

Minutes of Regular

The Keep Richwood Beautiful Commission Regular Meeting of Tuesday, July 21, 2020

BE IT KNOWN THAT, a Keep Richwood Beautiful Commission Regular Meeting of the Regular of City of Richwood was held Tuesday, July 21, 2020, beginning at 6:00 PM in the Richwood City Hall
1800 N. Brazosport Blvd.
Richwood, Texas 77531.

I. CALL TO ORDER

The meeting was called to order at 6:00p.m.

II. ROLL CALL OF MEMBERS

Kimberly Mayer, Executive Director
Brittany Figaro, Chairman
Tara Riley, Vice Chairman
Audrey Johnson
Janet Jackson-Ellis

Others present: Kirsten Garcia, City Secretary

III. PUBLIC COMMENTS

There were no public comments.

IV. CONSENT AGENDA

A. Approval of Minutes

1. Regular meeting held April 7, 2020
2. Regular meeting held May 5, 2020
3. Regular meeting held June 2, 2020

Motion to approve minutes from April, May, and June. This motion, made by Audrey Johnson and seconded by Tara Riley, Passed.

Brittany Figaro: Yea, Janet Jackson-Ellis: Yea, Audrey Johnson: Yea, Tara Riley: Yea

V. REPORT ON RECENT EVENTS

A. All American Day

Kimberly gave report on the event. She stated the event was appreciated and gave the community a little bit of normalcy.

Brittany stated she was getting a lot of complaints, that we were running out of supplies before the time was up.

Kim suggested we not put end times on events like this, or we need to invest more money in the supplies.

Tara agreed with Kim to not put an end time.

VI. DISCUSSION AND ACTION ITEMS

A. Discussion on Municipal Park

Kim presented renaming of Municipal park to Ellis Park.

Audrey stated she was not notified prior to this occurred. She stated she would like a heads up next time.

B. Discussion and possible action regarding CD/Bank information

Tara reported that she doesn't have any further information, but she does recommend that it's not worth switching banks right now.

C. Discussion and possible action on proposed Art Wall

Kimberly stated that public works offered up a portion of fence to paint and use it as an interactive art wall with the community.

Brittany stated she believes it wasn't smooth enough for chalk board paint.

Audrey recommended setting a specific time for people to come s

Motion to move forward with the art wall. This motion, made by Audrey Johnson and seconded by Janet Jackson-Ellis, Passed.

Brittany Figaro: Yea, Janet Jackson-Ellis: Yea, Audrey Johnson: Yea, Tara Riley: Yea

D. Discussion and possible action on Scholarship Winner

Brittany stated we only had one applicant, we just need to get the check to her.

Kim stated we should meet to present her with the check, maybe set up a meeting time as a group.

E. Discussion and possible action on proposed Bocce Ball / Horse Shoes at Larry Johnson Park

Brittany stated that she has paused looking into the construction while we decided what we wanted to do. It may get more use at Municipal Park but we could also move Frisbee Golf. She added that Larry Johnson has a lot of potential to be geared towards an older crowd and it needs alot of work.

Item moved for more discussion to an agenda later.

F. Discussion and possible action on Community Garden and Ribbon Cutting Ceremony

Kim reported on the current status of the community garden.
She added that we need to get a few things done so that we can hold the ribbon cutting and move the gazebo over.
Kimberly requested approval for spending.

Motion to approve the spending for the concrete and the shed. This motion, made by Tara Riley and seconded by Janet Jackson-Ellis, Passed.

Brittany Figaro: Yea, Janet Jackson-Ellis: Yea, Audrey Johnson: Yea, Tara Riley: Yea

G. Discussion and possible action on Litter Index – KTB
Tabled until August meeting.

H. Discussion and possible action on gift cards for Yard of the Month winners

Discussion held on prizes and amending the operating procedures.

Motion to approve gift card prices for yard of the months and holiday decorating. This motion, made by Audrey Johnson and seconded by Tara Riley, Passed.

Brittany Figaro: Yea, Janet Jackson-Ellis: Yea, Audrey Johnson: Yea, Tara Riley: Yea

I. Discussion and possible action on Yard of the Month – July
Kimberly presented, stated we only had two families that submitted for July, one was for participation only. Lynda Nabors was our winner.

J. Discussion and possible action on holding large group events

Kim reported that she spoke to the City Manager, she stated that the City would prefer us not hold large events for the next few months. So we need to look at holding a drive through event for Trunk or Treat and possibly a pumpkin patch at the Community Garden.

Discussion held on how to hold events and Pumpkin Patch
Trunk or Treat - October 24, 2020 from 5:00 - 7:00p

Motion to approve \$500 for Trunk or Treat and \$1500 for pumpkin patch. This motion, made by Tara Riley and seconded by Audrey Johnson, Passed.

Brittany Figaro: Yea, Janet Jackson-Ellis: Yea, Audrey Johnson: Yea, Tara Riley: Yea

VII. FINANCIAL REPORT

Kimberly presented latest report and balances.

VIII. EXECUTIVE DIRECTOR'S REPORT

Kim presented the Pride of Richwood Campaign information and updates on KTB conference.

IX. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST

X. FUTURE AGENDA ITEMS

Design and order park sign for Ellis Park
Set date for ribbon cutting for Ellis Park
Trunk or Treat
Pumpkin Patch
Litter Index - Set Date
Community Garden
August Yard of the Month

XI. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:27pm.

These minutes were read and approved on this 1st day of September, 2020.

ATTEST:

Chair

City Secretary