Minutes of Keep Richwood Beautiful Commission

The Regular Meeting of Tuesday, March 19, 2019

BE IT KNOWN THAT, a Keep Richwood Beautiful Regular Meeting of the Keep Richwood Beautiful Commission of City of Richwood was held Tuesday, March 19, 2019, beginning at 6:00 PM in the Richwood City Hall, 1800 N. Brazosport Blvd. Richwood, Texas.

I. CALL TO ORDER
The meeting was called to order at 6:04 p.m.

II. INVOCATION
Janet Jackson-Ellis led the invocation.

III. SWEAR IN NEW MEMBERS AND REORGANIZE THE BOARD
Ms. Cantu administered oaths to Janet Jackson-Ellis; Garry Ellis; Audrey Johnson; Blix Messick; Jeanette Messick; Kimberly Mayer; and Brittany Figaro.

Ms. Ellis called for nominations or volunteers to serve as Chair.

On motion by Jeanette Messick second by Audrey Johnson, with all present members voting "aye" Janet Jackson-Ellis was appointed as Chair.

Ms. Ellis called for nominations or volunteers to serve as Vice Chair. Brittany Figaro volunteered to serve as Vice Chair.

On motion by Garry Ellis second by Jeanette Messick, with all present members voting "aye" Brittany Figaro was appointed as Vice Chair.

IV. ROLL CALL OF MEMBERS
Janet Jackson-Ellis – Chair
Brittany Figaro – Vice Chair
Garry Ellis
Audrey Johnson
Blix Messick
Jeanette Messick
Kimberly Mayer

Others present: Giani Cantu, City Secretary; Denise Green, KRB Director

V. WORKSHOP
A. Open Meetings Training

Open Meetings Training was completed through Attorney General website.

B. Goals and Visioning

1. Logo Ideas
   Ms. Cantu reported that 2 options were drafted. However, the committee may chose to draft any others if they are not to their liking.

   Denise Green presented another option that was used in prior events with previous board members.

   The committee reviewed all three options and ended discussion.

2. Mission and Vision Statement
   Mr. Messick shared his concerns with the "2" in "Teach them 2 Care".

   Ms. Green stated that, in the past, the committee held a competition for the logo and motto and that is what was selected as the winner. She also read the Keep Texas Beautiful mission and vision statements.

   Ms. Mayer stated that she feels like the committee members should take time to really think about what they want their mission and vision to be and address more in depth in the future.

   No further discussion was held.

3. Goals
   Ms. Cantu stated that she included template ideas for better planning on vision and goals for the year and for individual events.

   Ms. Green stated she also included ones that had previously been used with prior board members for events.

   Ms. Mayer stated she would like to see either a subcommittee or all members consider a five year strategic plan for KRB.

   Further discussion was held on improving all parks and having them presentable for city events.

VI. APPROVAL OF MINUTES OF PREVIOUS MEETING:
On motion by Jeanette Messick, second by Audrey Johnson, with all present members voting "aye", the minutes of February 21, 2019 were approved.

VII. DISCUSSION AND ACTION ITEMS

A. *Discussion and possible action on goals and visioning workshop*

On motion by Kimberly Mayer second by Audrey Johnson with all present members voting "aye" the committee approved and adopted logo option 2 as the new KRB logo.

B. *Discuss and possible action on changing the regular scheduled meeting day and time*
Discussion was held on the best days and times for the members.

On motion by Kimberly Mayer second by Jeanette Messick with all present members voting "aye" the committee set the regularly scheduled meeting day and time for the first Tuesday of each month at 6:15 p.m.

C. *Update, discussion and possible action on 2019 Richie's Earth Day Fest and Spring Clean-Up to be held on April 6, 2019*
Ms. Green presented Spring Cleanup and Earth Day Fest planning sheets with details for the day of.

Discussion was held on responsibilities and maintenance requests prior to the event.

Discussion was also held on games and activities for Earth Day Fest.

D. *Update, discussion and possible action on 2019 Easter Egg Hunt*
No discussion was held on this item.

E. *Discussion and possible action on attending the Keep Texas Beautiful Conference in Dallas on June 18-20, 2019*
No discussion was held on this item.

F. *Discussion and possible action on the purchase and installation of an electronic message/display sign for the City*
No discussion was held on this item.

G. *Discussion and possible action on picnic tables for park being built by Clute Jr. High shop class*
No discussion was held on this item.

H. *Update from Park Ordinance subcommittee*
No discussion was held on this item.

VIII. REPORTS

Reports that require no action.

A. *Financial Reports*

Ms. Cantu presented the reports.

IX. SET NEXT MEETING DATE

The next meeting was set for April 2, 2019 at 6:15 p.m.

X. FUTURE AGENDA ITEMS

Spring Cleanup / Earth Day Fest
2019 Easter Egg Hunt
KTB Conference June 2019
Electronic Message Display Sign
Picnic tables
Designing and purchasing t-shirts
Lighting at City parks
Doggy bags at parks

XI. PUBLIC COMMENTS

It was reported that the tennis court net poles are in need of repair.

XII. ADJOURNMENT

On motion by Garry Ellis second by Audrey Johnson with all present members voting "aye" the meeting adjourned at 8:55 p.m.

These minutes were read and approved on the 2nd day of April, 2019.

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Chair

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Secretary