%
44613	Optical Goods Stores	1,018,250	0	(1,018,250)	-100%
44619	Other Health and Personal Care Stores	2,247,378	0	(2,247,378)	-100%
447	Gasoline Stations	42,903,519	20,392,841	(22,510,678)	-52%
44711	Gasoline Stations With Conv Stores	31,114,400	14,723,417	(16,390,983)	-53%
44719	Other Gasoline Stations	11,789,118	5,669,424	(6,119,694)	-52%
448	Clothing and Clothing Accessories Stores	20,892,666	0	(20,892,666)	-100%
4481	Clothing Stores	11,415,898	0	(11,415,898)	-100%
44811	Men's Clothing Stores	566,753	0	(566,753)	-100%
44812	Women's Clothing Stores	2,731,479	0	(2,731,479)	-100%
44813	Childrens, Infants Clothing Stores	713,606	0	(713,606)	-100%
44814	Family Clothing Stores	5,935,728	0	(5,935,728)	-100%
44815	Clothing Accessories Stores	492,956	0	(492,956)	-100%
44819	Other Clothing Stores	975,377	0	(975,377)	-100%
4482	Shoe Stores	1,668,852	0	(1,668,852)	-100%
4483	Jewelry, Luggage, Leather Goods Stores	7,807,916	0	(7,807,916)	-100%
44831	Jewelry Stores	6,982,850	0	(6,982,850)	-100%
44832	Luggage and Leather Goods Stores	825,066	0	(825,066)	-100%

Retail Trade Area | Gap/Opportunity Analysis Summary

Richwood, Texas

SECTOR	DESCRIPTION	POTENTIAL SALES	EST. ACTUAL SALES	SURPLUS/LEAKAGE	% SURPLUS
451	Sporting Goods, Hobby, Book, Music Stores	8,440,408	0	(8,440,408)	-100%
4511	Sporting Goods, Hobby, Musical Inst Stores	7,345,911	0	(7,345,911)	-100%
45111	Sporting Goods Stores	3,874,916	0	(3,874,916)	-100%
45112	Hobby, Toys and Games Stores	2,034,176	0	(2,034,176)	-100%
45113	Sew/Needlework/Piece Goods Stores	674,758	0	(674,758)	-100%
45114	Musical Instrument and Supplies Stores	762,060	0	(762,060)	-100%
4512	Book, Periodical and Music Stores	1,094,497	0	(1,094,497)	-100%
45121	Book Stores and News Dealers	933,822	0	(933,822)	-100%
451211	Book Stores	826,371	0	(826,371)	-100%
451212	News Dealers and Newsstands	107,451	0	(107,451)	-100%
45122	Prerecorded Tapes, CDs, Record Stores	160,675	0	(160,675)	-100%
452	General Merchandise Stores	52,264,943	6,282,359	(45,982,584)	-88%
4521	Department Stores Excl Leased Depts	22,863,507	0	(22,863,507)	-100%
4529	Other General Merchandise Stores	29,401,436	6,282,359	(23,119,077)	-79%
453	Miscellaneous Store Retailers	11,660,706	2,800,000	(8,860,706)	-76%
4531	Florists	458,329	0	(458,329)	-100%
4532	Office Supplies, Stationery, Gift Stores	5,581,063	0	(5,581,063)	-100%
45321	Office Supplies and Stationery Stores	2,687,248	0	(2,687,248)	-100%
45322	Gift, Novelty and Souvenir Stores	2,893,816	0	(2,893,816)	-100%
4533	Used Merchandise Stores	883,994	500,000	(383,994)	-43%
4539	Other Miscellaneous Store Retailers	4,737,320	2,300,000	(2,437,320)	-51%
454	Non-Store Retailers	36,037,474	3,000,000	(33,037,474)	-92%
722	Foodservice and Drinking Places	47,081,537	1,500,243	(45,581,294)	-97%
7221	Full-Service Restaurants	21,370,835	400,000	(20,970,835)	-98%
7222	Limited-Service Eating Places	18,846,888	1,100,000	(17,746,888)	-94%
7223	Special Foodservices	5,038,302	0	(5,038,302)	-100%
7224	Drinking Places -Alcoholic Beverages	1,825,513	243	(1,825,270)	-100%

Retail Trade Area | Demographics

Richwood, Texas

DESCRIPTION	DATA	%
Population		
2019 Projection	26,614	
2014 Estimate	25,606	
2010 Census	25,149	
2000 Census	24,085	
Growth 2014-2019	3.94%	
Growth 2010-2014	1.82%	
Growth 2000-2010	4.42%	
2014 Est. Pop by Single Race Class	25,606	
White Alone	20,332	79.40
Black or African American Alone	1,484	5.80
Amer. Indian and Alaska Native Alone	175	0.68
Asian Alone	263	1.03
Native Hawaiian and Other Pac. Isl. Alone	6	0.02
Some Other Race Alone	2,655	10.37
Two or More Races	691	2.70
2014 Est. Pop Hisp or Latino by Origin	25,606	
Not Hispanic or Latino	16,287	63.61
Hispanic or Latino:	9,319	36.39
Mexican	8,033	86.20
Puerto Rican	97	1.04
Cuban	32	0.34
All Other Hispanic or Latino	1,157	12.42

DESCRIPTION	DATA	%
2014 Est. Hisp or Latino by Single Race Class	9,319	
White Alone	6,105	65.51
Black or African American Alone	72	0.77
American Indian and Alaska Native Alone	97	1.04
Asian Alone	19	0.20
Native Hawaiian and Other Pacific Islander Alone	2	0.02
Some Other Race Alone	2,632	28.24
Two or More Races	391	4.20
2014 Est. Pop. Asian Alone Race by Cat	263	
Chinese, except Taiwanese	29	11.03
Filipino	13	4.94
Japanese	28	10.65
Asian Indian	55	20.91
Korean	4	1.52
Vietnamese	26	9.89
Cambodian	28	10.65
Hmong	0	0.00
Laotian	0	0.00
Thai	4	1.52
All Other Asian Races Including 2+ Category	74	28.14
2014 Est. Population by Ancestry	25,606	
Pop, Arab	9	0.04
Pop, Czech	280	1.09
Pop, Danish	27	0.11
Pop, Dutch	152	0.59
Pop, English	1,626	6.35
Pop, French (except Basque)	465	1.82
Pop, French Canadian	28	0.11
Pop, German	2,572	10.04
Pop, Greek	73	0.29

Retail Trade Area | Demographics

Richwood, Texas

DESCRIPTION	DATA	%
Pop, Hungarian	25	0.10
Pop, Irish	1,410	5.51
Pop, Italian	157	0.61
Pop, Lithuanian	0	0.00
Pop, United States or American	1,526	5.96
Pop, Norwegian	67	0.26
Pop, Polish	279	1.09
Pop, Portuguese	9	0.04
Pop, Russian	34	0.13
Pop, Scottish	765	2.99
Pop, Scotch-Irish	254	0.99
Pop, Slovak	4	0.02
Pop, Sub-Saharan African	34	0.13
Pop, Swedish	155	0.61
Pop, Swiss	6	0.02
Pop, Ukrainian	2	0.01
Pop, Welsh	155	0.61
Pop, West Indian (exc Hisp groups)	10	0.04
Pop, Other ancestries	12,953	50.59
Pop, Ancestry Unclassified	2,530	9.88
2014 Est. Pop Age 5+ by Language Spoken At Home	23,749	
Speak Only English at Home	17,777	74.85
Speak Asian/Pac. Isl. Lang. at Home	200	0.84
Speak Indo-European Language at Home	256	1.08
Speak Spanish at Home	5,502	23.17
Speak Other Language at Home	14	0.06
2014 Est. Population by Sex	25,606	
Male	12,657	49.43
Female	12,949	50.57

DESCRIPTION	DATA	%
2014 Est. Population by Age	25,606	
Age 0 - 4	1,857	7.25
Age 5 - 9	1,803	7.04
Age 10 - 14	1,920	7.50
Age 15 - 17	1,229	4.80
Age 18 - 20	1,087	4.25
Age 21 - 24	1,439	5.62
Age 25 - 34	3,048	11.90
Age 35 - 44	3,097	12.09
Age 45 - 54	3,626	14.16
Age 55 - 64	3,375	13.18
Age 65 - 74	1,861	7.27
Age 75 - 84	954	3.73
Age 85 and over	312	1.22
Age 16 and over	19,622	76.63
Age 18 and over	18,797	73.41
Age 21 and over	17,710	69.16
Age 65 and over	3,126	12.21
2014 Est. Median Age	36.4	
2014 Est. Average Age	37.00	

Retail Trade Area | Demographics

Richwood, Texas

DESCRIPTION	DATA	%
2014 Est. Male Population by Age	12,657	
Age 0 - 4	941	7.43
Age 5 - 9	915	7.23
Age 10 - 14	982	7.76
Age 15 - 17	615	4.86
Age 18 - 20	549	4.34
Age 21 - 24	714	5.64
Age 25 - 34	1,498	11.84
Age 35 - 44	1,507	11.91
Age 45 - 54	1,775	14.02
Age 55 - 64	1,704	13.46
Age 65 - 74	899	7.10
Age 75 - 84	434	3.43
Age 85 and over	124	0.98
2014 Est. Median Age, Male	35.8	
2014 Est. Average Age, Male	36.60	
2014 Est. Female Population by Age	12,949	
Age 0 - 4	915	7.07
Age 5 - 9	888	6.86
Age 10 - 14	939	7.25
Age 15 - 17	613	4.73
Age 18 - 20	537	4.15
Age 21 - 24	725	5.60
Age 25 - 34	1,550	11.97
Age 35 - 44	1,590	12.28
Age 45 - 54	1,851	14.29
Age 55 - 64	1,671	12.90
Age 65 - 74	962	7.43
Age 75 - 84	519	4.01
Age 85 and over	188	1.45

DESCRIPTION	DATA	%
2014 Est. Median Age, Female	36.9	
2014 Est. Average Age, Female	37.50	
2014 Est. Pop Age 15+ by Marital Status	20,026	
Total, Never Married	4,956	24.75
Males, Never Married	2,697	13.47
Females, Never Married	2,260	11.29
Married, Spouse present	10,642	53.14
Married, Spouse absent	962	4.80
Widowed	1,163	5.81
Males Widowed	282	1.41
Females Widowed	881	4.40
Divorced	2,303	11.50
Males Divorced	1,128	5.63
Females Divorced	1,175	5.87
2014 Est. Pop. Age 25+ by Edu. Attainment	16,272	
Less than 9th grade	988	6.07
Some High School, no diploma	1,483	9.11
High School Graduate (or GED)	3,866	23.76
Some College, no degree	4,876	29.97
Associate Degree	1,539	9.46
Bachelor's Degree	2,435	14.96
Master's Degree	733	4.50
Professional School Degree	158	0.97
Doctorate Degree	194	1.19
2014 Est Pop Age 25+ by Edu. Attain, Hisp. or Lat	4,879	
CY Pop 25+, Hisp/Lat, < High School Diploma	1,905	39.04
CY Pop 25+, Hisp/Lat, High School Graduate	1,166	23.90
CY Pop 25+, Hisp/Lat, Some College or Associate's Degree	1,553	31.83
CY Pop 25+, Hisp/Lat, Bachelor's Degree or Higher	255	5.23

Retail Trade Area | Demographics

Richwood, Texas

DESCRIPTION	DATA	%
Households		
2019 Projection	9,796	
2014 Estimate	9,331	
2010 Census	9,045	
2000 Census	8,512	
Growth 2014-2019	4.99%	
Growth 2010-2014	3.16%	
Growth 2000-2010	6.26%	
2014 Est. Households by Household Type	9,331	
Family Households	7,127	76.38
Nonfamily Households	2,204	23.62
2014 Est. Group Quarters Population	102	
2014 HHs by Ethnicity, Hispanic/Latino	2,667	28.58
2014 Est. HHs by HH Income	9,331	
CY HHs, Inc < \$15,000	832	8.92
CY HHs, Inc \$15,000 - \$24,999	854	9.15
CY HHs, Inc \$25,000 - \$34,999	861	9.23
CY HHs, Inc \$35,000 - \$49,999	1,072	11.49
CY HHs, Inc \$50,000 - \$74,999	1,714	18.37
CY HHs, Inc \$75,000 - \$99,999	1,300	13.93
CY HHs, Inc \$100,000 - \$124,999	1,184	12.69
CY HHs, Inc \$125,000 - \$149,999	597	6.40
CY HHs, Inc \$150,000 - \$199,999	583	6.25
CY HHs, Inc \$200,000 - \$249,999	164	1.76
CY HHs, Inc \$250,000 - \$499,999	146	1.56
CY HHs, Inc \$500,000+	23	0.25

DESCRIPTION	DATA	%
2014 Est. Average Household Income	\$78,268	
2014 Est. Median Household Income	\$65,260	
2014 Median HH Inc by Single Race Class. or Ethn		
White Alone	69,832	
Black or African American Alone	27,422	
American Indian and Alaska Native Alone	53,777	
Asian Alone	76,018	
Native Hawaiian and Other Pacific Islander Alone	20,000	
Some Other Race Alone	59,505	
Two or More Races	46,103	
Hispanic or Latino	51,861	
Not Hispanic or Latino	71,692	
2014 Est. Family HH Type, Presence Own Children	7,127	
Married-Couple Family, own children	2,437	34.19
Married-Couple Family, no own children	3,103	43.54
Male Householder, own children	268	3.76
Male Householder, no own children	258	3.62
Female Householder, own children	632	8.87
Female Householder, no own children	428	6.01
2014 Est. Households by Household Size	9,331	
1-person household	1,859	19.92
2-person household	3,202	34.32
3-person household	1,678	17.98
4-person household	1,418	15.20
5-person household	725	7.77
6-person household	300	3.22
7 or more person household	149	1.60

Retail Trade Area | Demographics

Richwood, Texas

DESCRIPTION	DATA	%
2014 Est. Average Household Size	2.73	
2014 Est. Households by Presence of People	9,331	
Households with 1 or more People under Age 18:	3,762	40.32
Married-Couple Family	2,657	70.63
Other Family, Male Householder	327	8.69
Other Family, Female Householder	741	19.70
Nonfamily, Male Householder	24	0.64
Nonfamily, Female Householder	13	0.35
Households no People under Age 18:	5,569	59.68
Married-Couple Family	2,886	51.82
Other Family, Male Householder	196	3.52
Other Family, Female Householder	322	5.78
Nonfamily, Male Householder	1,179	21.17
Nonfamily, Female Householder	986	17.71
2014 Est. Households by Number of Vehicles	9,331	
No Vehicles	418	4.48
1 Vehicle	2,522	27.03
2 Vehicles	4,361	46.74
3 Vehicles	1,490	15.97
4 Vehicles	425	4.55
5 or more Vehicles	115	1.23
2014 Est. Average Number of Vehicles	1.94	

DESCRIPTION	DATA	%
Family Households		
2019 Projection	7,477	
2014 Estimate	7,127	
2010 Census	6,913	
2000 Census	6,672	
Growth 2014-2019	4.92%	
Growth 2010-2014	3.10%	
Growth 2000-2010	3.60%	
2014 Est. Families by Poverty Status	7,127	
2014 Families at or Above Poverty	6,467	90.74
2014 Families at or Above Poverty with Children	2,964	41.59
2014 Families Below Poverty	660	9.26
2014 Families Below Poverty with Children	485	6.81
2014 Est. Pop Age 16+ by Employment Status	19,622	
In Armed Forces	5	0.03
Civilian - Employed	11,734	59.80
Civilian - Unemployed	971	4.95
Not in Labor Force	6,913	35.23
2014 Est. Civ Employed Pop 16+ Class of Worker	12,054	
For-Profit Private Workers	8,944	74.20
Non-Profit Private Workers	398	3.30
Local Government Workers	1,280	10.62
State Government Workers	482	4.00
Federal Government Workers	216	1.79
Self-Emp Workers	734	6.09
Unpaid Family Workers	0	0.00

Retail Trade Area | Demographics

Richwood, Texas

DESCRIPTION	DATA	%
2014 Est. Civ Employed Pop 16+ by Occupation	12,054	
Architect/Engineer	675	5.60
Arts/Entertain/Sports	205	1.70
Building Grounds Maint	330	2.74
Business/Financial Ops	210	1.74
Community/Soc Svcs	108	0.90
Computer/Mathematical	174	1.44
Construction/Extraction	1,055	8.75
Edu/Training/Library	828	6.87
Farm/Fish/Forestry	26	0.22
Food Prep/Serving	699	5.80
Health Practitioner/Tec	476	3.95
Healthcare Support	271	2.25
Maintenance Repair	380	3.15
Legal	120	1.00
Life/Phys/Soc Science	351	2.91
Management	928	7.70
Office/Admin Support	1,699	14.09
Production	1,356	11.25
Protective Svcs	397	3.29
Sales/Related	955	7.92
Personal Care/Svc	331	2.75
Transportation/Moving	481	3.99
2014 Est. Pop 16+ by Occupation Classification	12,054	
Blue Collar	3,271	27.14
White Collar	6,729	55.82
Service and Farm	2,055	17.05

DESCRIPTION	DATA	%
2014 Est. Workers Age 16+, Transp. To Work	11,915	
Drove Alone	10,446	87.67
Car Pooled	973	8.17
Public Transportation	18	0.15
Walked	113	0.95
Bicycle	41	0.34
Other Means	149	1.25
Worked at Home	175	1.47
2014 Est. Workers Age 16+ by Travel Time to Work *		
Less than 15 Minutes	4,693	
15 - 29 Minutes	4,823	
30 - 44 Minutes	914	
45 - 59 Minutes	380	
60 or more Minutes	897	
2014 Est. Avg Travel Time to Work in Minutes	22.66	
2014 Est. Tenure of Occupied Housing Units	9,331	
Owner Occupied	6,908	74.03
Renter Occupied	2,423	25.97
2014 Owner Occ. HUs: Avg. Length of Residence	17.6	
2014 Renter Occ. HUs: Avg. Length of Residence	6.2	

Retail Trade Area | Demographics

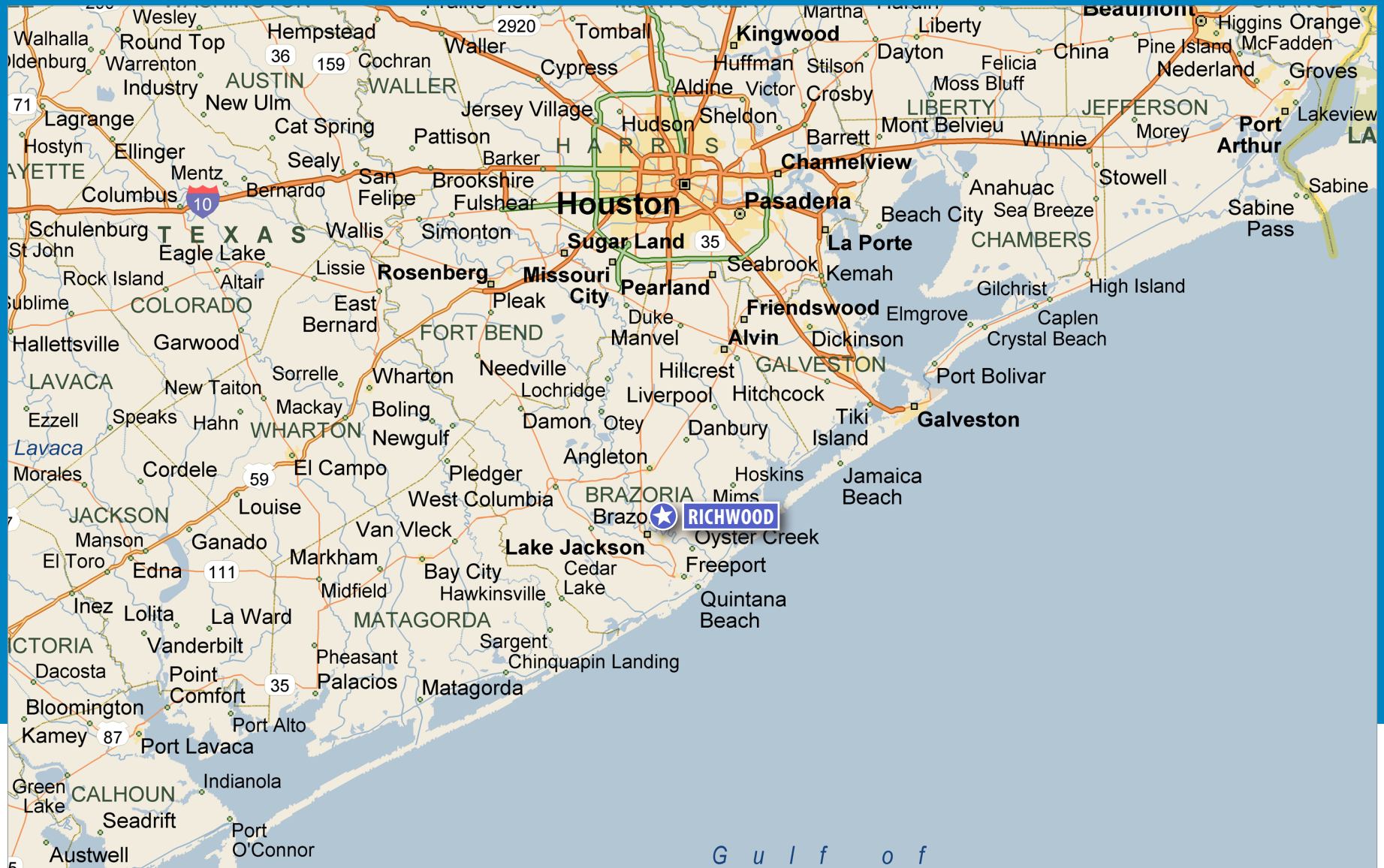
Richwood, Texas

DESCRIPTION	DATA	%
2014 Est. All Owner-Occupied Housing Values	6,908	
Value Less than \$20,000	402	5.82
Value \$20,000 - \$39,999	212	3.07
Value \$40,000 - \$59,999	306	4.43
Value \$60,000 - \$79,999	585	8.47
Value \$80,000 - \$99,999	800	11.58
Value \$100,000 - \$149,999	1,859	26.91
Value \$150,000 - \$199,999	1,640	23.74
Value \$200,000 - \$299,999	904	13.09
Value \$300,000 - \$399,999	120	1.74
Value \$400,000 - \$499,999	47	0.68
Value \$500,000 - \$749,999	16	0.23
Value \$750,000 - \$999,999	2	0.03
Value \$1,000,000 or more	14	0.20
2014 Est. Median All Owner-Occupied Housing Value	\$130,871	
2014 Est. Housing Units by Units in Structure	10,442	
1 Unit Attached	16	0.15
1 Unit Detached	7,776	74.47
2 Units	57	0.55
3 or 4 Units	314	3.01
5 to 19 Units	1,022	9.79
20 to 49 Units	439	4.20
50 or More Units	82	0.79
Mobile Home or Trailer	715	6.85
Boat, RV, Van, etc.	20	0.19

DESCRIPTION	DATA	%
2014 Est. Housing Units by Year Structure Built	10,442	
Housing Unit Built 2005 or later	651	6.23
Housing Unit Built 2000 to 2004	625	5.99
Housing Unit Built 1990 to 1999	1,041	9.97
Housing Unit Built 1980 to 1989	2,317	22.19
Housing Unit Built 1970 to 1979	2,797	26.79
Housing Unit Built 1960 to 1969	1,380	13.22
Housing Unit Built 1950 to 1959	1,292	12.37
Housing Unit Built 1940 to 1949	263	2.52
Housing Unit Built 1939 or Earlier	75	0.72
2014 Est. Median Year Structure Built **	1978	

Location Map

Richwood, Texas



Contact Information

Glenn Patton, City Manager
City of Richwood
1800 N. Brazosport Blvd.
Richwood, Texas 77531

Phone 979.265.2082
Fax 979.265.7345
gpatton@richwoodtx.gov
www.richwoodtx.gov



Community Demographics

Richwood, Texas

DESCRIPTION	DATA	%
Population		
2019 Projection	4,144	
2014 Estimate	3,807	
2010 Census	3,510	
2000 Census	3,003	
Growth 2014-2019	8.85%	
Growth 2010-2014	8.46%	
Growth 2000-2010	16.88%	
2014 Est. Pop by Single Race Class	3,807	
White Alone	2,851	74.89
Black or African American Alone	272	7.14
Amer. Indian and Alaska Native Alone	37	0.97
Asian Alone	46	1.21
Native Hawaiian and Other Pac. Isl. Alone	1	0.03
Some Other Race Alone	483	12.69
Two or More Races	117	3.07
2014 Est. Pop Hisp or Latino by Origin	3,807	
Not Hispanic or Latino	2,329	61.18
Hispanic or Latino:	1,478	38.82
Mexican	1,262	85.39
Puerto Rican	13	0.88
Cuban	2	0.14
All Other Hispanic or Latino	201	13.60

DESCRIPTION	DATA	%
2014 Est. Hisp or Latino by Single Race Class	1,478	
White Alone	920	62.25
Black or African American Alone	17	1.15
American Indian and Alaska Native Alone	21	1.42
Asian Alone	0	0.00
Native Hawaiian and Other Pacific Islander Alone	1	0.07
Some Other Race Alone	473	32.00
Two or More Races	46	3.11
2014 Est. Pop. Asian Alone Race by Cat	46	
Chinese, except Taiwanese	4	8.70
Filipino	2	4.35
Japanese	2	4.35
Asian Indian	3	6.52
Korean	1	2.17
Vietnamese	2	4.35
Cambodian	16	34.78
Hmong	0	0.00
Laotian	0	0.00
Thai	2	4.35
All Other Asian Races Including 2+ Category	14	30.43
2014 Est. Population by Ancestry	3,807	
Pop, Arab	9	0.24
Pop, Czech	86	2.26
Pop, Danish	9	0.24
Pop, Dutch	47	1.23
Pop, English	131	3.44
Pop, French (except Basque)	16	0.42
Pop, French Canadian	0	0.00
Pop, German	378	9.93
Pop, Greek	16	0.42

Community Demographics

Richwood, Texas

DESCRIPTION	DATA	%
Pop, Hungarian	1	0.03
Pop, Irish	243	6.38
Pop, Italian	1	0.03
Pop, Lithuanian	0	0.00
Pop, United States or American	157	4.12
Pop, Norwegian	19	0.50
Pop, Polish	132	3.47
Pop, Portuguese	0	0.00
Pop, Russian	0	0.00
Pop, Scottish	54	1.42
Pop, Scotch-Irish	10	0.26
Pop, Slovak	0	0.00
Pop, Sub-Saharan African	1	0.03
Pop, Swedish	30	0.79
Pop, Swiss	0	0.00
Pop, Ukrainian	0	0.00
Pop, Welsh	0	0.00
Pop, West Indian (exc Hisp groups)	0	0.00
Pop, Other ancestries	2,116	55.58
Pop, Ancestry Unclassified	351	9.22
2014 Est. Pop Age 5+ by Language Spoken At Home	3,487	
Speak Only English at Home	2,616	75.02
Speak Asian/Pac. Isl. Lang. at Home	3	0.09
Speak Indo-European Language at Home	40	1.15
Speak Spanish at Home	828	23.75
Speak Other Language at Home	0	0.00
2014 Est. Population by Sex	3,807	
Male	1,876	49.28
Female	1,931	50.72

DESCRIPTION	DATA	%
2014 Est. Population by Age	3,807	
Age 0 - 4	320	8.41
Age 5 - 9	310	8.14
Age 10 - 14	288	7.57
Age 15 - 17	155	4.07
Age 18 - 20	143	3.76
Age 21 - 24	200	5.25
Age 25 - 34	596	15.66
Age 35 - 44	513	13.48
Age 45 - 54	478	12.56
Age 55 - 64	444	11.66
Age 65 - 74	230	6.04
Age 75 - 84	101	2.65
Age 85 and over	29	0.76
Age 16 and over	2,838	74.55
Age 18 and over	2,734	71.82
Age 21 and over	2,591	68.06
Age 65 and over	360	9.46
2014 Est. Median Age	33.2	
2014 Est. Average Age	34.70	

Community Demographics

Richwood, Texas

DESCRIPTION	DATA	%
2014 Est. Male Population by Age	1,876	
Age 0 - 4	163	8.69
Age 5 - 9	158	8.42
Age 10 - 14	141	7.52
Age 15 - 17	78	4.16
Age 18 - 20	74	3.94
Age 21 - 24	95	5.06
Age 25 - 34	276	14.71
Age 35 - 44	261	13.91
Age 45 - 54	237	12.63
Age 55 - 64	230	12.26
Age 65 - 74	104	5.54
Age 75 - 84	47	2.51
Age 85 and over	12	0.64
2014 Est. Median Age, Male	33.3	
2014 Est. Average Age, Male	34.40	
2014 Est. Female Population by Age	1,931	
Age 0 - 4	157	8.13
Age 5 - 9	152	7.87
Age 10 - 14	147	7.61
Age 15 - 17	77	3.99
Age 18 - 20	69	3.57
Age 21 - 24	105	5.44
Age 25 - 34	320	16.57
Age 35 - 44	252	13.05
Age 45 - 54	241	12.48
Age 55 - 64	214	11.08
Age 65 - 74	126	6.53
Age 75 - 84	54	2.80
Age 85 and over	17	0.88

DESCRIPTION	DATA	%
2014 Est. Median Age, Female	33.1	
2014 Est. Average Age, Female	34.90	
2014 Est. Pop Age 15+ by Marital Status	2,889	
Total, Never Married	791	27.38
Males, Never Married	432	14.95
Females, Never Married	359	12.43
Married, Spouse present	1,414	48.94
Married, Spouse absent	91	3.15
Widowed	130	4.50
Males Widowed	40	1.38
Females Widowed	90	3.12
Divorced	463	16.03
Males Divorced	160	5.54
Females Divorced	303	10.49
2014 Est. Pop. Age 25+ by Edu. Attainment	2,391	
Less than 9th grade	141	5.90
Some High School, no diploma	212	8.87
High School Graduate (or GED)	608	25.43
Some College, no degree	773	32.33
Associate Degree	259	10.83
Bachelor's Degree	277	11.59
Master's Degree	91	3.81
Professional School Degree	15	0.63
Doctorate Degree	15	0.63
2014 Est Pop Age 25+ by Edu. Attain, Hisp. or Lat	769	
CY Pop 25+, Hisp/Lat, < High School Diploma	214	27.83
CY Pop 25+, Hisp/Lat, High School Graduate	201	26.14
CY Pop 25+, Hisp/Lat, Some College or Associate's Degree	305	39.66
CY Pop 25+, Hisp/Lat, Bachelor's Degree or Higher	49	6.37

Community Demographics

Richwood, Texas

DESCRIPTION	DATA	%
Households		
2019 Projection	1,633	
2014 Estimate	1,477	
2010 Census	1,337	
2000 Census	1,138	
Growth 2014-2019	10.56%	
Growth 2010-2014	10.47%	
Growth 2000-2010	17.49%	
2014 Est. Households by Household Type	1,477	
Family Households	1,054	71.36
Nonfamily Households	423	28.64
2014 Est. Group Quarters Population	0	
2014 HHs by Ethnicity, Hispanic/Latino	461	31.21
2014 Est. HHs by HH Income	1,477	
CY HHs, Inc < \$15,000	168	11.37
CY HHs, Inc \$15,000 - \$24,999	150	10.16
CY HHs, Inc \$25,000 - \$34,999	111	7.52
CY HHs, Inc \$35,000 - \$49,999	137	9.28
CY HHs, Inc \$50,000 - \$74,999	348	23.56
CY HHs, Inc \$75,000 - \$99,999	199	13.47
CY HHs, Inc \$100,000 - \$124,999	180	12.19
CY HHs, Inc \$125,000 - \$149,999	70	4.74
CY HHs, Inc \$150,000 - \$199,999	67	4.54
CY HHs, Inc \$200,000 - \$249,999	19	1.29
CY HHs, Inc \$250,000 - \$499,999	23	1.56
CY HHs, Inc \$500,000+	5	0.34

DESCRIPTION	DATA	%
2014 Est. Average Household Income	\$74,066	
2014 Est. Median Household Income	\$62,392	
2014 Median HH Inc by Single Race Class. or Ethn		
White Alone	66,132	
Black or African American Alone	20,278	
American Indian and Alaska Native Alone	56,250	
Asian Alone	25,000	
Native Hawaiian and Other Pacific Islander Alone	0	
Some Other Race Alone	73,171	
Two or More Races	25,000	
Hispanic or Latino	60,583	
Not Hispanic or Latino	63,763	
2014 Est. Family HH Type, Presence Own Children	1,054	
Married-Couple Family, own children	391	37.10
Married-Couple Family, no own children	408	38.71
Male Householder, own children	52	4.93
Male Householder, no own children	44	4.17
Female Householder, own children	99	9.39
Female Householder, no own children	60	5.69
2014 Est. Households by Household Size	1,477	
1-person household	365	24.71
2-person household	457	30.94
3-person household	290	19.63
4-person household	225	15.23
5-person household	97	6.57
6-person household	29	1.96
7 or more person household	14	0.95

Community Demographics

Richwood, Texas

DESCRIPTION	DATA	%
2014 Est. Average Household Size	2.58	
2014 Est. Households by Presence of People	1,477	
Households with 1 or more People under Age 18:	604	40.89
Married-Couple Family	418	69.21
Other Family, Male Householder	64	10.60
Other Family, Female Householder	118	19.54
Nonfamily, Male Householder	2	0.33
Nonfamily, Female Householder	2	0.33
Households no People under Age 18:	873	59.11
Married-Couple Family	381	43.64
Other Family, Male Householder	32	3.67
Other Family, Female Householder	42	4.81
Nonfamily, Male Householder	230	26.35
Nonfamily, Female Householder	188	21.53
2014 Est. Households by Number of Vehicles	1,477	
No Vehicles	44	2.98
1 Vehicle	541	36.63
2 Vehicles	673	45.57
3 Vehicles	171	11.58
4 Vehicles	26	1.76
5 or more Vehicles	22	1.49
2014 Est. Average Number of Vehicles	1.78	

DESCRIPTION	DATA	%
Family Households		
2019 Projection	1,165	
2014 Estimate	1,054	
2010 Census	954	
2000 Census	826	
Growth 2014-2019	10.53%	
Growth 2010-2014	10.48%	
Growth 2000-2010	15.50%	
2014 Est. Families by Poverty Status	1,054	
2014 Families at or Above Poverty	946	89.75
2014 Families at or Above Poverty with Children	450	42.69
2014 Families Below Poverty	108	10.25
2014 Families Below Poverty with Children	101	9.58
2014 Est. Pop Age 16+ by Employment Status	2,838	
In Armed Forces	0	0.00
Civilian - Employed	1,939	68.32
Civilian - Unemployed	214	7.54
Not in Labor Force	685	24.14
2014 Est. Civ Employed Pop 16+ Class of Worker	1,980	
For-Profit Private Workers	1,591	80.35
Non-Profit Private Workers	43	2.17
Local Government Workers	134	6.77
State Government Workers	71	3.59
Federal Government Workers	37	1.87
Self-Emp Workers	104	5.25
Unpaid Family Workers	0	0.00

Community Demographics

Richwood, Texas

DESCRIPTION	DATA	%
2014 Est. Civ Employed Pop 16+ by Occupation	1,980	
Architect/Engineer	104	5.25
Arts/Entertain/Sports	6	0.30
Building Grounds Maint	78	3.94
Business/Financial Ops	18	0.91
Community/Soc Svcs	7	0.35
Computer/Mathematical	26	1.31
Construction/Extraction	169	8.54
Edu/Training/Library	93	4.70
Farm/Fish/Forestry	16	0.81
Food Prep/Serving	85	4.29
Health Practitioner/Tec	75	3.79
Healthcare Support	31	1.57
Maintenance Repair	73	3.69
Legal	3	0.15
Life/Phys/Soc Science	63	3.18
Management	205	10.35
Office/Admin Support	396	20.00
Production	205	10.35
Protective Svcs	19	0.96
Sales/Related	164	8.28
Personal Care/Svc	79	3.99
Transportation/Moving	65	3.28
2014 Est. Pop 16+ by Occupation Classification	1,980	
Blue Collar	512	25.86
White Collar	1,160	58.59
Service and Farm	308	15.56

DESCRIPTION	DATA	%
2014 Est. Workers Age 16+, Transp. To Work	1,960	
Drove Alone	1,774	90.51
Car Pooled	120	6.12
Public Transportation	14	0.71
Walked	11	0.56
Bicycle	5	0.26
Other Means	17	0.87
Worked at Home	19	0.97
2014 Est. Workers Age 16+ by Travel Time to Work *		
Less than 15 Minutes	750	
15 - 29 Minutes	806	
30 - 44 Minutes	154	
45 - 59 Minutes	104	
60 or more Minutes	128	
2014 Est. Avg Travel Time to Work in Minutes	22.94	
2014 Est. Tenure of Occupied Housing Units	1,477	
Owner Occupied	959	64.93
Renter Occupied	518	35.07
2014 Owner Occ. HUs: Avg. Length of Residence	16.8	
2014 Renter Occ. HUs: Avg. Length of Residence	6.8	

Community Demographics

Richwood, Texas

DESCRIPTION	DATA	%
2014 Est. All Owner-Occupied Housing Values	959	
Value Less than \$20,000	51	5.32
Value \$20,000 - \$39,999	20	2.09
Value \$40,000 - \$59,999	10	1.04
Value \$60,000 - \$79,999	65	6.78
Value \$80,000 - \$99,999	106	11.05
Value \$100,000 - \$149,999	286	29.82
Value \$150,000 - \$199,999	300	31.28
Value \$200,000 - \$299,999	100	10.43
Value \$300,000 - \$399,999	11	1.15
Value \$400,000 - \$499,999	7	0.73
Value \$500,000 - \$749,999	2	0.21
Value \$750,000 - \$999,999	0	0.00
Value \$1,000,000 or more	1	0.10
2014 Est. Median All Owner-Occupied Housing Value	\$139,773	
2014 Est. Housing Units by Units in Structure	1,637	
1 Unit Attached	15	0.92
1 Unit Detached	1,123	68.60
2 Units	8	0.49
3 or 4 Units	67	4.09
5 to 19 Units	183	11.18
20 to 49 Units	168	10.26
50 or More Units	0	0.00
Mobile Home or Trailer	73	4.46
Boat, RV, Van, etc.	0	0.00

DESCRIPTION	DATA	%
2014 Est. Housing Units by Year Structure Built	1,637	
Housing Unit Built 2005 or later	152	9.29
Housing Unit Built 2000 to 2004	188	11.48
Housing Unit Built 1990 to 1999	173	10.57
Housing Unit Built 1980 to 1989	330	20.16
Housing Unit Built 1970 to 1979	536	32.74
Housing Unit Built 1960 to 1969	125	7.64
Housing Unit Built 1950 to 1959	117	7.15
Housing Unit Built 1940 to 1949	16	0.98
Housing Unit Built 1939 or Earlier	0	0.00
2014 Est. Median Year Structure Built **	1981	



C. Kelly Cofer
President & CEO
The Retail Coach, LLC

About The Retail Coach

The Retail Coach, LLC, is a national retail analytics and locational intelligence firm that specializes in all aspects of retail market analyses and recruitment, from “macro to micro” trade area assessment to actively recruiting retailers on behalf of our clients.

Through its unique Retail:360 process, The Retail Coach offers a dynamic system of products and services that better enable communities to maximize their retail development potential.

Retail:360 Process

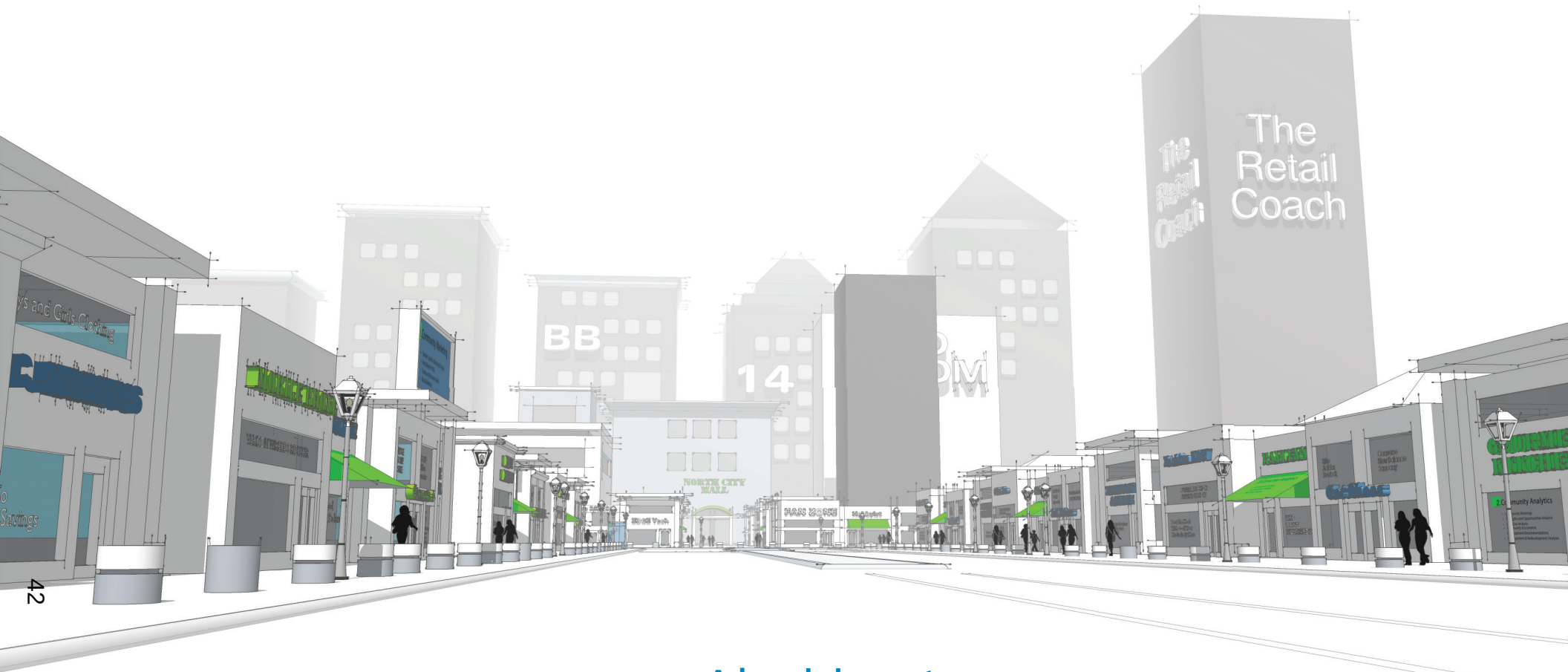
Providing more than simple data reports of psychographic and demographic trends, The Retail Coach goes well beyond other retail consulting and market research firms’ offerings by combining current national and statewide demographics and trend data with real-world, “on-the-ground” data gathered through extensive visits within our clients’ communities.

Every community is different, and there is no “one size fits all” retail recruitment solution. Compiling the gathered data into client-tailored information packets that are uniquely designed for, and targeted to, specific retailers and restaurants who meet the community’s needs helps assure our clients that they are receiving the latest and best information for their retail recruitment efforts — all with personal service and coaching guidance that continues beyond the initial project scope and timeline.

Our Retail:360 process assures that communities get timely, accurate and relevant information. Translating that data into the information that retailers need and seek assures our clients even better possibilities for tremendous retail growth and success.

**The Retail Coach -
It’s not about data. It’s about your success.**

The Retail Coach, LLC | P. O. Box 7272 | Tupelo, Mississippi 38802
tel 800.851.0962 | fax 662.844.2738 | e-mail info@theretailcoach.net | web www.theretailcoach.net



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Acknowledgements

The observations, conclusions and recommendations contained in this study are solely those of The Retail Coach, LLC and should not be construed to represent the opinions of others, including its clients, or any other entity prior to such entity's express approval of this study.

Sources used in completing this study include: infoUSA™, Applied Geographic Solutions, Nielsen 2013/2014, ESRI 2013, U.S. Census Bureau, Economy.com, Spatial Insights Inc., Urban Land Institute, CensusViewer.com, International Council of Shopping Centers, and/or U.S. Bureau of Labor and Statistics.

To better represent current data, where applicable, portions of estimated actual sales may be calculated using an average sales per square foot model.

Mapping data is provided by MapInfo, Nielsen, ESRI and/or Microsoft Corporation.

All information furnished is from sources deemed reliable and is submitted subject to errors, omissions, change of terms and/or conditions.

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: July 25, 2014

Subject: Brazosport Water Authority expansion

Ronnie Woodruff, BWA General Manager, will be here to discuss their future plans for the expansion.

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: July 25, 2014

Subject: Presentation to City Council – Governor’s Community Achievement Award

The Governor’s Community Achievement Award is given to the city which has done the most in the past year to enhance, protect and improve the natural beauty of their area. The competition is fierce, with cities all over the state competing.

KRB has won this prestigious award 4 times and they wish to present the City with their award.

AGENDA ITEM REQUEST FORM

MUST BE SUBMITTED BY NOON THE WEDNESDAY PRIOR TO MONDAY'S COUNCIL MEETING.

SUBMITTED BY: Keep Richwood Beautiful
Individual, Company, or Organizations' Name

BY: L. De Pace 7-8-14
Signature Date

1800 Braz. Blvd Richwood, Tx 77581
Address City, State, Zip

DO HEREBY REQUEST TO APPEAR BEFORE THE RICHWOOD CITY COUNCIL AT
THE NEXT REGULARLY SCHEDULED MEETING ON 07 14 14
Month Day Year

AGENDA ITEM TO DISCUSS AND CONSIDER: Committee wants to
make a presentation to City Council of the
GCAA award.

ACTION REQUESTED: _____

To be placed on the agenda of the Richwood City Council, sufficient information must be given with this request. Any accompanying informational material should also be submitted at this time. You must state if a specific action is requested. The Richwood City Council is governed by the Open Meetings Act and is limited to discussing and taking action only on items on the agenda.

I respectfully request this item be removed from the Council agenda.

Signature

Date

MEMORANDUM

To: Members of the Richwood City Council

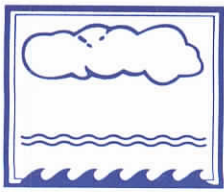
From: Clint Kocurek, Mayor

Date: July 25, 2014

Subject: Appointment of City's representative to the BWA Board of Directors

The term for our representative expires in September. Mr. Ellis Feiner, who is our current representative has indicated that he does not wish to serve any more due to health issues.

We need someone who is willing to donate their time, attend the meetings and keep City Council informed. This is an exciting time in BWA's history and we need someone on board who will continue Mr. Ellis' work.



BRAZOSPORT WATER AUTHORITY

MEMBER CITIES

ANGLETON

BRAZORIA

CLUTE

FREEPORT

LAKE JACKSON

OYSTER CREEK

RICHWOOD

June 24, 2014

Ms. Karen Schrom
City of Richwood
1800 N. Brazosport Blvd.
Richwood, TX 77531

Dear Ms. Schrom:

According to our records, the term for the Brazosport Water Authority representative from your city will expire in September, 2014.

If you have not already done so, please make arrangements to appoint or re-appoint a representative from your city to fill this position. New or re-appointed members will be sworn into office at the regular session meeting on August 26, 2014, to serve a two (2) year term.

The Board of the Brazosport Water Authority will be reorganized at the monthly meeting in September 2014.

Please provide written notice of your choice to represent your city for filing purposes and please include the representative's name, mailing address, telephone number, and email address.

Thank you,

Vanessa Rudkin
Office Manager
Brazosport Water Authority
Phone: 979/297-2715
Fax: 979/297-8933
Email: vrudkin@sbcglobal.net

VMR
CC: file

ORDINANCE NO. 390A

AN ORDINANCE OF THE CITY OF RICHWOOD, TEXAS AMENDING ORDINANCE NO. 390 TO INCLUDE SINGLE FAMILY RENTAL UNITS WHICH IS AN ORDINANCE ADOPTING THE 2009 EDITION INTERNATIONAL PROPERTY MAINTENANCE CODE AS WELL AS ADDITIONAL LOCAL AMENDMENTS INCLUDING PROVISIONS RELATING TO THE REGISTRATION AND INSPECTION OF SINGLE AND MULTI-FAMILY RENTAL DWELLING COMPLEXES; PROVIDING THAT ANY PERSON VIOLATING SAID CODE SHALL BE GUILTY OF A MISDEMEANOR AND ASSESSED A FINE IN ACCORDANCE WITH THE PROVISIONS OF SECTION 1-6 OF THE CITY OF RICHWOOD CODE OF ORDINANCES; PROVIDING THAT EACH DAY ANY SUCH VIOLATION CONTINUES AND EACH PART OF EACH DAY ANY SUCH VIOLATION OCCURS SHALL CONSTITUTE A SEPARATE OFFENSE; CONTAINING SAVINGS CLAUSES; CONTAINING A SEVERANCE CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ADOPTION AND PUBLICATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, BRAZORIA COUNTY, TEXAS:

The following sections of Ordinance No. 390 is hereby amended to read as follows:

Applicability and administration.

- (a) This division shall apply to single family rental units and multi-family dwelling complexes with three or more connected dwelling units.
- (b) The code enforcement officer or building official or his designee shall be responsible for administering and enforcing the provisions of this division.

Definitions.

Landlord means the owner, operator, lessor, management company, managing agent, or on-site manager of a multi-family dwelling complex.

Rent means the offering, holding out or actual leasing of a rental unit to an occupant other than the owner and generally involves the payment of a rental amount although other consideration may be involved or no consideration at all is involved.

Rental unit means a single-family dwelling unit, duplex dwelling unit, and a townhome dwelling unit, or portion thereof that is rented or offered for rent as a residence.

Single- and multi-family registration required

- (a) The landlord of a rental unit or multi-family dwelling complex with three or more connected dwelling units shall annually register the complex by January 1 of each calendar year.
- (b) A registration is valid for one calendar year, unless the ownership of the complex changes.

- (c) If a change in ownership of the rental unit or complex occurs during period the calendar year, the landlord of the property shall have 30 days from the date of change of ownership to file a new registration.
- (d) The registration shall be on a form prescribed by the code enforcement officer or building official and shall at a minimum contain the following information about the property:
 - (1) The trade name, physical address, business mailing address and total number of units;
 - (2) The names of designated employees or authorized representatives who shall be assigned to respond to emergency conditions and a telephone number where said employees can be contacted during any 24-hour period. Emergency conditions shall include fire, natural disaster, flood, burst pipes, collapse hazard and violent crime;
 - (3) The names, addresses, and telephone numbers of the owner, property manager, resident manager, and registered agent;
 - (4) The type of business entity that owns the complex;
 - (5) The number and type of security systems and fire alarm systems maintained on the premises and the names and telephone numbers of the alarm companies which respond to alarms or relay alarms to emergency services.
- (e) The landlord commits an offense if the landlord operates a rental unit or a multi-family dwelling complex with three or more connected dwelling units which is not currently registered with the code enforcement officer or building official.

Multi-family dwelling complex inspection fee.

- (a) A multi-family dwelling complex inspection fee of \$2.50 per unit per month will be charged on the monthly water bill of each complex. For single family units there will be an inspection fee of \$25.00 is payable annually upon registration for each rental unit.
- (b) There is no inspection fee for first and second inspections.
- (c) There shall be a charge of \$25.00 for third and subsequent inspections.

Inspections.

- (a) To determine compliance with minimum building and property maintenance standards in accordance with the International Property Maintenance Code and other applicable

city codes and to determine compliance with this division, the code enforcement officer or building official, and for other applicable codes, the building official, may conduct:

- (1) Periodic inspections;
 - (2) Follow-up inspections; and
 - (3) Inspections based on indications of code violations, including complaints filed with the code enforcement officer or building official.
- (b) The following areas of a rental unit or multi-family dwelling complex shall be subject to periodic inspection by the code enforcement officer or building official:
- (1) All building exteriors;
 - (2) All exterior and interior common areas;
 - (3) Vacant dwelling units; and
 - (4) Comparative sample of occupied dwelling units upon receipt of consent by the unit's tenant.
- (c) Report listing all vacant units must be provided to the code enforcement officer or building official upon request.
- (d) Vacant units that have not been inspected within a one-year period or that have been damaged must be inspected by the code enforcement officer or building official prior to being occupied. If the code enforcement officer or building official does not respond to the request for a vacant unit inspection within five business days, the unit may be rented. If extenuating circumstances exist, the code enforcement officer or building official may shorten the above-mentioned time frame from five business days to 72 hours.
- Exception:* All units will be inspected upon immediate request by the code enforcement officer or building official if the code enforcement officer or building official is able to do so. The code enforcement officer or building official reserves the right to have up to 72 hours to inspect the unit before move-in for extenuating circumstances.
- (e) The landlord that fails a periodic inspection shall eliminate all violations identified at the time of the periodic inspection. The landlord must allow follow-up inspections by the code enforcement officer or building official after a reasonable period of time to determine if the violations have been abated.
- (f) If entry is refused, the code enforcement officer or building official is authorized to pursue recourse as provided by law, including all rights and authority granted under Article 18.05 of the Vernon's Ann. C.C.P.

Posting.

Each rental unit or multi-family unit described herein shall have prominently displayed in a conspicuous, publicly-accessible area on the premises of the property:

- (1) Current and valid registration certificates.
- (2) Signs posted by the owner or owner's representative showing the names of designated employees or authorized representatives who shall be assigned to respond to emergency conditions and a telephone number where said employees can be contacted during the 24-hour period.
- (3) A notice for reporting code violations to the city as follows: TO REPORT UNRESOLVED VIOLATIONS OF CITY PROPERTY MAINTENANCE CODE, CONTACT THE CITY OF RICHWOOD AT (979)-265-1532.

Penalty Provisions

Any person who shall intentionally, knowingly or recklessly violate any provisions of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, may be fined as provided for in Section 1-6 of the Code of Ordinances of the City of Richwood. Each day of violation shall constitute a separate offense.

Repeal of Conflicting Ordinances

In the event this section or any portion of this Ordinance is in conflict with any ordinance that has been previously passed as of the time of passage hereof, then that portion in conflict herewith is hereby repealed, such repealing not constituting a repeal of any portion thereof which is not in direct contact with the provisions herein.

Severability Clause

Should any section, subsection, sentence or provisions hereof be declared unconstitutional or void by a court of competent jurisdiction, such decision shall not affect the validity of the remaining parts or parts hereof except so far as such parts so declared unconstitutional or void may be inseparable from and indispensable to the operation of the remaining part or parts.

Passed and approved this _____ day of _____, 2014

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary

ORDINANCE NO. 392

AN ORDINANCE OF THE CITY OF RICHWOOD, TEXAS REQUIRING A PERMIT FOR DONATION DROP BOXES, PROCEDURE FOR REVOCATION OF SAID PERMITS, PROVIDING FOR THE CONSTRUCTION, PLACEMENT AND MAINTENANCE OF DONATION DROP BOXES, PROVIDING FOR PENALTIES; PROVIDING FOR A REPEALER CLAUSE AND A SEVERABILITY CLAUSE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD:

Section 1. Definitions

Donation drop box means any unattended outdoor container, receptacles, or similar device used for soliciting and collecting donations such as clothing, toys, or other salvageable personal property.

Property owner means the person that has care and control of the parking area where the donation drop box is placed.

Operator means a person who manages the organization for which the donations are solicited or the person who applies for the drop box permit.

Section 2. Permit required

- a. Operators of donation drop boxes are prohibited from placing donation drop box on all public and private property in the city without first obtaining a permit from the building official. The permit must be renewed annually.
- b. To obtain a permit, the operator must pay a fifty (\$50.00) fee and show:
 1. A sketch indicating the spot where the donation drop box will be placed;
 2. The dimensions of the donation drop box;
 3. The signage that will be on the donation drop box.
 4. Written consent from the property owner, property manager, or person who has a right to possession of the property, indicating that the donation drop box may be placed on their property and acknowledging that they will be held responsible for maintenance of the area around the donation drop box; and
 5. That the donation drop box will comply with all requirements in this ordinance.
- c. The operator may not transfer the permit to any other person or organization.
- d. The operator shall affix a copy of the permit to the donation drop box in a manner that ensures that it will not be damaged by rain.

Section 3. Permit revocation

- a. The building official may revoke the permit for failure of the operator or property owner to comply with the requirements of this ordinance. The operator may appeal the revocation to the city manager or his designee within seventy-two (72) hours of the revocation notice.

- b. The donation drop box must be removed within seven (7) days of the permit revocation. If not removed within seven (7) days, the city shall have it removed and the operator shall be billed the removal and storage costs.

Section 4, Construction and placement

- a. Donation drop box may not be placed on any residentially zoned property.
- b. Donation drop boxes must:
 - 1. Be constructed of metal, fiber glass or wood;
 - 2. Have a sign or label indicating the name, address, and telephone number of the organization;
 - 3. Be secured at all times, except when they are being emptied;
 - 4. Have a lid or top to protect the contents from the weather; and
 - 5. Be no larger than one hundred two (102) cubic feet.
- c. Donation drop boxes may not be placed so that they block driveways, interfere with traffic flow or visibility, or on minimum required parking spaces, or in front, rear, or side yard setback, or on a required landscape area.
- d. Only one (1) donation drop box may be placed on a platted lot.

Section 5. Maintenance

- a. The area around the donation drop box shall be kept free of debris and shall be emptied often enough so that the donations don't overflow.
- b. Donation drop boxes shall not have structural damages, holes or visible rust.
- c. The city shall give the property owner seventy-two (72) hours written notice to clear the debris. If the debris is not cleared, the city shall clear the debris and bill the property owner for the clean-up costs.

Section 6. Existing donation drop boxes

- a. Operators of existing donation drop boxes shall be given oral notice that they have thirty (30) days to obtain a permit. If the operators do not apply for the permit, the operators and the property owners have thirty (30) days to remove the donation drop boxes or the property owners may give the city permission to remove the donation drop boxes/.
- b. If an operator cannot be reached, a letter will be mailed to the address on the donation drop box, if available, and posted on the donation drop box itself. The operator shall have thirty (30) days from the day the letter is mailed or posted on the box.
- c. If the city removes the donation drop box, the property owner or the operator shall be billed the removal and storage costs.

Section 7. Penalties

Any person who violates this ordinance shall be guilty of a misdemeanor, and upon conviction thereof

shall be fined as provided in Section 1-6 of the Code of Ordinances of the City of Richwood.

Section 8. Repealer

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 9. Severability

If any section, subsection or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

PASSED AND ADOPTED THIS ____ day of _____, 2014.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary