

AGENDA
RICHWOOD CITY COUNCIL
Regular Meeting, Monday, March 17, 2014
Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, TX 77531
6:00 PM

- I. CALL TO ORDER
Presenter: Clint Kocurek
Time: 6:00 p.m.
- II. INVOCATION
Opening Prayer - Glenn Patton, City Manager
Presenter: Glenn Patton
- III. PLEDGES OF ALLEGIANCE
Pledge of Allegiance & Texas Pledge
- IV. ROLL CALL OF COUNCIL MEMBERS
Presenter: Clint Kocurek
- V. ANYONE WISHING TO ADDRESS COUNCIL
Individuals wishing to address council are limited to 5 minutes per individual with a maximum of 30 minutes allowed for this section. Any items addressed to council will not be discussed and no action will be taken as these items are not on the agenda and any discussion or action will be a violation of the Open Meetings Act.
Presenter: Clint Kocurek
- VI. CONSENT AGENDA
 - A. Approval of Minutes of Previous Meetings
 - 1. February 24, 2014 3
 - B. Payment of bills 8
- VII. DISCUSSION AND ACTION ITEMS
 - A. Public Hearing - Lot 29, block 1 Oakwood Shores - Variance request to encroach on right side building line
 - B. Lot 29, block1 Oakwood Shores - Variance request encroach on right side building line 21
 - C. Applications for Keep Richwood Beautiful 26
 - D. Retail Economic Development Plan - The Retail Coach 40
Presenter: Clint Kocurek
 - E. Ordinance No. 324F - amending the amount of outdoor space requirements for day care facilities 56
 - F. Executive Session pursuant to Chapter 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint

or charge against an officer or employee.

1. City Manager

VIII. REPORTS

Reports that require no action.

A. Financial Reports 58

Presenter: Clint Kocurek

B. Public Works Department Report 104

IX. CITY MANAGER'S REPORT

Presenter: Glenn Patton

X. FUTURE AGENDA ITEMS

XI. COMMITTEE REPORTS

XII. COUNCIL MEMBER COMMENTS & REPORTS

XIII. MAYOR'S REPORT

XIV. ADJOURNMENT

I, Karen B. Schrom, do hereby certify that I did, on post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Karen B. Schrom, City Secretary
City of Richwood

Minutes of Regular Meeting

The City Council City of Richwood

A Regular Meeting of the City Council of the City of Richwood was held Monday, February 24, 2014, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Clint Kocurek, Mayor and presiding officer.

II. INVOCATION

The invocation was given by Jarrod Beaty, Council, Position #3

III. PLEDGES OF ALLEGIANCE

The Pledge of Allegiance and the Texas Pledge of Allegiance was recited by those in attendance.

IV. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Paul Raymond, Council, Position #1
John Pitts, Council, Position #2 and Mayor Pro Tem
Jarrod Beaty, Council, Position #3
Morgan Laird, Council, Position #4

Absent:

Donna Lacy, Council, Position #3

A quorum was declared. Others present included Karen B. Schrom, City Secretary, Linda Pace, Administrative Assistant, Janet and Garry Ellis, Pat Griffith, Melissa Blanks, Sarah Harris, Kevin Cadenhead and Lijie Liu of Kennemer, Masters & Lunsford, and Ronnie Martin.

V. ANYONE WISHING TO ADDRESS COUNCIL

There was no one who wished to address Council on matters not on the agenda.

VI. CONSENT AGENDA

On motion by Councilman Laird, seconded by Councilman Pitts, with all members present voting aye, it was duly elected to approve the items on the consent agenda as presented.

A. Approval of Minutes of Previous Meetings

1. February 10, 2014

B. Payment of bills

VII. DISCUSSION AND ACTION ITEMS

A. Proclamation - Proclaiming February 25th as Keep Richwood Beautiful Day in Richwood

Mayor Kocurek proclaimed February 25th as Keep Richwood Beautiful Day in Richwood.

B. FY 13 Audit Presentation

Kevin Cadenhead and Lijie Liu of Kennemer, Masters & Lunsford presented the FY 13 Audit to City Council. The City once again received an unmodified opinion.

There were a significant amount of capital outlay expenditures that were erroneously coded to maintenance and repair. Due to the large amount of capital expansion the City experienced this year that is not surprising.

Mr. Cadenhead reported that city staff always makes the audit enjoyable and helps it go as planned.

Mayor Kocurek thanked them for their report.

C. Applications for Keep Richwood Beautiful

The City received Melissa Blanks application late Friday and Mr. and Ms. Ellis turned theirs in tonight. As a result, this item will be placed on March's agenda.

D. Applications for Parks and Recreation

On motion by Councilman Pitts, seconded by Mr. Laird, with all members present voting aye, Sharon Fagan was appointed to the Parks and Recreation Board.

E. Rental of space on water tower by SurfsideTX.net

On motion by Councilman Pitts, seconded by Councilman Beaty with all members present voting aye, this item was tabled until Mr. Patton can be present.

F. Amend Personnel Policy

Mayor Kocurek stated he disagreed with the employee appeal process ending with the City Manager and would prefer it continue to the City Council. On motion by Councilman Pitts, seconded by Councilman Raymond, with all members present voting aye, this item was tabled.

G. City Holiday Schedule

On motion by Councilman Laird, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to add Martin Luther King's Birthday to the list of official City holidays.

VIII. **REPORTS**

A. Review of Open House Agenda

Keep Richwood Beautiful will pass out flyers relating to litter and recycling. Parks and Recreation will have a suggestion box, volunteer applications and flyers. Both committees will have banners.

The Mayor will do a short presentation. The City will have a suggestion box and paper copies of the online survey.

IX. **CITY MANAGER'S REPORT**

There was none since Mr. Patton was out of town.

X. **FUTURE AGENDA ITEMS**

Tower lease proposal by Surfside.tx
Applications for Keep Richwood Beautiful
Amend Personnel Policy
Department reports

City Manager's evaluation

XI. COMMITTEE REPORTS

Melissa Blanks reported that the Parks and Recreation will be taking over the Easter Egg Hunt. They are planning to expand it next year. At their first meeting, they proposed movie and concert nights in the park during the summer and Day in the Park. They also hope to have a Trunk or Treat at Halloween and expand Christmas in the park.

XII. COUNCIL MEMBER COMMENTS & REPORTS

Councilman Beaty reported he attended the Elected Officials Conference. The interest in the Brazosport area, especially Richwood, was noticeable. RetailCoach is familiar with the area and Councilman Raymond, Mr. Patton and Mayor Kocurek met with them. This is a good area for growth as they work with retailers throughout the country.

XIII. MAYOR'S REPORT

A. BCCA

The City hosts this month's BCCA on March 19th.

XIV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:40 p.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON MARCH 17, 2014.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055	22									
	1266363	02/27/14	insurance	02/27/14	\$30.00	\$30.00	10-01-5115	Hospitalization	\$29,100.00	\$17,289.77
	1266363	02/27/14	insurance	02/27/14	\$30.00	\$30.00	10-02-5115	Hospitalization	\$21,000.00	\$11,749.10
	1266363	02/27/14	insurance	02/27/14	\$80.00	\$80.00	10-05-5115	Hospitalization	\$65,000.00	\$40,073.45
	1266363	02/27/14	insurance	02/27/14	\$20.00	\$20.00	10-06-5115	Hospitalization	\$17,500.00	\$11,321.55
MALONE, DON, , , ,	127					\$160.00				
	february14-2	02/27/14	inspections	02/27/14	\$200.00	\$200.00	10-02-5695	Special Services - Miscell	\$2,000.00	(\$1,050.00)
TX CHILD SUPPORT SDU, PO BOX 659791, SAN ANTONIO, TX, 78265-9791	185					\$200.00				
	february14-	02/27/14	child support	02/27/14	\$289.00	\$289.00	10-29-2138	Child Support Payable	\$0.00	(\$15.00)
TML - IEBP, PO BOX 910404, DALLAS, TX, 75391-0404	195					\$289.00				
	february14	02/27/14	insurance	02/27/14	\$2,459.59	\$2,459.59	10-01-5115	Hospitalization	\$29,100.00	\$17,289.77
	february14	02/27/14	insurance	02/27/14	\$1,826.18	\$1,826.18	10-02-5115	Hospitalization	\$21,000.00	\$11,749.10
	february14	02/27/14	insurance	02/27/14	\$4,921.31	\$4,921.31	10-05-5115	Hospitalization	\$65,000.00	\$40,073.45
	february14	02/27/14	insurance	02/27/14	\$1,219.69	\$1,219.69	10-06-5115	Hospitalization	\$17,500.00	\$11,321.55
	february14	02/27/14	insurance	02/27/14	\$350.18	\$350.18	10-29-2136	Insurance Payable	\$0.00	\$1,145.58
FERRARA FIRE APPARATUS, PO BOX 249, HOLDEN, LA, 70744	248					\$10,776.95				
	115159	02/27/14	fire hose	02/27/14	\$1,356.60	\$1,356.60	10-07-5220	Tools	\$7,500.00	\$4,591.62
ROBERTO'S TIRE SHOP, 725 N. BRAZOSPORT BLVD., CLUTE, TX, 77531	450					\$1,356.60				
	6228	02/27/14	tire repair	02/27/14	\$10.00	\$10.00	10-02-5340	Vehicle M&R	\$4,000.00	\$1,865.32
BROWN, JACK, 6414 PRIMERO, BRAZORIA, TX, 77422	801					\$10.00				
	february14	02/27/14	travel	02/27/14	\$588.86	\$588.86	10-06-5130	Training & Travel	\$2,000.00	\$1,526.00
PHILPOTT MOTOR COMPANY, 1400 US HIGHWAY 69 NORTH, NEDERLAND, TX, 77627	825					\$588.86				
	239056	02/27/14	2013 ford explorer	02/27/14	\$30,000.00	\$30,000.00	10-29-1144	Due from Crime Control	\$0.00	(\$5,678.22)
PALADINO, LACEY, , , ,	1022					\$30,000.00				
	february14	02/27/14	travel	02/27/14	\$147.93	\$147.93	10-06-5130	Training & Travel	\$2,000.00	\$1,526.00
TEXAS DEPARTMENT OF CRIMINAL JUSTICE, CASHIER, PO BOX 4015, HUNTSVILLE, TX, 77342-4015	1050					\$147.93				
	291138	02/27/14	jail mattresses	02/27/14	\$139.92	\$139.92	10-05-5542	Jail Expense	\$5,500.00	\$3,523.72

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

[illegible]

City of Richwood
Council Approval Report for FIRST NATIONAL BANK--100103073
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8	884634	AFLAC INSURANCE, 1932 WYNNTON ROAD, COLUMBUS, GA, 31999-0797	03/06/14	insurance	03/06/14	\$143.16	\$143.16	10-29-2136	Insurance Payable	\$0.00	\$1,191.17
19	march14	AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414	03/06/14	telephone	03/06/14	\$264.87	\$264.87	10-02-5420	Telephone	\$2,500.00	\$1,442.00
50	400104	BRAZOSPORT TIRE, 441 EAST PLANTATION, CLUTE, TX, 77531	03/06/14	used tire for dump truck	03/06/14	\$42.00	\$42.00	10-02-5340	Vehicle M&R	\$4,000.00	\$1,855.32
100	92098	GRAFIX SHOPPE, 3240 MIKE COLLINS DRIVE, EAGAN, MN, 55121	03/06/14	graphics for police unit#750	03/06/14	\$421.00	\$421.00	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64
104	718251	GULF COAST PAPER, PO BOX 4227, VICTORIA, TX, 77903	03/06/14	case of wipe all towels	03/06/14	\$42.00	\$42.00	10-02-5215	Custodial Supplies	\$500.00	\$418.16
116	71420	KENNEMER, MASTERS & LUNSFORD, LLC, 8 WEST WAY COURT, LAKE JACKSON, TX, 77566	03/06/14	audit	03/06/14	\$7,825.56	\$7,825.56	10-01-5580	Auditor's Fees	\$22,000.00	\$11,301.09
122	36532	LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092	03/06/14	badge	03/06/14	\$105.00	\$105.00	10-05-5190	Uniforms	\$2,500.00	\$1,710.75
123	m0102639	LEO MARTIN, PO BOX 678, LAKE JACKSON, TX, 77566	03/06/14	decals installation for police vehicle	03/06/14	\$400.00	\$400.00	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64
127	march14	MALONE, DON, , , , , ,	03/06/14	inspections	03/06/14	\$75.00	\$75.00	10-02-5695	Special Services - Miscell	\$2,000.00	(\$1,250.00)
132	1382116	MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667	03/06/14	1x8x10 treated boards	03/06/14	\$19.38	\$19.38	10-02-5376	Signs M&R	\$2,000.00	\$697.04
162	march14	RYLE, JERE, , , ,	03/06/14	travel mileage	03/06/14	\$62.11	\$62.11	10-02-5130	Training & Travel	\$2,000.00	\$1,427.28

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InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
183	T.J.'S LUBE STOP, 125 DIXIE DRIVE, SUITE A, CLUTE, TX, 77531					\$62.11				
139630		03/06/14	oil change unit# 749	03/06/14	\$57.98	\$57.98	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64
192	TEXAS MUNICIPAL RETIREMENT SYSTEM, PO BOX 149153, AUSTIN, TX, 78714-9153					\$57.98				
march14		03/06/14	retirement	03/06/14	\$11,430.37	\$11,430.37	10-29-2132	Retirement Payable	\$0.00	(\$4,842.00)
201	COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618					\$11,430.37				
march14		03/06/14	internet	03/06/14	\$104.96	\$104.96	10-01-5420	Telephone	\$2,500.00	\$1,577.59
march14		03/06/14	internet	03/06/14	\$84.81	\$84.81	10-04-5294	Expenditures - Court Tec	\$0.00	(\$1,865.01)
march14		03/06/14	internet	03/06/14	\$262.46	\$262.46	10-05-5695	Special Services - Miscell	\$4,000.00	\$3,113.03
380	LIBERTY TIRE RECYCLING, 5302 WADE ROAD, BAYTOWN, TX, 77521					\$452.23				
0000422152		03/06/14	recycle tire	03/06/14	\$120.75	\$120.75	10-02-5245	Dump Charges	\$2,500.00	\$1,703.00
636	MIKE SORRELL TRUCKING & MATERIALS, P.O. BOX 2049, FREEPORT, TX, 77542-2078					\$120.75				
2364b		03/06/14	crushed limestone	03/06/14	\$468.35	\$468.35	10-02-5240	Expendable Operating S	\$3,000.00	\$2,266.00
774	ZEIGLER'S SCREEN PRINTING, 137 EAST MULBERRY, ANGLETON, TX, 77515					\$468.35				
13871-		03/06/14	banner for parks and rec	03/06/14	\$36.00	\$36.00	10-08-5240	Expendable Operating S	\$200.00	\$189.45
1013	NUTT, KEVIN, , , ,					\$36.00				
march14		03/06/14	gas	03/06/14	\$44.01	\$44.01	10-04-5296	K-9 Unit	\$0.00	(\$593.80)
march14		03/06/14	poop scoop, feed and water bowls	03/06/14	\$41.29	\$41.29	10-04-5296	K-9 Unit	\$0.00	(\$593.80)
march14		03/06/14	latch tote, gas can for water, wastebags	03/06/14	\$31.80	\$31.80	10-04-5296	K-9 Unit	\$0.00	(\$593.80)
1051	RIVER BOTTOM SAND, 122 WEST WAY, SUITE #325, LAKE JACKSON, TX, 77566					\$117.10				
701		03/06/14	riverbank sand	03/06/14	\$95.00	\$95.00	10-02-5240	Expendable Operating S	\$3,000.00	\$2,266.00
1054	LEADSONLINE LLC, 6900 DALLAS PARKWAY, SUITE 825, PLANO, TX,					\$95.00				
227248		03/06/14	renewal	03/06/14	\$1,068.00	\$1,068.00	10-05-5660	Dues & Subscriptions	\$1,900.00	\$1,800.00
1068	COMBINED INSURANCE CO. OF AMERICA, 5277 PAYSHERE CIRCLE, CHICAGO, IL, 60674					\$1,068.00				
377056		03/06/14	insurance	03/06/14	\$128.14	\$128.14	10-29-2136	Insurance Payable	\$0.00	\$1,191.17
						\$128.14				

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		1085	GREATER HOUSTON OFFICE PRODUCTS, PO BOX 899, LEAGUE CITY, TX, 77574								
		62291-0	03/06/14	furniture and install	03/06/14	\$325.50	\$325.50	10-01-5310	Building & Grounds M&R	\$15,000.00	\$4,206.08
		62292-0	03/06/14	braille signs	03/06/14	\$111.80	\$111.80	10-01-5310	Building & Grounds M&R	\$15,000.00	\$4,206.08
							\$437.30				
		1163	CAROLINA CARPORTS, , , ,								
		MARCH14	03/06/14	pole barn	03/06/14	\$5,521.50	\$5,521.50	10-29-1119	Due from Replacement	\$0.00	(\$15,790.51)
							\$5,521.50				
		Total Bills To Pay:					\$29,454.61				

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	57	AT&T MOBILITY, PO BOX 6463, CAROL STREAM, IL, 60197-6463								
march14		03/06/14 pw phone		03/06/14	\$41.99	\$41.99	30-21-5420	Telephone	\$2,500.00	\$1,615.43
						\$41.99				
59		CITY OF RICHWOOD	WATER/SEWER FUND, , , ,							
march14		03/06/14 water deposits		03/06/14	\$460.04	\$460.04	30-30-2220	Customer Meter Deposits	\$0.00	(\$76,266.10)
						\$460.04				
105		HAHN EQUIPMENT CO., INC, 5636 KANSAS, HOUSTON, TX, 77007								
90974		03/06/14 impeller (6hp flight pump)		03/06/14	\$1,624.35	\$1,624.35	30-21-5392	Sewer Lines M&R	\$20,000.00	\$225.61
90974		03/06/14 freight		03/06/14	\$41.00	\$41.00	30-21-5392	Sewer Lines M&R	\$20,000.00	\$225.61
90974		03/06/14 ware ring		03/06/14	\$142.80	\$142.80	30-21-5392	Sewer Lines M&R	\$20,000.00	\$225.61
						\$1,808.15				
117		KILLIUM PEST CONTROL, 209 PLANTATION DR, LAKE JACKSON, TX, 77566								
311712		03/06/14 quarterly service		03/06/14	\$79.00	\$79.00	30-21-5310	Building & Grounds M&R	\$5,000.00	\$4,612.00
						\$79.00				
132		MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667								
1382059		03/06/14 sand mix grout		03/06/14	\$28.14	\$28.14	30-21-5392	Sewer Lines M&R	\$20,000.00	\$225.61
						\$28.14				
150		UTILITY SERVICE CO., INC., PO BOX 674233, DALLAS, TX, 75267-4233								
335755		03/06/14 contract		03/06/14	\$479.17	\$479.17	30-21-5935	Equipment - Time Payme	\$20,000.00	\$5,782.15
						\$479.17				
192		TEXAS MUNICIPAL RETIREMENT SYSTEM, PO BOX 149153, AUSTIN, TX, 78714-9153								
march14--01		03/06/14 retirement		03/06/14	\$1,146.89	\$1,146.89	30-30-2132	Retirement Payable	\$0.00	\$657.12
						\$1,146.89				
402		BEATY, JENNIFER, , , , ,								
march14		03/06/14 mileage		03/06/14	\$22.96	\$22.96	30-21-5230	Gas, Oil, & Lubricants	\$12,000.00	\$5,309.29
						\$22.96				
536		UTILITY MAINTENANCE, 13510 FM 523, ANGLETON, TX, 77515								
march14		03/06/14 contract labor		03/06/14	\$3,500.00	\$3,500.00	30-30-1140	Due from Capital Improv	\$0.00	(\$15,557.35)
						\$3,500.00				
617		PELTIER BUILDERS, , , , ,								
march14		03/06/14 water deposit refund		03/06/14	\$50.00	\$50.00	30-30-2220	Customer Meter Deposits	\$0.00	(\$76,266.10)
						\$50.00				
1159		HANKS, LOUISE, , , , ,								
march14		03/06/14 water deposit refund		03/06/14	\$4.96	\$4.96	30-30-2220	Customer Meter Deposits	\$0.00	(\$76,266.10)
						\$4.96				

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InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1160 march14	MORGAN, LORI, ...	03/06/14	water deposit refund	03/06/14	\$15.00	\$15.00	30-30-2220	Customer Meter Deposits	\$0.00	(\$76,266.10)
						\$15.00				
1161 march14	KOCH, WILLIAM, ...	03/06/14	water deposit refund	03/06/14	\$50.00	\$50.00	30-30-2220	Customer Meter Deposits	\$0.00	(\$76,266.10)
						\$50.00				
1162 march14	PARKER, BRIAN, ...	03/06/14	water deposit refund	03/06/14	\$50.00	\$50.00	30-30-2220	Customer Meter Deposits	\$0.00	(\$76,266.10)
						\$50.00				
Total Bills To Pay:						\$7,736.30				

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor											
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance		
19 march14-1 march14-2	03/13/14 03/13/14	AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414 telephone telephone	03/13/14	\$162.81	\$162.81	10-05-5420	Telephone	\$6,000.00	\$3,204.52		
			03/13/14	\$47.19	\$47.19	10-07-5420	Telephone	\$1,200.00	\$447.46		
35 march14	03/13/14	BRAZORIA COUNTY APPRAISAL DIST., 500 CHENANGO, ANGLETON, TX, 77515 taxes	03/13/14	\$2,242.50	\$2,242.50	10-01-5556	Contractual Services - T	\$12,000.00	\$6,918.52		
49 eng 14-46	03/13/14	BRAZORIA COUNTY TREASURER, , , , storm water coalition	03/13/14	\$2,311.95	\$2,311.95	10-02-5660	Dues & Subscriptions	\$11,000.00	\$8,556.45		
54 march14 march14-1 march14-2 march14-3	03/13/14	CENTERPOINT ENERGY, PO BOX 4981, HOUSTON, TX, 77210-4981 natural gas natural gas natural gas natural gas	03/13/14	\$137.18	\$137.18	10-01-5430	Natural Gas	\$1,500.00	\$1,101.16		
			03/13/14	\$41.11	\$41.11	10-02-5430	Natural Gas	\$500.00	\$369.99		
			03/13/14	\$15.86	\$15.86	10-02-5430	Natural Gas	\$500.00	\$369.99		
			03/13/14	\$18.05	\$18.05	10-07-5430	Natural Gas	\$750.00	\$678.78		
127 march14-1	03/13/14	MALONE, DON, , , , inspections	03/13/14	\$75.00	\$75.00	10-02-5695	Special Services - Miscell	\$2,000.00	(\$1,250.00)		
131 31026 31027 31030	03/13/14	MAURO & CORDOBA, P.L.L.C., 208 PARKING WAY, LAKE JACKSON, TX, 77566 attorney attorney attorney	03/13/14	\$510.00	\$510.00	10-01-5570	Attorney's Fees	\$25,000.00	\$19,622.50		
			03/13/14	\$322.50	\$322.50	10-06-5570	Attorney's Fees	\$7,000.00	\$3,609.50		
			03/13/14	\$427.50	\$427.50	10-06-5570	Attorney's Fees	\$7,000.00	\$3,609.50		
132 1382891- 1382891- 1382891-	03/13/14	MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667 light switch plate trim brush angle brush	03/13/14	\$1.59	\$1.59	10-01-5310	Building & Grounds M&R	\$15,000.00	\$4,206.08		
			03/13/14	\$3.99	\$3.99	10-01-5310	Building & Grounds M&R	\$15,000.00	\$4,206.08		
			03/13/14	\$1.79	\$1.79	10-01-5310	Building & Grounds M&R	\$15,000.00	\$4,206.08		
137 00239610	03/13/14	MUNICIPAL CODE CORPORATION, PO BOX 2235, TALLAHASSEE, FL, 32316 ordinance update	03/13/14	\$620.00	\$620.00	10-01-5210	Office Supplies	\$24,000.00	\$9,012.33		
141 1479-311139 1479-315681 1479-315681 1479-315681	03/13/14	O'REILLY'S AUTOMOTIVE STORES, INC., PO BOX 9464, SPRINGFIELD, MO, 65801-9464 blinker for pw truck fuse holder lock washers butt splice	03/13/14	\$10.62	\$10.62	10-02-5340	Vehicle M&R	\$4,000.00	\$1,855.32		
			03/13/14	\$15.56	\$15.56	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64		
			03/13/14	\$0.04	\$0.04	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64		
			03/13/14	\$8.99	\$8.99	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64		

City of Richwood
Council Approval Report for FIRST NATIONAL BANK--100103073
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
		1479-315681	03/13/14	primary wire	03/13/14	\$13.98	\$13.98	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64	
		1479-315681	03/13/14	bolts	03/13/14	\$3.99	\$3.99	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64	
		1479-316665	03/13/14	25-200 wiper blades	03/13/14	\$14.53	\$14.53	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64	
		1479-316665	03/13/14	25-260 wiper blades	03/13/14	\$17.76	\$17.76	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64	
									\$85.47			
155	QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600											
		9844638	03/13/14	supplies	03/13/14	\$12.50	\$12.50	10-01-5210	Office Supplies	\$24,000.00	\$9,012.33	
183	T.J.'S LUBE STOP, 125 DIXIE DRIVE, SUITE A, CLUTE, TX, 77531											
		3-139750	03/13/14	Inspection	03/13/14	\$39.75	\$39.75	10-05-5340	Vehicle M&R	\$10,300.00	\$6,023.64	
185	TX CHILD SUPPORT SDU, PO BOX 659791, SAN ANTONIO, TX, 78265-9791											
		march14	03/13/14	child support	03/13/14	\$289.00	\$289.00	10-29-2138	Child Support Payable	\$0.00	(\$15.00)	
201	COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618											
		201	03/13/14	internet and tv	03/13/14	\$103.64	\$103.64	10-07-5420	Telephone	\$1,200.00	\$447.46	
207	VERIZON WIRELESS, PO BOX 660108, DALLAS, TX, 75266-0108											
		9721015878	03/13/14	broadband	03/13/14	\$113.97	\$113.97	10-05-5695	Special Services - Miscell	\$4,000.00	\$3,113.03	
427	CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190											
		b1403040356	03/13/14	electricity	03/13/14	\$15.61	\$15.61	10-01-5410	Electricity	\$12,000.00	\$8,221.85	
		b1403041178	03/13/14	electricity	03/13/14	\$612.02	\$612.02	10-01-5410	Electricity	\$12,000.00	\$8,221.85	
		b1403041441	03/13/14	electricity	03/13/14	\$18.93	\$18.93	10-01-5410	Electricity	\$12,000.00	\$8,221.85	
		b1403011589	03/13/14	electricity	03/13/14	\$17.07	\$17.07	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403040345	03/13/14	electricity	03/13/14	\$246.08	\$246.08	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403040347	03/13/14	electricity	03/13/14	\$79.24	\$79.24	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403040349	03/13/14	electricity	03/13/14	\$44.02	\$44.02	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403040350	03/13/14	electricity	03/13/14	\$30.95	\$30.95	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403040353	03/13/14	electricity	03/13/14	\$11.34	\$11.34	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403040355	03/13/14	electricity	03/13/14	\$17.84	\$17.84	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403041066	03/13/14	electricity	03/13/14	\$28.41	\$28.41	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403051669	03/13/14	electricity	03/13/14	\$16.83	\$16.83	10-02-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403040352	03/13/14	electricity	03/13/14	\$244.06	\$244.06	10-07-5410	Electricity	\$45,000.00	\$32,991.65	
		b1403040351	03/13/14	electricity	03/13/14	\$81.12	\$81.12	10-08-5410	Electricity	\$2,500.00	\$1,701.00	
							\$1,463.52					
753	BEARS RECYCLING, P.O. BOX 35, CLUTE, TX, 77531									\$5,400.00	\$4,933.97	

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		72334		03/13/14	dumpster rental fee	03/13/14	\$31.50	\$31.50	10-02-5245	Dump Charges	\$2,500.00	\$1,703.00
								\$31.50				
889					BCOS OFFICE TECHNOLOGIES, ATTN: ACCOUNTS RECEIVABLES, 1111 COUNTY ROAD 44, ANGLETON, TX, 77515							
ar174149				03/13/14	contract for copy machine	03/13/14	\$169.10	\$169.10	10-01-5935	Equipment - Time Payme	\$4,500.00	\$2,356.73
ar174148				03/13/14	contract for copy machine	03/13/14	\$36.10	\$36.10	10-06-5210	Office Supplies	\$5,193.00	\$2,730.63
								\$205.20				
903					ROVIN GARRETT, RTA, 111 E. LOCUST, ANGLETON, TX, 77515							
march14				03/13/14	taxes	03/13/14	\$3.17	\$3.17	10-01-5240	Expendable Operating S	\$12,000.00	\$5,810.49
								\$3.17				
1157					COMCAST, P.O. BOX 37601, PHILADELPHIA, PA, 19101-0601							
28774205				03/13/14	telephone	03/13/14	\$88.34	\$88.34	10-01-5420	Telephone	\$2,500.00	\$1,577.59
28774205				03/13/14	telephone	03/13/14	\$208.42	\$208.42	10-05-5420	Telephone	\$6,000.00	\$3,204.52
								\$296.76				
1164					THE ROCK CHURCH, P.O. BOX 1148, CLUTE, TX, 77531							
MARCH14				03/13/14	refund for comm bldg. rental	03/13/14	\$165.00	\$165.00	10-29-4118	Municipal Building Rental	\$0.00	(\$2,825.00)
								\$165.00				
Total Bills To Pay:							\$9,748.50					

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
39	march14		03/13/14	water sample test	03/13/14	\$90.00	\$90.00	30-21-5390	Water Lines M&R	\$47,280.00	\$30,285.25
42	07-0396		03/13/14	water contract	03/13/14	\$12,633.60	\$12,633.60	30-21-5995	Brazosport Water Authori	\$160,000.00	\$104,502.40
82	de05000305-14		03/13/14	chlorine	03/13/14	\$74.40	\$74.40	30-21-5270	Chemicals	\$7,000.00	\$4,099.97
	de05002176-13		03/13/14	chlorine	03/13/14	\$108.00	\$108.00	30-21-5270	Chemicals	\$7,000.00	\$4,099.97
	de05002562-13		03/13/14	chlorine	03/13/14	\$74.40	\$74.40	30-21-5270	Chemicals	\$7,000.00	\$4,099.97
106	HD SUPPLY WATERWORKS, PO BOX 840700, DALLAS, TX, 75284-0700		03/13/14	1" cts corp stop	03/13/14	\$158.94	\$158.94	30-21-5390	Water Lines M&R	\$47,280.00	\$30,285.25
131	MAURO & CORDOBA, P.L.L.C., 208 PARKING WAY, LAKE JACKSON, TX, 77566		03/13/14	attorney	03/13/14	\$106.16	\$106.16	30-21-5570	Attorney's Fees	\$0.00	(\$2,451.60)
160	RICHWOOD V.F.D., , , ,		03/13/14	contributions for february	03/13/14	\$1,046.21	\$1,046.21	30-30-2241	Fire Department Donatio	\$0.00	(\$1,047.21)
161	RICHWOOD BEAUTIFICATION, , , , ,		03/13/14	contributions for february	03/13/14	\$997.93	\$997.93	30-30-2242	Beautification Donations	\$0.00	(\$998.93)
208	VERNOR MATERIAL & EQUIPMENT, PO BOX 967, CLUTE, TX, 77531		03/13/14	Is #1 rehab	03/13/14	\$169.51	\$169.51	30-30-1140	Due from Capital Improv	\$0.00	(\$15,557.35)
236	WASTE MANAGEMENT, PO BOX 660585, DALLAS, TX, 75266-0585		03/13/14	repair parts for Is#1	03/13/14	\$2,950.35	\$2,950.35	30-30-1140	Due from Capital Improv	\$0.00	(\$15,557.35)
131	MAURO & CORDOBA, P.L.L.C., 208 PARKING WAY, LAKE JACKSON, TX, 77566		03/13/14	attorney	03/13/14	\$106.16	\$106.16	30-21-5570	Attorney's Fees	\$0.00	(\$2,451.60)
160	RICHWOOD V.F.D., , , , ,		03/13/14	contributions for february	03/13/14	\$1,046.21	\$1,046.21	30-30-2241	Fire Department Donatio	\$0.00	(\$1,047.21)
161	RICHWOOD BEAUTIFICATION, , , , ,		03/13/14	contributions for february	03/13/14	\$997.93	\$997.93	30-30-2242	Beautification Donations	\$0.00	(\$998.93)
208	VERNOR MATERIAL & EQUIPMENT, PO BOX 967, CLUTE, TX, 77531		03/13/14	Is #1 rehab	03/13/14	\$169.51	\$169.51	30-30-1140	Due from Capital Improv	\$0.00	(\$15,557.35)
236	WASTE MANAGEMENT, PO BOX 660585, DALLAS, TX, 75266-0585		03/13/14	repair parts for Is#1	03/13/14	\$2,950.35	\$2,950.35	30-30-1140	Due from Capital Improv	\$0.00	(\$15,557.35)

City of Richwood
Council Approval Report for W/S FIRST NATIONAL BANK--100103081
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		0441372-1013-2	03/13/14	residential trash service	03/13/14	\$17,756.40	\$17,756.40	30-30-2240	Sanitation Payable	\$0.00	(\$17,571.28)
							\$17,756.40				
		427		CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190							
		b1403010261	03/13/14	electricity	03/13/14	\$12.63	\$12.63	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403010262	03/13/14	electricity	03/13/14	\$12.63	\$12.63	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403040344	03/13/14	electricity	03/13/14	\$12.51	\$12.51	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403040346	03/13/14	electricity	03/13/14	\$1,148.82	\$1,148.82	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403040348	03/13/14	electricity	03/13/14	\$111.26	\$111.26	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403041262	03/13/14	electricity	03/13/14	\$370.48	\$370.48	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403041284	03/13/14	electricity	03/13/14	\$343.76	\$343.76	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403050222	03/13/14	electricity	03/13/14	\$376.49	\$376.49	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403050223	03/13/14	electricity	03/13/14	\$174.70	\$174.70	30-21-5410	Electricity	\$42,000.00	\$26,595.87
		b1403050224	03/13/14	electricity	03/13/14	\$1,021.99	\$1,021.99	30-21-5410	Electricity	\$42,000.00	\$26,595.87
							\$3,585.27				
		536		UTILITY MAINTENANCE, 13510 FM 523, ANGLETON, TX, 77515							
		march14-1	03/13/14	ls#1 rehab	03/13/14	\$4,500.00	\$4,500.00	30-30-1140	Due from Capital Improv	\$0.00	(\$15,557.35)
							\$4,500.00				
		1157		COMCAST, P.O. BOX 37601, PHILADELPHIA, PA, 19101-0601							
		28774205-01	03/13/14	telephone	03/13/14	\$41.68	\$41.68	30-21-5420	Telephone	\$2,500.00	\$1,615.43
							\$41.68				
							\$45,846.71				

Total Bills To Pay:

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: March 13, 2014

Subject: Lot 29, Block 1 Oakwood Shores – Variance request to encroach on right side building line

This particular lot has a 75 foot drainage easement which makes it difficult to build a home or any structure on the lot. The requested variance does not interfere with the drainage and staff recommends Council approve the variance as requested.



City of Richwood

215 HALBERT
RICHWOOD, TEXAS 77531
PHONE 265-2082
FAX 265-7345

APPLICATION FOR ZONING REQUEST

PLEASE NOTE: The following questions must be answered completely. If additional space is needed, attach extra pages to the application. Contact the City of Richwood at (979) 265-2082 for clarification of terms or for specific zone district requirements.

DATA ON APPLICANT AND OWNER:

Name: KEVIN and CINDY MORTARTY - Owner Date: FEBRUARY 28, 2014
PELTIER BUILDERS - Builder
Address: 2054 CR 220, ANGLETON, TX 77515

Home Phone: — Business Phone: 979-849-4418

SUBJECT PROPERTY:

Address of property in question: 31610 3442 Bayou Bend
Legal Description of property: Lot 29, Block 1, Oakwood Shores
The subject property is currently zoned as in a flood zone

PURPOSE OF THE VARIANCE (be specific):

Approval to encroach on a 75' drainage
easement on the right side of the property.
We only seek approval to encroach on this
right side building line. We will abide by
the 15' building line on the left of the
property.

Application for Zoning Request

BEFORE COMPLETING THE FOLLOWING, READ THE NOTICE TO THE ZONING VARIANCE APPLICANTS - PAGE 1

Which exceptional conditions apply to your property that do not generally apply to other properties in your zoning district:

This particular lot has an oversized easement which causes a severe width and depth limitation to the structure that can be built there.

How do the above conditions prevent reasonable use of your land under the term of the Zoning Ordinance?

By looking at the property lines and pin locations on the plot plan, it is apparent that the buildable area is constrained due to this drainage easement.

How will the variance improve your use of the property?

The house and detached garage will be situated within a reasonable amount of distance between one another. This will enhance curb appeal as well as the house will appear scaled and proportionate to the lot it is on.

Are there other properties in your area that have a similar type of improvement?

Yes, in fact the lot directly to the right of this lot, Lot 28, Block 1, has a similar drainage easement on its left side. It is possible that in future, the builder/owner of this property will experience the same hindrance on width and depth of the future structure.

Will the granting of a variance in the form requested be in harmony with the neighborhood and not contrary to the intent and purpose of the Zoning Ordinance?

Absolutely. Pettier Builders has every intent to build homes in correlation with the surrounding existing homes and be mindful of future homes and neighbors. →

Application for Zoning Request

We strive to improve the subdivision with every new home constructed.
By all means, we abide by and respect the regulated building lines
and setbacks, but in this case, it is necessary to request
the variance

OTHER LAND USE CONSIDERATIONS:

Is the request the least modification possible of the Zoning Ordinance which are in question?
No ___ Yes ___ If yes, explain why the alternative solutions are not feasible:

I (we) certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate to the best of my knowledge and belief. The work within the request must be carried out within one year of the public hearing or the variance becomes null and void..

I also hereby give permission for the members of the City of Richwood Board of Adjustments and City Staff to access the property in question for the purpose of gathering information to make an informed decision on this variance request.

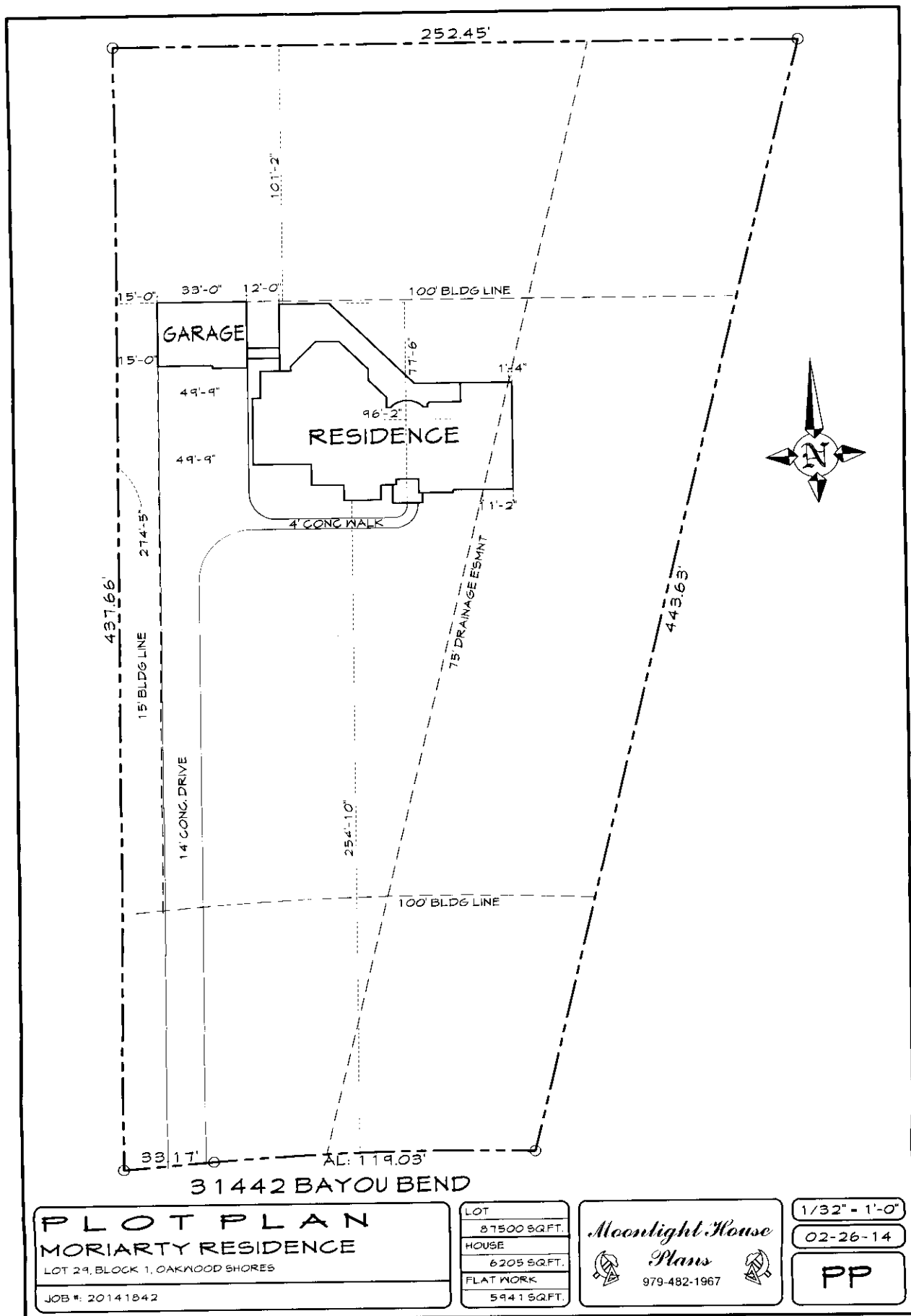
Dannie Peltier, Peltier Builders
Name of Applicant

Signature of Applicant

FEBRUARY 28, 2014
Date

IMPORTANT:

A drawing, including all dimensions and structures, must be attached along with the applicable fee, to be considered. Failure to include both will result in automatic denial of application.



MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: March 13, 2014

Subject: Keep Richwood Beautiful applications

We have received 5 applications for Keep Richwood Beautiful. They are included in your packet.

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☒ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention
☐ Parks and Recreation

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Venegas Katherine
Last First MI

HOME ADDRESS: 113 Gold Finch Ct HOME TELEPHONE: _____

Richwood, Tx 77566 CELL TELEPHONE: 979-864-0419

PROFESSION: Business Manager WORK TELEPHONE: 979-422-1313

EMPLOYER: Optimized Pipeline Solutions

EMPLOYER'S ADDRESS: 1610 Main St.
Danbury Tx

EMAIL ADDRESS: Katv2u@yahoo.com

PERSONAL REFERENCES:

NAME:
Ellis Regini

ADDRESS:
292 Timbercreek Dr
Lake Jackson
PHONE: 281-723-5003

NAME:
Richard Romero

ADDRESS:
59 Joshua Ct.
Lake Jackson, TX
PHONE: 979-583-8839

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☒ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention
☐ Parks and Recreation

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Jackson-Ellis Janet
Last First MI

HOME ADDRESS: 5037 Yaucon HOME TELEPHONE: 979-265-0697
Richwood, TX 77531 CELL TELEPHONE: 979-440-7549

PROFESSION: _____ WORK TELEPHONE: _____

EMPLOYER: _____

EMPLOYER'S ADDRESS: _____

EMAIL ADDRESS: janetjellis@yahoo.com

PERSONAL REFERENCES:

NAME:

Aphilla Martinez

ADDRESS:

223 Schley, Richwood

PHONE:

979-265-4644

NAME:

Jack + Carolyn Emerson

ADDRESS:

1014 Mockingbird Lane
Richwood

PHONE:

979-265-5250

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

Planning + Zoning
Richwood Beautification Committee 2004-2014

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)?

Training as Master Naturalist
10 years experience on Richwood Beautification Committee, Bachelor of Arts, Master of Science, Master of Education, 46 years as speech + language pathologist

Please list any civic or community endeavors in which you have been involved:

Volunteer for Sea Center, Helping Hands + Hearts Hospice, Brazosport Art Gallery, Stephen Minister, Society of St. Stephen, Gathering Place, Reading Buddy - Brannen Elementary

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

Homeowner in Richwood for 43 years want to continue to make Richwood a clean and beautiful city

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Janet Jackson-Ellis

Signature

2-24-14

Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☒ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention
☐ Parks and Recreation

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: ELLIS WALTER G.
Last First MI

HOME ADDRESS: 503 N YAMPDU HOME TELEPHONE: 265 0697

CELL TELEPHONE: 480 7548

PROFESSION: RETIRED WORK TELEPHONE: -

EMPLOYER: -

EMPLOYER'S ADDRESS: -

EMAIL ADDRESS: Janet jellis@yahoo.com

PERSONAL REFERENCES:

NAME:

Ophelia Martinez

ADDRESS:

223 Schley Richwood

PHONE:

979 265 4644

NAME:

Jack & Carolyn Ensminger

ADDRESS:

1014 Mockingbird Lane
Richwood

PHONE:

979-265-5250

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

10 years No beautification Comm,

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

*Former fire department in 60's Helping Hands & Hearts Hospice
Society of St. Stephen*

Please list any civic or community endeavors in which you have been involved:

*Sea center volunteer, Treasurer for St. Pauls @ Chapelwood
Member Honor guard 241 Post American Legion
Gathering Place @ Chapelwood Church*

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

Home Owner in Richwood since 1961

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Walter & Amy Ellis
Signature

2-24-14
Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☒ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention
☐ Parks and Recreation

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Blanks Melissa G.
Last First MI

HOME ADDRESS: 441 W. Mahan HOME TELEPHONE: 979-236-0209

Richwood, Tx 77531 CELL TELEPHONE: 979-236-0209

PROFESSION: Teacher WORK TELEPHONE: 979-848-8990

EMPLOYER: Angleton ISD (Westside Elementary)

EMPLOYER'S ADDRESS: 1900 N. Downing
Angleton, Tx 77515

EMAIL ADDRESS: mblanks@angletonisd.net

PERSONAL REFERENCES:

NAME: Pat Griffith

ADDRESS: Richwood City Hall

PHONE: ~~979~~ 713-376-0600

NAME: Linda Pace

ADDRESS: Richwood City Hall

PHONE: 979-265-2082

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

- Keep Richwood Beautiful (May 2012-Present)
board member
- Richwood Parks & Rec. board (Feb. 2014-Present)

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates) • B.S. in Interdisciplinary Studies

certifications: Certified Texas Teacher • M.Ed in counseling
• EC-4th grade Generalist, 4th-8th grade English/Reading/Lang. Arts
• ESL (English as a Second Language)

Please list any civic or community endeavors in which you have been involved:

- Keep Richwood Beautiful
- Richwood Parks & Rec.

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

I want to continue ~~helping make~~
to help make Richwood beautiful through
community engagement, litter prevention, and beautification
projects!

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Melissa Blanks
Signature

02/21/14
Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
215 Halbert
Richwood, TX 77531
Fax: 979-265-7345

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☒ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention
☐ Parks and Recreation

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Puckett Cinda L.
Last First MI

HOME ADDRESS: 220 Stuart HOME TELEPHONE: 265-7777

CELL TELEPHONE: _____

PROFESSION: Volunteer WORK TELEPHONE: NA

EMPLOYER: N/A

EMPLOYER'S ADDRESS: N/A

EMAIL ADDRESS: _____

PERSONAL REFERENCES:

NAME: Ms. Maria Maldonado ADDRESS: 1619 ave 5

PHONE: 233-5420

NAME: Ms. Patsy Parker

ADDRESS: _____

PHONE: 979 864 6229

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

Beautification approx 2006

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

B.A. Education
Southwestern Bell retired 33yr 10mo + 2 days

Please list any civic or community endeavors in which you have been involved:

on the board Brazosport Cares
Director Salvation Army Pantry

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

to help improve my city
I'm involved in composting, gardening
recycling at Brazosport Cares & Salvation
Army

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Cinda L. Puckett

Signature

2/28/2014

Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

submitted 3/12/14

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☒ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention
☐ Parks and Recreation

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: MARTINEZ OPHILIA C
Last First MI

HOME ADDRESS: 223 SCHLEY ST HOME TELEPHONE: 979-265-4644
RICHWOOD, TX 77531 CELL TELEPHONE: 979-239-7750

PROFESSION: HOUSEWIFE WORK TELEPHONE: N/A

EMPLOYER: N/A

EMPLOYER'S ADDRESS: N/A

EMAIL ADDRESS: OPHILIA-MARTINEZ@COMCAST.NET

PERSONAL REFERENCES:

NAME: Charles Potters ADDRESS: 207 W MAHAIR
PHONE: 979-265-5591

NAME: Mary Ruth Rodenbaugh ADDRESS: Rt 1 Brazoria Texas
PHONE: _____

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

BEAUTIFICATION BOARD - 10 yrs volunteer, BOARD 13 yrs

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

HELP PUT THE ALBUM TOGETHER WHEN BEAUTIFICATION WON THE GOVERNOR'S AWARD FOR 2005, 2009, 2013. TOOK PHOTOS OF ALL EVENTS OF BEAUTIFICATIONS, HELP ORGANIZE THE RICHWOOD YOUTH TO HELP AT THE EVENTS (all)

Please list any civic or community endeavors in which you have been involved:

HABITAT FOR HUMANITY - ON THE BOARD 3 yrs, VOLUNTEER 10 yrs
INTERNATIONAL FRIENDS - ESL - 8 yrs / TEACH ENGLISH AS A SECOND LANGUAGE, TAUGHT CCD CLASSES AT ST. JEROME'S CATHOLIC CHURCH - 12 yrs

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application.

SINCE I HAVE BEEN A PART OF BEAUTIFICATION, ON THE BOARD AND A VOLUNTEER, I FEEL LIKE THERE ARE ALOT OF THINGS THAT NEED TO BE DONE TO KEEP RICHWOOD BEAUTIFUL, AND I WOULD LIKE TO BE PART OF THAT. IF WHOEVER VOTES, IF I WILL BE ON THE BOARD OR NOT, THAT WILL NOT STOP ME FROM BEING A VOLUNTEER

I hereby affirm the information provided herein is true and correct to the best of my knowledge. FOR BEAUTIFICATION

Ophelia C. Martinez
Signature

March 12, 2014
Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

CITY OF RICHWOOD, TEXAS
979-265-2082

Your name has been suggested or you have requested an application for possible service on a City of Richwood board or commission.

Please specify on which Board/Commission you wish to serve.

- ☒ Beautification ☐ Planning and Zoning/Board of Adjustments ☐ Crime Control and Prevention
☐ Parks and Recreation

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Martinez Jr, Anastacio (Rocky) (NMI)
Last First MI

HOME ADDRESS: 223 Schley St. HOME TELEPHONE: (979) 265-4644

Richwood, TX

CELL TELEPHONE: (979) 236-1160

PROFESSION: Retired WORK TELEPHONE: N/A

EMPLOYER: N/A

EMPLOYER'S ADDRESS: N/A

EMAIL ADDRESS: arockymartinezjr@comcast.net

PERSONAL REFERENCES:

NAME:
John Pitts

ADDRESS: 631 W. Mahan
Richwood, TX 77531

PHONE:
(979) 265-4925

NAME:
David Resuriz

ADDRESS: 430 Wisteria
Richwood, TX 77531

PHONE:
(979) 265-7039

If you have been a member of a Richwood board or commission before, please indicate the board and commission and approximate dates of service:

none

What experience do you have that may qualify you for service on a particular board or commission (i.e., licenses, degrees and certificates)

none

Please list any civic or community endeavors in which you have been involved:

Yearly Clean-up participant, helped beautification
committee clean parks flower beds
Easter Egg Hunt - Christmas in the Park
Richwood Cook-off - Municipal Court Judge (20 years)

Please list all the reasons for applying and state any additional information you feel may be helpful to us in considering your application. Being that my health has improved, I

feel a need to get involved in my community. I can
do photography and some clean up.

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

Curtis Morling
Signature

March 12, 2014
Date

Return to:

Karen B. Schrom, City Secretary
kschrom@richwoodtx.gov
1800 Brazosport Blvd.
Richwood, TX 77531
Fax: 979-265-7345

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: March 13, 2014

Subject: Retail Economic Development Plan – The Retail Coach

Included in your packet is the proposed development plan by The Retail Coach for your review. If Council is interested, we will schedule to have them attend a Council meeting.



RETAIL ECONOMIC DEVELOPMENT PLAN



TheRetailCoach®

City of Richwood, Texas

March 2, 2014



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Corporate Headquarters

P. O. Box 7272
Tupelo, MS 38802-7272

Texas Offices

P. O. Box 90744
Austin, Texas 78709-0744

2201 Long Prairie Road
Suite 107-143
Flower Mound, Texas 75022

800.851.0962 | info@theretailcoach.net | www.theretailcoach.net

ABOUT THE RETAIL COACH

MOVING BEYOND DATA

The Retail Coach is the premier national retail expansion and development consulting firm founded in 2000 by C. Kelly Cofer, President and Chief Executive Officer.

This fast-growing retail analytics and locational intelligence firm has developed successful retail economic development plans for local governments, chambers of commerce and economic development organizations in communities throughout the United States.

Guided by stable values and sound financial practices, The Retail Coach's team of industry specialists are experienced in all aspects of economic development and real estate including market analyses, site selection and leasing and property brokerage for national retailers and restaurants.

Our industry specialists are progressive in applying cutting-edge resources and are in a constant state of innovation. The Retail Coach is the pioneer of the Retail:360 Recruitment System, a comprehensive program that melds research and data with expertise and personalized service. This unique level of service includes a 12-month coaching period following the completion of a project to ensure that each customized strategy is implemented to fully position clients for retail expansion and development success.

“The Retail Coach is the pioneer of the Retail:360 Recruitment System, a comprehensive program that melds research and data with expertise and personalized service.”

“Our purpose is to provide an uncommon level of customized service and expertise to help communities move beyond the data to retail expansion and development results.”

C. Kelly Cofer, CCIM
President & CEO, The Retail Coach, LLC

The Retail Coach, L.L.C.

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PROJECT APPROACH

MARKET BASED SOLUTIONS

Our experience working with communities throughout the United States has taught us that no two communities are the same. Richwood has a unique retail atmosphere with its own set of development and redevelopment needs. The balance between independent and regional/national retailers should be the focus of Richwood's Retail Economic Development Plan.

ON-THE-GROUND ANALYSIS

Area retail developments, community and consumer analytics, and a retail gap/opportunity analysis all play a role in identifying and positioning to recruit appropriate retailers. By spending time on the ground in surrounding communities and assessing Richwood's position in the marketplace, we can identify the retailers that will most likely be successful in Richwood.

This "macro to micro" approach is the most comprehensive approach to retail expansion and has led to success in numerous communities throughout the United States.

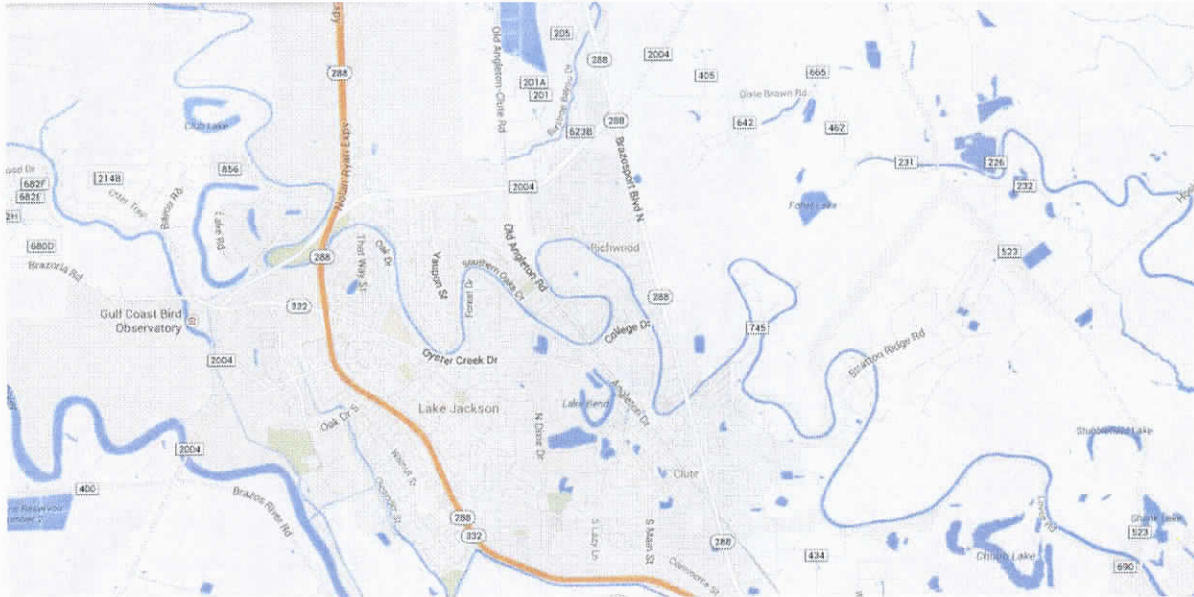
IMPLEMENTATION

Retail expansion is a process, not an event. We will work with the Richwood to guide the implementation of the retail expansion and development strategies of our Retail Economic Development Plan. We become vested in the communities and clients we serve, and we will strive to provide an uncommon level of customized service and expertise to help Richwood achieve its retail recruitment and development success.

PHASE 1

MARKET AND LOCATIONAL INTELLIGENCE

MARKET ANALYSIS | LOCATIONAL INTELLIGENCE



A market analysis will be performed to evaluate Richwood and its surrounding area. This “macro to micro” approach enables The Retail Coach to analyze economic dynamics that may impact Richwood’s retail expansion and development goals. Market specific information will be gathered to aid in identifying Retail Trade Area boundaries, potential customer bases, retail competition and retail opportunities based on retailers’ specific site selection criteria and spacing requirements.

METHODOLOGY

Area Competition Assessment

- We analyze the area surrounding Richwood and identify economic and market forces that may have a direct and significant impact on Richwood.
- We evaluate retail markets in surrounding communities that compete with Richwood and document their national and regional retailers.
- We profile demographics in these competing communities and look for trends that may give Richwood an advantage in its recruitment positioning efforts.
- We perform a “windshield” SWOT (Strengths, Weaknesses, Opportunity and Threats) Analysis in order to better compare Richwood to its competing communities. Our findings are used to offer specific recommendations for addressing the competition that will be summarized in the Action Plan.

The Retail Coach, L.L.C.

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Community Analysis

- We analyze the retail market by traveling primary and secondary traffic corridors to identify retail nodes or submarkets, document current regional and national retailers, identify specific sites that offer development and redevelopment opportunities, identify major property vacancies and record potential retail sector opportunities.
- We analyze ingress and egress to both existing and emerging retail areas from population clusters, residential neighborhoods and surrounding communities.

License Plate Survey

- The Retail Coach pioneered the License Plate Survey to provide clients the most complete and credible data about consumer demand in their communities.
- We collect and catalog license plate samples from consumers shopping in Richwood and conduct a search of their addresses to determine the locational sources of their customers.
- We collect consumer samples from existing retailers in Richwood that are marked by date, time and location.
- We plot the consumer samples to develop and support a thorough picture of the geographical boundaries of the Retail Trade Area.

Retailer Interviews

- We interview national and regional retailers in Richwood to determine the locational sources of their customers.
- We plot the "Point-of-Sale" findings to determine a thorough picture of the geographical boundaries of the Retail Trade Area.

Retail Trade Area Determination

An accurate Retail Trade Area is the foundational tool for positioning Richwood for successful retail recruitment.

- The Retail Trade Area will be determined by onsite research in Richwood, area competition assessment factors, stakeholder interviews and retailer interviews.
- We will delineate a custom polygon boundary map of the Retail Trade Area.

PHASE 2

DEMAND ASSESSMENT

COMMUNITY ANALYTICS | CONSUMER ANALYTICS

Extensive research will be performed to provide a clear picture of the factors shaping the retail environment in Richwood including demographic, socioeconomic and psychographic profiles; the workplace population; and consumer spending patterns. An assessment of Richwood's primary retail corridors will reveal new development and redevelopment opportunities. The findings of this research combined with a Retail Gap/Opportunity Analysis calculating estimated potential sales (demand) will support the development of specific recommendations for positioning Richwood to achieve its retail expansion and development goals.

METHODOLOGY

Demographic Profile

- We produce comprehensive summary demographic profile and trend reports encompassing the Retail Trade Areas (primary and secondary) and the Richwood community. The profiles include the following characteristics:
 - Population and Population Growth
 - Population Trends
 - Average Annual Population Growth
 - Ethnicity
 - Income
 - Age
 - Households and Household Growth
 - Educational Attainment

Psychographic Profile

- We conduct a psychographic analysis of the households in Richwood's Retail Trade Area using socioeconomic and demographic data to measure consumer attitudes, values, lifestyles and purchasing behaviors to gain an understanding of the types of retailers that may be interested in Richwood.
- We create a bar graph of the 66 lifestyle classifications, highlight the dominant lifestyle segments in Richwood and provide comprehensive lifestyle segment definitions.
- We rank lifestyle segments and categorize them by summary group, segment code and segment name.



Retail Gap/Opportunity Analysis

- We calculate estimated potential retail sales (demand) for the Retail Trade Area and compare these figures to estimated actual sales figures (supply) to estimate retail dollars “coming in” or “flowing out” of Richwood.
- We identify retail sales surpluses and/or leakages for 52 different retail sectors. This distinguishes the retail categories that have the highest propensity for success in Richwood and quantifies their retail potential.
- We develop and provide summary tables and graphs of each retail sector illustrating potential sales versus estimated actual sales.

The Retail Coach, L.L.C.

PHASE 3

RETAIL STRATEGIES

RETAILER MATCHING | RETAIL EXPANSION POSITIONING | COMMUNITY MARKETING

With unparalleled access to national and regional retailers, we cross-reference preferred customer and site selection criteria with the findings from Richwood's area market analysis and Retail Gap/Opportunity Analysis. Customized community marketing tools and site profiles are developed to position for targeted recruitment of the retailers who are most likely to be successful in Richwood.

METHODOLOGY

Retailer Matching

We will identify regional and national retailers whose essential location factors match the sites identified in Richwood.

- We provide a preliminary list of fifteen (15) targeted retailers based on the matching of their site selection criteria to our findings from the area market analysis, competition assessment, Retail Trade Area determination, demographic and psychographic profiles, and Retail Gap/Opportunity Analysis.

Retail Expansion Positioning

We use the market insight gathered through our research in Richwood to establish the strongest position for successful retail recruitment. The first and most critical step in reaching out to targeted retailers is providing the information corporate real estate directors and site selectors need to make initial decisions about locating in Richwood.

We produce a comprehensive Retail Feasibility Package that includes:

- Community Overview
- Location Map
- Retail Trade Area Map
- Retail Trade Area Demographic Profile Summary
- Existing Community Retailers
- Retail Gap/Opportunity Analysis Summary Table
- Retail Trade Area Psychographic Profile
- Retail Trade Area Demographic Profile
- Community Demographic Profile
- Area Traffic Generators
- Web link to Retail Site Profiles
- Richwood Logo and Contact Information

The Retail Coach, L.L.C.

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PHASE 4

ACTION PLAN

RECOMMENDATIONS | RETAIL ROAD MAP

The Retail Coach has differentiated itself in the industry by *moving beyond the data* to create recommendations and “next steps” that are unique to each client.

Our Retail Economic Development Plan includes customized recommendations for Richwood derived from the market intelligence gained through our in-depth research in the community during the Retail Market Assessment. These findings are combined with more than 27 years of experience in 180 other communities throughout America to create a Retail Road Map.

Looking at Richwood through the eyes of a retailer and developer, we will provide a Retail Road Map that ensures Richwood maintains the momentum set in motion during each completed phase of this project.

From simply keeping community data current through The Retail Coach’s annual subscription service, to conducting special marketing programs and participating in retail industry events, the Retail Road Map will be a logical, feasible and cost-effect approach to achieving Richwood’s retail recruitment and development goals.

“Retail expansion is not
an event, it’s a process.”

PHASE 5

RETAIL COACHING

Because retail expansion is a process, not an event, we offer retail coaching.

Retail coaching is a service that is unique to The Retail Coach because we know from experience that success requires tenacity and patience.

We understand that you will have questions, new ideas or just want to brainstorm with somebody who understands Richwood's opportunities and challenges.

In this regard, consider The Retail Coach as both a sounding board and an experienced resource for Richwood.

Our project team will be available via e-mail and telephone at no additional charge in an off-site advisory ("coaching") capacity as time and schedule allow.

This coaching period will begin upon completion of Phase 5 of the project, and continue for 12 months.

"We become vested in the communities and clients we serve.

We are committed to helping Richwood achieve retail expansion and development success."

PROJECT TIMELINE & PRICING

We are available to begin this project immediately and will complete the proposed plan of work within one hundred and twenty (120) business days following receipt of the fully executed agreement. A project timeline will be submitted to staff at the Kick-Off Meeting, indicating trip details and delivery dates. We will make a minimum of two trips to Richwood during the project.

Project Fees:

The total fee for completion of this work is **\$25,000** payable in three installments:

1. **\$9,000** upon execution of the agreement
2. **\$7,000** upon completion of the Demand Analysis
3. **\$9,000** upon presentation of the final strategy

Project fees are payable within **15 days** after receipt of the invoice.

Should Richwood request a special assignment or additional work not specifically referenced in the contract, we will prepare a written authorization to be signed by Richwood in advance of commencing any additional work.

Reimbursable Project Expenses:

It is estimated that reimbursable expenses will be approximately **\$1,500**.

Reimbursable expenses include:

- All travel costs;
- Cost of special renderings and maps, if any;
- Cost of copies for reports and maps/drawings; and
- Cost of shipping expenses, if any.

Project expenses are payable within 30 days after receipt of the expense invoice.

Annual Subscription Service:

We are available to perform ongoing retail outreach efforts and update all data reports on an annual basis.

COR Responsibilities:

COR will designate a project liaison who will serve as The Retail Coach's primary contact during the project. **COR** will provide information relevant to the project such as prior retail studies, current traffic count data, surveys, maps, aerials, infrastructure plans and any other plans that may influence the development of the retail strategy. Richwood will provide City or organization logo and contact information as it should appear on all produced reports and materials to The Retail Coach upon execution of the agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the _____ day of _____, 2014.

The Retail Coach, L.L.C.

By: _____

C. Kelly Cofer, President/CEO

By: _____

City of Richwood, Texas

The Retail Coach, L.L.C.

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THE RETAIL COACH LEADERSHIP TEAM



C. KELLY COFER, CCIM
PRESIDENT/CEO

C. Kelly Cofer leads The Retail Coach with more than 27 years of experience in all aspects of retail real estate and economic development. Mr. Cofer's professional background encompasses market research and site selection, advisory and leasing services, and property brokerage and development for leading national and regional retailers and restaurants in more than 180 cities and 22 states throughout America. Mr. Cofer has earned the prestigious Certified Commercial Investment Member (CCIM) designation from the Chicago-based Commercial Investment Real Estate Institute and has attended the Economic Development Institute at the University of Oklahoma. He holds a Bachelor of Science degree from Texas A&M University in College Station and is a guest speaker for industry organizations throughout the United States.



AARON FARMER
VICE PRESIDENT

With a degree in Marketing from The Mays Business School at Texas A&M University in College Station and an MBA from Texas A&M University – Commerce, Aaron brings to The Retail Coach knowledge of the most current research on retail and marketing trends. Prior to joining The Retail Coach, Aaron was employed in marketing research and retail development where he worked on projects for many of America's leading retailers and restaurants including FedEx, Kinko's, Sally Beauty Supply, Adidas, Concentra and the National American Association of Subway Franchises (NAASF). Mr. Farmer's expertise touches each step of a project from the initial trade area determination to the actual recruitment of retailers. A native of Keller, Texas, he is a sought after speaker for industry organizations including the Texas Municipal League and Texas Economic Development Council.



SUZANNE BROOKE
CLIENT SERVICES DIRECTOR

Suzanne Brooke supports The Retail Coach team in providing quality service to every client with more than 20 years of experience in municipal government, economic development and the commercial and residential real estate industries. She earned a Bachelor of Arts degree in Communication with a minor in Marketing at the University of Texas. Prior to launching her own consulting agency, she was Director of Communications for one of the largest real estate trade associations in the nation. Her skills encompass all aspects of advertising, public relations and editorial support.

The Retail Coach, L.L.C.

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THE RETAIL COACH LEADERSHIP TEAM (CONT.)



MARK BROOKE

DIRECTOR OF TECHNOLOGY & CREATIVE SERVICES

With a degree in Economics-Finance from the University of Texas, Mark's technology and research skills are grounded by business acumen. After graduating college in 1991 he worked as a business analyst for The Associates (now part of CitiGroup), where he began developing web-based and desktop applications. Today, Mark keeps The Retail Coach at the forefront of the technology and innovation that enable each client to achieve their retail goals. His expertise includes extensive video and print production experience for both the public and private sector.



NANCY DEES

ADMINISTRATION DIRECTOR

Nancy Dees' extensive management and accounting experience have benefited several of America's favorite retailers including Kirkland's. A number cruncher and people person who loves getting lost in data, Nancy is a perfect fit at The Retail Coach where she directs all administrative functions with efficiency and care. Nancy's previous experience as a retail buyer and store inventory control manager provides helpful insight as she assists in the retailer research performed by The Retail Coach for each project.

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: March 13, 2014

Subject: Ordinance No. 324F – amending the amount of outdoor space requirements for day care facilities

Our current ordinance requires a minimum of 100 square feet of outdoor space for each child. The minimum state standards is 80 square feet. We are asking Council to amend our requirements to match state requirements.

ORDINANCE NUMBER 324F

AN ORDINANCE OF THE CITY OF RICHWOOD, TEXAS, ENACTING A COMPREHENSIVE ZONING PLAN AND ZONING REGULATIONS, DEFINING TERMS; PROVIDING A PROCEDURE FOR A BUILDING INSPECTION FOR THE ENFORCEMENT THEREOF; PROVIDING A PROCEDURE FOR SECURING A BUILDING PERMIT AND CERTIFICATE OF OCCUPANCY; PROVIDING THE PROCEDURE OF APPEALS; PROVIDING FOR BUILDING PERMIT FEES; PROVIDING FOR THE ADOPTION OF A ZONING MAP AND PLAT; DECLARING AN EMERGENCY; PRESCRIBING THE DUTIES OF THE BUILDING INSPECTOR; PROVIDING A PENALTY FOR THE VIOLATION OF THE TERMS OF THIS ORDINANCE; SAID PENALTY BEING A FINE OF NOT LESS THAN \$10.00 NOR MORE THAN \$1,000.00; PROVIDING THAT EACH AND EVERY DAY SAID VIOLATION CONTINUES TO EXIST SHALL BE CONSIDERED A SEPARATE OFFENSE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING A SAVINGS CLAUSE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, BRAZORIA COUNTY, TEXAS THAT:

Section Three (3), Definitions: Conditional Uses, Item 12 is amended to read as follows:

12. Nursery schools, day nurseries, and child care centers, provided there is a minimum of 80 square feet of outdoor play area for each child to be cared for, and that the play area is fenced and screened with planting from any adjoining lot in any "R" district.

PASSED AND ADOPTED THIS 17th day of March, 2014.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary

28-Feb-14

	BUDGET FY 2013/14	CURRENT FY 2013/14	BALANCE FY 2013/14	PERCENT REMAINING
ADMINISTRATION	422,436.00	194,268.71	228,167.29	54.01%
CITY MAINTENANCE	269,698.00	111,303.45	158,394.55	58.73%
STREETS & DRAINAGE	83,000.00	71,095.22	11,904.78	14.34%
POLICE DEPARTMENT	712,996.00	316,107.06	396,888.94	55.66%
JUDICIAL	116,904.00	50,693.79	66,210.21	56.64%
FIRE DEPARTMENT	119,740.00	76,853.63	42,886.37	35.82%
PARKS & RECREATION	80,700.00	61,317.04	19,382.96	24.02%
TOTAL	1,805,474.00	881,638.90	923,835.10	
GENERAL FUND REVENUES	1,805,474.00	1,274,573.98	530,900.02	29.41%
		392,935.08	392,935.08	
DEBT SERVICE	165,230.00	20,788.58	144,441.42	87.42%
TOTAL	165,230.00	20,788.58	144,441.42	
DEBT SERVICE REVENUES	165,350.00	121,895.82	43,454.18	26.28%
		101,107.24	100,987.24	
WATER/SEWER	1,178,549.00	367,549.55	810,999.45	68.81%
TOTAL	1,178,549.00	367,549.55	810,999.45	
WATER/SEWER REVENUES	1,178,549.00	357,828.71	820,720.29	69.64%
		(9,720.84)	(9,720.84)	
DEBT SERVICE	113,420.00	43,462.75	69,957.25	61.68%
TOTAL	113,420.00	43,462.75	69,957.25	
DEBT SERVICE REVENUES	113,420.00	34,090.77	79,329.23	69.94%
		(9,371.98)	(9,371.98)	
TRANSPORTATION	100,000.00		100,000.00	100.00%
TOTAL	100,000.00	-	100,000.00	
TRANSPORTATION REV.	100,000.00	33,487.31	66,512.69	66.51%
		33,487.31	66,512.69	
INSURANCE CONTINGENCY	-	-	-	
TOTAL	-	-	-	
REPLACEMENT	-	5,497.50	(5,497.50)	#DIV/0!
TOTAL	-	5,497.50	(5,497.50)	
CRIME CONTROL & PREVEN	40,000.00		40,000.00	100.00%
TOTAL	40,000.00	-	40,000.00	
CRIME CONTROL REV.	50,000.00	15,903.63	34,096.37	68.19%
		15,903.63	34,096.37	
CAPITAL IMPROVEMENTS	18,000.00	6,028.35	11,971.65	66.51%
TOTAL	18,000.00	6,028.35	11,971.65	
CAPITAL PROJECTS W/S			-	#DIV/0!
TOTAL	-	-	-	
CAPITAL PROJECTS GF		58,775.00	(58,775.00)	#DIV/0!
TOTAL	-	58,775.00	(58,775.00)	
GRAND TOTAL	3,420,673.00	1,383,740.63	1,936,932.37	

City of Richwood
Statement of Revenue and Expenditures
 Revised Budget
 For General Fund (10)
 For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
10-04-4250	Revenues - Festivals	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00%
10-04-4251	Revenues - Police Officer Training	0.00	0.00	0.00	0.00	0.00%
10-04-4252	Revenues - Seizure & Forfeiture	0.00	0.00	0.00	615.00	0.00%
10-04-4253	Revenues - Court Security	0.00	0.00	0.00	895.81	0.00%
10-04-4254	Revenues - Court Technology	0.00	0.00	0.00	1,194.34	0.00%
10-04-4255	Revenues - Bobby Ford Park	0.00	0.00	0.00	0.00	0.00%
10-04-4256	K-9 Unit	0.00	0.00	0.00	7,000.00	0.00%
10-29-4103	Ad Valorem Taxes	0.00	177,793.16	1,048,725.00	955,864.21	8.85%
10-29-4104	Delinquent Taxes	0.00	2,003.64	25,000.00	15,376.55	38.49%
10-29-4105	Penalty & Interest	0.00	1,203.86	22,000.00	5,259.67	76.09%
10-29-4106	Licenses & Permits	0.00	511.00	12,000.00	4,010.50	66.58%
10-29-4107	Building Permits	0.00	2,526.00	30,000.00	17,140.00	42.87%
10-29-4109	Municipal Court	0.00	18,643.26	135,000.00	72,350.95	46.41%
10-29-4110	Interest Earnings	0.00	50.59	5,000.00	11,375.44	(127.51%)
10-29-4111	Franchise Taxes	0.00	17,342.60	175,000.00	62,428.58	64.33%
10-29-4112	Miscellaneous Income	0.00	21,633.66	20,000.00	10,516.24	47.42%
10-29-4113	Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
10-29-4114	Animal Fines/Licenses	0.00	0.00	500.00	125.00	75.00%
10-29-4116	Sales Tax - Streets	0.00	6,194.84	55,000.00	21,962.37	60.07%
10-29-4117	Sales Tax	0.00	24,779.36	215,000.00	87,849.47	59.14%
10-29-4118	Municipal Building Rentals	0.00	620.00	0.00	2,715.00	0.00%
10-29-4120	Deferred Revenue	0.00	0.00	0.00	0.00	0.00%
10-29-4121	Parks & Recreation	0.00	25.00	11,000.00	600.00	94.55%
10-29-4123	Other Revenues	0.00	0.00	0.00	0.00	0.00%
10-29-4125	Transportation Fee	0.00	0.00	0.00	0.00	0.00%
10-29-4221	Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
10-29-4435	Capital Contributions	0.00	0.00	0.00	0.00	0.00%
10-60-4250	Revenues - Festivals	0.00	0.00	0.00	0.00	0.00%
10-60-4251	Revenues - Police Officer Training	0.00	0.00	0.00	0.00	0.00%
10-60-4252	Revenues - Seizure & Forfeiture	0.00	0.00	0.00	0.00	0.00%
10-60-4253	Revenues - Court Security	0.00	0.00	0.00	0.00	0.00%
10-60-4254	Revenues - Court Technology	0.00	0.00	0.00	0.00	0.00%
10-61-4124	Beautification Revenues	0.00	0.00	0.00	0.00	0.00%
Total General Fund Revenues		\$ 0.00	\$ 273,326.97	\$ 1,754,225.00	\$ 1,277,279.13	27.19%
General Fund Excess of Revenues Over Expenditures		\$ 0.00	\$ 127,449.54	\$ (51,249.00)	\$ 387,506.00	856.12%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Administration (01)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-01-5101	Administrative Expense	\$6,000.00	\$584.72	\$7,489.26	\$245.73	(\$1,734.99)	(28.92%)
10-01-5102	Contract Labor	\$10,000.00	\$550.00	\$1,593.75	\$0.00	\$8,406.25	84.06%
10-01-5103	Salaries & Wages	\$155,136.00	\$17,292.14	\$73,338.89	\$0.00	\$81,797.11	52.73%
10-01-5105	Retirement	\$19,000.00	\$1,888.09	\$9,726.44	\$0.00	\$9,273.56	48.81%
10-01-5110	Workmen's Compensation Ins	\$400.00	\$6.71	\$424.89	\$0.00	(\$24.89)	(6.22%)
10-01-5115	Hospitalization	\$29,100.00	\$2,489.59	\$14,299.82	\$0.00	\$14,800.18	50.86%
10-01-5120	Unemployment Insurance	\$1,200.00	\$217.11	\$703.37	\$0.00	\$496.63	41.39%
10-01-5130	Training & Travel	\$13,000.00	\$433.90	\$4,294.22	\$0.00	\$8,705.78	66.97%
10-01-5175	Employee Incentive	\$7,900.00	\$0.00	\$0.00	\$0.00	\$7,900.00	100.00%
Total Administration Personnel Costs		\$241,736.00	\$23,462.26	\$111,870.64	\$245.73	\$129,619.63	53.62%
10-01-5210	Office Supplies	\$24,000.00	\$502.83	\$14,987.67	(\$543.97)	\$9,556.30	39.82%
10-01-5215	Custodial Supplies	\$1,500.00	\$0.00	\$626.12	(\$150.38)	\$1,024.26	68.28%
10-01-5220	Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5240	Expendable Operating Supplies	\$12,000.00	\$85.59	\$6,189.51	(\$8.74)	\$5,819.23	48.49%
Total Administration Operating Supplies		\$37,500.00	\$588.42	\$21,803.30	(\$703.09)	\$16,399.79	43.73%
10-01-5310	Building & Grounds M&R	\$15,000.00	\$2,864.77	\$10,793.92	(\$647.00)	\$4,853.08	32.35%
10-01-5312	Contingency Fund M&R	\$10,000.00	\$0.00	\$3,000.00	\$0.00	\$7,000.00	70.00%
10-01-5320	Office Furniture/Fixture M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5365	Other Equipment M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Administration Maintenance & Repair		\$25,000.00	\$2,864.77	\$13,793.92	(\$647.00)	\$11,853.08	47.41%
10-01-5410	Electricity	\$12,000.00	\$631.78	\$3,778.15	\$0.00	\$8,221.85	68.52%
10-01-5420	Telephone	\$2,500.00	\$120.99	\$922.41	\$0.00	\$1,577.59	63.10%
10-01-5430	Natural Gas	\$1,500.00	\$220.15	\$398.84	\$0.00	\$1,101.16	73.41%
Total Administration Utilities & Telephone		\$16,000.00	\$972.92	\$5,099.40	\$0.00	\$10,900.60	68.13%
10-01-5510	Elections	\$4,000.00	\$600.00	\$600.00	\$0.00	\$3,400.00	85.00%
10-01-5556	Contractual Services - Taxes	\$12,000.00	\$0.00	\$5,081.48	\$0.00	\$6,918.52	57.65%
10-01-5560	Engineering	\$4,500.00	\$2,156.50	\$6,319.00	\$0.00	(\$1,819.00)	(40.42%)
10-01-5570	Attorney's Fees	\$25,000.00	\$90.00	\$5,377.50	\$0.00	\$19,622.50	78.49%
10-01-5572	Economic Development	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	100.00%
10-01-5580	Auditor's Fees	\$22,000.00	\$0.00	\$10,698.91	\$0.00	\$11,301.09	51.37%
Total Administration Services		\$69,000.00	\$2,946.50	\$28,076.89	\$0.00	\$40,923.11	59.31%
10-01-5640	Insurance - Bldg/Liab/Bond	\$5,000.00	\$0.00	\$3,203.18	\$0.00	\$1,796.82	35.94%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Administration (01)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-01-5660	Dues & Subscriptions	\$3,500.00	\$45.00	\$2,086.00	(\$56.00)	\$1,470.00	42.00%
10-01-5685	Publishing & Advertising	\$5,000.00	\$290.00	\$2,280.02	(\$887.55)	\$3,607.53	72.15%
10-01-5695	Special Services - Miscellaneous	\$200.00	\$0.00	\$5,960.00	\$0.00	(\$5,760.00)	(2880.00%)
Total Administration Sundry		\$13,700.00	\$335.00	\$13,529.20	(\$943.55)	\$1,114.35	8.13%
10-01-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5935	Equipment - Time Payments	\$4,500.00	\$390.66	\$2,143.27	\$0.00	\$2,356.73	52.37%
10-01-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-01-5950	Contingency Fund	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%
10-01-5960	Transfer to Capital Projects	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%
10-01-5961	Transfer to Water/Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Administration Capital Outlay		\$19,500.00	\$390.66	\$2,143.27	\$0.00	\$17,356.73	89.01%
Total Administration Expense		\$422,436.00	\$31,460.53	\$196,316.62	(\$2,047.91)	\$228,167.29	54.01%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For City Maintenance (02)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-02-5102	Contract Labor	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	100.00%
10-02-5103	Salaries & Wages	\$119,398.00	\$11,026.02	\$54,123.48	\$0.00	\$65,274.52	54.67%
10-02-5105	Retirement	\$15,500.00	\$1,426.54	\$7,237.34	\$0.00	\$8,262.66	53.31%
10-02-5110	Workmen's Compensation Ins	\$4,100.00	\$23.39	\$3,034.11	\$0.00	\$1,065.89	26.00%
10-02-5115	Hospitalization	\$21,000.00	\$1,856.18	\$11,107.08	\$0.00	\$9,892.92	47.11%
10-02-5120	Unemployment Insurance	\$1,600.00	\$224.54	\$571.65	\$0.00	\$1,028.35	64.27%
10-02-5130	Training & Travel	\$2,000.00	\$0.00	\$572.72	\$235.00	\$1,192.28	59.61%
10-02-5190	Uniforms	\$1,600.00	\$313.46	\$341.05	\$0.00	\$1,258.95	78.68%
Total City Maintenance Personnel Costs		\$172,198.00	\$14,870.13	\$76,987.43	\$235.00	\$94,975.57	55.15%
10-02-5210	Office Supplies	\$500.00	\$0.00	\$274.63	\$0.00	\$225.37	45.07%
10-02-5215	Custodial Supplies	\$500.00	\$0.00	\$81.84	\$42.00	\$376.16	75.23%
10-02-5220	Tools	\$1,000.00	\$252.90	\$1,060.56	(\$311.21)	\$250.65	25.07%
10-02-5230	Gas, Oil, & Lubricants	\$9,000.00	\$284.66	\$3,967.04	\$97.98	\$4,934.98	54.83%
10-02-5240	Expendable Operating Supplies	\$3,000.00	\$383.42	\$734.00	\$426.91	\$1,839.09	61.30%
10-02-5245	Dump Charges	\$2,500.00	\$488.50	\$797.00	\$0.00	\$1,703.00	68.12%
10-02-5270	Chemicals	\$2,000.00	\$0.00	\$20.18	(\$20.18)	\$2,000.00	100.00%
Total City Maintenance Operating Supplies		\$18,500.00	\$1,409.48	\$6,935.25	\$235.50	\$11,329.25	61.24%
10-02-5310	Building & Grounds M&R	\$1,000.00	\$96.80	\$205.16	\$93.24	\$701.60	70.16%
10-02-5320	Office Furniture/Fixture M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5340	Vehicle M&R	\$4,000.00	\$610.26	\$2,144.68	(\$195.18)	\$2,050.50	51.26%
10-02-5360	Radio M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5365	Other Equipment M&R	\$4,000.00	\$735.06	\$1,096.28	(\$177.23)	\$3,080.95	77.02%
10-02-5376	Signs M&R	\$2,000.00	\$0.00	\$1,302.96	(\$507.90)	\$1,204.94	60.25%
Total City Maintenance Maintenance & Repair		\$11,000.00	\$1,442.12	\$4,749.08	(\$787.07)	\$7,037.99	63.98%
10-02-5410	Electricity	\$45,000.00	\$2,953.72	\$12,008.35	\$0.00	\$32,991.65	73.31%
10-02-5420	Telephone	\$2,500.00	\$264.87	\$1,058.00	\$173.19	\$1,268.81	50.75%
10-02-5430	Natural Gas	\$500.00	\$32.54	\$130.01	\$0.00	\$369.99	74.00%
Total City Maintenance Utilities & Telephone		\$48,000.00	\$3,251.13	\$13,196.36	\$173.19	\$34,630.45	72.15%
10-02-5560	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5570	Attorney's Fees	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
Total City Maintenance Services		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
10-02-5630	Insurance - Motor Vehicles	\$3,000.00	\$0.00	\$2,229.18	\$0.00	\$770.82	25.69%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For City Maintenance (02)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-02-5640	Insurance - Bldg/Liab/Bond	\$3,000.00	\$0.00	\$1,655.98	\$0.00	\$1,344.02	44.80%
10-02-5660	Dues & Subscriptions	\$11,000.00	\$0.00	\$2,443.55	\$0.00	\$8,556.45	77.79%
10-02-5685	Publishing & Advertising	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
10-02-5695	Special Services - Miscellaneous	\$2,000.00	\$750.00	\$3,250.00	\$0.00	(\$1,250.00)	(62.50%)
Total City Maintenance Sundry		\$19,500.00	\$750.00	\$9,578.71	\$0.00	\$9,921.29	50.88%
10-02-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5935	Equipment - Time Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-02-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total City Maintenance Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total City Maintenance Expense		\$269,698.00	\$21,722.86	\$111,446.83	(\$143.38)	\$158,394.55	58.73%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Streets And Drainage (03)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-03-5380	Streets M&R	\$21,600.00	(\$5,223.38)	\$12,956.28	\$755.40	\$7,888.32	36.52%
10-03-5385	Drainage M&R	\$2,500.00	\$5,223.38	\$8,262.63	\$1,139.15	(\$6,901.78)	(276.07%)
Total Streets And Drainage Maintenance & Repair		\$24,100.00	\$0.00	\$21,218.91	\$1,894.55	\$986.54	4.09%
10-03-5965	Street Projects	\$52,000.00	\$0.00	\$47,981.76	\$0.00	\$4,018.24	7.73%
10-03-5975	Drainage	\$6,900.00	\$0.00	\$0.00	\$0.00	\$6,900.00	100.00%
Total Streets And Drainage Capital Outlay		\$58,900.00	\$0.00	\$47,981.76	\$0.00	\$10,918.24	18.54%
Total Streets And Drainage Expense		\$83,000.00	\$0.00	\$69,200.67	\$1,894.55	\$11,904.78	14.34%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Police Department (05)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-05-5102	Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5103	Salaries & Wages	\$435,838.00	\$38,185.83	\$184,218.60	\$0.00	\$251,619.40	57.73%
10-05-5105	Retirement	\$56,000.00	\$5,746.89	\$27,993.46	\$0.00	\$28,006.54	50.01%
10-05-5110	Workmen's Compensation Ins	\$11,500.00	\$512.26	\$9,607.42	\$0.00	\$1,892.58	16.46%
10-05-5115	Hospitalization	\$65,000.00	\$5,001.31	\$29,927.86	\$0.00	\$35,072.14	53.96%
10-05-5120	Unemployment Insurance	\$2,000.00	\$701.10	\$1,447.31	\$0.00	\$552.69	27.63%
10-05-5130	Training & Travel	\$13,300.00	\$0.00	\$3,221.67	(\$2,414.33)	\$12,492.66	93.93%
10-05-5175	Education Incentive	\$6,700.00	\$0.00	\$2,600.00	\$0.00	\$4,100.00	61.19%
10-05-5190	Uniforms	\$2,500.00	\$98.15	\$789.25	\$0.00	\$1,710.75	68.43%
Total Police Department Personnel Costs		\$592,838.00	\$50,245.54	\$259,805.57	(\$2,414.33)	\$335,446.76	56.58%
10-05-5210	Office Supplies	\$5,500.00	\$0.00	\$3,678.58	\$0.00	\$1,821.42	33.12%
10-05-5215	Custodial Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5220	Tools	\$1,500.00	\$78.00	\$218.01	\$730.09	\$551.90	36.79%
10-05-5230	Gas, Oil, & Lubricants	\$30,208.00	\$0.00	\$12,278.11	\$0.00	\$17,929.89	59.35%
10-05-5240	Expendable Operating Supplies	\$1,500.00	\$254.86	\$1,194.40	\$18.00	\$287.60	19.17%
Total Police Department Operating Supplies		\$38,708.00	\$332.86	\$17,369.10	\$748.09	\$20,590.81	53.20%
10-05-5310	Building & Grounds M&R	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-05-5320	Office Furniture/Fixture M&R	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
10-05-5340	Vehicle M&R	\$10,300.00	\$748.97	\$4,276.36	(\$201.45)	\$6,225.09	60.44%
10-05-5350	Radar M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5360	Radio M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5365	Other Equipment M&R	\$2,000.00	\$121.42	\$1,474.20	(\$170.71)	\$696.51	34.83%
Total Police Department Maintenance & Repair		\$13,800.00	\$870.39	\$5,750.56	(\$372.16)	\$8,421.60	61.03%
10-05-5420	Telephone	\$6,000.00	\$423.56	\$2,795.48	\$0.00	\$3,204.52	53.41%
Total Police Department Utilities & Telephone		\$6,000.00	\$423.56	\$2,795.48	\$0.00	\$3,204.52	53.41%
10-05-5540	Dispatch Services	\$34,000.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	50.00%
10-05-5542	Jail Expense	\$5,500.00	\$510.79	\$2,128.48	\$0.00	\$3,371.52	61.30%
10-05-5558	Animal Control	\$6,000.00	\$1,500.00	\$3,000.00	\$0.00	\$3,000.00	50.00%
10-05-5560	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5570	Attorney's Fees	\$250.00	\$597.50	\$1,325.00	\$0.00	(\$1,075.00)	(430.00%)
Total Police Department Services		\$45,750.00	\$2,608.29	\$23,453.48	\$0.00	\$22,296.52	48.74%
10-05-5630	Insurance - Motor Vehicles	\$4,000.00	\$0.00	\$3,393.44	\$0.00	\$606.56	15.16%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Police Department (05)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-05-5640	Insurance - Bldg/Liab/Bond	\$6,000.00	\$0.00	\$4,590.86	\$0.00	\$1,409.14	23.49%
10-05-5660	Dues & Subscriptions	\$1,900.00	\$97.00	\$100.00	\$0.00	\$1,800.00	94.74%
10-05-5685	Publishing & Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5695	Special Services - Miscellaneous	\$4,000.00	\$0.00	\$886.97	\$0.00	\$3,113.03	77.83%
Total Police Department Sundry		\$15,900.00	\$97.00	\$8,971.27	\$0.00	\$6,928.73	43.58%
10-05-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5935	Equipment - Time Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-05-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Police Department Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Police Department Expense		\$712,996.00	\$54,577.64	\$318,145.46	(\$2,038.40)	\$396,888.94	55.66%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Judicial (06)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-06-5102	Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-06-5103	Salaries & Wages	\$71,961.00	\$5,693.49	\$30,942.17	\$0.00	\$41,018.83	57.00%
10-06-5105	Retirement	\$11,000.00	\$770.55	\$4,183.76	\$0.00	\$6,816.24	61.97%
10-06-5110	Workmen's Compensation Ins	\$300.00	\$4.00	\$282.79	\$0.00	\$17.21	5.74%
10-06-5115	Hospitalization	\$17,500.00	\$1,239.69	\$7,418.14	\$0.00	\$10,081.86	57.61%
10-06-5120	Unemployment Insurance	\$750.00	\$223.79	\$381.82	\$0.00	\$368.18	49.09%
10-06-5130	Training & Travel	\$2,000.00	\$1,036.79	\$1,210.79	\$0.00	\$789.21	39.46%
Total Judicial Personnel Costs		\$103,511.00	\$8,968.31	\$44,419.47	\$0.00	\$59,091.53	57.09%
10-06-5210	Office Supplies	\$5,193.00	\$343.85	\$2,462.37	\$355.45	\$2,375.18	45.74%
10-06-5240	Expendable Operating Supplies	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
Total Judicial Operating Supplies		\$5,693.00	\$343.85	\$2,462.37	\$355.45	\$2,875.18	50.50%
10-06-5565	Jury Expense	\$500.00	\$0.00	\$66.00	\$0.00	\$434.00	86.80%
10-06-5570	Attorney's Fees	\$7,000.00	\$1,187.40	\$3,390.50	\$0.00	\$3,609.50	51.56%
Total Judicial Services		\$7,500.00	\$1,187.40	\$3,456.50	\$0.00	\$4,043.50	53.91%
10-06-5660	Dues & Subscriptions	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	100.00%
Total Judicial Sundry		\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	100.00%
10-06-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-06-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-06-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Judicial Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Judicial Expense		\$116,904.00	\$10,499.56	\$50,338.34	\$355.45	\$66,210.21	56.64%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Fire Department (07)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-07-5106	Pension	\$11,390.00	\$0.00	\$2,400.00	\$0.00	\$8,990.00	78.93%
10-07-5110	Workmen's Compensation Ins	\$300.00	\$335.25	\$531.94	\$0.00	(\$231.94)	(77.31%)
10-07-5130	Training & Travel	\$1,000.00	\$3,080.00	\$3,080.00	\$0.00	(\$2,080.00)	(208.00%)
10-07-5190	Uniforms	\$6,500.00	\$0.00	\$254.82	\$0.00	\$6,245.18	96.08%
Total Fire Department Personnel Costs		\$19,190.00	\$3,415.25	\$6,266.76	\$0.00	\$12,923.24	67.34%
10-07-5210	Office Supplies	\$1,000.00	\$0.00	\$1,056.66	\$0.00	(\$56.66)	(5.67%)
10-07-5215	Custodial Supplies	\$300.00	\$0.00	\$65.38	\$0.00	\$234.62	78.21%
10-07-5220	Tools	\$7,500.00	\$3,963.92	\$6,177.98	\$0.00	\$1,322.02	17.63%
10-07-5230	Gas, Oil, & Lubricants	\$2,000.00	\$0.00	\$1,053.58	\$0.00	\$946.42	47.32%
10-07-5240	Expendable Operating Supplies	\$0.00	(\$445.65)	(\$369.40)	\$0.00	\$369.40	0.00%
10-07-5285	Fire Prevention Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
Total Fire Department Operating Supplies		\$11,800.00	\$3,518.27	\$7,984.22	\$0.00	\$3,815.78	32.34%
10-07-5310	Building & Grounds M&R	\$1,000.00	\$0.00	\$2,717.96	(\$2,748.96)	\$1,031.00	103.10%
10-07-5340	Vehicle M&R	\$2,000.00	\$0.00	\$4,092.59	\$0.00	(\$2,092.59)	(104.63%)
10-07-5360	Radio M&R	\$2,000.00	\$0.00	\$425.00	\$420.75	\$1,154.25	57.71%
10-07-5365	Other Equipment M&R	\$1,000.00	\$1,646.20	\$3,122.70	(\$1,476.50)	(\$646.20)	(64.62%)
Total Fire Department Maintenance & Repair		\$6,000.00	\$1,646.20	\$10,358.25	(\$3,804.71)	(\$553.54)	(9.23%)
10-07-5410	Electricity	\$2,500.00	\$200.39	\$799.00	\$0.00	\$1,701.00	68.04%
10-07-5420	Telephone	\$1,200.00	\$150.83	\$752.54	\$0.00	\$447.46	37.29%
10-07-5430	Natural Gas	\$750.00	\$18.05	\$71.22	\$0.00	\$678.78	90.50%
Total Fire Department Utilities & Telephone		\$4,450.00	\$369.27	\$1,622.76	\$0.00	\$2,827.24	63.53%
10-07-5560	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5566	Contractual Services - Ambulance	\$65,000.00	\$16,250.00	\$31,250.00	\$0.00	\$33,750.00	51.92%
10-07-5570	Attorney's Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fire Department Services		\$65,000.00	\$16,250.00	\$31,250.00	\$0.00	\$33,750.00	51.92%
10-07-5630	Insurance - Motor Vehicles	\$3,000.00	\$0.00	\$2,582.82	\$0.00	\$417.18	13.91%
10-07-5640	Insurance - Bldg/Liab/Bond	\$1,000.00	\$0.00	\$954.33	\$0.00	\$45.67	4.57%
10-07-5660	Dues & Subscriptions	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	100.00%
10-07-5685	Publishing & Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5695	Special Services - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fire Department Sundry		\$4,800.00	\$0.00	\$3,537.15	\$0.00	\$1,262.85	26.31%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Fire Department (07)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-07-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5930	Equipment	\$8,500.00	\$0.00	\$19,639.20	\$0.00	(\$11,139.20)	(131.05%)
10-07-5935	Equipment - Time Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-07-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fire Department Capital Outlay		\$8,500.00	\$0.00	\$19,639.20	\$0.00	(\$11,139.20)	(131.05%)
Total Fire Department Expense		\$119,740.00	\$25,198.99	\$80,658.34	(\$3,804.71)	\$42,886.37	35.82%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Parks and Recreation (08)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-08-5102	Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5103	Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5105	Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5110	Workmen's Compensation Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5120	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5130	Training & Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Personnel Costs		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5210	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5215	Custodial Supplies	\$600.00	\$87.17	\$448.75	\$0.00	\$151.25	25.21%
10-08-5220	Tools	\$500.00	\$0.00	\$37.98	(\$37.98)	\$500.00	100.00%
10-08-5240	Expendable Operating Supplies	\$200.00	\$10.55	\$10.55	\$1,211.02	(\$1,021.57)	(510.79)%
10-08-5270	Chemicals	\$1,500.00	\$185.00	\$976.00	\$0.00	\$624.00	34.93%
Total Parks and Recreation Operating Supplies		\$2,800.00	\$282.72	\$1,473.28	\$1,173.04	\$153.68	5.49%
10-08-5310	Building & Grounds M&R	\$65,000.00	\$8.99	\$58,048.06	(\$2,455.17)	\$9,407.11	14.47%
10-08-5365	Other Equipment M&R	\$5,000.00	\$28.99	\$154.69	\$1,391.11	\$3,454.20	69.08%
Total Parks and Recreation Maintenance & Repair		\$70,000.00	\$37.98	\$58,202.75	(\$1,064.06)	\$12,861.31	18.37%
10-08-5410	Electricity	\$5,400.00	\$99.49	\$466.03	\$0.00	\$4,933.97	91.37%
10-08-5420	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Utilities & Telephone		\$5,400.00	\$99.49	\$466.03	\$0.00	\$4,933.97	91.37%
10-08-5560	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5570	Attorney's Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5640	Insurance - Bldg/Liab/Bond	\$1,500.00	\$0.00	\$1,066.00	\$0.00	\$434.00	28.93%
10-08-5660	Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5685	Publishing & Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5695	Special Services - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Sundry		\$1,500.00	\$0.00	\$1,066.00	\$0.00	\$434.00	28.93%
10-08-5850	Beautification	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-08-5851	Parks & Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Parks and Recreation		\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
10-08-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Parks and Recreation (08)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
10-08-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10-08-5962	Transfer to Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks and Recreation Expense		\$80,700.00	\$420.19	\$61,208.06	\$108.98	\$19,382.96	24.02%

City of Richwood**Balance Sheet***For General Fund (10)**February 28, 2014***Assets**

10-29-1101	Cash	109,284.50
10-29-1103	Cash in bank - Beautification	.00
10-29-1105	Seizure and Forfeiture Fund	715.00
10-29-1106	TexPool Investments	399,770.29
10-29-1107	Petty Cash	800.00
10-29-1108	TexStar Investments	10,610.48
10-29-1109	Logic Investments	51,648.63
10-29-1110	WCMA - Merrill Lynch Investments	.00
10-29-1111	Certificates of Deposit	269,953.40
10-29-1112	Tax Receivable	(912,748.00)
10-29-1113	Accrued Interest Receivable	1,636.88
10-29-1114	Sales Tax Receivable	25,651.40
10-29-1115	Due from Fire Department	.00
10-29-1116	Due from Enterprise Fund	319,882.22
10-29-1118	Due from Capital Construction Fund	210,295.94
10-29-1119	Due from Replacment	15,790.51
10-29-1120	Allowance for Uncollectibles	(18,422.06)
10-29-1121	Due from Insurance Contingency	.00
10-29-1122	Accounts Receivable - Other	30,386.24
10-29-1123	Deferred Taxes	(25,354.78)
10-29-1125	Prepaid Expenditures	.00
10-29-1127	Investments - Merrill Lynch	.00
10-29-1129	Delinquent Taxes	(15,376.55)
10-29-1130	Accounts Rec/NSF checks	453.01
10-29-1131	Due from Other Governments	1,433.50
10-29-1133	Reserve for Ad Valorem Taxes	965,405.85
10-29-1134	Reserve for Delinquent Taxes	15,376.55
10-29-1140	Due from Capital Improvements	.00
10-29-1141	Due From Debt Service	.00
10-29-1142	Due from General - Replacement	.00
10-29-1143	Due from Seizure and Forfeiture	715.00
10-29-1144	Due from Crime Control and Prevention	35,678.22
10-29-1145	Due from Beautification	.00
10-29-1146	Due from Transportation Fund	.00
10-29-1147	Due from General (Seizure)	(100.00)
10-29-1150	Loan receivable	100,896.00
10-29-1261	Land	.00
10-29-1262	Buildings	.00
10-29-1263	Vehicles	.00
10-29-1264	Office Equipment	.00
10-29-1265	Equipment	.00

Total Assets**\$ 1,594,382.23****Liabilities and Fund Balance**

City of Richwood**Balance Sheet***For General Fund (10)**February 28, 2014*

10-29-2125	Cash Over/Under	\$	(122.14)
10-29-2127	Municipal Court Bonds		165.00
10-29-2129	Accts Payble - Other		3,102.50
10-29-2130	Accounts Payable		23,867.80
10-29-2131	Federal W/H Payble		8,958.17
10-29-2132	Retirement Payable		4,842.00
10-29-2134	Due to Debt Service Fund		.00
10-29-2136	Insurance Payable		(1,191.17)
10-29-2137	Credit Union Payable		.00
10-29-2138	Child Support Payable		15.00
10-29-2139	Festivals		.00
10-29-2140	Municipal Court Costs		38,720.50
10-29-2141	Overdrawn		.00
10-29-2142	Student Loan		.00
10-29-2144	Social Security Payable		25,263.13
10-29-2145	Special Police Training Fund		.00
10-29-2146	Deferred Police Forfeitures		.00
10-29-2149	Due to Capital Projects		.00
10-29-2150	Due to Water/Sewer		88,053.97
10-29-2151	Due to Insurance Contingency		.00
10-29-2153	Due to Water Meter Deposit		.00
10-29-2155	Due to Replacement		33,563.90
10-29-2156	Due to Revenue Bond I&S		.00
10-29-2157	Court Security Fund		.00
10-29-2158	Due to Capital Improvement		.00
10-29-2159	Due to Crime Control and Prevention District		15,903.06
10-29-2160	Due to Reserve Fund		.00
10-29-2161	Due to Beautification		.00
10-29-2162	Due to Transportation Fund		33,487.31
10-29-2165	Accounts Payable - Debt Service		122,325.95
10-29-2166	Due to Seizure & Forfeiture		1,330.00
10-29-2170	Tax Escrow Account		.00
10-29-2172	Due to General from Seizure and Forfeiture		.00
10-29-2175	AFU Account		.00
10-61-2221	Due to General		.00
Total Liabilities			398,284.98
10-29-3103	Fund Balance		779,488.03
10-29-3105	Reserved for Investment in Inventory		.00
10-29-3110	Encumbrance Account		19,288.34
10-29-3190	Seizure and Forfeiture Fund		858.60
10-29-3191	Reserve - Festival		1,989.38
10-29-3192	Reserve - Police Training		747.97
10-29-3198	Reserve - Municipal Court Security		1,779.26
10-29-3199	Reserve for Municipal Court Technology		4,439.67
Excess of Revenue Over Expenditures			387,506.00

City of Richwood

Balance Sheet

For General Fund (10)

February 28, 2014

Total Fund Balances	1,196,097.25
Total Liabilities and Fund Balances	<u>\$ 1,594,382.23</u>

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Enterprise (30)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
30-25-4113	Intragovernmental Income	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00%
30-25-4410	Water Fees	0.00	3,617.47	60,666.00	18,254.09	69.91%
30-25-4420	Sewer Fees	0.00	3,154.61	52,754.00	15,836.68	69.98%
30-30-4110	Interest Earnings	0.00	44.02	5,100.00	73.04	98.57%
30-30-4112	Miscellaneous Income	0.00	(958.40)	6,000.00	(859.98)	114.33%
30-30-4113	Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
30-30-4120	Deferred Revenue	0.00	0.00	0.00	0.00	0.00%
30-30-4123	Other Revenues	0.00	0.00	0.00	0.00	0.00%
30-30-4221	Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
30-30-4410	Water Fees	0.00	30,441.41	576,795.00	164,985.02	71.40%
30-30-4420	Sewer Fees	0.00	26,587.77	533,854.00	143,221.54	73.17%
30-30-4430	Delinquent Charges	0.00	1,577.96	28,000.00	8,170.75	70.82%
30-30-4435	Capital Contributions	0.00	0.00	0.00	0.00	0.00%
30-30-4440	Water Taps	0.00	2,500.00	11,300.00	4,625.00	59.07%
30-30-4450	Sewer Taps	0.00	500.00	5,500.00	625.00	88.64%
30-30-4460	Reconnect Fees	0.00	350.00	7,000.00	1,750.00	75.00%
30-30-4470	Garbage Receipts	0.00	0.00	5,000.00	1,147.57	77.05%
Total Enterprise Revenues		\$ 0.00	\$ 67,814.84	\$ 1,291,969.00	\$ 357,828.71	72.30%
Enterprise Excess of Revenues Over Expenditures		\$ 0.00	\$ (19,767.04)	\$ 0.00	\$ (51,006.62)	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Water/Sewer (21)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
30-21-5102	Contract Labor	\$0.00	\$192.00	\$576.00	\$0.00	(\$576.00)	0.00%
30-21-5103	Salaries & Wages	\$167,071.00	\$6,942.96	\$56,217.73	\$0.00	\$110,853.27	66.35%
30-21-5105	Retirement	\$16,000.00	\$1,052.46	\$6,371.68	\$0.00	\$9,628.32	60.18%
30-21-5110	Workmen's Compensation Ins	\$3,500.00	\$23.39	\$3,034.11	\$0.00	\$465.89	13.31%
30-21-5115	Hospitalization	\$28,000.00	\$1,855.96	\$12,858.69	\$0.00	\$15,141.31	54.08%
30-21-5120	Unemployment Insurance	\$1,000.00	\$142.76	\$396.57	\$0.00	\$603.43	60.34%
30-21-5130	Training & Travel	\$4,000.00	\$776.40	\$1,106.40	\$49.80	\$2,843.80	71.10%
30-21-5190	Uniforms	\$0.00	(\$151.10)	\$0.00	\$0.00	\$0.00	0.00%
Total Water/Sewer Personnel Costs		\$219,571.00	\$10,834.83	\$80,561.18	\$49.80	\$138,960.02	63.29%
30-21-5210	Office Supplies	\$10,000.00	\$1,368.44	\$5,757.95	\$0.00	\$4,242.05	42.42%
30-21-5215	Custodial Supplies	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	100.00%
30-21-5220	Tools	\$2,000.00	\$31.98	\$1,143.60	(\$929.07)	\$1,785.47	89.27%
30-21-5230	Gas, Oil, & Lubricants	\$12,000.00	\$38.80	\$6,690.71	\$0.00	\$5,309.29	44.24%
30-21-5240	Expendable Operating Supplies	\$500.00	\$474.86	\$605.22	\$0.00	(\$105.22)	(21.04%)
30-21-5270	Chemicals	\$7,000.00	\$1,939.75	\$2,900.03	\$0.00	\$4,099.97	58.57%
Total Water/Sewer Operating Supplies		\$31,800.00	\$3,853.83	\$17,097.51	(\$929.07)	\$15,631.56	49.16%
30-21-5310	Building & Grounds M&R	\$5,000.00	\$139.00	\$388.00	\$0.00	\$4,612.00	92.24%
30-21-5320	Office Furniture/Fixture M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5340	Vehicle M&R	\$3,000.00	\$239.52	\$239.52	\$0.00	\$2,760.48	92.02%
30-21-5360	Radio M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5365	Other Equipment M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5390	Water Lines M&R	\$47,280.00	\$4,211.50	\$16,994.75	\$1,523.22	\$28,762.03	60.83%
30-21-5392	Sewer Lines M&R	\$20,000.00	\$210.83	\$19,774.39	\$1,533.02	(\$1,307.41)	(6.54%)
Total Water/Sewer Maintenance & Repair		\$75,280.00	\$4,800.85	\$37,396.66	\$3,056.24	\$34,827.10	46.26%
30-21-5410	Electricity	\$42,000.00	\$3,870.91	\$15,404.13	\$0.00	\$26,595.87	63.32%
30-21-5420	Telephone	\$2,500.00	\$121.05	\$884.57	\$0.00	\$1,615.43	64.62%
30-21-5430	Natural Gas	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
Total Water/Sewer Utilities & Telephone		\$45,000.00	\$3,991.96	\$16,288.70	\$0.00	\$28,711.30	63.80%
30-21-5505	Lease expense	\$132,520.00	\$0.00	\$0.00	\$0.00	\$132,520.00	100.00%
30-21-5560	Engineering	\$2,197.00	\$0.00	\$0.00	\$0.00	\$2,197.00	100.00%
30-21-5570	Attorney's Fees	\$0.00	\$2,451.60	\$2,451.60	\$0.00	(\$2,451.60)	0.00%
30-21-5580	Auditor's Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Water/Sewer (21)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
Total Water/Sewer Services							
30-21-5630	Insurance - Motor Vehicles	\$134,717.00	\$2,451.60	\$2,451.60	\$0.00	\$132,265.40	98.18%
30-21-5640	Insurance - Bldg/Liab/Bond	\$2,000.00	\$0.00	\$2,229.18	\$0.00	(\$229.18)	(11.46%)
30-21-5660	Dues & Subscriptions	\$25,000.00	\$0.00	\$6,569.55	\$0.00	\$18,430.45	73.72%
30-21-5685	Publishing & Advertising	\$1,250.00	\$48.44	\$669.43	\$0.00	\$580.57	46.45%
30-21-5695	Special Services - Miscellaneous	\$500.00	\$0.00	\$511.20	\$0.00	(\$11.20)	(2.24%)
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Water/Sewer Sundry							
		\$28,750.00	\$48.44	\$9,979.36	\$0.00	\$18,770.64	65.29%
30-21-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5920	Motor Vehicles	\$24,000.00	\$0.00	\$23,978.75	\$0.00	\$21.25	0.09%
30-21-5930	Equipment	\$0.00	\$0.00	\$190.00	\$0.00	(\$190.00)	0.00%
30-21-5935	Equipment - Time Payments	\$20,000.00	\$479.17	\$14,217.85	\$0.00	\$5,782.15	28.91%
30-21-5940	Special Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5990	Sewage Treatment Plant	\$220,000.00	\$33,130.00	\$107,713.37	\$0.00	\$112,286.63	51.04%
30-21-5995	Brazosport Water Authority	\$160,000.00	\$13,987.20	\$55,497.60	\$0.00	\$104,502.40	65.31%
30-21-5996	Transfer to Capital Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-21-5999	Depreciation	\$219,431.00	\$0.00	\$0.00	\$0.00	\$219,431.00	100.00%
Total Water/Sewer Capital Outlay							
		\$643,431.00	\$47,596.37	\$201,597.57	\$0.00	\$441,833.43	68.67%
Total Water/Sewer Expense							
		\$1,178,549.00	\$73,577.88	\$365,372.58	\$2,176.97	\$810,999.45	68.81%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Reserve (24)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
30-24-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Reserve Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Reserve Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Revenue Bond I&S (25)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
30-25-5240	Expendable Operating Supplies	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	100.00%
Total Revenue Bond I&S Operating Supplies		\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	100.00%
30-25-5970	Certificates of Obligation Series 2011	\$58,008.00	\$14,004.00	\$14,004.00	\$0.00	\$44,004.00	75.86%
30-25-5989	RB I&S Series 1980	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-25-5991	RB I&S Series 2004	\$38,453.00	\$0.00	\$29,458.75	\$0.00	\$8,994.25	23.39%
30-25-5992	Loan interest	\$15,459.00	\$0.00	\$0.00	\$0.00	\$15,459.00	100.00%
Total Revenue Bond I&S Capital Outlay		\$111,920.00	\$14,004.00	\$43,462.75	\$0.00	\$68,457.25	61.17%
Total Revenue Bond I&S Expense		\$113,420.00	\$14,004.00	\$43,462.75	\$0.00	\$69,957.25	61.66%

City of Richwood**Balance Sheet***For Enterprise (30)**February 28, 2014***Assets**

30-23-1101	Cash	.00
30-24-1101	Reserve Cash	.00
30-25-1101	Cash - Revenue Bond	.00
30-30-1101	Cash	15,964.20
30-23-1106	TexPool Investments	64,811.68
30-25-1106	TexPool Investments	.00
30-30-1106	TexPool Investments	.00
30-54-1106	TexPool Investments	.00
30-30-1107	Petty Cash	.00
30-25-1109	Logic Investments	803.63
30-24-1110	Reserve - WCMA	.00
30-25-1110	WCMA - Merrill Lynch Investments	.00
30-30-1110	WCMA - Merrill Lynch Investments	.00
30-23-1111	Certificates of Deposit	28,071.62
30-25-1111	Certificates of Deposit	.00
30-30-1111	Certificates of Deposit	73,635.17
30-30-1113	Accrued Interest Receivable	24.74
30-30-1118	Due from Capital Construction Fund	.00
30-30-1119	Due from Replacment	.00
30-30-1120	Allowance for Uncollectibles	.00
30-30-1121	Due from Insurance Contingency	.00
30-30-1122	Accounts Receivable - Other	.00
30-24-1125	Prepaid Expenditures	.00
30-25-1125	Prepaid Expenditures	.00
30-30-1125	Prepaid Expenditures	.00
30-24-1127	Investments - Merrill Lynch	.00
30-25-1127	Investments - Merrill Lynch	.00
30-30-1127	Investments - Merrill Lynch	.00
30-30-1130	Accounts Rec/NSF checks	.00
30-30-1131	Due from Other Governments	4,500.00
30-30-1140	Due from Capital Improvements	15,557.35
30-30-1141	Due From Debt Service	10,094.26
30-30-1207	Bond Issuance Cost	.00
30-30-1208	Accumulated amortization of bond	.00
30-30-1209	2011 CO Bond Issuance Costs	.00
30-30-1210	2011 CO Accumulated Amortization	.00
30-30-1227	Construction in Progress - CDBG	.00
30-30-1228	Construction in Progress - Water Wells	.00
30-30-1229	Construction in Progress - Sewer Lift Stations	.00
30-30-1230	Utility Receivables	149,934.82
30-30-1231	Reserve for Uncollectables	.00
30-30-1239	Due from Bond	.00
30-30-1240	Due from General Water/Sewer	90,960.88
30-30-1241	Due from General - Water/Meter	.00
30-30-1242	Due from General - Capital	.00
30-30-1245	Due from Capital Projects	30,589.58

City of Richwood**Balance Sheet***For Enterprise (30)**February 28, 2014*

30-30-1250	Due from General - Reserve	.00
30-25-1252	Due from W/S - Revenue Bond	.00
30-30-1252	Due from W/S - Revenue Bond	.00
30-23-1253	Due from W/S for W/M	.00
30-30-1253	Due from W/S for W/M	.00
30-30-1261	Land	122,580.00
30-30-1262	Buildings	193,270.01
30-30-1263	Vehicles	76,418.24
30-30-1264	Office Equipment	.00
30-30-1265	Equipment	185,930.48
30-30-1266	Water System	5,198,664.56
30-30-1267	Sewer System	5,044,532.04
30-30-1269	Accumulated Depreciation	(4,082,954.70)
30-25-1325	Due from General Fund	.00

Total Assets**\$ 7,223,388.56****Liabilities and Fund Balance**

30-30-2125	Cash Over/Under	(305.15)
30-30-2129	Accts Payble - Other	447.94
30-30-2130	Accounts Payable	1,956.64
30-30-2131	Federal W/H Payble	523.69
30-30-2132	Retirement Payable	(657.12)
30-30-2134	Due to Debt Service Fund	.00
30-30-2136	Insurance Payable	1,004.08
30-30-2137	Credit Union Payable	.00
30-30-2138	Child Support Payable	.00
30-30-2144	Social Security Payable	3,773.02
30-30-2149	Due to Capital Projects	.00
30-25-2150	Due to Water/Sewer	.00
30-54-2150	Due to Water/Sewer	19,857.30
30-30-2151	Due to Insurance Contingency	.00
30-30-2153	Due to Water Meter Deposit	.00
30-30-2155	Due to Replacement	.00
30-30-2156	Due to Revenue Bond I&S	.00
30-24-2158	Due to Capital Improvement	.00
30-30-2158	Due to Capital Improvement	.00
30-54-2158	Due to Capital Improvement	.00
30-30-2160	Due to Reserve Fund	.00
30-30-2175	AFU Account	.00
30-30-2220	Customer Meter Deposits	76,126.10
30-30-2221	Due to General	269,399.68
30-30-2222	Due to Debt Service	50,000.00
30-30-2224	Due to W/S from Water/Meter	.00
30-30-2228	Due to Revenue Bond from W/S	.00

City of Richwood**Balance Sheet****For Enterprise (30)****February 28, 2014**

30-30-2235	Sales Tax Payable	1,372.56
30-30-2240	Sanitation Payable	17,571.28
30-30-2241	Fire Department Donations	1,046.21
30-30-2242	Beautification Donations	997.93
30-30-2243	Transportation Fees	7,890.00
30-25-2249	Accured Revenue Bond Int. Payable	8,522.85
30-30-2249	Accured Revenue Bond Int. Payable	.00
30-25-2250	Revenue Bonds Payable - 1980	.00
30-30-2250	Revenue Bonds Payable - 1980	.00
30-25-2255	Loan Payable	.00
30-30-2255	Loan Payable	100,896.00
30-25-2256	Certificates Payable	355,000.00
30-30-2256	Certificates Payable	.00
30-25-2257	2011 Certificates of Obligation Bond	720,000.00
Total Liabilities		1,635,423.01
30-30-3110	Encumbrance Account	.00
30-30-3201	Retained Earnings	4,276,094.69
30-25-3205	Retained Earnings - Bonds	611,595.69
30-25-3206	Reserve - Construction	751,281.79
	Excess of Revenue Over Expenditures	(51,006.62)
Total Fund Balances		5,587,965.55
Total Liabilities and Fund Balances		\$ 7,223,388.56

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Capital Improvements (11)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
11-55-4110 Interest Earnings	\$ 0.00	\$ 39.91	\$ 200.00	\$ 56.59	71.71%
11-55-4113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
Total Capital Improvements Revenues	\$ 0.00	\$ 39.91	\$ 200.00	\$ 56.59	71.71%
Capital Improvements Excess of Revenues Over Expenditur	\$ 0.00	\$ 39.91	\$ (17,800.00)	\$ (5,971.76)	66.45%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Capital Improvements (55)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
11-55-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Capital Improvements Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11-55-5915	Capital Expenditures	\$18,000.00	\$0.00	\$6,028.35	\$0.00	\$11,971.65	66.51%
Total Capital Improvements Capital Outlay		\$18,000.00	\$0.00	\$6,028.35	\$0.00	\$11,971.65	66.51%
Total Capital Improvements Expense		\$18,000.00	\$0.00	\$6,028.35	\$0.00	\$11,971.65	66.51%

City of Richwood**Balance Sheet****For Capital Improvements (11)****February 28, 2014****Assets**

11-55-1101	Cash	.00
11-55-1106	TexPool Investments	31,617.32
11-55-1109	Logic Investments	46,534.62
11-55-1110	WCMA - Merrill Lynch Investments	.00
11-55-1111	Certificates of Deposit	27,816.02
11-55-1113	Accrued Interest Receivable	13.01
11-55-1116	Due from Enterprise Fund	.00
11-55-1118	Due from Capital Construction Fund	.00
11-55-1119	Due from Replacement	.00
11-55-1125	Prepaid Expenditures	.00
11-55-1127	Investments - Merrill Lynch	.00
11-55-1140	Due from Capital Improvements	.00
11-55-1325	Due from General Fund	.00

Total Assets	\$	105,980.97
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Liabilities and Fund Balance

11-55-2149	Due to Capital Projects	.00
11-55-2150	Due to Water/Sewer	13,557.35
11-55-2155	Due to Replacement	.00
11-55-2158	Due to Capital Improvement	.00
11-55-2221	Due to General	.00

Total Liabilities	13,557.35
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11-55-3103	Fund Balance	98,395.38
11-55-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	(5,971.76)

Total Fund Balances	92,423.62
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Total Liabilities and Fund Balances	\$	105,980.97
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City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Insurance (12)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
12-53-4110 Interest Earnings	\$ 0.00	\$ 0.00	\$ 100.00	\$ 37.50	62.50%
12-53-4113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
Total Insurance Revenues	\$ 0.00	\$ 0.00	\$ 100.00	\$ 37.50	62.50%
Insurance Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 100.00	\$ 37.50	62.50%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Insurance (53)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
12-53-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Insurance Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Insurance Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Richwood**Balance Sheet***For Insurance (12)**February 28, 2014***Assets**

12-53-1111	Certificates of Deposit	15,235.88
12-53-1113	Accrued Interest Receivable	16.45
12-53-1325	Due from General Fund	.00
Total Assets		\$ 15,252.33

Liabilities and Fund Balance

12-53-2221	Due to General	.00
Total Liabilities		.00
12-53-3103	Fund Balance	15,214.83
12-53-3110	Prior Year Encumbrance Account	.00
12-55-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	37.50
Total Fund Balances		15,252.33
Total Liabilities and Fund Balances		\$ 15,252.33

City of Richwood
Statement of Revenue and Expenditures

Revised Budget
For Replacements (13)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
13-52-4110 Interest Earnings	\$ 0.00	\$ 12.75	\$ 200.00	\$ 13.44	93.28%
13-52-4112 Miscellaneous Income	0.00	2,275.20	1,500.00	33,563.90	(2137.59%)
13-52-4113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
Total Replacements Revenues	\$ 0.00	\$ 2,287.95	\$ 1,700.00	\$ 33,577.34	(1875.14%)
Replacements Excess of Revenues Over Expenditures	\$ 0.00	\$ (3,209.55)	\$ 1,700.00	\$ 28,079.84	(1551.76%)

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For Replacement (52)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
13-52-5240	Expendable Operating Supplies	\$0.00	\$5,497.50	\$5,497.50	\$0.00	(\$5,497.50)	0.00%
Total Replacement Operating Supplies		\$0.00	\$5,497.50	\$5,497.50	\$0.00	(\$5,497.50)	0.00%
13-52-5310	Building & Grounds M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Replacement Maintenance & Repair		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13-52-5910	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13-52-5915	Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13-52-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13-52-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Replacement Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Replacement Expense		\$0.00	\$5,497.50	\$5,497.50	\$0.00	(\$5,497.50)	0.00%

City of Richwood**Balance Sheet****For Replacements (13)****February 28, 2014****Assets**

13-52-1106	TexPool Investments	.00
13-52-1108	TexStar Investments	6,859.83
13-52-1110	WCMA - Merrill Lynch Investments	.00
13-52-1111	Certificates of Deposit	30,760.09
13-52-1113	Accrued Interest Receivable	11.18
13-52-1116	Due from Enterprise Fund	.00
13-52-1119	Due from Replacement	.00
13-52-1125	Prepaid Expenditures	.00
13-52-1127	Investments - Merrill Lynch	.00
13-52-1140	Due from Capital Improvements	.00
13-52-1325	Due from General Fund	33,563.90

Total Assets	\$	71,195.00
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Liabilities and Fund Balance

13-52-2150	Due to Water/Sewer	.00
13-52-2155	Due to Replacement	.00
13-52-2158	Due to Capital Improvement	.00
13-52-2221	Due to General	5,497.50
Total Liabilities		5,497.50

13-52-3103	Fund Balance	37,617.66
13-52-3110	Prior Year Encumbrance Account	.00
13-55-3110		.00
	Excess of Revenue Over Expenditures	28,079.84
Total Fund Balances		65,697.50
Total Liabilities and Fund Balances	\$	71,195.00

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Crime Control and Prevention (15)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
15-60-4110 Interest Earnings	\$ 0.00	\$ 2.18	\$ 0.00	5.57	0.00%
15-60-4112 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
15-60-4117 Sales Tax	0.00	167.67	50,000.00	15,903.06	68.19%
Total Crime Control and Prevention Revenues	\$ 0.00	\$ 169.85	\$ 50,000.00	\$ 15,908.63	68.18%
Crime Control and Prevention Excess of Revenues Over Ex	\$ 0.00	\$ 169.85	\$ 10,000.00	\$ 15,908.63	(59.09%)

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
 For Crime Control and Prevention (60)
 For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
15-60-5220	Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
15-60-5240	Expendable Operating Supplies	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	100.00%
Total Crime Control and Prevention Operating Supplies		\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	100.00%
15-60-5920	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
15-60-5930	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Crime Control and Prevention Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Crime Control and Prevention Expense		\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	100.00%

City of Richwood**Balance Sheet****For Crime Control and Prevention (15)****February 28, 2014****Assets**

15-60-1106	TexPool Investments	18,898.26
15-60-1108	TexStar Investments	16,590.69
15-60-1110	WCMA - Merrill Lynch Investments	.00
15-60-1111	Certificates of Deposit	.00
15-60-1113	Accrued Interest Receivable	.00
15-60-1114	Sales Tax Receivable	10,663.35
15-60-1127	Investments - Merrill Lynch	.00
15-60-1325	Due from General Fund	15,903.06
Total Assets		\$ 62,055.36

Liabilities and Fund Balance

15-60-2221	Due to General	5,678.22
Total Liabilities		5,678.22
15-60-3103	Fund Balance	40,468.51
15-60-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	15,908.63
Total Fund Balances		56,377.14
Total Liabilities and Fund Balances		\$ 62,055.36

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Transportation Fund (25)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
25-40-4110 Interest Earnings	\$ 0.00	\$ 0.05	\$ 0.00	0.22	0.00%
25-40-4112 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
25-40-4125 Transportation Fee	0.00	5.50	100,000.00	33,487.31	66.51%
Total Transportation Fund Revenues	\$ 0.00	\$ 5.55	\$ 100,000.00	\$ 33,487.53	66.51%
Transportation Fund Excess of Revenues Over Expenditure	\$ 0.00	\$ 5.55	\$ 0.00	\$ 33,487.53	0.00%

City of Richwood
Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
 For Transportation (40)
 For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
25-40-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transportation Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25-40-5380	Streets M&R	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	100.00%
25-40-5382	Sidewalks M&R	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	100.00%
25-40-5385	Drainage M&R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transportation Maintenance & Repair		\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	100.00%
25-40-5965	Street Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25-40-5975	Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25-40-5985	Sidewalk Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transportation Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Transportation Expense		\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	100.00%

City of Richwood
Balance Sheet
For Transportation Fund (25)
February 28, 2014

Assets

25-40-1106	TexPool Investments	.00
25-40-1108	TexStar Investments	1,734.56
25-40-1109	Logic Investments	.00
25-40-1111	Certificates of Deposit	.00
25-40-1122	Accounts Receivable - Other	.00
25-40-1325	Due from General Fund	33,487.31
Total Assets		\$ 35,221.87

Liabilities and Fund Balance

25-40-2221	Due to General	.00
Total Liabilities		.00
25-40-3103	Fund Balance	1,734.34
25-40-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	33,487.53
Total Fund Balances		35,221.87
Total Liabilities and Fund Balances		\$ 35,221.87

City of Richwood
Statement of Revenue and Expenditures

Revised Budget
For General Obligation I&S (40)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
40-50-4103 Ad Valorem Taxes	\$ 0.00	\$ 27,453.70	\$ 165,230.00	\$ 149,345.27	9.61%
40-50-4104 Delinquent Taxes	0.00	0.00	0.00	0.00	0.00%
40-50-4110 Interest Earnings	0.00	25.62	120.00	29.87	75.11%
40-50-4112 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
40-50-4113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
40-50-4221 Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
40-50-4222 Bond Premium	0.00	0.00	0.00	0.00	0.00%
Total General Obligation I&S Revenues	\$ 0.00	\$ 27,479.32	\$ 165,350.00	\$ 149,375.14	9.66%
General Obligation I&S Excess of Revenues Over Expendit	\$ 0.00	\$ 17,385.06	\$ 120.00	\$ 128,586.56	(107055.47%)

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget
For General Obligation I&S (50)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
40-50-5240	Expendable Operating Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
Total General Obligation I&S Operating Supplies		\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
40-50-5960	Bank Note	\$21,390.00	\$0.00	\$10,694.32	\$0.00	\$10,695.68	50.00%
40-50-5970	1999 Certificates of Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40-50-5980	Certificates of Obligation - 2012	\$65,190.00	\$0.00	\$0.00	\$0.00	\$65,190.00	100.00%
40-50-5992	CO Series 2011 Refunding	\$77,650.00	\$10,094.26	\$10,094.26	\$0.00	\$67,555.74	87.00%
Total General Obligation I&S Capital Outlay		\$164,230.00	\$10,094.26	\$20,788.58	\$0.00	\$143,441.42	87.34%
Total General Obligation I&S Expense		\$165,230.00	\$10,094.26	\$20,788.58	\$0.00	\$144,441.42	87.42%

City of Richwood**Balance Sheet***For General Obligation I&S (40)**February 28, 2014***Assets**

40-50-1101	Cash	.00
40-50-1106	TexPool Investments	31,515.62
40-50-1109	Logic Investments	1,422.84
40-50-1110	WCMA - Merrill Lynch Investments	.00
40-50-1111	Certificates of Deposit	56,197.65
40-50-1112	Tax Receivable	(130,967.32)
40-50-1113	Accrued Interest Receivable	18.73
40-50-1116	Due from Enterprise Fund	.00
40-50-1118	Due from Capital Construction Fund	836.25
40-50-1120	Allowance for Uncollectibles	(1,979.49)
40-50-1122	Accounts Receivable - Other	126,738.66
40-50-1123	Deferred Taxes	(3,397.00)
40-50-1127	Investments - Merrill Lynch	.00
40-50-1131	Due from Other Governments	172.10
40-50-1133	Reserve for Ad Valorem Taxes	149,345.27
40-50-1245	Due from Capital Projects	.00
40-50-1325	Due from General Fund	.00

Total Assets	\$	229,903.31
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Liabilities and Fund Balance

40-50-2150	Due to Water/Sewer	10,094.26
40-50-2221	Due to General	.00
40-50-2249	Accrued Int. Payable	.00
Total Liabilities		10,094.26

40-50-3103	Fund Balance	91,222.49
40-50-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	128,586.56
Total Fund Balances		219,809.05
Total Liabilities and Fund Balances	\$	229,903.31

City of Richwood
Statement of Revenue and Expenditures
Revised Budget
For Capital Projects (50)
For the Fiscal Period 2014-5 Ending February 28, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
50-54-4110 Interest Earnings	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00%
50-54-4112 Miscellaneous Income	0.00	0.00	0.00	84,870.00	0.00%
50-54-4113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00%
50-54-4221 Bond Proceeds	0.00	0.00	0.00	0.00	0.00%
Total Capital Projects Revenues	\$ 0.00	\$ 0.00	\$ 0.00	84,870.00	0.00%
Capital Projects Excess of Revenues Over Expenditures	\$ 0.00	\$ (58,775.00)	\$ 0.00	26,095.00	0.00%

City of Richwood

Statement of Expenditures, Encumbrances, and Appropriations

Revised Budget

For Capital Projects (54)

For the Fiscal Period 2014-5 Ending February 28, 2014

Account	Description	Annual Budget	Current Period Actual	YTD Actual	Encumbered Balance	UnEncumbered Balance	Remaining % of Budget
30-54-5240	Expendable Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Capital Projects Operating Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30-54-5915	Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
50-54-5915	Capital Expenditures	\$0.00	\$58,775.00	\$58,775.00	\$0.00	(\$58,775.00)	0.00%
Total Capital Projects Capital Outlay		\$0.00	\$58,775.00	\$58,775.00	\$0.00	(\$58,775.00)	0.00%
Total Capital Projects Expense		\$0.00	\$58,775.00	\$58,775.00	\$0.00	(\$58,775.00)	0.00%

City of Richwood**Balance Sheet****For Capital Projects (50)****February 28, 2014****Assets**

50-54-1101	Cash	.00
50-54-1106	TexPool Investments	.00
50-54-1108	TexStar Investments	.00
50-54-1111	Certificates of Deposit	.00
50-54-1140	Due from Capital Improvements	.00
50-54-1325	Due from General Fund	.00
Total Assets		\$.00

Liabilities and Fund Balance

50-54-2130	Accounts Payable	.00
50-54-2134	Due to Debt Service Fund	836.25
50-54-2150	Due to Water/Sewer	.00
50-54-2158	Due to Capital Improvement	.00
50-54-2221	Due to General	195,666.66
Total Liabilities		196,502.91
50-54-3103	Fund Balance	(222,597.91)
50-54-3110	Prior Year Encumbrance Account	.00
	Excess of Revenue Over Expenditures	26,095.00
Total Fund Balances		(196,502.91)
Total Liabilities and Fund Balances		\$.00



Rich in History - Focused on the Future

PUBLIC WORKS
Kenny Williams

Public Works Department Activities Report

1. Finished sidewalk on N. Mahan and 1/3 of Moore Street
2. Replaced tile floor in the PK Forest Community Building
3. Removed tree limbs over the play area at Bobby Ford Park
4. Splash pad at the Richwood Municipal Park is complete
5. Rehab at Lift Station #3 is complete and \$5,000.00 under budget
6. Rehab at Lift Station #2 is complete
7. Rehab at Lift Station #1 and receiver is in progress
8. Hurricane Ike water project is complete at ground storage, 150 kw generator, pad, and transfer switch is complete
9. Roughly 6,000 feet of road has been tilled, stabilized and chip rock at Oakwood Shores, with success in maintaining a stabilized surface
10. Successful completion and walk through of third phase of Audubon Woods III. We managed to convince the engineer to connect water lines to Oyster Creek Drive, improving chlorine residue and reducing water loss due to not having to bleed in that area as much
11. Added 28 x 32 vehicle storage at the city barn which was paid for with funds generated by scrap metal sales
12. Successful launch of electronic meter project so far, up to speed on technology and field installs 70% complete
13. Drainage projects are complete with Success, Schley and along N. Mahan
14. Working close with the Select League baseball to ensure that their field is aesthetically pleasing and functional
15. Plan to install flag pole at the back center of baseball field
16. Future street repair will include the 700 block of W. Mahan, 600 block of Audubon Woods Drive, Stuart Street from W. Mahan to N. Mahan, W. Mahan between N. Mahan intersection and Sycamore intersection, Sycamore from W. Mahan to 288 Business
17. All work has been done with undersized crew. Crew was one person short all year and at times there were two people part of the time
18. We have managed to implement code enforcement and building permit processing department, so far with high level of success (Code enforcement inspections attached)
19. Audubon Woods I has no vacant lots left, last house is nearing completion
20. Currently in Audubon Woods II: One vacant lot left, Joe Pulido has one home built - which is vacant, Bobby Weaver recently finished completion of one home which has sold
21. Audubon Woods III currently has 12 homes, completed or under construction. Arch Aplin will be starting one home shortly, Bobby Weaver has eight homes completed or

under construction, John Weaver is currently working on two homes and Ballard Builders has one home completed.

22. Brazos Crossing currently has three homes under construction by Kinsmen Homes with four vacant lots left in the subdivision
23. Oakwood Shore currently has six houses under construction and Turner Properties have inquired about three building permits
24. Building permits from October 2013 to present have generated \$20,000.00 plus from the Building Permit Department

CODE ENFORCEMENT

Inspections by Jennifer Beaty

Duplicates may be seen due to followup of each code violation

Oct-13

703 Oyster Creek Drive - tree debris
109 Warbler Ct - grass trimmings/stormwater
110 Warbler Ct - grass trimmings/stormwater
100 Robin Trail - grass trimmings/stormwater

Nov-13

163 Sycamore - multiple nuisance vehicles
210 Success - debris by curb
1958 Brazosport Blvd. - tall grass
Pecan Acres Pet Kennel - brush
210 Burkett - nuisance vehicle and junk
223 Briarcreek - nuisance vehicles
100 Bailey's Court - storage buildings w/improper setbacks
144 Sycamore - nuisance vehicle
Daniel's Rentals - nuisance vehicles
310 Four Oaks - tall grass

Dec-13

163 Sycamore - nuisance vehicles
144 Sycamore - nuisance vehicle
1958 Brazosport Blvd - tall grass - mowed
1001 N. Brazosport Blvd - nuisance boat/trailer
105 Creekwood Landing Drive - brush/tree debris
109 Cottonwood #2 - nuisance vehicle
510 Magnolia - travel trailer on city property

Jan-14

111 Hummingbird Ct - nuisance vehicle
1320 N. Brazosport Blvd - fallen tree
113 Hickory Drive - neglected premises
254 Moore - construction material/junk
50 Cypress Ct #1 - nuisance vehicle/excessive junk
113 June Court - junk in driveway
121 Cypress Ct. - nuisance vehicle
50 Cypress Ct. #5 - nuisance vehicle
50 Cypress Ct. #3 - nuisance boat/trailer
144 Sycamore - nuisance vehicle
105 Creekwood Landing Drive - brush piles
210 Burkett - nuisance vehicles/boats/travel trailers/neglected premises

10 Cypress Ct - nuisance vehicle
1710 Brazosport Blvd - premise check - unliveable?
145 Sycamore - nuisance boat
105 Creekwood Landing Drive - brush piles
144 Sycamore - nuisance vehicle
210 Burkett - premises check -nuisance vehicles/boats/travel trailers
Daniel's Rentals - premises check
209 San Saba - nuisance vehicle
306 Wisteria - nuisance vehicle
Weigh Tech - tree debris
103 Wisteria - storage building no permit
240 Burkett - nuisance vehicle
306 N. Mahan - nuisance vehicles
130 Sycamore - several vehicles behind gate/possible home occupation
238 Schley - neglected premises
243 Schley - nuisance vehicle
219 Stuart - nuisance vehicle

Feb-14

145 Sycamore - nuisance boat
50 Cypress Ct. #5 - nuisance vehicle
50 Cypress Ct. #1 - nuisance vehicle/neglected premises
50 Cypress Ct. #3 - nuisance boat/trailer
10 Cypress Ct. - nuisance vehicle
254 Moore - neglected premises
1320 N. Brazosport Blvd - fallen trees
111 Hummingbird Ct - nuisance vehicle
121 Cypress - nuisance vehicle
113 June Court - junk in driveway
105 Creekwood Landing - tree debris
116 W. Mahan - oversized vehicle
219 Stuart - nuisance vehicle
243 Schley - nuisance vehicle
131 Eagle Nest Ct - nuisance vehicle
430 Oyster Creek Ct. - nuisance vehicle
238 Schley - neglected premises
306 Wisteria - nuisance vehicles/boat/travel trailer
145 Sycamore - nuisance boat
209 San Saba - nuisance vehicle/junk
254 Moore - neglected premises
113 June Court - junk in driveway
111 Hummingbird Ct - nuisance vehicle
50 Cypress Ct. #1 - nuisance vehicle/neglected premises
50 Cypress Ct. #5 - nuisance vehicle
50 Cypress Ct. #3 - nuisance boat/trailer
10 Cypress Ct. - nuisance vehicle
121 Cypress - nuisance vehicle

113 Hickory - neglected premises
1320 N. Brazosport Blvd - fallen trees/living in commercial property
1500 Brazosport Blvd - nuisance vehicle
220 Burkett - nuisance vehicle
245 San Saba - nuisance vehicle
405 Moore - nuisance vehicle/classic?
608 Hollyhock - tall grass/weeds
501 Hollyhock - tall grass/weeds
510 Jasmine - nuisance vehicle
521 Jasmine - tall grass/weeds
411 S. Yaupon - nuisance vehicle
507 Magnolia - nuisance vehicle/classic?
625 Hollyhock - nuisance vehicle/boat/trailer
622 Hollyhock - tall grass/weeds
306 Wisteria - nuisance vehicles/boat/travel trailer

Mar-14

501 Jasmine - tall weeds
405 Moore - nuisance vehicle
508 Jasmine - nuisance vehicle
411 N Yaupon - nuisance vehicle
202 Moore - nuisance vehicle
222 Burkett - nuisance vehicle
50 Cypress Ct #1 - post sign on door
254 Moore - neglected premises followup
608 Hollyhock - tall weeds followup
254 Moore - neglected premises followup
310 Four Oaks - tall grass/weeds
Vacant lot Four Oaks - tall grass/weeds
238 Schley - follow up on cleanup
116 W. Mahan - semit trailer followup
50 Cypress Ct. #3 - boat & trailer
407 Quail Run - tall weeds
Quail Run - nuisance vehicle
Vacant lot beside 402 S. Yaupon - tree down
222 Burkett - nuisance vehicle removed
213 Halbert - two nuisance vehicles
1744 Brazosport Blvd - neglected structure
306 N. Yaupon - nuisance vehicle
323 Quail Run - nuisance vehicle
208 Briarcreek - nuisance vehicle/neglected premises
310 S. Yaupon - vacant lot - tree down
314 Four Oaks - home occup. Advertising