

# **Minutes of Keep Richwood Beautiful Commission**

## **The Keep Richwood Beautiful Commission Regular Meeting of October 6, 2020**

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BE IT KNOWN THAT, a Keep Richwood Beautiful Commission Regular Meeting of City of Richwood was held October 6, 2020, beginning at 6:00 PM in the Richwood City Hall Richwood City Hall, 1800 N. Brazosport Blvd., Richwood, Texas 77531

### **I. CALL TO ORDER**

The meeting was called to order at 6:03 p.m.

### **II. ROLL CALL OF MEMBERS**

|                      |         |
|----------------------|---------|
| Brittany Figaro:     | Present |
| Sonia Foger:         | Present |
| Janet Jackson-Ellis: | Present |
| Audrey Johnson:      | Present |
| Tara Riley:          | Absent  |

Also, in attendance, Kimberly Mayer, Executive Director and Kirsten Garcia, City Secretary; Melissa Strawn, City Council Liaison

### **III. PUBLIC COMMENTS**

There was no public comment.

### **IV. CONSENT AGENDA**

#### **A. Approval of Minutes**

1. Regular meeting held September 1, 2020

**Motion to approve the consent agenda. This motion, made by Janet Jackson-Ellis and seconded by Sonia Foger, Passed.**

**Yea: 4, Nay: 0**

### **V. REPORT ON RECENT EVENTS**

#### **A. Clean Up - September 26, 2020**

Kimberly reported on the recent clean up held September 26, 2020.

### **VI. UPCOMING EVENTS**

#### **A. Trunk or Treat - October 24, 2020**

Kimberly stated members should arrive at 4:00 p.m. at the community garden to get set up for the event.

## VII. DISCUSSION AND ACTION ITEMS

A. Discussion and action on placing order for new member t-shirts and sweatshirts.  
Discussion held on t-shirt coloring and designs.

**Motion to approve a budget not to exceed \$500 for committee t-shirts and sweatshirts. This motion, made by Audrey Johnson and seconded by Janet Jackson-Ellis, Passed.**

**Yea: 4, Nay: 0**

B. Discussion and possible action on voting in a secretary position.

**Motion to approve Sonia Foger as secretary of Keep Richwood Beautiful. This motion, made by Tara Riley and seconded by Audrey Johnson, Passed.**

**Yea: 5, Nay: 0**

C. Discussion and possible action regarding quote to clean up Ellis Park gazebo flower bed area, community building flower bed area, and entrance to Audubon Woods island flower bed.

**Motion to approve quote for lawncare. This motion, made by Audrey Johnson and seconded by Tara Riley, Passed.**

**Yea: 5, Nay: 0**

D. Discussion and possible action regarding November Fall Sweep

November 7, 2020 for Fall Sweep 9-11 am - Meet at the Garden

E. Discussion and possible action regarding sign for Ellis Park

Kimberly presented information on signage for Ellis Park.

F. Discussion and possible action regarding Christmas in the Park

Brittany, Sonia, and Audrey volunteered for the sub-committee

Discussion held on ideas for a socially distanced event.

G. Discussion and action regarding Yard of the Month

Kimberly reported that this month is the spookiest yard - we will choose later in the month.

H. Discussion and possible action regarding the Pride of Richwood campaign.

Kimberly requested this be tabled until January, to get more time to get organized.

I. Discussion and possible action regarding recycling around town.

Kimberly reported she will look into an initiative to start after next month.

J. Discussion and possible action regarding blue bonnets at the community garden.

Audrey presented information on planting bluebonnets at the Community Garden.

**VIII. FINANCIAL REPORT**

Kimberly went over the financial report.

**IX. EXECUTIVE DIRECTOR'S REPORT**

Kimberly gave the executive directors report.

**X. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST**

Nothing reported other than clean up mentioned earlier.

**XI. FUTURE AGENDA ITEMS**

KRB Meeting moved to November 4th at 6:00 p.m. due to elections

Art Wall

**XII. ADJOURNMENT**

Being there no further business, the meeting was adjourned at 7:52 p.m.

These minutes were read and approved on this 5th day of November 2020.

ATTEST:

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Chairman

