

Minutes of the Keep Richwood Beautiful Commission

The Keep Richwood Beautiful Commission called Meeting of July 6, 2021

BE IT KNOWN THAT, a Keep Richwood Beautiful Commission of City of Richwood was held July 6, 2021, beginning at 6:00 PM PM in the Richwood City Hall, located at 1800 Brazosport Blvd. N, Richwood, Texas 77531.

I. CALL TO ORDER

The meeting was called to order at 6:18 p.m.

II. ROLL CALL OF MEMBERS

Brittany Figaro:	Present
Sonia Foger:	Absent
Janet Jackson-Ellis:	Present
Audrey Johnson:	Present
Becky Thompson:	Absent
Lindsie Yearsin:	Present

Also present: Kimberly Mayer, Executive Director; Kirsten Garcia, City Secretary;

III. PUBLIC COMMENTS

There was no public comment.

IV. CONSENT AGENDA

A. Approval of Minutes

1. Regular meeting held April, 6, 2021
2. Regular meeting held, May 04, 2021.
3. Special workshop held, May 21, 2021

B. Appoint Jeremy Fountain to committee.

Motion to approve consent agenda. This motion, made by Audrey Johnson and seconded by Janet Jackson-Ellis, Passed.

Yea: 4, Nay: 0

V. REPORT ON RECENT EVENTS

A. May Parks Clean Up, May 8

Kimberly reported all that was done during the event.

B. Waterway Clean Up - June 12, 2021

Brittany reported on the event.

A resident from Lake Jackson helped and the ditches on Mahan were cleaned.

Both roll-off's were full - 8 tons cleared

C. Keep Texas Beautiful Conference

Kimberly reported on this event.

She stated they learned alot about engaging volunteers and recruiting.

Discussion held on survey for feedback to KTB.

VI. UPCOMING EVENTS

VII. Yard of the Month

One submission, Ms. Nabors

Sonia is next month - Orig Richwood

VIII. DISCUSSION AND ACTION ITEMS

A. Discussion and possible action regarding 501(c)3 status.

Brittany presented. She stated that she and Kimberly feel at this time its better to keep the committee how it is - they fear they will struggle with donations with being how the small the city is.

B. Discussion and action approving the FY 2021-2022 annual budget.

Kimberly presented.

Motion to approve the budget. This motion, made by Janet Jackson-Ellis and seconded by Audrey Johnson, Passed.

Yea: 4, Nay: 0

C. Discussion and possible action regarding scholarship award.

Kimberly presented the 3 applications.

Discussion held on applicants.

Motion to award to Juliana Martinez. This motion, made by Brittany Figaro, Unseconded.

Motion to award Juliana Martinez. This motion, made by Audrey Johnson and seconded by Brittany Figaro, Passed.

Yea: 3, Nay: 1

Janet Jackson-Ellis: Nay

D. Discussion and possible action regarding membership duties.

Motion to table until August. This motion, made by Janet Jackson-Ellis and seconded by Lindsie Yearsin, Tabled.

Yea: 4, Nay: 0

E. Discussion and possible action regarding a partnership with the United Way for a water bottle drive.

Brittany presented hosting a water drive to donate to the United Way for the cooling stations.

Motion to host Water Bottle drive benefiting the United Way. This motion, made by Audrey Johnson and seconded by Lindsie Yearsin, Tabled.

Yea: 4, Nay: 0

F. Discussion and possible action regarding the Adopt a Spot program.

Kimberly presented.

Looking for groups to adopt areas to keep clean.

Discussion held on details of how to adopt.

Britany and Janet advised they would adopt.

G. Discussion and possible action regarding the Grow Bag Program.

Kimberly presented.

She would like to host a grow bag fund raiser.

Motion to allocate \$500 to grow bag program, and sell growbag at \$20 each. This motion, made by Audrey Johnson and seconded by Janet Jackson-Ellis, Tabled.

Yea: 4, Nay: 0

H. Discussion and possible action regarding a City Wide Garage Sale.

October 2, 2021

Motion to host event on October 2, 2021. This motion, made by Lindsie Yearsin and seconded by Audrey Johnson, Tabled.

Yea: 4, Nay: 0

I. Discussion and possible action regarding days to host Pop Up Parks.

Kimberly presented.

Discussion held on where to have it.

August 6, 2021 6:30 - 8:30

Motion to fund pop up park. This motion, made by Audrey Johnson and seconded by Janet Jackson-Ellis, Tabled.

Yea: 4, Nay: 0

Motion to approve for funding for snow cones. \$150. This motion, made by Audrey Johnson and seconded by Janet Jackson-Ellis, Passed.

Yea: 4, Nay: 0

J. Discussion and possible action regarding replacement of plants that died during the freeze.

Kimberly prestened. Stated some of this in included in the budget process and she knows about other funding sources.

No action taken.

IX. FINANCIAL REPORT

The committee reviewed the financial report.

X. EXECUTIVE DIRECTOR'S REPORT

Kimberly reported more on the gardening classes being offered, next month is litter survey, trunk or treat is coming, fall sweep and pumpkin patch, october is national night out october 5, consider free farmers markets with food pantry.

Community Garden - cumulative donation is over 218 lbs

She added that she is finalizing dates for drip irrigation, rainwater barrel installation, compost tumbler.

XI. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST

No report.

XII. SET NEXT MEETING DATE

August 3, 2021

XIII. FUTURE AGENDA ITEMS

trunk or treat

fall sweep

pumpkin patch

responsibilities

XIV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:36 p.m.

These minutes were read and approved on this 6th day of September 2021.

Chairman

ATTEST:

City Secretary