

# **Minutes of Keep Richwood Beautiful Commission**

## **The Keep Richwood Beautiful Commission Regular Meeting of November 5, 2020**

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BE IT KNOWN THAT, a Keep Richwood Beautiful Commission Regular Meeting of City of Richwood was held November 5, 2020, beginning at 6:00 PM in the Richwood City Hall Richwood City Hall, 1800 N. Brazosport Blvd., Richwood, Texas 77531

### **I. CALL TO ORDER**

The meeting was called to order at 6:04 p.m.

### **II. ROLL CALL OF MEMBERS**

|                      |         |
|----------------------|---------|
| Brittany Figaro:     | Present |
| Sonia Foger:         | Present |
| Janet Jackson-Ellis: | Present |
| Audrey Johnson:      | Present |
| Tara Riley:          | Absent  |

Also, in attendance, Kimberly Mayer, Executive Director and Kirsten Garcia, City Secretary; Melissa Strawn, City Council Liaison

### **III. PUBLIC COMMENTS**

There was no public comment.

### **IV. CONSENT AGENDA**

#### **A. Approval of Minutes**

##### **1. Regular meeting held October 6, 2020**

Motion to approve the minutes as written. This motion, made by Janet Jackson-Ellis and seconded by Audrey Johnson, Passed.

Yea: 4, Nay: 0

### **V. REPORT ON RECENT EVENTS**

#### **A. Trunk or Treat - October 24, 2020**

Kim reported that we served over 200 cars. The public really enjoyed the event!

Sonia suggested we number locations to have cars drive to for the future.

Brittany reported that Nicole Yaklin offered a parking lot to us to use for next year.

## **VI. UPCOMING EVENTS**

### **A. November Fall Sweep - November 7, 2020**

Kim reported that BeBe's barnyard had to cancel due to health issue requested assistance getting supplies to the Community Garden

### **B. Christmas in the Park**

Brittany reported that this will be a drive thru event and gave details of the event.

## **VII. DISCUSSION AND ACTION ITEMS**

### **A. Discussion and possible action regarding the Art Wall**

Kimberly reported status of the Art Wall

### **B. Discussion and action regarding Yard of the Month**

No yard of the month for November - will pick up in December with decorating contest.

## **VIII. FINANCIAL REPORT**

Kirsten reported the computer system wasn't showing up to date information and she would email the report out to members.

## **IX. EXECUTIVE DIRECTOR'S REPORT**

Kimberly reported :

Pumpkins were harvested from the garden, needed guidance on what to do with them. The committee would like to see them given out.

Affiliate recognition information.

Yard of the Month - decision needs to be made on how we will select the decorated yard award.

Veterans Day - needs help with flags - Monday the 9th at 10:00am

Update on Dollar General - they have been e-mailed and she went in and spoke to the store manager, didn't get a good response.

Community Garden - working on a rule sign for the garden.

Bench Dedication - possibly for future agenda items, resident would like to dedicate a bench to his late wife.

## **X. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST**

Nothing was reported.

**XI. FUTURE AGENDA ITEMS**

Yard of the Month SOP

5 Year Plan

**XII. ADJOURNMENT**

Being there no further business, the meeting was adjourned at 7:03 p.m.

These minutes were read and approved on this 1st day of December 2020.

ATTEST:

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Chairman