

Minutes of Keep Richwood Beautiful Commission

Special Meeting of Tuesday, July 30, 2019

BE IT KNOWN THAT, a Special Meeting of the Keep Richwood Beautiful Commission of City of Richwood was held Tuesday, July 30, 2019, beginning at 3:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

CALL TO ORDER

The meeting was called to order at 3:09 p.m.

INVOCATION

The invocation was led by Audrey Johnson.

ROLL CALL OF MEMBERS

Janet Jackson-Ellis - Chair
Brittany Figaro - Vice Chair
Garry Ellis - ABSENT
Audrey Johnson
Kimberly Mayer
Denise Green, KRB Director

Others present: Giani Cantu, City Secretary; Tara Riley, Resident

PUBLIC COMMENTS

Brittany Figaro reported that there is a lot of construction materials being disposed of or making their way into the ditches in the new K. Hovanian development areas.

Ms. Cantu reported she will notify the building official consultant and have them inspect.

Ms. Jackson-Ellis asked that a code enforcement officer be appointed by Council.

Ms. Cantu stated that the position is in midst of decision due to Building Official retirement. At moment, permitting clerk does drive through the City two days a week.

APPROVAL OF MINUTES OF PREVIOUS MEETING

On motion by Kimberly Mayer second by Brittany Figaro with all present members voting “aye” the minutes of July 11, 2010 were approved.

REPORTS ON RECENT EVENTS

All American Night - July 13

Kimberly reported it was a great turnout approx. 200 people. Officers stated it was the largest event in sometime. The brisket was hit and ran out.

Janet Jackson-Ellis asked how they did on budget.

Kimberly stated she believes it was enough and may have come under. Last she knew it was at \$450.00. However, there were a few more purchases. They may reassess the movie late after an event and new signage may be needed.

Ms. Jackson-Ellis thanked the committee for their attendance and work at the event.

Community Litter Index - July 15 or 16

Denise Green reported each committee member went individually to perform the community litter index. One report is needed and then data can be compiled and presented by due date August 1.

Audrey asked what happens after its turned in.

Denise stated that a report is compiled for how much litter is in area and Brazoria County.

Brittany asked what is original Richwood?

Audrey stated that original Richwood is the area right near Dollar General.

DISCUSSION AND ACTION ITEMS

Discussion on Five Year Strategic Plan 2019-2022

Kimberly no other work since last meeting. Would like to set a date in August to hold a workshop to discuss the financials and projects proposed.

Janet would like to include replacing shrubbery as a project.

Kimberly can add to discussion at the workshop.

The workshop was set for Thursday, August 22 at 12:45 p.m.

Discussion and possible action on upcoming events

Bench Dedication at Bobby Ford Park to Ophelia - August 10

Kimberly reported that it is the same date as the Keep Polk Beautiful event. However, she will be happy to take a break and come over.

Janet asked staff to ensure that a ribbon is ordered and the plaque is mounted prior to event. The event will take place at 10:00 a.m.

Keep Polk Beautiful event - August 10

Kimberly reported the event will take place from 8:00a to 12:00p and asked if the City could budget to bring water, Gatorade and juice pouches for the volunteers.

On motion by Kimberly Mayer second by Brittany Figaro with all present members voting aye a budget of \$100 was approved to provide refreshments for Keep Polk Beautiful event.

Back to School: Stuff the Bus/Car Event

The committee decided to combine this event with movie night.

The event was set for August 24th with collection of supplies at city hall and the school, August 19-23. The time was set to start at 7:00 p.m.

Discussion was held on bounce houses, pizza and concession items for event.

On motion by Kimberly Mayer second by Audrey Johnson with all present members voting “aye” the committee approved \$200 for school supplies.

On motion by Kimberly Mayer second by Audrey Johnson with all present members voting “aye” the committee approved \$1000 for other event items.

Discussion was held on possible movie ideas and cartoon ideas.

No further discussion was held.

Movie Night

Discussion was held with Back to School event.

2019 Fall Clean-up and City Wide Garage Sale - November 14-16

Garage sale will be Thurs – Sat. Clean Up will be Saturday.

Denise advised the group still needs to consider project ideas.

National Night Out - October 1

Ms. Cantu reported that the event will be led by the Police Department. Committee consideration should involve committee participation.

Trunk or Treat - October 25

Ms. Ellis stated she thought it worked great on the street.

Christmas in the Park - December 14

No discussion was held on this item.

Future Event Recommendations

No discussion was held on this item.

Discuss and consider committee shirts

Ms. Cantu reported she would like to have a nice shirt and a t-shirt design option at the September meeting.

Discussion and possible action on scheduling a committee workday

No discussion was held on this item.

SET NEXT MEETING DATE

The next meeting will be held on August 6, 2019.

FUTURE AGENDA ITEMS

No items were presented at this meeting.

ITEMS OF COMMUNITY INTEREST

Statements only. No discussion is allowed.

No items of community interest.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:00 p.m.

These minutes were read and approved on this 8th day of August, 2019.

ATTEST:

Chair

City Secretary