

Minutes of Keep Richwood Beautiful Commission

The Keep Richwood Beautiful Commission Meeting of Tuesday, April 7, 2020

BE IT KNOWN THAT, a Keep Richwood Beautiful Commission Meeting of the Keep Richwood Beautiful Commission of City of Richwood was held Tuesday, April 7, 2020, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. ROLL CALL OF MEMBERS

Kimberly Mayer, Executive Director
Brittany Figaro, Chairman
Tara Riley, Vice Chairman
Audrey Johnson
Janet Jackson-Ellis – absent

Others present: Kirsten Garcia, City Secretary

III. PUBLIC COMMENTS

There were no public comments.

IV. CONSENT AGENDA

A. Approval of Minutes

1. Minutes from regular meeting held January 06, 2020
2. Minutes from regular meeting held February 4, 2020.
3. Minutes from meeting held March 3, 2020.

On a motion by Audrey Johnson, second by Tara Riley, with all present members voting aye, the consent agenda was approved.

V. REPORTS ON RECENT EVENTS

A. March Clean Up - Waste Water Theme - March 28, 2020

Kimberly Mayer reported that all clean ups were postponed until the Fall due to COVID-19

B. Easter Egg Handout- April 4, 2020

VI. DISCUSSION AND ACTION ITEMS

A. Discussion and possible action on upcoming events

1. April Clean Up - Don't Mess with Texas Trash-Off - April 18, 2020
Postponed until the fall.

2. May Clean Up - Parks - May 2, 2020
Postponed until the fall.
3. Earth Day - Week of April 22, 2020

Kimberly Mayer presented ideas of ways the committee could still keep the community engaged by posting videos of book readings or passing out Earth Day promotional items.

No need for action, money was already allocated to Earth Day by vote at a prior meeting.

B. Discussion and possible action regarding Bocce Ball at Larry Johnson Park

Brittany Figaro stated she has been researching Bocce Ball courts for information on labor and materials needed. She stated she will prepare a presentation for the next meeting.

C. Discussion and possible action regarding Community Garden

Kimberly Mayer gave an update on Community Garden status and needs (see slideshow attached)

Kimberly requested funding to purchase lunch for the Public Works Department for their help with the Community Garden.

Audrey Johnson made a motion to supply Richwood Public Works Department with lunch for their work on the community garden, second by Tara Riley, with all present members voting aye, motion carries.

D. Discuss and consider continuing subscription with ASCAP for movies in the park.

Kimberly Mayer presented information on renewing the committee's subscription with ASCAP. This subscription allows us to play movies for the public. Kim stated her recommendation was to not renew.

Discussion held on costs and benefits.

Tara Riley motioned that KRB does not renew ASCAP subscription, Audrey Johnson second with all present members voting aye, motion carries.

E. Discuss and consider registration for the annual KTB Conference

Kimberly stated the KTB conference was rescheduled for September.

Discussion held on costs and who could attend. Kim, Brittany, Audrey, and Tara all intend on attending.

- F. Discussion and possible action regarding Farmers Market in partnership with Brazosport Cares - May 22, 2020

Kimberly reported the Farmers Market was still a go, they will have safety protocols in place.

- G. Discussion and possible action on Yard of the Month
Brittany chose 713 Moore St.

- H. Discuss and set date/time for Budget Workshop.

June 4th at 4:00 p.m.

- I. Discussion and possible action regarding opening a CD with fund from checking account to accrue interest

Tabled for another meeting.

VII. FINANCIAL REPORT

Kirsten gave report.

VIII. EXECUTIVE DIRECTOR'S REPORT

Kimberly reported on scenic city certification.

IX. SET NEXT MEETING DATE

May 5, 2020

X. FUTURE AGENDA ITEMS

Banking CD

Bocce Ball

Farmers Market

Community Grand Opening

XI. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST

Statements only. No discussion is allowed.

XII. ADJOURNMENT

Being there no further business the meeting was adjourned at 7:02 p.m.

These minutes were read and approved on this 7th day of July, 2020.

Chair

ATTEST:

City Secretary