AGENDA

RICHWOOD CITY COUNCIL

Regular Meeting, Monday, January 27, 2014
Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, TX 77531
6:00 PM

I. CALL TO ORDER
Presenter: Clint Kocurek
Time: 6:00 p.m.

II. INVOCATION
Opening Prayer - Glenn Patton, City Manager
Presenter: Glenn Patton

III. PLEDGES OF ALLEGIANCE 3
Pledge of Allegiance & Texas Pledge

IV. ROLL CALL OF COUNCIL MEMBERS
Presenter: Clint Kocurek

V. ANYONE WISHING TO ADDRESS COUNCIL
Individuals wishing to address council are limited to 5 minutes per individual with a maximum of 30 minutes allowed for this section. Any items addressed to council will not be discussed and no action will be taken as these items are not on the agenda and any discussion or action will be a violation of the Open Meetings Act.
Presenter: Clint Kocurek

VI. CONSENT AGENDA

A. Approval of Minutes of Previous Meetings

1. January 13, 2014 4

B. Payment of bills 9

VII. TOWN HALL MEETING

A. Discussion with public regarding electronic metering system for the City's water/sewer system to eliminate the need for manual meter reading and improve the level of service

VIII. DISCUSSION AND ACTION ITEMS

A. Committee Guidelines 24

B. BWA Participating Customer Resolution 31
Resolution to approve the Revenue Bonds needed for the BWA plant rehabilitation and expansion project.

C. Workshop meeting with Committees on guidelines and expectations

D. Adopt the IRS annual standard for mileage reimbursement 38

IX. REPORTS
Reports that require no action.

A. Review of City Goals Progress for 2013-2014
   Presenter: Clint Kocurek

X. CITY MANAGER'S REPORT
   Presenter: Glenn Patton

XI. FUTURE AGENDA ITEMS

XII. COMMITTEE REPORTS

XIII. COUNCIL MEMBER COMMENTS & REPORTS

XIV. MAYOR'S REPORT

A. Richwood BCCA
   The City of Richwood is hosting BCCA in March, 2014, so we need to start preparing. The Center has been booked for March 19th for the meeting and El Toro will be catering. We still need a speaker.
   Presenter: Clint Kocurek

XV. ADJOURNMENT

I, Karen B. Schrom, do hereby certify that I did, on post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

____
Karen B. Schrom, City Secretary
City of Richwood

Texas Pledge of Allegiance

Honor the Texas flag;
I pledge allegiance to thee,
Texas, one state under God, one and indivisible.

Minutes of Regular Meeting

The Board of Trustees
City of Richwood

A Regular Meeting of the City Council of City of Richwood was held Monday, January 13, 2014, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Clint Kocurek, Mayor and presiding officer.

II. **INVOCATION**

The invocation was given by Glenn Patton, City Manager.

III. **PLEDGES OF ALLEGIANCE**

The Pledge of Allegiance and the Texas Pledge of Allegiance was recited by those in attendance.

IV. **ROLL CALL OF COUNCIL MEMBERS**

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Paul Raymond, Council, Position #1
John Pitts, Council, Position #2 and Mayor Pro Tem
Jarrod Beaty, Council, Position #3
Morgan Laird, Council, Position #4
Donna Lacy, Council, Position #5

V. **ANYONE WISHING TO ADDRESS COUNCIL**

Chief Caudle updated Council on the Police Department. They've recently begun an evaluation program. All employees will be evaluated twice a year based on such items as traffic contacts, report clarity and physical fitness. No longer will their pay raises be across the board, instead they will be paid per performance. A physical fitness mandatory regiment has also been implemented.

They will be downsizing the patrol fleet from 7 to 5 vehicles. Two officers will be assigned to a vehicle. He stated he will visit with the CCPD to ask for help in purchasing radio equipment. They are looking at making an expenditure of approximately $50,000 in the next few years. Also, they have picked out the new K9, He is a Belgian Malinois and is in the process of being trained in La Grange.

VI. CONSENT AGENDA

A. Approval of Minutes of Previous Meetings

1. December 9, 2013 Special Meeting
2. December 9, 2013 Regular Meeting

B. Payment of bills

On motion by Councilman Beaty, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to approve all the items in the consent agenda as presented.

VII. DISCUSSION AND ACTION ITEMS

A. Public Hearing - Variance of the back property line setback requirements for cul-de-sac lots in Brazos Crossing

The Public Hearing was opened at 6:14 p.m.

Raymond Burroughs was present to address Council on his request. He stated that he’s been approached by people who want to build a bigger home on these lots. All the cul-de-sac lots back up to the retention ditch.

With no one else who wished to speak on the matter, the Public Hearing was closed at 6:15p.m.

B. Request for variance of the back property line setback requirements for cul-de-sac lots in Brazos Crossing

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to approve the request for the variance of the back property setback requirements for the cul-de-sac lots in Brazos Crossing. The back setback requirement for these lots is now 10 feet.

C. Request to close portion of Audubonwoods Drive for Barbeque Cookoff, April 18-April 19, in the event of rain

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to close portion of Audubonwoods Drive for the Barbeque Cookoff, April 18-April 19, in the event of rain.

D. Order May 10, 2014 Election

On motion by Councilman Beaty, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to order the May 20, 2014 election as presented.

E. Committee Guidelines

Mayor Kocurek explained that as we establish the Parks and Recreation Committee, it was a good time to establish committee guidelines and review current committees. He recommends no action tonight and asked that Council review the guidelines and we will address them again at the next meeting on January 27th. He will ask that the Keep Richwood Beautiful and Parks and Recreation attend both meetings and then we can outline responsibilities for each. Please let staff know if there are any proposed changes to the guidelines.

F. Appoint new members to the Parks and Recreation Board

On motion by Councilman Beaty, seconded by Councilman Laird, with all members present voting aye, it was duly adopted to appoint Melissa Blanks to the Parks and Recreation Board.

G. Ordinance No. 324E - amending the setback requirements for auxiliary buildings in the R-1, R-1A, and R-2 zoning districts

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to approve Ordinance No. 324E, amending the setback requirements for auxiliary buildings in the R-1, R-1A and R-2 zoning districts.

H. Sale of Police Chief's Truck

This was discussed previously at budget time. Mr. Patton explained that a contract will be in place for the sale of the truck. He proposes that the truck be sold to Chief Caudle and per the budget, the Chief will receive a vehicle allowance. Chief Caudle will have a payroll deduction of $500 per month to make the payments, interest free, to the City.

On motion by Councilman Raymond, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to sale the Police Chief’s truck to Chief Caudle.

I. Resolution - Government/Municipal/Public Funds Banking

On motion by Councilman Laird, seconded by Councilman Beaty, with all members present voting aye, the resolution creating the Seizure and Forfeiture

Fund was approved as presented.

J. Schedule Public Hearing on Electronic Metering System for January 27, 2014

The Hearing will be incorporated into January 27th's regular meeting.

K. Set date for Saturday Open House at 1800 Brazosport Blvd. N.

On motion by Councilman Pitts, seconded by Councilman Laird, with all members present voting aye, it was duly adopted to host the Saturday Open House on March 1 at 10 am to 1 pm.

VIII. REPORTS

A. Financial Report

Par is 75% remaining. City Administration, Streets and Drainage and the Fire Department are over. Revenues are exceeding expenditures.

B. Review of City Goals Progress for 2013-2014

Mayor Kocurek will meet with Mr. Patton to review these before presenting them to Council.

IX. CITY MANAGER'S REPORT

Mr. Patton stated that the 12 acres near City Hall sold last Friday and land clearing is scheduled to begin this week for an industrial park. The developer is starting with 2 buildings. He reported that he met with Councilman Beaty and staff on City University and is excited to get that started. This is a program to bring to our citizens on how the city functions. Councilman Beaty will be attending the TML Elected Officials Conference in February as they have the City University on the agenda.

X. FUTURE AGENDA ITEMS

Update on Open House planning
Desalinazation plant with Ellis Feiner

XI. COMMITTEE REPORTS

There were none.

XII. COUNCIL MEMBER COMMENTS & REPORTS

There were none.

XIII. **MAYOR'S REPORT**

Mayor Kocurek commented that the TML Elected Official Conference is a very good one and that the TML annual convention will be in Houston this year.

A. BCCA

The City of Pearland will be hosting BCCA on January 15th.

B. Richwood BCCA

We have reserved the Center for BCCA but still need a caterer and a speaker.

C. Monthly Calendar Review

BCCA – January 15
Council – January 27

XIV. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 6:54 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON JANUARY 27, 2014.

____
Clint Kocurek, Mayor

ATTEST:

____
Karen B. Schrom, City Secretary

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
22	**AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055**								
1259493	01/23/14	insurance	01/23/14	$30.00	$30.00	10-01-5115	Hospitalization	$29,100.00	$19,779.36
1259493	01/23/14	insurance	01/23/14	$30.00	$30.00	10-02-5115	Hospitalization	$21,000.00	$13,605.28
1259493	01/23/14	insurance	01/23/14	$80.00	$80.00	10-05-5115	Hospitalization	$65,000.00	$45,074.76
1259493	01/23/14	insurance	01/23/14	$20.00	$20.00	10-06-5115	Hospitalization	$17,500.00	$12,561.24
					$160.00				
24	**AMERICAN MATERIALS INC, PO BOX 935, STAFFORD, TX, 77497-0935**								
60576	01/23/14	asphalt	01/23/14	$579.15	$579.15	10-03-5380	Streets M&R	$21,600.00	$8,705.95
					$579.15				
104	**GULF COAST PAPER, PO BOX 4227, VICTORIA, TX, 77903**								
696631	01/23/14	paper products	01/23/14	$254.22	$254.22	10-01-5215	Custodial Supplies	$1,500.00	$1,128.10
					$254.22				
122	**LAWMAN'S UNIFORM & EQUIPMENT, 5814 MILWEE BLDG. A, HOUSTON, TX, 77092**								
36141	01/23/14	police panels	01/23/14	$24.00	$24.00	10-05-5190	Uniforms	$2,500.00	$1,967.75
36141	01/23/14	elbeco navy polo	01/23/14	$134.85	$134.85	10-05-5190	Uniforms	$2,500.00	$1,967.75
					$158.85				
127	**MALONE, DON, , , ,**								
january14-2	01/23/14	inspections	01/23/14	$25.00	$25.00	10-02-5695	Special Services - Miscell	$2,000.00	$500.00
					$25.00				
146	**PENNEY'S ELECTRIC, PO BOX 2888, FREEPORT, TX, 77541**								
14552	01/23/14	install circuit and conduit	01/23/14	$518.42	$518.42	10-08-5310	Building & Grounds M&R	$65,000.00	$8,394.35
					$518.42				
155	**QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600**								
8642490	01/23/14	office supplies	01/23/14	$62.89	$62.89	10-01-5210	Office Supplies	$24,000.00	$10,259.78
					$62.89				
201	**COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618**								
january14-3	01/23/14	internet	01/23/14	$84.81	$84.81	10-04-5294	Expenditures - Court Tec	$0.00	($376.34)
january14-3	01/23/14	internet	01/23/14	$157.50	$157.50	10-05-5695	Special Services - Miscell	$4,000.00	$3,507.05
					$242.31				
208	**VERNOR MATERIAL & EQUIPMENT, PO BOX 967, CLUTE, TX, 77531**								
118167	01/23/14	100 tons of stabalized sand	01/23/14	$970.08	$970.08	10-03-5380	Streets M&R	$21,600.00	$8,705.95
118183	01/23/14	100 tons of stabalized sand	01/23/14	$833.98	$833.98	10-03-5380	Streets M&R	$21,600.00	$8,705.95
118198	01/23/14	100 tons of stabalized sand	01/23/14	$630.82	$630.82	10-03-5380	Streets M&R	$21,600.00	$8,705.95
					$2,434.88				
427	**CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190**								
b1401140515	01/23/14	electricity	01/23/14	$129.50	$129.50	10-02-5410	Electricity	$45,000.00	$39,001.87

9

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
b1401140516	01/23/14	electricity	01/23/14	$51.74	$51.74	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401140517	01/23/14	electricity	01/23/14	$538.71	$538.71	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401140518	01/23/14	electricity	01/23/14	$1,637.69	$1,637.69	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401140519	01/23/14	electricity	01/23/14	$41.61	$41.61	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401140520	01/23/14	electricity	01/23/14	$13.66	$13.66	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401140535	01/23/14	electricity	01/23/14	$64.14	$64.14	10-02-5410	Electricity	$45,000.00	$39,001.87
					$2,477.05				
449	**CITY OF LAKE JACKSON, 25 OAK DRIVE, LAKE JACKSON, TX, 77566**								
23873	01/23/14	dispatch services	01/23/14	$8,500.00	$8,500.00	10-05-5540	Dispatch Services	$34,000.00	$25,500.00
					$8,500.00				
514	**P C CARE, 221 PARKING WAY, LAKE JACKSON, TX, 77566**								
67437	01/23/14	backup service	01/23/14	$99.95	$99.95	10-01-5210	Office Supplies	$24,000.00	$10,259.78
67528	01/23/14	computer repair	01/23/14	$247.50	$247.50	10-01-5210	Office Supplies	$24,000.00	$10,259.78
					$347.45				
884	**U. S. BANCORP EQUIPMENT FINANCE, INC., P.O. BOX 790448, ST. LOUIS, MO, 63179-0448**								
244991527	01/23/14	copier	01/23/14	$362.20	$362.20	10-01-5935	Equipment - Time Payme	$4,500.00	$3,257.52
					$362.20				

Total Bills To Pay: $16,122.42

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
22	**AUL AMERICAN UNITED LIFE INS., GROUP UNIT 2, 5570 RELIABLE PARKWAY, CHICAGO, IL, 60686-0055**								
1259493--01	01/23/14	insurance	01/23/14	$10.00	$10.00	30-21-5115	Hospitalization	$28,000.00	$18,252.42
					$10.00				
72	**DEPT. OF STATE HEALTH SERVICES, PO BOX 149347, 1100 WEST 49TH STREET, AUSTIN, TX, 78714-9347**								
0200035	01/23/14	water test	01/23/14	$108.72	$108.72	30-21-5390	Water Lines M&R	$47,280.00	$35,468.89
					$108.72				
82	**DXI INDUSTRIES, INC., PO BOX 301049, DALLAS, TX, 75303-1049**								
de05003355-13	01/23/14	chlorine	01/23/14	$37.20	$37.20	30-21-5270	Chemicals	$7,000.00	$6,176.12
de05003356-13	01/23/14	chlorine	01/23/14	$12.40	$12.40	30-21-5270	Chemicals	$7,000.00	$6,176.12
de05003357-13	01/23/14	chlorine	01/23/14	$12.40	$12.40	30-21-5270	Chemicals	$7,000.00	$6,176.12
de05003396-13	01/23/14	chlorine	01/23/14	$74.40	$74.40	30-21-5270	Chemicals	$7,000.00	$6,176.12
					$136.40				
105	**HAHN EQUIPMENT CO., INC, 5636 KANSAS, HOUSTON, TX, 77007**								
252.00	01/23/14	lift station guard rail plugs	01/23/14	$252.00	$252.00	30-21-5390	Water Lines M&R	$47,280.00	$35,468.89
					$252.00				
106	**HD SUPPLY WATERWORKS, PO BOX 840700, DALLAS, TX, 75284-0700**								
b920424	01/23/14	6.33 od full circle clamp for 503 jasmine	01/23/14	$163.16	$163.16	30-21-5392	Sewer Lines M&R	$20,000.00	$4,851.98
b951628	01/23/14	sewer line parts	01/23/14	$252.38	$252.38	30-21-5392	Sewer Lines M&R	$20,000.00	$4,851.98
					$415.54				
132	**MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667**								
1380022	01/23/14	16 guage 100 ft. extension cords	01/23/14	$45.98	$45.98	30-21-5390	Water Lines M&R	$47,280.00	$35,468.89
					$45.98				
536	**UTILITY MAINTENANCE, 13510 FM 523, ANGLETON, TX, 77515**								
1930	01/23/14	4 days labor for ls#3 rehab	01/23/14	$4,000.00	$4,000.00	30-30-1245	Due from Capital Project	$0.00	$0.00
					$4,000.00				
		Total Bills To Pay:			**$4,968.64**				

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
8	**AFLAC INSURANCE, 1932 WYNNTON ROAD, COLUMBUS, GA, 31999-0797**								
093147	01/15/14	insurance	01/15/14	$143.16	$143.16	10-29-2136	Insurance Payable	$0.00	$1,166.57
					$143.16				
19	**AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414**								
january14-2	01/15/14	telephone	01/15/14	$127.04	$127.04	10-01-5420	Telephone	$2,500.00	$1,825.62
january14-2	01/15/14	telephone	01/15/14	$268.68	$268.68	10-05-5420	Telephone	$6,000.00	$4,103.19
january14-4	01/15/14	telephone	01/15/14	$206.43	$206.43	10-05-5420	Telephone	$6,000.00	$4,103.19
january14-1	01/15/14	telephone	01/15/14	$47.19	$47.19	10-07-5420	Telephone	$1,200.00	$749.16
					$649.34				
54	**CENTERPOINT ENERGY, PO BOX 4981, HOUSTON, TX, 77210-4981**								
january14-3	01/15/14	natural gas	01/15/14	$129.43	$129.43	10-01-5430	Natural Gas	$1,500.00	$1,450.74
january14	01/15/14	natural gas	01/15/14	$15.86	$15.86	10-02-5430	Natural Gas	$500.00	$435.02
january14-2	01/15/14	natural gas	01/15/14	$16.63	$16.63	10-02-5430	Natural Gas	$500.00	$435.02
january14-1	01/15/14	natural gas	01/15/14	$17.17	$17.17	10-07-5430	Natural Gas	$750.00	$714.00
					$179.09				
115	**JOHN D MERCER & ASSOCIATES, 118 EAST MAIN STREET, EDNA, TX, 77957**								
14954	01/16/14	city hall culvert	01/16/14	$1,262.50	$1,262.50	10-01-5560	Engineering	$4,500.00	$1,600.00
					$1,262.50				
127	**MALONE, DON, , , ,**								
january14-	01/15/14	inspections	01/15/14	$275.00	$275.00	10-02-5695	Special Services - Miscell	$2,000.00	$500.00
					$275.00				
131	**MAURO & CORDOBA, P.L.L.C., 208 PARKING WAY, LAKE JACKSON, TX, 77566**								
30419	01/16/14	attorney fees	01/16/14	$540.00	$540.00	10-01-5570	Attorney's Fees	$25,000.00	$20,252.50
30423	01/16/14	attorney fees	01/16/14	$727.50	$727.50	10-05-5570	Attorney's Fees	$250.00	$250.00
30420	01/16/14	attorney fees	01/16/14	$360.00	$360.00	10-06-5570	Attorney's Fees	$7,000.00	$5,156.90
					$1,627.50				
152	**BUSINESS CARD, PO BOX 15796, WILMINGTON, DE, 19886-5710**								
054368433452000	01/16/14	tablecloths	01/16/14	$23.72	$23.72	10-01-5101	Administrative Expense	$6,000.00	($828.70)
054368433463001	01/16/14	soda, napkins for ribbon cutting ceremony	01/16/14	$21.00	$21.00	10-01-5101	Administrative Expense	$6,000.00	($828.70)
555418633420040	01/16/14	tel for election law seminar for l pace	01/16/14	$433.90	$433.90	10-01-5130	Training & Travel	$13,000.00	$10,217.00
555418633400040	01/16/14	Adobe FormsCentral	01/16/14	$153.38	$153.38	10-01-5210	Office Supplies	$24,000.00	$10,259.78
851015933467001	01/16/14	Wordperfect 6 upgrade	01/16/14	$99.99	$99.99	10-01-5210	Office Supplies	$24,000.00	$10,259.78
052066533591736	01/16/14	stamps	01/16/14	$9.95	$9.95	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
052066533591736	01/16/14	stamps	01/16/14	$0.30	$0.30	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
554328633460002	01/16/14	1x4x8	01/16/14	$33.44	$33.44	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
554328633460002	01/16/14	wood board	01/16/14	$57.84	$57.84	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
554328633460002	01/16/14	3/4x20x96	01/16/14	$110.82	$110.82	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
554328633460002	01/16/14	11/16x8	01/16/14	$15.54	$15.54	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
554328633460002	01/16/14	3/4x20x72	01/16/14	$28.93	$28.93	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
554328633460002	01/16/14	router bit	01/16/14	$34.97	$34.97	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
554328633550003	01/16/14	stamps	01/16/14	$24.99	$24.99	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
554996733652060	01/16/14	bow rakes	01/16/14	$53.98	$53.98	10-02-5220	Tools	$1,000.00	$192.34
054101933520800	01/16/14	safety glasses	01/16/14	$9.35	$9.35	10-02-5240	Expendable Operating S	$3,000.00	$2,649.42
054368433535001	01/16/14	cups for christmas dinner	01/16/14	$4.33	$4.33	10-02-5240	Expendable Operating S	$3,000.00	$2,649.42
054101933520800	01/16/14	oil	01/16/14	$97.98	$97.98	10-02-5365	Other Equipment M&R	$4,000.00	$3,638.78
054368440015000	01/16/14	monitor	01/16/14	$179.09	$179.09	10-04-5294	Expenditures - Court Tec	$0.00	($376.34)
054368440015000	01/16/14	file folders	01/16/14	$11.59	$11.59	10-05-5240	Expendable Operating S	$1,500.00	$630.45
054368440015000	01/16/14	hanging folders	01/16/14	$9.43	$9.43	10-05-5240	Expendable Operating S	$1,500.00	$630.45
054368440015000	01/16/14	hanging folders	01/16/14	$9.43	$9.43	10-05-5240	Expendable Operating S	$1,500.00	$630.45
054368440015000	01/16/14	labler tape	01/16/14	$16.39	$16.39	10-05-5240	Expendable Operating S	$1,500.00	$630.45
054368440015000	01/16/14	labeler	01/16/14	$19.99	$19.99	10-05-5240	Expendable Operating S	$1,500.00	$630.45
554838233530910	01/16/14	ice cream	01/16/14	$4.97	$4.97	10-05-5240	Expendable Operating S	$1,500.00	$630.45
554838233530910	01/16/14	cups	01/16/14	$6.00	$6.00	10-05-5240	Expendable Operating S	$1,500.00	$630.45
554838233530910	01/16/14	door mirror	01/16/14	$14.97	$14.97	10-05-5240	Expendable Operating S	$1,500.00	$630.45
554838233530910	01/16/14	tea	01/16/14	$14.88	$14.88	10-05-5240	Expendable Operating S	$1,500.00	$630.45
554838233580910	01/16/14	se-1520 charger	01/16/14	$89.97	$89.97	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
554838233580910	01/16/14	xp2260w jump starter	01/16/14	$99.94	$99.94	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
554328633440003	01/16/14	door wedges	01/16/14	$27.40	$27.40	10-05-5542	Jail Expense	$5,500.00	$4,667.31
554328633440003	01/16/14	outlet door cover	01/16/14	$2.42	$2.42	10-05-5542	Jail Expense	$5,500.00	$4,667.31
554838233530910	01/16/14	blankets	01/16/14	$20.00	$20.00	10-05-5542	Jail Expense	$5,500.00	$4,667.31
554838233530910	01/16/14	tote box	01/16/14	$8.77	$8.77	10-05-5542	Jail Expense	$5,500.00	$4,667.31
554295033548490	01/16/14	credit	01/16/14	($3.00)	($3.00)	10-05-5660	Dues & Subscriptions	$1,900.00	$1,897.00
555465533394512	01/16/14	Training	01/16/14	$150.00	$150.00	10-06-5130	Training & Travel	$2,000.00	$1,900.00
555465540014512	01/16/14	Training	01/16/14	$150.00	$150.00	10-06-5130	Training & Travel	$2,000.00	$1,900.00
551315833390915	01/16/14	software	01/16/14	$108.24	$108.24	10-06-5210	Office Supplies	$5,193.00	$4,729.88
054368433485001	01/16/14	christmas in the park	01/16/14	$21.23	$21.23	10-07-5240	Expendable Operating S	$0.00	($76.25)
554464140032005	01/16/14	credit	01/16/14	($779.38)	($779.38)	10-07-5240	Expendable Operating S	$0.00	($76.25)
054368433625000	01/16/14	sales tax	01/16/14	$0.74	$0.74	10-08-5215	Custodial Supplies	$600.00	$238.42
054368433625000	01/16/14	fabuloso cleaner	01/16/14	$9.00	$9.00	10-08-5215	Custodial Supplies	$600.00	$238.42
554328633570004	01/16/14	custodial supplies	01/16/14	$43.60	$43.60	10-08-5215	Custodial Supplies	$600.00	$238.42
054368433485001	01/16/14	scour pad	01/16/14	$3.75	$3.75	10-08-5240	Expendable Operating S	$200.00	$200.00
054368433485001	01/16/14	scour pad	01/16/14	$4.00	$4.00	10-08-5240	Expendable Operating S	$200.00	$200.00
054368433485001	01/16/14	soap	01/16/14	$2.00	$2.00	10-08-5240	Expendable Operating S	$200.00	$200.00
054368433485001	01/16/14	sales tax	01/16/14	$0.80	$0.80	10-08-5240	Expendable Operating S	$200.00	$200.00
554996733542060	01/16/14	4" x 10' joint drain pipe	01/16/14	$8.99	$8.99	10-08-5310	Building & Grounds M&R	$65,000.00	$8,394.35
854281433399800	01/16/14	chain saw parts	01/16/14	$28.99	$28.99	10-08-5365	Other Equipment M&R	$5,000.00	$4,874.30
					$1,498.61				

155 QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600

City of Richwood
Council Approval Report for FIRST NATIONAL BANK--100103073
(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
8360301	01/16/14	post it notes	01/16/14	$67.47	$67.47	10-01-5210	Office Supplies	$24,000.00	$10,259.78
8362455	01/16/14	supplies	01/16/14	$85.00	$85.00	10-01-5210	Office Supplies	$24,000.00	$10,259.78
8360301	01/16/14	coffee carafe	01/16/14	$26.99	$26.99	10-01-5240	Expendable Operating S	$12,000.00	$6,727.61
74304258430425	01/16/14	coffee supplies	01/16/14	$69.99	$69.99	10-05-5240	Expendable Operating S	$1,500.00	$630.45
					$249.45				
185	**TX CHILD SUPPORT SDU, PO BOX 659791, SAN ANTONIO, TX, 78265-9791**								
january14-	01/16/14	child support	01/16/14	$274.00	$274.00	10-29-2138	Child Support Payable	$0.00	($120.00)
					$274.00				
201	**COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618**								
january14-2	01/15/14	add. Outlet install	01/15/14	$8.58	$8.58	10-05-5695	Special Services - Miscell	$4,000.00	$3,507.05
					$8.58				
203	**TYLER, PEGGY, , , ,**								
january14	01/15/14	court training	01/15/14	$74.00	$74.00	10-06-5130	Training & Travel	$2,000.00	$1,900.00
					$74.00				
206	**UTILITY DATA SYSTEMS OF TEXAS, LLC, P.O. BOX 6147, FRISCO, TX, 75035**								
9820	01/16/14	software support	01/16/14	$1,504.00	$1,504.00	10-06-5210	Office Supplies	$5,193.00	$4,729.88
					$1,504.00				
207	**VERIZON WIRELESS, PO BOX 660108, DALLAS, TX, 75266-0108**								
9717595031	01/15/14	mobile broadband	01/15/14	$227.94	$227.94	10-05-5695	Special Services - Miscell	$4,000.00	$3,507.05
					$227.94				
208	**VERNOR MATERIAL & EQUIPMENT, PO BOX 967, CLUTE, TX, 77531**								
118056	01/16/14	loads of stabilized crushed limetone (3 bag mix)	01/16/14	$2,209.35	$2,209.35	10-03-5380	Streets M&R	$21,600.00	$8,705.95
					$2,209.35				
213	**TX COMPTROLLER OF PUBLIC ACCOUNTS, , AUSTIN, TX, 78774-0100**								
january14	01/15/14	state criminal costs and fees	01/15/14	$19,940.45	$19,940.45	10-29-2140	Municipal Court Costs	$0.00	($39,718.59)
					$19,940.45				
260	**EXTRA MILE PRINTING, 9478 CR 810, WEST COLUMBIA, TX, 77486**								
3000	01/16/14	municipal court warrants	01/16/14	$124.60	$124.60	10-06-5210	Office Supplies	$5,193.00	$4,729.88
					$124.60				
429	**THE PRODUCTIVITY CENTER, 10850 RICHMOND AVE., SUITE 285, HOUSTON, TX, 77042**								
rpd0201114	01/15/14	subscription renewal	01/15/14	$295.00	$295.00	10-05-5210	Office Supplies	$5,500.00	$2,306.41
					$295.00				
496	**NEW ERA AUTOMOTIVE, 1240 N. HWY 288B, RICHWOOD, TX, 77531**								
5632	01/16/14	other charges	01/16/14	$10.00	$10.00	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
5632	01/16/14	rear shocks unit # 745	01/16/14	$167.22	$167.22	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
5632	01/16/14	labor	01/16/14	$70.00	$70.00	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
					$247.22				
521	**THE BANK OF NEW YORK MELLON, P.O. BOX 14099, NEWARK, NJ, 07198-0099**								
january14	01/16/14	tax and revenue	01/16/14	$16,325.00	$16,325.00	10-29-2165	Accounts Payable - Debt	$0.00	($54,027.01)
					$16,325.00				
864	**ART'S SIGN SERVICE, INC., P.O. BOX 487, CLUTE, TX, 77531**								
71559	01/16/14	labor	01/16/14	$39.21	$39.21	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
71559	01/16/14	red vinyl graphics "K9"	01/16/14	$15.97	$15.97	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
					$55.18				
889	**BCOS OFFICE TECHNOLOGIES, ATTN: ACCOUNTS RECEIVABLES, 1111 COUNTY ROAD 44, ANGLETON, TX, 77515**								
ar171655	01/15/14	copier	01/15/14	$147.93	$147.93	10-01-5935	Equipment - Time Payme	$4,500.00	$3,257.52
AR171654	01/15/14	copier	01/15/14	$26.80	$26.80	10-06-5210	Office Supplies	$5,193.00	$4,729.88
					$174.73				
1005	**CITY OF CLUTE/BUILDING DEPT., P.O. BOX 997, CLUTE, TX, 77531-0997**								
8	01/15/14	inspections	01/15/14	$100.00	$100.00	10-02-5695	Special Services - Miscell	$2,000.00	$500.00
					$100.00				
1051	**RIVER BOTTOM SAND, 122 WEST WAY, SUITE #325, LAKE JACKSON, TX, 77566**								
616	01/16/14	loads of select sand	01/16/14	$540.00	$540.00	10-08-5310	Building & Grounds M&R	$65,000.00	$8,394.35
					$540.00				

Total Bills To Pay: **$47,984.70**

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
19		**AT&T, PO BOX 105414, ATLANTA, GA, 30348-5414**							
january14-3	01/15/14	telephone	01/15/14	$103.61	$103.61	30-21-5420	Telephone	$2,500.00	$1,880.38
					$103.61				
36		**BRAZORIA COUNTY GROUNDWATER CONSERVATION DISTRICT, 111 E. LOCUST, BLDG. A- 29, SUITE 140, ANGLETON, TX, 77515**							
january14	01/15/14	production and export fee	01/15/14	$63.95	$63.95	30-21-5660	Dues & Subscriptions	$1,250.00	$692.96
					$63.95				
42		**BRAZOSPORT WATER AUTHORITY, 1251 FM 2004, LAKE JACKSON, TX, 77566**							
07-394	01/15/14	water contract	01/15/14	$13,987.20	$13,987.20	30-21-5995	Brazosport Water Authori	$160,000.00	$132,476.80
					$13,987.20				
59		**CITY OF RICHWOOD WATER/SEWER FUND, , , ,**							
january14-	01/15/14	transportation fee	01/15/14	$8,410.00	$8,410.00	30-30-2243	Transportation Fees	$0.00	($8,410.00)
					$8,410.00				
152		**BUSINESS CARD, PO BOX 15796, WILMINGTON, DE, 19886-5710**							
855064733537000	01/16/14	chlorometer	01/16/14	$386.89	$386.89	30-21-5240	Expendable Operating S	$500.00	$369.64
554295033558491	01/16/14	shipping	01/16/14	$9.99	$9.99	30-21-5340	Vehicle M&R	$3,000.00	$3,000.00
554295033558491	01/16/14	tax	01/16/14	$18.25	$18.25	30-21-5340	Vehicle M&R	$3,000.00	$3,000.00
554295033558491	01/16/14	led lighthead amber	01/16/14	$211.28	$211.28	30-21-5340	Vehicle M&R	$3,000.00	$3,000.00
252478040020000	01/16/14	12" test plug	01/16/14	$257.14	$257.14	30-30-1245	Due from Capital Project	$0.00	$0.00
754566740034776	01/16/14	4" pipe	01/16/14	$80.20	$80.20	30-30-1245	Due from Capital Project	$0.00	$0.00
754566740034776	01/16/14	4" pvc pipe s/80	01/16/14	$42.45	$42.45	30-30-1245	Due from Capital Project	$0.00	$0.00
754566740034776	01/16/14	cement	01/16/14	$19.10	$19.10	30-30-1245	Due from Capital Project	$0.00	$0.00
754566740034776	01/16/14	primer	01/16/14	$16.98	$16.98	30-30-1245	Due from Capital Project	$0.00	$0.00
					$1,042.28				
160		**RICHWOOD V.F.D., , , ,**							
january14	01/15/14	contributions for december	01/15/14	$1,111.27	$1,111.27	30-30-2241	Fire Department Donatio	$0.00	($1,123.71)
					$1,111.27				
161		**RICHWOOD BEAUTIFICATION, , , ,**							
january14	01/15/14	contributions for december	01/15/14	$1,125.50	$1,125.50	30-30-2242	Beautification Donations	$0.00	($1,125.50)
					$1,125.50				
206		**UTILITY DATA SYSTEMS OF TEXAS, LLC, P.O. BOX 6147, FRISCO, TX, 75035**							
9820--01	01/16/14	software support	01/16/14	$1,076.00	$1,076.00	30-21-5210	Office Supplies	$10,000.00	$7,186.13
					$1,076.00				
266		**AIRGAS USA, LLC, PO BOX 676015, DALLAS, TX, 75267-6015**							
9915100932	01/16/14	oxygen and acetylene	01/16/14	$38.80	$38.80	30-21-5230	Gas, Oil, & Lubricants	$12,000.00	$7,675.43
					$38.80				
1147		**WAMBACK, CASIMER, , , ,**							

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
january14	01/16/14	contract labor	01/16/14	$384.00	$384.00	30-21-5102	Contract Labor	$0.00	$0.00
					$384.00				
		Total Bills To Pay:			**$27,342.61**				

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
536	**UTILITY MAINTENANCE, 13510 FM 523, ANGLETON, TX, 77515**								
january14	01/10/14	labor on bypass for lift staion repair	01/10/14	$4,500.00	$4,500.00	30-30-1131	Due from Other Governm	$0.00	$0.00
					$4,500.00				
		Total Bills To Pay:			**$4,500.00**				

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
8		AFLAC INSURANCE, 1932 WYNNTON ROAD, COLUMBUS, GA, 31999-0797							
093147	01/09/14	insurance	01/09/14	$186.36	$186.36	10-29-2136	Insurance Payable	$0.00	$1,166.57
					$186.36				
18		ARNOLD TIRE COMPANY, PO BOX 1011, CLUTE, TX, 77531							
4764	01/09/14	rotation unit#741 & 747	01/09/14	$20.00	$20.00	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
4764	01/09/14	tire repair	01/09/14	$10.00	$10.00	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
					$30.00				
49		BRAZORIA COUNTY TREASURER, , , ,							
eng 14-33	01/09/14	storm water coalition interlocal agreement	01/09/14	$2,443.55	$2,443.55	10-02-5660	Dues & Subscriptions	$11,000.00	$11,000.00
					$2,443.55				
90		FACTS, THE, PO BOX 549, CLUTE, TX, 77531							
1107445	01/09/14	ads	01/09/14	$339.07	$339.07	10-01-5685	Publishing & Advertising	$5,000.00	$3,349.05
					$339.07				
127		MALONE, DON, , , ,							
january14-1	01/09/14	inspections	01/09/14	$250.00	$250.00	10-02-5695	Special Services - Miscell	$2,000.00	$500.00
					$250.00				
132		MCCOY'S BUILDING SUPPLY, PO BOX 1362, SAN MARCOS, TX, 78667							
1379117	01/09/14	bags of concrete for city hall electrical	01/09/14	$34.42	$34.42	10-01-5310	Building & Grounds M&R	$15,000.00	$10,113.70
1379117	01/09/14	bags of asphalt patch	01/09/14	$62.23	$62.23	10-03-5380	Streets M&R	$21,600.00	$8,705.95
					$96.65				
141		O'REILLY'S AUTOMOTIVE STORES, INC., PO BOX 9464, SPRINGFIELD, MO, 65801-9464							
1479303931	01/09/14	spotlight bulb for unit 743	01/09/14	$7.12	$7.12	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
					$7.12				
155		QUILL CORPORATION, PO BOX 37600, PHILADELPHIA, PA, 91901-0600							
8192448	01/09/14	Supplies	01/09/14	$189.99	$189.99	10-05-5210	Office Supplies	$5,500.00	$2,306.41
					$189.99				
183		T.J.'S LUBE STOP, 125 DIXIE DRIVE, SUITE A, CLUTE, TX, 77531							
138219	01/09/14	oil change unit#747	01/09/14	$43.74	$43.74	10-05-5340	Vehicle M&R	$10,300.00	$7,227.85
					$43.74				
192		TEXAS MUNICIPAL RETIREMENT SYSTEM, PO BOX 149153, AUSTIN, TX, 78714-9153							
january14	01/09/14	retirement	01/09/14	$11,709.06	$11,709.06	10-29-2132	Retirement Payable	$0.00	($7,514.91)
					$11,709.06				
201		COMCAST, PO BOX 660618, DALLAS, TX, 75266-0618							
january14-1	01/09/14	internet	01/09/14	$103.68	$103.68	10-07-5420	Telephone	$1,200.00	$749.16
					$103.68				

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
427	**CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190**								
b1401030478	01/09/14	electricity	01/09/14	$16.36	$16.36	10-01-5410	Electricity	$12,000.00	$9,481.68
b1401031314	01/09/14	electricity	01/09/14	$592.91	$592.91	10-01-5410	Electricity	$12,000.00	$9,481.68
b1401031567	01/09/14	electricity	01/09/14	$18.78	$18.78	10-01-5410	Electricity	$12,000.00	$9,481.68
b1401011241	01/09/14	electricity	01/09/14	$17.98	$17.98	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401030466	01/09/14	electricity	01/09/14	$327.26	$327.26	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401030468	01/09/14	electricity	01/09/14	$78.78	$78.78	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401030470	01/09/14	electricity	01/09/14	$43.75	$43.75	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401030471	01/09/14	electricity	01/09/14	$30.80	$30.80	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401030474	01/09/14	electricity	01/09/14	$11.28	$11.28	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401030476	01/09/14	electricity	01/09/14	$17.75	$17.75	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401031202	01/09/14	electricity	01/09/14	$31.40	$31.40	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401051563	01/09/14	electricity	01/09/14	$20.45	$20.45	10-02-5410	Electricity	$45,000.00	$39,001.87
b1401030473	01/09/14	electricity	01/09/14	$248.23	$248.23	10-07-5410	Electricity	$2,500.00	$2,149.62
b1401030472	01/09/14	electricity	01/09/14	$129.65	$129.65	10-08-5410	Electricity	$5,400.00	$5,163.11
					$1,585.38				
466	**CITY OF OYSTER CREEK, 3210 FM 523, OYSTER CREEK, TX, 77541**								
january14	01/09/14	jail fees	01/09/14	$675.00	$675.00	10-05-5542	Jail Expense	$5,500.00	$4,667.31
					$675.00				
572	**CASTLE, JAMES, , , ,**								
january14	01/09/14	fuel for unit# 741	01/09/14	$51.20	$51.20	10-05-5230	Gas, Oil, & Lubricants	$30,208.00	$22,876.53
					$51.20				
753	**BEARS RECYCLING, P.O. BOX 35, CLUTE, TX, 77531**								
71439	01/09/14	dumpster rental	01/09/14	$108.50	$108.50	10-02-5245	Dump Charges	$2,500.00	$2,300.00
					$108.50				
915	**PENGUIN MANAGEMENT, INC., 2 KIEL AVENUE, KINNELON, NJ, 07405**								
18814	01/09/14	dispatch	01/09/14	$948.00	$948.00	10-07-5210	Office Supplies	$1,000.00	$891.32
					$948.00				
1043	**BUCHANAN ELECTRICAL SERVICES, 1065 SEBESTA ROAD, ANGLETON, TX, 77515**								
2786	01/09/14	labor and elec. Supplies for automatic doors an	01/09/14	$3,008.43	$3,008.43	10-01-5310	Building & Grounds M&R	$15,000.00	$10,113.70
					$3,008.43				
1061	**PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP, 1235 NORTH LOOP WEST, SUITE 600, HOUSTON, TX, 77008**								
ivc00019778	01/09/14	attorney collection fees	01/09/14	$110.90	$110.90	10-29-2140	Municipal Court Costs	$0.00	($39,718.59)
					$110.90				
1068	**COMBINED INSURANCE CO. OF AMERICA, 5277 PAYSPHERE CIRCLE, CHICAGO, IL, 60674**								
372329	01/09/14	insurance	01/09/14	$128.14	$128.14	10-29-2136	Insurance Payable	$0.00	$1,166.57
					$128.14				

City of Richwood

Council Approval Report for FIRST NATIONAL BANK--100103073

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
1145	**MARTINEZ, ADRIAN, , , ,**								
190051	01/09/14	floor maint for community building	01/09/14	$375.00	$375.00	10-08-5310	Building & Grounds M&R	$65,000.00	$8,394.35
					$375.00				
		Total Bills To Pay:			**$22,389.77**				

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
27	**AUDUBONWOODS DEVELOPMENT, 1008 MOCKINGBIRD, RICHWOOD, TX, 77531**								
january14	01/09/14	water tap fee	01/09/14	$2,000.00	$2,000.00	30-30-4440	Water Taps	$11,300.00	$8,675.00
january14	01/09/14	sewer tap fees	01/09/14	$2,000.00	$2,000.00	30-30-4450	Sewer Taps	$5,500.00	$4,875.00
					$4,000.00				
39	**BRAZORIA COUNTY WATER LAB, 434 E MULBERRY, ANGLETON, TX, 77515**								
january14	01/09/14	water test	01/09/14	$90.00	$90.00	30-21-5390	Water Lines M&R	$47,280.00	$35,468.89
					$90.00				
90	**FACTS, THE, PO BOX 549, CLUTE, TX, 77531**								
1107445-1	01/09/14	ad for public works employee	01/09/14	$187.20	$187.20	30-21-5685	Publishing & Advertising	$500.00	$176.00
					$187.20				
150	**UTILITY SERVICE CO., INC., PO BOX 674233, DALLAS, TX, 75267-4233**								
331626	01/09/14	contract	01/09/14	$7,843.00	$7,843.00	30-21-5935	Equipment - Time Payme	$20,000.00	$18,562.49
331627	01/09/14	contract	01/09/14	$3,979.00	$3,979.00	30-21-5935	Equipment - Time Payme	$20,000.00	$18,562.49
331628	01/09/14	contract	01/09/14	$479.17	$479.17	30-21-5935	Equipment - Time Payme	$20,000.00	$18,562.49
					$12,301.17				
192	**TEXAS MUNICIPAL RETIREMENT SYSTEM, PO BOX 149153, AUSTIN, TX, 78714-9153**								
january14--01	01/09/14	retirement	01/09/14	$1,319.68	$1,319.68	30-30-2132	Retirement Payable	$0.00	$200.57
					$1,319.68				
206	**UTILITY DATA SYSTEMS OF TEXAS, LLC, P.O. BOX 6147, FRISCO, TX, 75035**								
9855	01/09/14	transaction fee	01/09/14	$93.34	$93.34	30-21-5210	Office Supplies	$10,000.00	$7,186.13
					$93.34				
236	**WASTE MANAGEMENT, PO BOX 660585, DALLAS, TX, 75266-0585**								
0439880-1013-8	01/09/14	residential trash services	01/09/14	$17,666.04	$17,666.04	30-30-2240	Sanitation Payable	$0.00	($18,226.90)
					$17,666.04				
427	**CHAMPION ENERGY SERVICES, P.O. BOX 4190, HOUSTON, TX, 77210-4190**								
b1401010046	01/09/14	electricity	01/09/14	$12.43	$12.43	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401010047	01/09/14	electricity	01/09/14	$12.78	$12.78	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401030465	01/09/14	electricity	01/09/14	$12.43	$12.43	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401030467	01/09/14	electricity	01/09/14	$1,175.20	$1,175.20	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401030469	01/09/14	electricity	01/09/14	$171.95	$171.95	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401030475	01/09/14	electricity	01/09/14	$150.53	$150.53	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401030477	01/09/14	electricity	01/09/14	$12.08	$12.08	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401031398	01/09/14	electricity	01/09/14	$345.84	$345.84	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401031415	01/09/14	electricity	01/09/14	$298.66	$298.66	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401031779	01/09/14	electricity	01/09/14	$150.92	$150.92	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401050088	01/09/14	electricity	01/09/14	$456.84	$456.84	30-21-5410	Electricity	$42,000.00	$34,358.10
b1401050089	01/09/14	electricity	01/09/14	$95.04	$95.04	30-21-5410	Electricity	$42,000.00	$34,358.10

City of Richwood

Council Approval Report for W/S FIRST NATIONAL BANK--100103081

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
b1401050090	01/09/14	electricity	01/09/14	$996.62	$996.62	30-21-5410	Electricity	$42,000.00	$34,358.10
					$3,891.32				
861	**WELLS FARGO BANK, N.A., NW 6222, P.O. BOX 1450, MINNEAPOLIS, MN, 55485-6222**								
1033672	01/09/14	certificates of obligation	01/09/14	$29,458.75	$29,458.75	30-25-5991	RB I&S Series 2004	$38,453.00	$38,453.00
					$29,458.75				
		Total Bills To Pay:			**$69,007.50**				

MEMORANDUM

To:	Members of the Richwood City Council
From:	Clint Kocurek, Mayor
Date:	January 8, 2014
Subject:	Committee Guidelines

Enclosed is a copy of the proposed committee guidelines for the Crime Control and Prevention Board, Parks and Recreation Board and the Keep Richwood Beautiful Committee. Most of the guidelines remain the same for each committee such as membership, records, meetings, etc. The main difference is the purpose of each committee.

City of Richwood
Crime Control and Prevention District
Committee Guidelines

This policy outlines the role of the Crime Control and Prevention District Committee (CCPD**)** and includes guidelines for how this committee will operate.

A. Purpose of Crime Control and Prevention District

The Crime Control and Prevention District Committee was created by City Council and the voters of the City of Richwood with the purpose of providing funding for police personnel and capital equipment that would not be available through the normal budget process.

B. Membership

All members must be residents of the City and are appointed by the City Council.

C. Term of Membership

Each member will serve a two year term with no term limits.

D. Officers

The officers, Chairman, Vice Chairman and Secretary shall be elected from the existing board for a term of one year beginning in January 1 or each year and ending on December 31.

The Chairman shall preside at all meetings of the Board. The Chairman shall perform all duties incidental to the office and advise such action as may be deemed likely to increase the objectives of the board.

The Vice Chairman shall act in the absence of the Chairman.

The Secretary will keep the minutes of the meetings.

E. Parliamentary Authority

Any rules of parliamentary procedures not covered by these guidelines or their bylaws shall be governed by the latest edition of “Robert’s Rules of Order”.

The committee is subject to the Texas Open Meetings and Public Information Act.

F. Records and Record Retention

All records created for or by CCPD are subject to the Texas Public Information Act and shall be kept at the Richwood City Hall, 1800 Brazosport Blvd. N. and will be kept in accordance with the City’s Record Retention schedule.

The City will appoint a staff liaison officer who will be responsible for the records in addition to other duties.

G. Meetings

CCPD will meet once a quarter. Special meetings of the Board may be called by the Chairman or on a petition of at least four Committee members. A simple majority of the seating members shall constitute a quorum.

The agenda shall be posted on the front door of Richwood City Hall, 1800 Brazosport Blvd. N. at least 72 hours prior to the meeting in accordance with state law. Each item to be discussed must be listed on the agenda.

Notice of the meetings must be delivered to each member at least 72 hours prior to the meeting. The City staff liaison officer will prepare the notice and subsequent package and post the required notice. The City will make send email notices of the meetings to those members how supply the staff liaison officer with their email addresses. However, it will be the duty of the Chairman to guarantee the prompt delivery of the notice of meeting.

H. Financial

The City's Finance Director is responsible for CCPD's checking and any investments which will be part of the City's financial system and subject to the same laws and directives as the City. All checks and financial transactions will be countersigned by the City's Finance Director.

I. Dissolution

In the event of dissolution, the residual assets of CCPD will be turned over to the City of Richwood for the exclusive purpose of providing funding for police personnel and capital equipment that would not be available through the normal budget process.

City of Richwood
Keep Richwood Beautiful
Committee Guidelines

This policy outlines the role of the Keep Richwood Beautiful Committee (KRB) and includes guidelines for how this committee will operate.

A. Purpose of Keep Richwood Beautiful

The Keep Richwood Beautiful Committee was created by City Council of the City of Richwood with the purpose of preserving and enhancing the natural beauty of the City of Richwood and to educate and engage the residents to take responsibility for improving the community environment. This is done through programming and education addressing three main focus areas:

- Litter Prevention
- Beautification
- Waste Reduction

B. Membership

All members must be residents of the City and are appointed by the City Council.

C. Term of Membership

Each member will serve a two year term with no term limits.

D. Officers

The officers, Chairman, Vice Chairman and Secretary shall be elected from the existing board for a term of one year beginning in January 1 or each year and ending on December 31.

The Chairman shall preside at all meetings of the Board. The Chairman shall perform all duties incidental to the office and advise such action as may be deemed likely to increase the objectives of the board.

The Vice Chairman shall act in the absence of the Chairman.

The Secretary will keep the minutes of the meetings.

E. Parliamentary Authority

Any rules of parliamentary procedures not covered by these guidelines or their bylaws shall be governed by the latest edition of "Robert's Rules of Order".

The committee is subject to the Texas Open Meetings and Public Information Act.

F. Records and Record Retention

All records created for or by KRB are subject to the Texas Public Information Act and shall be kept at the Richwood City Hall, 1800 Brazosport Blvd. N. and will be kept in accordance with the City's Record Retention schedule.

The City will appoint a staff liaison officer who will be responsible for the records in addition to other duties.

G. Meetings

KRB will meet once a month. Special meetings of the Board may be called by the Chairman or on a petition of at least four Committee members. A simple majority of the seating members shall constitute a quorum.

The agenda shall be posted on the front door of Richwood City Hall, 1800 Brazosport Blvd. N. at least 72 hours prior to the meeting in accordance with state law. Each item to be discussed must be listed on the agenda.

Notice of the meetings must be delivered to each member at least 72 hours prior to the meeting. The City staff liaison officer will prepare the notice and subsequent package and post the required notice. The City will make send email notices of the meetings to those members how supply the staff liaison officer with their email addresses. However, it will be the duty of the Chairman to guarantee the prompt delivery of the notice of meeting.

H. Financial

The City's Finance Director is responsible for KRB's checking and any investments which will be part of the City's financial system and subject to the same laws and directives as the City. All checks and financial transactions will be countersigned by the City's Finance Director.

I. Dissolution

In the event of dissolution, the residual assets of KRB will be turned over to the City of Richwood for the exclusive purpose related to litter prevention, beautification, and waste reduction.

City of Richwood
Parks and Recreation Committee
Committee Guidelines

This policy outlines the role of the Parks and Recreation Committee (P&R) and includes guidelines for how this committee will operate.

A. **Purpose of Parks and Recreation Committee**

The Parks and Recreation Committee was created by City Council with the purpose of developing and/or improving the park and recreational opportunities in the City of Richwood. This is done through:

- Assist in the development of projects and programs as they relate to the needs of the City
- Assist in the establishment of short and long term planning goals and policies and recommendations for plans of action
- Encourage individuals, businesses, citizen groups and organizations within the City to develop the arts, public parks and recreation through leadership and commitment of time and resources.

B. Membership

All members must be residents of the City and are appointed by the City Council.

C. Term of Membership

Each member will serve a two year term with no term limits.

D. Officers

The officers, Chairman, Vice Chairman and Secretary shall be elected from the existing board for a term of one year beginning in January 1 or each year and ending on December 31.

The Chairman shall preside at all meetings of the Board. The Chairman shall perform all duties incidental to the office and advise such action as may be deemed likely to increase the objectives of the board.

The Vice Chairman shall act in the absence of the Chairman.

The Secretary will keep the minutes of the meetings.

E. Parliamentary Authority

Any rules of parliamentary procedures not covered by these guidelines or their bylaws shall be governed by the latest edition of “Robert’s Rules of Order”.

The committee is subject to the Texas Open Meetings and Public Information Act.

F. Records and Record Retention

All records created for or by P&R are subject to the Texas Public Information Act and shall be kept at the Richwood City Hall, 1800 Brazosport Blvd. N. and will be kept in accordance with the City's Record Retention schedule.

The City will appoint a staff liaison officer who will be responsible for the records in addition to other duties.

G. Meetings

P&R will meet once a month. Special meetings of the Board may be called by the Chairman or on a petition of at least four Committee members. A simple majority of the seating members shall constitute a quorum.

The agenda shall be posted on the front door of Richwood City Hall, 1800 Brazosport Blvd. N. at least 72 hours prior to the meeting in accordance with state law. Each item to be discussed must be listed on the agenda.

Notice of the meetings must be delivered to each member at least 72 hours prior to the meeting. The City staff liaison officer will prepare the notice and subsequent package and post the required notice. The City will make send email notices of the meetings to those members how supply the staff liaison officer with their email addresses. However, it will be the duty of the Chairman to guarantee the prompt delivery of the notice of meeting.

H. Financial

The City's Finance Director is responsible for P&R's checking and any investments which will be part of the City's financial system and subject to the same laws and directives as the City. All checks and financial transactions will be countersigned by the City's Finance Director.

I. Dissolution

In the event of dissolution, the residual assets of P&R will be turned over to the City of Richwood for the exclusive purpose of providing funding for parks and recreational opportunities within the City of Richwood.

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: January 24, 2014

Subject: BWA Customer Participation Resolution

Attached is the City's Resolution approving the Revenue bonds needed for the plant rehabilitation and expansion.

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RESOLUTION APPROVING ISSUANCE UP TO A MAXIMUM AMOUNT OF $59,000,000 BRAZOSPORT WATER AUTHORITY WATER SUPPLY SYSTEM REVENUE BONDS, SERIES 2014; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

WHEREAS, the Brazosport Water Authority (the "Authority") was created by 1985 Tex. Laws, Reg. Sess., Ch. 449 at 3063, as amended, under the authority of Article XIV, Section 59 of the Texas Constitution, and the boundaries of the Authority have not been in any way changed or altered since the enactment of Chapter 449, Acts of the 69th Legislature of Texas, Regular Session, 1985. The Authority has entered into a take-or-pay water supply contract (the "Contract"), dated February 20, 1987, with seven member cities of the Authority, including the City of Richwood, (the "City"), under the terms of which the cities are collectively obligated to make payments to the Authority sufficient to pay the principal and interest requirements on outstanding bonds, and such Contracts remain in full force and effect.

WHEREAS, the Board of Directors (the "Board") of the Authority desires to proceed with a plant rehabilitation and expansion of the Authority's water supply system as described in Section 8.2 of the Contract (the "Additional Projects") through the issuance of the Authority's Water Supply System Revenue Bonds, Series 2014 (the "Series 2014 Bonds") under a bond resolution in substantially the form attached as Exhibit A hereto (the "Bond Resolution") and has authorized the Authority's attorneys and financial advisors to take any action reasonably necessary to proceed with preparation for the issuance of the Series 2014 Bonds for the Additional Projects; and

WHEREAS, the Board will proceed with the Additional Projects in multiple phases, in substantially the amounts and as more particularly described in Exhibit B attached hereto, with the aggregate cost of such Additional Projects not to exceed a total of $59,000,000; and

WHEREAS, the City Council of the City of Richwood (the "City Council") finds such Additional Projects to be necessary and feasible;

WHEREAS, pursuant to Section 7.1 of the Contract, the City Council acknowledges the term of the Contract shall be extended until payment in full of the principal, premium, if any, and interest on the Series 2014 Bonds and all related fees;

WHEREAS, pursuant to Section 8.2 of the Contract, the City Council finds that the City is not in default under the Contract; and

WHEREAS, pursuant to Section 8.2 of the Contract, the Board of the Authority and the City Council of the City mutually agree such Additional Projects are necessary and feasible and acknowledge receipt of the Bond Resolution by the City for review; NOW THEREFORE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

SECTION 1.01 AUTHORIZATION AND INTENT. In accordance with Sections 8.2 and 9.4 of the Contract, the City Council is hereby authorized to approve of the issuance of the Series 2014 Bonds by the Authority pursuant to the Bond Resolution and the Mayor, the City

Manager or any other duly appointed person is hereby authorized and directed to take any action reasonably necessary to proceed with the issuance of the Series 2014 Bonds.

SECTION 1.02. RATIFICATION AND EXTENSION OF CONTRACT. The terms of the Contract previously entered into are hereby ratified by the City and the term of the Contract shall be extended until payment in full of the principal, premium, if any, and interest on the Series 2014 Bonds and all related fees

SECTION 1.03. CONTINUING DISCLOSURE. As used in this Section, the following terms have the meanings ascribed to such terms below:

"*MSRB*" means the Municipal Securities Rulemaking Board.

"*Rule*" means SEC Rule 15c2-12, as amended from time to time.

"*SEC*" means the United States Securities and Exchange Commission

(a) So long as the Series 2014 Bonds or any bonds issued for the Additional Projects described herein remain outstanding, the City will provide certain updated financial information and operating data to the MSRB annually in an electronic format as prescribed by the MSRB and available via the Electronic Municipal Market Access ("EMMA") system at www.emma.msrb.org. The information to be updated includes all quantitative financial information and operating data that is customarily prepared by the City. The City shall update such information within six months after the end of each fiscal year. Any financial statements so to be provided shall be (1) prepared in accordance with the Accounting Principles described in this Resolution and (2) audited, if the City commissions an audit of such statements and the audit is completed within the period during which they must be provided. If audited financial statements are not so provided, then the City shall provide unaudited financial statements for the applicable fiscal year by the required time, and audited financial statements when and if audited financial statements become available.

If the City changes its fiscal year, it will notify the MSRB of the change (and of the date of the new fiscal year end) prior to the next date by which the City otherwise would be required to provide financial information and operating data pursuant to this Section.

The financial information and operating data to be provided pursuant to this Section may be set forth in full in one or more documents or may be included by specific reference to documents (i) available to the public on the MSRB's internet web site or (ii) filed with the SEC. All filings shall be made electronically, in the format specified by the MSRB.

(b) The City shall notify the MSRB in an electronic format prescribed by the MSRB, in a timely manner (not in excess of ten (10) days after the occurrence of the event), of any of the following events with respect to the Bonds:

(i) Principal and interest payment delinquencies;

(ii) Non-payment related defaults, if material;

(iii) Unscheduled draws on debt service reserves reflecting financial difficulties;

(iv) Unscheduled draws on credit enhancements reflecting financial difficulties;

(v) Substitution of credit or liquidity providers or their failure to perform;

(vi) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;

(vii) Modifications to rights of holders of the Bonds, if material;

(viii) Bond calls, if material, and tender offers;

(ix) Defeasances;

(x) Release, substitution, or sale of property securing repayment of the Bonds, if material;

(xi) Rating changes;

(xii) Bankruptcy, insolvency, receivership or similar event of the City;

(xiii) The consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and

(xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

The City shall notify the MSRB in an electronic format prescribed by the MSRB, in a timely manner, of any failure by the City to provide financial information or operating data in accordance with this Section by the time required by such Section.

All documents provided to the MSRB shall be accompanied by identifying information, as prescribed by the MSRB.

(c) The City shall be obligated to observe and perform the covenants specified in this Section for so long as, but only for so long as, the City remains an “obligated person” with respect to the Bonds within the meaning of the Rule, except that the City in any event will give the notice required by this Section of any Bond calls and defeasance that cause the City to be no longer such an “obligated person.”

The provisions of this Section are for the sole benefit of the Registered Owners and beneficial owners of the Bonds, and nothing in this Section, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The City undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Section and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the City's financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Section or otherwise, except as expressly provided herein. The City does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Bonds at any future date.

UNDER NO CIRCUMSTANCES SHALL THE CITY BE LIABLE TO THE REGISTERED OWNER OR BENEFICIAL OWNER OF ANY BOND OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE CITY, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS SECTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the City in observing or performing its obligations under this Section shall constitute a breach of or default under the Resolution for purposes of any other provision of this Resolution.

Nothing in this Section is intended to or shall act to disclaim, waive, or otherwise limit the duties of the City under federal and state securities laws.

(d) The provisions of this Section may be amended by the City from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the City, but only if (1) the provisions of this Section, as so amended, would have permitted an underwriter to purchase or sell the Bonds in the primary offering of the Bonds in compliance with the Rule, taking into account any amendments or interpretations of the Rule to the date of such amendment, as well as such changed circumstances, and (2) either (a) the Registered Owners of a majority in aggregate principal amount (or any greater amount required by any other provision of this Resolution that authorizes such an amendment) of the Outstanding Bonds consent to such amendment or (b) a person that is unaffiliated with the City (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interests of the Registered Owners and beneficial owners of the Bonds. If the City so amends the provisions of this Section, it shall include with any amended financial information or operating data next provided in accordance with this Section an explanation, in narrative form, of the reasons for the amendment and of the impact of any change in the type of financial information or operating data so provided. The City may also amend or repeal the provisions of this Section if the SEC amends or repeals the applicable provisions of the Rule or a court of final jurisdiction enters judgment that such provisions of the Rule are invalid, and the City also may amend the provisions of this Section in its discretion in any other manner or circumstance, but in any case only if and to the extent that the provisions of this sentence would not have prevented an underwriter from lawfully purchasing or selling Bonds in the primary offering of the Bonds, giving effect to (a) such provisions as so amended and (b) any amendments or interpretations of the Rule.

SECTION 1.03 FINDINGS. It is hereby found and determined that the matters and facts set out in the preamble to this Resolution are true and correct.

SECTION 1.04 INTERPRETATIONS. The titles and headings of the sections of this Resolution have been inserted for convenience of reference only and are not to be considered a part hereof and shall not in any way modify or restrict any of the terms or provisions hereof in this Resolution and all the terms and provisions hereof shall be liberally construed to effectuate the purposes set forth herein.

SECTION 1.05 CITY'S SUCCESSORS AND ASSIGNS. Whenever, in this Resolution, the City Council is named and referred to it shall be deemed to include its successors and assigns, and all covenants and agreements in this Resolution by or on behalf of the Participating Customer, except as otherwise provided herein, shall bind and inure to the benefit of its successors and assigns whether or not so expressed.

SECTION 1.06 SEVERABILITY CLAUSE. If any word, phrase, clause, sentence, paragraph, section or other part of this Resolution, or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Resolution and the application of such word, phrase, clause, sentence, paragraph, section or other part of this Resolution to any persons or circumstances shall not be affected thereby.

SECTION 1.07 OPEN MEETING. It is hereby officially found and determined that the meeting at which this Resolution was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by the Texas Open Meetings Act.

[*Execution Page Follows*.]

PASSED AND APPROVED on this _____ day of ____________2014.

____

Mayor
City of Richwood, Texas

ATTEST:

____

City Secretary
City of Richwood, Texas

[CITY SEAL]

MEMORANDUM

To: Members of the Richwood City Council

From: Clint Kocurek, Mayor

Date: January 22, 2014

Subject: Mileage Rates

Currently, we reimburse our employees for mileage at a rate of .40₵ per mile. The 2014 Standard IRS Mileage Rate is .56₵ per mile.

I propose that we revamp our mileage reimbursement to reflect the annual Standard Mileage Rates as set by the IRS. This will allow the mileage rate to fluctuate annually and reflect the actual costs.

IRS

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- Facts & Figures
- Problem Alerts
- Around the Nation
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- Noticias en Español
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- The Tax Gap
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- IRS Tax Tips
- Armed Forces
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2014 Standard Mileage Rates

IR-2013-95, Dec. 6, 2013

WASHINGTON — The Internal Revenue Service today issued the 2014 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2014, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 56 cents per mile for business miles driven
- 23.5 cents per mile driven for medical or moving purposes
- 14 cents per mile driven in service of charitable organizations

The business, medical, and moving expense rates decrease one-half cent from the 2013 rates. The charitable rate is based on statute.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical, or charitable expense are in Rev. Proc. 2010-51. Notice 2013-80 contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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