AGENDA

BE IT KNOWN THAT, a City of Richwood City Council will meet Monday, March 8, 2021, beginning at 6:20 PM at Richwood City Hall located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER
II. ROLL CALL OF COUNCIL MEMBERS
III. PUBLIC COMMENTS
IV. CONSENT AGENDA
A. Approval of Minutes
1. Regular meeting held February 8, 2021. 3
B. Budget Report, January 2021 7
C. Memorandum of Understanding with Richwood VFD 12
D. After Action Report, Winter Storm Uri 15
E. Racial Profiling Report, 2020 32
V. DISCUSSION AND ACTION ITEMS
A. Final review and action of re-plat of lots 90 & 91; Block 1 of Oakwood Shores Subdivision Section 1, also known as 32710 Bayou Bend.
B. Discuss and consider approving Draft Task Order Amendment to Task Order No. 19-04, increasing the orginal design costs from $283,000 to $365,000 for Geotechnical Engineering Services. 73
C. Presentation of Financial Audit Report, FY 20 80
D. Brazosport Water Authority update, presented by Jeremy Fountain
E. Discuss and consider approval of disaster pay for employees who responded during the City Closure due to Winter Storm Uri, as per policy #502. 157
F. Set a date to hold workshop to reach resolution regarding Oakwood Shores drainage easements and maintenance. 159
G. Discuss and consider a resolution amending the FY 21 budget to increase water line maintenance & repair for Oyster Creek Clute/Richwood Interconnect. 175
H. Approve items removed from Consent Agenda
VI. EXECUTIVE SESSION
A. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee:
1. Eric Foerster, City Manager
VII. ACTION AS RESULT OF EXECUTIVE SESSION
VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE
IX. CITY MANAGER'S REPORT
X. COUNCIL MEMBER COMMENTS & REPORTS
XI. MAYOR'S REPORT
XII. FUTURE AGENDA ITEMS
XIII. ADJOURNMENT

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

I, Kirsten Garcia, do hereby certify that I did, on _____________at _____________ post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

____

Kirsten Garcia, City Secretary
City of Richwood

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

Minutes of the City Council

The City Council called Meeting of February 8, 2021

BE IT KNOWN THAT, a City Council of City of Richwood was held February 8, 2021, beginning at 6:20 PM PM in the Richwood City Hall, located at 1800 Brazosport Blvd. N, Richwood, Texas 77531.

I. **CALL TO ORDER**
The meeting was called order at 6:20 p.m.

II. **ROLL CALL OF COUNCIL MEMBERS**
Steve Boykin, Mayor: Present
Mike Johnson, Position 1: Present
Melissa Strawn, Position 2: Present
Matthew Yarborough, Position 3: Present
Rory Escalante, Position 4: Present
Katie Johnson, Position 5: Present

Others in attendance: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Patricia Ditto, Finance Director; Clif Custer, Public Works Director; Matt Allen, City Attorney

III. **PUBLIC COMMENTS**
There were no public comments.

IV. **RECOGNITIONS**
- A. Employee Service Awards
  - 1. Jarrett Skelton, Police Department - 5 Years of Service
    Eric Foerster presented.

V. **CONSENT AGENDA**
- A. Approval of Minutes
  - 1. Regular meeting held, January 11, 2021.
  - 2. Special meeting held, January 20, 2021.
- B. Quarterly Investment Report - FY 2021 Q1
- C. Budget Report, December 2020

Motion to approve consent agenda. This motion, made by Matthew Yarborough and seconded by Mike Johnson, Passed.
Yea: 5, Nay: 0

VI. DISCUSSION AND ACTION ITEMS

A. Discuss and consider approving a Memorandum of Understanding (MOU) between the City of Richwood and the Richwood Volunteer Fire Department.
Eric Foerster presented the MOU.

Fire Chief, Clint Kocurek, stated he was good with it on the FD's behalf.

Council requested Chief Kocurek take the agreement to their next meeting and we will bring it back.

Motion to table MOU between the City and FD. This motion, made by Mike Johnson and seconded by Melissa Strawn, Passed.
Yea: 4, Nay: 0, Abstain (Without Conflict): 1

B. Appoint Mayor Pro-Tem.

Kirsten Garcia presented historical information on Mayor Pro Tem.

Motion to appoint Melissa Strawn, position 2, as Mayor Pro Tem. This motion, made by Katie Johnson and seconded by Matthew Yarborough, Passed.
Yea: 5, Nay: 0

C. Award bid for RFQ #20-002Q, AWIA Consulting Services - Freese & Nichols

Clif Custer presented.

Motion to award bid for AWIA Consulting Services to Freese and Nichols. This motion, made by Katie Johnson and seconded by Matthew Yarborough, Passed.
Yea: 5, Nay: 0

D. Discuss and set a date for a virtual workshop to discuss the Stormwater Master Plan with Strand Associates.

Clif Custer presented information and asked Council to consider calling a special meeting February 22 - 26.

Council agreed to meet February 22nd, at 6:00 p.m.

No formal action taken.

E. Discuss and consider a resolution adopting Rules of Procedure for City Council

Council member Strawn presented notes she had on the presented rules of procedure.
The notes were distributed to the Council for review.
Kirsten Garcia requested guidance from Council to move forward and adopt later.

No action taken.

VII. **EXECUTIVE SESSION**

A. Under authority of Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Consider all applicants for filling Position 5 of Richwood City Council.

B. Under authority of Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Interview applicants for filling Position 5 of Richwood City Council

Meeting adjourned at 6:49 p.m. for executive session.

VIII. **RECONVENE FROM EXECUTIVE SESSION**

A. Discuss and appoint an applicant to fill Position 5 of Richwood City Council to be sworn in March 8, 2021.

Council reconvened in regular session at 8:27 p.m.

Thanks expressed to all applicants who applied.

Motion to appoint Mark Brown II to position 5. This motion, made by Mike Johnson and seconded by Katie Johnson, Passed.
Yea: 4, Nay: 1
Rory Escalante: Nay

IX. **CAPITAL IMPROVEMENT PROJECTS UPDATE**

Clif presented update on sidewalks, drainage and water plant.

X. **CITY MANAGER'S REPORT**
Eric reported more on capital projects.

XI. **COUNCIL MEMBER COMMENTS & REPORTS**
Melissa Strawn expressed thanks police department for the efforts in the recent pursuit, she requested the Chief send letters of recognition to neighboring agencies that helped.

Mike Johnson thanked all candidates who turned out and remind them elections are around the corner, so there is another opportunity to serve.

XII. **MAYOR'S REPORT**
Mayor Boykin thanked the police department for their efforts in the recent shooting and pursuit and gave an update regarding COVID-19 and vaccinations.

XIII. **FUTURE AGENDA ITEMS**
VFD MOU
Rules of Procedure
Swear in of Mark Brown
City Manager's annual Review

Mark Brown thanked council for the opportunity to serve.

XIV. **ADJOURNMENT**
Being there no further business the meeting was adjourned at 8:42 p.m.

These minutes were read and approved on this 8th day of March 2021.

____
Steve Boykin, Mayor

ATTEST:

____
Kirsten Garcia, City Secretary

City of Richwood
TEXAS

AGENDA MEMORANDUM-MARCH 8, 2021
ITEM # CONSENT

CONTACT: Patricia Ditto, Deputy Finance Director

SUBJECT: Monthly Budget Summary Report

SUMMARY: **Receive and/or approve the January 2021 Budget Report**

BACKGROUND INFORMATION:
The information provided is for the FY 2020-2021 budget period, month ending January 31, 2021. This summary highlights several key points related to the current month's activity for the General Fund and for the Water and Sewer Enterprise Fund. The attached report is unaudited and may include corrections from prior months.

DISCUSSION:

Attached is the budget report for January 2021, which is the fourth month of Fiscal Year 21. 33.3% of the year has passed.

10-General Fund

As of January 31, 2021, General Fund revenues total $1,763,294 or 65.15.% of the budget year to date. Of this year to date total, $419,443 was received in January. General Fund expenditures total $913,364, or 38.51% of the budget. For this period, the General Fund shows a gain of $532,931.

Revenue (GF)

- M & O (Maintenance and Operations) Property tax (including current, delinquent and penalties) received through the end of January is $1,452,519, 80.28% of its annual budgeted amount. The majority of property tax revenue is received through December and January and will continue to come in over the next months to bring it up to full budget, as has historically been seen.
- Sales Tax revenue received this month totaled $42,915 for taxes collected on November 2020 sales reported for monthly filers. The year to date total is $192,225, which is approximately $11,000 ahead of the prior year and 37.84% of plan with 33.3% of the year passed. An additional $47,929 has been collected for the Transportation Fund and a similar amount for CCPD, with 40% of plan collected after 33.3% of the year has passed.
- Permits and Licenses revenues total $9,455 for January, bringing the year to date total to $22,343. This is 31.36% of budget, and approximately $24,000 less than this same period of FY20.
- Court fees year to date through January are $15,218, about $8,000 behind this same period last year. This figure is 20.29% of total annual budget.

Expenditures (GF)

Expenditures year to date for the General Fund are at $913,364, 38.51% of annual budget, a bit over budget with 33.3% of the year passed.

All departments are over budget projection percentages at this point in time for expenditures. However, General Fund is $532,931 ahead of budget overall.

30-Water, Sewer and Solid Waste Fund

Revenues received in January total $782,185, 37.79% of total budget. Total expense for January is $583,322, or 29.83% of budget. At the end of January, our enterprise fund was showing a Net Operating Income well ahead of budget, with operating revenues exceeding operating expenses by $245,457. This is about $122,000 ahead of the same period in FY20.

RECOMMENDATION: Council to approve January 2021 Budget Summary Report for General Fund and the Water & Sewer Enterprise Fund.

City of Richwood
Operational Budget Report
10/1/2020 - 01/31/2021

10 General Fund	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Revenue						**25% of year**
Taxes	1,738,670.81	402,016.96	1,700,116.18	2,507,381.00	807,264.82	67.80%
Property taxes, including delinquent & penalties	1,443,163.10	359,085.52	1,452,518.68	1,809,381.00		80.28%
Franchise Taxes	68,423.25	16.65	55,372.71	190,000.00		29.14%
Sales Tax	181,667.54	42,914.79	192,224.79	508,000.00		37.84%
Licenses and permits	46,664.84	9,455.08	22,343.34	71,250.00	48,906.66	31.36%
Intergovernmental revenue	0.00	0.00	10,966.08	1,000.00	(9,966.08)	
Charges for services	2,554.00	100.00	100.00	1,000.00	900.00	10.00%
Fines and forfeitures	23,159.83	2,980.38	15,217.91	75,000.00	59,782.09	20.29%
Special Revenues	0.00	23.96	81.01	2,688.00	2,606.99	3.01%
Interest	11,125.87	66.68	369.33	17,000.00	16,630.67	2.17%
Miscellaneous revenue	26,283.70	4,799.88	14,100.38	31,000.00	16,899.62	45.49%
Inspection Fees	10,120.00	2,505.00	10,095.00	25,000.00		
Miscellaneous Income	15,778.70	2,294.88	3,580.38	5,000.00		
Parks & Recreation - for KRB	385.00	0.00	425.00	1,000.00		
Total Revenue	**1,848,459.05**	**419,442.94**	**1,763,294.23**	**2,706,319.00**	**943,024.77**	**65.15%**
Expenditures						
General Government						
Administration						
Personnel & Benefits	94,311.52	32,019.25	132,826.16	428,221.00	295,394.84	31.02%
Supplies	14,667.87	1,734.24	9,850.21	22,820.00	12,969.79	43.16%
Maintenance & Repair	4,420.16	275.00	1,689.88	5,000.00	3,310.12	33.80%
Utilities	2,895.20	1,311.08	4,801.16	11,920.00	7,118.84	40.28%
Professional Services	24,161.15	36,863.71	114,148.49	121,870.00	7,721.51	93.66%
Other Services	15,414.51	0.00	15,340.28	62,777.00	47,436.72	24.44%
Capital Equipment	331.78	69.67	6,235.03	6,800.00	564.97	91.69%
Total Administration	**156,202.19**	**72,272.95**	**284,891.21**	**659,408.00**	**374,516.79**	**43.20%**
Judicial						
Personnel & Benefits	15,708.46	4,961.64	20,319.23	67,345.00	47,025.77	30.17%
Supplies	1,011.20	100.13	599.62	3,300.00	2,700.38	18.17%
Utilities	144.93	0.00	0.00	500.00	500.00	0.00%
Professional Services	8,910.00	140.00	8,582.00	19,600.00	11,018.00	43.79%
Other Services	373.00	0.00	205.00	1,000.00	795.00	20.50%
Total Judicial	**26,147.59**	**5,201.77**	**29,705.85**	**91,745.00**	**62,039.15**	**32.38%**
Permitting & Inspections						
Personnel & Benefits	27,845.00	5,425.00	11,895.00	20,000.00	8,105.00	59.48%
Supplies	932.87	0.00	175.00	1,725.00	1,550.00	10.14%
Professional Services	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
Other Services	640.98	0.00	100.00	0.00	(100.00)	Over Budget
Total Permitting & Inspections	**29,418.85**	**5,425.00**	**12,170.00**	**24,725.00**	**12,555.00**	**49.22%**
Special Revenue Expenditures						
Supplies	922.77	0.00	0.00	2,388.00	2,388.00	0.00%
Total Special Revenue Expenditures	**922.77**	**0.00**	**0.00**	**2,388.00**	**2,388.00**	0.00%
Total General Government	**212,691.40**	**82,899.72**	**326,767.06**	**778,266.00**	**451,498.94**	**41.99%**
Public Safety						
Police Department						
Personnel & Benefits	253,113.01	76,062.60	304,062.70	865,812.00	561,749.30	35.12%
Supplies	9,656.65	(40.00)	5,984.56	45,400.00	39,415.44	13.18%
Maintenance & Repair	9,274.78	1,380.95	15,043.17	22,400.00	7,356.83	67.16%
Utilities	3,687.52	1,215.06	4,581.20	16,000.00	11,418.80	28.63%

10 General Fund	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Professional Services	36,312.27	10,750.00	15,096.56	72,400.00	57,303.44	20.85%
Other Services	22,537.61	0.00	14,661.35	26,300.00	11,638.65	55.75%
Capital Equipment	3,247.74	187.10	3,124.40	7,600.00	4,475.60	41.11%
Total Police Department	**337,829.58**	**89,555.71**	**362,553.94**	**1,055,912.00**	**693,358.06**	**34.34%**
Fire Department						
Personnel & Benefits	731.96	5.25	3,407.30	28,400.00	24,992.70	12.00%
Supplies	375.00	0.00	1,091.27	15,400.00	14,308.73	7.09%
Maintenance & Repair	100,072.01	0.00	390.78	17,500.00	17,109.22	2.23%
Utilities	863.74	411.24	1,221.87	3,800.00	2,578.13	32.15%
Professional Services	69,750.00	26,250.00	52,500.00	107,131.00	54,631.00	49.01%
Other Services	10,548.27	948.00	10,294.06	18,800.00	8,505.94	54.76%
Capital Equipment	3,605.65	0.00	34,428.84	64,712.00	30,283.16	53.20%
Total Fire Department	**185,946.63**	**27,614.49**	**103,334.12**	**255,743.00**	**152,408.88**	**40.41%**
Code Enforcement						
Personnel & Benefits	10,179.94	0.00	0.00	1,000.00	1,000.00	0.00%
Supplies	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
Professional Services	840.00	0.00	0.00	3,000.00	3,000.00	0.00%
Other Services	0.00	0.00	736.00	1,150.00	414.00	64.00%
Total Code Enforcement	**11,019.94**	**0.00**	**736.00**	**6,150.00**	**5,414.00**	**11.97%**
Total Public Safety	**534,796.15**	**117,170.20**	**466,624.06**	**1,317,805.00**	**851,180.94**	**35.41%**
Public Works						
City Maintenance						
Personnel & Benefits	16,865.92	8,748.40	33,392.74	107,774.00	74,381.26	30.98%
Supplies	3,019.36	682.01	4,367.44	15,700.00	11,332.56	27.82%
Maintenance & Repair	12,806.57	1,499.76	8,125.49	29,000.00	20,874.51	28.02%
Utilities	8,603.84	2,374.94	7,033.64	31,700.00	24,666.36	22.19%
Other Services	3,167.11	0.00	2,540.73	4,375.00	1,834.27	58.07%
Capital Equipment	6,638.70	0.00	2,125.86	2,213.00	87.14	96.06%
Total City Maintenance	**51,101.50**	**13,305.11**	**57,585.90**	**190,762.00**	**133,176.10**	**30.19%**
Parks and Recreation						
Supplies	462.98	282.66	511.47	3,200.00	2,688.53	15.98%
Maintenance & Repair	17,808.68	770.61	16,995.95	23,000.00	6,004.05	73.90%
Utilities	377.11	260.04	626.08	2,000.00	1,373.92	31.30%
Other Services	1,221.09	17.23	6,044.75	12,450.00	6,405.25	48.55%
Total Parks and Recreation	**19,869.86**	**1,330.54**	**24,178.25**	**40,650.00**	**16,471.75**	**59.48%**
Miscellaneous	10,694.32	0.00	38,208.36	44,000.00	5,791.64	86.84%
City Hall Promissory Note	10,694.32	0.00	0.00			
Development Agreements	0.00	0.00	38,208.36	44,000.00		
Total Expenditures	**829,153.23**	**214,705.57**	**913,363.63**	**2,371,483.00**	**1,458,119.37**	**38.51%**
Other Financing Sources and Uses						
Sources						
Transfers In					0.00	Over Budget
Total Sources	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Uses						
Transfers Out	0.00	0.00	317,000.00	317,000.00	0.00	100.00%
Total Uses	**0.00**	**0.00**	**317,000.00**	**317,000.00**	**0.00**	**100.00%**
Total Other Financing Sources and Uses	**0.00**	**0.00**	**(317,000.00)**	**(317,000.00)**	**0.00**	**100.00%**
Total - 10 GENERAL FUND	**1,019,305.82**	**204,737.37**	**532,930.60**	**17,836.00**	**(515,094.60)**	**Ahead of Budget**

City of Richwood
Operational Budget Report
10/1/2020 - 01/31/2021

30 Water & Sewer Enterprise Fund	Prior YTD	Current Period	Current YTD	Annual Budget	Remaining Budget	% Earned/Used
Net Operating Income (Loss)						
Operating income						**25% of year**
Sewer Department	275,907.41	72,057.18	291,726.98	820,000.00	528,273.02	35.58%
Water Department	342,311.15	95,680.05	385,228.44	967,000.00	581,771.56	39.84%
Solid Waste Department	99,559.52	26,333.75	105,229.90	283,000.00	177,770.10	37.18%
Total Operating income	**717,778.08**	**194,070.98**	**782,185.32**	**2,070,000.00**	**1,287,814.68**	**37.79%**
Operating expense						
Sewer Department						
Personnel & Benefits	1,271.00	12,415.00	50,801.33	177,247.00	126,445.67	28.66%
Supplies	571.15	11.00	1,654.90	14,940.00	13,285.10	11.08%
Maintenance & Repair	1,167.12	27.97	7,628.66	61,770.00	54,141.34	12.35%
Utilities	0.00	0.00	0.00	23,200.00	23,200.00	0.00%
Professional Services	210,879.86	192,055.90	249,378.95	558,080.00	308,701.05	44.69%
Other Services	1,127.25	0.00	4,258.86	13,900.00	9,641.14	30.64%
Capital Equipment	0.00	0.00	0.00	0.00	0.00	At Budget
Total Sewer Department	**215,016.38**	**204,509.87**	**313,722.70**	**849,137.00**	**535,414.30**	**36.95%**
Water Department						
Personnel & Benefits	127,438.31	11,106.60	46,596.52	158,309.00	111,712.48	29.43%
Supplies	18,666.82	4,484.43	13,463.37	27,845.00	14,381.63	48.35%
Maintenance & Repair	21,687.48	2,375.16	29,228.51	100,914.00	71,685.49	28.96%
Utilities	16,137.66	6,107.54	17,358.77	58,400.00	41,041.23	29.72%
Professional Services	12,573.29	4,836.33	10,201.36	115,000.00	104,798.64	8.87%
Other Services	111,744.80	599.98	85,566.06	362,550.00	276,983.94	23.60%
Capital Equipment	1,687.49	300.77	1,203.08	3,600.00	2,396.92	33.42%
Total Water Department	**309,935.85**	**29,810.81**	**203,617.67**	**826,618.00**	**623,000.33**	**24.63%**
Solid Waste Department						
Professional Services	62,521.14	21,993.75	65,981.16	280,000.00	214,018.84	23.56%
Total Solid Waste Department	**62,521.14**	**21,993.75**	**65,981.16**	**280,000.00**	**214,018.84**	**23.56%**
Total Operating expense	**587,473.37**	**256,314.43**	**583,321.53**	**1,955,755.00**	**1,372,433.47**	**29.83%**
Total Net Operating Income (Loss)	**130,304.71**	**(62,243.45)**	**198,863.79**	**114,245.00**	**(84,618.79)**	**Ahead of Budget**
Non-Operating Items						
Non-operating income						
Interest income	2,808.90	0.09	0.64	1,750.00	1,749.36	0.04%
Grants	0.00	0.00	21,460.80	0.00	(21,460.80)	Ahead of Budget
Other income	127.96	14.13	1,132.24	0.00	(1,132.24)	Ahead of Budget
Transfers In	0.00	0.00	80,000.00	80,000.00	0.00	At Budget
Total Non-operating income	**2,936.86**	**14.22**	**102,593.68**	**81,750.00**	**20,843.68**	**125.50%**
Non-operating expense						
Debt Service	0.00	0.00	0.00	302,271.00	302,271.00	0.00%
Transfers Out	0.00	0.00	56,000.00	204,000.00	148,000.00	27.45%
Total Non-operating expense	**0.00**	**0.00**	**56,000.00**	**506,271.00**	**450,271.00**	**11.06%**
Total Non-Operating Items	**2,936.86**	**14.22**	**46,593.68**	**(424,521.00)**	**471,114.68**	**Ahead of Budget**
Total - 30 Water & Sewer Enterprise Fund	**133,241.57**	**(62,229.23)**	**245,457.47**	**(310,276.00)**	**555,733.47**	**Ahead of Budget**

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU" or "Memorandum"), is entered into on February 8, 2021 (the "Effective Date"), by and between The City of Richwood located at 1800 Brazosport Blvd N, Richwood, Texas 77531 (the "First Party"), and Richwood Volunteer Fire Department located at 1800 Brazosport Blvd N, Richwood, Texas 77531 (the "Second Party"). First Party and Second Party may be referred to individually as the "Party", or collectively, the "Parties".

1. MISSION

The project on which the Parties are intending to collaborate, has the following intended mission in mind:

Prompt and professional fire protection delivered by means of all applicable industry standards.

2. PURPOSE AND SCOPE

The Parties intend for this Memorandum to provide the cornerstone and structure for any and all future contracts being considered by the Parties and which may be related to the project.

3. OBJECTIVES

The Parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain a market for prompt and professional fire protection delivered by means of all applicable industry standards.

4. RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

Any Party may decide not to proceed with the project contemplated herein for any reason or no reason. A binding commitment with respect to the project described herein will result only from execution of definitive agreements, subject to the conditions contained therein. Notwithstanding the two preceding sentences of this paragraph, the provisions under the headings Governing Law and Confidentiality are agreed to be fully binding on, and enforceable, against the Parties.

The following are the individual services that the Parties are contemplating providing for the project.

The City Of Richwood shall render and provide the following services that include, but are not limited to:

The City of Richwood will provide means of sustaining Fire Service through the annual budgeting process. The Richwood Volunteer Fire Department will be allowed representation during the budget process.

Richwood Volunteer Fire Department shall render and provide the following services that include, but are not limited to:

The Richwood Volunteer Fire Department will provide Fire Protection and Fire Service for the City of Richwood, Texas. The Richwood Volunteer Fire Department will also provide the City of Richwood with three (3) quarterly updates and one year-end update. These reports shall contain the total calls for service, public functions attended, and total training hours.

5. TERMS OF UNDERSTANDING

The term of this Memorandum shall be for a period of three years from the Effective Date and maybe extended upon written mutual agreement of both Parties.

6. CONFIDENTIALITY

The Parties will treat the terms of this MOU the same as all agreements subject to open records requests.

7. LEGAL COMPLIANCE

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Memorandum in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Memorandum is intended to negate or otherwise render ineffective any such provisions or operating procedures. The Parties assume full responsibility for their performance under the terms of this Memorandum.

If at any time either Party is unable to perform their duties or responsibilities under this Memorandum consistent with such Party's statutory and regulatory mandates, the affected Party shall immediately provide written notice to the other Party to establish a date for resolution of the matter.

8. LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum.

9. NOTICE

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

10. GOVERNING LAW

This Memorandum shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any and all disputes that may arise shall be in Brazoria County, Texas.

11. AUTHORIZATION AND EXECUTION

The signing of this Memorandum does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU.

This Agreement shall be signed by The City of Richwood and Richwood Volunteer Fire Department and shall be effective as of the date first written above.

2-26-2021

(Name and Title)
The City of Richwood
1800 Brazosport Blvd N
Richwood, Texas
77531

(Date)

2-26-2021

(Name and Title)
Richwood Volunteer Fire Department
1800 Brazosport Blvd N
Richwood, Texas
77531

(Date)

WINTER STORM URI

CITY OF RICHWOOD AFTER ACTION SUMMARY

City Manager- Eric Foerster, MPA, CPM

Social Media and Website Posting information

Before, during, and after the storm, varied sources of communication were used to spread information about the storm.

From February 11th until February 25th (the compilation of this report) the following sources were used:

Twitter: 22 posts

Linked In: 12 posts

Facebook (City): 59 posts

Facebook (Office of Emergency Management): 25

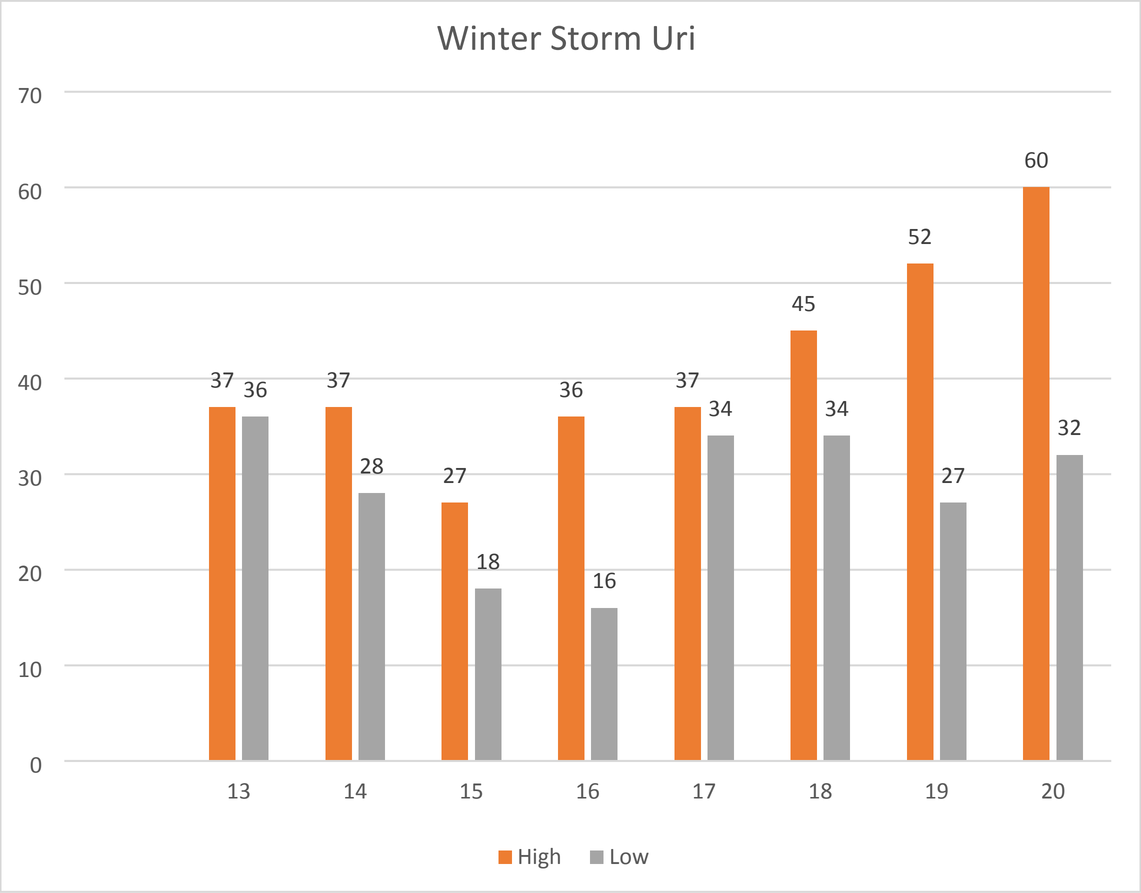
City Website: 25 postings

Total Social Media Postings: 143 (and ongoing for recovery, debris removal)

The City of Richwood also activated our Blackboard Connect notification tool several times during this event. 14,235 people were contacted using the Blackboard Connect.

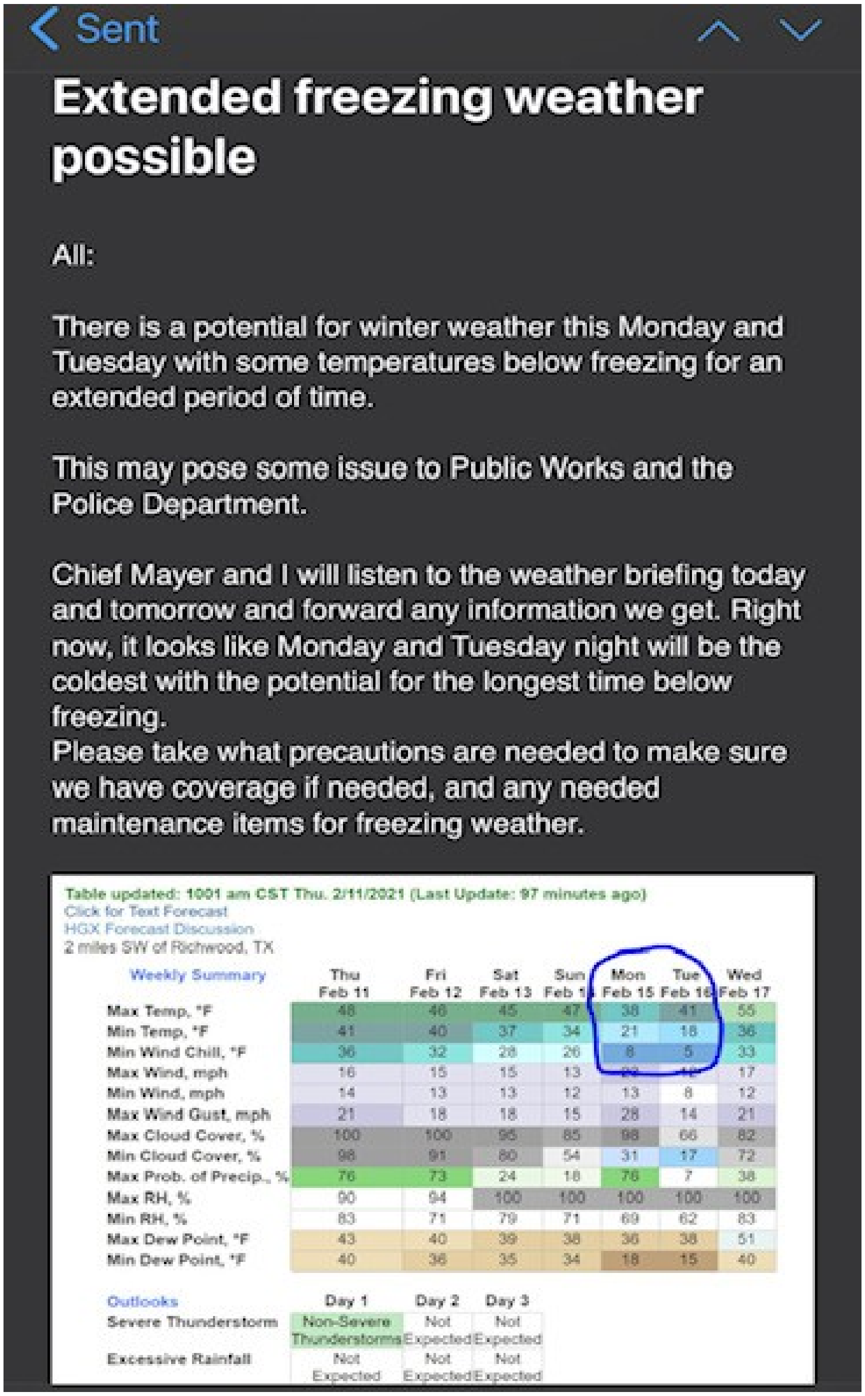
Type	Message Title	Delivery Date	Recipients	Status
📢	Boil Water Notice Lifted	23 February 2021 3:01PM (CT)	1,866	Completed
📢	Water Distribution 3	23 February 2021 10:56AM (CT)	1,725	Completed
📢	Water Distribution 2	22 February 2021 11:17AM (CT)	1,714	Completed
📢	Water Distribution - 1	20 February 2021 10:48AM (CT)	1,711	Completed
📢	Water Distribution - Homebound	19 February 2021 2:29PM (CT)	1,711	Completed
📢	Sidewalk Construction	18 February 2021 9:00AM (CT)	1,710	Completed
📢	Water System Update	17 February 2021 7:13PM (CT)	1,836	Completed
🚨	Boil Water Notice - 2	17 February 2021 7:21AM (CT)	1,836	Completed
🚨	Boil Water Notice	17 February 2021 3:37AM (CT)	1,836	Completed

Temperature Information



Event Log

On 2/11/2021, the City of Richwood was made aware of significant cold weather approaching our region through weather reports. After hearing of the potential freezing weather notices were made to the public and briefings were held with staff members.



Extended freezing weather possible

All:

There is a potential for winter weather this Monday and Tuesday with some temperatures below freezing for an extended period of time.

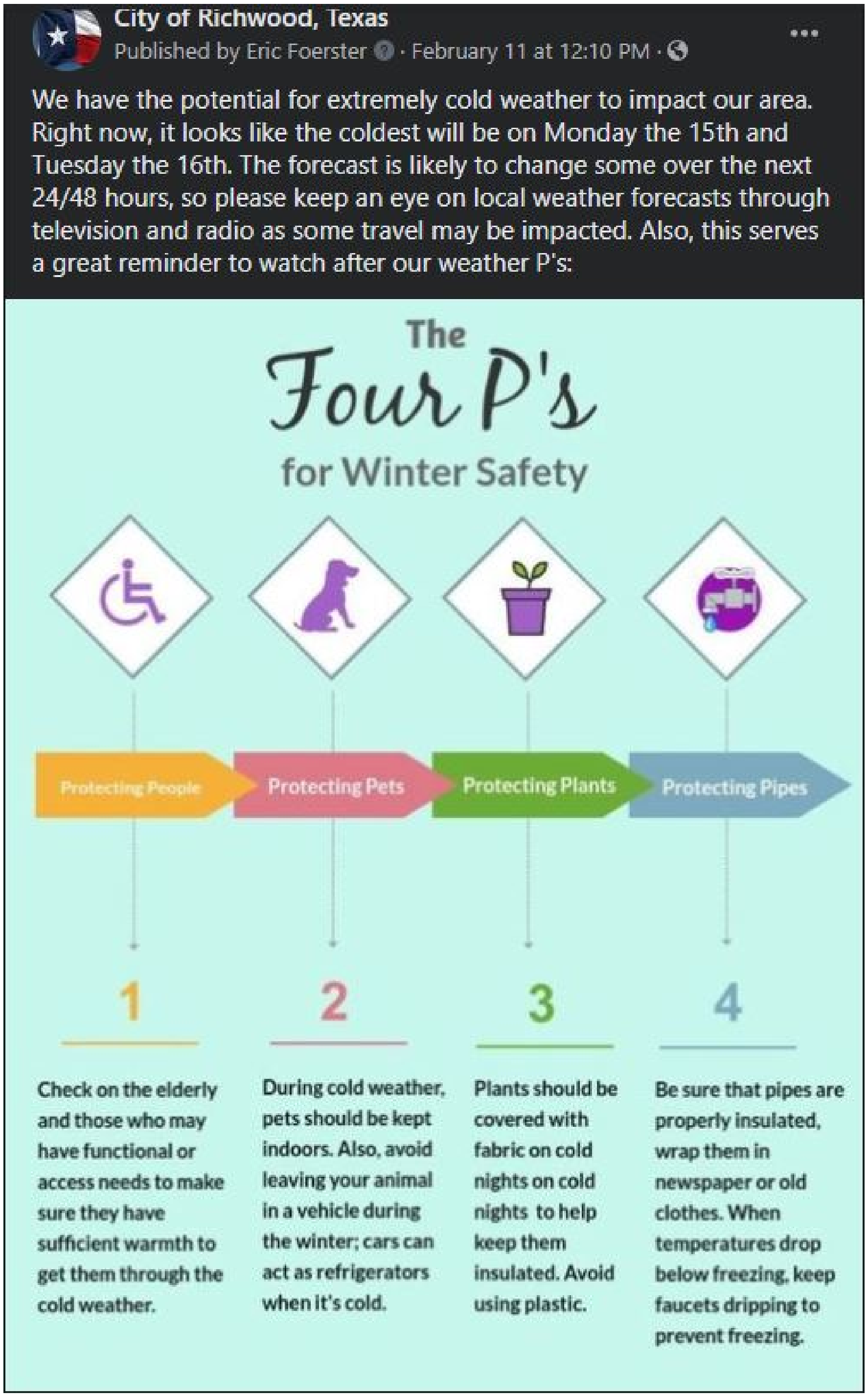
This may pose some issue to Public Works and the Police Department.

Chief Mayer and I will listen to the weather briefing today and tomorrow and forward any information we get. Right now, it looks like Monday and Tuesday night will be the coldest with the potential for the longest time below freezing.
Please take what precautions are needed to make sure we have coverage if needed, and any needed maintenance items for freezing weather.

Table updated: 1001 am CST Thu. 2/11/2021 (Last Update: 97 minutes ago)
Click for Text Forecast
HGX Forecast Discussion
2 miles SW of Richwood, TX

Weekly Summary	Thu Feb 11	Fri Feb 12	Sat Feb 13	Sun Feb 1	Mon Feb 15	Tue Feb 16	Wed Feb 17
Max Temp, °F	48	46	45	47	38	41	55
Min Temp, °F	41	40	37	34	21	18	36
Min Wind Chill, °F	36	32	28	26	8	5	33
Max Wind, mph	16	15	15	13	[illegible]	[illegible]	17
Min Wind, mph	14	13	13	12	13	8	12
Max Wind Gust, mph	21	18	18	15	28	14	21
Max Cloud Cover, %	100	100	95	85	98	66	82
Min Cloud Cover, %	98	91	80	54	31	17	72
Max Prob. of Precip., %	76	73	24	18	76	7	38
Max RH, %	90	94	100	100	100	100	100
Min RH, %	83	71	79	71	69	62	83
Max Dew Point, °F	43	40	39	38	36	38	51
Min Dew Point, °F	40	36	35	34	18	15	40

Outlooks	Day 1	Day 2	Day 3
Severe Thunderstorm	Non-Severe Thunderstorms	Not Expected	Not Expected
Excessive Rainfall	Not Expected	Not Expected	Not Expected



City of Richwood, Texas
Published by Eric Foerster · February 11 at 12:10 PM ·

We have the potential for extremely cold weather to impact our area. Right now, it looks like the coldest will be on Monday the 15th and Tuesday the 16th. The forecast is likely to change some over the next 24/48 hours, so please keep an eye on local weather forecasts through television and radio as some travel may be impacted. Also, this serves a great reminder to watch after our weather P's:

The Four P's for Winter Safety

1 Protecting People: Check on the elderly and those who may have functional or access needs to make sure they have sufficient warmth to get them through the cold weather.

2 Protecting Pets: During cold weather, pets should be kept indoors. Also, avoid leaving your animal in a vehicle during the winter; cars can act as refrigerators when it's cold.

3 Protecting Plants: Plants should be covered with fabric on cold nights on cold nights to help keep them insulated. Avoid using plastic.

4 Protecting Pipes: Be sure that pipes are properly insulated, wrap them in newspaper or old clothes. When temperatures drop below freezing, keep faucets dripping to prevent freezing.

Preparations were made in Public Works and the Police Department and communications in the form of weather briefings were shared with staff, council, and the public.

02/12/2021-City Managers Update-Eric:

We had a very productive week this week. It started with a great city council meeting and appointing a new council member to fill the vacated slot. We also rounded out our election period with all available slots having a challenger for each position. This is good to see, especially since many communities have a hard time getting anyone to run for any open slot.

Trish and I had a great conversation with John Robuck regarding the bonds we have yet to issue, as well as gathering some data on a look-ahead into the tolerance of our current debt burden and how it would look as far as taxes go, and how any further issuance would impact our I&S tax rate.

Chief Mayer has filled the open position within the Police Department with Officer Dixie, he has decided to return to full time employment after leaving just a short time ago. This will save the department in several ways, including the mere fact he will not need any FTO training and he has uniforms, and he is ready to work. We look forward to having Officer Dixie back with us.

The end of the week was consumed with weather and the impending freezing weather. We shut off water to the parks today at about 3:00pm to save the fixtures and pipes. Public Works has material to put out on the bridge over Oyster Creek, should the need arise. Chief Mayer has his officers ready should they be needed. The state and county have allocated resources to pre-treat the roads with chemicals to prevent hard freezing. We have made numerous social media posts and we have attended to state operations calls to gain information as needed. We will continue to monitor the weather and adjust as needed.

I hope everyone has a safe and warm weekend.

Eric

City staff attended all weather briefings and state briefing call during this event. Information was shared with staff as the weather progressed into our region.

2/13/2021- On Friday the 13th, water was shut off to all parks to protect the fixtures and pipes.

2/13-2/14-On Sunday, February 14th, Public Works piled sand at College Drive right next to bridge over Oyster Creek and I made several checks within the city. All preparations by city staff were completed by the evening on the 14th. The 15th was a holiday, and the city was closed for normal operations. Communication continued with staff by text and email. I participated with the online Webinar from the NWS from 1:00pm-2:00pm.

2/15-2/16-Overnight, from the 15th to the 16th, sections of Richwood began experiencing power outages. City hall lost power and internet overnight. During these power outages, the City of Richwood experiences lift station failures and sewer backups because none of our lift stations have permanent generators as backups. Lift station #5 was noted without power and a portable generator was then used to pump it down.

02/15/-02/16 Continued- Also noted that sometime during the power outage, our permanently mounted generator at ground storage, lost oil (later found to be a blown hose from the freezing temperature) and had to be shut down. This caused a reduction pressures and the ability to fill tanks. One of our portable generators also lost a starter coil and could not be run. At this time Clif began looking for a large generator to power the water well #6.

During this time, the regional 911 service and a notice was made to the public (Facebook) and city website. City staff also noted with intermittent, or no cell service on their work phones. Communication with the power company and ERCOT was not very accurate. Explanations were everything from you have powerlines down, there are rolling blackouts, to-you may not have complete power restored for several days.

02/17/2021- At approximately 2:45-3:00am, I was notified that the Brazosport Water Authority had lost their ability to pump water to us. This loss of distribution was a result of losing power and then their backup generator. At about 3:30 am, The City of Richwood issued a Boil Water Notice due to lack of pressure. This notice was placed on social media, the city website, and put out on Blackboard Connect. Clif, Kirsten, and I were all in communication from about 3:00am until about 4:00am dealing with this situation and issuing notices.

City of Richwood
TEXAS

PRESS RELEASE

For Immediate Release

City of Richwood

Boil Water Notice

February 17, 2021

Due to reduced distribution system pressure, the City of Richwood is required by the Texas Commission on Environmental Quality to notify all customers to boil their water prior to consumption, (e.g. washing hands/face, brushing teeth, drinking, etc.). Children, seniors, and persons with weakened immune systems are particularity vulnerable to harmful bacteria and all customers should follow these directions.

To ensure destruction of all harmful bacteria and other microbes, water for drinking, cooking, and ice making should be boiled and cooled prior to use for drinking water or human consumption purposes. The water should be brought to a vigorous boil and then boiled for two minutes.

In lieu of boiling, individuals may purchase bottle water or obtain water from other suitable source for drinking water or human consumption purposes.

This boil water notice is in effect until further notice. When it is no longer necessary to boil the water, City of Richwood water system officials will notify customers that the water is safe for drinking water or human consumption purposes.

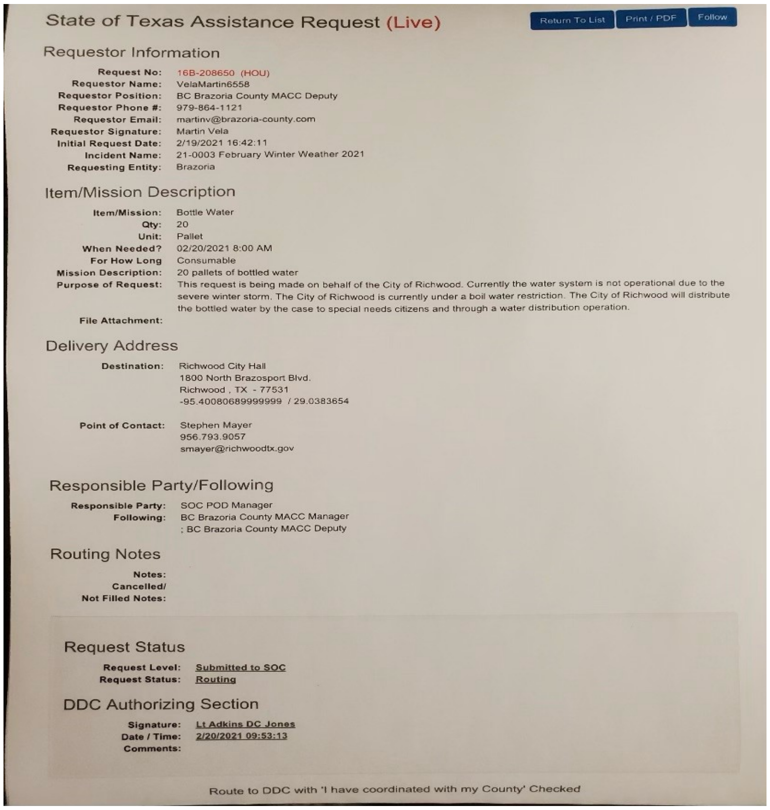
Once the boil water notice is no longer in effect, the public water system will issue a notice to customers that rescinds the boil water notice in a manner similar to this notice.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand.

02/17/2021- Continued: By 4:00pm, Richwood had established a backup generator provided by the City of Freeport. By 7:00pm we had begun to pressurize the system.

02/18/2021- Water pressure was building back into the system and there were reports of brown, or dirt colored water from across the state. This is a normal occurrence when a water system loses pressure and sediment is stirred up. Contact with the County EOC was made about bottled water. They were interested in setting up a POD (Point of Distribution) and asked if we would participate in staffing the multi-city POD. We advised we would, and they would make a request for the water. Sometime during the night, the other cities backed out of the POD idea due to their possible lifting of their Boil Water Notices.

02/19/2021- The City of Richwood was advised that there would be no multi-city POD and we made our own STAR request for 20 pallets of water.



State of Texas Assistance Request (Live)

Requestor Information

Request No: 16B-208650 (HOU)
Requestor Name: VelaMartin6558
Requestor Position: BC Brazoria County MACC Deputy
Requestor Phone #: 979-864-1121
Requestor Email: martinv@brazoria-county.com
Requestor Signature: Martin Vela
Initial Request Date: 2/19/2021 16:42:11
Incident Name: 21-0003 February Winter Weather 2021
Requesting Entity: Brazoria

Item/Mission Description

Item/Mission: Bottle Water
Qty: 20
Unit: Pallet
When Needed? 02/20/2021 8:00 AM
For How Long Consumable
Mission Description: 20 pallets of bottled water
Purpose of Request: This request is being made on behalf of the City of Richwood. Currently the water system is not operational due to the severe winter storm. The City of Richwood is currently under a boil water restriction. The City of Richwood will distribute the bottled water by the case to special needs citizens and through a water distribution operation.
File Attachment:

Delivery Address

Destination: Richwood City Hall
1800 North Brazosport Blvd.
Richwood , TX - 77531
-95.40080689999999 / 29.0383654

Point of Contact: Stephen Mayer
956.793.9057
smayer@richwoodtx.gov

Responsible Party/Following

Responsible Party: SOC POD Manager
Following: BC Brazoria County MACC Manager
; BC Brazoria County MACC Deputy

Routing Notes

Notes:
Cancelled/ Not Filled Notes:

Request Status

Request Level: Submitted to SOC
Request Status: Routing

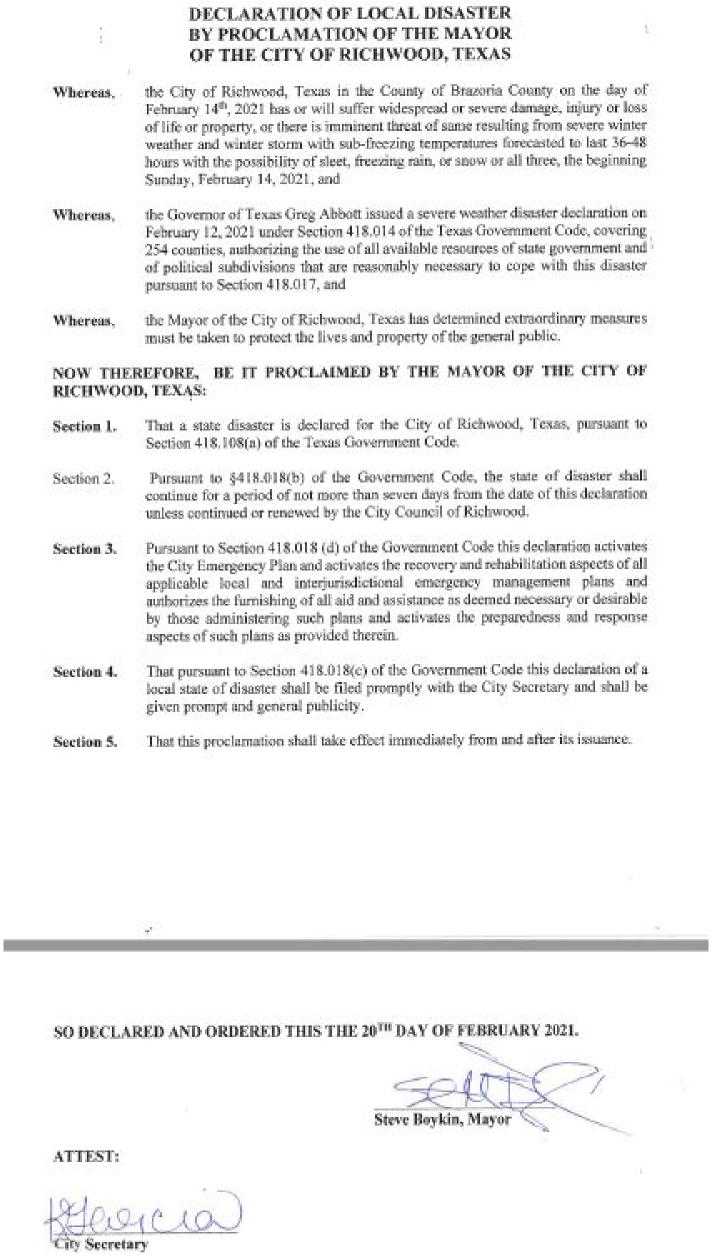
DDC Authorizing Section

Signature: Lt Adkins DC Jones
Date / Time: 2/20/2021 09:53:13
Comments:

Route to DDC with 'I have coordinated with my County' Checked

02/19/2021- The City of Richwood began water distribution to homebound individuals. Power and internet were restored to City Hall, and phone service was intermittent, but restored enough for staff to be at work in the building.

02/20/2021- Water distribution continued with drive through water distribution. Three pallets were distributed today! A Declaration of Disaster was filed today with the State SOC and with Brazoria County.



DECLARATION OF LOCAL DISASTER
BY PROCLAMATION OF THE MAYOR
OF THE CITY OF RICHWOOD, TEXAS

Whereas, the City of Richwood, Texas in the County of Brazoria County on the day of February 14th, 2021 has or will suffer widespread or severe damage, injury or loss of life or property, or there is imminent threat of same resulting from severe winter weather and winter storm with sub-freezing temperatures forecasted to last 36-48 hours with the possibility of sleet, freezing rain, or snow or all three, the beginning Sunday, February 14, 2021, and

Whereas, the Governor of Texas Greg Abbott issued a severe weather disaster declaration on February 12, 2021 under Section 418.014 of the Texas Government Code, covering 254 counties, authorizing the use of all available resources of state government and of political subdivisions that are reasonably necessary to cope with this disaster pursuant to Section 418.017, and

Whereas, the Mayor of the City of Richwood, Texas has determined extraordinary measures must be taken to protect the lives and property of the general public.

NOW THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF RICHWOOD, TEXAS:

Section 1. That a state disaster is declared for the City of Richwood, Texas, pursuant to Section 418.108(a) of the Texas Government Code.

Section 2. Pursuant to §418.018(b) of the Government Code, the state of disaster shall continue for a period of not more than seven days from the date of this declaration unless continued or renewed by the City Council of Richwood.

Section 3. Pursuant to Section 418.018 (d) of the Government Code this declaration activates the City Emergency Plan and activates the recovery and rehabilitation aspects of all applicable local and interjurisdictional emergency management plans and authorizes the furnishing of all aid and assistance as deemed necessary or desirable by those administering such plans and activates the preparedness and response aspects of such plans as provided therein.

Section 4. That pursuant to Section 418.018(c) of the Government Code this declaration of a local state of disaster shall be filed promptly with the City Secretary and shall be given prompt and general publicity.

Section 5. That this proclamation shall take effect immediately from and after its issuance.

SO DECLARED AND ORDERED THIS THE 20TH DAY OF FEBRUARY 2021.

Steve Boykin, Mayor

ATTEST:

City Secretary

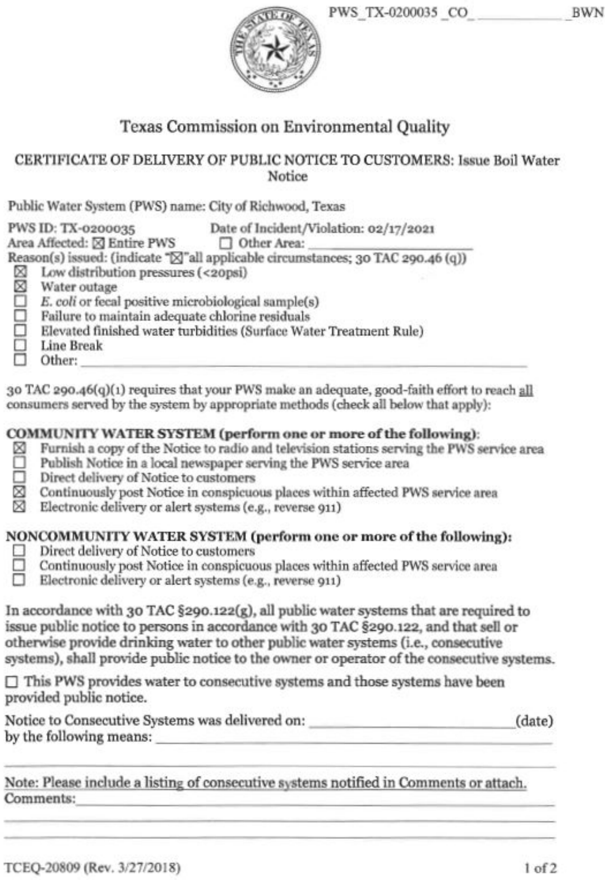
02/21/2021- More water distribution today. Another full pallet of water distributed today.

We were also notified today of some low pressure in several areas throughout the city. We found a pump had tripped a breaker. The pump was brought back online, and the problem was fixed.

02/22/2021- 4 additional pallets of water were distributed today! Water samples were gathered and transported to the lab for testing. 12 cases of water were dropped off at OLQP school.

02/23/2021- 4 more pallets of water were distributed today. These pallets of water were donated by Coca-Cola. 1 pallet of water was dropped off at each apartment complex.

At about 3:00pm the lab results came back clear. The Boil Water Notice was lifted. All associated Boil Water Lifting, Notice, Lab Testing results, and general notes were filed with TCEQ:



PWS_TX-0200035 _CO_ ____________ _BWN

Texas Commission on Environmental Quality

CERTIFICATE OF DELIVERY OF PUBLIC NOTICE TO CUSTOMERS: Issue Boil Water Notice

Public Water System (PWS) name: City of Richwood, Texas

PWS ID: TX-0200035 Date of Incident/Violation: 02/17/2021
Area Affected: ☒ Entire PWS ☐ Other Area: ____________
Reason(s) issued: (indicate "☒"all applicable circumstances; 30 TAC 290.46 (q))

- ☒ Low distribution pressures (<20psi)
- ☒ Water outage
- ☐ *E. coli* or fecal positive microbiological sample(s)
- ☐ Failure to maintain adequate chlorine residuals
- ☐ Elevated finished water turbidities (Surface Water Treatment Rule)
- ☐ Line Break
- ☐ Other: ____________

30 TAC 290.46(q)(1) requires that your PWS make an adequate, good-faith effort to reach all consumers served by the system by appropriate methods (check all below that apply):

COMMUNITY WATER SYSTEM (perform one or more of the following):

- ☒ Furnish a copy of the Notice to radio and television stations serving the PWS service area
- ☐ Publish Notice in a local newspaper serving the PWS service area
- ☐ Direct delivery of Notice to customers
- ☒ Continuously post Notice in conspicuous places within affected PWS service area
- ☒ Electronic delivery or alert systems (e.g., reverse 911)

NONCOMMUNITY WATER SYSTEM (perform one or more of the following):

- ☐ Direct delivery of Notice to customers
- ☐ Continuously post Notice in conspicuous places within affected PWS service area
- ☐ Electronic delivery or alert systems (e.g., reverse 911)

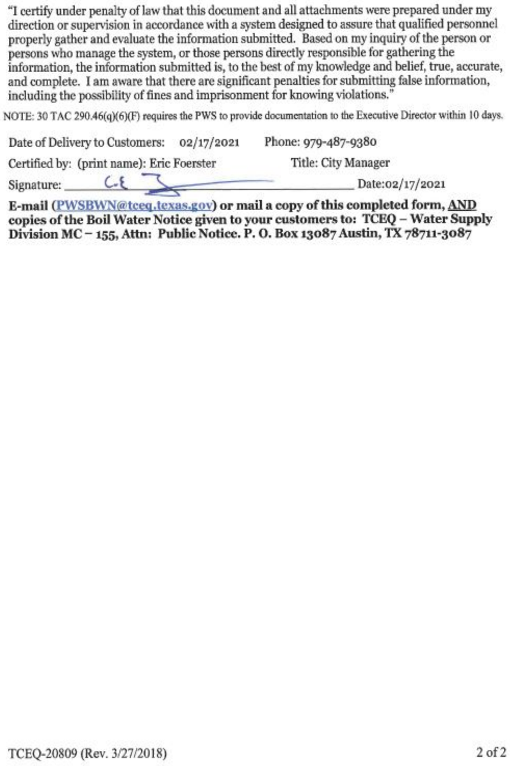
In accordance with 30 TAC §290.122(g), all public water systems that are required to issue public notice to persons in accordance with 30 TAC §290.122, and that sell or otherwise provide drinking water to other public water systems (i.e., consecutive systems), shall provide public notice to the owner or operator of the consecutive systems.

☐ This PWS provides water to consecutive systems and those systems have been provided public notice.

Notice to Consecutive Systems was delivered on: ____________(date)
by the following means: ____________

Note: Please include a listing of consecutive systems notified in Comments or attach.
Comments:____________

TCEQ-20809 (Rev. 3/27/2018) 1 of 2



"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

NOTE: 30 TAC 290.46(q)(6)(F) requires the PWS to provide documentation to the Executive Director within 10 days.

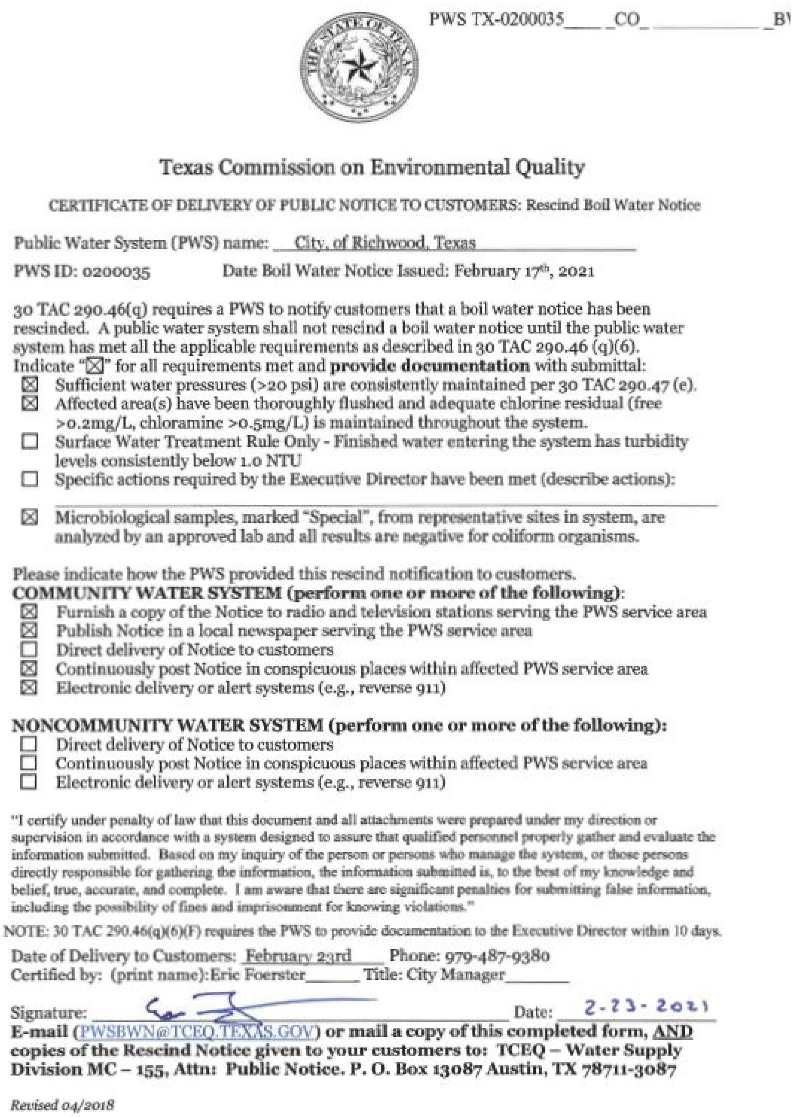
Date of Delivery to Customers: 02/17/2021 Phone: 979-487-9380

Certified by: (print name): Eric Foerster Title: City Manager

Signature: ______________________ Date:02/17/2021

E-mail (PWSBWN@tceq.texas.gov) or mail a copy of this completed form, AND copies of the Boil Water Notice given to your customers to: TCEQ – Water Supply Division MC – 155, Attn: Public Notice. P. O. Box 13087 Austin, TX 78711-3087

TCEQ-20809 (Rev. 3/27/2018) 2 of 2



PWS TX-0200035____ _CO_ ____________ _B

Texas Commission on Environmental Quality

CERTIFICATE OF DELIVERY OF PUBLIC NOTICE TO CUSTOMERS: Rescind Boil Water Notice

Public Water System (PWS) name: __City, of Richwood, Texas________________

PWS ID: 0200035 Date Boil Water Notice Issued: February 17th, 2021

30 TAC 290.46(q) requires a PWS to notify customers that a boil water notice has been rescinded. A public water system shall not rescind a boil water notice until the public water system has met all the applicable requirements as described in 30 TAC 290.46 (q)(6). Indicate "☒" for all requirements met and **provide documentation** with submittal:

- ☒ Sufficient water pressures (>20 psi) are consistently maintained per 30 TAC 290.47 (e).
- ☒ Affected area(s) have been thoroughly flushed and adequate chlorine residual (free >0.2mg/L, chloramine >0.5mg/L) is maintained throughout the system.
- ☐ Surface Water Treatment Rule Only - Finished water entering the system has turbidity levels consistently below 1.0 NTU
- ☐ Specific actions required by the Executive Director have been met (describe actions):
- ☒ Microbiological samples, marked "Special", from representative sites in system, are analyzed by an approved lab and all results are negative for coliform organisms.

Please indicate how the PWS provided this rescind notification to customers.

COMMUNITY WATER SYSTEM (perform one or more of the following):

- ☒ Furnish a copy of the Notice to radio and television stations serving the PWS service area
- ☒ Publish Notice in a local newspaper serving the PWS service area
- ☐ Direct delivery of Notice to customers
- ☒ Continuously post Notice in conspicuous places within affected PWS service area
- ☒ Electronic delivery or alert systems (e.g., reverse 911)

NONCOMMUNITY WATER SYSTEM (perform one or more of the following):

- ☐ Direct delivery of Notice to customers
- ☐ Continuously post Notice in conspicuous places within affected PWS service area
- ☐ Electronic delivery or alert systems (e.g., reverse 911)

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

NOTE: 30 TAC 290.46(q)(6)(F) requires the PWS to provide documentation to the Executive Director within 10 days.

Date of Delivery to Customers: February 23rd____ Phone: 979-487-9380
Certified by: (print name):Eric Foerster______ Title: City Manager_______

Signature: ______________________ Date: 2-23-2021

E-mail (PWSBWN@TCEQ.TEXAS.GOV) or mail a copy of this completed form, AND copies of the Rescind Notice given to your customers to: TCEQ – Water Supply Division MC – 155, Attn: Public Notice. P. O. Box 13087 Austin, TX 78711-3087

Revised 04/2018

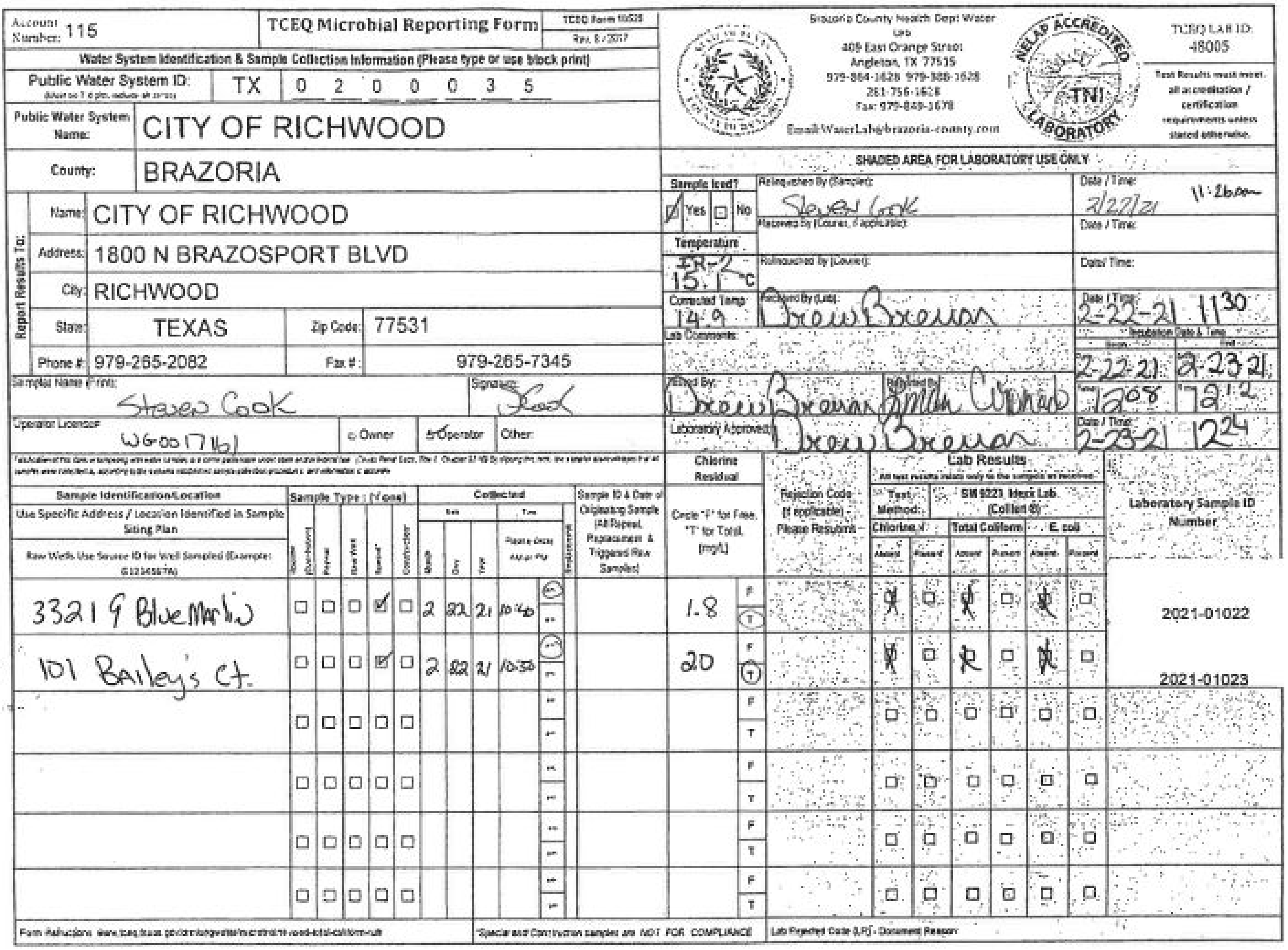
Figure: 30 TAC §290.47(c)(3)

Boil Water Notice Rescinded
02/23/2021

On February 17th, the Texas Commission on Environmental Quality required the Richwood, Texas public water system, TX-0200035, to issue a Boil Water Notice to inform customers, individuals, or employees that due to conditions which occurred recently in the public water system, the water from this public water system was required to be boiled prior to use for drinking water or human consumption purposes.

The public water system has taken the necessary corrective actions to restore the quality of the water distributed by this public water system used for drinking water or human consumption purposes and has provided TCEQ with laboratory test results that indicate that the water no longer requires boiling prior to use as of February 23rd, 2021.

If you have questions concerning this matter, you may contact City Manager, Eric Foerster or Public Works Director, Clif Custer at 979-487-9380, 1800 Brazosport Blvd. N. Richwood, Texas 77531.



Account Number: 115

TCEQ Microbial Reporting Form

TCEQ Form 10525
Rev. 8/2017

Brazoria County Health Dept Water Lab
405 East Orange Street
Angleton, TX 77515
979-864-1628 979-388-1628
281-756-1628
Fax: 979-849-1678
Email: WaterLab@brazoria-county.com

NELAP ACCREDITED TNI LABORATORY

TCEQ LAB ID: 48005

Test Results must meet all accreditation / certification requirements unless stated otherwise.

Water System Identification & Sample Collection Information (Please type or use block print)

Public Water System ID: TX 0 2 0 0 0 3 5

Public Water System Name: CITY OF RICHWOOD

County: BRAZORIA

Report Results To:

Name: CITY OF RICHWOOD
Address: 1800 N BRAZOSPORT BLVD
City: RICHWOOD
State: TEXAS Zip Code: 77531
Phone #: 979-265-2082 Fax #: 979-265-7345

Sampler Name (Print): Steven Cook Signature: S Cook

Operator License#: WG0017161 ☐ Owner ☑ Operator Other:

SHADED AREA FOR LABORATORY USE ONLY

Sample Iced? ☑ Yes ☐ No

Relinquished By (Sampler): Steven Cook Date / Time: 2/22/21 11:26am

Received By (Courier, if applicable): Date / Time:

Temperature: IR-2 15.1 °C

Relinquished By (Courier): Date/ Time:

Corrected Temp: 14.9

Received By (Lab): Drew Brennan Date / Time: 2-22-21 1130

Lab Comments:

Incubation Date & Time: Begin 2-22-21 Time 1208; End 2-23-21 Time 1212

Read By: Drew Brennan Reviewed By:

Laboratory Approved: Drew Brennan Date / Time: 2-23-21 1224

Lab Results: All test results relate only to the samples as received.

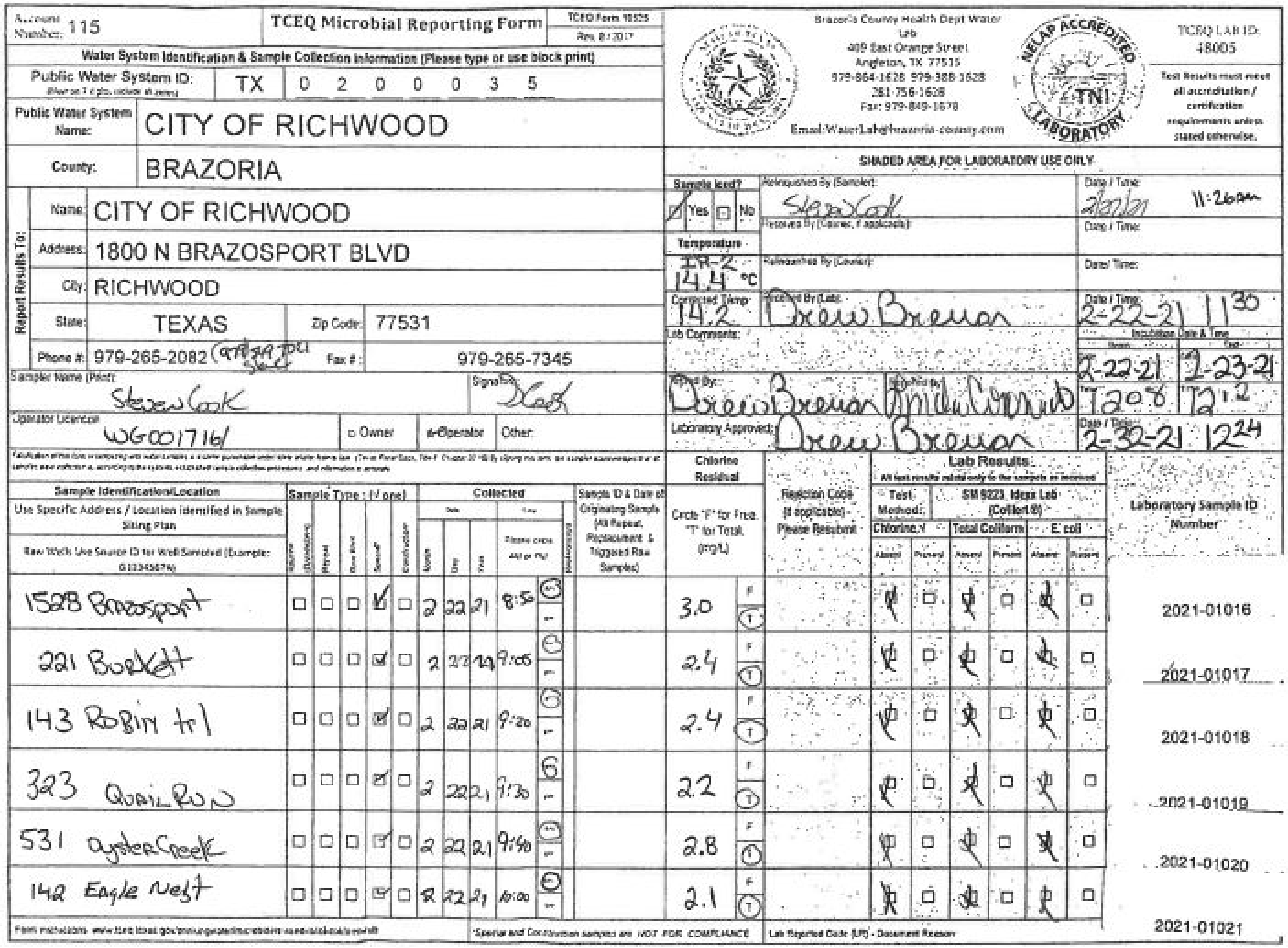
Test Method: SM 9223 Idexx Lab. (Colilert®)

Sample Identification/Location: Use Specific Address / Location Identified in Sample Siting Plan; Raw Wells Use Source ID for Well Sampled (Example: G1234567A)	Routine (Distribution)	Repeat	Raw Well	Special*	Construction*	Month	Day	Year	Time	Please Circle AM or PM	Sample ID & Date of Originating Sample (All Repeat, Replacement & Triggered Raw Samples)	Chlorine Residual: Circle "F" for Free, "T" for Total (mg/L)	F / T	Rejection Code (if applicable) - Please Resample	Chlorine ✓ Absent	Chlorine ✓ Present	Total Coliform Absent	Total Coliform Present	E. coli Absent	E. coli Present	Laboratory Sample ID Number
7 3321 9 Blue Marlin	☐	☐	☐	☑	☐	2	22	21	1040	[✓ AM] PM		1.8	F [✓ T]		☒	☐	☒	☐	☒	☐	2021-01022
8 101 Bailey's Ct.	☐	☐	☐	☑	☐	2	22	21	1030	[✓ AM] PM		20	F [✓ T]		☒	☐	☒	☐	☒	☐	2021-01023
	☐	☐	☐	☐	☐					AM PM			F T		☐	☐	☐	☐	☐	☐	
	☐	☐	☐	☐	☐					AM PM			F T		☐	☐	☐	☐	☐	☐	
	☐	☐	☐	☐	☐					AM PM			F T		☐	☐	☐	☐	☐	☐	
	☐	☐	☐	☐	☐					AM PM			F T		☐	☐	☐	☐	☐	☐	

Form Instructions: www.tceq.texas.gov/drinkingwater/microbial/revised-total-coliform-rule

*Special and Construction samples are NOT FOR COMPLIANCE

Lab Rejected Code (LR) - Document Reason



Account Number: 115

TCEQ Microbial Reporting Form

TCEQ Form 10525
Rev. 8/2017

Brazoria County Health Dept Water Lab
409 East Orange Street
Angleton, TX 77515
979-864-1628 979-388-1628
281-756-1628
Fax: 979-849-1678
Email: WaterLab@brazoria-county.com

NELAP ACCREDITED TNI LABORATORY

TCEQ LAB ID: 48005

Test Results must meet all accreditation / certification requirements unless stated otherwise.

Water System Identification & Sample Collection information (Please type or use block print)

Public Water System ID: TX 0 2 0 0 0 3 5

Public Water System Name: CITY OF RICHWOOD

County: BRAZORIA

Report Results To:
Name: CITY OF RICHWOOD
Address: 1800 N BRAZOSPORT BLVD
City: RICHWOOD
State: TEXAS Zip Code: 77531
Phone #: 979-265-2082 (979-239-7021 Steve) Fax #: 979-265-7345

Sampler Name (Print): Steven Cook Signature: SCook

Operator License#: WG0017161 ☐ Owner ☑ Operator Other:

SHADED AREA FOR LABORATORY USE ONLY

Sample Iced? ☑ Yes ☐ No

Relinquished By (Sampler): Steven Cook Date / Time: 2/22/21 11:26am

Received By (Courier, if applicable): Date / Time:

Temperature: IR-2 14.4 °C

Relinquished By (Courier): Date/ Time:

Corrected Temp: 14.2

Received By (Lab): Drew Brewer Date / Time: 2-22-21 11:30

Lab Comments:

Incubation Date & Time: In: 2-22-21 T208 Out: 2-23-21 T12:12

Read By: Drew Brewer Emily Cornwell

Laboratory Approved: Drew Brewer Date / Time: 2-32-21 12:24

Lab Results: All test results relate only to the samples as received

Test Method: SM 9223, Idexx Lab (Colilert®)

	Sample Identification/Location: Use Specific Address / Location identified in Sample Siting Plan	Routine (Distribution)	Repeat	Raw Well	Special	Construction	Month	Day	Year	Time	AM/PM	Sample ID & Date of Originating Sample	Chlorine Residual (mg/L)	F/T	Rejection Code	Chlorine √ Absent	Chlorine √ Present	Total Coliform Absent	Total Coliform Present	E. coli Absent	E. coli Present	Laboratory Sample ID Number
1	1528 Brazosport	☐	☐	☐	☑	☐	2	22	21	8:50	AM		3.0	T		☑	☐	☑	☐	☑	☐	2021-01016
2	221 Burkett	☐	☐	☐	☑	☐	2	22	21	9:05	AM		2.4	T		☑	☐	☑	☐	☑	☐	2021-01017
3	143 Robin trl	☐	☐	☐	☑	☐	2	22	21	9:20	AM		2.4	T		☑	☐	☑	☐	☑	☐	2021-01018
4	323 Quail Run	☐	☐	☐	☑	☐	2	22	21	9:30	AM		2.2	T		☑	☐	☑	☐	☑	☐	2021-01019
5	531 Oyster Creek	☐	☐	☐	☑	☐	2	22	21	9:40	AM		2.8	T		☑	☐	☑	☐	☑	☐	2021-01020
6	142 Eagle Nest	☐	☐	☐	☑	☐	2	22	21	10:00	AM		2.1	T		☑	☐	☑	☐	☑	☐	2021-01021

Form instructions: www.tceq.texas.gov

*Special and Construction samples are NOT FOR COMPLIANCE

Lab Reported Code (LR) - Document Reason

City of Richwood
TEXAS

PRESS RELEASE

For Immediate Release

City of Richwood

Boil Water Notice

February 17, 2021

Due to reduced distribution system pressure, the City of Richwood is required by the Texas Commission on Environmental Quality to notify all customers to boil their water prior to consumption, (e.g. washing hands/face, brushing teeth, drinking, etc.). Children, seniors, and persons with weakened immune systems are particularity vulnerable to harmful bacteria and all customers should follow these directions.

To ensure destruction of all harmful bacteria and other microbes, water for drinking, cooking, and ice making should be boiled and cooled prior to use for drinking water or human consumption purposes. The water should be brought to a vigorous boil and then boiled for two minutes.

In lieu of boiling, individuals may purchase bottle water or obtain water from other suitable source for drinking water or human consumption purposes.

This boil water notice is in effect until further notice. When it is no longer necessary to boil the water, City of Richwood water system officials will notify customers that the water is safe for drinking water or human consumption purposes.

Once the boil water notice is no longer in effect, the public water system will issue a notice to customers that rescinds the boil water notice in a manner similar to this notice.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand.

After Action Information

On 02/23/2021, staff (Chief Mayer, Kirsten, Clif, Trisha and I) held an after-action briefing and opinions were solicited from each department head (Mark Guthrie also attended for the Fire Department).

The following items were noted during the after-action briefing:

Good-

Staff did an amazing job shifting to working from home when we realized there was not going to be a quick resolution to the internet or power issue at city hall. Luckily, all department heads had their computers with them and were able to keep city business operational by utilizing their home internet, and in some cases their personal phones, as city phone were intermittent for about 4 days.

Communication between staff was excellent, as noted by everyone in the meeting.

Communication with the citizens was timely, and information was shared freely. Many positive comments on Facebook were very positive and thankful to city staff.

City staff seemed prepared for the event and there were many positives to come from this event.

KRB and volunteers proved very valuable to our community.

Improvements-

We needed to post signage at city hall about closure. We needed to post cell numbers for staff, but many were apprehensive about posting personal cell numbers (understandably so).

We need to make the call to close city hall sooner. I waited until each evening in hopes the electrical and internet would improve, this did not leave staff much time to find babysitters…etc.

We need to see if having a hard line for phones at city is viable, and would it work in a power failure (working on this).

WEB EOC did not work after the power failure, we had to have the county order our water for us and push the STAR request. We need to seek resolution to this issue.

We need to pre-order the big generator for the well site any time there is a significant risk of extended power failure. Or, to have a permanent generator installed on well #5 (60K estimate).

We did not utilize All-Hazards checklists, while it would not have changed any outcome, it does serve as guide and written documentation on storm preparations.

General Notes

1. Specific items that hampered the City of Richwood at the time of this storm- We already had SCADA issues that were being worked on.
2. We had two generators go down, one fixed mount at ground storage, and one portable.
3. Multiple up-stream failures that had significant impact here.
4. Varying timelines on power return. We were told power was coming back soon, then extended, then might be several days.
5. Well #5 would be best served by the addition of a backup generator.

Steve Boykin
Mayor

Eric Foerster
City Manager

Stephen Scot Mayer
Chief of Police

Mike Johnson
Councilperson

Melissa Strawn
Councilperson

Matt Yarbrough
Councilperson

Rory Escalante
Councilperson

Mark Brown II
Councilperson

March 3, 2021

Mayor and Council
City of Richwood
1800 Brazosport Blvd. N.
Richwood, Texas 77531

Honorable Mayor and Council members:

Profiling citizens based on race or ethnicity is prohibited and will never be considered an acceptable practice within the Richwood Police Department. The Department, in accordance with applicable Texas Statutes, has collected police contact data for the purpose of ensuring compliance with the law and preventing the practice of racial profiling. The findings provided in this report will serve as evidence that the Richwood Police Department does not violate racial profiling laws, and instead strives towards maintaining strong relations within our community.

This report contains sections designed to provide background information on the rationale and objectives of the Texas racial profiling law. Other sections contain policies and procedures intended to prohibit racial profiling.

The final segment of this report provides statistical data analyzing public contacts made by officers during the period of January 1 through December 31, 2020. The analysis of the data is included.

Sincerely, and always with respect,

Stephen Scot Mayer

Chief of Police

Steve Boykin
Mayor

Eric Foerster
City Manager

Stephen Scot Mayer
Chief of Police

Mike Johnson
Councilperson

Melissa Strawn
Councilperson

Matt Yarbrough
Councilperson

Rory Escalante
Councilperson

Mark Brown II
Councilperson

TEXAS LAW REGARDING RACIAL PROFILING

Art. 2.131. RACIAL PROFILING PROHIBITED. A peace officer may not engage in racial profiling. Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Art. 2.132. LAW ENFORCEMENT POLICY ON RACIAL PROFILING. (a) In this article:

(1) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make motor vehicle stops in the routine performance of the officers' official duties.

(2) "Motor vehicle stop" means an occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.

(3) "Race or ethnicity" means the following categories:

(A) Alaska native or American Indian;

(B) Asian or Pacific Islander;

(C) black;

(D) white; and

(E) Hispanic or Latino.

(b) Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

(1) clearly define acts constituting racial profiling;

(2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;

(3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;

(4) provide public education relating to the agency's compliment and complaint process, including providing the telephone number, mailing address, and e-mail address to make a compliment or complaint with respect to each ticket, citation, or warning issued by a peace officer;

(5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;

(6) require collection of information relating to motor vehicle stops in which a ticket, citation, or warning is issued and to arrests made as a result of those stops, including information relating to:

(A) the race or ethnicity of the individual detained;

(B) whether a search was conducted and, if so, whether the individual detained consented to the search;

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;

(D) whether the peace officer used physical force that resulted in bodily injury, as that term is defined by Section 1.07, Penal Code, during the stop;

(E) the location of the stop; and

(F) the reason for the stop; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) the Texas Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

(c) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

(d) On adoption of a policy under Subsection (b), a law enforcement agency shall examine the feasibility of installing video camera and transmitter-activated equipment in each agency law enforcement motor vehicle regularly used to make motor vehicle stops and transmitter-activated equipment in each agency law enforcement motorcycle regularly used to make motor vehicle stops. The agency also shall examine the feasibility of equipping each peace officer who regularly detains or stops motor vehicles with a body worn camera, as that term is defined by Section 1701.651, Occupations Code. If a law enforcement agency installs video or audio equipment or equips peace officers with body worn cameras as provided by this subsection, the policy adopted by the agency under Subsection (b) must include standards for reviewing video and audio documentation.

(e) A report required under Subsection (b)(7) may not include identifying information about a peace officer who makes a motor vehicle stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the collection of information as required by a policy under Subsection (b)(6).

(f) On the commencement of an investigation by a law enforcement agency of a complaint described by Subsection (b)(3) in which a video or audio recording of the occurrence on which the complaint is based was made, the agency shall promptly provide a copy of the recording to the peace officer who is the subject of the complaint on written request by the officer.

(g) On a finding by the Texas Commission on Law Enforcement that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b)(7), the commission shall begin disciplinary procedures against the chief administrator.

(h) A law enforcement agency shall review the data collected under Subsection (b)(6) to identify any improvements the agency could make in its practices and policies regarding motor vehicle stops.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.
Amended by:
Acts 2009, 81st Leg., R.S., Ch. 1172 (H.B. 3389), Sec. 25, eff. September 1, 2009.
Acts 2013, 83rd Leg., R.S., Ch. 93 (S.B. 686), Sec. 2.05, eff. May 18, 2013.
Acts 2017, 85th Leg., R.S., Ch. 173 (H.B. 3051), Sec. 1, eff. September 1, 2017.
Acts 2017, 85th Leg., R.S., Ch. 950 (S.B. 1849), Sec. 5.01, eff. September 1, 2017.

Art. 2.133. REPORTS REQUIRED FOR MOTOR VEHICLE STOPS. (a) In this article, "race or ethnicity" has the meaning assigned by Article 2.132(a).

(b) A peace officer who stops a motor vehicle for an alleged violation of a law or ordinance shall report to the law enforcement agency that employs the officer information relating to the stop, including:

(1) a physical description of any person operating the motor vehicle who is detained as a result of the stop, including:

(A) the person's gender; and

(B) the person's race or ethnicity, as stated by the person or, if the person does not state the person's race or ethnicity, as determined by the officer to the best of the officer's ability;

(2) the initial reason for the stop;

(3) whether the officer conducted a search as a result of the stop and, if so, whether the person detained consented to the search;

(4) whether any contraband or other evidence was discovered in the course of the search and a description of the contraband or evidence;

(5) the reason for the search, including whether:

(A) any contraband or other evidence was in plain view;

(B) any probable cause or reasonable suspicion existed to perform the search; or

(C) the search was performed as a result of the towing of the motor vehicle or the arrest of any person in the motor vehicle;

(6) whether the officer made an arrest as a result of the stop or the search, including a statement of whether the arrest was based on a violation of the Penal Code, a violation of a traffic law or ordinance, or an outstanding warrant and a statement of the offense charged;

(7) the street address or approximate location of the stop;

(8) whether the officer issued a verbal or written warning or a ticket or citation as a result of the stop; and

(9) whether the officer used physical force that resulted in bodily injury, as that term is defined by Section 1.07, Penal Code, during the stop.

(c) The chief administrator of a law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, is responsible for auditing reports under Subsection (b) to ensure that the race or ethnicity of the person operating the motor vehicle is being reported.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.
Amended by:

Acts 2009, 81st Leg., R.S., Ch. 1172 (H.B. 3389), Sec. 26, eff. September 1, 2009.
Acts 2017, 85th Leg., R.S., Ch. 950 (S.B. 1849), Sec. 5.02, eff. September 1, 2017.

Art. 2.134. COMPILATION AND ANALYSIS OF INFORMATION COLLECTED. (a) In this article:

(1) "Motor vehicle stop" has the meaning assigned by Article 2.132(a).

(2) "Race or ethnicity" has the meaning assigned by Article 2.132(a).

(b) A law enforcement agency shall compile and analyze the information contained in each report received by the agency under Article 2.133. Not later than March 1 of each year, each law enforcement agency shall submit a report containing the incident-based data compiled during the previous calendar year to the Texas Commission on Law Enforcement and, if the law enforcement agency is a local law enforcement agency, to the governing body of each county or municipality served by the agency.

(c) A report required under Subsection (b) must be submitted by the chief administrator of the law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, and must include:

(1) a comparative analysis of the information compiled under Article 2.133 to:

(A) evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities;

(B) examine the disposition of motor vehicle stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction; and

(C) evaluate and compare the number of searches resulting from motor vehicle stops within the applicable jurisdiction and whether contraband or other evidence was discovered in the course of those searches; and

(2) information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.

(d) A report required under Subsection (b) may not include identifying information about a peace officer who makes a motor vehicle stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the reporting of information required under Article 2.133(b)(1).

(e) The Texas Commission on Law Enforcement, in accordance with Section 1701.162, Occupations Code, shall develop guidelines for compiling and reporting information as required by this article.

(f) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

(g) On a finding by the Texas Commission on Law Enforcement that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b), the commission shall begin disciplinary procedures against the chief administrator.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.
Amended by:

Acts 2009, 81st Leg., R.S., Ch. 1172 (H.B. 3389), Sec. 27, eff. September 1, 2009.
Acts 2013, 83rd Leg., R.S., Ch. 93 (S.B. 686), Sec. 2.06, eff. May 18, 2013.
Acts 2017, 85th Leg., R.S., Ch. 950 (S.B. 1849), Sec. 5.03, eff. September 1, 2017.

Art. 2.136. LIABILITY. A peace officer is not liable for damages arising from an act relating to the collection or reporting of information as required by Article 2.133 or under a policy adopted under Article 2.132.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Art. 2.137. PROVISION OF FUNDING OR EQUIPMENT. (a) The Department of Public Safety shall adopt rules for providing funds or video and audio equipment to law enforcement agencies for the purpose of installing video and audio equipment in law enforcement motor vehicles and motorcycles or equipping peace officers with body worn cameras, including specifying criteria to prioritize funding or equipment provided to law enforcement agencies. The criteria may include consideration of tax effort, financial hardship, available revenue, and budget surpluses. The criteria must give priority to:

(1) law enforcement agencies that employ peace officers whose primary duty is traffic enforcement;

(2) smaller jurisdictions; and

(3) municipal and county law enforcement agencies.

(b) The Department of Public Safety shall collaborate with an institution of higher education to identify law enforcement agencies that need funds or video and audio equipment for the purpose of installing video and audio equipment in law enforcement motor vehicles and motorcycles or equipping peace officers with body worn cameras. The collaboration may include the use of a survey to assist in developing criteria to prioritize funding or equipment provided to law enforcement agencies.

(c) To receive funds or video and audio equipment from the state for the purpose of installing video and audio equipment in law enforcement motor vehicles and motorcycles or equipping peace officers with body worn cameras, the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency needs funds or video and audio equipment for that purpose.

(d) On receipt of funds or video and audio equipment from the state for the purpose of installing video and audio equipment in law enforcement motor vehicles and motorcycles or equipping peace officers with body worn cameras, the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency has taken the necessary actions to use and is using video and audio equipment and body worn cameras for those purposes.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.
Amended by:

Acts 2017, 85th Leg., R.S., Ch. 950 (S.B. 1849), Sec. 5.04, eff. September 1, 2017.

Art. 2.138. RULES. The Department of Public Safety may adopt rules to implement Articles 2.131-2.137.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Art. 2.1385. CIVIL PENALTY. (a) If the chief administrator of a local law enforcement agency intentionally fails to submit the incident-based data as required by Article 2.134, the agency is liable to the state for a civil penalty in an amount not to exceed $5,000 for each violation. The attorney general may sue to collect a civil penalty under this subsection.

(b) From money appropriated to the agency for the administration of the agency, the executive director of a state law enforcement agency that intentionally fails to submit the incident-based data as required by Article 2.134 shall remit to the comptroller the amount of $1,000 for each violation.

(c) Money collected under this article shall be deposited in the state treasury to the credit of the general revenue fund.

Added by Acts 2009, 81st Leg., R.S., Ch. 1172 (H.B. 3389), Sec. 29, eff. September 1, 2009.
Amended by:

Acts 2017, 85th Leg., R.S., Ch. 950 (S.B. 1849), Sec. 5.05, eff. September 1, 2017.

Steve Boykin
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Matt Yarbrough
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Rory Escalante
Councilperson

Mark Brown II
Councilperson

DEPARTMENT POLICY

GENERAL ORDER

RICHWOOD POLICE DEPARTMENT

Effective: September 1, 2015

#328

Section:

Subject: RACIAL/ OR BIAS-BASED PROFILING

Rescinds:

Updated/Amended: August 18, 2019
Standards:

328.1 PURPOSE AND SCOPE (TPCA: 2.2)

This policy provides guidance to department members and establishes appropriate controls to ensure that employees of the Richwood Police Department do not engage in racial- or bias-based profiling, to identify key contexts in which bias may influence these actions and emphasize the importance of the constitutional guidelines within which we operate while serving the community.

328.1.1 DEFINITIONS

Definitions related to this policy include:

RACIAL - OR BIASED-BASED PROFILING - A law enforcement-initiated action with inappropriate reliance on factors such as race, ethnicity, national origin, religion, sex, sexual orientation, economic status, age, cultural group, disability or affiliation with any other similar identifiable group rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity (Tex. Code of Crim. Pro. art. 3.05, and 2.132(b)(1)).

328.2 POLICY (TPCA: 2.2)

The Richwood Police Department is committed to providing law enforcement services to the community with due regard for the racial, cultural or other differences of those served. It is the policy of this department to provide law enforcement services and to enforce the law equally, fairly and without discrimination toward any individual or group.

Race, ethnicity or nationality, religion, sex, sexual orientation, gender, economic status, age, cultural group, disability or affiliation with any other similar identifiable group shall not be used as the basis for providing differing levels of law enforcement service or the enforcement of the law (Tex. Code of Crim. Pro., art. 2.131). Nothing in this policy limits non-enforcement consensual contacts between officers and the public.

328.3 RACIAL/OR BIASED-BASED PROFILING PROHIBITED

Racial- or bias-based profiling is strictly prohibited.

328.3.1 DEFINITIONS

Most of the following terms appear in this order. In any case, these terms appear in the larger public discourse about alleged biased enforcement behavior and in other orders. These definitions are intended to facilitate on-going discussion and analysis of our enforcement practices.

BIAS: Prejudice or partiality which may be based on preconceived ideas, a person's upbringing, culture, experience, or education.

BIASED POLICING: Stopping, detaining, searching, or attempting to search, or using force against a person based upon his or her race, ethnic background, gender, sexual orientation, religion, economic status, age, cultural group, or any other identifiable group.

ETHNICITY: A cluster of characteristics which may include race but also cultural characteristics or traits which are shared by a group with a common experience or history.

GENDER: Unlike sex, a psychological classification based on cultural characteristics or traits.

PROBABLE CAUSE: Facts or apparent facts and circumstances within an officer's knowledge and of which the officer had reasonable, trustworthy information to lead a reasonable person to believe that an offense has been or is being committed, and that the suspect has committed it.

RACE: A category of people of a particular decent, including Caucasian, African, Asian, or Native American descent. As distinct from ethnicity, race only refers to physical characteristics sufficiently distinctive to a group of people under a classification.

RACIAL PROFILING: A law-enforcement initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

REASONABLE SUSPICION: Articulable, objective facts which lead an experienced officer to suspect that a person has committed, is committing, or may be about to commit a crime.

A well-founded suspicion is based on the totality of the circumstances and does not exist unless it can be articulated. Reasonable suspicion supports a stop of a person. Courts require that stops based on reasonable suspicion be "objectively reasonable."

SEX: A biological classification, male or female, based on physical and genetic characteristics.

STOP: The detention of a subject for a brief period of time, based on reasonable suspicion. A stop is an investigative detention.

328.3.2 DEPARTMENT'S COMMITMENT

The Richwood Police Department is committed to a respect for constitutional rights in the performance of our duties. Our success is based on the respect we give to our communities, and the respect members of the community observe toward law enforcement. To this end, we shall exercise our sworn duties, responsibilities, and obligations in a manner that does not discriminate on the basis of race, sex, gender, national origin, ethnicity, age, or religion. All people carry biases: in law enforcement, however, the failure to control our biases can lead to illegal arrests, searches, and detentions, thus thwarting the mission of our Department. Most importantly, actions guided by bias destroy the trust and respect essential for our mission to succeed. We live and work in communities very diverse in population: respect for diversity and equitable enforcement of the law are essential to our mission.

328.4 DETAINING SUSPECTS

328.4.1 REASON FOR DETENTION

Officers detaining a person shall be prepared to articulate sufficient specific facts, circumstances, and conclusions which support probable cause or reasonable suspicion to justify arrests, searches, seizures, and stops, independent of the individual's membership in a protected class as required by the Fourth Amendment to the U. S. Constitution and statutory authority.

Officers shall not stop, detain, arrest, search, or attempt to search anyone based solely upon the person's race, sex, sexual orientation, gender, national origin, ethnicity, age, or religion. Officers shall base all such actions on a reasonable suspicion or probable cause that the person or an occupant of a vehicle committed an offense. All departmental orders are informed and guided by this directive.

While completing the arrest report or Field Interview (FI) card), the involved officer should include those facts which gave rise to the officer's reasonable suspicion or probable cause to initiate the detention.

Nothing in this policy shall require any officer to document a contact that would not otherwise require reporting. Nothing in this order limits non-enforcement contacts between officers and the public.

328.4.2 OFFICERS' RESPONSIBILITIES

A. General Responsibilities

1. Individuals shall only be subjected to stops, seizures, or detention upon reasonable suspicion that they have committed, are committing, or are about to commit an offense.

2. Officers shall document the elements of reasonable suspicion and probable cause in appropriate reports.

3. Officers shall observe all constitutional safeguards and shall respect the constitutional rights of all persons.

    a. As traffic stops furnish a primary source of bias-related complaints, officers shall have a firm understanding of the warrantless searches allowed by law, particularly the use of consent. How the officer disengages from a traffic stop may be crucial to a person's perception of fairness or discrimination.

    b. Officers shall not use the refusal or lack of cooperation to justify a search of the person or vehicle or a prolonged detention once reasonable suspicion has been dispelled.

4. All personnel shall treat everyone with the same courtesy and respect that they would have others observe to Department personnel. To this end, personnel are reminded that the exercise of courtesy and respect engenders a future willingness to cooperate with law enforcement.

    a. Personnel shall facilitate an individual's access to other governmental services whenever possible and shall actively provide referrals to other appropriate agencies.

    b. All personnel shall courteously accept, document, and forward to the Chief of Police any complaints made by an individual against the Department. Further, officers shall provide information on the complaints process and shall give copies of "How to Make a Complaint" when appropriate.

5. When feasible, personnel shall offer explanations of the reasons for enforcement actions or other decisions that bear on individual's well-being unless the explanation would undermine an investigation or jeopardize an officer's safety. When concluding an encounter, personnel shall thank him or her for cooperating.

6. When feasible, all personnel shall identify themselves by name. When a person request the information, personnel shall give their Departmental identification number, name of the immediate supervisor, or any other reasonable information.

7. All personnel are accountable for their actions. Personnel shall justify their actions when required.

8. Every member of this department shall perform his/her duties in a fair and objective manner and is responsible for promptly reporting any known instances of racial- or bias-based profiling to a supervisor.

B. Supervisory Responsibilities

1. Supervisors shall monitor those individuals under their command for any behavior that may conflict with the purpose of this policy and shall handle any alleged or observed violation of this policy in accordance with the Personnel Complaints Policy.

2. Supervisors shall identify and discuss any issues with the involved officer in a timely manner. Supervisors shall correct instances of bias in the work of their subordinates and shall be held accountable for the observance of constitutional safeguards during the performance of their duties.

3. In instances where officers record their public contacts, supervisors should periodically review the recordings to ensure compliance with racial profiling laws (Crim. Pro. art. 2.132(d)) and this policy.

    a. Supervisors should document these periodic reviews.

    b. Recordings that capture a potential instance of racial- or bias-based profiling should be appropriately retained for administrative investigation purposes.

4. Supervisors shall use the disciplinary mechanisms of the Department to ensure compliance with this order and the constitutional requirements of law enforcement.

5. Supervisors shall initiate investigations of any actual or alleged violations of this policy and shall facilitate the filing of any complaints about law enforcement service.

6. Supervisors should ensure that no retaliatory action is taken against any member of the Richwood Police Department who discloses information concerning racial- or bias-based profiling.

7. Supervisors shall be mindful that in accounting for the actions and performance of subordinates, they are key to maintaining community trust in law enforcement. Supervisors shall continually reinforce the ethic of impartial enforcement of the laws, and shall ensure that personnel, by their actions, maintain the community's trust in law enforcement.

8. Supervisors are reminded that biased enforcement of the laws engenders not only mistrust of law enforcement but increases safety risks to personnel. Lack of control over bias also exposes the department to liability consequences. Supervisors shall be held accountable for repeated instances of biased enforcement of their subordinates.

9. Supervisors shall ensure that all enforcement actions are duly documented per Department policy. Supervisors shall ensure that all reports show adequate documentation of reasonable suspicion and probable cause, if applicable.

C. Disciplinary consequences: Actions prohibited by this order shall be cause for disciplinary action, up to and including dismissal.

D. The Complaint Process - Public Education

The Department shall provide public education relating to the complaint process during public contacts or meetings when appropriate (Tex. Code of Crim. Pro. art. 2.132(b)(4)).

Additionally, the Department will maintain educational pamphlets at the front desk regarding the complaint process for distribution.

328.4.3 REPORTING TRAFFIC STOPS

Any officer conducting an enforcement stop on any motor vehicle shall collect the following information relating to the stop (Tex. Code of Crim. Pro art. 2.132 and Tex. Code of Crim. Pro. Art. 2.133):

a. The location of the stop

b. The initial reason for the stop

c. The physical description of the driver including:

  1. The person's gender,

  2. The person's race and/or ethnicity as stated by the person or as best as can be determined by the officer,

d. Whether the officer knew the race or ethnicity of the detained person before the stop,

e. Whether a citation or a warning was issued as a result of the stop,

f. Whether an arrest was made and, if so, for what offense,

g. Whether the officer conducted a search and, if so, whether the search was based on consent, probable cause or reasonable suspicion, incident to arrest, the result of towing the vehicle or any other reason,

h. Whether any contraband or evidence was discovered and whether it was in plain view,

i. A description of any contraband or evidence located.

328.5 TRAINING

I. Completion of State Mandated Training

All sworn members of this department will be scheduled to attend TCOLE-approved training on the subject of racial- and bias-based profiling.

II. Training Requirements on Racial Profiling

All sworn members of this Department will be scheduled to attend Texas Commission on Law Enforcement (TCOLE) approved training on the subject of racial profiling.

(a) Pending participation in such TCOLE-approved training and at all times, all members of this Department are encouraged to familiarize themselves with and to consider racial and cultural differences among members of our community.

(b) Each member of this Department undergoing initial TCOLE-approved training will thereafter be required to complete an approved refresher course every five years or sooner if deemed necessary in order to keep current with changing racial issues and cultural trends.

328.6 COMPLAINTS

I. Public Literature and Education

A. Information for the Public

The Department shall publish "How to Make a Complaint" folders and make them available at all city facilities and other public locations throughout the City.

B. Posting Complaint Process on City Web-site

1. The Department's complaint process and its bias based profiling policy will be posted on the Department's website.
2. Whenever possible, the media will be used to inform the public of the Department's policy and complaint process.

II. Investigation of Complaints

A. The Richwood Police Department will investigate all complaints alleging incidents of bias based profiling against its officers.

B. On the commencement of an investigation regarding a complaint in which a video or audio recording was made of an alleged incident of racial/bias-based profiling, the Department shall promptly provide a copy of the recording to the officer at his/her written request (Tex. Code of Crim. Pro. art. 2.132(f)).

III. Notification of Complainants

Complainants will be notified of the results of an investigation when such investigation is completed.

328.6.1 CORRECTIVE ACTION

I. Disciplinary Action

Employees found to be in violation of this policy are subject to discipline in accordance with this Department's disciplinary policy and shall receive additional training and instruction except when disciplinary action results in termination (Tex. Code of Crim. Pro. art. 2.132(b)(5)).

II. Actions prohibited by this order shall be cause for disciplinary action, up to and including dismissal.

328.7 ADMINISTRATION

I. Department Review

Each year, the Shift Supervisors, with the assistance of the Records Personnel shall review the efforts of the Richwood Police Department to prevent racial- or bias-based profiling and submit an overview, including public concerns and complaints, to the Chief of Police. This report should not contain any identifying information regarding any specific complaint, citizen or officers. It should be reviewed by the Chief to identify any changes in training or operations that should be made to improve service.
Supervisors shall review the administrative overview report and the annual report submitted to TCOLE and the governing body and discuss the results with those they are assigned to supervise.

II. State Reporting

The Chief of Police shall submit to the Texas Commission on Law Enforcement (TCOLE) and each governing body served by this agency an
annual report of the information required in Tex. Code of Crim. Pro. § 2.132(b)(6).

Further, unless exempt under Tex. Code of Crim. Pro. art. 2.135, prior to March 1 of each year, the Chief of Police shall provide to TCOLE and to each governing body served by this agency a report containing an analysis of the information required by Tex. Code of Crim. Pro. art. 2.133 (Tex. Code of Crim. Pro. art. 2.134).

These reports may not include identifying information about any officer who made a motor vehicle stop or about an individual who was stopped or arrested by any [officer/deputy] (Tex. Code of Crim. Pro. art. 2.132; Tex. Code of Crim. Pro. art. 2.134).

328.8 REVIEW OF MAV RECORDINGS

The Shift Supervisor shall periodically review Mobile Audio Visual (MAV) recordings to ensure compliance with racial profiling laws (Tex. Code Crim. Pro. art. 2.132(d)). The Chief of Police or his designee shall keep a review log of the MAV reviews for documentation purposes.

328.9 ANNUAL REPORT (TPCA: 2.2)

The Chief of Police shall submit an annual report as required by Tex. Code of Crim. Pro. § 2.132(b) to TCOLE and each governing body served by this agency.

Further, unless exempt under Tex. Code of Crim. Pro. art. 2.135, each year prior to March 1, the Chief of Police shall provide to TCOLE and to each governing body served by this agency a report containing an analysis of the information required by Tex. Code of Crim. Pro. art. 2.133 (Tex. Code of Crim. Pro. art. 2.134(b)).

Chief of Police

Steve Boykin
Mayor

Eric Foerster
City Manager

Stephen Scot Mayer
Chief of Police

Mike Johnson
Councilperson

Melissa Strawn
Councilperson

Matt Yarbrough
Councilperson

Rory Escalante
Councilperson

Mark Brown II
Councilperson

PUBLIC NOTIFICATION OF REPORTING RACIAL PROFILING

City of Richmond

City Departments · City Services · Government · Contact Us · About

Racial Profile Information

Reports

Filing a Racial Profile Complaint

Latest News

COVID Information

Damage Assessment Survey

February 24, 2021

TCEQ Boil Water Notice/Lifting required notices

Boil Water Notice Lifted 02.23.2021 @ 3:00pm

Situational Update 02.22.2021

February 22, 2021

Steve Boykin
Mayor

Eric Foerster
City Manager

Stephen Scot Mayer
Chief of Police

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Councilperson

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Councilperson

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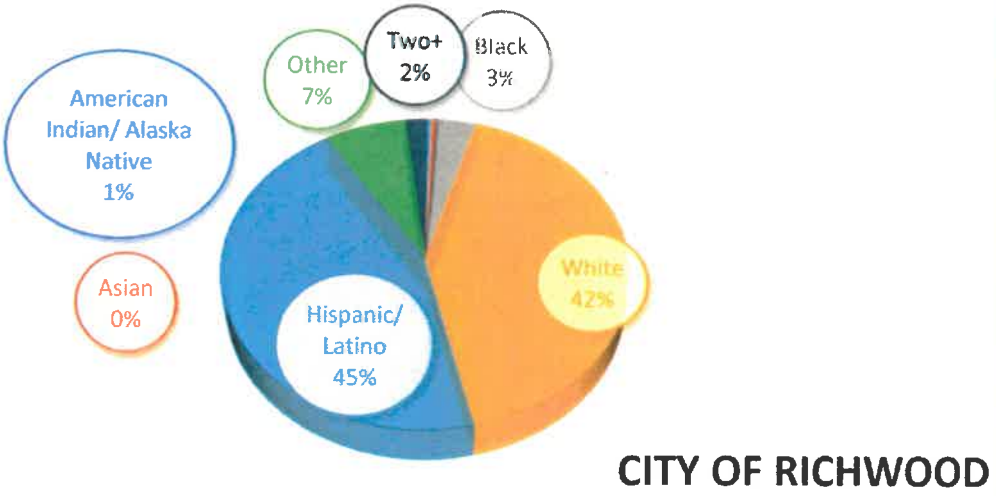
RICHWOOD & POLICE DEMOGRAPHICAL AND ETHNIC INFORMATION

CITY OF RICHWOOD DEMOGRAPHICAL AND ETHNIC INFORMATION

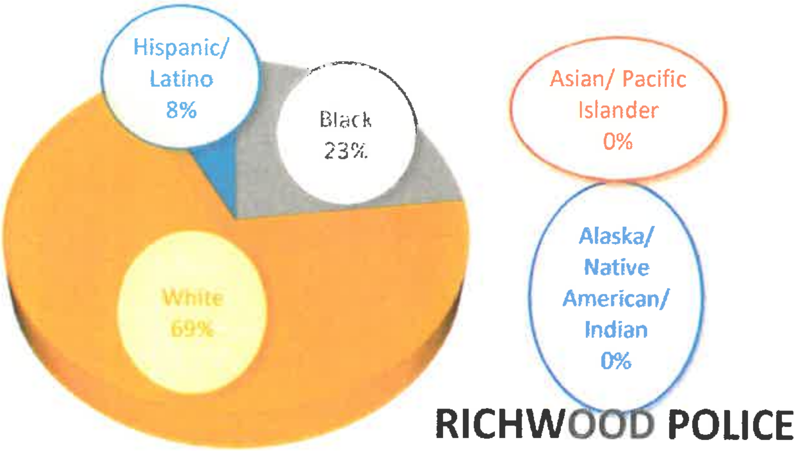
City of Richwood Race & Ethnicity 2020

As of the census of 2010, there were 4,052 people residing in the city. The racial makeup of the city was 0.54% American Indian/ Alaska Native, 0.46% Asian, 3.45% Black, 41.93% White, and 44.67% Hispanic/ Latino. Other races showed 7.16% and Two or more races displayed 1.79%.



RICHWOOD POLICE DEPARTMENT DEMOGRAPHICAL AND ETHNIC INFORMATION

Richwood PD Race & Ethnicity 2020



As of December 2020, there were 13 police officer employed at the Richwood Police Department. The racial makeup of the Department was 8% Hispanic/ Latino, 23% Black and 69% white.

Richwood Racial Profiling and Bias Policing Snapshot

RACE	TEXAS POP.	BRAZORIA Co. POP.	RICHWOOD POP.	LEO CONTACTS*	SEARCH	CONTRABAND	RESULT	
RACE AND PERCENTAGES								**NOTES**
Alaska/ Native American / Indian	0.50%	0.67%	0.54%	1.07%	3.03%	0.00%	☑	No abnormalities
Asian/ Pacific Islander	4.65%	6.27%	0.44%	0.80%	0.00%	0.00%	☑	No abnormalities
Black	12.13%	13.98%	3.45%	15.28%	33.33%	36.67%	☑	No abnormalities
White	73.97%	72.41%	86.60%	72.12%	48.48%	66.67%	☑	No abnormalities
Hispanic/ Latino	39.30%	30.60%	52.90%	10.72%	15.15%	16.67%	☑	No abnormalities
RACE AND POPULATIONS								**NOTES**
Alaska/ Native American / Indian	141,425	2,401	21	4	1	0	☑	No abnormalities
Asian/ Pacific Islander	1,382,561	24,157	18	3	0	0	☑	No abnormalities
Black	3,428,214	50,437	135	57	11	11	☑	No abnormalities
White	11,856,300	170,272	1,640	269	16	16	☑	No abnormalities
Hispanic/ Latino	9,047,040	90,892	1,747	40	5	5	☑	No abnormalities

* **NOTE:** Law Enforcement Officer (LEO) contacts, search & contraband found are calculated by the percentage of the total **373** traffic contacts performed in 2020

Steve Boykin
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Councilperson

Mark Brown II
Councilperson

RACIAL PROFILING REPORT (TCOLE)

Racial Profiling Report | Full

Agency Name: RICHWOOD POLICE DEPT.
Reporting Date: 02/26/2021
TCOLE Agency Number: 039216

Chief Administrator: STEPHEN S. MAYER

Agency Contact Information:
Phone: (979) 265-8157
Email: smayer@richwoodtx.gov

Mailing Address:
1800 N Brazosport Blvd
RICHWOOD, TX 77531-2803

This Agency filed a full report

RICHWOOD POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

1) clearly defines acts constituting racial profiling;

2) strictly prohibits peace officers employed by the RICHWOOD POLICE DEPT. from engaging in racial profiling;

3) implements a process by which an individual may file a complaint with the RICHWOOD POLICE DEPT. if the individual believes that a peace officer employed by the RICHWOOD POLICE DEPT. has engaged in racial profiling with respect to the individual;

4) provides public education relating to the agency's complaint process;

5) requires appropriate corrective action to be taken against a peace officer employed by the RICHWOOD POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the RICHWOOD POLICE DEPT. policy;

6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
    a. the race or ethnicity of the individual detained;
    b. whether a search was conducted and, if so, whether the individual detained consented to the search;
    c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
    d. whether the peace officer used physical force that resulted in bodily injury during the stop;
    e. the location of the stop;
    f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
    a. the Commission on Law Enforcement; and
    b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The RICHWOOD POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Stephen Scot Mayer
Chief of Police

Date: 02/26/2021

Total stops: 373

Street address or approximate location of the stop

City street	110
US highway	3
County road	1
State highway	258
Private property or other	1

Was race or ethnicity known prior to stop?

Yes	7
No	366

Race / Ethnicity

Alaska Native / American Indian	4
Asian / Pacific Islander	3
Black	57
White	269
Hispanic / Latino	40

Gender

Female	**146**
Alaska Native / American Indian	1
Asian / Pacific Islander	2
Black	17
White	119
Hispanic / Latino	7
Male	**227**
Alaska Native / American Indian	3
Asian / Pacific Islander	1
Black	40
White	150
Hispanic / Latino	33

Reason for stop?

Violation of law	**2**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2

Hispanic / Latino	0
Preexisting knowledge	**3**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	1
Hispanic / Latino	1
Moving traffic violation	**296**
Alaska Native / American Indian	4
Asian / Pacific Islander	2
Black	45
White	213
Hispanic / Latino	32
Vehicle traffic violation	**72**
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	11
White	53
Hispanic / Latino	7

Was a search conducted?

Yes	**33**
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	11
White	16
Hispanic / Latino	5
No	**340**
Alaska Native / American Indian	3
Asian / Pacific Islander	3
Black	46
White	253
Hispanic / Latino	35

Reason for Search?

Consent	**16**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	4
White	10

Hispanic / Latino	2
Contraband	**1**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	1
Probable	**10**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	5
White	3
Hispanic / Latino	2
Inventory	**4**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	3
Hispanic / Latino	0
Incident to arrest	**2**
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0

Was Contraband discovered?

		Did the finding result in arrest? (total should equal previous column)			
Yes	**30**				
Alaska Native / American Indian	0	Yes	0	No	0
Asian / Pacific Islander	0	Yes	0	No	0
Black	11	Yes	6	No	5
White	16	Yes	6	No	10
Hispanic / Latino	5	Yes	1	No	4
No	**3**				
Alaska Native / American Indian	0				
Asian / Pacific Islander	0				
Black	1				
White	2				
Hispanic / Latino	0				

Description of contraband

Drugs	**9**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	5
Hispanic / Latino	2
Weapons	**0**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Currency	**0**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	**4**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	1
Hispanic / Latino	1
Stolen property	**0**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	**15**
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	3
White	9
Hispanic / Latino	2

Result of the stop

Verbal warning	**191**

Alaska Native / American Indian	2
Asian / Pacific Islander	2
Black	34
White	126
Hispanic / Latino	27
Written warning	**62**
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	7
White	53
Hispanic / Latino	1
Citation	**101**
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	9
White	80
Hispanic / Latino	11
Written warning and arrest	**3**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	3
Hispanic / Latino	0
Citation and arrest	**2**
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Arrest	**14**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	7
White	6
Hispanic / Latino	1
Arrest based on	
Violation of Penal Code	**4**
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	3
White	1
Hispanic / Latino	0
Violation of Traffic Law	**2**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	0
Violation of City Ordinance	**0**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Outstanding Warrant	**13**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	5
White	6
Hispanic / Latino	2

Was physical force resulting in bodily injury used during stop?

Yes	**0**
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
No	**373**
Alaska Native / American Indian	4
Asian / Pacific Islander	3
Black	57
White	269
Hispanic / Latino	40

Number of complaints of racial profiling

Total	**0**
Resulted in disciplinary action	**0**
Did not result in disciplinary action	**0**

Submitted electronically to the

The Texas Commission on Law Enforcement

Steve Boykin
Mayor

Eric Foerster
City Manager

Stephen Scot Mayer
Chief of Police

Mike Johnson
Councilperson

Melissa Strawn
Councilperson

Matt Yarbrough
Councilperson

Rory Escalante
Councilperson

Mark Brown II
Councilperson

COMPARATIVE ANALYSIS DOCUMENT (TCOLE)

[AGENCY NAME]

01. Total Traffic Stops		373		
02. Location of Stop				
a.	City Street	110	29.49%	
b.	US Highway	3	0.80%	
c.	County Road	1	0.27%	
d.	State Highway	258	69.17%	
e.	Private Property or Other	1	0.27%	
03. Was Race known prior to Stop				
a.	NO	366	98.12%	
b.	YES	7	1.88%	
04. Race or Ethnicity				
a.	Alaska/ Native American/ Indian	4	1.07%	
b.	Asian/ Pacific Islander	3	0.80%	
c.	Black	57	15.28%	
d.	White	269	72.12%	
e.	Hispanic/ Latino	40	10.72%	
05. Gender:				
a.	Female	146	39.14%	
	i. Alaska/ Native American/ Indian		1	0.68%
	ii. Asian/ Pacific Islander		2	1.37%
	iii. Black		17	11.64%
	iv. White		119	81.51%
	v. Hispanic/ Latino		7	4.79%
b.	Male	227	60.86%	
	i. Alaska/ Native American/ Indian		3	1.32%
	ii. Asian/ Pacific Islander		1	0.44%
	iii. Black		40	17.62%
	iv. White		150	66.08%
	v. Hispanic/ Latino		33	14.54%

06. Reason for Stop:

a. Violation of Law	2	0.54%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		0	0.00%
iv. White		2	100.00%
v. Hispanic/ Latino		0	0.00%
b. Pre-Existing Knowledge	3	0.80%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		1	33.33%
iv. White		1	33.33%
v. Hispanic/ Latino		1	33.33%
c. Moving Traffic Violation	296	79.36%	
i. Alaska/ Native American/ Indian		4	1.35%
ii. Asian/ Pacific Islander		2	0.68%
iii. Black		45	15.20%
iv. White		213	71.96%
v. Hispanic/ Latino		32	10.81%
d. Vehicle Traffic Violation	72	19.30%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		1	1.39%
iii. Black		11	15.28%
iv. White		53	73.61%
v. Hispanic/ Latino		7	9.72%

07. Was a Search Conducted

a. NO	340	91.15%	
i. Alaska/ Native American/ Indian		3	0.88%
ii. Asian/ Pacific Islander		3	0.88%
iii. Black		46	13.53%
iv. White		253	74.41%
v. Hispanic/ Latino		35	10.29%
b. YES	33	8.85%	
i. Alaska/ Native American/ Indian		1	3.03%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		11	33.33%
iv. White		16	48.48%
v. Hispanic/ Latino		5	15.15%

08. Reason for Search

a. Consent	16	4.29%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		4	25.00%
iv. White		10	62.50%
v. Hispanic/ Latino		2	12.50%
b. Contraband in Plain View	1	0.27%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		0	0.00%
iv. White		0	0.00%
v. Hispanic/ Latino		1	100.00%
c. Probable Cause	10	2.68%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		5	50.00%
iv. White		3	30.00%
v. Hispanic/ Latino		2	20.00%
d. Inventory	4	1.07%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		1	25.00%
iv. White		3	75.00%
v. Hispanic/ Latino		0	0.00%
e. Incident to Arrest	2	0.54%	
i. Alaska/ Native American/ Indian		1	50.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		1	50.00%
iv. White		0	0.00%
v. Hispanic/ Latino		0	0.00%

09. Was Contraband Discovered

a. YES	30	8.04%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		11	36.67%
iv. White		16	53.33%
v. Hispanic/ Latino		5	16.67%
b. NO	3	0.80%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		1	33.33%
iv. White		2	66.67%
v. Hispanic/ Latino		0	0.00%

10. Description of Contraband

a. Drugs	9	2.41%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		2	22.22%
iv. White		5	55.56%
v. Hispanic/ Latino		2	22.22%
b. Currency	0	0.00%	
i. Alaska/ Native American/ Indian		0	#DIV/0!
ii. Asian/ Pacific Islander		0	#DIV/0!
iii. Black		0	#DIV/0!
iv. White		0	#DIV/0!
v. Hispanic/ Latino		0	#DIV/0!
c. Weapons	0	0.00%	
i. Alaska/ Native American/ Indian		0	#DIV/0!
ii. Asian/ Pacific Islander		0	#DIV/0!
iii. Black		0	#DIV/0!
iv. White		0	#DIV/0!
v. Hispanic/ Latino		0	#DIV/0!
d. Alcohol	4	1.07%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		2	50.00%
iv. White		1	25.00%
v. Hispanic/ Latino		1	25.00%
e. Stolen Property	0	0.00%	
i. Alaska/ Native American/ Indian		0	#DIV/0!
ii. Asian/ Pacific Islander		0	#DIV/0!
iii. Black		0	#DIV/0!
iv. White		0	#DIV/0!
v. Hispanic/ Latino		0	#DIV/0!
f. Other	15	4.02%	
i. Alaska/ Native American/ Indian		1	6.67%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		3	20.00%
iv. White		9	60.00%
v. Hispanic/ Latino		2	13.33%

11. Result of Stop

a. Verbal Warning	191	51.21%	
i. Alaska/ Native American/ Indian		2	1.05%
ii. Asian/ Pacific Islander		2	1.05%
iii. Black		34	17.80%
iv. White		126	65.97%
v. Hispanic/ Latino		27	14.14%
b. Written Warning	62	16.62%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		1	1.61%
iii. Black		7	11.29%
iv. White		53	85.48%
v. Hispanic/ Latino		1	1.61%
c. Citation	101	27.08%	
i. Alaska/ Native American/ Indian		1	0.99%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		9	8.91%
iv. White		80	79.21%
v. Hispanic/ Latino		11	10.89%
d. Written Warning and Arrest	3	0.80%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		0	0.00%
iv. White		3	100.00%
v. Hispanic/ Latino		0	0.00%
e. Citation and Arrest	2	0.54%	
i. Alaska/ Native American/ Indian		1	50.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		0	0.00%
iv. White		1	50.00%
v. Hispanic/ Latino		0	0.00%
f. Arrest	14	3.75%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		7	50.00%
iv. White		6	42.86%
v. Hispanic/ Latino		1	7.14%

12. Arrest Based On

a.	Violation of Penal Code	4	1.07%		
	i. Alaska/ Native American/ Indian			0	0.00%
	ii. Asian/ Pacific Islander			0	0.00%
	iii. Black			3	75.00%
	iv. White			1	25.00%
	v. Hispanic/ Latino			0	0.00%
b.	Violation of Traffic Law	2	0.54%		
	i. Alaska/ Native American/ Indian			0	0.00%
	ii. Asian/ Pacific Islander			0	0.00%
	iii. Black			0	0.00%
	iv. White			2	100.00%
	v. Hispanic/ Latino			0	0.00%
c.	Violation of City Ordinance	0	0.00%		
	i. Alaska/ Native American/ Indian			0	#DIV/0!
	ii. Asian/ Pacific Islander			0	#DIV/0!
	iii. Black			0	#DIV/0!
	iv. White			0	#DIV/0!
	v. Hispanic/ Latino			0	#DIV/0!
d.	Outstanding Warrant	13	3.49%		
	i. Alaska/ Native American/ Indian			0	0.00%
	ii. Asian/ Pacific Islander			0	0.00%
	iii. Black			5	38.46%
	iv. White			6	46.15%
	v. Hispanic/ Latino			2	15.38%

13. Was Physical Force Used

a.	NO	373	100.00%		
	i. Alaska/ Native American/ Indian			4	1.07%
	ii. Asian/ Pacific Islander			3	0.80%
	iii. Black			57	15.28%
	iv. White			269	72.12%
	v. Hispanic/ Latino			40	10.72%
b.	YES	0	0.00%		
	i. Alaska/ Native American/ Indian			0	#DIV/0!
	ii. Asian/ Pacific Islander			0	#DIV/0!
	iii. Black			0	#DIV/0!
	iv. White			0	#DIV/0!
	v. Hispanic/ Latino			0	#DIV/0!
13 b 1.	YES: Physical Force Resulting in Bodily Injury to Suspect			0	#DIV/0!
13 b 2.	YES: Physical Force Resulting in Bodily Injury to Officer			0	#DIV/0!
13 b 3.	YES: Physical Force Resulting in Bodily Injury to Both			0	#DIV/0!

14. Total Number of Racial Profiling Complaints Received 0

REPORT DATE COMPILED February 24, 2021

MEMORANDUM

To:	Richwood City Council
From:	Clif Custer
Date:	March 2nd, 2021
Subject:	Series A General Obligation Bond Streets Project/Task Order Amendment

City of Richwood is currently engaged in sidewalk construction on Oyster Creek Drive and South Yaupon. Current construction completion estimates for these sidewalks are $260,000.00 - $285,000.00.

The City of Richwood has a total of $500,000.00 of voter approved bond funds to spend on sidewalks. Higher costs for the second phase of sidewalk construction is anticipated since the Moore Street sidewalk extension involves modification of existing open drainage infrastructure. It is the opinion of Strand Associates and myself that efficiency and better construction pricing may be obtained by combining the Streets Project with the second phase of sidewalk construction as well as minor drainage crossing improvements. An additional benefit to combining sidewalk and minor drainage crossing improvements to the Streets Project includes limiting the impact resulting from construction to the property owners along Moore Street and the general public.

Proper steps have been taken to ensure that all costs associated with Streets, Sidewalks, and Drainage are captured from their original voter approved dollar amounts.

Streets = $3,000,000.00
Drainage = $1,500,000.00
Sidewalks = $500,000.00

I am requesting Council approve the terms of the Draft Task Order Amendment to Task Order No. 19-04 Increasing original design costs from $283,000.00 to $365,000.00 for Geotechnical Engineering Services, design of the Moore Street Sidewalk, as well as identified drainage improvement design associated with predetermined street repairs.

OWNER REVIEW

STRAND ASSOCIATES®
Strand Associates, Inc.®
1906 Neibuhr Street
Brenham, TX 77833
(P) 979.836.7937

DRAFT

Amendment No. 1 to Task Order No. 19-04
City of Richwood, Texas (OWNER)
and Strand Associates, Inc.® (ENGINEER)
Pursuant to Agreement for Technical Services dated June 12, 2018

This is Amendment No. 1 to the referenced Task Order.

Project Name: 2020 Richwood Street Improvements

Under **Project Information**, Services Description, CHANGE 5,000 linear feet to “10,000 linear feet.”

Under **Scope of Services**, Basic Services,

Item A. Preliminary Design and Field Services,

Items No. 5 and No. 6, CHANGE both instances of 5,000 linear feet to “10,000 linear feet.”

DELETE Items No. 7.c. and No. 7.d. in their entirety.

Item B. Final Design Services, DELETE Items Nos. 1.c., 1.d., 1.e., and 1.g. in their entirety.

Item D. Construction-Related Services, ADD the following:

“3. Procure a geotechnical and construction materials testing subconsultant to:
    a. Perform testing and analysis of pavement subgrade and asphaltic pavement.
    b. Perform testing and provide a recommended cement stabilization percentage for subgrades.
    c. Perform testing of concrete pavement and cast-in-place storm sewer structures including slump, air entrainment, temperature, and compressive strength cylinders in accordance with the Contract Documents.”

Under **Scope of Services**, Additional Services, ADD the following:

“3. Prepare preliminary opinion of probable construction cost for the addition of approximately 2,500 linear feet of concrete sidewalk and drainage improvements along the north side of Moore Street.

4. Perform topographic survey and review of OWNER’s available records, and topographic survey. Prepare base mapping along the north side of Moore Street from West Mahan Street to North Mahan Street. Approximately 1,100 linear feet of survey is anticipated from the centerline of the existing road to the right of way line to the north. Contact utility locators prior to survey.

TBPE No. F-8405
TBPLS No. 10030000

5. Prepare plan and profile drawings for sidewalk along the north side of Moore Street from approximately 500 feet west of Oyster Creek Drive to approximately 400 feet west of North Mahan Street, an overall length of approximately 2,500 linear feet. No roadway profile adjustments or cross section drawings are anticipated.

6. Prepare plan and profile drawings for the storm sewer along the north side of Moore Street from Oyster Creek Drive to approximately 400 feet west of North Mahan Street, an overall length of approximately 2,000 linear feet.

7. Prepare drawings for the replacement of up to three culvert crossings under streets being reconstructed or rehabilitated."

Under **Compensation**, CHANGE $283,000 to "$330,000" and ADD the following:

"OWNER shall compensate ENGINEER for Moore Street Sidewalk Improvements (Additional Services Items No. 3 through No. 6) on an hourly rate basis plus expenses an estimated fee of $29,000.

OWNER shall compensate ENGINEER for Drainage Improvements (Additional Services Item No. 7) on an hourly rate basis plus expenses an estimated fee of $6,000."

Under **Schedule**, CHANGE June 1, 2021, to "December 31, 2021."

TASK ORDER AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:		OWNER:	
STRAND ASSOCIATES, INC.®		CITY OF RICHWOOD	
DRAFT		DRAFT	
Joseph M. Bunker Corporate Secretary	Date	Eric Foerster City Manager	Date

STRAND
ASSOCIATES®

Strand Associates, Inc.®
1906 Niebuhr Street
Brenham, TX 77833
(P) 979-836-7937

Task Order No. 19-04
City of Richwood, Texas (OWNER)
and Strand Associates, Inc.® (ENGINEER)
Pursuant to Agreement for Technical Services dated June 12, 2018

Project Information

Project Name: 2020 Richwood Street Improvements

Services Description: Provide field services, preliminary and final design, bidding-related services, and construction-related services for up to 5,000 linear feet of residential street design and construction.

Scope of Services

ENGINEER will provide the following services.

Basic Services

A. Preliminary Design and Field Services

1. Attend kickoff meeting with OWNER.

2. Perform geotechnical investigation for up to 50 bore locations and prepare geotechnical report for each of the street segments rated a four or below on the pavement condition inventory previously prepared by ENGINEER. The geotechnical report will evaluate the existing subsurface soil conditions and provide recommendations regarding proposed improvements including pavement design and life cycle analysis.

3. Prepare up to two conceptual design alternatives including typical section and drainage improvement impacts for each of the following:

    a. Rural roadway section.

    b. Urbanized roadway section.

4. Prepare preliminary opinion of probable construction cost (OPCC) for up to two conceptual design alternatives for each of the street segments rated a four or below on the pavement condition inventory.

5. Meet with OWNER to review the conceptual design and relative OPCC. Assist OWNER with prioritizing up to 5,000 linear feet of street improvements for preliminary design.

6. Perform data collection, review of available records, topographic survey, and prepare base mapping for up to 5,000 linear feet of street improvements. Contact utility locaters prior to survey.

7. Prepare 50 percent design drawings for OWNER's preferred design concept including:
    a. Roadway plan and profile.
    b. Roadway typical section.
    c. Drainage improvements plan and profile.
    d. Roadway cross sections at 50-foot intervals.
8. Prepare 50 percent design OPCC for proposed improvements.
9. Define preliminary regulatory permit requirements for the Texas Department of Transportation (TxDOT) and the Texas Commission on Environmental Quality (TCEQ).
10. Meet with OWNER to review preliminary regulatory permit requirements and the 50 percent Design Documents and incorporate OWNER's comments as appropriate.

B. Final Design Services

1. Prepare 90 percent design drawings including:
    a. Roadway plan and profile.
    b. Roadway typical section.
    c. Storm drainage improvements plan and profile.
    d. Stormwater management feature layout details.
    e. Roadway cross sections at 50-foot intervals.
    f. Miscellaneous construction details.
    g. Erosion control and site restoration drawings.
    h. Pavement markings and signage drawings.
2. Prepare 90 percent design OPCC for the proposed improvements.
3. Meet with OWNER to review the 90 percent Design Documents and incorporate OWNER's comments as appropriate.
4. Prepare Bidding Documents using Engineers Joint Contract Documents Committee C700 Standard General Conditions of the Construction Contract, 2013 edition, technical specifications, and engineering drawings.
5. Prepare and submit permit applications to TxDOT and TCEQ.

C. Bidding-Related Services

1. Distribute Bidding Documents electronically through CivCast, available at www.civcastusa.com. Submit Advertisement to Bid to City for publishing.

2. Attend pre-bid meeting, prepare addenda, and answer questions during bidding.

3. Attend bid opening, tabulate and analyze bid results, and assist City in the award of the Construction Contract.

4. Prepare three sets of Contract Documents for signature.

D. Construction-Related Services

1. Provide contract administration Services, including attendance at preconstruction conference, review of contractor's shop drawing submittals, review of contractor's periodic pay requests, attendance at construction progress meetings, periodic site visits, and participation in project closeout. Services are based on a 270-day construction schedule.

2. Provide record drawings in paper format from information compiled from contractor's records. Engineer is providing drafting services only for record drawings based on the records presented to Engineer by contractor and City. Engineer will not be liable for the accuracy of the record drawing information provided by contractor and City.

Additional Services

1. Perform one iteration of construction staking of the street improvements. Construction stakes and other markings, as necessary, will be made every 50 feet along the alignments and at critical horizontal or vertical points. Storm sewer line and grade, including structures and outfalls, will be staked with appropriate offsets.

2. Provide resident project representative (RPR) for part-time observation (eight hours per week for up to 38 weeks) of construction. In furnishing observation services, ENGINEER's efforts will be directed toward determining for OWNER that the completed project will, in general, conform to the Contract Documents; but ENGINEER will not supervise, direct, or have control over the contractor's work and will not be responsible for the contractor's construction means, methods, techniques, sequences, procedures, or health and safety precautions or programs, or for the contractor's failure to perform the construction work in accordance with the Contract Documents. Services are based on a 270-day construction schedule, which will need to be adjusted if the schedule is extended.

Compensation

OWNER shall compensate ENGINEER for Basic Services under this Task Order on an hourly rate basis an estimated fee of $283,000.

OWNER shall compensate ENGINEER for Additional Services Item No. 1 under this Task Order on an hourly rate basis an estimated fee of $14,000.

OWNER shall compensate ENGINEER for Additional Services Item No. 2 under this Task Order on an hourly rate basis an estimated fee of $33,000.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of November 18, 2019. Services are scheduled for completion on June 1, 2021.

TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.®

Joseph M Bunker 11/21/19
Joseph M. Bunker Date
Corporate Secretary

OWNER:

CITY OF RICHWOOD

20 NOV 2019
Authorized Signature Date

Lindsay B. Koskiniemi, Interim City Manager
Printed Name/Title of Authorized Signer

PATTILLO, BROWN & HILL, L.L.P.
401 West State Highway 6
Waco, Texas 76710
254.772.4901 | pbhcpa.com

Honorable Mayor and
Members of the City Council
City of Richwood, Texas

We have audited the financial statements of City of Richwood, Texas as of and for the year ended September 30, 2020*,* and have issued our report thereon dated March 8, 2021. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated August 3, 2020, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of City of Richwood, Texas solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, and, as appropriate, our firm have complied with all relevant ethical requirements regarding independence.

As a part of the engagement we assisted in preparing the financial statements, and related notes to the financial statements of the City of Richwood, Texas in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services were not conducted in accordance with *Government Auditing Standards.*

In order to ensure we maintain our independence for performing these nonaudit services certain safeguards were applied to this engagement. Management assumed responsibility for the financial statements, and related notes to the financial statements and any other nonaudit services we provided. Management acknowledged in the management representation letter our assistance with the preparation of the financial statements, and related notes to the financial statements and that these items were reviewed and approved prior to their issuance and accepted responsibility for them. Further, the nonaudit services were overseen by an individual within management that has the suitable skill, knowledge, or experience; evaluated the adequacy and results of the services; and accepted responsibility for them.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in Note I to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensu.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

> Management's estimate of the accumulated depreciation is based on the related estimated useful lives of capital assets. We evaluated the key factors and assumptions used to develop these estimates in determining that it is reasonable in relation to the financial statements taken as a whole.
>
> Management's estimate of the allowance for uncollectible accounts for property tax receivables is based on a historical collection rate of outstanding property taxes. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.
>
> Management's estimate of the allowance for uncollectible accounts for court fines receivables is based on an aging schedule of outstanding court fines. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.
>
> Management's estimate of the net pension and other post-employment benefit liabilities are based on actuarial assumptions which are determined by the demographic of the plan and future projections that the actuarial makes based on historical information of the plan and the investment market. We evaluated the key factors and assumptions used to develop the net pension liability and determined that it is reasonable in relation to the basic financial statements taken as a whole in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting City of Richwood's financial statements relate to: the TMRS pension and OPEB liabilities. The disclosures in the financial statements are neutral, consistent, and clear.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Management has corrected all identified misstatements.

In addition, professional standards required us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures.

None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion units.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to City of Richwood, Texas' financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated March 8, 2021.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the City of Richwood, Texas, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the City of Richwood, Texas' auditors.

Upcoming Accounting Pronouncements

The following statements for the GASB are effective for future fiscal years ending as listed below. The City of Richwood, Texas is in the process of reviewing and evaluating these statements and their potential impact on the City of Richwood, Texas' financial statements.

Statement No. 84 *"Fiduciary Activities"* – This Statement improves guidance regarding the identification of fiduciary identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The focus is generally on whether a government is controlling the assets of the fiduciary activity and on the beneficiaries with whom a fiduciary relationship exists. This statement will become effective for the city in fiscal year 2021.

Statement No. 87 *"Leases"* – This Statement is to improve the accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities previously classified as operating leases. It establishes a single model for lease accounting based on the principle that leases are financing the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, enhancing the relevance and consistency of information about leasing activities. This Statement will become effective for the city in fiscal year 2022.

Restriction on Use

This report is intended solely for the information and use of the City Council and management of the City of Richwood, Texas and is not intended to be and should not be used by anyone other than these specified parties.

Pattillo, Brown & Hill, L.L.P.

Waco, Texas
March 8, 2021

ANNUAL FINANCIAL REPORT

CITY OF RICHWOOD, TEXAS

FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2020

CITY OF RICHWOOD, TEXAS

COMPREHENSIVE ANNUAL FINANCIAL REPORT

SEPTEMBER 30, 2020

FINANCIAL SECTION

PATTILLO, BROWN & HILL, L.L.P.
401 West State Highway 6
Waco, Texas 76710
254.772.4901 | pbhcpa.com

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and
Members of the City Council
City of Richwood, Texas

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Richwood, Texas, as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the City of Richwood, Texas' basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The City of Richwood, Texas' management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Richwood, Texas, as of September 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pension and OPEB information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Richwood, Texas' basic financial statements. The combining and individual nonmajor fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 8, 2021, on our consideration of the City of Richwood, Texas' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Richwood, Texas' internal control over financial reporting and compliance.

Pattillo, Brown & Hill, L.L.P.

Waco, Texas
March 8, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's Discussion and Analysis

As management of the City of Richwood (the "City"), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2020.

Financial Highlights

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by $14,632,219 (net position). Of this amount, $1,795,672 (unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors in accordance with the City's fund designation.

- The City's total net position increased by $228,270, primarily caused by increases to property tax revenue and decreases in the City's annual pension expense.

- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of $4,903,618. 35.75% of this total amount, $1,753,091 (unassigned fund balance) is available for use at the City's discretion.

- At the end of the current fiscal year, unassigned fund balance for the general fund was $1,753,091 or 68.73% of the total general fund expenditures. Sound financial management practices call for at least 25% of unassigned fund balance to general fund expenditures.

- The City reported net pension liability of $611,030 and a total OPEB liability of $83,041, at September 30, 2020. Although the OPEB liability increased slightly, overall the liabilities decreased due to a significant decrease in the TMRS Net Pension Liability.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The s*tatement of net position* presents information on all of the City's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference being reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The s*tatement of activities* presents information showing how the City's net position changed during the fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The *governmental activities* of the City include general administration, public safety, public works, and parks and recreation. The *business-type activities* of the City include water and sewer and sanitation operations. The government-wide financial statements can be found on pages 8 through 11 of this report.

Fund Financial Statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

- **Governmental Funds.** *Governmental funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

  Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental fund statements of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

  The City maintains eight (8) individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, the Debt Service Fund and the 2019A Bond Construction Fund, all of which are considered to be major funds. Data from the other five (5) governmental funds are combined into a single aggregation presentation. The governmental fund financial statements can be found on pages 12 through 16 of this report.

- **Proprietary Funds.** The City maintains one category of *proprietary funds*-Enterprise Funds. Enterprise funds are used to report the same functions presented as business-type activities in government-wide financial statements. The City uses enterprise funds to account for its water and sewer, and sanitation operations. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The basic proprietary fund financial statements can be found on pages 18 through 20 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21 through 45 of this report.

Required supplementary information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information, the Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - General Fund, and information concerning the City's net pension and total OPEB liability. Required supplementary information can be found on pages 84 and 90 of this report.

Combining and individual fund statements and schedules are presented following the required supplementary information. These statements and schedules can be found on pages 55 through 62 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of government's financial position. In the case of the City, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $14,632,219 as of September 30, 2020.

The largest portion of the City's net position, $12,233,710 (83.61%) reflects its investments in capital assets (e.g., land, buildings, furniture, equipment and vehicles, infrastructure, and construction in progress), less any debt used to acquire those assets that is still outstanding. The City uses capital assets to provide service to citizens; consequently these assets are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City's net position of $602,837 (4.12%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position of $1,795,672 (12.27%) may be used to meet the government's ongoing obligations to citizens and creditors.

As of September 30, 2020, the City was able to report positive balances in all three categories of net position for both governmental activities and business-type activities. The following table shows the condensed Statement of Net Position for the City for the current and prior fiscal years:

	Governmental Activities		Business-type Activities		Totals	
	2020	2019	2020	2019	2020	2019
Current and other assets	$ 5,364,503	$ 5,649,833	$ 4,404,429	$ 4,729,862	$ 9,768,932	$ 10,379,695
Capital assets	9,216,823	9,123,340	6,487,717	6,579,536	15,704,540	15,702,876
Total assets	14,581,326	14,773,173	10,892,146	11,309,398	25,473,472	26,082,571
Deferred outflows of resources	176,803	247,717	29,624	60,944	206,427	308,661
Long-term liabilities outstanding	5,159,023	5,554,306	5,125,076	5,782,802	10,284,099	11,337,108
Other liabilities	364,401	188,990	268,904	349,128	633,305	538,118
Total liabilities	5,523,424	5,743,296	5,393,980	6,131,930	10,917,404	11,875,226
Deferred inflows of resources	104,880	12,333	25,396	2,305	130,276	14,638
Net position:						
Net investment, in capital assets	7,201,320	7,252,291	5,032,390	1,398,660	12,233,710	8,650,951
Restricted	602,837	777,443	-	3,946,213	602,837	4,723,656
Unrestricted	1,325,668	1,235,527	470,004	(108,766)	1,795,672	1,126,761
Total net position	$ 9,129,825	$ 9,265,261	$ 5,502,394	$ 5,236,107	$ 14,632,219	$ 14,501,368

Analysis of the City's Operations. The following table provides a summary of the City's operations for the year ended September 30, 2020. Governmental activities increased the City's net position by $37,048. Business-type activities increased the City's net position by $191,222. The following table shows the condensed Statement of Activities for the current and prior fiscal years:

	Governmental Activities		Business-type Activities		Totals	
	2020	2019	2020	2019	2020	2019
Revenues:						
Program revenues:						
Charges for services	$ 344,078	$ 445,950	$ 2,209,214	$ 2,093,316	$ 2,553,292	$ 2,539,266
Operating grants and contributions	88,532	238,584	-	-	88,532	238,584
Capital grants and contributions	-	-	-	16,950	-	16,950
General revenues:						
Property taxes	2,032,735	1,854,091	-	-	2,032,735	1,854,091
Sales taxes	697,307	726,892	-	-	697,307	726,892
Franchise taxes	193,929	197,293	-	-	193,929	197,293
Investment income	46,740	47,899	50,882	23,064	97,622	70,963
Miscellaneous	414	147,181	38,986	-	39,400	147,181
Total revenues	3,403,735	3,657,890	2,299,082	2,133,330	5,702,817	5,791,220
Expenses:						
General government	913,729	1,008,514	-	-	913,729	1,008,514
Judicial	79,391	86,017	-	-	79,391	86,017
Public safety	1,447,851	1,361,142	-	-	1,447,851	1,361,142
Public works	644,720	585,024	-	-	644,720	585,024
Culture and recreation	62,259	59,276	-	-	62,259	59,276
Interest on long-term debt	160,050	167,976	-	197,983	160,050	365,959
Water, sewer, and sanitation	-	-	2,166,547	1,985,604	2,166,547	1,985,604
Total expenses	3,308,000	3,267,949	2,166,547	2,183,587	5,474,547	5,451,536
Increases in net position before transfers and extraordinary item (expense)	95,735	389,941	132,535	(50,257)	228,270	339,684
Transfers	(58,687)	(200,585)	58,687	200,585	-	-
Increase (decrease) in net position	37,048	189,356	191,222	150,328	228,270	339,684
Net position, beginning	9,265,261	9,075,905	5,236,107	5,085,779	14,501,368	14,161,684
Prior period adjustment	(172,484)	-	75,065	-	(97,419)	-
Net position, ending	$ 9,129,825	$ 9,265,261	$ 5,502,394	$ 5,236,107	$ 14,632,219	$ 14,501,368

Financial Analysis of the City's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported ending fund balances of $4,903,618. $1,753,091 (35.75%) of this total amount constitutes unassigned fund balance. The remainder of the fund balance is either non-spendable, restricted or committed to indicate that it is not available for new spending. The most significant restrictions include $83,506 for debt service, $488,245 restricted for street maintenance/transportation projects, and $2,509,671 restricted for capital projects from the 2019A bond issuance.

The General Fund is the primary operating fund of the City. The General Fund's fund balance decreased by $94,997; although the General Fund's revenues exceeded its expenditures, fund balance decreased because of a planned transfer to the Transportation Fund, a nonmajor governmental fund. This transfer of $157,000 represented the net revenue over expense related to the ¼ cent of sales tax earmarked for street improvement projects, netted against the costs paid for by the General Fund over the past several years. In future years, those activities will be accounted for exclusively in the transportation fund. The excess of revenues over expenditures was primarily due to increases in property tax revenues.

The Debt Service Fund's fund balance decreased by $25,918, primarily due to the City's debt service payments increasing from the issuance of the 2019A GO Bonds. An increase in the debt service property tax rate covered most of the increased cost, and management will consider the need for additional tax revenues to cover future debt service.

The 2019A Bond Construction Fund fund balance decreased by $452,902 due to planned project costs related to the 2019A bond proceeds from prior year. Fund balances are expected to continue decreasing as project costs are incurred.

Proprietary funds. As mentioned earlier, the City's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

At September 30, 2020 the proprietary fund had $470,004 in unrestricted net position and total net position increased by $191,222. The increase in net position was largely due to increases in charges for services revenue from increased demand for services and a slight rate increase; additionally, the City had costs savings across its operations from the closures related to the COVID-19 pandemic. Certain scheduled maintenance that was delayed will occur in future years.

General Fund Budgetary Highlights. Actual revenues exceeded budget by $82,749 mainly due to increases in property tax and sales tax revenues that outstripped decreases in other demand-based revenues that were affected by the COVID-19 pandemic. Expenditures budget exceeded the actual expenditures by $177,423 primarily due to spending control on general administration.

Capital Assets

The City's investment in capital assets for its governmental and business-type activities as of September 30, 2020, was $15,704,540 (net of accumulated depreciation). This investment in capital assets includes land, buildings, furniture, equipment and vehicles, infrastructure, and construction in progress.

Capital Assets at Year-end, Net of Accumulated Depreciation

	Governmental Activities		Business-type Activities		Totals	
	2020	2019	2020	2019	2020	2019
Land	$ 335,262	$ 335,262	$ 122,580	$ 122,580	$ 457,842	$ 457,842
Buildings	1,523,029	1,571,467	63,140	67,734	1,586,169	1,639,201
Furniture, equipment, and vehicles	694,613	856,491	75,138	79,953	769,751	936,444
Infrastructure	6,076,431	6,285,237	5,815,286	6,087,294	11,891,717	12,372,531
Construction in progress	587,488	74,883	411,573	221,975	999,061	296,858
Total	$ 9,216,823	$ 9,123,340	$ 6,487,717	$ 6,579,536	$ 15,704,540	$ 15,702,876

Significant events related to capital assets during the year were primarily related to the bond-funded projects started in 2019. In the governmental activities, project costs of approximately $495,000 were completed on the Oakwood Shores subdivision streets using the proceeds of the 2019A GO Bonds, as planned; in the business-type activities, initial project costs on the North Water Plant project amounted to an increase in construction in progress of $190,000.

Additional information on the City's capital assets can be found in the notes to the financial statements.

Debt Administration

At the end of the current fiscal year, the City had total long-term debt of $9,590,028. This represents a decrease of $884,452 from the prior year due to scheduled payments on existing debt. The City did not issue any new debt during Fiscal Year 2020.

Outstanding Debt at Year End

	Governmental Activities		Business-type Activities		Totals	
	2020	2019	2020	2019	2020	2019
Certificates of obligation	$ 745,000	$ 795,000	$ 675,000	$ 740,000	$ 1,420,000	$ 1,535,000
General obligation bonds	2,945,000	3,105,000	3,730,000	3,750,000	6,675,000	6,855,000
Notes	221,359	260,284	-	456,721	221,359	717,005
Capital leases	328,006	347,067	268,168	328,964	596,174	676,031
Premium on bonds	285,809	301,801	349,797	361,912	635,606	663,713
Compensated Absences	36,233	23,999	5,656	3,732	41,889	27,731
Total	$ 4,561,407	$ 4,833,151	$ 5,028,621	$ 5,641,329	$ 9,590,028	$ 10,474,480

All of the outstanding Bonds of the City payable from its limited taxes are insured and are, therefore, rated "Aaa" by Moody's Investors Service Inc ("Moody's"), and "AAA" by Standard & Poor's ("S&P"). The underlying rating on all of such Bonds and other obligations payable from such source are "A1" by Moody's and "A+" by S&P.

Additional information on the City's long-term debt can be found in the notes to the financial statements.

Economic Factors and Next Year's Budgets and Rates

In the FY 2020-2021 Budget, General Fund revenues are budgeted to decrease by $ 50,091, or 1.8%, from the 2019-2020 budget year due to decreases in revenue sources affected by the COVID-19 pandemic, such as permits and court fines.

Certified assessed valuation increased by 14.45% over the preceding year. Net property tax, taxes after payments for 380 Agreements will increase by $137,316, or approximately 7%.

The Enterprise Fund's 2020-2021 budgeted expenses are expected to decrease by 11.27% over the preceding year's budget. Water and Sewer rates were increased in the 2019-2020 fiscal year and will remain the same in fiscal year 2020-2021.

Request for Information

This financial report is designed to provide a general overview of the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the City Secretary, 1800 N. Brazosport Blvd, Richwood, Texas, 77531, or call (979) 265-2082.

BASIC
FINANCIAL STATEMENTS

CITY OF RICHWOOD, TEXAS

STATEMENT OF NET POSITION

SEPTEMBER 30, 2020

	Primary Government		Primary Government	Component Unit
	Governmental Activities	Business-type Activities	Total	Crime Control & Prevention District
ASSETS				
Cash and cash equivalents	$ 4,751,244	$ 298,951	$ 5,050,195	$ 168,162
Investments	330,785	185,787	516,572	-
Receivables (net of allowances for uncollectibles):				
Taxes	159,275	-	159,275	22,962
Accounts	119,243	353,082	472,325	-
Other	-	969	969	-
Accrued interest	1,267	142	1,409	141
Internal balances	2,140	(2,140)	-	-
Due from other governments	5	-	5	-
Due from component unit	544	-	544	-
Restricted assets:				
Cash and cash equivalents	-	3,567,478	3,567,478	-
Accrued interest receivable	-	160	160	-
Capital assets (net of accumulated depreciation):				
Non-depreciable	922,750	534,153	1,456,903	-
Depreciable	8,294,073	5,953,564	14,247,637	-
Total assets	14,581,326	10,892,146	25,473,472	191,265
DEFERRED OUTFLOWS OF RESOURCES				
Deferred outflow related to TMRS pension	143,179	27,274	170,453	-
Deferred outflow related to TESRS pension	20,163	-	20,163	-
Deferred outflow related to OPEB	13,461	2,350	15,811	-
Total deferred outflows of resources	176,803	29,624	206,427	-
LIABILITIES				
Accounts payable	298,666	140,173	438,839	4,230
Accrued liabilities	35,656	-	35,656	-
Due to primary government	-	-	-	544
Accrued interest payable	27,492	32,755	60,247	-
Unearned revenue	2,587	-	2,587	-
Customer deposits	-	95,976	95,976	-
Noncurrent liabilities:				
Due within one year:				
Long-term debt	299,551	179,612	479,163	-
Due in more than one year:				-
Long-term debt	4,261,856	4,849,009	9,110,865	-
Net pension liability - TMRS	457,951	83,632	541,583	-
Net pension liability - TESRS	69,447	-	69,447	-
Total OPEB liability	70,218	12,823	83,041	-
Total liabilities	5,523,424	5,393,980	10,917,404	4,774

The accompanying notes are an integral part of these financial statements.

CITY OF RICHWOOD, TEXAS

STATEMENT OF NET POSITION

SEPTEMBER 30, 2020

	Primary Government		Primary Government	Component Unit
	Governmental Activities	Business-type Activities	Total	Crime Control & Prevention District
DEFERRED INFLOWS OF RESOURCES				
Deferred resource inflow related to TMRS pension	100,752	24,657	125,409	-
Deferred resource inflow related to TESRS pension	84	-	84	-
Deferred resource inflow related to OPEB	4,044	739	4,783	-
Total deferred inflows of resources	$ 104,880	$ 25,396	$ 130,276	$ -
NET POSITION				
Net investment in capital assets	$ 7,201,320	$ 5,032,390	$ 12,233,710	$ -
Restricted:				
Public Safety	1,023	-	1,023	186,491
Debt service	59,120	-	59,120	-
Transportation	488,245	-	488,245	-
Beautification	26,740	-	26,740	-
Court security and technology	27,116	-	27,116	-
Police training	593	-	593	-
Unrestricted	1,325,668	470,004	1,795,672	-
Total net position	$ 9,129,825	$ 5,502,394	$ 14,632,219	$ 186,491

The accompanying notes are an integral part of these financial statements.

CITY OF RICHWOOD, TEXAS

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED SEPTEMBER 30, 2020

		Program Revenue		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Function/Program Activities				
Primary Government				
Governmental activities:				
General government	$ 913,729	$ 127,304	$ 48,412	$ -
Judicial	79,391	83,277	-	-
Public safety	1,447,851	80	26,438	-
Public works	644,720	131,285	-	-
Culture and recreation	62,259	2,132	13,682	-
Interest and charges on long-term debt	160,050	-	-	-
Total governmental activities	3,308,000	344,078	88,532	-
Business-type activities:				
Water, sewer, and sanitation	2,166,547	2,209,214	-	-
Total Business-type activities	2,166,547	2,209,214	-	-
Total primary government	$ 5,474,547	$ 2,553,292	$ 88,532	-
Component unit:				
Crime Control & Prevention District	$ 124,849	$ -	$ -	-

General revenues:

Property taxes, levied for general purposes
Property taxes, levied for debt service
Sales taxes
Franchise taxes
Miscellaneous
Investment earnings

Transfers

Total general revenues and transfers

Change in net position

Net position -- beginning

Prior period adjustment

Net position -- ending

The accompanying notes are an integral part of these financial statements.

Net (Expense) Revenue and Changes in Net Position			Component Unit
Primary Government			
Governmental Activities	Business-Type Activities	Total	Crime Control & Prevention District
$(738,013)	$ -	$(738,013)	$ -
3,886	-	3,886	-
(1,421,333)	-	(1,421,333)	-
(513,435)	-	(513,435)	-
(46,445)	-	(46,445)	-
(160,050)	-	(160,050)	-
(2,875,390)	-	(2,875,390)	-
-	42,667	42,667	-
-	42,667	42,667	-
$(2,875,390)	$ 42,667	$(2,832,723)	$ -
$ -	$ -	$ -	$(124,849)
$ 1,676,815	$ -	$ 1,676,815	$ -
355,920	-	355,920	-
697,307	-	697,307	138,250
193,929	-	193,929	-
414	38,986	39,400	-
46,740	50,882	97,622	606
(58,687)	58,687	-	-
2,912,438	148,555	3,060,993	138,856
37,048	191,222	228,270	14,007
9,265,261	5,236,107	14,501,368	-
(172,484)	75,065	(97,419)	172,484
$ 9,129,825	$ 5,502,394	$ 14,632,219	$ 186,491

CITY OF RICHWOOD, TEXAS

BALANCE SHEET
GOVERNMENTAL FUNDS

SEPTEMBER 30, 2020

	General Fund	Debt Service Fund
ASSETS		
Cash and cash equivalents	$ 1,513,123	$ -
Investments	245,514	85,271
Receivables (net of allowance for uncollectibles):		
Taxes	132,495	3,685
Accounts	101,916	-
Accrued interest	584	164
Due from other governments	-	5
Due from other funds	4,653	-
Due from component unit	544	-
Total assets	1,998,829	89,125
LIABILITIES		
Accounts payable	71,376	-
Accrued liabilities	35,656	-
Due to other funds	-	2,513
Unearned revenue	2,587	-
Total liabilities	109,619	2,513
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenue - property taxes	21,070	3,106
Unavailable revenue - municipal court fines	99,800	-
Total deferred inflows of resources	120,870	3,106
FUND BALANCES		
Restricted for:		
Debt service	-	83,506
Court security and technology	-	-
Police training	593	-
Seizure and forfeiture	1,023	-
Beautification	-	-
Transportation	-	-
Capital construction	-	-
Committed for:		
Insurance	13,633	-
Unassigned	1,753,091	-
Total fund balances	1,768,340	83,506
Total liabilities, deferred inflows, and fund balances	$ 1,998,829	$ 89,125

The accompanying notes are an integral part of these financial statements.

2019A Bond Construction Fund	Nonmajor Governmental Funds	Total Governmental Funds
$ 2,702,754	$ 535,367	$ 4,751,244
-	-	330,785
-	23,095	159,275
-	17,327	119,243
-	519	1,267
-	-	5
-	-	4,653
-	-	544
2,702,754	576,308	5,367,016
193,083	34,207	298,666
-	-	35,656
-	-	2,513
-	-	2,587
193,083	34,207	339,422
-	-	24,176
-	-	99,800
-	-	123,976
-	-	83,506
-	27,116	27,116
-	-	593
-	-	1,023
-	26,740	26,740
-	488,245	488,245
2,509,671	-	2,509,671
-	-	13,633
-	-	1,753,091
2,509,671	542,101	4,903,618
$ 2,702,754	$ 576,308	$ 5,367,016

CITY OF RICHWOOD, TEXAS

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE GOVERNMENTAL ACTIVITIES STATEMENT OF NET POSITION

SEPTEMBER 30, 2020

Total fund balances - governmental funds		$ 4,903,618
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		9,216,823
Revenue reported as unavailable revenue in the governmental fund financial statements was recorded as revenue in the government-wide financial statements		
Property taxes		24,176
Municipal Court Fines		99,800
Interest is accrued on outstanding debt in the government-wide financial statements, whereas in the governmental fund financial statements, an expenditure is reported when due.		(27,492)
Certain long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Also, the loss on refunding of bonds, the premium on issuance of bonds and deferred resource outflows (inflows) related to the net pension liability are not reported in the funds.		
Bonds payable	(3,690,000)	
Premiums and discounts on bonds payable	(285,809)	
Notes payable	(549,365)	
Compensated absences	(36,233)	
Net pension liability	(527,398)	
Net other post-employment benefit liability	(70,218)	
Deferred outflows and inflows related to pension	62,506	
Deferred outflows and inflows related to other post-employment benefit	9,417	
		(5,087,100)
Net position of governmental activities		$ 9,129,825

The accompanying notes are an integral part of these financial statements.

CITY OF RICHWOOD, TEXAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	General Fund	Debt Service Fund
REVENUES		
Property taxes	$ 1,679,145	$ 355,423
Sales taxes	557,846	-
Franchise taxes	193,929	-
Licenses and permits	95,320	-
Intergovernmental revenues	74,850	-
Charges for services	34,116	-
Fines and forfeitures	65,290	-
Contributions	-	-
Investments earnings	10,663	1,088
Miscellaneous	-	-
Total revenues	2,711,159	356,511
EXPENDITURES		
Current:		
General government	822,449	-
Judicial	68,658	-
Public safety	1,301,573	-
Public works	256,658	-
Culture and recreation	41,993	-
Capital outlay	-	-
Debt service:		
Principal	45,003	222,984
Interest	14,375	159,445
Total expenditures	2,550,709	382,429
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	160,450	(25,918)
OTHER FINANCING SOURCES (USES)		
Transfers in	800	-
Transfers out	(256,247)	-
Total other financing sources (uses)	(255,447)	-
NET CHANGE IN FUND BALANCE	(94,997)	(25,918)
FUND BALANCE - BEGINNING	2,035,821	109,424
PRIOR PERIOD ADJUSTMENT	(172,484)	-
FUND BALANCE - ENDING	$ 1,768,340	$ 83,506

The accompanying notes are an integral part of these financial statements.

2019A Bond Construction Fund	Nonmajor Governmental Funds	Total Governmental Funds
$ -	$ -	$ 2,034,568
-	139,461	697,307
-	-	193,929
-	-	95,320
-	-	74,850
-	131,285	165,401
-	7,869	73,159
-	13,682	13,682
34,286	703	46,740
-	414	414
34,286	293,414	3,395,370
-	-	822,449
-	10,200	78,858
-	-	1,301,573
-	171,792	428,450
-	20,266	62,259
495,687	-	495,687
-	-	267,987
-	-	173,820
495,687	202,258	3,631,083
(461,401)	91,156	(235,713)
8,499	189,061	198,360
-	(800)	(257,047)
8,499	188,261	(58,687)
(452,902)	279,417	(294,400)
2,962,573	262,684	5,370,502
-	-	(172,484)
$ 2,509,671	$ 542,101	$ 4,903,618

CITY OF RICHWOOD, TEXAS

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE GOVERNMENTAL ACTIVITIES STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED SEPTEMBER 30, 2020

Net change in fund balances - total governmental funds:	$(294,400)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of capital outlays for the fiscal year.	512,605
Depreciation expense on capital assets is reported in the government-wide statement of activities and changes in net position but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in the governmental funds.	(419,122)
Current year long-term debt principal payments on contractual obligations, bonds payable and capital leases are expenditures in the fund financial statements but are shown as reductions in long-term debt in the government-wide financial statements.	267,986
Current year changes in accrued interest payable do not require the use of current financial resources; therefore, they are not reported as expenditures in governmental funds.	(2,222)
Premiums, discounts and deferred losses on refunding are recognized in the fund financial statements as other and shown as an increase in financial resources. In the government-wide financial statements, the gain or loss is calculated and reported.	15,992
Current year changes in long-term liabilities for compensated absences do not require the use of current financial resources; therefore, they are not reported as expenditures in governmental funds.	(36,233)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the fund financial statements.	8,365
Certain pension and other post-employment (OPEB) expenditures are not expended in the government-wide financial statements and recorded as deferred resource outflows and inflows. These items relate to contributions made after the measurement date. Additionally, a portion of the City's unrecognized deferred resource outflows and inflows related to the pension and OPEB liabilities were amortized.	(15,923)
Change in net position - statement of activities	$ 37,048

The accompanying notes are an integral part of these financial statements.

CITY OF RICHWOOD, TEXAS

STATEMENT OF NET POSITION - PROPRIETARY FUND

SEPTEMBER 30, 2020

	Business-Type Activities Water, Sewer, and Sanitation
ASSETS	
Current assets:	
Cash and cash equivalents	$ 298,951
Investments	185,787
Receivables (net of allowances for uncollectibles):	
Accounts	353,082
Other	969
Accrued interest receivable	142
Restricted assets:	
Cash and cash equivalents	3,567,478
Accrued interest receivable	160
Total current assets	4,406,569
Noncurrent assets:	
Capital assets (net of accumulated depreciation):	
Non-depreciable	534,153
Depreciable	5,953,564
Total noncurrent assets	6,487,717
Total assets	10,894,286
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflow related to TMRS pensions	27,274
Deferred outflow related to OPEB	2,350
Total deferred outflows of resources	29,624
LIABILITIES	
Current liabilities:	
Accounts payable	140,173
Accrued interest payable	32,755
Due to other funds	2,140
Customer deposits	95,976
Compensated absences - current	1,414
Capital lease payable - current	63,198
Bonds payable - current	115,000
Total current liabilities	450,656
Noncurrent liabilities:	
Bonds payable	4,639,797
Compensated absences	4,242
Capital lease payable	204,970
Net pension liability - TMRS	83,632
Total OPEB liability	12,823
Total noncurrent liabilities	4,945,464
Total liabilities	5,396,120
DEFERRED INFLOWS OF RESOURCES	
Deferred resource inflow related to TMRS pension	24,657
Deferred resource inflow related to OPEB	739
Total deferred inflows of resources	25,396
NET POSITION	
Net investment in capital assets	5,032,390
Unrestricted	470,004
Total net position	$ 5,502,394

The accompanying notes are an integral part of these financial statements.

CITY OF RICHWOOD, TEXAS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUND

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Business-Type Activities Water, Sewer, and Sanitation
OPERATING REVENUES	
Charges for services:	
Water fees	$ 1,015,934
Sewer fees	850,571
Garbage fees	307,283
Delinquent charges	21,203
Tap and reconnect fees	14,223
Miscellaneous revenue	38,986
Total operating revenues	2,248,200
OPERATING EXPENSES	
Personnel services	388,239
Materials and supplies	39,060
Maintenance and repair	61,975
Contractual services	358,737
Water purchases	283,833
Refuse collection	257,005
Sewer treatment plant operations	313,354
Depreciation	290,897
Total operating expenses	1,993,100
OPERATING INCOME	255,100
NON-OPERATING REVENUES (EXPENSES)	
Investment earnings	50,882
Interest expense	(173,447)
Total nonoperating revenues (expenses)	(122,565)
INCOME BEFORE TRANSFERS	132,535
Transfers in	60,000
Transfers out	(1,313)
Total transfers	58,687
CHANGE IN NET POSITION	191,222
TOTAL NET POSITION - BEGINNING	5,236,107
PRIOR PERIOD ADJUSTMENT	75,065
TOTAL NET POSITION - BEGINNING, AS RESTATED	5,311,172
TOTAL NET POSITION - ENDING	$ 5,502,394

The accompanying notes are an integral part of these financial statements.

CITY OF RICHWOOD, TEXAS

STATEMENT OF CASH FLOWS -
PROPRIETARY FUND

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Business-Type Activities Water, Sewer, and Sanitation
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	$ 2,249,975
Payments to suppliers and service providers	(1,317,837)
Payments to employees for salaries and benefits	(382,578)
Net cash provided by operating activities	549,560
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Cash paid to other funds	(396,070)
Transfers from other funds	60,000
Transfers to other funds	(1,313)
Net cash provided by (used for) noncapital financing activities	(337,383)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisition and construction of capital assets	(199,078)
Payments on long-term debt	(146,255)
Interest paid on long-term debt	(184,966)
Net cash used for capital and related financing activities	(530,299)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest on investments	50,882
Purchase of investments	(113,063)
Proceeds from sale of investments	28,555
Net cash used for investing activities	(33,626)
NET DECREASE IN CASH AND CASH EQUIVALENTS	(351,748)
CASH AND CASH EQUIVALENTS - BEGINNING	4,218,177
CASH AND CASH EQUIVALENTS - ENDING	3,866,429
Reconciliation of operating income (loss) to net cash provided (used for) operating activities:	
Operating income (loss)	255,100
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation expense	290,897
(Increase) decrease in accounts receivable	(32,900)
(Increase) decrease in other receivables	125
(Increase) decrease in prepaid items	25,817
(Increase) decrease in deferred outflows of resources	31,320
Increase (decrease) in accounts payable	(29,690)
Increase (decrease) in interfund payables	(1,200)
Increase (decrease) in customer deposits	35,750
Increase (decrease) in net pension liability	(52,254)
Increase (decrease) in net OPEB liability	3,504
Increase (decrease) in deferred inflows of resources	23,091
Total adjustments	294,460
Net cash provided by operating activities	$ 549,560

The accompanying notes are an integral part of these financial statements.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Richwood (the City) operates under a Mayor-Council form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, public services (utility facilities), public recreation, public benefits (health and welfare), and general administrative services.

The City prepares its basic financial statements in conformity with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB) and other authoritative sources.

The City's Financial Statements are in accordance with GASB Statement No. 34, "Basic Financial Statements and Management Discussion and Analysis for State and Local Governments", GASB Statement No. 37, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments: Omnibus" which provides additional guidance for the implementation of GASB Statement No. 34, and GASB Statement No. 38 "Certain Financial Statement Disclosures" which changes the note disclosure requirements in the financial statements for governmental entities.

The following is a summary of the most significant accounting policies.

A. Reporting Entity

The City is considered an independent entity for financial reporting purposes and is considered a primary government. As required by generally accepted accounting principles, these basic financial statements have been prepared, based on considerations regarding the potential for inclusion of other entities, organizations, or functions, as part of the City's financial reporting entity. Based on these considerations, the City's basic financial statements do not include any other entities. Additionally, as the City is considered a primary government for financial reporting purposes, its activities are not considered a part of any other governmental or other type of reporting entity.

Considerations regarding the potential for inclusion of other entities, organizations, or functions in the City's financial reporting entity are based on criteria prescribed by generally accepted accounting principles. These same criteria are evaluated in considering whether the City is part of any other governmental or other type of reporting entity. The overriding elements associated with prescribed criteria considered in determining that the City's financial reporting entity status is that of a primary government are that it has a separately elected governing body; it is legally separate; and it is fiscally independent of other state and local governments.

Additionally prescribed criteria under generally accepted accounting principles include considerations pertaining to organizations for which the primary government is financially accountable; and considerations pertaining to other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The members of City council (the "members") are elected by the public and have the authority to make decisions, appoint administrators and managers, and significantly influence operations. It also has the primary accountability for fiscal matters. Therefore, the City is a financial reporting entity as defined by the Governmental Accounting Standards Board (GASB) in its GASB Statement No. 61, "The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14. and No. 34".

The following component units are included within the City's financial reporting entity:

Richwood Crime Control and Prevention District (CCPD)

The Richwood CCPD was established in 2009 by a vote by the citizens of Richwood. The District was created for the purposes of helping fund crime control and prevention activities within the City. The District is funded by a ¼ cent portion of the City's sales tax revenues. The 7-member board of directors is appointed by City Council. The boards are not substantively the same, and thus the CCPD is included in the government-wide financial statements as a discretely presented component unit. Separate financial statements are not available.

Keep Richwood Beautiful

Keep Richwood Beautiful (KRB) organizes efforts to fund and organize beautification efforts to public spaces within the City. KRB's primary funding source is from a voluntary surcharge levied on the City's utility customers on each bill. KRB is governed by an all-volunteer commission. All volunteers are appointed by City Council. The City has the ability to set the rates on utility bills, approve all expenses through the City's AP system, and has access to KRB's resources in the form of check-signing privileges. Thus, KRB has been included as a blended component unit and is shown as a nonmajor special revenue fund. Separate financial statements are not available.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report financial information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given program and 2) operating or capital grants and contributions that are restricted to meeting operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Interfund activities between governmental funds appear as due to/due from on the Governmental Funds Balance Sheet and as other resources and other uses on the Governmental Funds Statement of Revenues, Expenditure and Changes in Fund Balance. All interfund transactions between governmental funds are eliminated on the government-wide statements. Interfund activities between governmental funds and proprietary funds remain as receivables and payables on the government-wide statement of net position.

Separate financial statements are provided for governmental funds and proprietary funds. The City does not have any fiduciary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. The City has only one proprietary fund.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting.* Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, municipal court revenues and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when cash is received by the government.

The City has presented the following major governmental funds:

The ***General Fund*** is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

The ***Debt Service Fund*** accounts for the accumulation of resources for the annual payment of general long-term debt principal and interest of the governmental funds.

The ***Capital Projects Fund (2019A Bond Construction Fund)*** accounts for the proceeds of the 2019A General Obligation Bonds issued for street and road improvements; sidewalk construction and improvements; drainage improvements and flood control projects.

The City reports the following major proprietary fund:

The ***Water, Sewer and Sanitation Enterprise Fund*** is used to account for the provision of water, sewer and sanitation services to the residents of the City. Activities of the fund include administration, operations and maintenance of the water and sewer system and billing and collection activities. The fund also accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest for water and sewer debt. All costs are financed through charges to utility and sanitation customers with rates reviewed regularly and adjusted if necessary to ensure integrity of the funds.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, and 2) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

The principal operating revenues of the City's Enterprise Fund are charges to customers for sales and services. The City also recognized as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the water and sewer system. Operating expenses for the Enterprise Fund includes the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, and then unrestricted resources as they are needed.

D. New Pronouncements

Significant new accounting standards not yet implemented by the City include the following:

Statement No. 84, Fiduciary Activities – This statement establishes criteria for identifying fiduciary activities of governments and for identifying fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The statement will become effective for the City in fiscal year 2021.

Statement No. 87, Leases – This statement changes the recognition requirements for certain lease assets and liabilities for leases that are currently classified as operating leases. This statement will become effective for the City in fiscal year 2022.

E. Encumbrances

The City utilizes encumbrance accounting, in its governmental funds. Encumbrances represent commitments related to contracts not yet performed (executor contracts) and are used to control expenditures for the period and to enhance cash management. The City often issues purchase orders or signs contracts for the purchase of goods and services to be received in the future. At the time these commitments are made, which in its simplest form means that when a purchase order is prepared, the appropriate account is checked for available funds. If an adequate balance exists, the amount of the order is immediately charged to the account to reduce the available balance for control purposes. The encumbrance account does not represent an expenditure for the period, only a commitment to expend resources.

Prior to the end of the current period, every effort should be made to liquidate outstanding encumbrances. When encumbrances are outstanding at the current period end, the City likely will honor the open purchase orders or contracts that support the encumbrances. For reporting purposes, as noted earlier, outstanding encumbrances are not considered expenditures for the current period. If the City allows encumbrances to lapse, even though it plans to honor the encumbrances, the appropriations authority expires and the items represented by the encumbrances are usually re-appropriated in the following year’s budget. Open encumbrances at current period-end are included in restricted, committed or assigned fund balance, as appropriate. The City had no outstanding encumbrances as September 30, 2020.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance

1. Cash and Cash Equivalents

Investments for the City are reported at fair value, except for the position in investment pools. The City’s investment in pools are reported at the net asset value per share (which approximates fair value) even though it is calculated using the amortized cost method.

The City maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined financial statements as cash and investments or restricted cash and investments. The City's cash and investments are considered as cash equivalents as they can be readily converted to cash at their carrying value.

For purposes of the statement of cash flows, the City considers cash and other investments with maturities of three months or less from the date of purchase to be cash and cash equivalents.

2. Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from/to other funds” and “advances to/from other funds” on the fund financial statements. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

3. Capital Assets

Capital assets, which includes land, buildings, furniture, equipment and vehicles, infrastructure, and construction in progress are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the fund financial statements for proprietary funds. All capital assets are valued at historical cost or estimated historical cost if actual historical is not available. Donated assets are reported at acquisition value. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Assets capitalized have an original cost of $ 5,000 or more and over three years of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Asset	Estimated Useful Lives
Buildings	31-40 years
Furniture, equipment, and vehicles	5-10 years
Infrastructure:	
Water and sewer system	45 years
General infrastructure assets	40-45 years

4. Property Taxes

Property taxes are levied by October 1 on the assessed value listed as of January 1 for all real and business property located in the City in conformity with Subtitle E, Texas Property Tax Code. Taxes are due upon receipt of the tax bill and are past due and subject to interest if not paid by February 1 of the year following the October 1 levy date. On January 31 of each year, a tax lien attaches to property to secure the payment of all taxes, penalties, and interest ultimately imposed.

The appraisal and recording of all property within the City is the responsibility of the Brazoria County Appraisal District (BCAD), an independent governmental unit with a board of directors appointed by the taxing jurisdictions within the county and funded from assessments against those taxing jurisdictions. BCAD is required by law to assess property at 100% of its appraised value. Real property must be reappraised at least every two years. Under certain circumstances taxpayers and taxing units, including the City, may challenge orders of the BCAD Review Board through various appeals and, if necessary, legal action.

The assessed value of the property tax roll on January 1, upon which the levy for the 2019-20 fiscal year was based, was $519,207,800. Taxes are delinquent if not paid by January 31. Delinquent taxes are subject to penalty and Interest charges plus 20% delinquent collection fees for attorney costs.

The tax rates assessed for the year ended September 30, 2020, to finance general fund operations and the payment of principal and interest on general obligation long-term debt were $0.5524 and $0.1178 per $ 100 valuation, respectively, for a total of $0.6702 per $100 valuation.

Current tax collections for the year ended September 30, 2020 were 100.10% of the year-end adjusted tax levy. Delinquent taxes are prorated between maintenance and debt service based on rates adopted for the year of the levy. Allowances for uncollectible taxes within the general and debt service funds are based on historical experience in collecting taxes. Uncollectible personal property taxes are periodically reviewed and written off, but the City is prohibited from writing off real property taxes without specific statutory authority from the Texas Legislature.

5. Deferred Outflows and Inflows of Resources

In addition to assets, the statement of financial position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources expense or expenditure) until then. The City has the following items that qualify for reporting in this category.

- Pension and OPEB contributions after measurement date – These contributions are deferred and recognized in the following fiscal year.
- Changes in actuarial assumptions and other inputs – This difference is deferred and recognized over the estimated average remaining lives of all members determined as of the measurement date.

In addition to liabilities, the statement of financial position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has the following types of items that qualify for reporting in this category.

- Unavailable revenue is reported only in the governmental funds balance sheet. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.
- Difference in projected and actual earnings on pension assets – This difference is deferred and amortized over a closed five-year period.
- Difference in expected and actual pension and OPEB experience - This difference is deferred and recognized over the estimated average remaining lives of all members determined as of the measurement date.
- Changes in actuarial assumptions and other inputs – This difference is deferred and recognized over the estimated average remaining lives of all members determined as of the measurement date.

6. Pension Plans and OPEB Plans

For purposes of measuring the net pension liability, total OPEB liability, deferred outflows of resources and deferred inflows of resources related to pensions and OPEB, and pension and OPEB expenses, information about the Fiduciary Net Position of the Texas Municipal Retirement System (TMRS) additions to/deductions from TMRS's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

For purposes of measuring the total Texas Municipal Retirement System Supplemental Death Benefit Fund (TMRS SDBF) OPEB liability, related deferred outflows and inflows of resources, and expense, City specific information about its total TMRS SDBF liability and additions to/deductions from the City's total TMRS SDBF liability have been determined on the same basis as they are reported by TMRS. The TMRS SDBF expense and deferred (inflows)/outflows of resources related to TMRS SDBF, primarily result from changes in the components of the total TMRS SDBF liability. Most changes in the total TMRS SDBF liability will be included in TMRS SDBF expense in the period of the change. For example, changes in the total TMRS SDBF liability resulting from current-period service cost, interest on the TOL, and changes of benefit terms are required to be included in TMRS SDBF expense immediately. Changes in the total TMRS SDBF liability that have not been included in TMRS SDBF expense are required to be reported as deferred outflows of resources or deferred inflows of resources related to TMRS SDBF.

7. Long-Term Debt

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. The City has not recorded any bond premiums and discounts. Bond issuance costs are reported as expenditures or expenses in the current period.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing resources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. The City has not received any premiums and or discounts on debt issuances.

8. Fund Balances

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Non-spendable Fund Balance - Includes amounts that cannot be spent because they are either not in spendable form, or, for legal or contractual reasons, must be kept intact. This classification includes inventories, prepaid amounts, assets held for sale, and long-term receivables.

Restricted Fund Balance - This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance - This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by the ordinance of the City Council, the City's highest level of decision-making authority. These amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned Fund Balance - This classification includes amounts that are constrained by the City's intent to be used for a specific purpose but are neither restricted nor committed. This classification includes amounts that are constrained by the City's intent to be used for a specific purpose but are neither restricted nor committed. The City Council has by City Ordinance authorized City Manager to assign fund balance. The Council may also assign fund balance.

Unassigned Fund Balance - This is the residual classification of the General Fund. Only the General Fund reports a positive unassigned fund balance. Other governmental funds might report a negative balance in this classification, as the result of overspending for specific purposes for which amount had been restricted, committed or assigned.

9. Net Position

Net position represents the difference between assets, deferred outflows (inflows) of resources and liabilities. Net position invested in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislations adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

10. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual amounts could differ from those estimates.

II. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Collateralization of Deposits

State law and sound investment practice requires that the City’s cash deposits in excess of the FDIC $250,000 coverage be collateralized. This collateral, in the form of pledged securities, standby letters of credit, or asset-backed deposits, must fully cover the dollar value of the amount deposited in excess of FDIC coverage. For the year ended September 30, 2020, the City’s deposits at one institution were not fully collateralized late in the fiscal year. In response, City officials took necessary steps to secure proper collateral; this collateral became effective October 5, 2020.

III. DETAILED NOTES ON ALL ACTIVITIES AND FUNDS

A. Deposits and Investments

State statutes authorize the City to invest in obligations of the U. S. Treasury, the State of Texas or its agencies; other states, counties, cities, and state agencies with an “A” rating or equivalent, fully insured or collateralized bank certificates of deposit, and fully collateralized direct repurchase agreements.

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

Deposits

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a financial institution failure, the City’s deposits may not be returned to them. The City requires that all deposits with financial institutions be collateralized in an amount equal to 100 percent of uninsured balances.

All deposits with financial institutions must be collateralized in an amount equal to 100 percent of uninsured balances. At year end, except for $800 of petty cash, the carrying amount of the City's deposits was $1,425,858, while the financial institution balances totaled $1,484,130. Of the financial institution balances, $383,744 was covered by federal depository insurance, and $1,100,386 was covered by collateral held by the City's agent in the City's name.

Investments

Chapter 2256 of the Texas Government Code (the Public Funds Investment Act) authorizes the City to invest its funds under written investment policy (the "investment policy") that primarily emphasizes safety of principal and liquidity, addresses investment diversification, yield, and maturity and addresses the quality and capability of investment personnel. This investment policy defines what constitutes the legal list of investments allowed under the policies, which excludes certain instruments allowed under chapter 2256 of the Texas Government Code.

The City's deposits and investments are invested pursuant to the investment policy, which is approved by the City Council. The investment policy includes lists of authorized investment instruments and allowable stated maturity of individual investments. In addition it includes and "Investment Strategy Statement" that specifically addresses each investment option and describes the priorities of suitability of investment type, preservation and safety of principal, liquidity, marketability, diversification and yield. Additionally, the soundness of financial institutions (including broker/dealers) in which the City will deposit funds is addressed. The City's investment policy and types of investments are governed by the Public Funds Investment Act (PFIA). The City's management believes it complied with the requirements of the PFIA and the City's investment policy.

The City's Investment Officer submits an investment report each quarter to the City Council. The report details the investment positions of the City and the compliance of the investment portfolio's as they relate to both the adopted investment strategy statements and Texas State law.

The City is authorized to invest in the following investment instruments provided that they meet the guidelines of the investment policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009;
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010;
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011;
4. Banker's acceptances as permitted by Government Code 2256.012;
5. Commercial paper as permitted by Government Code 2256.013;
6. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014;

A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015; and
Public funds investment pools as permitted by Government Code 2256.016.

The City is invested in a certificate of deposit to provide its liquidity needs. It has a maturity of less than 365 days. This investment is insured, registered, or the City's agent holds the securities in the City's name; therefore, the City is not exposed to custodial credit risk.

The City participates in three Local Government Investment Pools (LGIPs): TexPool, Logic, and TexSTAR. The State Comptroller oversees TexPool and Federated Investors managing the daily operations of the pool under a contract with the State Comptroller. Although there is no regulatory oversight over Logic and TexSTAR, advisory boards consisting of participants or their designees, maintains oversight responsibility for Logic and TexSTAR.

TexPool, TexSTAR, and Logic all have a redemption notice period of one day and may redeem daily. The investment pool's authority may only impose restrictions on redemptions in the event of a general suspension of trading on major securities markets, general banking moratorium or national state of emergency that affects the pool's liquidity.

The following table includes the portfolio balances of all investment types of the City at September 30, 2020.

Investment Type	Reported Value	Weighted Average Maturity (Days)
Certificate of Deposit	$ 128,165	88
Certificate of Deposit	59,805	105
Certificate of Deposit	92,452	27
Certificate of Deposit	129,987	27
Certificate of Deposit	106,163	65
Total Certificates of Deposit	516,572	
Local Government Investment Pool:		
TexPool	239,657	38
TexPool Prime	2,026,696	49
TexSTAR	264,768	39
Logic	3,908,281	54
Total Local Government Investment Pool	6,439,402	
Total Investments	$ 6,955,974	

Credit Risk - As of September 30, 2020, the LGIPs are rated AAAm by Standard and Poor's or AAA by Finch, while the remainder is invested in fully secured certificates of deposit.

Interest Rate Risk - As a means of minimizing risk of loss due to interest rate fluctuations, the Investment Policy requires that investment maturities will not exceed the lessor of a dollar weighted average maturity of 365 days of the anticipated cash flow requirements of the funds. Quality sort-to-medium term securities should be purchased, which complement each other in a structured manner that minimizes risk and meets the City's cash flow requirements.

B. Receivables

Governmental Funds

Receivables as of September 30, 2020, for the government's individual major funds including the applicable allowances for uncollectible accounts, are as follows:

	General Fund	Debt Service Fund	Nonmajor Governmental Funds	Total
Receivables:				
Property taxes	$ 39,638	$ 6,141	$ -	$ 45,779
Sales taxes	92,381	-	23,095	115,476
Franchise taxes	16,331	-	-	16,331
Municipal Court Fines	665,335	-	-	665,335
Customer accounts	2,116	-	17,327	19,443
Accrued interest	584	164	519	1,267
Gross receivables	816,385	6,305	40,941	863,631
Less: allowance for uncollectibles	(581,390)	(2,456)	-	(583,846)
Net total receivables	$ 234,995	$ 3,849	$ 40,941	$ 279,785

Proprietary Fund

Proprietary fund accounts receivable is comprised of $353,082 due from charges for services provided to customers, $969 for other miscellaneous items, and $142 for accrued interest. The City specifically identifies accounts to be written off prior to year-end. Accordingly, an allowance for doubtful accounts is not considered necessary.

Discretely Presented Component Unit

The component unit, CCPD, reported a total receivable of $22,962 on September 30, 2020, for its portion of sales tax receivable. Management considers this balance to be 100% collectable.

C. Capital Assets

A summary of activity for capital assets for the year ended September 30, 2020, follows:

	Balance 9/30/2019	Additions	Deletions	Balance 9/30/2020
Governmental Activitites				
Capital assets, not being depreciated:				
Land	$ 335,262	$ -	$ -	$ 335,262
Construction in progress	74,883	512,605	-	587,488
Total capital assets, not being depreciated	410,145	512,605	-	922,750
Capital assets being depreciated:				
Buildings	2,012,725	-	-	2,012,725
Equipment, vehicles, furniture, and fixtures	2,571,908	-	-	2,571,908
Infrastructure	10,467,601	-	-	10,467,601
Total capital assets being depreciated	15,052,234	-	-	15,052,234
Less accumulated depreciation for:				
Buildings	(441,258)	(48,438)	-	(489,696)
Equipment, vehicles, furniture, and fixtures	(1,715,417)	(161,878)	-	(1,877,295)
Infrastructure	(4,182,364)	(208,806)	-	(4,391,170)
Total accumulated depreciation	(6,339,039)	(419,122)	-	(6,758,161)
Total capital assets being depreciated, net	8,713,195	(419,122)	-	8,294,073
Governmental activitites capital asses, net	$ 9,123,340	$ 93,483	$ -	$ 9,216,823

	Balance 9/30/2019	Additions	Deletions	Balance 9/30/2020
Business-Type Activities				
Capital assets, not being depreciated:				
Land	$ 122,580	$ -	$ -	$ 122,580
Construction in progress	221,975	189,598	-	411,573
Total capital assets, not being depreciated	344,555	189,598	-	534,153
Capital assets being depreciated:				
Buildings	193,270	-	-	193,270
Equipment, vehicles, furniture, and fixtur	330,525	9,480	-	340,005
Infrastructure	11,644,457	-	-	11,644,457
Total capital assets being depreciated	12,168,252	9,480	-	12,177,732
Less accumulated depreciation for:				
Buildings	(125,536)	(4,594)	-	(130,130)
Equipment, vehicles, furniture, and fixtur	(250,572)	(14,295)	-	(264,867)
Infrastructure	(5,557,163)	(272,008)	-	(5,829,171)
Total accumulated depreciation	(5,933,271)	(290,897)	-	(6,224,168)
Total capital assets being depreciated, net	6,234,981	(281,417)	-	5,953,564
Business-type activities Capital assets, net	$ 6,579,536	$(91,819)	$ -	$ 6,487,717

Depreciation was charged to functions of the primary government as follows:

Governmental Activitites	
General government	$ 49,917
Judicial	10,128
Public safety	137,114
Public works	221,963
	$ 419,122
Business-Type Activitites	
Water, sewer and sanitation	$ 290,897

Construction commitments at September 30, 2020, are as follows:

	Authorized Commitment	Expended To Date	Remaining Commitment
Governmental Activities			
South Yaupon sidewalks	$ 36,000	$ 24,601	$ 11,399
	$ 36,000	$ 24,601	$ 11,399
Business-Type Activities			
Sewer improvements	$ 190,000	$ 16,950	$ 173,050
Wastewater/water master plan & impact fee	123,700	98,332	25,368
North water plan	472,365	75,695	396,670
	$ 786,065	$ 190,977	$ 595,088

D. Long-term Debt

During the year ended September 30, 2020, the following changes occurred in long-term liabilities:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities:					
Bonds payable:					
General obligation bonds	$ 3,105,000	$ -	$(160,000)	$ 2,945,000	$ 205,000
Certificates of obligation	795,000	-	(50,000)	745,000	50,000
Bond issuance premiums/discounts	301,801	-	(15,992)	285,809	-
Notes payable	260,284	-	(38,925)	221,359	15,683
Capital leases	347,067	-	(19,061)	328,006	19,810
Compensated Absences	23,999	64,397	(52,163)	36,233	9,058
Governmental activities long-term liabilities	$ 4,833,151	$ 64,397	$(336,141)	$ 4,561,407	$ 299,551
Business-Type Activities:					
Bonds payable:					
General obligation bonds	$ 3,750,000	$ -	$(20,000)	$ 3,730,000	$ 50,000
Certificates of obligation	740,000	-	(65,000)	675,000	65,000
Bond issuance premiums/discounts	361,912	-	(12,115)	349,797	-
Notes payable	456,421	-	(456,421)	-	-
Capital leases	328,964	-	(60,796)	268,168	63,198
Compensated Absences	3,732	13,531	(11,607)	5,656	1,414
Business-type activities long-term liabilities	$ 5,641,029	$ 13,531	$(625,939)	$ 5,028,621	$ 179,612

General Obligation Bonds/Certificates of Obligation

In July 2004, the City issued $500,000 of City of Richwood, Texas Combination Tax and Revenue Certificates of Obligation, Series 2004 to finance improvements to the existing wastewater system (the "Project"). Interest rates on these bonds range from 2.75% to 5.70%. These certificates of obligation were purchased by the Texas Water Development Board.

In July 2011, the City issued $770,000 of City of Richwood, Texas Combination Tax and Revenue Certificates of Obligation, Series 2011 to finance improvements to the existing wastewater system. Interest rates on these bonds were 3.89%.

In July 2011, the City issued City of Richwood, Texas General Obligation Refunding Bonds, Series 2011 in the amount of $740,000 to refund the City of Richwood, Texas Tax and Revenue Certificates of Obligation Bonds, Series 1999. Interest rate for these bonds is 3.13%.

In July 2012, the City issued City of Richwood, Texas Combined Tax and Revenue Certificates of Obligation Bonds, Series 2012 in the amount of $1,115,000 to fund the purchase and construction of the new city hall.

In July 2019, the City issued City of Richwood, General Obligation Bonds, Series 2019A in the amount of $2,780,000 to fund street and road improvements; sidewalk construction and improvements; drainage improvements and flood control projects. Interest rates on these bonds range from 3.00% to 4.00%.

In July 2019, the City issued City of Richwood, General Obligation Bonds, Series 2019B in the amount of $3,750,000 to fund acquisition, design, construction, equipping, and improvement of water and wastewater facilities, and for the purchase of materials, supplies, machinery, and rights-of-way related thereto. Interest rates on these bonds range from 3.00% to 4.00%.

The General Obligation Bonds and Certificates of Obligation are considered private placements; the notes payable and capital leases are classified as direct borrowings. The leases payable are secured by the leased equipment. Should the City default on the bonds, certificates, or notes, any registered owner of the obligations is entitled to seek a writ of mandamus from a court of proper jurisdiction requiring the City to make payment. The leases are secured by the leased equipment.

The following is a summary of the terms of obligations of general obligation bonds and certificates of obligation outstanding as of September 30, 2020:

Governmental Activities:

Series	Interest Rate	Original Issue	Maturity Date	Debt Outstanding
General Obligation Bonds:				
Series 2011 general obligation refunding bonds	3.13%	$ 740,000	2024	$ 265,000
Series 2019A general obligation	3.00-4.00%	2,780,000	2039	2,680,000
				2,945,000
Certificates of Obligation:				
Series 2012 certificates of obligation	2.00-3.50%	1,115,000	2032	745,000
				745,000
Total Governmental Activities				$ 3,690,000

Business-Type Activities:

Series	Interest Rate	Original Issue	Maturity Date	Debt Outstanding
General Obligation Bonds:				
Series 2019B general obligation	2.00-3.50%	3,750,000	2032	$ 3,730,000
Certificates of Obligation:				3,730,000
Series 2004 combination tax and revenue certificates of obligation	3.00-4.00%	9,705,000	2045	175,000
Series 2011 combination tax and revenue certificates of obligation	3.00%-3.20%	770,000	2037	500,000
				675,000
Total Business-Type Activities				$ 4,405,000

Annual debt service requirements to retire outstanding general obligation bonds and certificates of obligation are as follows:

	Governmental Activities			Business-Type Activities		
Year Ending	General Obligation Bonds			General Obligation Bonds		
September 30,	Principal	Interest	Total	Prinicipal	Interest	Total
2021	$ 205,000	$ 104,245	$ 309,245	$ 50,000	$ 140,000	$ 190,000
2022	210,000	98,010	308,010	85,000	138,500	223,500
2023	205,000	91,626	296,626	115,000	135,950	250,950
2024	210,000	85,391	295,391	135,000	132,500	267,500
2025	140,000	79,000	219,000	135,000	128,450	263,450
2026-2030	705,000	330,600	1,035,600	665,000	580,450	1,245,450
2031-2035	705,000	197,600	902,600	675,000	455,000	1,130,000
2036-2040	565,000	56,800	621,800	670,000	320,400	990,400
2041-2045	-	-	-	665,000	186,800	851,800
2046-2049	-	-	-	535,000	53,400	588,400
	$ 2,945,000	$ 1,043,272	$ 3,988,272	$ 3,730,000	$ 2,271,450	$ 6,001,450

	Governmental Activities			Business-Type Activities		
Year Ending	Certificates of Obligation			Certificates of Obligation		
September 30,	Principal	Interest	Total	Principal	Interest	Total
2021	$ 50,000	$ 25,550	$ 75,550	$ 65,000	$ 28,428	$ 93,428
2022	55,000	24,050	79,050	70,000	25,277	95,277
2023	55,000	22,400	77,400	75,000	21,965	96,965
2024	55,000	20,475	75,475	75,000	18,440	93,440
2025	60,000	18,550	78,550	85,000	14,755	99,755
2026-2030	325,000	60,200	385,200	245,000	41,234	286,234
2031-2032	145,000	7,700	152,700	60,000	2,334	62,334
	$ 745,000	$ 178,925	$ 923,925	$ 675,000	$ 152,433	$ 827,433

Notes

During the year ended September 30, 2013, the City received a loan of $ 300,000 from the First National Bank of Lake Jackson to finance the completion of the City Hall building. Quarterly principal and interest payments of $ 5,347 are required with a 3.75% interest rate.

During the year ended September 30, 2017, the City received a loan of $98,493 from the First National Bank of Lake Jackson to finance the purchase of equipment. Monthly principal and interest payments of $2,213 are required with a 3.75% interest rate.

The following is the note repayment schedule as of September 30, 2020:

Year Ending	Governmental Activities		
September 30,	Principal	Interest	Total
2021	$ 15,683	$ 8,595	$ 24,278
2022	13,990	7,399	21,389
2023	14,522	6,867	21,389
2024	15,074	6,314	21,388
2025	15,648	5,741	21,389
2026-2030	87,630	19,313	106,943
2031-2033	58,812	3,178	61,990
	$ 221,359	$ 57,407	$ 278,766

Capital Lease

In January 2014, the Water and Sewer enterprise fund of the City entered into $600,000 Equipment Lease Purchase Agreement with Green Campus Partners, LLC under a capital lease. The interest rate related to the lease obligation is 3.95% and the maturity date is January 2024. The City will have the option to purchase the Equipment, upon giving written notice to Lessor at least 30 days before the date of purchase and may exercise the option on or after January 31, 2020.

In November 2017, the General fund of the City entered into $375,690 Equipment Lease Purchase Agreement with Community First National Bank under a capital lease. The interest rate related to the lease obligation is 3.93% and the maturity date is November 2032. The City will have the option to purchase the Equipment, upon giving written notice to Lessor at least 30 days before the date of purchase.

The following is a schedule showing the future minimum lease payments at September 30, 2020:

	Governmental Activities			Business-Type Activities		
Year Ending	Capital Leases			Capital Leases		
September 30,	Principal	Interest	Total	Prinicipal	Interest	Total
2021	$ 19,810	$ 12,902	$ 32,712	$ 63,198	$ 10,593	$ 73,791
2022	20,590	12,122	32,712	65,694	8,096	73,790
2023	21,400	11,313	32,713	68,289	5,502	73,791
2024	22,241	10,471	32,712	70,987	2,804	73,791
2025	125,037	38,524	163,561	-	-	-
2026-2030	118,928	11,920	130,848	-	-	-
2031-2032	-	-	-	-	-	-
	$ 328,006	$ 97,252	$ 425,258	$ 268,168	$ 26,995	$ 295,163

Operating Leases

On February 26, 2010, the City's Enterprise Fund entered into an interlocal waste water transmission line lease agreement, an operating lease, with the City of Clute. The lease requires quarterly payments on January 15, April 15, July 15, and October 15 of each year from 2010 to 2025. The lease requires total payments of $2,413,627 with varying quarterly payment. During the year ended September 30, 2020 the business-type activities reported expenses in the amount of $139,550.

The following are the minimal lease payments required under these leases:

Year Ending September 30,	Business-Type Activities Prinicipal
2021	$ 143,284
2022	144,989
2023	147,095
2024	149,275
2025	151,532
2026	38,025
	$ 774,200

E. Interfund Receivables, Payables and Transfers

For the year ended September 30, 2020, interfund balances consisted of:

Receivable Fund	Payable Fund	Amount
General fund	Debt Service Fund	$ 2,513
	Water/Sewer Fund	2,140
Governmental Activities	Component Unit	544
		$ 5,197

Interfund balances represent short-term borrowing primarily for cash flow purposes. These include revenue or expenditure/expenses adjustment between funds at or near year-end. The amount due from the component unit to the governmental activities of $544 represents the accrued portion of salaries the CCPD was supporting during Fiscal Year 2020.

For the year ended September 30, 2020, interfund transfers consisted of:

Transfers In	Transfers Out	Amount
General fund	Nonmajor governmental	$ 800
2019 Bond General capital projects fund	General	7,186
2019 Bond General capital projects fund	Enterprise fund	1,313
Enterprise fund	General	60,000
Nonmajor governmental	General	189,061
		$ 258,360

These transfers were approved by the City council as transfers of funds to cover planned expenditures /expenses.

F. Joint Operations

The City is party to an agreement with the City of Clute to share costs associated with the operation of a sewer treatment plant. The percentage for sharing the operating expenses (excluding maintenance and capital outlay) is determined based upon the metered flow of wastewater for each City. For the year ended September 30, 2020, the City of Richwood’s portion of these expenses was determined to be 22.1%, which amounted to $163,730. Further, the City of Richwood shares in 25.00% of maintenance costs (including capital acquisitions) which amounted to $14,642 for the year ended September 30, 2020. The Brazosport River Authority maintains both budgetary and accounting responsibility over these operations.

G. Defined Benefit Pension Plan – Texas Municipal Retirement System

Plan Descriptions. The City participates as one of 888 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the State of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agency multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the System with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Sections 401(a) of the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at *www.tmrs.com*.

All eligible employees of the City are required to participate in TMRS.

Benefits provided. TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the city-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven actuarially equivalent payments options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Members can retire at age 60 and above with 5 or more years of service or with 20 years of service regardless of age. The plans also provide death benefits and disability benefits. Effective January 1, 2002, members are vested after 5 years. Members may work for more than one TMRS city during their career. If a member is vested in one TMRS city, he or she is immediately vested upon employment with another TMRS city. Similarly, once a member has met the eligibility requirements for retirement in a TMRS city, he or she is eligible in other TMRS cities as well.

A summary of plan provisions for the City are as follows:

Employee deposit rate	5%
Matching ratio (City to employee)	2 to 1
Years required for vesting	5
Service retirement eligibility	20 years at any age; 5 years at age 60 and above
Updated Service Credit	100% Repeating, Transfers
Annuity increase to retirees	70% of CPI Repeating
Supplemental death benefit - employees and retirees	Yes

Employees covered by benefit terms. At the December 31, 2019 valuation and measurement date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	19
Inactive employees entitled to but not yet receiving benefits	23
Active employees	23
Total	65

Contributions. The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the City. Under the State law governing TMRS, the contribution rate for each City is determined annually by the consulting actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute 5% of their annual gross earnings during the fiscal year. For fiscal year 2020, the City made contributions of 11.05% for the months in 2019 and 11.09% for the months in 2020. The City's contributions to TMRS for the year ended September 30, 2020 were $159,216, and were equal to the required contributions.

Net Pension Liability. The City's Net Pension Liability (NPL) was measured as of December 31, 2019, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date. Pension liabilities have been liquidated in prior years from the General Fund for governmental activities and the Water, Sewer, and Sanitation Fund for the business-type activities.

Actuarial Assumptions

The Total Pension Liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.5% per year
Overall payroll growth	2.75% per year
Investment rate of return	6.75%

Salary increases are based on a service-related table. Mortality rates for active members are based on the PUB(10) mortality tables with the Public Safety table used for males and the General Employee table used for females. Mortality rates for healthy retirees and beneficiaries are based on the Gender-distinct 2019 Municipal Retirees of Texas mortality tables. The rates for actives, healthy retirees and beneficiaries are projected on a fully generational basis by Scale UMP to account for future mortality improvements. For disabled annuitants, the same mortality tables for healthy retirees is used with a 4-year set-forward for males and a 3-year set-forward for females. In addition, a 3.5% and 3.0% minimum mortality rate will be applied to reflect the impairment for younger members who become disabled for males and females. The rates are projected on a fully generational basis by Scale UMP to account for future mortality improvements subject to the floor.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four-year period from December 31, 2014 to December 31, 2018. They were adopted in 2019 and first used in the December 31, 2019 actuarial valuation. The post-retirement mortality assumption for healthy annuitants and Annuity Purchase Rate (APRs) are based on the Mortality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. In conjunction with these changes first used in the December 31, 2013 valuation, the System adopted the Entry Age Normal actuarial cost method and a one-time change to the amortization policy. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive).

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Arithmetic)
Global Equity	35.0%	5.30%
Core Fixed Income	10.0%	1.25%
Non-Core Fixed Income	20.0%	4.14%
Real Return	10.0%	3.85%
Real Estate	10.0%	4.00%
Absolute Return	10.0%	3.48%
Private Equity	5.0%	7.75%
Total	100.0%	

Discount Rate. The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee contributions will remain at the current 5% and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

Changes in the Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
	(a)	(b)	(c)
Balance at 12/31/2018	$ 4,170,552	$ 3,401,809	$ 768,743
Changes for the year:			
Service cost	166,651		166,651
Interest	278,580	-	278,580
Difference between expected and actual experience	29,889	-	29,889
Change in assumptions	27,128	-	27,128
Contributions - employer	-	142,406	(142,406)
Contributions - employee	-	64,444	(64,444)
Net investment income	-	525,618	(525,618)
Benefit payments, including refunds of employee contributions	(253,538)	(253,538)	-
Administrative expense	-	(2,972)	2,972
Other changes	-	(88)	88
Net changes	248,710	475,870	(227,160)
Balance at 12/31/2019	$ 4,419,262	$ 3,877,679	$ 541,583

Sensitivity of the Net Pension Liability

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1- percentage-point lower (5.75%) or 1-percentage-point higher (7.75%) than the current rate:

	1% Decrease in Discount Rate (5.75%)	Current Discount Rate (6.75%)	1% Increase in Discount Rate (7.75%)
City's net pension liability	$ 1,131,015	$ 541,583	$ 58,623

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at www.tmrs.com.

Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended September 30, 2020, the City recognized pension expense of $173,855.

At September 30, 2020, the City reported deferred outflows and inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences in expected and actual experience	$ 24,278	$ 6,351
Changes in actuarial assumptions used	20,277	-
Differences in projected and actual investment earnings	-	119,058
Contributions subsequent to the measurement date	125,898	-
Total	$ 170,453	$ 125,409

Deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date of $125,898 will be recognized as a reduction of the net pension liability for the measurement year ending September 30, 2021. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ended September 30,	Net Deferred Outflows (Inflows) of Resources
2021	$(21,449)
2022	(23,295)
2023	23,089
2024	(59,199)

H. Defined Benefit Pension Plan – Texas Emergency Services Retirement System

Plan Description

The City participates in the Texas Emergency Services Retirement System (TESRS), a cost-sharing multiple-employer defined benefit pension established and administered by the State of Texas. The TESRS is an agency of the State of Texas and its financial records comply with state statutes and regulations. The nine members Board of Trustees, appointed by the Governor, establishes policy for the administration of the Texas Emergency Services Retirement System. TESRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tesrs.org.

The TESRS was created as a standalone agency by the 83rd Legislature via the passage of SB 220, effective September 1, 2013, to assume the related functions of the abolished Office of the Fire Fighters' Pension Commissioner. While the agency is relatively new, the System has been in existence since 1977. TESRS, which is under the authority of Title 8, Subtitle H, Chapters 861-865 of the Texas Government Code, provides death and disability benefits to active volunteer fire fighters and first responders, and a pension to members with vested service, as well as to their survivor/beneficiaries.

Pension Plan Fiduciary Net Position

For financial reporting purposes, the State of Texas is considered the primary reporting government. TESRS' financial statements are included in the State's Comprehensive Annual Financial Report. TESRS issues a publicly available Annual Financial Report, which includes financial statements, notes, and required supplementary information, which can be obtained at *www.tesrs.org*.

Benefits Provided

Senate Bill 411, 65th Legislature, Regular Session (1977), created TESRS and established the applicable benefit provisions. The 79th Legislature, Regular Session (2005), re-codified the provisions and gave the TESRS Board of Trustees authority to establish vesting requirements, contribution levels, benefit formulas, and eligibility requirements by board rule. The benefit provisions include retirement benefits as well as death and disability benefits. Members are 50% vested after the tenth year of service, with the vesting percent increasing 10% for each of the next five years of service so that a member becomes 100% vested with 15 years of service.

Upon reaching age 55, each vested member may retire and receive a monthly pension equal to their vested percent multiplied by six times the governing body's average monthly contribution over the member's years of qualified service. For years of service in excess of 15 years, this monthly benefit is increased at the rate of 6.2% compounded annually. There is no provision for automatic postretirement benefit increases.

On and off-duty death benefits and on-duty disability benefits are dependent on whether or not the member was engaged in the performance of duties at the time of death or disability. Death benefits include a lump sum amount or continuing monthly payments to a member's surviving spouse and dependent children.

Contributions

Contributions are made by governing bodies for the participating departments. No contributions are required from the individuals who are members of the System, nor are they allowed. The governing bodies of each participating department are required to make contributions for each month a member performs emergency services for a department (this minimum contribution is $ 36 per member and the department may make a higher monthly contribution for its members). This is referred to as a Part One contribution, which is the legacy portion of the System contribution that directly impacts future retiree annuities. Contributions to the pension plan for the year ended September 30, 2020, were $11,220.

The state is required to contribute an amount necessary to make the System "actuarially sound" each year, which may not exceed one-third of the total of all contributions made by participating governing bodies in a particular year.

Actuarial Assumptions

The total pension liability in the August 31, 2019, actuarial valuation was determined using the following actuarial assumptions:

Inflation	3.00%
Salary increases	N/A
Investment rate of return	7.75%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 Combined Healthy Lives Mortality Tables for males and for females projected to 2024 by scale AA.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future net real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These components are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage (currently 5.01%) and by adding expected inflation (3.00%). In addition, the final 7.75% assumption was selected by "rounding down" and thereby reflects a reduction of 0.26% for adverse deviation. The target allocation and expected arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Portfolio Real Rate of Return
Equities:		
Large cap domestic	32.0%	5.81%
Small cap domestic	15.0%	5.92%
Developed international	15.0%	6.21%
Emerging markets	5.0%	7.18%
Master limited partnership	5.0%	7.61%
Fixed income	23.0%	1.61%
Real estate	5.0%	4.46%
Total	100.0%	

Discount Rate

The discount rate used to measure the total pension liability was 7.75%. No projection of cash flows was used to determine the discount rate because the August 31, 2019 actuarial valuation showed that expected contributions would pay the normal cost and amortize the unfunded actuarial accrued liability (UAAL) in 30 years using the conservative level dollar amortization method. Because of the 30-year amortization period with the conservative amortization method and with a lower value of assets, the pension plan's fiduciary net position is expected to be available to make all projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the City's proportionate share of the net pension liability, calculated using the discount rate of 7.75%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.75%) or 1 percentage point higher (8.75%) than the current rate:

	1% Decrease in Discount Rate (6.75%)	Discount Rate (7.75%)	1% Increase in Discount Rate (8.75%)
City's proportionate share of the net pension liability	$ 123,431	$ 69,447	$ 33,311

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2020, the City reported a liability of $69,447 for its proportionate share of the TESRS's net pension liability. The net pension liability was measured as of August 31, 2019 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the employer's contributions to the pension plan relative to contributions of all participating employers to the plan for the period September 1, 2018 through August 31, 2019.

At August 31, 2019 the employer's proportion of the collective net pension liability was 0.245%, which was a decrease of 0.024% when compared to August 31, 2018.

For the year ended September 30, 2020, the City's pension expense was $16,456. At September 30, 2020, the City reported its proportionate share of the TESRS's deferred outflows and inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ -	$ 84
Difference between projected and actual investment earnings	8,943	-
Contributions paid to TESRS subsequent to the measurement date	11,220	-
Total	$ 20,163	$ 84

$11,220 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended September 30, 2021. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

For the Year Ended September 30	
2021	$ 1,885
2022	989
2023	2,198
2024	3,787

I. Postemployment Benefits Other Than Pensions (OPEB) - TMRS Supplemental Death Benefits Fund

Plan Description. The City voluntarily participates in a single-employer other postemployment benefit (OPEB) plan administered by TMRS. The Plan is a group-term life insurance plan known as the Supplemental Death Benefits Fund (SDBF). The Plan is established and administered in accordance with the TMRS Act identically to the City's pension plan. SDBF includes coverage for both active and retired members, and assets are commingled for the payment of such benefits. Therefore, the Plan does not qualify as an OPEB Trust in accordance with paragraph 4 of GASB Statement No. 75.

Benefits Provided. The SDBF provides group-term life insurance to City employees who are active members in TMRS, including or not including retirees. The City Council opted into this program via an ordinance, and may terminate coverage under, and discontinue participation in, the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

Payments from this fund are similar to group-term life insurance benefits, and are paid to the designated beneficiaries upon the receipt of an approved application for payment. The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings for the 12-month period preceding the month of death). The death benefit for retirees is considered an other employment benefit and is a fixed amount of $7,500.

The number of employees currently covered by the benefit terms is as follows:

Inactive employees or beneficiaries currently receiving benefits	10
Inactive employees entitled to but not yet receiving benefits	8
Active employees	23
Total	41

Contributions. The City contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation, which was 0.13% for 2019 and 0.14% for 2020, of which 0.03% represented the retiree-only portion for each year, as a percentage of annual covered payroll. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to prefund retiree term life insurance during employees' entire careers. The City's contributions to the SDBF for the years ended September 30, 2020 and 2019 were $1,981 and $1,810, respectively, representing contributions for both active and retiree coverage, which equaled the required contributions each year. The City's contribution for retiree portion as of September 30, 2020 was $ 431.

Actuarial Assumptions. The Total OPEB Liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions:

Measurement year ended December 31,	2019
Inflation rate	2.50% per annum
Discount rate	2.75%
Actuarial cost method	Entry Age Normal Method
Projected salary increases	3.50% to 11.50% including inflation

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the following:

Administrative expenses for the SDBF are paid through the TMRS Pension Trust Fund and are wholly accounted for under the provisions of GASB Statement No. 68.

Salary increases were based on a service-related table.

Salary increases are based on a service-related table. Mortality rates for active members are based on the PUB(10) mortality tables with the Public Safety table used for males and the General Employee table used for females. Mortality rates for healthy retirees and beneficiaries are based on the Gender-distinct 2019 Municipal Retirees of Texas mortality tables. The rates for actives, healthy retirees and beneficiaries are projected on a fully generational basis by Scale UMP to account for future mortality improvements. For disabled annuitants, the same mortality tables for healthy retirees is used with a 4-year set-forward for males and a 3-year set-forward for females. In addition, a 3.5% and 3.0% minimum mortality rate will be applied to reflect the impairment for younger members who become disabled for males and females. The rates are projected on a fully generational basis by Scale UMP to account for future mortality improvements subject to the floor.

The actuarial assumptions used in the December 31, 2019 valuation were based on the results of an actuarial experience study for the period December 31, 2014 to December 31, 2018.

Discount Rate. The SDBF program is treated as an unfunded OPEB plan because the SDBF trust covers both actives and retirees and the assets are not segregated for these groups. As such, a single discount rate of 2.75% was used to measure the Total OPEB Liability. Because the plan is essentially a "pay-as-you-go" plan, the single discount rate is equal to the prevailing municipal bond rate. The source of the municipal bond rate was fixed-income municipal bonds with 20 years to maturity that include only federally tax-exempt municipal bonds as reported in Fidelity Index's "20-year Municipal GO AA Index" as of December 31, 2019.

Discount Rate Sensitivity Analysis. The following schedule shows the impact of the Total OPEB Liability if the discount rate used was 1% less than and 1% greater than the discount rate that was used (2.75%) in measuring the Total OPEB Liability.

	1% Decrease in Discount Rate (1.75%)	Discount Rate (2.75%)	1% Increase in Discount Rate (3.75%)
Total OPEB Liability	$ 101,938	$ 83,041	$ 68,714

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources Related to OPEBs. At September 30, 2020, the City reported a liability of $83,041 for its Total OPEB Liability. The Total OPEB Liability was determined by an actuarial valuation as of December 31, 2019. For the year ended September 30, 2020, the City recognized OPEB expense of $7,405. There were no changes of benefit terms that affected measurement of the Total OPEB Liability during the measurement period.

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at 12/31/2018	$ 63,376
Changes for the year:	
Service cost	2,707
Interest	2,394
Difference between expected and actual experience	436
Changes in assumptions or other inputs	14,515
Benefit payments	(387)
Net changes	19,665
Balance at 12/31/2019	$ 83,041

The total OPEB liability attributable to the governmental activities will be liquidated by the General Fund. The total liability attributable to the business-type activities will be liquidated by the Water, Sewer, and Sanitation Fund.

At September 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to other post-employment benefits from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences in expected and actual experience	$ 363	$ 1,479
Changes in actuarial assumptions used	15,108	3,304
Contributions subsequent to the measurement date	340	-
Total	$ 15,811	$ 4,783

$340 reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction of the Total OPEB Liability for the year ending September 30, 2021. Other amounts of the reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

For the Year Ended September 30,	
2021	$ 2,304
2022	2,304
2023	2,304
2024	1,596
2025	2,180

J. Commitments and Contingencies

Litigation

The City currently is not involved in any nor is the City aware of any significant threatened litigation, claims, or assessments.

K. Risk Pool Participation

The City is a participant in the Texas Municipal League Intergovernmental Risk Pool for coverage of liability, property, worker's compensation, and medical insurance. The City pays annual premiums to the pool for the coverages stated. The agreement with the Texas Municipal League Intergovernmental Risk Pool requires the pool to be self-sustaining. Property and liability insurance provide varying and appropriate coverage, with most claims subject to a $5,000 deductible. Workers compensation claims are managed by the Texas Municipal League. In addition, the City has designated a portion of the General Fund fund balance for insurance contingencies, to handle deductibles and other associated costs. For medical insurance claims, the City pays insurance premiums for full coverage and has no liability for claims filed by employees or their covered dependents.

L. Economic Development Agreements

On December 9, 2014 the City entered into an Economic Development Agreement with 210 Development Group, LLC ("the Developer") in accordance with Chapter 380 of the Texas Local Government Code. Under terms of the agreement, the Developer is expected to construct and operate an apartment complex and the City agrees to provide the Developer an economic incentive for the period of five years commencing with payment of ad valorem taxes on the property by the Developer. For the year ending September 30, 2020, the City made a rebate payment of $72,087 under this agreement.

On January 26, 216 the City entered into an Economic Development Agreement with Jerry Crawford ("Crawford") in accordance with Chapter 380 of the Texas Local Government Code. Under terms of the agreement, Crawford is expected to operate and continue an existing business at the property known as Crawford's Furniture and Appliance, Inc. and the City agrees to provide Crawford an economic incentive for the period of ten years commencing with payment of ad valorem taxes on the property by Crawford. For the year ending September 30, 2020, no rebate payments were made under this agreement.

On April 10, 2017 the City entered into an Economic Development Agreement with Big Kountry Shooting, LLC ("BKS") in accordance with Chapter 380 of the Texas Local Government Code. Under terms of the agreement, BKS is expected to construct and operate an indoor shooting range within the city limits of the City and the City agrees to provide BKS an economic incentive for the period of two years commencing with payment of ad valorem taxes on the property by BKS. For the year ending September 30, 2020, no rebate payments made by the City.

M. Prior Period Adjustment

During Fiscal Year 2020, Management determined that the Richwood Crime Control and Prevention District (CCPD), which was previously reported with the General Fund, was most appropriately reported separately as a discretely presented component unit. This resulted in an adjustment to beginning fund balance of $172,484 in the General Fund. This adjustment carried over to the government-wide Statement of Activities, where the adjustment decreased beginning governmental activities net position and increased that of the CCPD. This adjustment represented the beginning net position of the CCPD, and no accounting adjustments were required to be made to present the CCPD separately.

Additionally, adjustments to the measurement of customer deposits payable resulted in an increase of beginning net position in the Water, Sewer and Sanitation enterprise fund of $75,065.

REQUIRED
SUPPLEMENTARY INFORMATION

CITY OF RICHWOOD, TEXAS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Budgeted Amounts			
	Original	Final	Actual Amounts	Variance with Final Budget
REVENUES				
Property taxes	$ 1,696,000	$ 1,696,000	$ 1,679,145	$(16,855)
Sales taxes	480,000	480,000	557,846	77,846
Franchise taxes	168,000	168,000	193,929	25,929
Licenses and permits	112,000	112,000	95,320	(16,680)
Intergovernmental revenues	1,100	1,100	74,850	73,750
Charges for services	44,860	44,860	34,116	(10,744)
Fines and forfeitures	104,250	104,250	65,290	(38,960)
Investments earnings	14,000	14,000	10,663	(3,337)
Miscellaneous	1,200	8,200	-	(8,200)
Total revenues	2,621,410	2,628,410	2,711,159	82,749
EXPENDITURES				
Current:				
General government	899,316	899,316	822,449	76,867
Judicial	87,146	87,146	68,658	18,488
Public safety	1,195,562	1,302,756	1,301,573	1,183
Public works	321,067	317,117	256,658	60,459
Culture and recreation	40,920	40,920	41,993	(1,073)
Debt service:				
Principal	67,226	67,226	45,003	22,223
Interest	13,651	13,651	14,375	(724)
Total expenditures	2,624,888	2,728,132	2,550,709	177,423
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(3,478)	(99,722)	160,450	260,172
OTHER FINANCING SOURCES (USES)				
Transfers in	142,000	142,000	800	(141,200)
Transfers out	(241,304)	(241,304)	(256,247)	14,943
Total other financing sources (uses)	(99,304)	(99,304)	(255,447)	(126,257)
NET CHANGE IN FUND BALANCE	(102,782)	(199,026)	(94,997)	133,915
FUND BALANCE - BEGINNING	2,035,821	2,035,821	2,035,821	-
PRIOR PERIOD ADJUSTMENT	-	-	(172,484)	(172,484)
FUND BALANCE - ENDING	$ 1,933,039	$ 1,836,795	$ 1,768,340	$(38,569)

The accompanying notes are an integral part of these financial statements.

CITY OF RICHWOOD, TEXAS

SCHEDULE OF CHANGES IN TMRS NET PENSION LIABILITY AND RELATED RATIOS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

Measurement period ended December 31,	**2019**	**2018**
A. Total pension liability		
Service Cost	$ 166,651	$ 161,877
Interest (on the Total Pension Liability)	278,580	266,648
Difference between expected and actual experience	29,889	(12,233)
Changes in assumptions	27,128	-
Benefit payments, including refunds of employee contributions	(253,538)	(230,291)
Net change in total pension liability	248,710	186,001
Total pension liability - beginning	4,170,552	3,984,551
Total pension liability - ending (a)	4,419,262	4,170,552
B. Plan fiduciary net position		
Contributions - Employer	142,406	140,268
Contributions - Employee	64,444	62,452
Net Investment Income	525,618	(105,905)
Benefit payments, including refunds of employee contributions	(253,538)	(230,291)
Administrative Expenses	(2,972)	(2,048)
Other	(88)	(107)
Net change in plan fiduciary net position	475,870	(135,631)
Plan fiduciary net position - beginning	3,401,809	3,537,440
Plan fiduciary net position - ending (b)	3,877,679	3,401,809
C. Net pension liability - ending (a) - (b)	$ 541,583	$ 768,743
D. Plan fiduciary net position as a percentage of total pension liability	87.74%	81.57%
E. Covered payroll	$ 1,288,873	$ 1,249,049
F. Net position liability as a percentage of covered payroll	42.02%	61.55%

Note - GASB 68 requires 10 years of data to reported in this schedule. Additional years will be reported in subsequent years as the data becomes available.

2017	2016	2015	2014
$ 167,945	$ 137,179	$ 123,074	$ 115,123
253,787	242,051	236,704	225,550
5,669	8,654	(43,807)	(98,725)
-	-	31,743	-
(237,383)	(221,402)	(79,218)	(93,958)
190,018	166,482	268,496	147,990
3,794,533	3,628,051	3,359,555	3,211,565
3,984,551	3,794,533	3,628,051	3,359,555
147,798	118,168	121,452	108,286
65,747	53,711	50,690	46,276
433,788	201,477	4,259	152,992
(237,383)	(221,402)	(79,218)	(93,958)
(2,248)	(2,275)	(2,594)	(1,597)
(114)	(123)	(128)	(131)
407,588	149,556	94,461	211,868
3,129,852	2,980,296	2,885,835	2,673,967
3,537,440	3,129,852	2,980,296	2,885,835
$ 447,111	$ 664,681	$ 647,755	$ 473,720
88.78%	82.48%	82.15%	85.90%
$ 1,314,122	$ 1,074,228	$ 1,013,793	$ 925,514
34.02%	61.88%	63.89%	51.18%

CITY OF RICHWOOD, TEXAS

TMRS SCHEDULE OF CONTRIBUTIONS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

Fiscal year ended September 30,	**2020**	**2019**
Actuarial determined contribution	$ 159,216	$ 140,268
Contributions in relation to the actuarially determined contribution	$ 159,216	$ 140,268
Contribution deficiency (excess)	-	-
Covered payroll	1,436,761	1,319,523
Contributions as a percentage of covered payroll	11.08%	10.63%

Note - GASB 68 requires 10 years of data to reported in this schedule. Additional years will be reported in subsequent years as the data becomes available.

NOTES TO SCHEDULE OF CONTRIBUTIONS

Valuation Date:

Notes	Actuarially determined contribution rates are calculated as of December 31 and become effective in January 13 months later.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	26 years
Asset Valuation Method	10 Year smoothed market; 12% soft corridor
Inflation	2.5%
Salary Increases	3.5% to 11.5% including inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2019 valuation pursuant to an experience study of the period 2014-2018.
Mortality	Post-retirement: 2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP. Pre-retirement: PUB(10) mortality tables, with the Public Safety table used for males and the General Employee table used for females. The rates are projected on a fully generational basis with scale UMP.

Other Information:

Notes	There were no benefit changes during the year.

2018	2017	2016	2015
$ 138,416	$ 139,288	$ 121,859	$ 119,353
$ 138,416	$ 139,288	$ 121,859	$ 119,353
-	-	-	-
1,231,122	1,244,815	1,084,021	971,017
11.24%	11.19%	11.24%	12.29%

CITY OF RICHWOOD, TEXAS

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY - TESRS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

Measurement Date August 31,	**2019**	**2018**
City's proportion of the net pension liability	0.245%	0.269%
City's proportionate share of the net pension liability	$ 69,447	$ 58,240
Plan fiduciary net position as a percentage of the total pension liability	80.20%	84.30%

SCHEDULE OF CITY'S TESRS CONTRIBUTIONS

Fiscal year ended September 30,	**2020**	**2019**
Contractually required contribution	$ 11,220	$ 10,997
Contributions in relation to the contractually required contribution	(11,220)	(10,997)
Contribution deficiency (excess)	-	-

Note: The schedule is intended to show 10 years of information, additional years will be presented as it becomes available.

2017	2016	2015	2014
0.222%	0.164%	0.177%	0.192%
$ 53,284	$ 47,770	$ 47,246	$ 34,890
81.40%	76.30%	76.90%	83.50%

2018	2017	2016	2015
$ 12,868	$ 13,725	$ 7,500	$ 7,800
(12,868)	(13,725)	(7,500)	(7,800)
-	-	-	-

CITY OF RICHWOOD, TEXAS

SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS
TEXAS MUNICIPAL RETIREMENT SYSTEM -
SUPPLEMENTAL DEATH BENEFITS FUND

FOR THE LAST TEN YEARS WITH MEASUREMENTS DATE OF DECEMBER 31

Measurement period ended December 31,	**2019**	**2018**	**2017**
A. Total OPEB liability			
Service Cost	$ 2,707	$ 2,248	$ 2,103
Interest (on the Total OPEB Liability)	2,394	2,226	2,170
Changes of assumptions	14,515	(4,862)	5,816
Difference between expected and actual experience	436	(2,177)	-
Benefit payments, including refunds of employee contributions	(387)	(375)	(263)
Net change in Total OPEB liability	19,665	(2,940)	9,826
Total OPEB liability - beginning	63,376	66,316	56,490
Total OPEB liability - ending (a)	83,041	63,376	66,316
B. Covered payroll	$ 1,288,873	$ 1,249,049	$ 1,314,122
C. Total OPEB liability as a percentage of covered payroll	6.44%	5.07%	5.05%

Note: This schedule is required to have 10 years of information, but the information prior to 2017 is not available.

Note: No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.*

Note: Changes in assumptions or other inputs reflect the effects of changes in the discount rates each period. The following are the discount rates used in each period:

2019	2.75%
2018	3.71%
2017	3.78%

NOTES TO REQUIRED SUPPLEMENTARY BUDGET INFORMATION

FOR THE YEAR ENDED SEPTEMBER 30, 2020

Budgetary Information

All departments of the City submit requests for appropriation to the City Secretary so that a budget may be prepared. The budget is prepared by fund and includes requested appropriations for the next year. The proposed budget is presented to the Mayor and City Council for review. The City Council holds budget workshops and may add to, subtract from, or change appropriations. A public hearing is held prior to adoption.

Once the budget is adopted, expenditures may not legally exceed total appropriations at the fund level. Line item and department budgets may exceed appropriated amounts at the discretion of the City Council as long as total expenditures for the fund do not exceed appropriated amounts. Revisions to the budget were made during the year. Appropriations not exercised in the current year lapse at the end of the year.

The City adopts annual budgets for all significant governmental fund types (General Fund, Debt Service Fund, and Special Revenue Funds) and proprietary fund type (Enterprise Fund).

The City prepares its annual budget on a generally accepted accounting principles basis (GAAP basis). The budget and all transactions are presented in accordance with the City’s GAAP basis in the Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General, Debt Service and Enterprise Fund to provide a meaningful comparison of actual results with the budget.

Excess of Expenditures Over Appropriations

The Water, Sewer and Sanitation Fund was over budget by $36,071 as a result of depreciation amounts not being estimated in the budget. Thes overage was funded by excess appropriations at the fund level.

COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES

CITY OF RICHWOOD, TEXAS

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS

SEPTEMBER 30, 2020

	Special Revenue Funds		
	Beautification Fund	Transportation Fund	Court Security Fund
ASSETS			
Cash and cash equivalents	$ 26,940	$ 481,311	$ 22,673
Receivables (net of allowance for uncollectibles):			
Taxes	-	23,095	-
Accounts Receivable	-	17,327	-
Accrued interest	-	519	-
Total assets	26,940	522,252	22,673
LIABILITIES			
Accounts payable	200	34,007	-
Total Liabilities	200	34,007	-
FUND BALANCES			
Restricted for:			
Beautification	26,740	-	-
Transportation	-	488,245	-
Court security and technology	-	-	22,673
Total fund balances	26,740	488,245	22,673
Total liabilities and fund balances	$ 26,940	$ 522,252	$ 22,673

Special Revenue Funds	Capital Projects	
Court Technology Fund	General Capital Projects Fund	Total Non-Major Governmental Funds
$ 4,443	$ -	$ 535,367
-	-	23,095
-	-	17,327
-	-	519
4,443	-	576,308
-	-	34,207
-	-	34,207
-	-	26,740
-	-	488,245
4,443	-	27,116
4,443	-	542,101
$ 4,443	$ -	$ 576,308

CITY OF RICHWOOD, TEXAS

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Special Revenue Funds		
	Beautification Fund	Transportation Fund	Court Security Fund
REVENUES			
Charges for services	$ -	$ 131,285	$ -
Fines and forfeitures	-	-	1,844
Contributions	13,682	-	-
Sales tax	-	139,461	-
Investment earnings	-	703	-
Miscellaneous	414	-	-
Total revenues	14,096	271,449	1,844
EXPENDITURES			
Current:			
Culture and recreation	20,266	-	-
Judicial	-	-	-
Public works	-	171,792	-
Total expenditures	20,266	171,792	-
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(6,170)	99,657	1,844
OTHER FINANCING SOURCES (USES)			
Transfers in	2,500	157,114	20,829
Transfers out	-	-	-
Total other financing sources (uses)	2,500	157,114	20,829
NET CHANGE IN FUND BALANCE	(3,670)	256,771	22,673
FUND BALANCE - BEGINNING	30,410	231,474	-
FUND BALANCE - ENDING	$ 26,740	$ 488,245	$ 22,673

Special Revenue Funds	Capital Projects	
Court Technology Fund	General Capital Projects Fund	Total Non-Major Governmental Funds
$ -	$ -	$ 131,285
6,025	-	7,869
-	-	13,682
-	-	139,461
-	-	703
-	-	414
6,025	-	293,414
-	-	20,266
10,200	-	10,200
-	-	171,792
10,200	-	202,258
(4,175)	-	91,156
8,618	-	189,061
-	(800)	(800)
8,618	(800)	188,261
4,443	(800)	279,417
-	800	262,684
$ 4,443	$ -	$ 542,101

CITY OF RICHWOOD, TEXAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL DEBT SERVICE FUND

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget
REVENUES				
Property taxes	$ 355,602	$ 355,602	$ 355,423	$(179)
Investment earnings	2,000	2,000	1,088	(912)
Total revenues	357,602	357,602	356,511	(1,091)
EXPENDITURES				
Debt service:				
Principal	222,984	222,984	222,984	-
Interest	159,446	159,446	159,445	1
Total expenditures	382,430	382,430	382,429	1
NET CHANGE IN FUND BALANCE	(24,828)	(24,828)	(25,918)	(1,090)
FUND BALANCE - BEGINNING	109,424	109,424	109,424	-
FUND BALANCE - ENDING	$ 84,596	$ 84,596	$ 83,506	$(1,090)

CITY OF RICHWOOD, TEXAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - BEAUTIFICATION FUND

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Budgeted Amounts			
	Original	Final	Actual	Variance With Final Budget
REVENUES				
Contributions	$ 14,520	$ 14,520	$ 13,682	$(838)
Miscellaneous	-	-	414	414
Total revenues	14,520	14,520	14,096	(424)
EXPENDITURES				
Current:				
Culture and recreation	30,150	30,150	20,266	9,884
Total expenditures	30,150	30,150	20,266	9,884
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(15,630)	(15,630)	(6,170)	9,460
OTHER FINANCING SOURCES (USES)				
Transfer in	2,500	2,500	2,500	-
Total other financing sources (uses)	2,500	2,500	2,500	-
NET CHANGE IN FUND BALANCE	(13,130)	(13,130)	(3,670)	9,460
FUND BALANCE - BEGINNING	30,410	30,410	30,410	-
FUND BALANCE - ENDING	$ 17,280	$ 17,280	$ 26,740	$ 9,460

CITY OF RICHWOOD, TEXAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - TRANSPORTATION FUND

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Budgeted Amounts			Variance with Final Budget - Positive
	Original	Final	Actual	(Negative)
REVENUES				
Charge for services	$ 136,000	$ 136,000	$ 131,285	$(4,715)
Sales tax	130,000	130,000	139,461	9,461
Investment earnings	2,500	2,500	703	(1,797)
Total revenues	268,500	268,500	271,449	2,949
EXPENDITURES				
Current:				
Public works	640,000	640,000	171,792	468,208
Total expenditures	640,000	640,000	171,792	468,208
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(371,500)	(371,500)	99,657	471,157
OTHER FINANCING SOURCES (USES)				
Transfer in	117,904	275,018	157,114	(117,904)
Total other financing sources (uses)	117,904	275,018	157,114	(117,904)
NET CHANGE IN FUND BALANCE	(253,596)	(96,482)	256,771	353,253
FUND BALANCE - BEGINNING	231,474	231,474	231,474	-
FUND BALANCE - ENDING	$(22,122)	$ 134,992	$ 488,245	$ 353,253

CITY OF RICHWOOD, TEXAS

SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - BUDGET AND ACTUAL - PROPRIETARY FUND - ENTERPRISE FUND

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Budgeted Amounts			Variance with Final Budget - Positive
	Original	Final	Actual	(Negative)
OPERATING REVENUES				
Charges for services:				
Water fees	$ 940,000	$ 940,000	$ 1,015,934	$ 75,934
Sewer fees	836,000	836,000	850,571	14,571
Garbage fees	282,000	282,000	307,283	25,283
Delinquent charges	28,000	28,000	21,203	(6,797)
Tap and reconnect fees	19,200	19,200	14,223	(4,977)
Miscellaneous revenue	-	3,000	38,986	35,986
Total operating revenues	2,105,200	2,108,200	2,248,200	140,000
OPERATING EXPENSES				
Personnel services	368,199	368,199	388,239	(20,040)
Materials and supplies	48,380	48,380	39,060	9,320
Maintenance and repair	154,200	154,200	61,975	92,225
Contractual services	560,250	560,250	358,737	201,513
Water purchases	-	286,000	283,833	2,167
Refuse collection	270,000	270,000	257,005	12,995
Sewer treatment plant operations	270,000	270,000	313,354	(43,354)
Depreciation	-	-	290,897	(290,897)
Total operating expenses	1,671,029	1,957,029	1,993,100	(36,071)
OPERATING INCOME	434,171	151,171	255,100	103,929
NON-OPERATING REVENUES (EXPENSES)				
Investment earnings	2,000	2,000	50,882	48,882
Interest expense	(212,526)	(212,526)	(173,447)	39,079
Total nonoperating revenues (expenses)	(210,526)	(210,526)	(122,565)	87,961
INCOME BEFORE TRANSFERS AND CAPITAL CONTRIBUTIONS	223,645	(59,355)	132,535	191,890
Transfers in	14,400	14,400	60,000	45,600
Transfers out	(262,000)	(262,000)	(1,313)	260,687
CHANGE IN NET POSITION	(23,955)	(306,955)	191,222	498,177
TOTAL NET POSITION - BEGINNING	5,236,107	5,236,107	5,236,107	-
PRIOR PERIOD ADJUSTMENT	-	-	75,065	(75,065)
TOTAL NET POSITION - BEGINNING, AS RESTATED	5,236,107	5,236,107	5,311,172	(75,065)
TOTAL NET POSITION - ENDING	$ 5,212,152	$ 4,929,152	$ 5,502,394	$ 423,112

COMPLIANCE SECTION

PATTILLO, BROWN & HILL, L.L.P.
401 West State Highway 6
Waco, Texas 76710
254.772.4901 | pbhcpa.com

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Mayor and
Members of the City Council
City of Richwood, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Richwood, Texas, as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the City of Richwood, Texas' basic financial statements, and have issued our report thereon dated March 8, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Richwood, Texas' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Richwood, Texas' internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Richwood, Texas' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Richwood, Texas' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Pattillo, Brown & Hill, L.L.P.

Waco, Texas
March 8, 2021

City of Richwood
TEXAS

AGENDA MEMORANDUM
ITEM # V.C.

CONTACT: Kirsten Garcia, City Secretary

SUBJECT: Overtime Pay during City Closure

SUMMARY: Consideration of paying employees who "actually worked" in furtherance of emergency operations during the recent City Closure due to Winter Storm Uri.

BACKGROUND INFORMATION:
Current policy #502 states:
"In the event of a city closure, catastrophic event, or disaster declaration , the City Council, may authorize employees, exempt (their salary shall be converted to its hourly equivalent) and non-exempt, who are required to work to be compensated at one and one-half (1 ½) times their hourly rate for all documented time during which they *actually worked* in the furtherance of emergency operations. City Council will review employee premium pay status with any extension of the city closure or disaster declaration.
The term "actually worked" means time actively engaged in physical or mental exertion related to the City's business (at the direction and control of the Department Head or City Council) either on the City's premises or actively engaged in the same manner in the City's business off-premises at the direction and control of the Department Head or the City Council. The term "actually worked" shall include "stand-by" and "stand-by"/sleep-time as recognized under the Fair Labor Standard Act (FLSA) only in instances where the employee is required by his/her Department Head (or City Council) to stay on City premises engaged to wait on instructions to work and the employee does, in fact, stay and/or sleep on the City premises.
The maximum number of work hours which may be recorded for any workday is 24 hours during the first 72 hours of the emergency closure and 18 hours per day thereafter"

ISSUE:
I am requesting Council review and consider implementing policy #502 for employees who responded to work in furtherance of emergency operations during the recent winter storm, Uri. The policy reads in the event of a City Closure, Catastrophic Event, or Disaster Declaration, so I feel the week of February 15-21 qualifies as such. After calculating the total man hours worked, 18 employees from Police Department, Public Works and Administration actively worked during the storm, putting in over 700 hours collectively.

FISCAL IMPACT: The fiscal impact is around $7010.03 to pay out the additional **half time** that would be owed to all employees that actively worked during the emergency closure. The breakdown is as follows:

Department	Hours Worked	Overtime Hours Owed	Total Amount Owed
Police Department	319	283	$3808.11
Public Works	289.25	243.25	$2312.60
Admin	104	104	$1906.40
TOTALS	**712.25**	**630.25**	**$8027.11**

RECOMMENDATION: Council to approve overtime for employees who worked during the City closure due to Winter Storm Uri.

Thank you,

K. Garcia

Kirsten Garcia

AGENDA MEMORANDUM

ITEM- OAKWOOD SHORES DRAINAGE INFRASTRUCTURE AND CONTINUATION OF THE STORMWATER MASTER PLAN DISCUSSION

CONTACT: Eric Foerster-City Manager

SUBJECT: **#1-**To set a time and date for the discussion and resolution of drainage infrastructure and maintenance responsibilities in Oakwood Shores.
#2- To set a time and date to bring all parties to the table to discuss the stormwater master plan. This includes OWS HOA, Velasco Drainage, The City of Richwood Staff, and Strand Associates.

ISSUE: There is an ongoing discussion about Oakwood Shores drainage infrastructure, maintenance, and legal responsibility. This causes concern for staff based on varied responses from the city in the past. We are now faced with approving a Stormwater Master Plan, and this is now an issue that should be addressed with some definitive resolution to move forward in a unified manner.

FISCAL IMPACT: None currently.

RECOMMENDATION: Council to set a time date for a workshop to reach a resolution regarding Oakwood Shores drainage easements and maintenance. Discuss and evaluate the stormwater master plan impact on all areas of the city.

CORDOBA
LAW FIRM, PLLC

January 21, 2020

City of Richwood
c/o Mr. Clif Custer, Public Works Director
1800 N. Brazosport Blvd.
Richwood, Texas 77531

Sent Via Email: ccuster@richwoodtx.gov

Re: CONFIDENTIAL ATTORNEY COMMUNICATION; and
Opinion regarding maintenance of drainage easements and reserves in Oakwood Shores.

Dear Mr. Custer:

Per your request you asked this firm to review Declaration of Covenants, Conditions and Restrictions for Oakwood Shores subdivision (the "Deed Restrictions"), and review whether the property owner's association was responsible for maintenance of drainage easements. In rendering this opinion, we have relied on the facts and information available through a narrowly tailored search of the official records of Brazoria County, Texas. Please allow this correspondence to provide our opinion and recommendation moving forward.

As you are aware, the Deed Restrictions do address drainage easements. Specifically, Section 8.03, states, in part:

> …The Association shall be responsible for maintaining the right-of -way of all Drainage Reserves., Landscape Reserves, Water Well Reserves and Easements as shown on the Plat of the Subdivision or referenced thereon. The associate shall also be responsible for Maintenance of all Reserves in the Subdivision commencing upon the transfer of such Reserves from the Developer to the Association.[1]

The Deed Restrictions identify the Oakwood Shores Property Owners Association ("POA") as being responsible for maintenance of drainage easements and reserves in Oakwood Shores; however, the Deed Restrictions may be amended at any time with a two-thirds (2/3rds) vote of the property owners.[2] Moreover, the Deed Restrictions are not an agreement with the City of Richwood (the "City"), but rather the rules and covenants by which property owners may use their property. Therefore, the existence of the Deed Restrictions do not indicate an agreement between the parties as to maintenance of the drainage easements.

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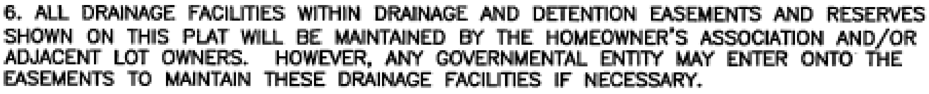
[1] Declaration of Covenants, Conditions and Restrictions for Oakwood Shores, Article VIII., Duties and Powers of the Property Owner's Association, Section 8.03, Page 13.

[2] *Id.* Article IX., General Provisions, Section 9.02, Page 14

With that said, the Final Plat of Oakwood Shores (the "Plat") filed under Clerk's File No. 2008019216, does address the responsibility of maintenance of drainage easements and reserves. Pursuant to Number 6, of the "Subdivision Notes" contained in the Plat, the POA is responsible for maintenance of drainage facilities:



6. ALL DRAINAGE FACILITIES WITHIN DRAINAGE AND DETENTION EASEMENTS AND RESERVES SHOWN ON THIS PLAT WILL BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION AND/OR ADJACENT LOT OWNERS. HOWEVER, ANY GOVERNMENTAL ENTITY MAY ENTER ONTO THE EASEMENTS TO MAINTAIN THESE DRAINAGE FACILITIES IF NECESSARY.

As of now, the Plat specifically sets for the responsibilities as they pertain to drainage easements and the maintenance thereof. Moreover, the Plat was approved with the restrictions set forth in the subdivision notes.

DISCUSSION AND RECOMMENDATION

Based upon and subject to the foregoing, and the documents researched in the Official Records of Brazoria County, it is this firm's opinion the POA is responsible for maintenance of drainage easements and reserves. If desired to be changed, an amendment of the Plat would need to adhere to the specific rules as they are set forth in the Texas Local Government Code. Additional, the Deed Restrictions would need to be amended by 2/3 of the property owners of Oakwood Shores in order to coincide with any amended plat.

We express no opinion as to, or the effect or applicability of, any laws other than the law cited herein. Our opinion is limited to the specific issues addressed herein and are limited in all respects to laws and facts existing on the date hereof. By rendering this opinion, we do not undertake to advise you of any changes in such laws or facts, which may occur after the date hereof. There may be details unknown to our firm, which could significantly alter this opinion. We look forward to any additional questions.

Sincerely,

CORDOBA LAW FIRM, PLLC

We, Oakwood Shores, LLC, a Delaware Limited Liability Company authorized to do business in the State of Texas, acting through Timothy D Smith, Treasurer of American Land Partners, Inc., as Manager of National Timber Partners, LLC, as Manager of NTP Timber Properties, LLC, as Manager of Oakwood Shores, LLC, Owners of the property subdivided in this plat of Oakwood Shores, do hereby make subdivision of said property for and on behalf of said company, according to the lines, lots, building lines, streets, alleys, parks and easements as shown hereon and dedicate for public use, the streets, alleys, parks, and easements shown hereon forever, and do hereby waive all claims for damages occasioned by the establishment of grades as approved for the streets and drainage easements dedicated, or occasioned by the alteration of the surface, or any portion of the streets or drainage easements to conform to such grades, and do hereby bind ourselves, our heirs, successors and assigns to warrant and defend the title to the land so dedicated.

FURTHER, we do hereby declare that all parcels of land designated as lots on this plat are intended for the construction of single-family residential dwelling units thereon and shall be restricted for same under the terms and conditions of such restrictions filed separately.

FURTHER, we have dedicated and by these presents do dedicate to the use of the public for public utility purposes forever unobstructed aerial easements. The aerial easements shall extend horizontally an additional five feet, six inches (5' 6") for sixteen foot (16' 0") perimeter ground easements, from a plane sixteen feet (16' 0") above ground level upward, located adjacent to and adjoining said public utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted hereon, whereby the aerial easements total twenty one feet, six inches (21' 6") in width.

FURTHER, we do hereby covenant and agree that all of the property within the boundaries of this plat shall be restricted to prevent the drainage of any septic tanks into any public or private street, road, or alley, or any drainage ditch, either directly or indirectly.

IN TESTIMONY WHEREOF, Oakwood Shores, LLC, has caused these presents to be signed by Timothy D Smith, Treasurer of American Land Partners, Inc., as Manager of National Timber Partners, LLC, as Manager of NTP Timber Properties, LLC, as Manager of Oakwood Shores, LLC, thereunto authorized

and its common seal hereunto affixed this 25th day of March, 2008.

Oakwood Shores, LLC, a Delaware Limited Liability Company
by American Land Partners, Inc. as Manager of
National Timber Partners, LLC, as Manager of
NTP Timber Properties, LLC, as Manager of Oakwood Shores, LLC

By: ______________________
Timothy D Smith, Treasurer
American Land Partners, Inc.

STATE OF MASSACHUSETTS

COUNTY OF BERKSHIRE

BEFORE ME, the undersigned authority, on this day personally appeared Timothy D Smith, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein and herein set out and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 25th day of March 2008.

Notary Public in and for
the State of Massachusetts ______________________

My Commission Expires: 02/06/2015

We, NTP TIMBER PLUS+ FUND 1, LP, a limited partnership, acting through Timothy D Smith, Treasurer of American Land Partners, Inc., as Manager of National Timber Partners, LLC, as Manager of National Timber Asset Management, LLC, as General Partner of NTP TIMBER PLUS+ FUND 1, LP, Owners and Holders of a lien against the property described in the plat known as Oakwood Shores, being evidenced by instruments of record in Brazoria County Clerk's File No. 2007037519 and 2007042877 of the Official Records of Brazoria County, Texas, do hereby in all things subordinate our interest in said property to the purposes and effects of said plat and dedications and restrictions shown herein to said plat and we hereby confirm that we are the present owners of said lien and have not assigned the same nor any part thereof.

NTP TIMBER PLUS+ FUND 1, LP, a limited partnership
by American Land Partners, Inc. as Manager of
National Timber Partners, LLC, as Manager of
National Timber Asset Management, LLC, as General Partner
of NTP TIMBER PLUS+ FUND 1, LP

By: ______________________
Timothy D Smith, Treasurer
American Land Partners, Inc.

STATE OF MASSACHUSETTS

COUNTY OF BERKSHIRE

BEFORE ME, the undersigned authority, on this day personally appeared Timothy D Smith, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein and herein set out and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 25th day of March 2008.

Notary Public in and for
the State of Massachusetts ______________________

My Commission Expires: 02/06/2015

RICHWOOD CITY COUNCIL

This is to certify that the City Council of the City of Richwood, Texas, acting as the Planning and Zoning Commission of the City of Richwood, Texas, has approved this plat and subdivision of Oakwood Shores as shown hereon.

IN TESTIMONY WHEREOF, witness the official signatures of the Mayor, City Council and City Secretary of the City of Richwood this the 14th day of April, 2008.

Sandra Boykin
Sandra Boykin, Mayor

~~Toni Breaux~~, Council Member – Position 3
Lee Bryant

Tim Seidler
Tim Seidler, Council Member – Position 1

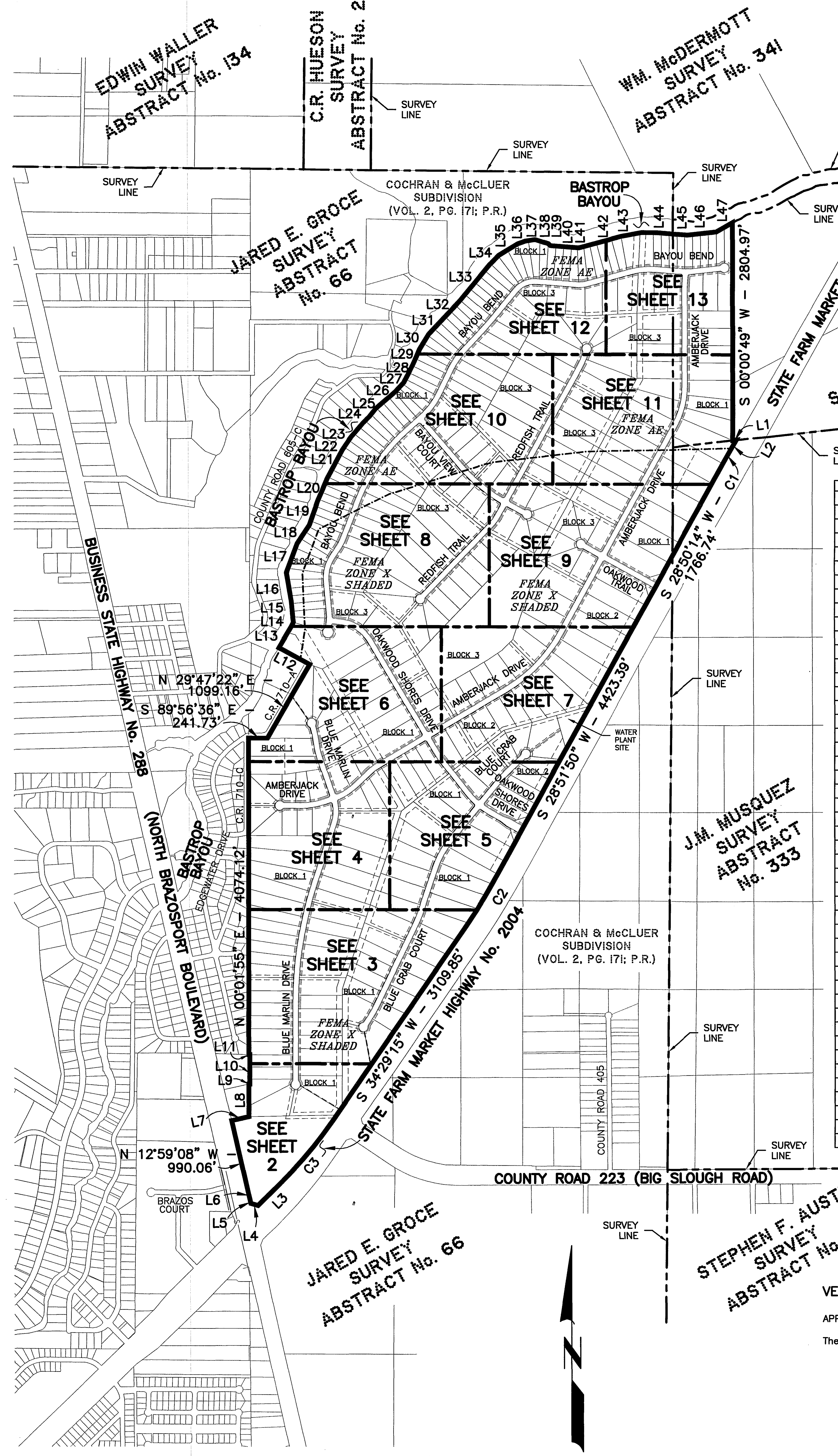
Charles Pettey, Council Member – Position 4

John Pitts, Council Member – Position 2

Hank Prejean
Hank Prejean, Council Member – Position 5

Karen B. Schrom, City Secretary

FILE NAME: Oakwood-FPcover.dwg
PLOT DATE: 03/24/08 @ 9:00 AM



0 1000 2000 3000

SCALE: 1" = 1000'

SUBDIVISION NOTES

1. EXCEPT AS SHOWN HEREON, NO VISIBLE EVIDENCE OF PIPELINE EASEMENTS AND/OR PIPELINES WAS FOUND WITHIN THE LIMITS OF THIS SUBDIVISION.

2. THIS PLAT WAS PREPARED TO MEET THE REQUIREMENTS OF THE CITY OF RICHWOOD, TEXAS.

3. AS PER THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FEDERAL INSURANCE ADMINISTRATION FLOOD HAZARD BOUNDARY MAP FOR BRAZORIA COUNTY, TEXAS, AND INCORPORATED AREAS (MAP NUMBER 48039C0610H; MAP REVISED JUNE 5, 1989) IT APPEARS THAT A PORTION OF THIS SUBDIVISION LIES WITHIN ZONE X SHADED – AREAS OF 500-YEAR FLOOD; AREAS OF 100-YEAR FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 100-YEAR FLOOD, A PORTION OF THIS SUBDIVISION LIES WITHIN ZONE AE – BASE FLOOD ELEVATIONS DETERMINED, AND THE PORTION OF THIS SUBDIVISION WITHIN THE BANKS OF BASTROP BAYOU LIES WITHIN FLOODWAY AREAS IN ZONE AE.

4. THIS RURAL SUBDIVISION EMPLOYS A NATURAL DRAINAGE SYSTEM WHICH IS INTENDED TO PROVIDE DRAINAGE FOR THE SUBDIVISION THAT IS SIMILAR TO THAT WHICH EXISTED UNDER PREDEVELOPMENT CONDITIONS. THUS, DURING LARGE STORM EVENTS PONDING OF WATER SHOULD BE EXPECTED TO OCCUR IN THE SUBDIVISION TO THE EXTENT IT MAY HAVE PRIOR TO DEVELOPMENT, BUT SUCH PONDING SHOULD NOT REMAIN FOR AN EXTENDED PERIOD OF TIME.

5. ALL DRAINAGE & MAINTENANCE EASEMENTS SHOWN HEREON SHALL BE KEPT CLEAR OF FENCES, BUILDINGS, FOUNDATIONS, PLANTINGS AND OTHER OBSTRUCTIONS TO THE OPERATION AND MAINTENANCE OF THE DRAINAGE FACILITIES. ALL PROPERTY SHALL DRAIN INTO THE DRAINAGE EASEMENT ONLY THROUGH AN APPROVED DRAINAGE STRUCTURE.

6. ALL DRAINAGE FACILITIES WITHIN DRAINAGE AND DETENTION EASEMENTS AND RESERVES SHOWN ON THIS PLAT WILL BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION AND/OR ADJACENT LOT OWNERS. HOWEVER, ANY GOVERNMENTAL ENTITY MAY ENTER ONTO THE EASEMENTS TO MAINTAIN THESE DRAINAGE FACILITIES IF NECESSARY.

7. THE MINIMUM FINISHED FLOOR ELEVATION SHALL BE TWO AND EIGHT/TENTHS FOOT (2.8') ABOVE THE BASE FLOOD ELEVATION OR TWO FEET (2'0") ABOVE FINISHED GRADE OF LOTS, WHICHEVER IS HIGHER.

8. INDIVIDUAL LOT OWNERS ARE RESPONSIBLE FOR THE PERMITTING OF ON-SITE SEWAGE FACILITY FOR SEWAGE DISPOSAL. INDIVIDUAL ON-SITE SEWAGE FACILITY SYSTEM SELECTION WILL BE MADE IN CONJUNCTION WITH THE SITE EVALUATION IN ACCORDANCE WITH TITLE 30, TEXAS ADMINISTRATIVE CODE, CHAPTER 285, ON-SITE SEWAGE FACILITIES.

9. UNLESS OTHERWISE NOTED, ALL SIDE LOT BUILDING SETBACK LINES SHALL BE FIFTEEN (15) FEET AND ALL REAR LOT BUILDING LINES SHALL BE TWENTY-FIVE (25) FEET. ON THOSE LOTS WHERE AN EASEMENT(S) EXTEND(S) BEYOND THE REQUIRED BUILDING LINE, THEN THE OUTERMOST EASEMENT LINE SHALL BE CONSIDERED THE BUILDING SETBACK LINE.

10. IN THE EVENT THAT THE TITLE TO ANY ADJACENT LOTS WITHIN THE SUBDIVISION ARE RECORDED IN THE NAME OF ONE PERSON OR ENTITY, AND PROVIDED EACH SAID ADJACENT LOTS IS OTHERWISE ENCUMBERED BY A COMBINED USE UTILITY AND DRAINAGE EASEMENT, THEN SUCH EASEMENT AND ANY BUILDING SETBACK LINES EXISTING ON THE COMMON PROPERTY LINE OF SAID ADJACENT LOTS, SHALL BE AUTOMATICALLY AND PERMANENTLY EXTINGUISHED AND ABANDONED AT THE TIME OF SUCH RECORDATION OF TITLE, SO AS TO PERMIT THE CONSTRUCTION OF IMPROVEMENTS OF SAID ADJACENT LOTS AS ONE BUILDING SITE. EASEMENTS OTHER THAN THOSE DEDICATED BY SUBDIVISION NOTE 11 BELOW SHALL BE EXEMPT FROM SUCH EXTINGUISHMENT AND ABANDONMENT.

11. THERE IS HEREBY DEDICATED A 15 FOOT DRAINAGE AND UTILITY EASEMENT ALONG EACH SIDE AND REAR LOT LINE (7.5 FEET EACH SIDE OF THE LOT LINE) ON ALL LOTS, EXCEPT WHEN OTHER EASEMENTS ARE SHOWN AND DEDICATED ON THE FACE OF THIS PLAT. A 30 FOOT UNOBSTRUCTED AERIAL EASEMENT IS HEREBY DEDICATED ALONG ALL 15 FOOT DRAINAGE AND UTILITY EASEMENTS CREATED BY THIS NOTE. THESE AERIAL EASEMENTS SHALL EXTEND HORIZONTALLY FIFTEEN FEET (15' 0") EACH SIDE OF THE LOT LINE FROM A PLANE SIXTEEN FEET (16' 0") ABOVE GROUND LEVEL UPWARD WHEREBY THE AERIAL EASEMENTS TOTAL THIRTY FEET (30' 0") IN WIDTH.

12. THE LOTS IN THIS DEVELOPMENT MAY CONTAIN FILL DIRT.

13. ALL BUILDING LINE TRANSITIONS ARE AT 45 DEGREE ANGLES TO THE STRAIGHT SIDE LOT LINE WHERE THE TRANSITION OCCURS.

14. THIS PLAT WAS PREPARED RELYING ON A CITY PLANNING LETTER PROVIDED BY AMERICAN TITLE COMPANY OF HOUSTON (GF No. 1506-08-1066, ISSUED MARCH 7, 2008. THE SURVEYOR HAS NOT ABSTRACTED THE SUBJECT PROPERTY.

15. ALL RESIDENTIAL LOTS SIDING OR BACKING ON STATE FARM MARKET HIGHWAY No. 2004, ON BRAZORIA COUNTY ROAD 710-C (CARDINAL STREET), AND ON BRAZORIA COUNTY ROAD No. 710-A (PRIVATE) ARE HEREBY DENIED DIRECT DRIVEWAY ACCESS TO SAID ROADS.

17. ELEVATION REFERENCE & TEMPORARY BENCHMARKS:

ELEVATION REFERENCE: N.G.S. K-1143 (1959) – FOUND DISK IN CONCRETE ABUTMENT AT NORTHWEST CORNER OF BRAZORIA COUNTY ROAD No. 288 BRIDGE OVER BASTROP BAYOU, APPROXIMATELY 0.5 MILE NORTH OF F.M. 2004
ELEVATION= 14.37' (NAVD88)

TEMPORARY BENCHMARK No. 1 (T.B.M. No. 1) – FOUND "○" ON TOP OF CONCRETE HEADWALL AT CENTERLINE OF WEST END OF 2 – 2'x5' BOX CULVERTS UNDER F.M. 2004 AT BRAZORIA COUNTY ROAD No. 223.
ELEVATION= 8.94'

TEMPORARY BENCHMARK No. 2 (T.B.M. No. 2) – FOUND "□" ON TOP OF CONCRETE HEADWALL AT CENTERLINE OF WEST END OF 2 – 4'x6' BOX CULVERTS UNDER F.M. 2004 AT 7000' NORTH OF BRAZORIA COUNTY ROAD No. 223.
ELEVATION= 8.16'

LINE	DISTANCE	BEARING
L1	44.81'	N 83°25'49" E
L2	157.41'	S 29°58'02" W
L3	407.44'	S 45°14'45" W
L4	95.68'	N 74°01'03" W
L5	43.40'	N 13°44'07" W
L6	62.19'	N 13°01'21" W
L7	228.60'	N 77°00'35" E
L8	420.91'	N 00°00'56" E
L9	11.00'	S 89°59'04" E
L10	377.59'	N 00°00'56" E
L11	11.00'	N 89°51'31" W
L12	450.00'	N 61°41'55" W
L13	328.08'	N 30°26'57" E
L14	49.13'	N 24°27'57" E
L15	269.50'	N 05°35'02" W
L16	371.44'	N 09°58'10" W
L17	402.46'	N 20°21'51" E
L18	286.83'	N 33°17'42" E
L19	327.59'	N 19°14'35" E
L20	317.71'	N 22°51'05" E
L21	413.95'	N 27°47'51" E
L22	190.51'	N 34°32'31" E
L23	248.94'	N 40°34'56" E
L24	115.44'	N 43°54'13" E
L25	133.42'	N 38°30'19" E
L26	331.17'	N 49°04'25" E
L27	158.55'	N 43°07'07" E
L28	258.47'	N 27°20'57" E
L29	217.74'	N 23°32'43" E
L30	226.91'	N 30°47'51" E
L31	315.28'	N 43°05'20" E
L32	276.14'	N 43°01'27" E
L33	594.65'	N 39°27'55" E
L34	176.22'	N 44°25'23" E
L35	286.28'	N 58°17'26" E
L36	103.25'	N 70°15'45" E
L37	128.64'	N 80°19'58" E
L38	179.85'	S 72°32'52" E
L39	38.40'	S 47°24'12" E
L40	156.23'	S 85°47'56" E
L41	211.13'	S 85°42'25" E
L42	563.72'	N 74°38'18" E
L43	265.60'	N 79°26'32" E
L44	215.33'	S 89°59'25" E
L45	387.18'	S 85°22'01" E
L46	376.76'	N 83°32'57" E
L47	241.17'	N 60°18'51" E

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C1	11609.20	00°59'54"	202.28	101.14	S 29°03'36" W	202.28
C2	5736.63	05°29'46"	550.29	275.35	S 31°36'14" W	550.08
C3	5729.65	10°37'08"	1061.90	532.48	S 39°50'18" W	1060.38

LEGEND:

R.O.W. – DENOTES RIGHT-OF-WAY
C.R. – DENOTES BRAZORIA COUNTY ROAD
AC. – DENOTES ACRE
VOL. – DENOTES VOLUME
PG. – DENOTES PAGE
D.R. – DENOTES BRAZORIA COUNTY DEED RECORDS
B.C.C.F. – DENOTES BRAZORIA COUNTY CLERK'S FILE
B.C.C.D. – DENOTES BRAZORIA COUNTY CLERK'S DOCUMENT
P.R. – DENOTES BRAZORIA COUNTY PLAT RECORDS

VELASCO DRAINAGE DISTRICT

APPROVED THIS THE 7th DAY OF APRIL, 2008.

The Board of Supervisors of the Velasco Drainage District does not warrant, represent, or guarantee:

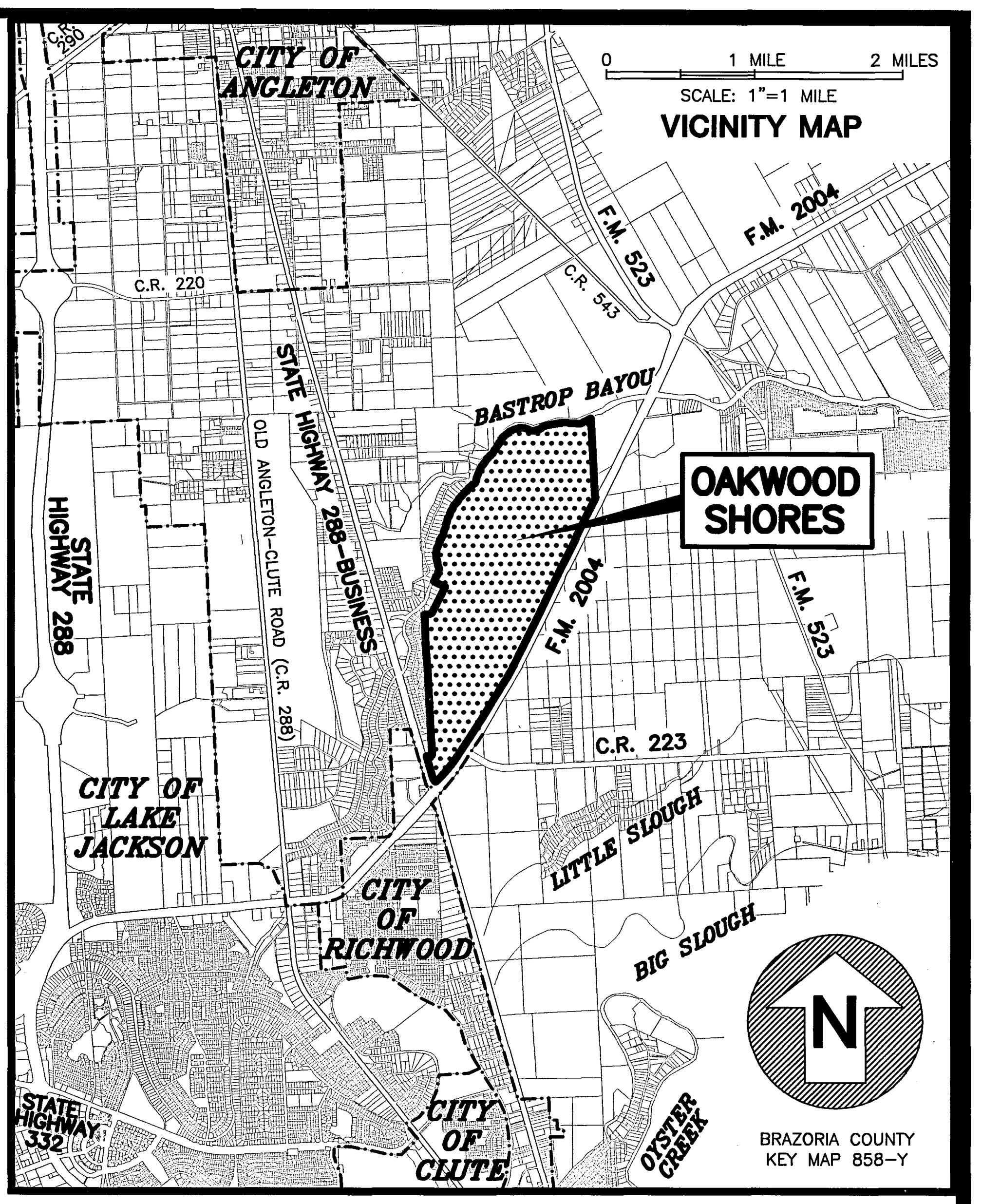
> That drainage facilities outside the boundaries of this subdivision are available to receive runoff from the facilities described on this plat;
>
> That drainage facilities described in this subdivision are adequate for rainfall in excess of Velasco Drainage District minimum requirements;
>
> That building elevation requirements have been determined by the Velasco Drainage District;
>
> That the District assumes any responsibility for construction, operation or maintenance of subdivision drainage facilites;
>
> That the District is responsible for floodplain administration or the issuance of FEMA development permits.

The District review is solely based on the documentation submitted for review and a reliance on submission of the report by the Texas professional engineer. The District's review is not intended nor will serve as a substitution of the overall responsibility and/or decision making power of the party making the plan or plat herein, their or its principles or agents.

ABSENT.
George Tidwell, Chairman

Tom Swinnea

Keith Wood
Keith Wood Vice CHAIRMAN



Doc# 2008019216

I, C. Tim Griffith, am authorized under the laws of the State of Texas to practice the profession of surveying and hereby state that the above subdivision is true and correct, was prepared from an actual survey of the property made under my supervision on the ground and that all boundary corners, angle points, points of curvature and other points of reference except as noted hereon have been set with 5/8 inch diameter iron rods not less than 2 feet long.

C. TIM GRIFFITH 4349

C. Tim Griffith
C. Tim Griffith
Registered Professional Land Surveyor
Texas Registration No. 4349

RESERVE SUMMARY:

RESERVE:	PURPOSE:	ACREAGE:
A	COMMERCIAL	20.000
B	WATER PLANT SITE	2.357
C	PARK	9.196
D	DRAINAGE, DETENTION & RECREATION	28.008
E	LANDSCAPING	0.258
F	LANDSCAPING	0.269
G	LANDSCAPING	0.256
H	LANDSCAPING	0.256

FINAL PLAT OF

OAKWOOD SHORES

A Subdivision of 958.808 Acres of Land being
a call 958.80 Acre Tract (Brazoria County Clerk's
Document No. 2007037518) being a portion of the
Cochran and McCluer Subdivision (Volume 2, Page 171;
Plat Records of Brazoria County, Texas) being
in the Jared E. Groce Survey, Abstract No. 66,
in the S.F. Austin Survey, Abstract No. 30,
and in the J.M. Musquez Survey, Abstract No. 333,
City of Richwood, Brazoria County, Texas.

360 LOTS 8 RESERVES 3 BLOCKS

OWNER
OAKWOOD SHORES, LLC
20351 HIGHWAY 6
MANVEL, TEXAS 77578
PHONE: 713-651-2200

SURVEYOR AND ENGINEER
KELLY R. KALUZA & ASSOCIATES, INC.
CONSULTING ENGINEERS AND SURVEYORS
3014 AVENUE I
ROSENBERG, TEXAS 77471
(281) 341-0808

MARCH 24, 2008

SHEET 1 OF 13

LEGEND:

R.O.W. – DENOTES RIGHT–OF–WAY
AC. – DENOTES ACRE
RAD. – DENOTES RADIUS
VOL. – DENOTES VOLUME
PG. – DENOTES PAGE
D.R. – DENOTES BRAZORIA COUNTY DEED RECORDS
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A.E. – DENOTES AERIAL EASEMENT
C.E. – DENOTES CENTERPOINT ENERGY EASEMENT
W.L.E. – DENOTES WATER LINE EASEMENT
S.C.E. – DENOTES SANITARY CONTROL EASEMENT
M.E. – DENOTES MAINTENANCE EASEMENT
B.L. – DENOTES BUILDING LINE
●— – SET 5/8" IRON ROD WITH CAP
9.0 – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C3	5729.65	10°37'08"	1061.90	532.48	N 39°50'18" E	1060.38
C42	25.00	45°05'57"	19.68	10.38	S 22°40'10" W	19.17
C43	60.00	270°11'54"	282.95	–59.79	S 89°52'48" E	84.71
C44	60.00	55°30'10"	58.12	31.57	N 17°13'40" W	55.88
C45	60.00	91°03'32"	95.36	61.12	N 56°03'11" E	85.63
C46	60.00	85°51'32"	89.91	55.81	N 35°29'17" W	81.73
C47	60.00	37°46'40"	39.56	20.53	N 26°19'49" E	38.85
C48	25.00	45°05'57"	19.68	10.38	N 22°25'46" W	19.17

LINE	DISTANCE	BEARING
L4	95.68'	N 74°01'03" W
L5	43.40'	N 13°44'07" W
L6	62.19'	N 13°01'21" W
L9	11.00'	S 89°59'04" E

FINAL PLAT OF
OAKWOOD SHORES
SHEET 2 OF 13
MARCH 17, 2008

LINE	DISTANCE	BEARING
L11	11.00'	N 89°51'31" W
L88	1057.56'	N 00°07'12" E
L91	1171.80'	N 25°37'38" E

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C2	5736.63	05°29'46"	550.29	275.35	N 31°36'14" E	550.08
C29	5000.00	17°58'16"	1568.28	790.63	N 09°06'20" E	1561.85
C33	2000.00	10°14'12"	357.33	179.14	S 30°44'44" W	356.85
C34	1000.00	07°02'28"	122.89	61.52	N 22°06'24" E	122.81
C41	5736.63	01°58'02"	196.96	98.49	N 33°22'06" E	196.96
C49	5035.00	17°58'16"	1579.25	796.16	N 09°06'20" E	1572.79
C50	5035.00	01°45'51"	155.03	77.52	N 01°00'07" E	155.02
C51	5035.00	01°56'16"	170.29	85.15	N 02°51'11" E	170.28
C52	5035.00	01°28'49"	130.08	65.05	N 04°33'43" E	130.08
C53	5035.00	01°33'42"	137.23	68.62	S 06°04'59" W	137.23
C54	5035.00	01°30'49"	133.01	66.51	N 07°37'14" E	133.01
C55	5035.00	01°28'45"	129.99	65.00	S 09°07'02" W	129.98
C56	5035.00	01°28'46"	130.01	65.01	N 10°35'47" E	130.01
C57	5035.00	01°28'46"	130.01	65.01	N 12°04'33" E	130.01
C58	5035.00	01°56'05"	170.02	85.02	S 13°46'58" W	170.01
C61	4965.00	17°58'16"	1557.30	785.10	N 09°06'20" E	1550.92
C62	4965.00	01°07'21"	97.27	48.64	N 00°40'53" E	97.27
C63	4965.00	02°37'58"	228.14	114.10	N 02°33'32" E	228.13
C64	4965.00	02°53'59"	251.28	125.66	N 05°19'31" E	251.25
C65	4965.00	02°09'24"	186.89	93.46	S 07°51'12" W	186.88
C66	4965.00	02°07'05"	183.54	91.78	S 09°59'26" W	183.53
C67	4965.00	02°00'17"	173.72	86.87	N 12°03'08" E	173.71
C68	4965.00	02°17'18"	198.30	99.16	S 14°11'55" W	198.29
C295	965.00	07°02'28"	118.59	59.37	N 22°06'24" E	118.51
C296	1035.00	07°02'28"	127.19	63.68	N 22°06'24" E	127.11
C297	1965.00	08°29'07"	291.01	145.77	N 29°52'12" E	290.74
C298	1965.00	07°39'41"	262.75	131.57	N 30°16'55" E	262.56
C299	1965.00	00°49'26"	28.26	14.13	N 26°02'21" E	28.26
C300	2035.00	08°32'14"	303.22	151.89	S 29°53'45" W	302.94
C301	2035.00	02°43'26"	96.74	48.38	S 32°48'08" W	96.73
C302	2035.00	05°48'48"	206.48	103.33	N 28°32'02" E	206.39
C303	25.00	45°58'53"	20.06	10.61	N 57°06'12" E	19.53
C304	60.00	270°11'07"	282.94	–59.81	S 54°59'55" E	84.72
C305	60.00	66°12'39"	69.34	39.12	N 46°59'19" E	65.54
C306	60.00	114°25'35"	119.83	93.15	S 43°19'48" E	100.88
C307	60.00	89°32'53"	93.77	59.53	N 34°40'58" E	84.52
C308	25.00	44°15'20"	19.31	10.17	N 12°02'11" E	18.83

LEGEND:

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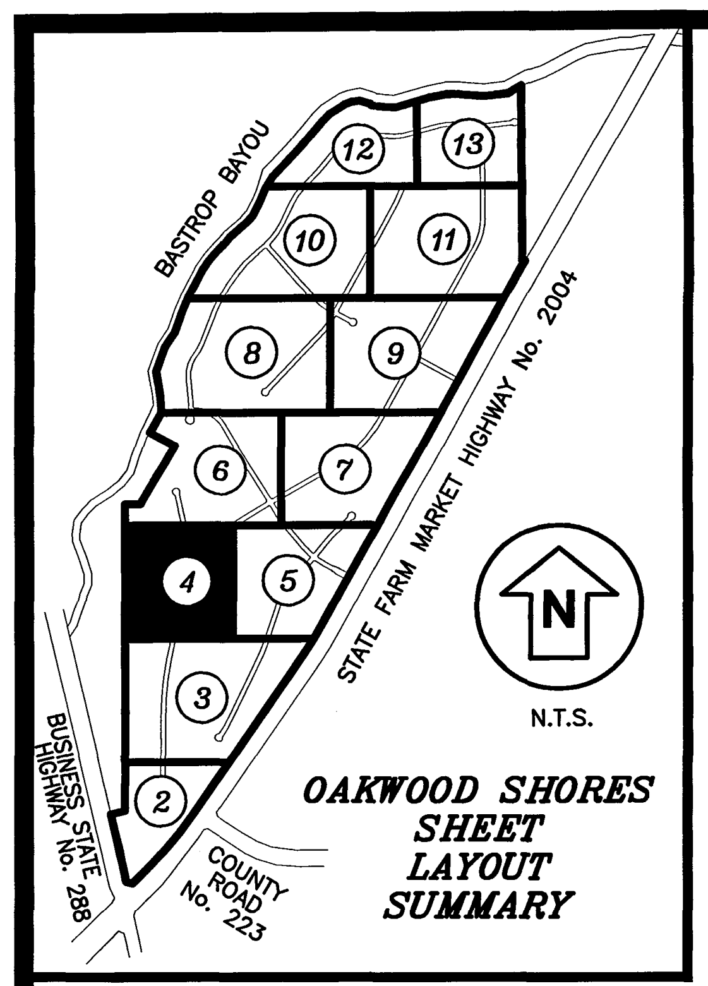
B.L. – DENOTES BUILDING LINE
—●— – SET 5/8" IRON ROD WITH CAP
9.0 – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

FINAL PLAT OF

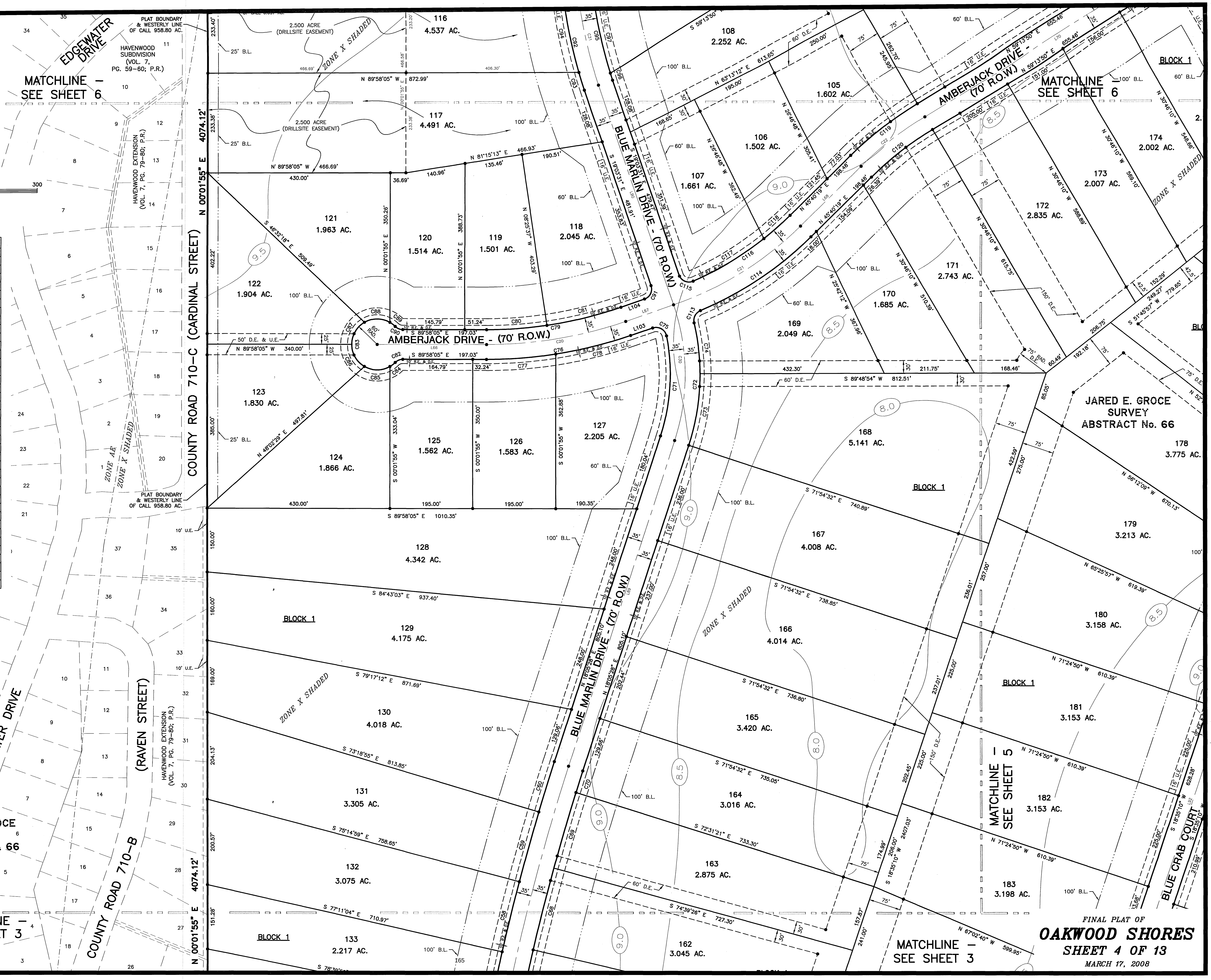
OAKWOOD SHORES

SHEET 3 OF 13

MARCH 17, 2008



CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C20	1000.00	19°05'26"	333.19	168.16	N 80°29'12" E	331.65
C21	800.00	25°16'10"	352.83	179.33	N 58°18'24" E	349.98
C22	800.00	13°33'31"	189.31	95.10	N 52°27'05" E	188.87
C30	500.00	37°08'59"	324.19	168.02	N 00°29'01" W	318.54
C58	5035.00	01°56'05"	170.02	85.02	S 13°46'58" W	170.01
C59	5035.00	01°56'04"	169.99	85.01	N 15°43'03" E	169.99
C60	5035.00	01°24'23"	123.59	61.80	S 17°23'17" W	123.59
C68	4965.00	02°17'18"	198.30	99.16	S 14°11'55" W	198.29
C69	4965.00	02°08'05"	184.99	92.50	N 16°24'37" E	184.97
C70	4965.00	00°36'49"	53.17	26.59	S 17°47'03" W	53.18
C71	465.00	29°18'44"	237.89	121.61	N 03°26'06" E	235.31
C72	535.00	31°11'37"	291.27	149.34	S 02°29'40" W	287.69
C73	535.00	18°16'34"	170.65	86.06	S 08°57'11" W	169.93
C74	535.00	12°55'03"	120.62	60.56	N 06°38'37" W	120.36
C75	25.00	97°50'15"	42.69	28.68	N 60°08'24" W	37.69
C76	1035.00	19°05'26"	344.85	174.04	S 80°29'12" W	343.26
C77	1035.00	09°02'52"	163.44	81.89	S 85°30'29" W	163.27
C78	1035.00	10°02'34"	181.41	90.94	N 75°57'46" E	181.18
C79	965.00	19°05'26"	321.53	162.27	S 80°29'12" W	320.05
C80	965.00	08°27'32"	142.47	71.36	S 85°48'09" W	142.34
C81	965.00	10°37'54"	179.06	89.79	N 76°15'26" E	178.81
C82	25.00	45°05'57"	19.68	10.38	S 67°28'57" W	19.17
C83	60.00	270°11'54"	282.95	–59.79	N 00°01'55" E	84.71
C84	60.00	15°05'57"	15.81	7.95	S 52°28'57" W	15.77
C85	60.00	60°00'02"	62.83	34.64	S 89°58'04" E	60.00
C86	60.00	59°59'58"	62.83	34.64	N 29°58'04" W	60.00
C87	60.00	60°00'02"	62.83	34.64	N 30°01'56" E	60.00
C88	60.00	59°59'58"	62.83	34.64	S 89°58'04" E	60.00
C89	60.00	15°05'57"	15.81	7.95	N 52°25'07" W	15.77
C90	25.00	45°05'57"	19.68	10.38	N 67°25'07" W	19.17
C91	25.00	90°00'00"	39.27	25.00	N 25°56'29" E	35.36
C93	1035.00	02°23'25"	43.18	21.59	N 17°51'48" W	43.18
C113	25.00	80°14'42"	35.01	21.07	N 27°01'12" E	32.22
C114	835.00	21°28'15"	312.90	158.31	N 56°24'26" E	311.08
C115	25.00	94°39'03"	41.30	27.12	N 66°23'02" W	36.76
C116	765.00	20°37'07"	275.30	139.15	N 55°58'53" E	273.81
C117	765.00	14°29'19"	193.45	97.24	S 59°02'47" W	192.94
C118	765.00	06°07'48"	81.85	40.96	N 48°44'13" E	81.81
C119	835.00	13°33'31"	197.60	99.26	N 52°27'05" E	197.14
C120	765.00	13°33'31"	181.03	90.94	N 52°27'05" E	180.61



LEGEND:

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AC. – DENOTES ACRE
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B.L. – DENOTES BUILDING LINE
—●— – SET 5/8" IRON ROD WITH CAP
(9.0) – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

LINE	DISTANCE	BEARING
L66	257.24'	S 89°58'05" E
L67	118.80'	S 70°56'29" W
L68	198.48'	N 45°40'19" E
L89	805.10'	N 18°05'28" E
L90	541.91'	N 19°03'31" W
L103	54.69'	S 70°56'29" W
L104	58.80'	N 70°56'29" E

FILE NAME: OakwoodShoresFPbase.DWG –FP4
PLOT DATE: 03/17/08 @ 3:00 pm

FINAL PLAT OF
OAKWOOD SHORES
SHEET 4 OF 13
MARCH 17, 2008

LINE	DISTANCE	BEARING
L52	527.82'	N 38°14'03" W
L53	451.47'	S 61°08'10" E
L92	628.28'	N 18°35'10" E
L93	1046.45'	N 39°19'18" E
L94	613.20'	S 39°19'18" W
L95	433.25'	N 39°19'18" E
L96	340.82'	N 46°08'22" E

LEGEND:

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—●— – SET 5/8" IRON ROD WITH CAP
9.0 – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C2	5736.63	05°29'46"	550.29	275.35	N 31°36'14" E	550.08
C5	1000.00	07°27'53"	130.28	65.23	N 34°30'07" W	130.19
C6	1000.00	22°54'07"	399.71	202.56	S 49°41'07" E	397.06
C7	1000.00	12°26'39"	217.19	109.02	N 44°27'23" W	216.77
C8	1000.00	10°27'28"	182.52	91.52	S 55°54'26" E	182.27
C34	1000.00	07°02'28"	122.89	61.52	N 22°06'24" E	122.81
C35	1000.00	20°44'08"	361.90	182.95	S 28°57'14" W	359.93
C36	1000.00	06°49'04"	118.99	59.57	N 42°43'50" E	118.92
C39	5736.63	01°31'53"	153.33	76.67	N 29°37'18" E	153.32
C40	5736.63	01°59'51"	200.00	100.01	N 31°23'10" E	199.99
C41	5736.63	01°58'02"	196.96	98.49	N 33°22'06" E	196.96
C266	1035.00	07°27'53"	134.84	67.52	N 34°30'07" W	134.75
C268	1035.00	09°11'57"	166.18	83.27	N 42°50'02" W	166.00
C269	965.00	08°47'04"	147.95	74.12	N 42°37'35" W	147.81
C270	25.00	93°39'35"	40.87	26.65	S 86°09'05" W	36.47
C271	25.00	93°39'35"	40.87	26.65	S 07°30'29" E	36.47
C272	25.00	86°45'18"	37.85	23.62	S 82°41'57" W	34.34
C273	25.00	86°45'18"	37.85	23.62	N 04°03'21" W	34.34
C274	1035.00	07°12'46"	130.29	65.23	S 57°31'47" E	130.21
C275	965.00	06°47'53"	114.50	57.32	S 57°44'13" E	114.43
C276	1035.00	06°49'04"	123.16	61.65	N 42°43'50" E	123.09
C277	965.00	06°49'04"	114.83	57.48	N 42°43'50" E	114.76
C285	60.00	63°40'46"	66.69	37.26	S 59°23'56" W	63.31
C286	25.00	45°05'57"	19.68	10.38	S 68°41'20" W	19.17
C287	1035.00	20°44'08"	374.57	189.36	S 28°57'14" W	372.53
C288	1035.00	05°58'53"	108.05	54.07	S 21°34'37" W	108.00
C289	1035.00	09°13'48"	166.73	83.55	N 29°10'57" E	166.55
C290	1035.00	05°31'27"	99.79	49.93	N 36°33'35" E	99.75
C291	965.00	20°44'08"	349.23	176.55	S 28°57'14" W	347.33
C292	965.00	03°38'23"	61.30	30.66	N 20°24'22" E	61.29
C293	965.00	13°36'44"	229.26	115.17	N 29°01'55" E	228.72
C294	965.00	03°29'01"	58.67	29.34	N 37°34'48" E	58.66
C295	965.00	07°02'28"	118.59	59.37	N 22°06'24" E	118.51
C296	1035.00	07°02'28"	127.19	63.68	N 22°06'24" E	127.11

FINAL PLAT OF
OAKWOOD SHORES
SHEET 5 OF 13
MARCH 17, 2008

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● - SET 5/8" IRON ROD WITH CAP
9.0 - ORIGINAL NATURAL GROUND ELEVATION CONTOUR

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C4	500.00	53°46'19"	469.25	253.51	N 57°39'20" W	452.22
C5	1000.00	07°27'53"	130.28	65.23	N 34°30'07" W	130.19
C31	1000.00	12°43'20"	222.04	111.48	S 12°41'51" E	221.59
C32	1000.00	14°28'50"	252.73	127.04	N 13°34'36" W	252.06
C92	1035.00	12°43'20"	229.82	115.38	N 12°41'51" W	229.34
C93	1035.00	02°23'25"	43.18	21.59	N 17°51'48" W	43.18
C94	1035.00	10°19'55"	186.64	93.57	N 11°30'08" W	186.39
C95	965.00	12°43'20"	214.27	107.58	N 12°41'51" W	213.83
C96	965.00	01°01'35"	17.29	8.64	N 18°32'44" W	17.29
C97	965.00	09°59'10"	168.19	84.31	N 13°02'21" W	167.98
C98	965.00	01°42'35"	28.79	14.40	S 07°11'28" E	28.79
C99	965.00	10°55'19"	183.95	92.26	N 11°47'50" W	183.67
C100	965.00	03°01'22"	50.91	25.46	S 07°50'52" E	50.90
C101	965.00	07°53'57"	133.04	66.63	N 13°18'32" W	132.94
C102	1035.00	11°07'46"	201.04	100.84	N 11°54'04" W	200.73
C103	1035.00	09°03'12"	163.54	81.94	S 10°51'47" E	163.37
C104	1035.00	02°04'34"	37.50	18.75	N 16°25'40" W	37.50
C105	25.00	46°54'21"	20.47	10.85	N 40°42'41" W	19.90
C106	60.00	270°08'47"	282.89	-59.85	N 70°54'32" E	84.74
C107	60.00	35°19'22"	36.99	19.10	S 46°30'10" E	36.41
C108	60.00	70°15'03"	73.57	42.21	N 06°17'02" E	69.04
C109	60.00	60°00'09"	62.83	34.64	N 71°24'38" E	60.00
C110	60.00	60°00'08"	62.83	34.64	S 48°35'13" E	60.00
C111	60.00	44°34'05"	46.67	24.59	S 03°41'53" W	45.50
C112	25.00	43°26'53"	18.96	9.96	S 04°15'29" W	18.51
C119	835.00	13°33'31"	197.60	99.26	N 52°27'05" E	197.14
C121	25.00	90°00'00"	39.27	25.00	N 14°13'50" E	35.36
C122	25.00	90°00'00"	39.27	25.00	N 75°46'10" W	35.36
C123	25.00	90°00'00"	39.27	25.00	S 14°13'50" W	35.36
C124	25.00	90°00'00"	39.27	25.00	S 75°46'10" E	35.36
C256	25.00	50°50'00"	22.18	11.88	N 19°57'29" W	21.46
C257	70.00	281°40'00"	344.12	-57.02	N 84°32'29" W	88.42
C258	70.00	40°24'26"	49.37	25.76	N 36°05'18" E	48.35
C259	70.00	241°15'34"	294.75	118.22	N 75°15'18" E	120.47
C260	25.00	50°50'00"	22.18	11.88	S 30°52'31" W	21.46
C261	465.00	53°46'19"	436.40	235.76	S 57°39'20" E	420.56
C262	535.00	53°46'19"	502.10	271.26	N 57°39'20" W	483.87
C265	535.00	22°13'17"	207.49	105.07	S 41°52'48" E	206.19
C266	1035.00	07°27'53"	134.84	67.52	N 34°30'07" W	134.75

LINE	DISTANCE	BEARING
L49	1678.67'	S 30°46'10" E
L50	1437.70'	N 30°46'10" W
L51	240.97'	S 30°46'10" E
L54	152.20'	N 05°27'31" E
L70	715.46'	S 59°13'50" W
L101	83.70'	S 84°32'29" E

FINAL PLAT OF

OAKWOOD SHORES

SHEET 6 OF 13

MARCH 17, 2008

LINE	DISTANCE	BEARING
L51	240.97'	S 30°46'10" E
L69	1887.03'	N 59°13'50" E
L71	1171.57'	N 59°13'50" E
L96	340.82'	N 46°08'22" E

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9.0 – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C5	1000.00	07°27'53"	130.28	65.23	N 34°30'07" W	130.19
C23	2000.00	30°23'36"	1060.93	543.26	N 44°02'02" E	1048.53
C123	25.00	90°00'00"	39.27	25.00	S 14°13'50" W	35.36
C130	2035.00	30°23'36"	1079.49	552.77	N 44°02'02" E	1066.88
C131	2035.00	01°57'36"	69.61	34.81	N 58°15'02" E	69.61
C132	2035.00	04°20'21"	154.12	77.10	S 55°06'04" W	154.08
C133	2035.00	05°08'59"	182.91	91.51	N 50°21'23" E	182.84
C134	2035.00	05°33'56"	197.67	98.91	N 44°59'56" E	197.59
C135	2035.00	05°22'11"	190.72	95.43	N 39°31'53" E	190.65
C136	2035.00	05°29'05"	194.80	97.48	N 34°06'15" E	194.73
C137	2035.00	02°31'28"	89.66	44.84	S 30°05'58" W	89.66
C266	1035.00	07°27'53"	134.84	67.52	N 34°30'07" W	134.75
C267	965.00	07°27'53"	125.72	62.95	N 34°30'07" W	125.64
C280	25.00	45°05'57"	19.68	10.38	N 23°35'24" E	19.17
C281	60.00	270°11'54"	282.95	–59.79	S 43°51'38" E	84.71
C282	60.00	99°58'30"	104.69	71.47	S 51°01'40" W	91.91
C283	60.00	49°14'53"	51.57	27.50	S 54°21'39" E	50.00
C284	60.00	57°17'45"	60.00	32.78	N 01°05'20" W	57.53
C285	60.00	63°40'46"	66.69	37.26	S 59°23'56" W	63.31
C286	25.00	45°05'57"	19.68	10.38	S 68°41'20" W	19.17
C349	1965.00	30°23'36"	1042.36	533.76	N 44°02'02" E	1030.18
C350	1965.00	05°56'09"	203.57	101.88	N 56°15'45" E	203.48
C351	1965.00	08°25'37"	289.01	144.77	N 49°04'52" E	288.75
C352	1965.00	08°16'24"	283.74	142.12	N 40°43'52" E	283.49
C353	1965.00	07°08'54"	245.16	122.74	N 33°01'13" E	245.00
C354	1965.00	00°36'32"	20.88	10.44	N 29°08'30" E	20.88

FINAL PLAT OF

OAKWOOD SHORES

SHEET 7 OF 13

MARCH 17, 2008

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—●— – SET 5/8" IRON ROD WITH CAP
(9.0) – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

LINE	DISTANCE	BEARING
L48	143.70'	N 84°32'29" W
L54	152.20'	N 05°27'31" E
L55	400.85'	N 05°35'02" W
L56	155.18'	S 33°17'42" W
L57	530.89'	N 21°19'32" E
L84	1325.52'	S 43°48'14" W
L99	78.55'	N 05°27'31" E
L100	18.55'	N 05°27'31" E
L101	83.70'	S 84°32'29" E
L102	86.92'	S 84°32'29" E

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C4	500.00	53°46'19"	469.25	253.51	N 57°39'20" W	452.22
C9	500.00	11°02'33"	96.36	48.33	S 00°03'46" E	96.21
C10	500.00	38°52'44"	339.28	176.46	S 13°51'20" W	332.81
C11	500.00	11°58'10"	104.45	52.42	S 27°18'37" W	104.26
C26	2000.00	20°14'11"	706.38	356.91	S 51°02'41" E	702.72
C213	2435.00	00°49'46"	35.25	17.63	N 21°44'25" E	35.25
C214	2435.00	02°09'53"	92.00	46.00	N 23°14'15" E	91.99
C215	2435.00	02°10'37"	92.52	46.26	S 25°24'30" W	92.51
C228	2365.00	03°29'17"	143.98	72.01	N 23°04'10" E	143.95
C229	2365.00	03°58'08"	163.82	81.95	N 26°47'53" E	163.79
C230	2365.00	03°59'41"	164.89	82.48	S 30°46'47" W	164.86
C234	465.00	11°58'10"	97.14	48.75	N 27°18'37" E	96.96
C235	465.00	05°24'56"	43.95	21.99	N 30°35'14" E	43.94
C236	465.00	06°33'14"	53.19	26.62	N 24°36'09" E	53.16
C237	535.00	11°58'10"	111.76	56.09	N 27°18'37" E	111.56
C238	535.00	03°32'41"	33.10	16.56	N 31°31'21" E	33.09
C239	535.00	08°25'29"	78.66	39.40	N 25°32'16" E	78.59
C240	535.00	38°52'44"	363.03	188.82	N 13°51'20" E	356.11
C241	535.00	04°39'19"	43.47	21.75	N 03°15'23" W	43.46
C242	535.00	08°08'46"	76.06	38.10	N 03°08'40" E	76.00
C243	535.00	08°08'46"	76.06	38.10	S 11°17'26" W	76.00
C244	535.00	08°08'46"	76.06	38.10	S 19°26'12" W	76.00
C245	535.00	08°08'46"	76.06	38.10	N 27°34'58" E	76.00
C246	535.00	01°38'21"	15.30	7.65	S 32°28'31" W	15.31
C247	465.00	38°52'44"	315.53	164.11	N 13°51'20" E	309.51
C248	465.00	15°08'57"	122.95	61.83	N 01°59'27" E	122.59
C249	465.00	23°43'47"	192.58	97.69	N 21°25'49" E	191.21
C250	465.00	11°02'33"	89.62	44.95	N 00°03'46" W	89.48
C251	465.00	03°41'39"	29.98	15.00	S 03°36'41" W	29.98
C252	465.00	07°20'54"	59.64	29.86	N 01°54'35" W	59.60
C253	535.00	04°53'31"	45.68	22.85	S 03°08'17" E	45.66
C254	25.00	83°50'58"	36.59	22.45	N 42°37'00" W	33.41
C255	25.00	90°00'00"	39.27	25.00	S 50°27'31" W	35.36
C261	465.00	53°46'19"	436.40	235.76	S 57°39'20" E	420.56
C262	535.00	53°46'19"	502.10	271.26	N 57°39'20" W	483.87
C263	535.00	10°17'30"	96.10	48.18	N 79°23'44" W	95.97
C264	535.00	21°15'32"	198.51	100.41	S 63°37'13" E	197.37
C265	535.00	22°13'17"	207.49	105.07	S 41°52'48" E	206.19
C309	2035.00	18°49'06"	668.38	337.23	N 50°20'08" W	665.38
C311	2035.00	05°59'25"	212.76	106.48	S 45°56'37" E	212.66
C312	2035.00	06°07'47"	217.71	108.96	S 52°00'13" E	217.61
C313	2035.00	04°40'35"	166.09	83.09	S 57°24'24" E	166.05
C319	25.00	88°34'55"	38.65	24.39	N 15°27'13" W	34.92
C329	25.00	45°05'57"	19.68	10.38	S 66°21'12" W	19.17
C330	60.00	270°11'54"	282.95	–59.79	N 46°11'46" W	84.71
C331	60.00	63°09'13"	66.13	36.88	S 57°19'34" W	62.84
C332	60.00	74°02'55"	77.54	45.25	S 11°16'30" E	72.26
C333	60.00	74°02'59"	77.55	45.25	S 85°19'26" E	72.26
C334	60.00	58°56'47"	61.73	33.91	N 28°10'41" E	59.04
C335	25.00	45°05'57"	19.68	10.38	N 21°15'16" E	19.17
C336	465.00	14°58'00"	121.47	61.08	N 36°19'14" E	121.12

FINAL PLAT OF

OAKWOOD SHORES

SHEET 8 OF 13

MARCH 17, 2008

LEGEND:

R.O.W. – DENOTES RIGHT–OF–WAY
AC. – DENOTES ACRE
RAD. – DENOTES RADIUS
VOL. – DENOTES VOLUME
PG. – DENOTES PAGE
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M.E. – DENOTES MAINTENANCE EASEMENT
B.L. – DENOTES BUILDING LINE
—●— – SET 5/8" IRON ROD WITH CAP
9.0 – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C27	500.00	14°58'00"	130.61	65.68	S 36°19'14" W	130.24
C138	25.00	90°00'00"	39.27	25.00	S 73°50'14" W	35.36
C139	25.00	90°00'00"	39.27	25.00	N 16°09'46" W	35.36
C140	25.00	90°00'00"	39.27	25.00	N 73°50'14" E	35.36
C141	25.00	90°00'00"	39.27	25.00	N 16°09'46" W	35.36
C142	25.00	45°05'57"	19.68	10.38	S 83°42'44" E	19.17
C143	60.00	270°11'54"	282.95	59.79	N 28°50'14" E	84.71
C144	60.00	69°30'16"	72.78	41.63	N 71°30'35" W	68.40
C145	60.00	65°35'41"	68.69	38.66	N 03°57'37" W	65.00
C146	60.00	65°35'36"	68.69	38.66	S 61°38'02" W	65.00
C147	60.00	69°30'21"	72.79	41.63	S 50°49'00" E	68.41
C148	25.00	45°05'57"	19.68	10.38	S 38°36'48" E	19.17
C313	2035.00	04°40'35"	166.09	83.09	S 57°24'24" E	166.05
C317	1965.00	06°06'01"	209.21	104.71	S 56°36'25" E	209.12
C318	25.00	91°30'21"	39.93	25.67	S 74°35'25" W	35.82
C319	25.00	88°34'55"	38.65	24.39	N 15°27'13" W	34.92
C320	25.00	90°00'00"	39.27	25.00	S 73°50'14" W	35.36
C321	25.00	90°00'00"	39.27	25.00	N 16°09'46" W	35.36
C322	25.00	45°05'57"	19.68	10.38	N 38°36'48" W	19.17
C323	60.00	270°11'54"	282.95	59.79	N 28°50'14" E	84.71
C324	60.00	69°30'21"	72.79	41.63	N 50°49'00" W	68.41
C325	60.00	65°35'36"	68.69	38.66	S 61°38'02" W	65.00
C326	60.00	65°35'36"	68.69	38.66	N 03°57'34" W	65.00
C327	60.00	69°30'21"	72.79	41.63	S 71°30'32" E	68.41
C328	25.00	45°05'57"	19.68	10.38	N 83°42'44" W	19.17
C336	465.00	14°58'00"	121.47	61.08	N 36°19'14" E	121.12
C337	535.00	14°58'00"	139.75	70.28	S 36°19'14" W	139.35
C354	1965.00	00°36'32"	20.88	10.44	N 29°08'30" E	20.88

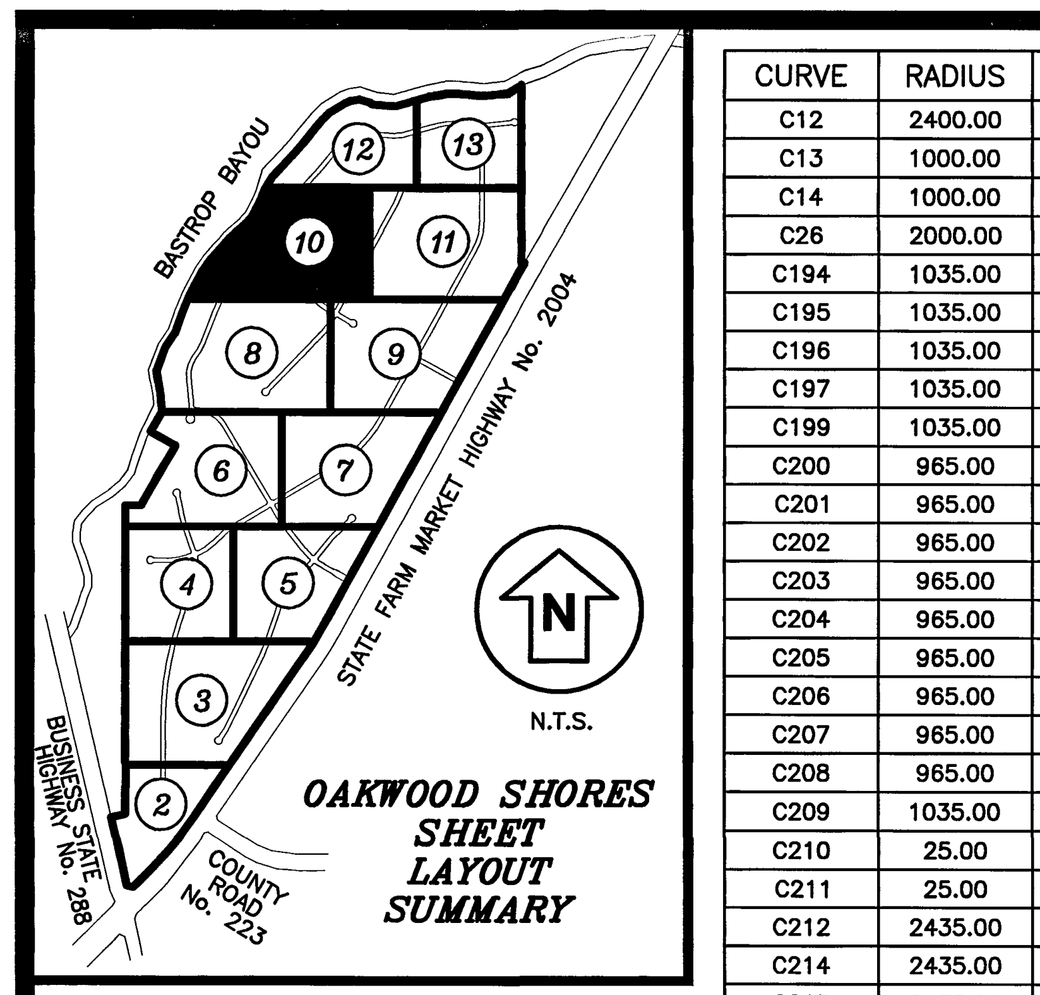
LINE	DISTANCE	BEARING
L72	3052.52'	N 28°50'14" E
L73	1107.27'	S 28°50'14" W
L74	1945.25'	N 28°50'14" E
L78	331.90'	S 61°09'46" E
L79	9.02'	N 61°09'46" W
L80	322.88'	S 61°09'46" E
L81	1107.87'	S 61°09'46" E
L82	322.88'	N 61°09'46" W
L83	784.99'	S 61°09'46" E
L86	213.04'	S 28°50'14" W
L97	21.21'	N 16°09'46" W
L98	21.26'	S 73°50'14" W

FINAL PLAT OF

OAKWOOD SHORES

SHEET 9 OF 13

MARCH 17, 2008



CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C12	2400.00	27°44'53"	1162.31	592.79	S 35°11'58" W	1150.98
C13	1000.00	23°18'03"	406.68	206.19	N 37°25'23" E	403.88
C14	1000.00	17°18'58"	302.22	152.27	S 34°25'51" W	301.07
C26	2000.00	20°14'11"	706.38	356.91	S 51°02'41" E	702.72
C194	1035.00	17°18'58"	312.80	157.60	N 34°25'51" E	311.61
C195	1035.00	01°01'33"	18.53	9.27	N 26°17'08" E	18.53
C196	1035.00	04°32'26"	82.02	41.03	N 29°04'08" E	82.00
C197	1035.00	04°32'26"	82.02	41.03	N 33°36'34" E	82.00
C199	1035.00	02°40'07"	48.21	24.11	S 41°45'17" W	48.20
C200	965.00	17°18'58"	291.65	146.94	N 34°25'51" E	290.54
C201	965.00	01°56'08"	32.60	16.30	N 26°44'26" E	32.60
C202	965.00	08°23'28"	141.33	70.79	N 31°54'14" E	141.20
C203	965.00	06°59'22"	117.72	58.93	S 39°35'39" W	117.65
C204	965.00	23°18'03"	392.44	198.97	N 37°25'23" E	389.74
C205	965.00	05°44'21"	96.66	48.37	S 46°12'15" W	96.62
C206	965.00	07°42'41"	129.88	65.04	N 39°28'44" E	129.78
C207	965.00	07°46'21"	130.91	65.56	N 31°44'13" E	130.81
C208	965.00	02°04'40"	34.99	17.50	S 26°48'42" W	34.99
C209	1035.00	20°03'21"	362.29	183.02	N 35°48'03" E	360.45
C210	25.00	86°45'18"	37.85	23.62	N 02°27'04" E	34.34
C211	25.00	90°00'00"	39.27	25.00	N 85°55'35" W	35.36
C212	2435.00	27°44'53"	1179.26	601.43	S 35°11'58" W	1167.77
C214	2435.00	02°09'53"	92.00	46.00	N 23°14'15" E	91.99
C215	2435.00	02°10'37"	92.52	46.26	S 25°24'30" W	92.51
C216	2435.00	02°11'17"	92.99	46.50	N 27°35'27" E	92.98
C217	2435.00	02°10'37"	92.52	46.26	N 29°46'24" E	92.51
C218	2435.00	02°08'54"	91.30	45.66	N 31°56'09" E	91.30
C219	2435.00	02°08'54"	91.30	45.66	N 34°05'03" E	91.30
C220	2435.00	02°09'54"	92.01	46.01	N 36°14'27" E	92.00
C221	2435.00	02°11'18"	93.00	46.51	N 38°25'03" E	93.00
C222	2435.00	02°12'00"	93.50	46.75	N 40°36'42" E	93.49
C223	2435.00	02°12'44"	94.01	47.01	S 42°49'04" W	94.01
C224	2435.00	02°11'47"	93.34	46.68	N 45°01'20" E	93.34
C225	2435.00	02°09'53"	92.00	46.00	N 47°12'10" E	91.99
C226	2435.00	00°47'19"	33.52	16.76	S 48°40'46" W	33.52
C227	2365.00	27°44'53"	1145.35	584.14	N 35°11'58" E	1134.20
C229	2365.00	03°58'08"	163.82	81.95	N 26°47'53" E	163.79
C230	2365.00	03°59'41"	164.89	82.48	S 30°46'47" W	164.86
C231	2365.00	03°58'56"	164.37	82.22	S 34°46'06" W	164.34
C232	2365.00	06°20'34"	261.81	131.04	S 39°55'51" W	261.67
C233	2365.00	05°58'17"	246.48	123.35	S 46°05'16" W	246.37
C309	2035.00	18°49'06"	668.38	337.23	N 50°20'08" W	665.38
C310	2035.00	02°01'19"	71.81	35.91	S 41°56'15" E	71.81
C311	2035.00	05°59'25"	212.76	106.48	S 45°56'37" E	212.66
C314	1965.00	18°43'50"	642.38	324.08	N 50°17'30" W	639.52
C315	1965.00	06°16'02"	214.94	107.58	N 44°03'36" W	214.83
C316	1965.00	06°21'47"	218.23	109.23	N 50°22'31" W	218.11
C317	1965.00	06°06'01"	209.21	104.71	S 56°36'25" E	209.12
C318	25.00	91°30'21"	39.93	25.67	S 74°35'25" W	35.82

LINE	DISTANCE	BEARING
L58	188.96'	N 49°04'25" E
L59	352.67'	N 25°46'22" E
L77	831.86'	S 40°55'35" E
L85	2198.67'	N 28°50'14" E
L87	1985.63'	N 28°50'14" E

LEGEND:

R.O.W. – DENOTES RIGHT–OF–WAY
AC. – DENOTES ACRE
RAD. – DENOTES RADIUS
VOL. – DENOTES VOLUME
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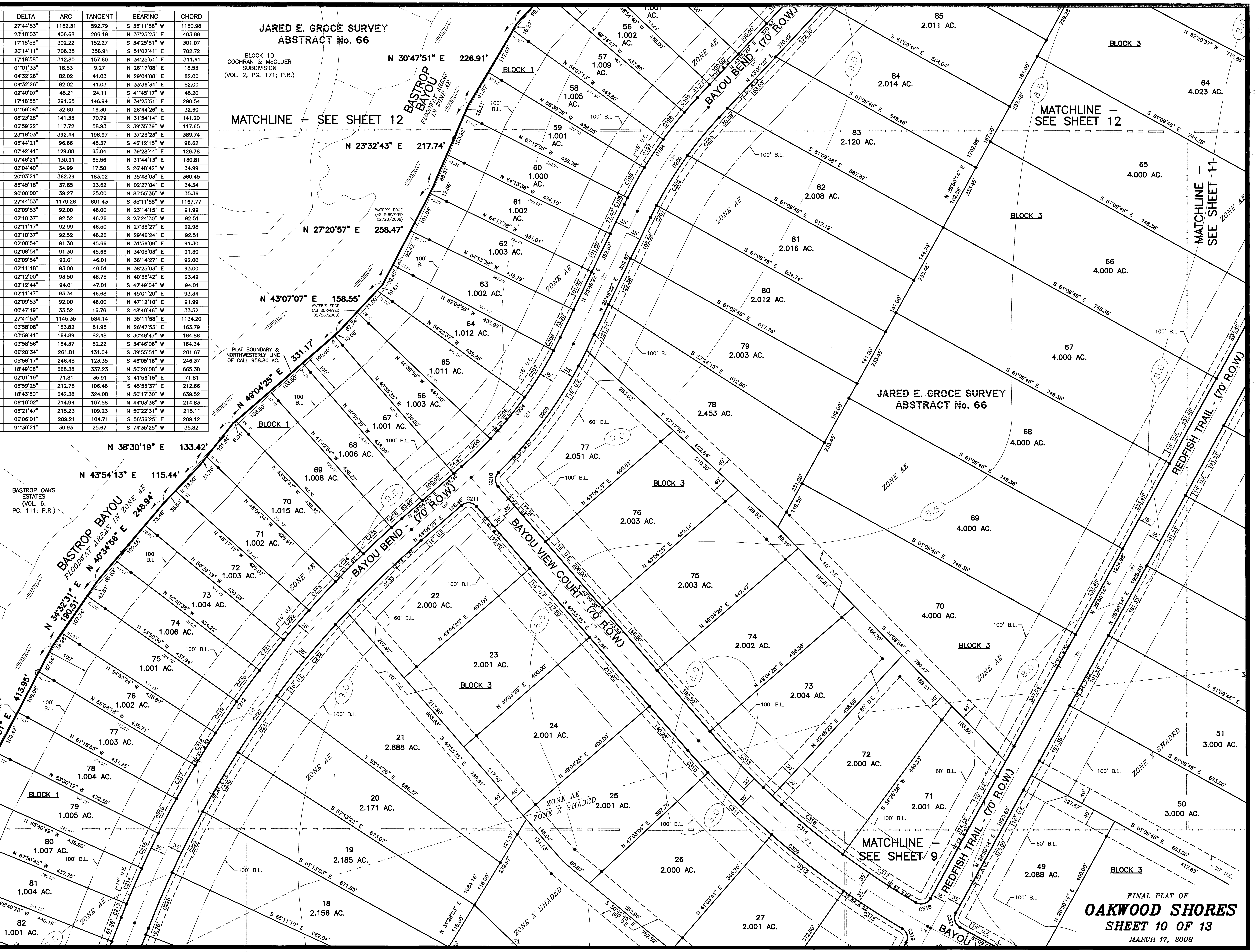
B.L. – DENOTES BUILDING LINE
—●— – SET 5/8" IRON ROD WITH CAP
(9.0) – ORIGINAL NATURAL GROUND ELEVATION CONTOUR



FINAL PLAT OF
OAKWOOD SHORES
SHEET 10 OF 13
MARCH 17, 2008

FILE NAME: OakwoodShoresFPbase.DWG –FP10
PLOT DATE: 03/17/08 @ 3:00 pm

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C1	11609.20	00°59'54"	202.28	101.14	S 29°03'36" W	202.28
C24	1000.00	28°49'25"	503.07	256.98	N 14°25'32" E	497.78
C28	1000.00	15°01'32"	262.25	131.88	N 21°19'28" E	261.49
C37	11609.20	00°56'48"	191.82	95.91	N 29°05'09" E	191.82
C38	11609.20	00°03'06"	10.46	5.23	N 28°35'12" E	10.46
C149	965.00	28°49'25"	485.46	247.98	N 14°25'32" E	480.36
C150	965.00	01°53'10"	31.77	15.89	N 27°53'39" E	31.77
C151	965.00	15°33'16"	261.97	131.80	N 19°10'26" E	261.17
C152	965.00	11°22'59"	191.72	96.18	N 05°42'18" E	191.40
C153	1035.00	28°49'25"	520.67	265.97	N 14°25'32" E	515.20
C154	1035.00	05°40'09"	102.41	51.25	S 26°00'10" W	102.37
C155	1035.00	07°59'37"	144.40	72.32	N 19°10'17" E	144.28
C156	1035.00	09°04'56"	164.06	82.20	N 10°38'00" E	163.89
C157	1035.00	06°04'43"	109.80	54.95	S 03°03'10" W	109.75
C338	965.00	11°28'01"	193.13	96.89	N 23°06'14" E	192.81
C339	1035.00	11°40'28"	210.89	105.81	N 23°00'00" E	210.52
C340	1035.00	07°34'34"	136.86	68.53	S 25°02'57" W	136.76
C341	1035.00	04°05'54"	74.03	37.03	N 19°12'43" E	74.02
C348	25.00	43°26'53"	18.96	9.96	S 38°53'12" W	18.51

LINE	DISTANCE	BEARING
L1	44.81'	N 83°25'49" E
L2	157.41'	S 29°58'02" W
L74	1945.25'	N 28°50'14" E
L87	1985.63'	N 28°50'14" E

LEGEND:

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M.E. – DENOTES MAINTENANCE EASEMENT
B.L. – DENOTES BUILDING LINE
● – SET 5/8" IRON ROD WITH CAP
9.0 – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

FINAL PLAT OF

OAKWOOD SHORES

SHEET 11 OF 13

MARCH 17, 2008

FILE NAME: OakwoodShoresFPlaces.DWG –FP11
PLOT DATE: 03/17/08 @ 3:00 pm

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C15	2000.00	03°37'25"	126.49	63.27	S 41°16'37" W	126.47
C16	300.00	54°44'09"	286.60	155.29	S 66°50'00" W	275.82
C17	300.00	19°33'46"	102.43	51.72	S 84°25'11" W	101.93
C28	1000.00	15°01'32"	262.25	131.88	N 21°19'28" E	261.49
C178	265.00	19°33'46"	90.48	45.68	S 84°25'11" W	90.04
C179	335.00	19°33'46"	114.38	57.75	S 84°25'11" W	113.83
C180	335.00	15°10'33"	88.73	44.63	S 86°36'48" W	88.47
C181	335.00	04°23'13"	25.65	12.83	N 76°49'55" E	25.64
C182	335.00	54°44'09"	320.03	173.41	N 66°50'00" E	308.00
C183	335.00	03°05'52"	18.11	9.06	N 41°00'51" E	18.11
C184	335.00	11°38'49"	68.10	34.17	N 48°23'12" E	67.98
C185	335.00	11°38'49"	68.10	34.17	S 60°02'01" W	67.98
C186	335.00	11°38'49"	68.10	34.17	N 71°40'50" E	67.98
C187	335.00	11°38'49"	68.10	34.17	S 83°19'39" W	67.98
C188	335.00	05°03'01"	29.53	14.77	N 88°19'27" W	29.52
C189	265.00	54°44'09"	253.16	137.18	N 66°50'00" E	243.64
C190	1965.00	03°37'25"	124.27	62.16	N 41°16'37" E	124.25
C191	1965.00	02°20'28"	80.29	40.15	S 41°55'06" W	80.29
C192	1965.00	01°16'57"	43.98	21.99	N 40°06'24" E	43.98
C193	2035.00	03°37'25"	128.70	64.37	N 41°16'37" E	128.68
C198	1035.00	04°32'26"	82.02	41.03	N 38°09'00" E	82.00
C199	1035.00	02°40'07"	48.21	24.11	S 41°45'17" W	48.20
C338	965.00	11°28'01"	193.13	96.89	N 23°06'14" E	192.81
C341	1035.00	04°05'54"	74.03	37.03	N 19°12'43" E	74.02
C342	25.00	46°54'21"	20.47	10.85	N 06°04'58" W	19.90
C343	60.00	270°08'47"	282.90	59.85	S 74°27'45" E	84.74
C344	60.00	69°28'47"	72.76	41.61	S 05°12'15" W	68.38
C345	60.00	65°35'52"	68.69	38.67	N 72°44'35" E	65.00
C346	60.00	65°35'36"	68.69	38.66	S 41°39'41" E	65.00
C347	60.00	69°28'32"	72.76	41.60	N 25°52'23" E	68.38
C348	25.00	43°26'53"	18.96	9.96	S 38°53'12" W	18.51

LINE	DISTANCE	BEARING
L60	370.42'	N 43°05'20" E
L61	531.92'	S 39°27'55" W
L62	549.48'	N 85°47'56" W
L63	587.18'	N 74°38'18" E

LEGEND:

R.O.W. – DENOTES RIGHT-OF-WAY
AC. – DENOTES ACRE
RAD. – DENOTES RADIUS
VOL. – DENOTES VOLUME
PG. – DENOTES PAGE
D.R. – DENOTES BRAZORIA COUNTY DEED RECORDS
B.C.C.F. – DENOTES BRAZORIA COUNTY CLERK'S FILE
B.C.C.D. – DENOTES BRAZORIA COUNTY CLERK'S DOCUMENT
P.R. – DENOTES BRAZORIA COUNTY PLAT RECORDS
D.E. – DENOTES DRAINAGE EASEMENT
R.E. – DENOTES ROAD EASEMENT
U.E. – DENOTES UTILITY EASEMENT
A.E. – DENOTES AERIAL EASEMENT
C.E. – DENOTES CENTERPOINT ENERGY EASEMENT
W.L.E. – DENOTES WATER LINE EASEMENT
S.C.E. – DENOTES SANITARY CONTROL EASEMENT
M.E. – DENOTES MAINTENANCE EASEMENT
B.L. – DENOTES BUILDING LINE
—●— – SET 5/8" IRON ROD WITH CAP
9.0 – ORIGINAL NATURAL GROUND ELEVATION CONTOUR

FINAL PLAT OF
OAKWOOD SHORES
SHEET 12 OF 13
MARCH 17, 2008

CURVE	RADIUS	DELTA	ARC	TANGENT	BEARING	CHORD
C18	1000.00	19°59'41"	348.97	176.28	S 84°38'09" W	347.21
C19	300.00	11°05'02"	58.04	29.11	N 89°05'28" E	57.94
C25	1000.00	04°37'10"	80.62	40.33	S 02°19'24" W	80.60
C158	1035.00	04°37'10"	83.45	41.75	N 02°19'24" E	83.42
C159	965.00	04°37'10"	77.80	38.92	S 02°19'24" W	77.78
C160	25.00	90°00'00"	39.27	25.00	N 40°22'01" W	35.36
C161	25.00	80°24'21"	35.08	21.13	N 44°50'10" E	32.27
C162	335.00	01°29'23"	8.71	4.36	S 84°17'39" W	8.71
C163	265.00	11°05'02"	51.26	25.71	S 89°05'28" W	51.18
C164	25.00	45°05'57"	19.68	10.38	S 73°54'05" E	19.17
C165	60.00	270°11'54"	282.95	-59.79	N 06°27'03" W	84.71
C166	60.00	128°38'05"	134.70	124.77	S 64°19'51" W	108.14
C167	60.00	90°00'00"	94.25	60.00	N 44°59'11" W	84.85
C168	60.00	51°33'49"	54.00	28.98	S 64°13'55" W	52.19
C169	25.00	45°05'57"	19.68	10.38	S 60°59'59" W	19.17
C170	1035.00	19°59'41"	361.19	182.45	N 84°38'09" E	359.36
C171	1035.00	06°35'21"	119.03	59.58	S 77°55'58" W	118.96
C172	1035.00	10°45'09"	194.23	97.40	N 86°36'13" E	193.95
C173	1035.00	02°39'11"	47.93	23.97	N 86°41'37" W	47.92
C174	965.00	19°59'41"	336.76	170.11	N 84°38'09" E	335.05
C175	965.00	05°48'28"	97.82	48.95	N 77°32'32" E	97.78
C176	965.00	12°15'45"	206.53	103.66	N 86°34'39" E	206.14
C177	965.00	01°55'28"	32.41	16.21	N 86°19'45" W	32.41
C346	60.00	65°35'36"	68.69	38.66	S 41°39'41" E	65.00
C347	60.00	69°28'32"	72.76	41.60	N 25°52'23" E	68.38

LINE	DISTANCE	BEARING
L63	587.18'	N 74°38'18" E
L64	376.44'	N 85°22'01" W
L65	445.40'	S 83°32'57" W
L75	1267.64'	N 00°00'49" E
L76	132.08'	S 04°37'59" W
L105	44.74'	N 89°59'11" W

LEGEND:

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Doc# 2008019216
Pages 13
04/15/2008 3:55PM
Official Public Records of
BRAZORIA COUNTY
JOYCE HUDMAN
COUNTY CLERK
Fees $687.00

Joyce Hudman

FINAL PLAT OF
OAKWOOD SHORES
SHEET 13 OF 13
MARCH 17, 2008

City of Richwood
TEXAS

AGENDA MEMORANDUM
ITEM – OYSTER CREEK CLUTE/RICHWOOD INTERCONNECT

CONTACT: CLIF CUSTER, PUBLIC WORKS

SUBJECT: Replacement of interconnect pipe between Richwood and Clute- Budget Amendment

SUMMARY: Consider approving the replacement of this entire section of pipe with a cost sharing 50/50 agreement with the City of Clute (Richwood portion 11,950 and valve 1200.00 for a Richwood total of 13,150).

BACKGROUND INFORMATION: During the recent freezing weather additional damage was found on the interconnect pipe for Clute and Richwood. While we had scheduled to repair this pipe, the entire pipe and fixtures were found in need of replacement during the freezing weather. New cracks and leaks were found during the freezing weather and these cracks cannot be repaired. Clute has agreed in principle, to a 50-50 cost sharing to replace this entire section of pipe that spans Oyster Creek.

FISCAL IMPACT: Richwood Portion=$13,150 (11,950 for pipe, $1200.00 for valve)

RECOMMENDATION: Council to approve Resolution

Thank you,

Clif Custer- Public Works

RESOLUTION 2021-R-

A RESOLUTION AMENDING THE FISCAL YEAR 2020-2021 BUDGET TO INCREASE WATER LINE MAINTENANCE & REPAIR FOR OYSTER CREEK CLUTE/RICHWOOD INTERCONNECT

WHEREAS, the City of Richwood City Council adopted a budget for the City of Richwood, Texas, for the fiscal year 2020-2021 in September 2020;

WHEREAS, Public Works Director Clif Custer has obtained a quote to replace and repair the Oyster Creek Clute/Richwood Interconnect pipe, with a 50/50 cost share with the city of Clute. Richwood would be responsible for 50% of the cost for replacement of the interconnect pipe in the amount of $11,950 and 100% of the cost to add one 6" gate valve on the Richwood side in the amount of $1,200, for a total cost to Richwood of $13,150;

WHEREAS, staff asks that Council approve a budget amendment to increase the amount budgeted for Water Line M&R by $13,150;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS HEREBY AMENDS THE FISCAL YEAR 2020-2021 BUDGET AS FILED WITH THE CITY SECRETARY AS FOLLOWS:

Water & Sewer Fund

Increase to Budget – Water Line M&R	$13,150

PASSED AND APPROVED on this 8th day of March 2021.

Steve Boykin, Mayor

ATTEST:

Kirsten Garcia, City Secretary