

Minutes of Keep Richwood Beautiful Commission

Special Meeting of Saturday, May 11, 2019

BE IT KNOWN THAT, a Special Workshop Meeting of the Keep Richwood Beautiful Commission of City of Richwood was held Saturday, May 11, 2019, beginning at 11:00 AM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

CALL TO ORDER

The meeting was called to order at 11:07 a.m.

ROLL CALL OF MEMBERS

Janet Jackson-Ellis - Chair

Brittany Figaro - Vice Chair

Garry Ellis

Audrey Johnson

Blix Messick

Jeanette Messick

Kimberly Mayer

Denise Green – KRB Director

Others present: Giani Cantu, City Secretary

WORKSHOP

DISCUSS AND SET VISION AND MISSION STATEMENTS

Ms. Cantu presented City Council's mission and vision statements to the board and asked them to consider Council's vision as they go through this planning session.

The commission discussed and set the following mission and vision statements and motto:

MISSION STATEMENT

To engage and embolden our residents to pursue a vibrant and appealing community through environmental stewardship

VISION STATEMENT

To make Richwood the cleanest, most visually aesthetic little city in Texas.

MOTTO

Teach them to Care

FISCAL YEAR 2018-2019 STRATEGIC PLAN AND BUDGET GOALS

Ms. Cantu presented the Strategic goals for Parks and Beautification as set in City Council's Strategic Plan.

The commission discussed and set the following strategic goals for the next five years:

CORE VALUES

- Empower our residents through education and participation
- Supporting partnerships with local businesses and groups
- Leading the City by serving our community through volunteer services
- Promote positive quality of life by beautifying and improving our parks

STRATEGIC GOALS

- Create a Parks Master Plan
 - Upgrade existing and add Playground Equipment - Kim
 - Upgrade park furniture - Kim
 - Resurfacing walking trails
 - Add or update lighting - Blix
 - Dog Park - Brittany
- Maintain a high level of aesthetic standards
 - Trees
 - Flowers
 - Color
 - Metal Art
 - Recycling Bins
- Community Outreach
 - Summer Camp - Denise
 - Reading at Schools - Kim
 - Bike Rodeo
 - 5k – Fun Run
- Encourage Recycling
 - Reusable shopping bags
 - Reusable tumbler
 - Filtering Equip (ex. Brita Pitcher)
 - Recycling Bins at City Facilities
 - Recycling What to and What not
- Update Community Center
 - New paint
 - New landscaping
 - New Kitchen
 - New bathrooms
 - Possible Awning/porch

DISCUSSION AND ACTION ITEMS

Discussion and action on FY 2019-2020 Proposed Budget

The commission discussed how with added vision and goals, comes the need for more funding.

Ms. Cantu stated options are to increase funding by apartment complexes to include donations per unit and/or request additional funding from General Fund. Currently apartments only pay \$1.00 per month donation regardless of number of units and General Fund contributes only \$1,000 to Beautification, along with the \$7,000 for Park & Recreation events.

On motion by Kimberly Mayer second by Blix Messick with all present members voting “aye” the commission approves and recommends the following proposed budget:

20 Beautification - FY 19-20 Proposed Budget

	2018 Actual	2019 Actual	Original Budget	2020 Proposed
Change In Net Position				
Revenue				
Intergovernmental revenue				
614113 Intragovernmental Income	0	0	0	
Total Intergovernmental revenue	0	0	0	
Charges for services				
614124 Beautification Revenues	14,508	8,322	14,520	14,520
Total Charges for services	14,508	8,322	14,520	14,520
Miscellaneous revenue				
614112 Miscellaneous Income	0	0	0	
Total Miscellaneous revenue	0	0	0	
Contributions and transfers				
974959 Transfer from Fund Balance	0	0	480	13,130
974963 Transfer from General Fund	1,000	1,000	1,000	2,500
Total Contributions and transfers	1,000	1,000	1,480	15,630
Total Revenue	15,508	9,322	16,000	30,150
Expenditures				
Beautification				
615102 Contract Labor	8,175	3,950	8,500	8,500
615130 Training & Travel	0	0	1,600	4,500
615210 Office Supplies	0	43	100	100
615220 Tools	0	0	500	250
615225 Books and Periodicals	0	106	0	
615240 Expendable Operating Supplies	14	835	1,500	1,000
615310 Building & Grounds M&R	988	983	2,000	7,000

615660 Dues & Subscriptions	647	150	800	800
615685 Publishing & Advertising	74	190	1,000	1,000
615695 Special Services - Miscellaneous	0	0	0	
615930 Equipment				7,000
Total Beautification	9,898	6,257	16,000	30,150
 Total Expenditures	 9,898	 6,257	 16,000	 30,150

ADJOURNMENT

On motion by Kimberly Mayer second by Audrey Johnson with all present members voting “aye” the meeting adjourned at 1:37 p.m.

These minutes were read and approved on the 4th day of June, 2019.

Chair

Secretary